

**AGENDA**  
**MCFARLAND CITY COUNCIL**  
**MCFARLAND SUCCESSOR AGENCY**  
**MCFARLAND PUBLIC FINANCE AUTHORITY**  
**MCFARLAND IMPROVEMENT AUTHORITY**  
**MCFARLAND PARKING AUTHORITY**

**REGULAR MEETING**

**CITY COUNCIL CHAMBERS**

**103 W. SHERWOOD AVE, MCFARLAND, CA**

**October 12, 2023**

**6:00 PM**

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**In Person Meeting**

**How to submit public comments:**

The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. At special or emergency meetings, members of the public may only address the city on items listed on the agenda. There is a time limitation of two minutes per person. For any item that is not on the agenda and within the jurisdiction or interest of the city, please come to the podium at this time. The Brown Act does not permit any action or discussion on items not listed on the agenda. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item number and subject matter are announced, and the mayor opens Public Comment on the item. When recognized, please begin by providing your name and address for the record (optional). Anyone wishing to submit written information at the meeting needs to furnish ten (10) copies to the City Clerk in advance to allow for distribution to City Council, staff, and the media. Willful disruption of the meeting shall not be permitted. If the Mayor finds that there is in fact willful disruption of any City Council Meeting, he/she may order the disrupting parties out of the room and subsequently conduct the City’s business without them present.

**Americans with Disabilities Act:**

In compliance with the ADA, if you need special assistance to participate in a city meeting or other services offered by the City, please contact the City Clerk’s office, at (661) 792-3091 ext. 2135. Notification of at least 48 hours prior to the meeting, or time when services are needed, will assist the city staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting or services.

**CALL TO ORDER:** Mayor Saul Ayon

**ROLL CALL:**

Mayor, Saul Ayon

Vice Mayor, Ricardo Cano

Council Member/Board Member, Amador Ayon

Council Member/ Board Member, Anita Gonzalez

Council Member/Board Member, María T. Pérez

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

## **APPROVE AGENDA AS TO FORM**

**INTERPRETATION:** If you need an interpretation of your communications to the City Council into English, please contact the City Clerk Department at 661-792-3091 ext. 2135 at least 48 hours prior to the meeting.

## **FEATURED PET**

Is a feature that highlights a pet available for adoption from the McFarland Animal Shelter.

Presented by: Chief of Police Knox

## **PRESENTATIONS, INTRODUCTIONS AND AWARDS**

None

**PUBLIC COMMENT:** At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. Council/Board Members may respond briefly to statements made or questions posed. They may ask a question for clarification; may refer the item to staff for further study or for placement on a future agenda. Speakers are limited to two minutes for each person. Please state your name and address for the record prior to making a presentation. Fifteen minutes total will be allowed for any one subject.

## **DEPARTMENTAL REPORTS**

1. Community Development Director, Paul Saldaña – Quarterly Update

**CONSENT AGENDA:** The Consent Agenda consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Council Member/ Board Member or Member from the Public requests to remove a particular item.

2. Approval of the Expense Report in the Amount of \$764,800.92 from 09/20/2023 to 10/03/2023.
3. Approval of the Payroll Report in the Amount of \$304,316.72 for the month of September 2023.
4. Approval of August 24, 2023 Regular Meeting Minutes.
5. Approval of August 25, 2023 Special Meeting Minutes.
6. Approval of the September 28, 2023 Special Closed Session Meeting Minutes.
7. Approval of the September 28, 2023 Special Open Session Meeting Minutes.
8. Approval of the September 28, 2023 Regular Meeting Minutes.

## **PUBLIC HEARINGS**

9. Second Reading and Adoption of Ordinance No.0011-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MCFARLAND MUNICIPAL CODE CHAPTERS 1.08.010 RELATED TO POSTINGS.
  - Staff Report: City Manager, Kenny Williams

- a. Open Public Hearing and Receive Public Testimony:
  - b. Motion to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Adopt Ordinance No.0011-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MCFARLAND MUNICIPAL CODE CHAPTERS 1.08.010 RELATED TO POSTINGS.
  - c. Direct Staff to Post Within fifteen days of its Passage in designated Posting Locations.
10. Introduction and First Reading of Ordinance No.0012-2023 AN ORDINANCE OF THE CITY OF MCFARLAND UPDATING TITLE 8 AND TITLE 10 OF THE MUNICIPAL CODE.
- Staff Report: Community Development Director, Paul Saldaña
    - a. Open Public Hearing and Receive Public Testimony:
    - b. Motion to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Introduce Ordinance No.0012-2023 AN ORDINANCE OF THE CITY OF MCFARLAND UPDATING TITLE 8 AND TITLE 10 OF THE MUNICIPAL CODE.
    - c. Direct Staff to Schedule Second Reading and Adoption.

#### **ADMINISTRATIVE AGENDA**

- 11. Report, Discuss, and Possible Approval of Resolution No. 2023- 0125 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING AGREEMENTS FOR BUILDING INSPECTION AND PLAN CHECK SERVICES.
- 12. Report, Discuss, and Possible Approval of Resolution No. 2023- 0127 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ACCEPTING THE WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY REPORTS, APPROVING THE PROPOSED FIVE-YEAR RATE SCHEDULES INCLUDED IN THE UTILITY RATE STUDIES EFFECTIVE JANUARY 1, 2024, SETTING A PUBLIC HEARING DATE OF DECEMBER 14, 2023, FOR ADOPTION OF PROPOSED RATES AND AUTHORIZING THE MAILING OF PUBLIC HEARING NOTICES TO PROPERTY OWNERS AND UTILITY CUSTOMERS.
- 13. Report, Discuss, and Approve resolution number 2023- 0128 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING FUNDS FROM THE CITY'S ENTERPRISE FUND (WATER) TO REHABILITATE THE BROWNING WELL.

#### **REPORTS FROM CITY COUNCIL ON COMMITTEE/SPECIAL DISTRICT MEETINGS**

- a. Kern Council of Governments (KCOG)
- b. Kern Economic Development Corp. (KEDC)
- c. Kern Local Agency Formation Commission (LAFCO)
- d. Delano Mosquito Abatement District (DMAD)
- e. Poso Creek (IRWMP)
- f. San Joaquin Valley Air Pollution Control District (SJV)

- g. Public Policy and Finance Committee
- h. Public Safety Committee
- i. Quality of Life Committee
- j. Cannabis Committee

### **COUNCIL STATEMENTS AND REPORTS**

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. In addition, Council Members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for information. Alternatively, request staff to report to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

### **CLOSED SESSION**

None

### **ADJOURNMENT**

This is to certify this agenda was posted at McFarland City Hall on October 9, 2023.

Francisca Alvarado  
Francisca Alvarado, City Clerk

Kenny Williams  
Kenny Williams, City Manager

**Next Meeting: October 23, 2023.**

The City of McFarland does not discriminate based on disability and complies with the provisions of the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 792-3091 at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting.

All agenda item and/or supporting documentation is available for public review on the city website at [www.mcfarlandcity.org](http://www.mcfarlandcity.org) and the office of the City Clerk of the City of McFarland, at 401 W, Kern Ave. McFarland, CA 93250 during regular business hours of 8:00 am – 5:00 pm Monday through Friday, following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting.



City of McFarland, CA

# Expense Approval Report

## By Vendor Name

Payment Dates 9/20/2023 - 10/3/2023

| Vendor Name                                                             | Payable Number | Post Date  | Description (Item)                  | Account Number      | Amount            |
|-------------------------------------------------------------------------|----------------|------------|-------------------------------------|---------------------|-------------------|
| <b>Vendor: AJEXAC - A.J. Excavation Inc.</b>                            |                |            |                                     |                     |                   |
| A.J. Excavation Inc.                                                    | INV 22- 150-03 | 09/20/2023 | INV 22-150-03 5% Rentention         | 25-000-52960-8490-1 | 4,019.75          |
| A.J. Excavation Inc.                                                    | INV0024912     | 09/20/2023 | Davis & Hail Lane Reconstruct...    | 25-000-52960-8490-1 | 21,705.29         |
| A.J. Excavation Inc.                                                    | INV0024913     | 09/20/2023 | Davis & Hail Lane Reconstruct...    | 25-000-52960-8490-1 | 13,572.60         |
| <b>Vendor AJEXAC - A.J. Excavation Inc. Total:</b>                      |                |            |                                     |                     | <b>39,297.64</b>  |
| <b>Vendor: Advance Concrete - Advance Concrete</b>                      |                |            |                                     |                     |                   |
| Advance Concrete                                                        | INV 2023-0692  | 09/27/2023 | INV 2023-0692 Project #8290         | 25-000-52960-8290-1 | 110,791.59        |
| <b>Vendor Advance Concrete - Advance Concrete Total:</b>                |                |            |                                     |                     | <b>110,791.59</b> |
| <b>Vendor: Advanced Data Storag - Advanced Data Storage, Inc.</b>       |                |            |                                     |                     |                   |
| Advanced Data Storage, Inc.                                             | INV 0170894    | 09/19/2023 | INV 0170894 Service Control 9...    | 01-150-52200-0000-1 | 41.40             |
| <b>Vendor Advanced Data Storag - Advanced Data Storage, Inc. Total:</b> |                |            |                                     |                     | <b>41.40</b>      |
| <b>Vendor: AEP California - AEP California LLC</b>                      |                |            |                                     |                     |                   |
| AEP California LLC                                                      | INV0031047     | 09/27/2023 | INV0031047 - 2022 Patrol 1 (o...    | 01-150-52940-0000-1 | 25,683.19         |
| AEP California LLC                                                      | INV0031076     | 09/27/2023 | INV0031076 - 2022 Patrol 2 (o...    | 01-150-52940-0000-1 | 25,683.19         |
| AEP California LLC                                                      | INV0031162     | 09/27/2023 | INV0031162 - 2022 Patrol 3 (o...    | 01-150-52940-0000-1 | 25,683.19         |
| AEP California LLC                                                      | INV0031170     | 09/27/2023 | INV0031170 - 2022 Patrol 4 (o...    | 26-110-53100-8550-1 | 25,683.19         |
| AEP California LLC                                                      | INV0031211     | 09/27/2023 | INV0031211 - 2022 Patrol 5 (o...    | 01-150-52940-0000-1 | 165.50            |
| AEP California LLC                                                      | INV0031211     | 09/27/2023 | INV0031211 - 2022 Patrol 5 (o...    | 26-110-53100-8550-1 | 25,517.69         |
| <b>Vendor AEP California - AEP California LLC Total:</b>                |                |            |                                     |                     | <b>128,415.95</b> |
| <b>Vendor: American Fidelity - American Fidelity</b>                    |                |            |                                     |                     |                   |
| American Fidelity                                                       | INV0024852     | 09/21/2023 | American Fidelity Accident 1        | 01-22800-0000-1     | 27.64             |
| American Fidelity                                                       | INV0024853     | 09/21/2023 | Life 1                              | 01-22900-0000-1     | 9.81              |
| American Fidelity                                                       | INV0024854     | 09/21/2023 | American Fidelity - Disability I... | 01-22700-0000-1     | 148.58            |
| American Fidelity                                                       | INV0024855     | 09/21/2023 | Life 1                              | 01-22900-0000-1     | 36.41             |
| American Fidelity                                                       | INV0024856     | 09/21/2023 | Life 2                              | 01-22900-0000-1     | 24.00             |
| American Fidelity                                                       | INV0024865     | 09/21/2023 | Cancer 1 American Fidelity          | 01-22950-0000-1     | 13.53             |
| American Fidelity                                                       | INV0024877     | 09/21/2023 | American Fidelity Accident 2* ...   | 30-22800-0000-1     | 27.45             |
| American Fidelity                                                       | INV0024877     | 09/21/2023 | American Fidelity Accident 2* ...   | 34-22800-0000-1     | 15.41             |
| American Fidelity                                                       | INV0024878     | 09/21/2023 | Life 1                              | 34-22900-0000-1     | 9.81              |
| American Fidelity                                                       | INV0024879     | 09/21/2023 | American Fidelity - Disability I... | 01-22700-0000-1     | 30.82             |
| American Fidelity                                                       | INV0024879     | 09/21/2023 | American Fidelity - Disability I... | 30-22700-0000-1     | 43.44             |
| American Fidelity                                                       | INV0024879     | 09/21/2023 | American Fidelity - Disability I... | 31-22700-0000-1     | 15.25             |
| American Fidelity                                                       | INV0024879     | 09/21/2023 | American Fidelity - Disability I... | 32-22700-0000-1     | 52.86             |
| American Fidelity                                                       | INV0024879     | 09/21/2023 | American Fidelity - Disability I... | 34-22700-0000-1     | 30.76             |
| American Fidelity                                                       | INV0024880     | 09/21/2023 | Health FSA                          | 01-22600-0000-1     | 60.58             |
| American Fidelity                                                       | INV0024880     | 09/21/2023 | Health FSA                          | 30-22600-0000-1     | 83.10             |
| American Fidelity                                                       | INV0024880     | 09/21/2023 | Health FSA                          | 31-22600-0000-1     | 50.21             |
| American Fidelity                                                       | INV0024880     | 09/21/2023 | Health FSA                          | 32-22600-0000-1     | 108.02            |
| American Fidelity                                                       | INV0024881     | 09/21/2023 | Life 1                              | 01-22900-0000-1     | 28.02             |
| American Fidelity                                                       | INV0024881     | 09/21/2023 | Life 1                              | 30-22900-0000-1     | 44.09             |
| American Fidelity                                                       | INV0024881     | 09/21/2023 | Life 1                              | 31-22900-0000-1     | 12.24             |
| American Fidelity                                                       | INV0024881     | 09/21/2023 | Life 1                              | 32-22900-0000-1     | 26.97             |
| American Fidelity                                                       | INV0024881     | 09/21/2023 | Life 1                              | 34-22900-0000-1     | 34.33             |
| American Fidelity                                                       | INV0024882     | 09/21/2023 | Life 2                              | 34-22900-0000-1     | 13.85             |
| American Fidelity                                                       | INV0024902     | 09/21/2023 | Cancer 1 American Fidelity          | 34-22950-0000-1     | 8.12              |
| American Fidelity                                                       | INV0024903     | 09/21/2023 | Cancer 1 American Fidelity          | 01-22950-0000-1     | 0.89              |
| American Fidelity                                                       | INV0024903     | 09/21/2023 | Cancer 1 American Fidelity          | 30-22950-0000-1     | 2.62              |
| American Fidelity                                                       | INV0024903     | 09/21/2023 | Cancer 1 American Fidelity          | 31-22950-0000-1     | 2.62              |
| American Fidelity                                                       | INV0024903     | 09/21/2023 | Cancer 1 American Fidelity          | 32-22950-0000-1     | 2.58              |
| American Fidelity                                                       | INV0024904     | 09/21/2023 | Cancer 2* - American Fidelity ...   | 34-22950-0000-1     | 16.65             |
| <b>Vendor American Fidelity - American Fidelity Total:</b>              |                |            |                                     |                     | <b>980.66</b>     |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                                                                | Payable Number        | Post Date  | Description (Item)                | Account Number      | Amount           |
|----------------------------------------------------------------------------|-----------------------|------------|-----------------------------------|---------------------|------------------|
| <b>Vendor: American Office Solu - American Office Solutions, LLC</b>       |                       |            |                                   |                     |                  |
| American Office Solutions, LLC                                             | INV 21304             | 09/19/2023 | INV 21304 Prorated Coverage ...   | 01-310-52200-0000-1 | 107.20           |
| <b>Vendor American Office Solu - American Office Solutions, LLC Total:</b> |                       |            |                                   |                     | <b>107.20</b>    |
| <b>Vendor: At&amp;t Mobility - At&amp;t Mobility</b>                       |                       |            |                                   |                     |                  |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-105-57800-0000-1 | 20.21            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-110-57800-0000-1 | 27.64            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-115-57800-0000-1 | 59.78            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-140-57800-0000-1 | 11.67            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-155-57800-0000-1 | 11.67            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-160-57800-0000-1 | 11.67            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-165-57800-0000-1 | 62.21            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 01-175-57800-0000-1 | 11.67            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 30-500-57800-0000-1 | 141.67           |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 31-505-57800-0000-1 | 19.92            |
| At&t Mobility                                                              | 287237972024x09112023 | 09/27/2023 | AT&T Sept 2023 Monthly Adm...     | 32-510-57800-0000-1 | 141.70           |
| At&t Mobility                                                              | 287304246558X08102023 | 09/27/2023 | AT&T Aug. 2023 Monthly PW ...     | 01-180-57800-0000-1 | 89.86            |
| At&t Mobility                                                              | 287304246558X08102023 | 09/27/2023 | AT&T Aug. 2023 Monthly PW ...     | 30-500-57800-0000-1 | 94.89            |
| At&t Mobility                                                              | 287304246558X08102023 | 09/27/2023 | AT&T Aug. 2023 Monthly PW ...     | 32-510-57800-0000-1 | 90.85            |
| At&t Mobility                                                              | 287304246558X08102023 | 09/27/2023 | AT&T Aug. 2023 Monthly PW ...     | 34-520-57800-0000-1 | 44.93            |
| At&t Mobility                                                              | 287304246558X09102023 | 09/27/2023 | AT&T Sept. 2023 Monthly PW...     | 01-180-57800-0000-1 | 89.86            |
| At&t Mobility                                                              | 287304246558X09102023 | 09/27/2023 | AT&T Sept. 2023 Monthly PW...     | 30-500-57800-0000-1 | 94.89            |
| At&t Mobility                                                              | 287304246558X09102023 | 09/27/2023 | AT&T Sept. 2023 Monthly PW...     | 32-510-57800-0000-1 | 88.66            |
| At&t Mobility                                                              | 287304246558X09102023 | 09/27/2023 | AT&T Sept. 2023 Monthly PW...     | 34-520-57800-0000-1 | 44.93            |
| <b>Vendor At&amp;t Mobility - At&amp;t Mobility Total:</b>                 |                       |            |                                   |                     | <b>1,158.68</b>  |
| <b>Vendor: Auto Zone - Auto Zone</b>                                       |                       |            |                                   |                     |                  |
| Auto Zone                                                                  | INV 6270726154        | 09/19/2023 | INV 6270726154 Oil and Filter     | 01-180-56600-0000-1 | 77.25            |
| <b>Vendor Auto Zone - Auto Zone Total:</b>                                 |                       |            |                                   |                     | <b>77.25</b>     |
| <b>Vendor: Best Digital Solutio - Best Digital Solutions, LLC</b>          |                       |            |                                   |                     |                  |
| Best Digital Solutions, LLC                                                | INV 1187              | 09/27/2023 | INV September 2023 Contract...    | 30-500-52200-0000-1 | 229.34           |
| Best Digital Solutions, LLC                                                | INV 1187              | 09/27/2023 | INV 1187 September 2023 Pos...    | 30-500-55600-0000-1 | 598.01           |
| Best Digital Solutions, LLC                                                | INV 1187              | 09/27/2023 | INV September 2023 Contract...    | 31-505-52200-0000-1 | 229.34           |
| Best Digital Solutions, LLC                                                | INV 1187              | 09/27/2023 | INV 1187 September 2023 Pos...    | 31-505-55600-0000-1 | 598.01           |
| Best Digital Solutions, LLC                                                | INV 1187              | 09/27/2023 | INV September 2023 Contract...    | 32-510-52200-0000-1 | 230.03           |
| Best Digital Solutions, LLC                                                | INV 1187              | 09/27/2023 | INV 1187 September 2023 Pos...    | 32-510-55600-0000-1 | 599.82           |
| Best Digital Solutions, LLC                                                | INV 1201              | 09/27/2023 | INV 1201 Contract Services        | 32-510-52200-0000-1 | 930.42           |
| Best Digital Solutions, LLC                                                | INV 1201              | 09/27/2023 | INV 1201 Postage & Handling       | 32-510-55600-0000-1 | 1,913.33         |
| <b>Vendor Best Digital Solutio - Best Digital Solutions, LLC Total:</b>    |                       |            |                                   |                     | <b>5,328.30</b>  |
| <b>Vendor: BHT Engineering, Inc - BHT Engineering, Inc.</b>                |                       |            |                                   |                     |                  |
| BHT Engineering, Inc.                                                      | INV 23-231            | 09/27/2023 | INV 23-231 Transit Station @ I... | 34-520-52910-8410-1 | 8,310.00         |
| BHT Engineering, Inc.                                                      | INV 23-232            | 09/27/2023 | INV 23-232 Ebell ST. Woodruff...  | 25-000-52960-2303-1 | 747.50           |
| BHT Engineering, Inc.                                                      | INV 23-233            | 09/27/2023 | INV 23-233 Wiley St Sherwood...   | 25-000-52960-2304-1 | 355.00           |
| BHT Engineering, Inc.                                                      | INV 23-234            | 09/27/2023 | INV 23-234 San JuanSt. Sher...    | 25-000-52960-2305-1 | 307.50           |
| BHT Engineering, Inc.                                                      | INV 23-236            | 09/27/2023 | INV 23-236 New C&G at Kern ...    | 25-000-52960-8280-1 | 472.50           |
| BHT Engineering, Inc.                                                      | INV 23-237            | 09/27/2023 | INV 23-237 General Engineeri...   | 25-000-52960-2404-1 | 1,192.50         |
| BHT Engineering, Inc.                                                      | INV 23-238            | 09/27/2023 | INV 23-238 RSTP W Perkins & ...   | 25-000-52960-8280-1 | 8,630.00         |
| BHT Engineering, Inc.                                                      | INV 23-239            | 09/27/2023 | INV 23-239 2023 RSTP Call for...  | 01-175-56000-0000-1 | 2,088.50         |
| BHT Engineering, Inc.                                                      | INV 23-265            | 09/27/2023 | INV 23-265 HSIP Cycle 10- Var...  | 25-000-52960-8280-1 | 222.50           |
| BHT Engineering, Inc.                                                      | Inv No 23-241         | 09/27/2023 | Inv No 23-241 - LLA 23-01         | 01-140-56000-0000-1 | 1,517.50         |
| BHT Engineering, Inc.                                                      | Inv No 23-320         | 09/27/2023 | Inv No 23-320 - PM 23-01          | 01-140-56000-0000-1 | 1,448.75         |
| BHT Engineering, Inc.                                                      | Inv No23-266          | 09/27/2023 | Inv No23-266 - Tract 7393 Pha...  | 01-140-56000-8472-1 | 2,075.00         |
| <b>Vendor BHT Engineering, Inc - BHT Engineering, Inc. Total:</b>          |                       |            |                                   |                     | <b>27,367.25</b> |
| <b>Vendor: Brenntag - Brenntag Pacific Inc.</b>                            |                       |            |                                   |                     |                  |
| Brenntag Pacific Inc.                                                      | INV BPI373486         | 09/20/2023 | INV BPI373486 L A Chemchlor...    | 32-510-57400-0000-1 | 2,492.13         |
| Brenntag Pacific Inc.                                                      | INV BPI373487         | 09/20/2023 | INV BPI373487 L A Chemchlor...    | 32-510-57400-0000-1 | 1,512.22         |
| <b>Vendor Brenntag - Brenntag Pacific Inc. Total:</b>                      |                       |            |                                   |                     | <b>4,004.35</b>  |
| <b>Vendor: BSK ASSOCIATES - BSK ASSOCIATES</b>                             |                       |            |                                   |                     |                  |
| BSK ASSOCIATES                                                             | INV AG21307           | 09/19/2023 | INV AG21307 Water/Soil Anal...    | 30-500-58200-0000-1 | 730.00           |
| BSK ASSOCIATES                                                             | INV AG21309           | 09/19/2023 | INV AG21309 Water/Soil Anal...    | 30-500-58200-0000-1 | 855.00           |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                                                       | Payable Number   | Post Date  | Description (Item)                | Account Number      | Amount    |
|-------------------------------------------------------------------|------------------|------------|-----------------------------------|---------------------|-----------|
| BSK ASSOCIATES                                                    | INV AG21922      | 09/20/2023 | INV AG21922 BOD TDS TSS           | 30-500-58200-0000-1 | 275.00    |
| BSK ASSOCIATES                                                    | INV AG21950      | 09/20/2023 | INV AG21950 Quanti-Tray 51 ...    | 30-500-58200-0000-1 | 310.00    |
| BSK ASSOCIATES                                                    | INV AG21961      | 09/20/2023 | INV AG21961 BOD TDS TSS           | 30-500-58200-0000-1 | 35.00     |
| BSK ASSOCIATES                                                    | INV AG21962      | 09/20/2023 | INV AG21962 Quanti-Tray 51 ...    | 30-500-58200-0000-1 | 190.00    |
| Vendor BSK ASSOCIATES - BSK ASSOCIATES Total:                     |                  |            |                                   |                     | 2,395.00  |
| Vendor: CALCLEAN - Cal Clean LLC                                  |                  |            |                                   |                     |           |
| Cal Clean LLC                                                     | INV 0000183      | 09/27/2023 | INV 0000183 Cal Clean Service...  | 01-190-52200-0000-1 | 400.00    |
| Cal Clean LLC                                                     | INV 0000184      | 09/27/2023 | INV 0000184 Cal Clean City Co...  | 01-190-52200-0000-1 | 280.00    |
| Vendor CALCLEAN - Cal Clean LLC Total:                            |                  |            |                                   |                     | 680.00    |
| Vendor: CA DCSS - California Dept of Child Support Services       |                  |            |                                   |                     |           |
| California Dept of Child Suppo...                                 | INV0024901       | 09/21/2023 | CA Dept Child Support Services    | 32-22350-0000-1     | 521.53    |
| Vendor CA DCSS - California Dept of Child Support Services Total: |                  |            |                                   |                     | 521.53    |
| Vendor: Cannon - Cannon Corporation                               |                  |            |                                   |                     |           |
| Cannon Corporation                                                | INV 85837        | 09/19/2023 | INV 85837 Tract 7394 Sewer &...   | 30-500-52200-0000-1 | 415.50    |
| Cannon Corporation                                                | INV 85838        | 09/19/2023 | INV 85838 Sewer System Man...     | 30-500-52200-0000-1 | 962.50    |
| Cannon Corporation                                                | INV 85839        | 09/19/2023 | INV 85839 State Revolving Fu...   | 30-500-52200-0000-1 | 268.25    |
| Vendor Cannon - Cannon Corporation Total:                         |                  |            |                                   |                     | 1,646.25  |
| Vendor: Nun-100 - Catalina Nunez                                  |                  |            |                                   |                     |           |
| Catalina Nunez                                                    | INV0024935       | 09/27/2023 | Maria's Pizza -Lunch for Counc... | 01-105-57100-0000-1 | 49.31     |
| Vendor Nun-100 - Catalina Nunez Total:                            |                  |            |                                   |                     | 49.31     |
| Vendor: Cintas - Cintas Corporation No.3                          |                  |            |                                   |                     |           |
| Cintas Corporation No.3                                           | INV 4167178860   | 09/19/2023 | INV 4167178860 Cintas             | 01-180-51800-0000-1 | 95.66     |
| Cintas Corporation No.3                                           | INV 4167178860   | 09/19/2023 | INV 4167178860 Cintas             | 20-200-51800-0000-1 | 11.47     |
| Cintas Corporation No.3                                           | INV 4167178860   | 09/19/2023 | INV 4167178860 Cintas             | 30-500-51800-0000-1 | 55.17     |
| Cintas Corporation No.3                                           | INV 4167178860   | 09/19/2023 | INV 4167178860 Cintas             | 32-510-51800-0000-1 | 52.13     |
| Cintas Corporation No.3                                           | INV 416789989    | 09/20/2023 | INV 416789989 Cintas              | 01-180-51800-0000-1 | 98.64     |
| Cintas Corporation No.3                                           | INV 416789989    | 09/20/2023 | INV 416789989 Cintas              | 20-200-51800-0000-1 | 10.72     |
| Cintas Corporation No.3                                           | INV 416789989    | 09/20/2023 | INV 416789989 Cintas              | 30-500-51800-0000-1 | 53.61     |
| Cintas Corporation No.3                                           | INV 416789989    | 09/20/2023 | INV 416789989 Cintas              | 32-510-51800-0000-1 | 51.46     |
| Cintas Corporation No.3                                           | Inv. 5167171027  | 09/27/2023 | Inv. 5167171027 - AED PD          | 01-150-56000-2319-1 | 105.62    |
| Cintas Corporation No.3                                           | Inv. 5170672453  | 09/27/2023 | Inv. 5170672453 - AED PD          | 01-150-56000-2319-1 | 105.62    |
| Cintas Corporation No.3                                           | Inv. 5174906054  | 09/27/2023 | Inv. 5174906054 - AED PD          | 01-150-56000-2319-1 | 105.62    |
| Vendor Cintas - Cintas Corporation No.3 Total:                    |                  |            |                                   |                     | 745.72    |
| Vendor: CSJVRMA - CSJVRMA                                         |                  |            |                                   |                     |           |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-105-54400-0000-1 | -0.01     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-110-54400-0000-1 | -0.08     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-111-54400-0000-1 | -0.02     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-112-54400-0000-1 | -0.02     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-115-54400-0000-1 | -0.05     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-140-54400-0000-1 | -0.12     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-150-54400-0000-1 | -2.99     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-155-54400-0000-1 | -0.09     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-160-54400-0000-1 | -0.11     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-165-54400-0000-1 | -0.09     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-175-54400-0000-1 | -0.04     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-180-54400-0000-1 | -0.35     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 30-500-54400-0000-1 | -0.84     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 31-505-54400-0000-1 | -0.24     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 32-510-54400-0000-1 | -0.91     |
| CSJVRMA                                                           | CM-RMA2024-0111  | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 34-520-54400-0000-1 | -0.04     |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-105-54400-0000-1 | 75.45     |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-110-54400-0000-1 | 704.20    |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-111-54400-0000-1 | 191.14    |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-112-54400-0000-1 | 140.84    |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-115-54400-0000-1 | 432.58    |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-140-54400-0000-1 | 1,046.24  |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-150-54400-0000-1 | 24,933.71 |
| CSJVRMA                                                           | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-155-54400-0000-1 | 719.29    |

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| Vendor Name                                                          | Payable Number   | Post Date  | Description (Item)                | Account Number      | Amount     |
|----------------------------------------------------------------------|------------------|------------|-----------------------------------|---------------------|------------|
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-160-54400-0000-1 | 895.34     |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-165-54400-0000-1 | 729.35     |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-175-54400-0000-1 | 357.13     |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 01-180-54400-0000-1 | 2,952.61   |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 30-500-54400-0000-1 | 7,072.18   |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 31-505-54400-0000-1 | 2,012.00   |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 32-510-54400-0000-1 | 7,660.69   |
| CSJVRMA                                                              | INV RMA2024-0111 | 09/20/2023 | CSJVRMA 2023/2024 2nd Qtr ...     | 34-520-54400-0000-1 | 377.25     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-105-50600-0000-1 | 99.47      |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-110-50600-0000-1 | 915.11     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-111-50600-0000-1 | 251.99     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-112-50600-0000-1 | 185.67     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-115-50600-0000-1 | 563.65     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-140-50600-0000-1 | 1,372.66   |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-150-50600-0000-1 | 32,559.19  |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-155-50600-0000-1 | 941.63     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-160-50600-0000-1 | 1,173.72   |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-165-50600-0000-1 | 948.26     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-175-50600-0000-1 | 464.18     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 01-180-50600-0000-1 | 3,859.36   |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 20-200-50600-0000-1 | 623.33     |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 30-500-50600-0000-1 | 9,230.63   |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 31-505-50600-0000-1 | 2,625.96   |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 32-510-50600-0000-1 | 10,006.48  |
| CSJVRMA                                                              | RMA 2023/2024    | 09/20/2023 | CSJVRMA 2024-0111 Workers...      | 34-520-50600-0000-1 | 490.71     |
| Vendor CSJVRMA - CSJVRMA Total:                                      |                  |            |                                   |                     | 116,606.00 |
| Vendor: D/B/A USABUEBOOK - D/B/A USABUEBOOK                          |                  |            |                                   |                     |            |
| D/B/A USABUEBOOK                                                     | INV 00123325     | 09/19/2023 | INV 00123325Vac- Tapes for 8...   | 32-510-57400-0000-1 | 389.65     |
| Vendor D/B/A USABUEBOOK - D/B/A USABUEBOOK Total:                    |                  |            |                                   |                     | 389.65     |
| Vendor: De Lage Landen - De Lage Landen Financial Services Inc       |                  |            |                                   |                     |            |
| De Lage Landen Financial Serv...                                     | INV 80989444     | 09/27/2023 | INV 80989444 9/23/23 Contra...    | 01-150-52200-0000-1 | 150.47     |
| Vendor De Lage Landen - De Lage Landen Financial Services Inc Total: |                  |            |                                   |                     | 150.47     |
| Vendor: Dee Jaspar - Dee Jaspar & Associates, Inc                    |                  |            |                                   |                     |            |
| Dee Jaspar & Associates, Inc                                         | INV 23-00834     | 09/19/2023 | INV 23-00834 Professional Ser...  | 32-510-56000-0000-1 | 3,175.75   |
| Dee Jaspar & Associates, Inc                                         | Inv No 23-00833  | 09/27/2023 | Inv No 23-00833 - Tract 7393      | 01-140-56000-8472-1 | 2,440.00   |
| Vendor Dee Jaspar - Dee Jaspar & Associates, Inc Total:              |                  |            |                                   |                     | 5,615.75   |
| Vendor: Delano Veterinary - Delano Veterinary                        |                  |            |                                   |                     |            |
| Delano Veterinary                                                    | Inv. 87383       | 09/27/2023 | Inv. 87383 - Animal Care (Vacc... | 01-155-51150-0000-1 | 24.08      |
| Delano Veterinary                                                    | Inv. 90504       | 09/27/2023 | Inv. 90504 - Animal Care (E)      | 01-155-51150-0000-1 | 69.86      |
| Delano Veterinary                                                    | Inv. 91048       | 09/27/2023 | Inv. 91048 - Animal Care (Exa...  | 01-155-51150-0000-1 | 76.22      |
| Vendor Delano Veterinary - Delano Veterinary Total:                  |                  |            |                                   |                     | 170.16     |
| Vendor: Douglas Environmenta - Douglas Keith Brown                   |                  |            |                                   |                     |            |
| Douglas Keith Brown                                                  | Inv No 2339      | 09/27/2023 | Inv No 2339 - SJ Renewables J...  | 01-140-56000-8224-1 | 23,365.32  |
| Douglas Keith Brown                                                  | Inv No 2355      | 09/27/2023 | Inv No 2355 - SJ Renewables ...   | 01-140-56000-8224-1 | 16,788.20  |
| Vendor Douglas Environmenta - Douglas Keith Brown Total:             |                  |            |                                   |                     | 40,153.52  |
| Vendor: dynamic planning - Dynamic Planning LLC                      |                  |            |                                   |                     |            |
| Dynamic Planning LLC                                                 | INV 2023067-0003 | 09/27/2023 | INV 2023067-0003 Hazard Mit...    | 01-140-56000-2317-1 | 8,993.00   |
| Dynamic Planning LLC                                                 | INV 2023067-0007 | 09/27/2023 | INV 2023067-0007 Hazard Mit...    | 01-140-56000-2317-1 | 4,847.95   |
| Vendor dynamic planning - Dynamic Planning LLC Total:                |                  |            |                                   |                     | 13,840.95  |
| Vendor: EDD - EDD                                                    |                  |            |                                   |                     |            |
| EDD                                                                  | INV0024845       | 09/21/2023 | SDI - State Disability Insurance  | 01-22200-0000-1     | 9.19       |
| EDD                                                                  | INV0024845       | 09/21/2023 | SDI - State Disability Insurance  | 20-22200-0000-1     | 0.28       |
| EDD                                                                  | INV0024869       | 09/21/2023 | State Income Tax Withholding      | 01-22200-0000-1     | 2,446.04   |
| EDD                                                                  | INV0024869       | 09/21/2023 | State Income Tax Withholding      | 30-22200-0000-1     | 5.45       |
| EDD                                                                  | INV0024869       | 09/21/2023 | State Income Tax Withholding      | 32-22200-0000-1     | 5.44       |
| EDD                                                                  | INV0024870       | 09/21/2023 | SDI - State Disability Insurance  | 01-22200-0000-1     | 619.22     |
| EDD                                                                  | INV0024870       | 09/21/2023 | SDI - State Disability Insurance  | 30-22200-0000-1     | 2.05       |
| EDD                                                                  | INV0024870       | 09/21/2023 | SDI - State Disability Insurance  | 32-22200-0000-1     | 2.06       |

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| Vendor Name                    | Payable Number | Post Date  | Description (Item)               | Account Number  | Amount          |
|--------------------------------|----------------|------------|----------------------------------|-----------------|-----------------|
| EDD                            | INV0024871     | 09/21/2023 | State Unemployment Insuran...    | 01-22250-0000-1 | 228.29          |
| EDD                            | INV0024872     | 09/21/2023 | Employment Training Tax          | 01-22275-0000-1 | 5.70            |
| EDD                            | INV0024907     | 09/21/2023 | State Income Tax Withholding     | 01-22200-0000-1 | 863.83          |
| EDD                            | INV0024907     | 09/21/2023 | State Income Tax Withholding     | 20-22200-0000-1 | 2.05            |
| EDD                            | INV0024907     | 09/21/2023 | State Income Tax Withholding     | 30-22200-0000-1 | 473.55          |
| EDD                            | INV0024907     | 09/21/2023 | State Income Tax Withholding     | 31-22200-0000-1 | 211.05          |
| EDD                            | INV0024907     | 09/21/2023 | State Income Tax Withholding     | 32-22200-0000-1 | 411.60          |
| EDD                            | INV0024908     | 09/21/2023 | SDI - State Disability Insurance | 01-22200-0000-1 | 285.86          |
| EDD                            | INV0024908     | 09/21/2023 | SDI - State Disability Insurance | 20-22200-0000-1 | 13.51           |
| EDD                            | INV0024908     | 09/21/2023 | SDI - State Disability Insurance | 30-22200-0000-1 | 166.82          |
| EDD                            | INV0024908     | 09/21/2023 | SDI - State Disability Insurance | 31-22200-0000-1 | 66.10           |
| EDD                            | INV0024908     | 09/21/2023 | SDI - State Disability Insurance | 32-22200-0000-1 | 199.57          |
| EDD                            | INV0024908     | 09/21/2023 | SDI - State Disability Insurance | 34-22200-0000-1 | 4.52            |
| EDD                            | INV0024909     | 09/21/2023 | State Unemployment Insuran...    | 01-22250-0000-1 | 116.53          |
| EDD                            | INV0024909     | 09/21/2023 | State Unemployment Insuran...    | 30-22250-0000-1 | 17.25           |
| EDD                            | INV0024909     | 09/21/2023 | State Unemployment Insuran...    | 32-22250-0000-1 | 142.86          |
| EDD                            | INV0024910     | 09/21/2023 | Employment Training Tax          | 01-22275-0000-1 | 2.91            |
| EDD                            | INV0024910     | 09/21/2023 | Employment Training Tax          | 30-22275-0000-1 | 0.43            |
| EDD                            | INV0024910     | 09/21/2023 | Employment Training Tax          | 32-22275-0000-1 | 3.57            |
| <b>Vendor EDD - EDD Total:</b> |                |            |                                  |                 | <b>6,305.73</b> |

## Vendor: Edison - Edison

|                                      |            |            |              |                     |                  |
|--------------------------------------|------------|------------|--------------|---------------------|------------------|
| Edison                               | INV0024933 | 09/27/2023 | 700539630040 | 01-180-58100-0000-1 | 1,593.45         |
| Edison                               | INV0024933 | 09/27/2023 | 700669486061 | 01-180-58100-0000-1 | 518.82           |
| Edison                               | INV0024933 | 09/27/2023 | 700457158822 | 01-180-58100-0000-1 | 423.26           |
| Edison                               | INV0024933 | 09/27/2023 | 700599695773 | 01-180-58100-0000-1 | 139.55           |
| Edison                               | INV0024933 | 09/27/2023 | 700326486684 | 01-180-58100-0000-1 | 82.22            |
| Edison                               | INV0024933 | 09/27/2023 | 700091551977 | 01-180-58100-0000-1 | 13.57            |
| Edison                               | INV0024933 | 09/27/2023 | 700494850594 | 30-500-58000-0000-1 | 99.19            |
| Edison                               | INV0024933 | 09/27/2023 | 700468456995 | 32-510-58000-0000-1 | 20,914.51        |
| <b>Vendor Edison - Edison Total:</b> |            |            |              |                     | <b>23,784.57</b> |

## Vendor: Electric Motor Works - Electric Motor Works

|                                                                  |            |            |                                 |                     |                 |
|------------------------------------------------------------------|------------|------------|---------------------------------|---------------------|-----------------|
| Electric Motor Works                                             | INV 111898 | 09/27/2023 | INV 111898 Sulzer, Disassemb... | 30-500-56410-0000-1 | 2,391.52        |
| <b>Vendor Electric Motor Works - Electric Motor Works Total:</b> |            |            |                                 |                     | <b>2,391.52</b> |

## Vendor: EFTPS - Electronic Federal Tax Payment System

|                                  |            |            |                                 |                 |          |
|----------------------------------|------------|------------|---------------------------------|-----------------|----------|
| Electronic Federal Tax Paymen... | INV0024843 | 09/21/2023 | Federal Income Tax Withholdi... | 01-22050-0000-1 | 71.46    |
| Electronic Federal Tax Paymen... | INV0024843 | 09/21/2023 | Federal Income Tax Withholdi... | 20-22050-0000-1 | 2.21     |
| Electronic Federal Tax Paymen... | INV0024844 | 09/21/2023 | Social Security                 | 01-22100-0000-1 | 126.50   |
| Electronic Federal Tax Paymen... | INV0024844 | 09/21/2023 | Social Security                 | 20-22100-0000-1 | 3.92     |
| Electronic Federal Tax Paymen... | INV0024846 | 09/21/2023 | Medicare                        | 01-22150-0000-1 | 29.58    |
| Electronic Federal Tax Paymen... | INV0024846 | 09/21/2023 | Medicare                        | 20-22150-0000-1 | 0.92     |
| Electronic Federal Tax Paymen... | INV0024867 | 09/21/2023 | Federal Income Tax Withholdi... | 01-22050-0000-1 | 5,858.70 |
| Electronic Federal Tax Paymen... | INV0024867 | 09/21/2023 | Federal Income Tax Withholdi... | 30-22050-0000-1 | 17.24    |
| Electronic Federal Tax Paymen... | INV0024867 | 09/21/2023 | Federal Income Tax Withholdi... | 32-22050-0000-1 | 17.24    |
| Electronic Federal Tax Paymen... | INV0024868 | 09/21/2023 | Social Security                 | 01-22100-0000-1 | 8,531.26 |
| Electronic Federal Tax Paymen... | INV0024868 | 09/21/2023 | Social Security                 | 30-22100-0000-1 | 28.28    |
| Electronic Federal Tax Paymen... | INV0024868 | 09/21/2023 | Social Security                 | 32-22100-0000-1 | 28.32    |
| Electronic Federal Tax Paymen... | INV0024873 | 09/21/2023 | Medicare                        | 01-22150-0000-1 | 1,995.22 |
| Electronic Federal Tax Paymen... | INV0024873 | 09/21/2023 | Medicare                        | 30-22150-0000-1 | 6.62     |
| Electronic Federal Tax Paymen... | INV0024873 | 09/21/2023 | Medicare                        | 32-22150-0000-1 | 6.62     |
| Electronic Federal Tax Paymen... | INV0024905 | 09/21/2023 | Federal Income Tax Withholdi... | 01-22050-0000-1 | 2,195.71 |
| Electronic Federal Tax Paymen... | INV0024905 | 09/21/2023 | Federal Income Tax Withholdi... | 20-22050-0000-1 | 7.52     |
| Electronic Federal Tax Paymen... | INV0024905 | 09/21/2023 | Federal Income Tax Withholdi... | 30-22050-0000-1 | 1,041.99 |
| Electronic Federal Tax Paymen... | INV0024905 | 09/21/2023 | Federal Income Tax Withholdi... | 31-22050-0000-1 | 403.07   |
| Electronic Federal Tax Paymen... | INV0024905 | 09/21/2023 | Federal Income Tax Withholdi... | 32-22050-0000-1 | 834.44   |
| Electronic Federal Tax Paymen... | INV0024906 | 09/21/2023 | Social Security                 | 01-22100-0000-1 | 3,938.64 |
| Electronic Federal Tax Paymen... | INV0024906 | 09/21/2023 | Social Security                 | 20-22100-0000-1 | 186.22   |
| Electronic Federal Tax Paymen... | INV0024906 | 09/21/2023 | Social Security                 | 30-22100-0000-1 | 2,298.20 |
| Electronic Federal Tax Paymen... | INV0024906 | 09/21/2023 | Social Security                 | 31-22100-0000-1 | 910.36   |
| Electronic Federal Tax Paymen... | INV0024906 | 09/21/2023 | Social Security                 | 32-22100-0000-1 | 2,749.92 |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                                                        | Payable Number    | Post Date  | Description (Item)               | Account Number      | Amount           |
|--------------------------------------------------------------------|-------------------|------------|----------------------------------|---------------------|------------------|
| Electronic Federal Tax Paymen...                                   | INV0024906        | 09/21/2023 | Social Security                  | 34-22100-0000-1     | 62.34            |
| Electronic Federal Tax Paymen...                                   | INV0024911        | 09/21/2023 | Medicare                         | 01-22150-0000-1     | 921.18           |
| Electronic Federal Tax Paymen...                                   | INV0024911        | 09/21/2023 | Medicare                         | 20-22150-0000-1     | 43.56            |
| Electronic Federal Tax Paymen...                                   | INV0024911        | 09/21/2023 | Medicare                         | 30-22150-0000-1     | 537.54           |
| Electronic Federal Tax Paymen...                                   | INV0024911        | 09/21/2023 | Medicare                         | 31-22150-0000-1     | 212.88           |
| Electronic Federal Tax Paymen...                                   | INV0024911        | 09/21/2023 | Medicare                         | 32-22150-0000-1     | 643.02           |
| Electronic Federal Tax Paymen...                                   | INV0024911        | 09/21/2023 | Medicare                         | 34-22150-0000-1     | 14.58            |
| <b>Vendor EFTPS - Electronic Federal Tax Payment System Total:</b> |                   |            |                                  |                     | <b>33,725.26</b> |
| <b>Vendor: EWING - Ewing Irrigation Products Inc.</b>              |                   |            |                                  |                     |                  |
| Ewing Irrigation Products Inc.                                     | INV 20287302      | 09/19/2023 | INV 20287302 Hunter Pro          | 20-200-57400-0000-1 | 243.00           |
| <b>Vendor EWING - Ewing Irrigation Products Inc. Total:</b>        |                   |            |                                  |                     | <b>243.00</b>    |
| <b>Vendor: ALV100 - Francisca Alvarado</b>                         |                   |            |                                  |                     |                  |
| Francisca Alvarado                                                 | INV0024943        | 09/27/2023 | Milage reimbursement -posti...   | 01-111-54000-0000-1 | 54.95            |
| <b>Vendor ALV100 - Francisca Alvarado Total:</b>                   |                   |            |                                  |                     | <b>54.95</b>     |
| <b>Vendor: Frontier - Frontier California Inc.</b>                 |                   |            |                                  |                     |                  |
| Frontier California Inc.                                           | 66179234370317155 | 09/27/2023 | Frontier Sept 23 6617923437...   | 01-185-57800-0000-1 | 97.81            |
| <b>Vendor Frontier - Frontier California Inc. Total:</b>           |                   |            |                                  |                     | <b>97.81</b>     |
| <b>Vendor: Grainger - Grainger</b>                                 |                   |            |                                  |                     |                  |
| Grainger                                                           | INV 800597122     | 09/19/2023 | INV 800597122 Pipe Wrench, ...   | 01-180-57400-0000-1 | 79.75            |
| Grainger                                                           | INV 9801924995    | 09/19/2023 | INV 9801924995 Exposed Ma...     | 01-180-57400-0000-1 | 209.41           |
| Grainger                                                           | INV 9801924995    | 09/19/2023 | INV 9801924995 Exposed Ma...     | 32-510-57400-0000-1 | 209.41           |
| <b>Vendor Grainger - Grainger Total:</b>                           |                   |            |                                  |                     | <b>498.57</b>    |
| <b>Vendor: Granite Auto Parts I - Granite Auto Parts Inc</b>       |                   |            |                                  |                     |                  |
| Granite Auto Parts Inc                                             | INV 833375        | 09/19/2023 | INV 833375 Extractor Kit         | 30-500-57400-0000-1 | 20.56            |
| Granite Auto Parts Inc                                             | INV 833387        | 09/19/2023 | INV 833387 Plug                  | 30-500-57400-0000-1 | 112.44           |
| Granite Auto Parts Inc                                             | INV 833489        | 09/19/2023 | INV 833489 Hose Clamp O-Rin...   | 32-510-57400-0000-1 | 288.96           |
| Granite Auto Parts Inc                                             | INV 833516        | 09/19/2023 | INV 833516 Ball Valve            | 32-510-57400-0000-1 | 14.06            |
| Granite Auto Parts Inc                                             | INV 833592        | 09/19/2023 | INV 833592 Screwdriver Set, O... | 32-510-57400-0000-1 | 133.88           |
| Granite Auto Parts Inc                                             | INV 833593        | 09/19/2023 | INV 833593 Trimmer Line          | 20-200-57400-0000-1 | 25.97            |
| Granite Auto Parts Inc                                             | INV 833608        | 09/19/2023 | INV 833608 Gloves                | 01-180-57400-0000-1 | 58.42            |
| Granite Auto Parts Inc                                             | INV 833646        | 09/19/2023 | INV 833646 Batteries             | 20-200-57400-0000-1 | 28.71            |
| Granite Auto Parts Inc                                             | INV 833716        | 09/19/2023 | INV 833716 Repair Kit            | 32-510-57400-0000-1 | 197.98           |
| Granite Auto Parts Inc                                             | INV 833773        | 09/19/2023 | INV 833773 Meguiars, Absorb...   | 30-500-56410-0000-1 | 58.79            |
| Granite Auto Parts Inc                                             | INV 833791        | 09/19/2023 | INV 833791 Hacksaw Power B...    | 01-180-57400-0000-1 | 49.50            |
| Granite Auto Parts Inc                                             | INV 833854        | 09/19/2023 | INV 833854 Electric Tape Cold... | 01-180-57400-0000-1 | 18.68            |
| Granite Auto Parts Inc                                             | INV 833908        | 09/19/2023 | INV 833908 1/4DR T-10H TP S...   | 32-510-57400-0000-1 | 9.73             |
| Granite Auto Parts Inc                                             | INV 834124        | 09/19/2023 | INV 834124 Chain Loop File B...  | 20-200-57400-0000-1 | 229.41           |
| Granite Auto Parts Inc                                             | INV 834184        | 09/19/2023 | INV 834184 Fuse Holder           | 01-180-56600-0000-1 | 7.77             |
| Granite Auto Parts Inc                                             | INV 834255        | 09/19/2023 | INV 834255 Cable Wire, Rope ...  | 30-500-56410-0000-1 | 208.94           |
| Granite Auto Parts Inc                                             | INV 834279        | 09/19/2023 | INV 834279 Wire Rope and Th...   | 30-500-56410-0000-1 | 118.87           |
| Granite Auto Parts Inc                                             | INV 834336        | 09/19/2023 | INV 834336 Screws, Washer, ...   | 01-180-56600-0000-1 | 4.83             |
| Granite Auto Parts Inc                                             | INV 834465        | 09/19/2023 | INV 834465 Knife Duct Tape       | 30-500-57400-0000-1 | 59.92            |
| Granite Auto Parts Inc                                             | INV 834531        | 09/19/2023 | INV 834531 Shop Carpet Headl...  | 01-180-57400-0000-1 | 19.80            |
| Granite Auto Parts Inc                                             | INV 834532        | 09/19/2023 | INV 834532 Autocut 25-2 Bulk...  | 20-200-57400-0000-1 | 103.88           |
| Granite Auto Parts Inc                                             | INV 835124        | 09/19/2023 | INV 835124 16ft Tape Measur...   | 32-510-57400-0000-1 | 15.41            |
| Granite Auto Parts Inc                                             | INV 834988        | 09/27/2023 | INV 834988 Tubing Wire Fuse...   | 30-500-56410-0000-1 | 83.90            |
| Granite Auto Parts Inc                                             | INV 835225        | 09/27/2023 | INV 835225 NAPA QT SA            | 32-510-57400-0000-1 | 6.54             |
| Granite Auto Parts Inc                                             | INV 835229        | 09/27/2023 | INV 835229 Warranty Water ...    | 32-510-57400-0000-1 | 393.84           |
| Granite Auto Parts Inc                                             | INV 835408        | 09/27/2023 | INV 835408 Oil Filters and Su... | 01-180-57400-0000-1 | 182.93           |
| <b>Vendor Granite Auto Parts I - Granite Auto Parts Inc Total:</b> |                   |            |                                  |                     | <b>2,453.72</b>  |
| <b>Vendor: Granite Construction - Granite Construction</b>         |                   |            |                                  |                     |                  |
| Granite Construction                                               | INV 2551476       | 09/27/2023 | INV 2551476 3/8" CMACOLDM...     | 01-180-56500-0000-1 | 563.44           |
| <b>Vendor Granite Construction - Granite Construction Total:</b>   |                   |            |                                  |                     | <b>563.44</b>    |
| <b>Vendor: Gregs Petroleum - Gregs Petroleum</b>                   |                   |            |                                  |                     |                  |
| Gregs Petroleum                                                    | INV 407807        | 09/19/2023 | Fuel INV 407807 9/12/23          | 01-105-54000-0000-1 | 3.75             |
| Gregs Petroleum                                                    | INV 407807        | 09/19/2023 | Fuel INV 407807 9/12/23          | 01-110-54000-0000-1 | 25.13            |
| Gregs Petroleum                                                    | INV 407807        | 09/19/2023 | Fuel INV 407807 9/12/23          | 01-115-54000-0000-1 | 23.15            |
| Gregs Petroleum                                                    | INV 407807        | 09/19/2023 | Fuel INV 407807 9/12/23          | 01-140-54000-0000-1 | 3.75             |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name     | Payable Number | Post Date  | Description (Item)      | Account Number      | Amount   |
|-----------------|----------------|------------|-------------------------|---------------------|----------|
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 01-150-54000-0000-1 | 1,444.07 |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 01-155-54000-0000-1 | 57.75    |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 01-160-54000-0000-1 | 19.18    |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 01-175-54000-0000-1 | 1.98     |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 01-180-54000-0000-1 | 231.01   |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 20-200-54000-0000-1 | 76.93    |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 30-500-54000-0000-1 | 144.38   |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 32-510-54000-0000-1 | 57.75    |
| Gregs Petroleum | INV 407807     | 09/19/2023 | Fuel INV 407807 9/12/23 | 34-520-54000-0000-1 | 115.51   |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-105-54000-0000-1 | 3.72     |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-110-54000-0000-1 | 24.98    |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-115-54000-0000-1 | 23.01    |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-140-54000-0000-1 | 3.72     |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-150-54000-0000-1 | 1,435.36 |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-155-54000-0000-1 | 57.41    |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-160-54000-0000-1 | 19.06    |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-175-54000-0000-1 | 1.97     |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 01-180-54000-0000-1 | 229.62   |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 20-200-54000-0000-1 | 76.47    |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 30-500-54000-0000-1 | 143.51   |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 32-510-54000-0000-1 | 57.41    |
| Gregs Petroleum | INV 409044     | 09/27/2023 | Fuel INV 409044 9/15/23 | 34-520-54000-0000-1 | 114.81   |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-105-54000-0000-1 | 3.46     |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-110-54000-0000-1 | 23.21    |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-115-54000-0000-1 | 21.38    |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-140-54000-0000-1 | 3.46     |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-150-54000-0000-1 | 1,333.82 |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-155-54000-0000-1 | 53.34    |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-160-54000-0000-1 | 17.71    |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-175-54000-0000-1 | 1.83     |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 01-180-54000-0000-1 | 213.38   |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 20-200-54000-0000-1 | 71.06    |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 30-500-54000-0000-1 | 133.36   |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 32-510-54000-0000-1 | 53.34    |
| Gregs Petroleum | INV 409519     | 09/27/2023 | Fuel INV 409519 9/22/23 | 34-520-54000-0000-1 | 106.69   |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-105-54000-0000-1 | 2.95     |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-110-54000-0000-1 | 19.81    |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-115-54000-0000-1 | 18.25    |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-140-54000-0000-1 | 2.95     |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-150-54000-0000-1 | 1,138.52 |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-155-54000-0000-1 | 45.53    |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-160-54000-0000-1 | 15.12    |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-175-54000-0000-1 | 1.56     |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 01-180-54000-0000-1 | 182.13   |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 20-200-54000-0000-1 | 60.65    |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 30-500-54000-0000-1 | 113.83   |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 32-510-54000-0000-1 | 45.53    |
| Gregs Petroleum | INV 410057     | 09/27/2023 | Fuel INV 410057 9/22/23 | 34-520-54000-0000-1 | 91.07    |

Vendor Gregs Petroleum - Gregs Petroleum Total: 8,169.33

## Vendor: Herc Rentals Inc - Herc Rentals Inc

|                  |              |            |                                |                     |          |
|------------------|--------------|------------|--------------------------------|---------------------|----------|
| Herc Rentals Inc | INV 33906627 | 09/20/2023 | INV 33906627 Trailer Vacuum... | 32-510-57400-0000-1 | 7,601.84 |
|------------------|--------------|------------|--------------------------------|---------------------|----------|

Vendor Herc Rentals Inc - Herc Rentals Inc Total: 7,601.84

## Vendor: HDL and Associates - Hinderliter, de Llamas &amp; Associates

|                                   |              |            |                               |                     |          |
|-----------------------------------|--------------|------------|-------------------------------|---------------------|----------|
| Hinderliter, de Llamas & Assoc... | INV SIN31247 | 09/27/2023 | HDL INV SIN31247 Q1/2023 C... | 01-130-56000-0000-1 | 1,335.53 |
|-----------------------------------|--------------|------------|-------------------------------|---------------------|----------|

Vendor HDL and Associates - Hinderliter, de Llamas &amp; Associates Total: 1,335.53

## Vendor: Hodges - Hodges Law Group

|                  |           |            |                                  |                     |          |
|------------------|-----------|------------|----------------------------------|---------------------|----------|
| Hodges Law Group | INV 00542 | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 1,850.00 |
| Hodges Law Group | INV 00542 | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 1,776.00 |
| Hodges Law Group | INV 00542 | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 1,463.50 |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                             | Payable Number | Post Date  | Description (Item)               | Account Number      | Amount   |
|-----------------------------------------|----------------|------------|----------------------------------|---------------------|----------|
| Hodges Law Group                        | INV 00542      | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 74.00    |
| Hodges Law Group                        | INV 00542      | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 409.50   |
| Hodges Law Group                        | INV 00542      | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 444.00   |
| Hodges Law Group                        | INV 00542      | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 555.00   |
| Hodges Law Group                        | INV 00542      | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 833.00   |
| Hodges Law Group                        | INV 00542      | 09/20/2023 | INV 00542 Legal Services 9/5/... | 01-130-56100-0000-1 | 1,054.50 |
| Vendor Hodges - Hodges Law Group Total: |                |            |                                  |                     | 8,459.50 |

## Vendor: Home Depot - Home Depot

|                                       |                          |            |                               |                     |          |
|---------------------------------------|--------------------------|------------|-------------------------------|---------------------|----------|
| Home Depot                            | WM44440037               | 09/19/2023 | Home Depot 09.24.23 WM44...   | 01-180-56410-0000-1 | 539.09   |
| Home Depot                            | Auth Code 002023-7041655 | 09/19/2023 | Auth Code 002023-7041655 ...  | 32-510-57400-0000-1 | 456.37   |
| Home Depot                            | Auth Code 031867-9081534 | 09/19/2023 | Auth Code 031867-9081534 S... | 20-200-57400-0000-1 | 43.24    |
| Home Depot                            | WJ39412286               | 09/19/2023 | Home Depot 09.29.23 WJ394...  | 01-180-57400-0000-1 | 314.99   |
| Vendor Home Depot - Home Depot Total: |                          |            |                               |                     | 1,353.69 |

## Vendor: Irrigation Concepts - Irrigation Concepts

|                                                         |           |            |                              |                     |      |
|---------------------------------------------------------|-----------|------------|------------------------------|---------------------|------|
| Irrigation Concepts                                     | INV 48142 | 09/19/2023 | INV 48142 2" Coupling SCH 40 | 32-510-57400-0000-1 | 3.22 |
| Irrigation Concepts                                     | INV 48147 | 09/19/2023 | INV 48147 2 Cap T Sch 40     | 32-510-57400-0000-1 | 1.83 |
| Vendor Irrigation Concepts - Irrigation Concepts Total: |           |            |                              |                     | 5.05 |

## Vendor: LOP125 - Jessica Lopez

|                                      |            |            |                             |                     |        |
|--------------------------------------|------------|------------|-----------------------------|---------------------|--------|
| Jessica Lopez                        | INV0024936 | 09/27/2023 | Meals & Incidental Expenses | 01-150-52000-0000-1 | 407.00 |
| Vendor LOP125 - Jessica Lopez Total: |            |            |                             |                     | 407.00 |

## Vendor: Jim White - Jim White

|                                     |            |            |                                  |                     |        |
|-------------------------------------|------------|------------|----------------------------------|---------------------|--------|
| Jim White                           | INV0024937 | 09/27/2023 | PC Compensation for: 07-18, 8... | 01-140-52200-0000-1 | 150.00 |
| Vendor Jim White - Jim White Total: |            |            |                                  |                     | 150.00 |

## Vendor: JOCELYN VASQUEZ - JOCELYN VASQUEZ

|                                                 |            |            |                                   |                 |          |
|-------------------------------------------------|------------|------------|-----------------------------------|-----------------|----------|
| JOCELYN VASQUEZ                                 | INV0024938 | 09/27/2023 | Mcf. USA Found. Scholarship - ... | 01-24600-8207-1 | 1,000.00 |
| Vendor JOCELYN VASQUEZ - JOCELYN VASQUEZ Total: |            |            |                                   |                 | 1,000.00 |

## Vendor: John Hancock - John Hancock

|              |            |            |                   |                 |          |
|--------------|------------|------------|-------------------|-----------------|----------|
| John Hancock | INV0024850 | 09/21/2023 | 401K - Employer   | 01-20800-0000-1 | 3,921.14 |
| John Hancock | INV0024850 | 09/21/2023 | 401K - Employer   | 30-20800-0000-1 | 21.13    |
| John Hancock | INV0024850 | 09/21/2023 | 401K - Employer   | 32-20800-0000-1 | 21.12    |
| John Hancock | INV0024851 | 09/21/2023 | 401K - Employee   | 01-20800-0000-1 | 3,059.34 |
| John Hancock | INV0024857 | 09/21/2023 | 401K Loan 1       | 01-20800-0000-1 | 89.29    |
| John Hancock | INV0024858 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 306.37   |
| John Hancock | INV0024859 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 347.28   |
| John Hancock | INV0024860 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 297.28   |
| John Hancock | INV0024861 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 212.11   |
| John Hancock | INV0024862 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 267.96   |
| John Hancock | INV0024863 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 550.51   |
| John Hancock | INV0024864 | 09/21/2023 | 401k Contribution | 01-20800-0000-1 | 256.48   |
| John Hancock | INV0024874 | 09/21/2023 | 401K - Employer   | 01-20800-0000-1 | 1,827.30 |
| John Hancock | INV0024874 | 09/21/2023 | 401K - Employer   | 30-20800-0000-1 | 1,601.02 |
| John Hancock | INV0024874 | 09/21/2023 | 401K - Employer   | 31-20800-0000-1 | 632.81   |
| John Hancock | INV0024874 | 09/21/2023 | 401K - Employer   | 32-20800-0000-1 | 1,552.59 |
| John Hancock | INV0024875 | 09/21/2023 | 401K - Employee   | 01-20800-0000-1 | 378.03   |
| John Hancock | INV0024875 | 09/21/2023 | 401K - Employee   | 20-20800-0000-1 | 85.69    |
| John Hancock | INV0024875 | 09/21/2023 | 401K - Employee   | 30-20800-0000-1 | 371.33   |
| John Hancock | INV0024875 | 09/21/2023 | 401K - Employee   | 31-20800-0000-1 | 253.99   |
| John Hancock | INV0024875 | 09/21/2023 | 401K - Employee   | 32-20800-0000-1 | 710.75   |
| John Hancock | INV0024876 | 09/21/2023 | 401K - Employer   | 20-20800-0000-1 | 141.76   |
| John Hancock | INV0024876 | 09/21/2023 | 401K - Employer   | 32-20800-0000-1 | 143.83   |
| John Hancock | INV0024883 | 09/21/2023 | 401K Loan 1       | 32-20800-0000-1 | 32.25    |
| John Hancock | INV0024884 | 09/21/2023 | 401K Loan 1       | 01-20800-0000-1 | 160.26   |
| John Hancock | INV0024885 | 09/21/2023 | 401K Loan 1       | 01-20800-0000-1 | 23.83    |
| John Hancock | INV0024885 | 09/21/2023 | 401K Loan 1       | 30-20800-0000-1 | 71.51    |
| John Hancock | INV0024885 | 09/21/2023 | 401K Loan 1       | 31-20800-0000-1 | 71.51    |
| John Hancock | INV0024885 | 09/21/2023 | 401K Loan 1       | 32-20800-0000-1 | 71.53    |
| John Hancock | INV0024886 | 09/21/2023 | 401K Loan 2       | 32-20800-0000-1 | 44.50    |
| John Hancock | INV0024887 | 09/21/2023 | 401K Loan 2       | 01-20800-0000-1 | 182.65   |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                                                       | Payable Number    | Post Date  | Description (Item)                | Account Number      | Amount    |
|-------------------------------------------------------------------|-------------------|------------|-----------------------------------|---------------------|-----------|
| John Hancock                                                      | INV0024888        | 09/21/2023 | 401K Loan 3                       | 01-20800-0000-1     | 35.73     |
| John Hancock                                                      | INV0024888        | 09/21/2023 | 401K Loan 3                       | 30-20800-0000-1     | 26.80     |
| John Hancock                                                      | INV0024888        | 09/21/2023 | 401K Loan 3                       | 32-20800-0000-1     | 26.80     |
| John Hancock                                                      | INV0024889        | 09/21/2023 | 401K Loan 3                       | 32-20800-0000-1     | 25.60     |
| John Hancock                                                      | INV0024890        | 09/21/2023 | 401K Loan 4                       | 34-20800-0000-1     | 75.00     |
| John Hancock                                                      | INV0024891        | 09/21/2023 | 401K Loan 5                       | 34-20800-0000-1     | 69.21     |
| John Hancock                                                      | INV0024892        | 09/21/2023 | 401K Loan 4                       | 32-20800-0000-1     | 89.01     |
| John Hancock                                                      | INV0024893        | 09/21/2023 | 401K Loan 4                       | 01-20800-0000-1     | 145.50    |
| John Hancock                                                      | INV0024893        | 09/21/2023 | 401K Loan 4                       | 20-20800-0000-1     | 4.50      |
| John Hancock                                                      | INV0024894        | 09/21/2023 | 401K Loan 4                       | 01-20800-0000-1     | 51.08     |
| John Hancock                                                      | INV0024894        | 09/21/2023 | 401K Loan 4                       | 20-20800-0000-1     | 1.57      |
| John Hancock                                                      | INV0024895        | 09/21/2023 | 401k Contribution                 | 01-20800-0000-1     | 1,246.48  |
| John Hancock                                                      | INV0024896        | 09/21/2023 | 401k Contribution                 | 32-20800-0000-1     | 152.72    |
| John Hancock                                                      | INV0024897        | 09/21/2023 | 401k Contribution                 | 01-20800-0000-1     | 219.92    |
| John Hancock                                                      | INV0024897        | 09/21/2023 | 401k Contribution                 | 20-20800-0000-1     | 6.80      |
| John Hancock                                                      | INV0024898        | 09/21/2023 | 401k Contribution                 | 34-20800-0000-1     | 50.27     |
| John Hancock                                                      | INV0024899        | 09/21/2023 | 401k Contribution                 | 01-20800-0000-1     | 330.97    |
| John Hancock                                                      | INV0024900        | 09/21/2023 | 401k Contribution                 | 01-20800-0000-1     | 446.16    |
| John Hancock                                                      | INV0024900        | 09/21/2023 | 401k Contribution                 | 30-20800-0000-1     | 178.47    |
| John Hancock                                                      | INV0024900        | 09/21/2023 | 401k Contribution                 | 31-20800-0000-1     | 89.23     |
| John Hancock                                                      | INV0024900        | 09/21/2023 | 401k Contribution                 | 32-20800-0000-1     | 178.45    |
| Vendor John Hancock - John Hancock Total:                         |                   |            |                                   |                     | 21,157.42 |
| Vendor: Jorge's Smog & Repai - Jorge's Smog & Repai               |                   |            |                                   |                     |           |
| Jorge's Smog & Repai                                              | INV 018716        | 09/19/2023 | INV 018716 Filter Hydraulic Flu.. | 30-500-56410-0000-1 | 352.76    |
| Vendor Jorge's Smog & Repai - Jorge's Smog & Repai Total:         |                   |            |                                   |                     | 352.76    |
| Vendor: Jose Hernandez - Jose Hernandez                           |                   |            |                                   |                     |           |
| Jose Hernandez                                                    | INV0024939        | 09/27/2023 | PC Compensation for: 07-18, &..   | 01-140-52200-0000-1 | 100.00    |
| Vendor Jose Hernandez - Jose Hernandez Total:                     |                   |            |                                   |                     | 100.00    |
| Vendor: Jose L Hernandez - Jose Luis Hernandez                    |                   |            |                                   |                     |           |
| Jose Luis Hernandez                                               | INV0024940        | 09/27/2023 | PC Compensation for: 07-18, &..   | 01-140-52200-0000-1 | 100.00    |
| Vendor Jose L Hernandez - Jose Luis Hernandez Total:              |                   |            |                                   |                     | 100.00    |
| Vendor: Kern County Sheriff' - Kern County Sheriff's Office       |                   |            |                                   |                     |           |
| Kern County Sheriff's Office                                      | INV0024866        | 09/21/2023 | 23-02951 Z Hasnain                | 01-22350-0000-1     | 754.71    |
| Vendor Kern County Sheriff' - Kern County Sheriff's Office Total: |                   |            |                                   |                     | 754.71    |
| Vendor: KOEFRAN - Koefran Industries, Inc.                        |                   |            |                                   |                     |           |
| Koefran Industries, Inc.                                          | Inv. 0000540212   | 09/27/2023 | Inv. 0000540212 Monthly Serv..    | 01-155-51100-0000-1 | 220.50    |
| Koefran Industries, Inc.                                          | Inv. 0000565005   | 09/27/2023 | Inv. 0000565005 Monthly Serv..    | 01-155-51100-0000-1 | 220.50    |
| Vendor KOEFRAN - Koefran Industries, Inc. Total:                  |                   |            |                                   |                     | 441.00    |
| Vendor: LEXIPOL LLC - LEXIPOL LLC                                 |                   |            |                                   |                     |           |
| LEXIPOL LLC                                                       | INV INVCOR858     | 09/19/2023 | INV INVCOR858 Law Enforce...      | 01-150-52200-0000-1 | 2,999.00  |
| Vendor LEXIPOL LLC - LEXIPOL LLC Total:                           |                   |            |                                   |                     | 2,999.00  |
| Vendor: Luis Sarabia - Luis Sarabia                               |                   |            |                                   |                     |           |
| Luis Sarabia                                                      | INV0024941        | 09/27/2023 | PC Compensation for: 07-18, 8...  | 01-140-52200-0000-1 | 150.00    |
| Vendor Luis Sarabia - Luis Sarabia Total:                         |                   |            |                                   |                     | 150.00    |
| Vendor: LYNN PEAHEY COMPANY - LYNN PEAHEY COMPANY                 |                   |            |                                   |                     |           |
| LYNN PEAHEY COMPANY                                               | Inv. 403276       | 09/27/2023 | Inv. 403276 - Red Evidence T...   | 01-150-57400-0000-1 | 124.71    |
| Vendor LYNN PEAHEY COMPANY - LYNN PEAHEY COMPANY Total:           |                   |            |                                   |                     | 124.71    |
| Vendor: Marco A. Martinez - Marco A. Martinez                     |                   |            |                                   |                     |           |
| Marco A. Martinez                                                 | INV0024942        | 09/27/2023 | PC Compensation for: 07-18, &..   | 01-140-52200-0000-1 | 100.00    |
| Vendor Marco A. Martinez - Marco A. Martinez Total:               |                   |            |                                   |                     | 100.00    |
| Vendor: McFarland Tire - McFarland Tire                           |                   |            |                                   |                     |           |
| McFarland Tire                                                    | INV 30270         | 09/19/2023 | INV 30270 Fix Flat                | 32-510-56600-0000-1 | 20.00     |
| McFarland Tire                                                    | INV 31163         | 09/19/2023 | INV 31163 New Tire                | 01-180-56600-0000-1 | 20.00     |
| Vendor McFarland Tire - McFarland Tire Total:                     |                   |            |                                   |                     | 40.00     |
| Vendor: Office Depot - Office Depot                               |                   |            |                                   |                     |           |
| Office Depot                                                      | Inv. 329539772001 | 09/27/2023 | Inv. 329539772001 - General ...   | 01-150-57200-0000-1 | 283.52    |
| Office Depot                                                      | Inv. 330493235001 | 09/27/2023 | Inv. 330493235001 - Ink           | 01-150-57200-0000-1 | 60.61     |

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                                            | Payable Number      | Post Date  | Description (Item)               | Account Number      | Amount   |
|--------------------------------------------------------|---------------------|------------|----------------------------------|---------------------|----------|
| Office Depot                                           | Order 333463143-001 | 09/27/2023 | Order 333463143-001 Office ...   | 01-160-57200-0000-1 | 425.87   |
| Vendor Office Depot - Office Depot Total:              |                     |            |                                  |                     | 770.00   |
| <b>Vendor: P &amp; J Electric - P &amp; J Electric</b> |                     |            |                                  |                     |          |
| P & J Electric                                         | INV 8422            | 09/27/2023 | INV 8422 WWTP Contract Serv..    | 30-500-52200-0000-1 | 1,492.40 |
| P & J Electric                                         | INV 8423            | 09/27/2023 | INV 8423 Garzoli Well Storage... | 30-500-52200-0000-1 | 1,486.24 |
| P & J Electric                                         | INV 8475            | 09/29/2023 | INV 8475 WWTP Preventative...    | 30-500-56600-0000-1 | 2,229.36 |
| Vendor P & J Electric - P & J Electric Total:          |                     |            |                                  |                     | 5,208.00 |
| <b>Vendor: PG&amp;E COMPANY - PG&amp;E COMPANY</b>     |                     |            |                                  |                     |          |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0891499733-6                     | 01-180-58000-0000-1 | 79.34    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 7576987527-1                     | 01-180-58000-0000-1 | 111.25   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 2514556883-5                     | 01-180-58000-0000-1 | 20.63    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 4453174177-3                     | 01-180-58000-0000-1 | 742.31   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 4022268837-2                     | 01-180-58000-0000-1 | 129.61   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0664171738-1                     | 01-180-58000-0000-1 | 55.21    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 3877090180-9                     | 01-180-58100-0000-1 | 411.75   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 2012021553-6                     | 01-180-58100-0000-1 | 870.73   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 4483764300-4                     | 01-180-58100-0000-1 | 50.35    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 5629608181-5                     | 01-180-58100-0000-1 | 26.15    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0741726506-8                     | 01-180-58100-0000-1 | 494.19   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 1601672325-2                     | 01-180-58100-0000-1 | 260.54   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 5568620890-5                     | 01-180-58100-0000-1 | 9.59     |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 7663752590-8                     | 01-180-58100-0000-1 | 24.73    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 4191871709-5                     | 01-185-58000-0000-1 | 964.25   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 7668473786-9                     | 01-190-58000-0000-1 | 2,151.01 |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0309941756-4                     | 20-200-58100-0000-1 | 224.96   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 6372122228-7                     | 20-200-58100-0000-1 | 676.45   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 5794429226-7                     | 20-200-58100-0000-1 | 217.60   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 3047362805-2                     | 20-200-58100-0000-1 | 60.40    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0979037755-1                     | 20-200-58100-0000-1 | 41.60    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 7336692458-4                     | 20-200-58100-0000-1 | 1,382.74 |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 5842445837-8                     | 30-500-58000-0000-1 | 304.64   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 9048125100-8                     | 30-500-58000-0000-1 | 169.58   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 7699604118-2                     | 32-510-58000-0000-1 | 733.03   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 7305081533-8                     | 32-510-58000-0000-1 | 41.11    |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0425382282-1                     | 32-510-58000-0000-1 | 109.75   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 0843084856-7                     | 32-510-58000-0000-1 | 199.24   |
| PG&E COMPANY                                           | INV0023753          | 05/03/2023 | 2687153110-4                     | 32-510-58000-0000-1 | 7,500.72 |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 2514556883-5                     | 01-180-58000-0000-1 | 21.14    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 4022268837-2                     | 01-180-58000-0000-1 | 122.04   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 0891499733-6                     | 01-180-58000-0000-1 | 83.02    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 0664171738-1                     | 01-180-58000-0000-1 | 52.18    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 4453174177-3                     | 01-180-58000-0000-1 | 591.29   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 7576987527-1                     | 01-180-58000-0000-1 | 216.66   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 2012021553-6                     | 01-180-58100-0000-1 | 874.30   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 5568620890-5                     | 01-180-58100-0000-1 | 9.62     |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 7663752590-8                     | 01-180-58100-0000-1 | 24.80    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 5629608181-5                     | 01-180-58100-0000-1 | 26.28    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 4483764300-4                     | 01-180-58100-0000-1 | 50.51    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 1601672325-2                     | 01-180-58100-0000-1 | 262.11   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 3877090180-9                     | 01-180-58100-0000-1 | 413.76   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 0741726506-8                     | 01-180-58100-0000-1 | 496.33   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 4191871709-5                     | 01-185-58000-0000-1 | 1,072.46 |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 7668473786-9                     | 01-190-58000-0000-1 | 2,796.50 |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 0979037755-1                     | 20-200-58100-0000-1 | 39.02    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 0309941756-4                     | 20-200-58100-0000-1 | 203.18   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 5794429226-7                     | 20-200-58100-0000-1 | 217.59   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 3047362805-2                     | 20-200-58100-0000-1 | 56.66    |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 7336692458-4                     | 20-200-58100-0000-1 | 1,392.09 |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 6372122228-7                     | 20-200-58100-0000-1 | 681.34   |
| PG&E COMPANY                                           | INV0024140          | 06/15/2023 | 9048125100-8                     | 30-500-58000-0000-1 | 199.73   |

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Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                               | Payable Number | Post Date  | Description (Item) | Account Number      | Amount     |
|-------------------------------------------|----------------|------------|--------------------|---------------------|------------|
| PG&E COMPANY                              | INV0024140     | 06/15/2023 | 5842445837-8       | 30-500-58000-0000-1 | 333.39     |
| PG&E COMPANY                              | INV0024140     | 06/15/2023 | 2687153110-4       | 32-510-58000-0000-1 | 28,347.38  |
| PG&E COMPANY                              | INV0024140     | 06/15/2023 | 0843084856-7       | 32-510-58000-0000-1 | 219.85     |
| PG&E COMPANY                              | INV0024140     | 06/15/2023 | 7699604118-2       | 32-510-58000-0000-1 | 183.45     |
| PG&E COMPANY                              | INV0024140     | 06/15/2023 | 0425382282-1       | 32-510-58000-0000-1 | 111.23     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 4453174177-3       | 01-180-58000-0000-1 | 1,425.86   |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0891499733-6       | 01-180-58000-0000-1 | 72.55      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0664171738-1       | 01-180-58000-0000-1 | 51.64      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 7576987527-1       | 01-180-58000-0000-1 | 372.42     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 4022268837-2       | 01-180-58000-0000-1 | 120.85     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 2514556883-5       | 01-180-58000-0000-1 | 134.74     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 3877090180-9       | 01-180-58100-0000-1 | 422.01     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 4483764300-4       | 01-180-58100-0000-1 | 51.17      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 5629608181-5       | 01-180-58100-0000-1 | 26.86      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 7663752590-8       | 01-180-58100-0000-1 | 25.12      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 5490736244-3       | 01-180-58100-0000-1 | 11.91      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 5568620890-5       | 01-180-58100-0000-1 | 9.76       |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0741726506-8       | 01-180-58100-0000-1 | 505.15     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 2012021553-6       | 01-180-58100-0000-1 | 1,015.46   |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 1601672325-2       | 01-180-58100-0000-1 | 268.62     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 4191871709-5       | 01-185-58000-0000-1 | 1,538.55   |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 7668473786-9       | 01-190-58000-0000-1 | 4,096.61   |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0979037755-1       | 20-200-58100-0000-1 | 37.55      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 3047362805-2       | 20-200-58100-0000-1 | 54.80      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0309941756-4       | 20-200-58100-0000-1 | 199.30     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 6372122228-7       | 20-200-58100-0000-1 | 701.52     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 5794429226-7       | 20-200-58100-0000-1 | 222.79     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 7336692458-4       | 20-200-58100-0000-1 | 1,430.69   |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 9048125100-8       | 30-500-58000-0000-1 | 228.89     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 5842445837-8       | 30-500-58000-0000-1 | 229.28     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 5490736244-3       | 30-500-58000-0000-1 | 11.91      |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0425382282-1       | 32-510-58000-0000-1 | 117.31     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 2687153110-4       | 32-510-58000-0000-1 | 32,375.25  |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 0843084856-7       | 32-510-58000-0000-1 | 221.98     |
| PG&E COMPANY                              | INV0024934     | 09/27/2023 | 7699604118-2       | 32-510-58000-0000-1 | 610.04     |
| Vendor PG&E COMPANY - PG&E COMPANY Total: |                |            |                    |                     | 103,751.96 |

## Vendor: Phoenix Group - Phoenix Group

|                                             |           |            |                                                       |        |
|---------------------------------------------|-----------|------------|-------------------------------------------------------|--------|
| Phoenix Group                               | 062023202 | 09/20/2023 | Citation Processing Services - #..01-165-56000-0000-1 | 171.78 |
| Vendor Phoenix Group - Phoenix Group Total: |           |            |                                                       | 171.78 |

## Vendor: Pitney Bowes - Pitney Bowes

|                                           |                         |            |                                                   |        |
|-------------------------------------------|-------------------------|------------|---------------------------------------------------|--------|
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-105-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-110-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-115-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-130-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-140-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-150-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-155-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-160-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-165-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 01-175-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 30-500-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 31-505-55600-0000-1 | 17.43  |
| Pitney Bowes                              | INV 8000-9000-0937-7825 | 09/27/2023 | 8000-9000-0937-7825 08/06/... 32-510-55600-0000-1 | 17.54  |
| Vendor Pitney Bowes - Pitney Bowes Total: |                         |            |                                                   | 226.70 |

## Vendor: Raymond's Trophy - Raymond's Trophy

|                                                   |            |            |                                                    |       |
|---------------------------------------------------|------------|------------|----------------------------------------------------|-------|
| Raymond's Trophy                                  | Inv. 91505 | 09/27/2023 | Inv. 91505 Office Name Plate -.01-150-57200-0000-1 | 20.57 |
| Vendor Raymond's Trophy - Raymond's Trophy Total: |            |            |                                                    | 20.57 |

## Vendor: PLATT - Rexel USA Supply

|                  |             |            |                                                   |        |
|------------------|-------------|------------|---------------------------------------------------|--------|
| Rexel USA Supply | INV 4H79861 | 09/19/2023 | INV 4H79861 THHN blk whi M... 01-180-57400-0000-1 | 345.29 |
|------------------|-------------|------------|---------------------------------------------------|--------|

## Expense Approval Report

Payment Dates: 9/20/2023 - 10/3/2023

| Vendor Name                                                         | Payable Number       | Post Date  | Description (Item)               | Account Number      | Amount          |
|---------------------------------------------------------------------|----------------------|------------|----------------------------------|---------------------|-----------------|
| Rexel USA Supply                                                    | INV 4H94983          | 09/19/2023 | INV 4H94983 Suplies              | 01-180-57400-0000-1 | 218.39          |
| Rexel USA Supply                                                    | INV 4I06166          | 09/19/2023 | INV 4I06166 Supplies             | 01-180-57400-0000-1 | 340.41          |
| Rexel USA Supply                                                    | INV 4I17826          | 09/20/2023 | INV 4I17826 LEV 10085 PORC ...   | 01-180-57400-0000-1 | 50.85           |
| Rexel USA Supply                                                    | INV 4I19848          | 09/20/2023 | INV 4I19848 LGD LED FLEX         | 01-180-57400-0000-1 | 271.58          |
| Rexel USA Supply                                                    | INV 4I31485          | 09/20/2023 | INV 4I31485 Shorting Plug        | 01-180-57400-0000-1 | 6.78            |
| Rexel USA Supply                                                    | INV 4I17798          | 09/27/2023 | INV 4I17798 Twist Lock Photo...  | 01-180-57400-0000-1 | 217.72          |
| Rexel USA Supply                                                    | INV 4I50586          | 09/27/2023 | INV 4I50586 LEV and ADV          | 01-190-56400-0000-1 | 166.28          |
| Rexel USA Supply                                                    | Inv. 4K99198         | 09/27/2023 | Inv. 4K99198 - Lights PD         | 01-150-56400-0000-1 | 77.84           |
| <b>Vendor PLATT - Rexel USA Supply Total:</b>                       |                      |            |                                  |                     | <b>1,695.14</b> |
| <b>Vendor: Riverside County - Riverside County</b>                  |                      |            |                                  |                     |                 |
| Riverside County                                                    | Inv. BCTC0066953     | 09/27/2023 | Inv. BCTC0066953 - Pistol Red... | 01-150-52000-0000-1 | 453.00          |
| <b>Vendor Riverside County - Riverside County Total:</b>            |                      |            |                                  |                     | <b>453.00</b>   |
| <b>Vendor: SC SITES Services - SC SITES Services</b>                |                      |            |                                  |                     |                 |
| SC SITES Services                                                   | INV 51722            | 09/19/2023 | INV 51722 Monthly Radio Dis...   | 01-180-57800-0000-1 | 70.00           |
| SC SITES Services                                                   | INV 51722            | 09/19/2023 | INV 51722 Monthly Radio Dis...   | 32-510-57800-0000-1 | 70.00           |
| SC SITES Services                                                   | INV 51722            | 09/19/2023 | INV 51722 Monthly Radio Dis...   | 34-520-57800-0000-1 | 70.00           |
| SC SITES Services                                                   | Inv. 51740           | 09/27/2023 | Inv. 51740 Repeater Rental O...  | 01-150-52200-0000-1 | 1,569.00        |
| <b>Vendor SC SITES Services - SC SITES Services Total:</b>          |                      |            |                                  |                     | <b>1,779.00</b> |
| <b>Vendor: Spectrum - Spectrum</b>                                  |                      |            |                                  |                     |                 |
| Spectrum                                                            | INV 1195605010601233 | 09/20/2023 | Spectrum July Monthly INV 11...  | 01-130-54800-0000-1 | 1,190.00        |
| Spectrum                                                            | INV 119560501090123  | 09/20/2023 | INV September Monthly1195...     | 01-130-54800-0000-1 | 1,190.00        |
| Spectrum                                                            | INV119560501060123   | 09/20/2023 | Spectrum August Monthly INV...   | 01-130-54800-0000-1 | 1,190.00        |
| <b>Vendor Spectrum - Spectrum Total:</b>                            |                      |            |                                  |                     | <b>3,570.00</b> |
| <b>Vendor: Statewide Saftey - Statewide Saftey</b>                  |                      |            |                                  |                     |                 |
| Statewide Saftey                                                    | INV 12018217         | 09/19/2023 | INV 12018217 Subject To Floo...  | 01-180-56500-0000-1 | 714.45          |
| Statewide Saftey                                                    | INV 12018161         | 09/20/2023 | INV 12018161 Temp Overlay ...    | 01-180-57400-0000-1 | 757.75          |
| <b>Vendor Statewide Saftey - Statewide Saftey Total:</b>            |                      |            |                                  |                     | <b>1,472.20</b> |
| <b>Vendor: Stinson Stationers, - Stinson Stationers, Inc.</b>       |                      |            |                                  |                     |                 |
| Stinson Stationers, Inc.                                            | INV 246645-0         | 09/19/2023 | INV 246645-0 Copy/Laser Pap...   | 01-130-57200-0000-1 | 88.75           |
| Stinson Stationers, Inc.                                            | INV 246645-0         | 09/19/2023 | INV 246645-0 Copy/Laser Pap...   | 30-500-57200-0000-1 | 88.74           |
| Stinson Stationers, Inc.                                            | INV 246645-0         | 09/19/2023 | INV 246645-0 Copy/Laser Pap...   | 31-505-57200-0000-1 | 88.74           |
| Stinson Stationers, Inc.                                            | INV 246645-0         | 09/19/2023 | INV 246645-0 Copy/Laser Pap...   | 32-510-57200-0000-1 | 88.74           |
| <b>Vendor Stinson Stationers, - Stinson Stationers, Inc. Total:</b> |                      |            |                                  |                     | <b>354.97</b>   |
| <b>Vendor: sylvia tafoya - Sylvia Tafoya</b>                        |                      |            |                                  |                     |                 |
| Sylvia Tafoya                                                       | INV0024842           | 09/19/2023 | M&IE Reimbursement 09/24-...     | 01-150-52010-0000-1 | 407.00          |
| Sylvia Tafoya                                                       | INV0024944           | 09/27/2023 | Meals & Incidental Expenses      | 01-150-52000-0000-1 | 407.00          |
| <b>Vendor sylvia tafoya - Sylvia Tafoya Total:</b>                  |                      |            |                                  |                     | <b>814.00</b>   |
| <b>Vendor: THE BANCORP - THE BANCORP BANK</b>                       |                      |            |                                  |                     |                 |
| THE BANCORP BANK                                                    | INV 609771           | 09/20/2023 | INV 609771 September Lease ...   | 01-150-58900-0000-1 | 7,227.09        |
| <b>Vendor THE BANCORP - THE BANCORP BANK Total:</b>                 |                      |            |                                  |                     | <b>7,227.09</b> |
| <b>Vendor: Ultrex Business - Ultrex Business</b>                    |                      |            |                                  |                     |                 |
| Ultrex Business                                                     | INV 3760162          | 09/27/2023 | INV 3760162 Contract Services    | 01-150-52200-0000-1 | 548.83          |
| Ultrex Business                                                     | INV 3822841          | 09/27/2023 | INV 3822841 Contract Services    | 01-150-52200-0000-1 | 84.97           |
| Ultrex Business                                                     | INV 3874307          | 09/27/2023 | INV 3874307 Contract Services    | 01-150-52200-0000-1 | 103.03          |
| <b>Vendor Ultrex Business - Ultrex Business Total:</b>              |                      |            |                                  |                     | <b>736.83</b>   |
| <b>Vendor: UNWIREDBROADBAND - unWired Broadband LLC</b>             |                      |            |                                  |                     |                 |
| unWired Broadband LLC                                               | INV 01759273         | 09/19/2023 | INV 01759273 Internet Month...   | 01-155-57800-0000-1 | 144.99          |
| unWired Broadband LLC                                               | INV 01759273         | 09/19/2023 | INV 01759273 Internet Month...   | 30-500-57800-0000-1 | 145.00          |
| <b>Vendor UNWIREDBROADBAND - unWired Broadband LLC Total:</b>       |                      |            |                                  |                     | <b>289.99</b>   |
| <b>Vendor: WILLDAN - WILLDAN</b>                                    |                      |            |                                  |                     |                 |
| WILLDAN                                                             | INV 010-54823        | 09/27/2023 | INV 010-54823 Water/Waste...     | 30-500-56000-7820-1 | 2,435.40        |
| WILLDAN                                                             | INV 010-54823        | 09/27/2023 | INV 010-54823 Water/Waste...     | 31-505-56000-0000-1 | 2,435.40        |
| WILLDAN                                                             | INV 010-54823        | 09/27/2023 | INV 010-54823 Water/Waste...     | 32-510-56000-0000-1 | 2,509.20        |
| WILLDAN                                                             | INV 010-54911        | 09/27/2023 | INV 010-54911 Water/Waste...     | 30-500-56000-7820-1 | 1,140.52        |
| WILLDAN                                                             | INV 010-54911        | 09/27/2023 | INV 010-54911 Water/Waste...     | 31-505-56000-0000-1 | 1,140.52        |

**Expense Approval Report****Payment Dates: 9/20/2023 - 10/3/2023**

| <b>Vendor Name</b>                     | <b>Payable Number</b> | <b>Post Date</b> | <b>Description (Item)</b>    | <b>Account Number</b> | <b>Amount</b>     |
|----------------------------------------|-----------------------|------------------|------------------------------|-----------------------|-------------------|
| WILLDAN                                | INV 010-54911         | 09/27/2023       | INV 010-54911 Water/Waste... | 32-510-56000-0000-1   | 1,143.96          |
| <b>Vendor WILLDAN - WILLDAN Total:</b> |                       |                  |                              |                       | <b>10,805.00</b>  |
| <b>Grand Total:</b>                    |                       |                  |                              |                       | <b>764,800.92</b> |

## Report Summary

## Fund Summary

| Fund                                   | Payment Amount    |
|----------------------------------------|-------------------|
| 01 - GENERAL FUND                      | 332,915.34        |
| 20 - LIGHTING & LANDSCAPING-DISTRICT 1 | 9,945.63          |
| 25 - CAPITAL IMPROVEMENTS PROJECTS     | 162,016.73        |
| 26 - MISCELLANEOUS GRANTS              | 51,200.88         |
| 30 - SEWER                             | 43,231.66         |
| 31 - REFUSE/RECYCLING                  | 12,098.40         |
| 32 - WATER                             | 143,221.57        |
| 34 - PUBLIC TRANSPORTATION             | 10,170.71         |
| <b>Grand Total:</b>                    | <b>764,800.92</b> |

## Account Summary

| Account Number      | Account Name                  | Payment Amount |
|---------------------|-------------------------------|----------------|
| 01-105-50600-0000-1 | Workers Compensation ...      | 99.47          |
| 01-105-54000-0000-1 | Fuel                          | 13.88          |
| 01-105-54400-0000-1 | Insurance - CSJV Rsk M...     | 75.44          |
| 01-105-55600-0000-1 | Postage                       | 17.43          |
| 01-105-57100-0000-1 | Special Activities            | 49.31          |
| 01-105-57800-0000-1 | Telephone & Communic...       | 20.21          |
| 01-110-50600-0000-1 | Workers Compensation ...      | 915.11         |
| 01-110-54000-0000-1 | Fuel                          | 93.13          |
| 01-110-54400-0000-1 | Insurance - CSJV Rsk M...     | 704.12         |
| 01-110-55600-0000-1 | Postage                       | 17.43          |
| 01-110-57800-0000-1 | Telephone & Communic...       | 27.64          |
| 01-111-50600-0000-1 | Workers Compensation ...      | 251.99         |
| 01-111-54000-0000-1 | Fuel                          | 54.95          |
| 01-111-54400-0000-1 | Insurance - CSJV Rsk M...     | 191.12         |
| 01-112-50600-0000-1 | Workers Compensation ...      | 185.67         |
| 01-112-54400-0000-1 | Insurance - CSJV Rsk M...     | 140.82         |
| 01-115-50600-0000-1 | Workers Compensation ...      | 563.65         |
| 01-115-54000-0000-1 | Fuel                          | 85.79          |
| 01-115-54400-0000-1 | Insurance - CSJV Rsk M...     | 432.53         |
| 01-115-55600-0000-1 | Postage                       | 17.43          |
| 01-115-57800-0000-1 | Telephone & Communic...       | 59.78          |
| 01-130-54800-0000-1 | Maintenance Agreements        | 3,570.00       |
| 01-130-55600-0000-1 | Postage                       | 17.43          |
| 01-130-56000-0000-1 | Professional Services - O...  | 1,335.53       |
| 01-130-56100-0000-1 | Legal Services                | 8,459.50       |
| 01-130-57200-0000-1 | Supplies - Office             | 88.75          |
| 01-140-50600-0000-1 | Workers Compensation ...      | 1,372.66       |
| 01-140-52200-0000-1 | Contract Services             | 600.00         |
| 01-140-54000-0000-1 | Fuel                          | 13.88          |
| 01-140-54400-0000-1 | Insurance - CSJV Rsk M...     | 1,046.12       |
| 01-140-55600-0000-1 | Postage                       | 17.43          |
| 01-140-56000-0000-1 | Professional Services - O...  | 2,966.25       |
| 01-140-56000-2317-1 | Professional Services - H...  | 13,840.95      |
| 01-140-56000-8224-1 | Professional Services - S...  | 40,153.52      |
| 01-140-56000-8472-1 | Professional Services - In... | 4,515.00       |
| 01-140-57800-0000-1 | Telephone & Communic...       | 11.67          |
| 01-150-50600-0000-1 | Workers Compensation ...      | 32,559.19      |
| 01-150-52000-0000-1 | Conferences/Meetings/T...     | 1,267.00       |
| 01-150-52010-0000-1 | Conference/Meeting/Tr...      | 407.00         |
| 01-150-52200-0000-1 | Contract Services             | 5,496.70       |
| 01-150-52940-0000-1 | Vehicles (Capital)            | 77,215.07      |
| 01-150-54000-0000-1 | Fuel                          | 5,351.77       |
| 01-150-54400-0000-1 | Insurance - CSJV Rsk M...     | 24,930.72      |
| 01-150-55600-0000-1 | Postage                       | 17.43          |
| 01-150-56000-2319-1 | Professional Services - O...  | 316.86         |

## Account Summary

| Account Number      | Account Name                | Payment Amount |
|---------------------|-----------------------------|----------------|
| 01-150-56400-0000-1 | Repairs & Maint - Build &.. | 77.84          |
| 01-150-57200-0000-1 | Supplies - Office           | 364.70         |
| 01-150-57400-0000-1 | Supplies - Operating        | 124.71         |
| 01-150-58900-0000-1 | Debt Principal              | 7,227.09       |
| 01-155-50600-0000-1 | Workers Compensation ...    | 941.63         |
| 01-155-51100-0000-1 | Animal Disposal             | 441.00         |
| 01-155-51150-0000-1 | Dog Clinic                  | 170.16         |
| 01-155-54000-0000-1 | Fuel                        | 214.03         |
| 01-155-54400-0000-1 | Insurance - CSJV Rsk M...   | 719.20         |
| 01-155-55600-0000-1 | Postage                     | 17.43          |
| 01-155-57800-0000-1 | Telephone & Communic...     | 156.66         |
| 01-160-50600-0000-1 | Workers Compensation ...    | 1,173.72       |
| 01-160-54000-0000-1 | Fuel                        | 71.07          |
| 01-160-54400-0000-1 | Insurance - CSJV Rsk M...   | 895.23         |
| 01-160-55600-0000-1 | Postage                     | 17.43          |
| 01-160-57200-0000-1 | Supplies - Office           | 425.87         |
| 01-160-57800-0000-1 | Telephone & Communic...     | 11.67          |
| 01-165-50600-0000-1 | Workers Compensation ...    | 948.26         |
| 01-165-54400-0000-1 | Insurance - CSJV Rsk M...   | 729.26         |
| 01-165-55600-0000-1 | Postage                     | 17.43          |
| 01-165-56000-0000-1 | Professional Services-Ot... | 171.78         |
| 01-165-57800-0000-1 | Telephone & Communic...     | 62.21          |
| 01-175-50600-0000-1 | Workers Compensation ...    | 464.18         |
| 01-175-54000-0000-1 | Fuel                        | 7.34           |
| 01-175-54400-0000-1 | Insurance - CSJV Rsk M...   | 357.09         |
| 01-175-55600-0000-1 | Postage                     | 17.43          |
| 01-175-56000-0000-1 | Professional Services       | 2,088.50       |
| 01-175-57800-0000-1 | Telephone & Communic...     | 11.67          |
| 01-180-50600-0000-1 | Workers Compensation ...    | 3,859.36       |
| 01-180-51800-0000-1 | Clothing Allowance          | 194.30         |
| 01-180-54000-0000-1 | Fuel                        | 856.14         |
| 01-180-54400-0000-1 | Insurance - CSJV Rsk M...   | 2,952.26       |
| 01-180-56410-0000-1 | Repairs & Maintenance ...   | 539.09         |
| 01-180-56500-0000-1 | Repairs/Maintenance St...   | 1,277.89       |
| 01-180-56600-0000-1 | Repairs/Maintenance - ...   | 109.85         |
| 01-180-57400-0000-1 | Supplies - Operating        | 3,142.25       |
| 01-180-57800-0000-1 | Telephone & Communic...     | 249.72         |
| 01-180-58000-0000-1 | Utilities                   | 4,402.74       |
| 01-180-58100-0000-1 | Street Lighting             | 9,412.67       |
| 01-185-57800-0000-1 | Telephone & Communic...     | 97.81          |
| 01-185-58000-0000-1 | Utilities                   | 3,575.26       |
| 01-190-52200-0000-1 | Contract Services           | 680.00         |
| 01-190-56400-0000-1 | Repairs & Maint - Build &.. | 166.28         |
| 01-190-58000-0000-1 | Utilities                   | 9,044.12       |
| 01-20800-0000-1     | Pension Payable             | 14,355.67      |
| 01-22050-0000-1     | Federal Withholding Pay...  | 8,125.87       |
| 01-22100-0000-1     | FICA Payable                | 12,596.40      |
| 01-22150-0000-1     | Medicare Payable            | 2,945.98       |
| 01-22200-0000-1     | State Withholding Payab...  | 4,224.14       |
| 01-22250-0000-1     | SUTA Payable                | 344.82         |
| 01-22275-0000-1     | ETT Payable                 | 8.61           |
| 01-22350-0000-1     | Garnishments                | 754.71         |
| 01-22600-0000-1     | Health FSA                  | 60.58          |
| 01-22700-0000-1     | Disability LTD              | 179.40         |
| 01-22800-0000-1     | Accident                    | 27.64          |
| 01-22900-0000-1     | Life                        | 98.24          |
| 01-22950-0000-1     | Cancer-American Fidelity    | 14.42          |
| 01-24600-8207-1     | Deferred Revenue - McF...   | 1,000.00       |

## Account Summary

| Account Number      | Account Name                | Payment Amount |
|---------------------|-----------------------------|----------------|
| 01-310-52200-0000-1 | Contract Services           | 107.20         |
| 20-200-50600-0000-1 | Workers Compensation ...    | 623.33         |
| 20-200-51800-0000-1 | Clothing Allowance          | 22.19          |
| 20-200-54000-0000-1 | Fuel                        | 285.11         |
| 20-200-57400-0000-1 | Supplies - Operating        | 674.21         |
| 20-200-58100-0000-1 | Street Lighting             | 7,840.28       |
| 20-20800-0000-1     | Pension Payable             | 240.32         |
| 20-22050-0000-1     | Federal Withholding Pay...  | 9.73           |
| 20-22100-0000-1     | FICA Payable                | 190.14         |
| 20-22150-0000-1     | Medicare Payable            | 44.48          |
| 20-22200-0000-1     | State Withholding Payab...  | 15.84          |
| 25-000-52960-2303-1 | Street & Roads (Capital)    | 747.50         |
| 25-000-52960-2304-1 | Street & Roads (Capital)    | 355.00         |
| 25-000-52960-2305-1 | Street & Roads (Capital)    | 307.50         |
| 25-000-52960-2404-1 | Street & Roads (Capital)    | 1,192.50       |
| 25-000-52960-8280-1 | HSIP Cycle 10               | 9,325.00       |
| 25-000-52960-8290-1 | RSTP/HIP West Side - Har..  | 110,791.59     |
| 25-000-52960-8490-1 | Streets & Roads Capital ... | 39,297.64      |
| 26-110-53100-8550-1 | Grant Expenditure - ARP...  | 51,200.88      |
| 30-20800-0000-1     | Pension Payable             | 2,270.26       |
| 30-22050-0000-1     | Federal Withholding Pay...  | 1,059.23       |
| 30-22100-0000-1     | FICA Payable                | 2,326.48       |
| 30-22150-0000-1     | Medicare Payable            | 544.16         |
| 30-22200-0000-1     | State Withholding Payab...  | 647.87         |
| 30-22250-0000-1     | SUTA Payable                | 17.25          |
| 30-22275-0000-1     | ETT Payable                 | 0.43           |
| 30-22600-0000-1     | Health FSA                  | 83.10          |
| 30-22700-0000-1     | Disablity LTD               | 43.44          |
| 30-22800-0000-1     | Accident                    | 27.45          |
| 30-22900-0000-1     | Life                        | 44.09          |
| 30-22950-0000-1     | Cancer- American Fidelity   | 2.62           |
| 30-500-50600-0000-1 | Workers Compensation ...    | 9,230.63       |
| 30-500-51800-0000-1 | Clothing Allowance          | 108.78         |
| 30-500-52200-0000-1 | Contract Services           | 4,854.23       |
| 30-500-54000-0000-1 | Fuel                        | 535.08         |
| 30-500-54400-0000-1 | Insurance - CSJV Rsk M...   | 7,071.34       |
| 30-500-55600-0000-1 | Postage                     | 615.44         |
| 30-500-56000-7820-1 | Professional Services - ... | 3,575.92       |
| 30-500-56410-0000-1 | Repairs & Maintenance ...   | 3,214.78       |
| 30-500-56600-0000-1 | Repairs & Maintenance -...  | 2,229.36       |
| 30-500-57200-0000-1 | Supplies - Office           | 88.74          |
| 30-500-57400-0000-1 | Supplies - Operating        | 192.92         |
| 30-500-57800-0000-1 | Telephone & Communic...     | 476.45         |
| 30-500-58000-0000-1 | Utilities                   | 1,576.61       |
| 30-500-58200-0000-1 | Water/Soil/Other Analys...  | 2,395.00       |
| 31-20800-0000-1     | Pension Payable             | 1,047.54       |
| 31-22050-0000-1     | Federal Withholding Pay...  | 403.07         |
| 31-22100-0000-1     | FICA Payable                | 910.36         |
| 31-22150-0000-1     | Medicare Payable            | 212.88         |
| 31-22200-0000-1     | State Withholding Payab...  | 277.15         |
| 31-22600-0000-1     | Health FSA                  | 50.21          |
| 31-22700-0000-1     | Disablity LTD               | 15.25          |
| 31-22900-0000-1     | Life                        | 12.24          |
| 31-22950-0000-1     | Cancer-American Fidelity    | 2.62           |
| 31-505-50600-0000-1 | Workers Compensation ...    | 2,625.96       |
| 31-505-52200-0000-1 | Contract Services           | 229.34         |
| 31-505-54400-0000-1 | Insurance - CSJV Rsk M...   | 2,011.76       |
| 31-505-55600-0000-1 | Postage                     | 615.44         |

**Account Summary**

| <b>Account Number</b> | <b>Account Name</b>          | <b>Payment Amount</b> |
|-----------------------|------------------------------|-----------------------|
| 31-505-56000-0000-1   | Professional Services - O... | 3,575.92              |
| 31-505-57200-0000-1   | Supplies - Office            | 88.74                 |
| 31-505-57800-0000-1   | Telephone & Communic...      | 19.92                 |
| 32-20800-0000-1       | Pension Payable              | 3,049.15              |
| 32-22050-0000-1       | Federal Withholding Pay...   | 851.68                |
| 32-22100-0000-1       | FICA Payable                 | 2,778.24              |
| 32-22150-0000-1       | Medicare Payable             | 649.64                |
| 32-22200-0000-1       | State Withholding Payab...   | 618.67                |
| 32-22250-0000-1       | SUTA Payable                 | 142.86                |
| 32-22275-0000-1       | ETT Payable                  | 3.57                  |
| 32-22350-0000-1       | Garnishments                 | 521.53                |
| 32-22600-0000-1       | Health FSA                   | 108.02                |
| 32-22700-0000-1       | Disablity LTD                | 52.86                 |
| 32-22900-0000-1       | Life                         | 26.97                 |
| 32-22950-0000-1       | Cancer-American Fidelity     | 2.58                  |
| 32-510-50600-0000-1   | Workers Compensation ...     | 10,006.48             |
| 32-510-51800-0000-1   | Clothing Allowance           | 103.59                |
| 32-510-52200-0000-1   | Contract Services            | 1,160.45              |
| 32-510-54000-0000-1   | Fuel                         | 214.03                |
| 32-510-54400-0000-1   | Insurance - CSJV Rsk M...    | 7,659.78              |
| 32-510-55600-0000-1   | Postage                      | 2,530.69              |
| 32-510-56000-0000-1   | Professional Services - O... | 6,828.91              |
| 32-510-56600-0000-1   | Repairs & Maintenance -...   | 20.00                 |
| 32-510-57200-0000-1   | Supplies - Office            | 88.74                 |
| 32-510-57400-0000-1   | Supplies - Operating         | 13,727.07             |
| 32-510-57800-0000-1   | Telephone & Communic...      | 391.21                |
| 32-510-58000-0000-1   | Utilities                    | 91,684.85             |
| 34-20800-0000-1       | Pension Payable              | 194.48                |
| 34-22100-0000-1       | FICA Payable                 | 62.34                 |
| 34-22150-0000-1       | Medicare Payable             | 14.58                 |
| 34-22200-0000-1       | State Withholding Payab...   | 4.52                  |
| 34-22700-0000-1       | Disablity LTD                | 30.76                 |
| 34-22800-0000-1       | Accident                     | 15.41                 |
| 34-22900-0000-1       | Life                         | 57.99                 |
| 34-22950-0000-1       | Cancer-American Fidelity     | 24.77                 |
| 34-520-50600-0000-1   | Workers Compensation ...     | 490.71                |
| 34-520-52910-8410-1   | Buildings & Improvemen...    | 8,310.00              |
| 34-520-54000-0000-1   | Fuel                         | 428.08                |
| 34-520-54400-0000-1   | Insurance - CSJV Rsk M...    | 377.21                |
| 34-520-57800-0000-1   | Telephone & Communic...      | 159.86                |
| <b>Grand Total:</b>   |                              | <b>764,800.92</b>     |

**Project Account Summary**

| <b>Project Account Key</b> | <b>Payment Amount</b> |
|----------------------------|-----------------------|
| **None**                   | 764,800.92            |
| <b>Grand Total:</b>        | <b>764,800.92</b>     |



Payroll Set: City-City of McFarland

**Department: 105 - City Council**

| Employee Number                  | Pay Code                            | # of Payments | Units    | Pay Amount  |
|----------------------------------|-------------------------------------|---------------|----------|-------------|
| <a href="#">AYO300</a>           | Salary - Elected - Salary - Electec | 1             | 0        | 200         |
|                                  | <b>Total:</b>                       |               | <b>0</b> | <b>200</b>  |
| <a href="#">Ayo100</a>           | Salary - Elected - Salary - Electec | 1             | 0        | 200         |
|                                  | <b>Total:</b>                       |               | <b>0</b> | <b>200</b>  |
| <a href="#">Cano100</a>          | Salary - Elected - Salary - Electec | 1             | 0        | 200         |
|                                  | <b>Total:</b>                       |               | <b>0</b> | <b>200</b>  |
| <a href="#">GON610</a>           | Salary - Elected - Salary - Electec | 1             | 0        | 200         |
|                                  | <b>Total:</b>                       |               | <b>0</b> | <b>200</b>  |
| <a href="#">PER100</a>           | Salary - Elected - Salary - Electec | 1             | 0        | 200         |
|                                  | <b>Total:</b>                       |               | <b>0</b> | <b>200</b>  |
| <b>105 - City Council Total:</b> |                                     |               | <b>0</b> | <b>1000</b> |

**Department: 110 - City Administration**

| Employee Number        | Pay Code                       | # of Payments | Units         | Pay Amount     |
|------------------------|--------------------------------|---------------|---------------|----------------|
| <a href="#">ALV100</a> | Bilingual - Bilingual          | 2             | 0             | 27.7           |
|                        | Comp Time Earned - Compensat   | 2             | 17.39         | 0              |
|                        | Holiday - Holiday Pay          | 1             | 9             | 242.73         |
|                        | Hourly - Hourly                | 2             | 151           | 4072.47        |
|                        | OT - Overtime                  | 2             | 12.08         | 488.7          |
|                        | <b>Total:</b>                  |               | <b>189.47</b> | <b>4831.6</b>  |
| <a href="#">MCC100</a> | Admin Time*Salary EE - Adminis | 1             | 8             | 338.46         |
|                        | Holiday - Holiday Pay          | 1             | 8             | 338.46         |
|                        | Hourly - Hourly                | 2             | 112           | 4738.47        |
|                        | Sick - Sick Pay                | 1             | 16            | 676.92         |
|                        | Vacation - Vacation Pay        | 1             | 16            | 676.92         |
|                        | <b>Total:</b>                  |               | <b>160</b>    | <b>6769.23</b> |

|                                         |                         |   |               |                 |
|-----------------------------------------|-------------------------|---|---------------|-----------------|
| <a href="#">Nun100</a>                  | Bilingual - Bilingual   | 2 | 0             | 27.7            |
|                                         | Holiday - Holiday Pay   | 1 | 9             | 255.06          |
|                                         | Hourly - Hourly         | 2 | 149.5         | 4534.43         |
|                                         | OT - Overtime           | 2 | 6.57          | 305.29          |
|                                         | Sick - Sick Pay         | 1 | 3             | 85.02           |
|                                         | <b>Total:</b>           |   | <b>168.07</b> | <b>5207.5</b>   |
| <a href="#">WIL100-150</a>              | Holiday - Holiday Pay   | 1 | 8             | 692.31          |
|                                         | Hourly - Hourly         | 2 | 144           | 12461.54        |
|                                         | Vacation - Vacation Pay | 1 | 8             | 692.31          |
|                                         | <b>Total:</b>           |   | <b>160</b>    | <b>13846.16</b> |
| <b>110 - City Administration Total:</b> |                         |   | <b>677.54</b> | <b>30654.49</b> |

**Department: 115 - Finance & Accounting**

| Employee Number        | Pay Code                         | # of Payments | Units         | Pay Amount     |
|------------------------|----------------------------------|---------------|---------------|----------------|
| <a href="#">ARC100</a> | Holiday - Holiday Pay            | 1             | 9             | 326.43         |
|                        | Hourly - Hourly                  | 2             | 151           | 5476.77        |
|                        | OT - Overtime                    | 2             | 30.25         | 1645.75        |
|                        | <b>Total:</b>                    |               | <b>190.25</b> | <b>7448.95</b> |
| <a href="#">ARR100</a> | Holiday - Holiday Pay            | 1             | 9             | 159.48         |
|                        | Hourly - Hourly                  | 2             | 149.08        | 2641.7         |
|                        | OT - Overtime                    | 2             | 5.91          | 157.09         |
|                        | Sick - Sick Pay                  | 1             | 9             | 159.48         |
|                        | <b>Total:</b>                    |               | <b>172.99</b> | <b>3117.75</b> |
| <a href="#">AYO110</a> | Holiday - Holiday Pay            | 1             | 9             | 159.48         |
|                        | Hourly - Hourly                  | 2             | 92.67         | 1642.11        |
|                        | Sick - Sick Pay                  | 2             | 37.25         | 660.07         |
|                        | <b>Total:</b>                    |               | <b>138.92</b> | <b>2461.66</b> |
| <a href="#">ESP100</a> | Bachelor's Degree - Bachelor's D | 2             | 0             | 18.46          |
|                        | Bilingual - Bilingual            | 2             | 0             | 27.7           |
|                        | Comp Time Taken - Compensate     | 1             | 3             | 85.02          |
|                        | Holiday - Holiday Pay            | 1             | 9             | 255.06         |
|                        | Hourly - Hourly                  | 2             | 148.75        | 4215.58        |
|                        | OT - Overtime                    | 1             | 0.92          | 39.11          |
|                        | Sick - Sick Pay                  | 1             | 4             | 113.36         |
|                        | <b>Total:</b>                    |               | <b>165.67</b> | <b>4754.29</b> |
| <a href="#">GON600</a> | Bilingual - Bilingual            | 2             | 0             | 27.7           |
|                        | Holiday - Holiday Pay            | 1             | 9             | 242.73         |
|                        | Hourly - Hourly                  | 2             | 145.17        | 3915.23        |
|                        | OT - Overtime                    | 2             | 1.67          | 67.56          |
|                        | Sick - Sick Pay                  | 2             | 5.91          | 159.39         |
|                        | <b>Total:</b>                    |               | <b>161.75</b> | <b>4412.61</b> |

[TOR100](#)

|                       |   |              |               |
|-----------------------|---|--------------|---------------|
| Holiday - Holiday Pay | 1 | 9            | 204.21        |
| Hourly - Hourly       | 2 | 127.34       | 2889.34       |
| OT - Overtime         | 2 | 6.86         | 233.48        |
| Sick - Sick Pay       | 1 | 28.5         | 646.67        |
| <b>Total:</b>         |   | <b>171.7</b> | <b>3973.7</b> |

[VEL100](#)

|                         |   |            |                |
|-------------------------|---|------------|----------------|
| Bilingual - Bilingual   | 2 | 0          | 27.7           |
| Holiday - Holiday Pay   | 1 | 9          | 214.56         |
| Hourly - Hourly         | 2 | 121.49     | 2896.32        |
| OT - Overtime           | 1 | 0.92       | 32.9           |
| Sick - Sick Pay         | 2 | 19.89      | 474.18         |
| Vacation - Vacation Pay | 1 | 9.7        | 231.25         |
| <b>Total:</b>           |   | <b>161</b> | <b>3876.91</b> |

[VIR100](#)

|                                 |   |            |                 |
|---------------------------------|---|------------|-----------------|
| Cash Out - VAC - Cash Out - Vac | 1 | 80         | 4615.38         |
| Holiday - Holiday Pay           | 1 | 8          | 461.54          |
| Hourly - Hourly                 | 1 | 72         | 4153.84         |
| Salary - Salary                 | 1 | 80         | 4615.38         |
| <b>Total:</b>                   |   | <b>240</b> | <b>13846.14</b> |

**115 - Finance & Accounting Total: 1402.28 43892.01**

**Department: 140 - Planning**

| Employee Number        | Pay Code                         | # of Payments | Units      | Pay Amount     |
|------------------------|----------------------------------|---------------|------------|----------------|
| <a href="#">DEL100</a> | Bachelor's Degree - Bachelor's D | 2             | 0          | 18.46          |
|                        | Holiday - Holiday Pay            | 1             | 9          | 378.54         |
|                        | Hourly - Hourly                  | 1             | 71         | 2986.26        |
|                        | Salary - Salary                  | 1             | 80         | 3364.8         |
|                        | <b>Total:</b>                    |               | <b>160</b> | <b>6748.06</b> |

[SALD100](#)

|                       |   |            |                |
|-----------------------|---|------------|----------------|
| Holiday - Holiday Pay | 1 | 8          | 403.85         |
| Hourly - Hourly       | 1 | 72         | 3634.61        |
| Salary - Salary       | 1 | 80         | 4038.46        |
| <b>Total:</b>         |   | <b>160</b> | <b>8076.92</b> |

**140 - Planning Total: 320 14824.98**

**Department: 150 - Police**

| Employee Number            | Pay Code                          | # of Payments | Units      | Pay Amount     |
|----------------------------|-----------------------------------|---------------|------------|----------------|
| <a href="#">ALB100-142</a> | Holiday - Reg - Holiday - Regular | 1             | 12         | 384.72         |
|                            | Hourly - Hourly                   | 2             | 164        | 5257.84        |
|                            | OT - Overtime                     | 2             | 18         | 865.62         |
|                            | Vacation - Vacation Pay           | 2             | 4          | 128.24         |
|                            | <b>Total:</b>                     |               | <b>198</b> | <b>6636.42</b> |

[ALW100-145](#)

|                                   |   |              |                |
|-----------------------------------|---|--------------|----------------|
| Comp Time Earned - Compensat      | 1 | 12           | 0              |
| Holiday - Reg - Holiday - Regular | 1 | 12           | 384.72         |
| Hourly - Hourly                   | 2 | 168          | 5386.08        |
| Intermediate POST - Intermedia    | 2 | 0            | 46.16          |
| OT - Overtime                     | 2 | 9.5          | 456.86         |
| <b>Total:</b>                     |   | <b>201.5</b> | <b>6273.82</b> |

[AYON100](#)

|                                   |   |            |             |
|-----------------------------------|---|------------|-------------|
| Comp Time Earned - Compensat      | 1 | 3          | 0           |
| Holiday - Reg - Holiday - Regular | 1 | 12         | 259.2       |
| Hourly - Hourly                   | 2 | 160        | 3456        |
| OT - Overtime                     | 2 | 42         | 1360.8      |
| <b>Total:</b>                     |   | <b>217</b> | <b>5076</b> |

[CAZ100-151](#)

|                                   |   |              |                |
|-----------------------------------|---|--------------|----------------|
| Bilingual - Bilingual             | 2 | 0            | 92.3           |
| Holiday - Reg - Holiday - Regular | 1 | 12           | 366.24         |
| Hourly - Hourly                   | 2 | 132          | 4028.64        |
| OT - Overtime                     | 2 | 25.5         | 1167.39        |
| Vacation - Vacation Pay           | 1 | 36           | 1098.72        |
| <b>Total:</b>                     |   | <b>205.5</b> | <b>6753.29</b> |

[DEW100-147](#)

|                                   |   |            |                |
|-----------------------------------|---|------------|----------------|
| Holiday - Reg - Holiday - Regular | 1 | 12         | 468.72         |
| Hourly - Hourly                   | 2 | 156        | 6093.36        |
| OT - Overtime                     | 2 | 35         | 2050.66        |
| Sick - Sick Pay                   | 1 | 12         | 468.72         |
| <b>Total:</b>                     |   | <b>215</b> | <b>9081.46</b> |

[DRA100](#)

|                                  |   |               |                |
|----------------------------------|---|---------------|----------------|
| Bachelor's Degree - Bachelor's D | 2 | 0             | 18.46          |
| Holiday - Holiday Pay            | 1 | 9             | 155.61         |
| Hourly - Hourly                  | 2 | 143.16        | 2475.23        |
| OT - Overtime                    | 2 | 4.41          | 114.37         |
| <b>Total:</b>                    |   | <b>156.57</b> | <b>2763.67</b> |

[EST150](#)

|                                   |   |            |               |
|-----------------------------------|---|------------|---------------|
| Holiday - Reg - Holiday - Regular | 1 | 12         | 366.24        |
| Workers Comp - Workers Comp       | 2 | 168        | 5127.36       |
| <b>Total:</b>                     |   | <b>180</b> | <b>5493.6</b> |

[GAL100-149](#)

|                                   |   |              |                |
|-----------------------------------|---|--------------|----------------|
| Holiday - Reg - Holiday - Regular | 1 | 12           | 424.68         |
| Hourly - Hourly                   | 2 | 168          | 5945.52        |
| Intermediate POST - Intermedia    | 2 | 0            | 46.16          |
| OT - Overtime                     | 2 | 44.5         | 2362.28        |
| <b>Total:</b>                     |   | <b>224.5</b> | <b>8778.64</b> |

[GAR100-114](#)

|                       |   |            |                |
|-----------------------|---|------------|----------------|
| Bilingual - Bilingual | 2 | 0          | 92.3           |
| Hourly - Hourly       | 2 | 116        | 2268.96        |
| <b>Total:</b>         |   | <b>116</b> | <b>2361.26</b> |

|                            |                                   |   |               |                |
|----------------------------|-----------------------------------|---|---------------|----------------|
| <a href="#">GAR100-150</a> | Holiday - Reg - Holiday - Regular | 1 | 12            | 492.48         |
|                            | Hourly - Hourly                   | 2 | 94            | 3857.76        |
|                            | OT - Overtime                     | 1 | 16            | 984.96         |
|                            | <b>Total:</b>                     |   | <b>122</b>    | <b>5335.2</b>  |
|                            |                                   |   |               |                |
| <a href="#">GUE200</a>     | Hourly - Hourly                   | 1 | 40            | 782.4          |
|                            | <b>Total:</b>                     |   | <b>40</b>     | <b>782.4</b>   |
| <a href="#">HAN100-112</a> | Holiday - Reg - Holiday - Regular | 1 | 12            | 424.68         |
|                            | Hourly - Hourly                   | 2 | 156           | 5520.84        |
|                            | OT - Overtime                     | 1 | 11            | 583.94         |
|                            | Personal - Personal Day           | 1 | 12            | 424.68         |
|                            | <b>Total:</b>                     |   | <b>191</b>    | <b>6954.14</b> |
| <a href="#">HAS100-143</a> | Holiday - Reg - Holiday - Regular | 1 | 10            | 205.5          |
|                            | Hourly - Hourly                   | 2 | 160           | 3288           |
|                            | OT - Overtime                     | 2 | 75            | 2311.88        |
|                            | PD - Court Stand-by - PD Court S  | 1 | 12            | 369.9          |
|                            | <b>Total:</b>                     |   | <b>257</b>    | <b>6175.28</b> |
| <a href="#">KNO100</a>     | Admin Time*Salary EE - Adminis    | 2 | 8             | 461.54         |
|                            | Holiday - Reg - Holiday - Regular | 1 | 8             | 461.54         |
|                            | Hourly - Hourly                   | 2 | 144           | 8307.68        |
|                            | <b>Total:</b>                     |   | <b>160</b>    | <b>9230.76</b> |
| <a href="#">LOP125</a>     | Bachelor's Degree - Bachelor's D  | 2 | 0             | 46.16          |
|                            | Bilingual - Bilingual             | 2 | 0             | 92.3           |
|                            | Holiday - Reg - Holiday - Regular | 1 | 12            | 286.08         |
|                            | Hourly - Hourly                   | 2 | 148           | 3528.32        |
|                            | OT - Overtime                     | 2 | 28.75         | 1028.1         |
|                            | Standby - Standby                 | 2 | 0             | 385.77         |
|                            | <b>Total:</b>                     |   | <b>188.75</b> | <b>5366.73</b> |
| <a href="#">MUL100</a>     | Holiday - Reg - Holiday - Regular | 1 | 12            | 424.68         |
|                            | Hourly - Hourly                   | 2 | 168           | 5945.52        |
|                            | OT - Overtime                     | 2 | 35            | 1857.98        |
|                            | <b>Total:</b>                     |   | <b>215</b>    | <b>8228.18</b> |
| <a href="#">NIE100-34</a>  | Military - Military Leave With O  | 2 | 0             | 0              |
|                            | <b>Total:</b>                     |   | <b>0</b>      | <b>0</b>       |
| <a href="#">OLM100</a>     | Bachelor's Degree - Bachelor's D  | 2 | 0             | 46.16          |
|                            | Holiday - Reg - Holiday - Regular | 1 | 12            | 530.32         |
|                            | Hourly - Hourly                   | 1 | 68            | 3005.14        |
|                            | Intermediate POST - Intermedia    | 2 | 0             | 69.24          |
|                            | Salary - Salary                   | 1 | 80            | 3535.46        |
|                            | <b>Total:</b>                     |   | <b>160</b>    | <b>7186.32</b> |

[PES100-152](#)

|                                   |   |            |               |
|-----------------------------------|---|------------|---------------|
| Holiday - Reg - Holiday - Regular | 1 | 8          | 283.12        |
| Hourly - Hourly                   | 2 | 152        | 5379.28       |
| OT - Overtime                     | 2 | 14         | 743.2         |
| <b>Total:</b>                     |   | <b>174</b> | <b>6405.6</b> |

[SHA-100-152](#)

|                                   |   |               |               |
|-----------------------------------|---|---------------|---------------|
| Advanced POST - Advanced POS      | 2 | 0             | 69.24         |
| Bachelor's Degree - Bachelor's D  | 2 | 0             | 46.16         |
| Comp Time Earned - Compensat      | 2 | 31.88         | 0             |
| Holiday - Reg - Holiday - Regular | 1 | 12            | 468.72        |
| Hourly - Hourly                   | 2 | 156           | 6093.36       |
| Personal - Personal Day           | 1 | 12            | 468.72        |
| <b>Total:</b>                     |   | <b>211.88</b> | <b>7146.2</b> |

[TAF200](#)

|                                   |   |            |                |
|-----------------------------------|---|------------|----------------|
| Comp Time Earned - Compensat      | 2 | 33         | 0              |
| Holiday - Reg - Holiday - Regular | 1 | 12         | 375.36         |
| Hourly - Hourly                   | 2 | 160        | 5004.8         |
| <b>Total:</b>                     |   | <b>205</b> | <b>5380.16</b> |

[VEL200](#)

|                                   |   |            |                |
|-----------------------------------|---|------------|----------------|
| Comp Time Taken - Compensatc      | 1 | 7          | 136.92         |
| Holiday - Reg - Holiday - Regular | 1 | 12         | 234.72         |
| Hourly - Hourly                   | 1 | 80         | 1564.8         |
| OT - Overtime                     | 1 | 8          | 234.72         |
| Sick - Sick Pay                   | 1 | 73         | 1427.88        |
| <b>Total:</b>                     |   | <b>180</b> | <b>3599.04</b> |

**150 - Police Total: 3818.7 125008.17**

**Department: 155 - Animal Control****Employee Number**[MUN100](#)

| <b>Pay Code</b>       | <b># of Payments</b> | <b>Units</b> | <b>Pay Amount</b> |
|-----------------------|----------------------|--------------|-------------------|
| Holiday - Holiday Pay | 1                    | 9            | 167.58            |
| Hourly - Hourly       | 2                    | 160          | 2979.2            |
| OT - Overtime         | 2                    | 18           | 502.74            |
| Standby - Standby     | 2                    | 0            | 200               |
| <b>Total:</b>         |                      | <b>187</b>   | <b>3849.52</b>    |

[RIV200](#)

|                              |   |               |                |
|------------------------------|---|---------------|----------------|
| Comp Time Earned - Compensat | 1 | 12            | 0              |
| Holiday - Holiday Pay        | 1 | 9             | 151.83         |
| Hourly - Hourly              | 2 | 102.5         | 1729.18        |
| Sick - Sick Pay              | 2 | 18.21         | 307.21         |
| Standby - Standby            | 2 | 0             | 142.9          |
| <b>Total:</b>                |   | <b>141.71</b> | <b>2331.12</b> |

**155 - Animal Control Total: 328.71 6180.64**

**Department: 160 - Building Inspection**

| Employee Number                         | Pay Code                | # of Payments | Units         | Pay Amount     |
|-----------------------------------------|-------------------------|---------------|---------------|----------------|
| <a href="#">GIL100</a>                  | Hourly - Hourly         | 1             | 13.5          | 1022.63        |
|                                         | <b>Total:</b>           |               | <b>13.5</b>   | <b>1022.63</b> |
| <a href="#">RON100</a>                  | Holiday - Holiday Pay   | 1             | 9             | 288.54         |
|                                         | Hourly - Hourly         | 2             | 122.75        | 3935.36        |
|                                         | Sick - Sick Pay         | 2             | 11.5          | 368.69         |
|                                         | Vacation - Vacation Pay | 2             | 17            | 545.02         |
|                                         | <b>Total:</b>           |               | <b>160.25</b> | <b>5137.61</b> |
| <b>160 - Building Inspection Total:</b> |                         |               | <b>173.75</b> | <b>6160.24</b> |

**Department: 165 - Code Enforcement**

| Employee Number                      | Pay Code              | # of Payments | Units         | Pay Amount     |
|--------------------------------------|-----------------------|---------------|---------------|----------------|
| <a href="#">PER200</a>               | Holiday - Holiday Pay | 1             | 9             | 176.04         |
|                                      | Hourly - Hourly       | 2             | 137.07        | 2681.09        |
|                                      | OT - Overtime         | 2             | 8.28          | 242.94         |
|                                      | Sick - Sick Pay       | 1             | 14.17         | 277.17         |
|                                      | <b>Total:</b>         |               | <b>168.52</b> | <b>3377.24</b> |
| <b>165 - Code Enforcement Total:</b> |                       |               | <b>168.52</b> | <b>3377.24</b> |

**Department: 175 - Grants Administration**

| Employee Number                           | Pay Code                     | # of Payments | Units         | Pay Amount     |
|-------------------------------------------|------------------------------|---------------|---------------|----------------|
| <a href="#">MAR210</a>                    | Comp Time Taken - Compensate | 1             | 2             | 39.12          |
|                                           | Holiday - Holiday Pay        | 1             | 9             | 176.04         |
|                                           | Hourly - Hourly              | 2             | 145.83        | 2852.43        |
|                                           | Sick - Sick Pay              | 1             | 3.5           | 68.46          |
|                                           | <b>Total:</b>                |               | <b>160.33</b> | <b>3136.05</b> |
| <b>175 - Grants Administration Total:</b> |                              |               | <b>160.33</b> | <b>3136.05</b> |

**Department: 180 - Public Works**

| Employee Number        | Pay Code                        | # of Payments | Units         | Pay Amount     |
|------------------------|---------------------------------|---------------|---------------|----------------|
| <a href="#">GUE100</a> | Cash Out - Comp - Cash Out - Co | 1             | 37.11         | 1051.7         |
|                        | Comp Time Earned - Compensate   | 1             | 15            | 0              |
|                        | Holiday - Holiday Pay           | 1             | 9             | 255.06         |
|                        | Hourly - Hourly                 | 2             | 143.24        | 4059.42        |
|                        | OT - Overtime                   | 2             | 12.64         | 537.32         |
|                        | Personal - Personal Day         | 2             | 8             | 226.72         |
|                        | <b>Total:</b>                   |               | <b>224.99</b> | <b>6130.22</b> |

[MAR100](#)

|                         |   |               |                |
|-------------------------|---|---------------|----------------|
| Holiday - Holiday Pay   | 1 | 9             | 159.48         |
| Hourly - Hourly         | 2 | 113.56        | 2012.28        |
| OT - Overtime           | 1 | 9.5           | 252.51         |
| Sick - Sick Pay         | 2 | 20            | 354.4          |
| Vacation - Vacation Pay | 1 | 18            | 318.96         |
| <b>Total:</b>           |   | <b>170.06</b> | <b>3097.63</b> |

[TEL100](#)

|                       |   |               |                |
|-----------------------|---|---------------|----------------|
| Holiday - Holiday Pay | 1 | 9             | 159.48         |
| Hourly - Hourly       | 2 | 151           | 2675.72        |
| OT - Overtime         | 2 | 17.78         | 472.59         |
| <b>Total:</b>         |   | <b>177.78</b> | <b>3307.79</b> |

**180 - Public Works Total: 572.83 12535.64**

**Department: 200 - Lighting & Landscaping**

| Employee Number                                | Pay Code                | # of Payments | Units         | Pay Amount     |
|------------------------------------------------|-------------------------|---------------|---------------|----------------|
| <a href="#">Cruz100</a>                        | Holiday - Holiday Pay   | 1             | 9             | 159.48         |
|                                                | Hourly - Hourly         | 2             | 143.56        | 2543.88        |
|                                                | OT - Overtime           | 1             | 0.4           | 10.63          |
|                                                | Personal - Personal Day | 1             | 8             | 141.76         |
|                                                | <b>Total:</b>           |               | <b>160.96</b> | <b>2855.75</b> |
| <b>200 - Lighting &amp; Landscaping Total:</b> |                         |               | <b>160.96</b> | <b>2855.75</b> |

**Department: 500 - Sewer**

| Employee Number        | Pay Code                        | # of Payments | Units      | Pay Amount     |
|------------------------|---------------------------------|---------------|------------|----------------|
| <a href="#">CIS400</a> | Holiday - Holiday Pay           | 1             | 9          | 281.52         |
|                        | Hourly - Hourly                 | 2             | 151        | 4723.28        |
|                        | OT - Overtime                   | 1             | 4          | 187.68         |
|                        | <b>Total:</b>                   |               | <b>164</b> | <b>5192.48</b> |
| <a href="#">MED100</a> | Holiday - Holiday Pay           | 1             | 9          | 199.26         |
|                        | Hourly - Hourly                 | 2             | 141.92     | 3142.11        |
|                        | OT - Overtime                   | 2             | 14.08      | 467.6          |
|                        | PW Cert - Grade 1 - Public Work | 2             | 0          | 23.08          |
|                        | Sick - Sick Pay                 | 1             | 9          | 199.26         |
|                        | Standby - Standby               | 2             | 0          | 214.32         |
|                        | <b>Total:</b>                   |               | <b>174</b> | <b>4245.63</b> |

[Pop100](#)

|                                 |   |            |                 |
|---------------------------------|---|------------|-----------------|
| Holiday - Holiday Pay           | 1 | 9          | 199.26          |
| Hourly - Hourly                 | 2 | 124        | 2745.36         |
| OT - Overtime                   | 2 | 10         | 332.1           |
| Personal - Personal Day         | 1 | 9          | 199.26          |
| PW Cert - Grade 1 - Public Work | 2 | 0          | 23.08           |
| Standby - Standby               | 2 | 0          | 185.74          |
| Vacation - Vacation Pay         | 1 | 18         | 398.52          |
| <b>Total:</b>                   |   | <b>170</b> | <b>4083.32</b>  |
| <b>500 - Sewer Total:</b>       |   | <b>508</b> | <b>13521.43</b> |

**Department: 510 - Water**

| Employee Number         | Pay Code                       | # of Payments | Units         | Pay Amount     |
|-------------------------|--------------------------------|---------------|---------------|----------------|
| <a href="#">Brau100</a> | Holiday - Holiday Pay          | 1             | 9             | 163.53         |
|                         | Hourly - Hourly                | 2             | 151           | 2743.67        |
|                         | OT - Overtime                  | 2             | 58.46         | 1593.33        |
|                         | Standby - Standby              | 2             | 0             | 300.09         |
|                         | <b>Total:</b>                  |               | <b>218.46</b> | <b>4800.62</b> |
| <a href="#">CABR100</a> | Holiday - Holiday Pay          | 1             | 8             | 300            |
|                         | Hourly - Hourly                | 1             | 72            | 2700           |
|                         | Salary - Salary                | 1             | 80            | 3000           |
|                         | <b>Total:</b>                  |               | <b>160</b>    | <b>6000</b>    |
| <a href="#">CORD100</a> | Holiday - Holiday Pay          | 1             | 9             | 163.53         |
|                         | Hourly - Hourly                | 2             | 151           | 2743.67        |
|                         | OT - Overtime                  | 2             | 27.78         | 757.15         |
|                         | Standby - Standby              | 1             | 0             | 71.45          |
|                         | <b>Total:</b>                  |               | <b>187.78</b> | <b>3735.8</b>  |
| <a href="#">CORT100</a> | Holiday - Holiday Pay          | 1             | 9             | 163.53         |
|                         | Hourly - Hourly                | 2             | 150.16        | 2728.41        |
|                         | OT - Overtime                  | 2             | 38.47         | 1048.5         |
|                         | <b>Total:</b>                  |               | <b>197.63</b> | <b>3940.44</b> |
| <a href="#">DOM100</a>  | Holiday - Holiday Pay          | 1             | 9             | 159.48         |
|                         | Hourly - Hourly                | 2             | 151           | 2675.72        |
|                         | OT - Overtime                  | 2             | 27.89         | 741.31         |
|                         | <b>Total:</b>                  |               | <b>187.89</b> | <b>3576.51</b> |
| <a href="#">GOM100</a>  | Admin Leave - Admin Leave      | 2             | 152           | 2901.68        |
|                         | Holiday - Holiday Pay          | 1             | 8             | 152.72         |
|                         | <b>Total:</b>                  |               | <b>160</b>    | <b>3054.4</b>  |
| <a href="#">ORT100</a>  | Admin Time*Salary EE - Adminis | 1             | 16            | 807.69         |
|                         | Holiday - Holiday Pay          | 1             | 8             | 403.85         |
|                         | Hourly - Hourly                | 2             | 136           | 6865.38        |
|                         | <b>Total:</b>                  |               | <b>160</b>    | <b>8076.92</b> |

|                        |                              |   |                |                 |
|------------------------|------------------------------|---|----------------|-----------------|
| <a href="#">ROB400</a> | Comp Time Earned - Compensat | 1 | 1.5            | 0               |
|                        | Comp Time Taken - Compensatc | 1 | 7.5            | 246.45          |
|                        | Holiday - Holiday Pay        | 1 | 9              | 295.74          |
|                        | Hourly - Hourly              | 2 | 147.25         | 4838.64         |
|                        | OT - Overtime                | 2 | 12.33          | 607.75          |
|                        | <b>Total:</b>                |   | <b>177.58</b>  | <b>5988.58</b>  |
|                        | <b>510 - Water Total:</b>    |   | <b>1449.34</b> | <b>39173.27</b> |

Department: 520 - Public Transit

| Employee Number        | Pay Code                           | # of Payments | Units          | Pay Amount       |
|------------------------|------------------------------------|---------------|----------------|------------------|
| <a href="#">MOR100</a> | Holiday - Holiday Pay              | 1             | 9              | 167.58           |
|                        | Hourly - Hourly                    | 2             | 98             | 1824.76          |
|                        | OT - Overtime                      | 1             | 0.16           | 4.47             |
|                        | <b>Total:</b>                      |               | <b>107.16</b>  | <b>1996.81</b>   |
|                        | <b>520 - Public Transit Total:</b> |               | <b>107.16</b>  | <b>1996.81</b>   |
|                        | <b>Report Total:</b>               |               | <b>9848.12</b> | <b>304316.72</b> |



Payroll Set: City-City of McFarland

| Account                             | Account Description                           | Units   | Pay Amount |
|-------------------------------------|-----------------------------------------------|---------|------------|
|                                     | **BENEFIT AND NON GL TRANSACTIONS**           | 125.77  | 0          |
|                                     | - Total:                                      | 125.77  | 0          |
| <a href="#">01-105-50100-0000-1</a> | Salaries - Permanent Employees                | 0       | 1000       |
| <a href="#">01-110-50100-0000-1</a> | Salaries - Permanent Employees                | 153.71  | 6965.32    |
| <a href="#">01-110-50200-0000-1</a> | Overtime                                      | 4.19    | 201.69     |
| <a href="#">01-110-50350-0000-1</a> | Stipends                                      | 0       | 24.94      |
| <a href="#">01-111-50100-0000-1</a> | Salaries - Permanent Employees                | 72      | 1982.56    |
| <a href="#">01-111-50200-0000-1</a> | Overtime                                      | 5.31    | 217.89     |
| <a href="#">01-111-50350-0000-1</a> | Stipends                                      | 0       | 13.84      |
| <a href="#">01-112-50100-0000-1</a> | Salaries - Permanent Employees                | 40      | 1692.32    |
| <a href="#">01-115-50100-0000-1</a> | Salaries - Permanent Employees                | 169.93  | 5427.62    |
| <a href="#">01-115-50200-0000-1</a> | Overtime                                      | 4.59    | 223.22     |
| <a href="#">01-115-50350-0000-1</a> | Stipends                                      | 0       | 13.86      |
| <a href="#">01-140-50100-0000-1</a> | Salaries - Permanent Employees                | 263.61  | 11707.3    |
| <a href="#">01-140-50200-0000-1</a> | Overtime                                      | 0.03    | 0.65       |
| <a href="#">01-140-50350-0000-1</a> | Stipends                                      | 0       | 18.46      |
| <a href="#">01-150-50100-0000-1</a> | Salaries - Permanent Employees                | 3253.94 | 108645.59  |
| <a href="#">01-150-50150-0000-1</a> | Wages - Temporary Employees                   | 116     | 2268.96    |
| <a href="#">01-150-50200-0000-1</a> | Overtime                                      | 374.25  | 16378.29   |
| <a href="#">01-150-50350-0000-1</a> | Stipends                                      | 0       | 1050.41    |
| <a href="#">01-155-50100-0000-1</a> | Salaries - Permanent Employees                | 298.71  | 5335       |
| <a href="#">01-155-50200-0000-1</a> | Overtime                                      | 18      | 502.74     |
| <a href="#">01-155-50350-0000-1</a> | Stipends                                      | 0       | 342.9      |
| <a href="#">01-160-50100-0000-1</a> | Salaries - Permanent Employees                | 192.25  | 6752.99    |
| <a href="#">01-160-50150-0000-1</a> | Wages - Temporary Employees                   | 13.5    | 1022.63    |
| <a href="#">01-165-50100-0000-1</a> | Salaries - Permanent Employees                | 148.97  | 3903.41    |
| <a href="#">01-165-50200-0000-1</a> | Overtime                                      | 6.04    | 177.34     |
| <a href="#">01-175-50100-0000-1</a> | Salaries - Permanent Employees                | 160.33  | 3136.05    |
| <a href="#">01-180-50100-0000-1</a> | Salaries - Permanent Employees                | 755.86  | 17408.76   |
| <a href="#">01-180-50200-0000-1</a> | Overtime                                      | 55.2    | 1467.06    |
|                                     | 01 - GENERAL FUND Total:                      | 6106.42 | 197881.8   |
| <a href="#">20-200-50100-0000-1</a> | Salaries/Permanent Employees                  | 166.86  | 3029.02    |
| <a href="#">20-200-50200-0000-1</a> | Overtime                                      | 0.4     | 10.63      |
|                                     | 20 - LIGHTING & LANDSCAPING-DISTRICT 1 Total: | 167.26  | 3039.65    |
| <a href="#">30-500-50100-0000-1</a> | Salaries - Permanent Employees                | 1176.27 | 36394.6    |
| <a href="#">30-500-50200-0000-1</a> | Overtime                                      | 47.06   | 1826.19    |
| <a href="#">30-500-50350-0000-1</a> | Stipends                                      | 0       | 468.4      |
|                                     | 30 - SEWER Total:                             | 1223.33 | 38689.19   |

| Account                             | Account Description            | Units   | Pay Amount |
|-------------------------------------|--------------------------------|---------|------------|
| <a href="#">31-505-50100-0000-1</a> | Salaries - Permanent Employees | 446.15  | 15323.96   |
| <a href="#">31-505-50200-0000-1</a> | Overtime                       | 13.68   | 637.44     |
| <a href="#">31-505-50350-0000-1</a> | Stipends                       | 0       | 4.62       |
| 31 - REFUSE/RECYCLING Total:        |                                | 459.83  | 15966.02   |
| <a href="#">32-510-50100-0000-1</a> | Salaries - Permanent Employees | 1502.36 | 41573.89   |
| <a href="#">32-510-50200-0000-1</a> | Overtime                       | 155.99  | 4847.15    |
| <a href="#">32-510-50350-0000-1</a> | Stipends                       | 0       | 322.21     |
| 32 - WATER Total:                   |                                | 1658.35 | 46743.25   |
| <a href="#">34-520-50100-0000-1</a> | Salaries - Permanent Employees | 107     | 1992.34    |
| <a href="#">34-520-50200-0000-1</a> | Overtime                       | 0.16    | 4.47       |
| 34 - PUBLIC TRANSPORTATION Total:   |                                | 107.16  | 1996.81    |
| Report Total:                       |                                | 9848.12 | 304316.72  |



Payroll Set: City-City of McFarland

| Pay Code                      | Description                          | # of Payments | Units          | Pay Amount       |
|-------------------------------|--------------------------------------|---------------|----------------|------------------|
| Admin Leave - Admin Lea       | Admin Leave                          | 2             | 152            | 2901.68          |
| Admin Time*Salary EE - A      | Administrative Time Salary EE        | 4             | 32             | 1607.69          |
| Advanced POST - Advanc        | Advanced POST Certificate            | 2             | 0              | 69.24            |
| Bachelor's Degree - Bach      | Bachelor's Degree                    | 12            | 0              | 193.86           |
| Bilingual - Bilingual         | Bilingual                            | 16            | 0              | 415.4            |
| Cash Out - Comp - Cash O      | Cash Out - Comp Time                 | 1             | 37.11          | 1051.7           |
| Cash Out - VAC - Cash Ou      | Cash Out - Vacation                  | 1             | 80             | 4615.38          |
| Comp Time Earned - Com        | Compensatory Time Earned             | 11            | 125.77         | 0                |
| Comp Time Taken - Comp        | Compensatory Time Taken              | 4             | 19.5           | 507.51           |
| Holiday - Holiday Pay         | Holiday Pay                          | 36            | 317            | 8833.58          |
| Holiday - Reg - Holiday - R   | Holiday - Regular                    | 18            | 206            | 6841.72          |
| Hourly - Hourly               | Hourly                               | 102           | 7146.5         | 211670.39        |
| Intermediate POST - Inter     | Intermediate POST Certificate        | 6             | 0              | 161.56           |
| Military - Military Leave V   | Military Leave With Out Pay          | 2             | 0              | 0                |
| OT - Overtime                 | Overtime                             | 65            | 691.61         | 26851.26         |
| PD - Court Stand-by - PD      | PD Court Stand-by                    | 1             | 12             | 369.9            |
| Personal - Personal Day       | Personal Day                         | 6             | 49             | 1461.14          |
| PW Cert - Grade 1 - Public    | Public Works Certification - Grade 1 | 4             | 0              | 46.16            |
| Salary - Salary               | Salary                               | 5             | 400            | 18554.1          |
| Salary - Elected - Salary - I | Salary - Elected Officials           | 5             | 0              | 1000             |
| Sick - Sick Pay               | Sick Pay                             | 22            | 284.93         | 6446.88          |
| Standby - Standby             | Standby                              | 13            | 0              | 1500.27          |
| Vacation - Vacation Pay       | Vacation Pay                         | 10            | 126.7          | 4089.94          |
| Workers Comp - Workers        | Workers Comp Pay                     | 2             | 168            | 5127.36          |
| <b>Report Total:</b>          |                                      |               | <b>9848.12</b> | <b>304316.72</b> |

**REGULAR CITY COUNCIL MINUTES**  
**IN PERSON MEETING**  
**August 24, 2023**

**McFARLAND CITY COUNCIL**  
**McFARLAND SUCCESSOR AGENCY**  
**McFARLAND PUBLIC FINANCE AUTHORITY**  
**McFARLAND IMPROVEMENT AUTHORITY**  
**McFARLAND PARKING AUTHORITY**

**CALL TO ORDER**

Mayor S. Ayon called the meeting to order at 6:00 p.m.

**ROLL CALL**

Councilmembers Present: Mayor S. Ayon, Vice Mayor Cano, Councilmember A. Ayon, Councilmember Pérez, Councilmember Gonzalez

Councilmembers Absent: None

**OFFICIALS PRESENT**

City Manager Williams, Chief of Police Knox, City Attorney Hodges, Community Development Director Saldaña, Finance Director Viramontes, Human Resources Director McCuan, Public Works Director Ortiz, City Clerk Alvarado

Officials Absent: None

**INVOCATION**

Councilmember Pérez

**PLEDGE OF ALLEGIANCE**

Vice Mayor Cano

**PET OF THE WEEK**

Is a feature that highlights a pet available for adoption from the McFarland Animal Shelter.

*Chief of Police Knox presented the featured pet of the week to City Council Members and the Community. He informed that this pet was available for immediate adoption.*

**PRESENTATIONS, INTRODUCTIONS AND AWARDS**

1. Drone Demonstration – Chief of Police Knox  
*Chief Knox thanked Dr. Michael Hair for his generous donation of \$10,000 to the McFarland Police Department.*
2. Promotional Ceremony – Corporal Andrew Galvan

*Corporal Galvan shared his experience and accomplishments with the City Council and thanked them for the opportunity to serve the Community of McFarland.*

### **PUBLIC COMMENTS**

Opened: 6:16 p.m.

1. Ocie Crawford -True Love Tribe Banquet Invitation

Closed: 6:18 p.m.

### **DEPARTMENTAL REPORTS**

3. Public Works Department - *Public Works Director Ortiz gave the Council a brief overview of the department's current accomplishments and ongoing tasks.*

**CONSENT AGENDA:** The Consent Agenda consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Council Member/ Board Member or Member from the Public requests to remove a particular item.

4. Approval of the Expense Report in the Amount of \$382,793.29 August 2, 2023, to August 15, 2023.
5. Approval of the August 10, 2023 Regular Meeting Minutes.

No comments from the public were presented.

**Motion was made by: Councilmember A. Ayon to approve the entire consent agenda; 2<sup>nd</sup> by: Councilmember Gonzalez to approve the consent agenda.**

### **ROLL CALL VOTE: 5/0**

**AYES: S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**Full consensus**

### **PUBLIC HEARINGS**

6. Introduction and First Reading of Ordinance No.0009-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING TITLE 17, CHAPTER 17.142 OF THE MCFARLAND MUNICIPAL CODE TO HEREBY REPEAL AND REPLACE IN ITS ENTIRETY. Relating to Signs.
- Staff Report: Community Development Director, Paul Saldana
    - a. Open Public Hearing and Receive Public Testimony: 6:36 p.m.

**No Comments from the Public Were Presented.**

b. Close Public Hearing: 6:36 p.m.

- c. **Motion by: Councilmember Pérez** to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Introduce Ordinance No. 0009-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING TITLE 17, CHAPTER 17.142 OF THE MCFARLAND MUNICIPAL CODE TO HEREBY REPEAL AND REPLACE IN ITS ENTIRETY; **2<sup>nd</sup> by: Councilmember A. Ayon.**

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

- d. Mayor Ayon Directed Staff to Schedule Second Reading and Adoption of Ordinance No.0009-2023 for the Next Regular City Council Meeting of September 14, 2023.

7. Second Reading and Adoption of Ordinance No. 0007-2023 AN ORDINANCE OF THE CITY OF MCFARLAND ADDING CHAPTER 15.40 OF THE MCFARLAND MUNICIPAL CODE RELATING TO ABANDONED PREMISES.

- Staff Report: Community Development Director, Paul Saldana

- a. Open Public Hearing and Receive Public Testimony: 6:38 p.m.

**No Comments from the Public were Presented.**

- b. Close Public Hearing: 6:38 p.m.

- c. **Motion was made by: Councilmember Pérez** to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Adopt Ordinance No. 0007-2023 AN ORDINANCE OF THE CITY OF MCFARLAND ADDING CHAPTER 15.40 OF THE MCFARLAND MUNICIPAL CODE RELATING TO ABANDONED PREMISES; **2<sup>nd</sup> by: Councilmember A. Ayon.**

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

- d. Mayor Ayon Directed Staff to Post Within 15 days of its Passage in Designated Posting Locations.

8. Second Reading and Adoption of Ordinance No. 0008-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING SECTION 19.04.110(a) OF THE MCFARLAND MUNICIPAL CODE RELATING TO COMMERCIAL CANNABIS PERMITTING.

- Staff Report: Community Development Director, Paul Saldana

- a. Open Public Hearing and Receive Public Testimony: 6:40 p.m.

**No Comments from the Public Were Presented.**

- b. Close Public Hearing: 6:40 p.m.

- c. **Motion was made by: Councilmember A. Ayon** to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Adopt Ordinance No. 0008-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING SECTION 19.04.110(a) OF THE MCFARLAND MUNICIPAL CODE RELATING TO COMMERCIAL CANNABIS PERMITTING; **2<sup>nd</sup> by: Councilmember Pérez.**

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

- d. Mayor Ayon Directed Staff to Post Within 15 days of its Passage in Designated Posting Locations.

**ADMINISTRATIVE AGENDA**

9. **Motion was made by: Vice Mayor Cano to TABLE:** Report, Discuss, and Possible Approval of Resolution No. 2023-0099 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE TRANSFER OF THE FRANCHISE AGREEMENT FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE SERVICES FROM R&F DISPOSAL TO USA WASTE OF CALIFORNIA, INC; **2<sup>nd</sup> by: Councilmember A. Ayon.**

- a. Presentation: Waste Management RE: Franchise Transition Plan

**\*Item was tabled to a future agenda.**

10. **Motion was made by: Councilmember A. Ayon** to APPROVE Resolution No. 2023-0100 A RESOLUTION OF THE CITY COUNCIL OF MCFARLAND APPROVING THE FINAL MAP FOR TRACT MAP NO. 7393 PHASE 2, CONTINGENT UPON THE RECEIPT OF REQUIRED IMPROVEMENT BONDS, SUBDIVISION GUARANTEE AND IMPMAP AND AGREEMENT AUTHORIZING THE CITY CLERK TO ENDORSE THE FINAL MAP AND AUTHORIZING THE CITY ENGINEER TO TRANSMIT SAME TO THE COUNTY CLERK'S OFFICE; **2<sup>nd</sup> by: Councilmember Pérez.**

**No Comments from the Public Were Presented.**

**ROLL CALL VOTE: 5/0**

**AYES: S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**Full consensus**

- 11. Motion was made by: Vice Mayor Cano** to Approve the Employment Agreement Between the City and Brian Knox for the Chief of Police Position and Approval of Resolution Number 2023-0101 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AN ADDITIONAL ALLOCATION OF FUNDS TO THE POLICE DEPARTMENT BUDGET FROM THE GENERAL FUND; **2<sup>nd</sup> by: Councilmember A. Ayon.**

**No Comments from the Public Were Presented.**

**ROLL CALL VOTE: 5/0**

**AYES: S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**Full consensus**

- 12. Motion was made by: Councilmember A. Ayon** to Approve Resolution No. 2023-0102 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ELIMINATING THE EXECUTIVE ADMINISTRATIVE ASSISTANT POSITION AND ONE OF THE TWO AUTHORIZED ADMINISTRATIVE ASSISTANT I POSITIONS, CREATING THE ADMINISTRATIVE ASSISTANT II POSITION, AND AMENDING THE FY23/24 SALARY SCHEDULE; **2<sup>nd</sup> by: Councilmember Pérez.**

**No Comments from the Public Were Presented.**

**ROLL CALL VOTE: 5/0**

**AYES: S. Ayon, R. Cano, A. Ayon, M. Pérez, A. González**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**Full consensus**

- 13. Motion was made by: Councilmember A. Ayon** to approve the Modifications to the Community Grants Program Policy; **2<sup>nd</sup> by: Councilmember Pérez.**

**No Comments from the Public Were Presented.**

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. González

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

**REPORTS FROM CITY COUNCIL ON COMMITTEE/SPECIAL DISTRICT MEETINGS**

- a. Kern Council of Governments (KCOG) Mayor Ayon
- b. Kern Economic Development Corp. (KEDC) Mayor Ayon
- c. Kern Local Agency Formation Commission (LAFCO) Mayor Ayon
- d. Delano Mosquito Abatement District (DMAD) Vice Mayor Cano
- e. Poso Creek (IRWMP) Councilmember Gonzalez
- f. San Joaquin Valley Air Pollution Control District (SJV) Councilmember A. Ayon
- g. Public Policy and Finance Committee- Mayor Ayon & Councilmember Gonzalez
- h. Public Safety Committee – Mayor Ayon & Vice Mayor Cano
- i. Quality of Life Committee – Councilmember A. Ayon & Councilmember Gonzalez
- j. Cannabis Committee – Mayor Ayon & Councilmember Pérez

**COUNCIL STATEMENTS AND REPORTS**

- 1. Councilmember Pérez – Congratulated Chief Knox and Corporal Galvan for his promotion. She thanked the McFarland Police Department and Public Works Director Ortiz for their presentations. She informed the community that they are working hard to improve the quality of life for everyone in our community.
- 2. Councilmember Gonzalez – Thanked the residents for their attendance. She also congratulated Corporal Galvan on for his promotion and Chief Knox.
- 3. Councilmember A. Ayon – Thanked city staff for the presentations. He also congratulated Chief Knox and Corporal Galvan. He asked the community for patience and assured them that little by little things would get done.
- 4. Vice Mayor Cano- Informed the community he visited our animal shelter and recognized that it was full, but the dogs were well taken care of. He thanked everyone involved in putting together our city council meetings, reports, and presentations. Mr. Cano requested Public Works perform sidewalk inspection throughout the city. Lastly, he congratulated Chief Knox and Corporal Galvan and thanked them both for their hard work and informed them that it was very noticeable.
- 5. Mayor S. Ayon- Thanked the public works department for beautifying our city and encouraged them to keep the momentum going in the right direction. He congratulated Chief Knox and Corporal Galvan on their promotions. Mayor Ayon invited everyone to attend the Community Night Out event at Blanco Park from 6-10 p.m. He encouraged the community to bring their kids and enjoy some food and fun brought to you by our law enforcement officers.

*Open session adjourned at 7:08 p.m. City Council continued to Closed Session*

**CLOSED SESSION**

1. Conference with Labor Negotiators (§54957.6): Agency designated representatives: City Employment Attorney and City Attorney; Employee organization: SEIU  
**Action: Direction was given to City Manager Williams**
2. Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to Government Code §54956.9(b): One Case  
**Action: Direction was given to City Manger Williams**

**ADJOURNMENT**

Meeting Adjourned approximately 7:40 p.m.

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Francisca Alvarado, City Clerk

**SPECIAL CITY COUNCIL MINUTES**  
**IN PERSON MEETING**  
**August 25, 2023**

**McFARLAND CITY COUNCIL**  
**McFARLAND SUCCESSOR AGENCY**  
**McFARLAND PUBLIC FINANCE AUTHORITY**  
**McFARLAND IMPROVEMENT AUTHORITY**  
**McFARLAND PARKING AUTHORITY**

**CALL TO ORDER**

Mayor S. Ayon called the meeting to order at 3:00 p.m.

**ROLL CALL**

Councilmembers Present: Mayor S. Ayon, Councilmember Gonzalez, Councilmember Pérez

Councilmembers Absent: Vice Mayor Cano, Councilmember A. Ayon

**OFFICIALS PRESENT**

City Manager Williams, Finance Director Viramontes, City Clerk Alvarado

**INVOCATION**

Councilmember Pérez

**PLEDGE OF ALLEGIANCE**

Councilmember Gonzalez

**INTERPRETATION:** If you need an interpretation of your communications to the City Council into English, please contact the City Clerk Department at 661-792-3091 ext. 2135 at least 48 hours prior to the meeting.

**The City Council continued to closed session at 3:02 p.m.**

**CLOSED SESSION**

1. Conference with Legal Counsel – Anticipated Litigation - Significant exposure to litigation pursuant to Government Code §54956.9(b): One Case

**City Council reconvened to open session at 3:22 p.m.**

**PUBLIC COMMENT:** At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. Council/Board Members may respond briefly to statements made or questions posed. They may ask a question for clarification; may refer the item to staff for further study or for placement on a future agenda. Speakers are limited to two minutes for each person. Please state your name and address for the record prior to making a presentation. Fifteen minutes total will be allowed for any one subject.

**No comments from the public were presented. Public comment was closed at 3:23 p.m.**

**ADMINISTRATIVE AGENDA**

2. Motion was made by: Councilmember Gonzalez to Approve Resolution No. 2023-0103 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND CONDITIONALLY APPROVING THE TRANSFER OF THE FRANCHISE AGREEMENT FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE SERVICES FROM R&F DISPOSAL TO USA WASTE OF CALIFORNIA, INC; 2<sup>nd</sup> by: Councilmember Pérez.

No comments from the public were presented.

**ROLL CALL VOTE: 3/0**

**AYES:** S. Ayon, A. González, M. Pérez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** R. Cano, A. Ayon

**Full consensus**

**ADJOURNMENT**

A motion was made by Councilmember Pérez, 2<sup>nd</sup> by Councilmember Gonzalez to adjourn the meeting at 3:32 pm.

**ROLL CALL VOTE: 3/0**

**AYES:** S. Ayon, Gonzalez, Pérez

**NAYS:** None

**ABSTAIN:** None

**ABSENT :** R. Cano A. Ayon,

**Full consensus**

---

Francisca Alvarado, City Clerk

**REGULAR CITY COUNCIL MINUTES**  
**IN PERSON MEETING**  
**September 28, 2023**

**McFARLAND CITY COUNCIL**  
**McFARLAND SUCCESSOR AGENCY**  
**McFARLAND PUBLIC FINANCE AUTHORITY**  
**McFARLAND IMPROVEMENT AUTHORITY**  
**McFARLAND PARKING AUTHORITY**

**CALL TO ORDER**

Mayor S. Ayon called the meeting to order at 6:00 p.m.

**ROLL CALL**

Councilmembers Present: Mayor S. Ayon, Vice Mayor Cano, Councilmember A. Ayon, Councilmember Pérez, Councilmember Gonzalez

Councilmembers Absent: None

**OFFICIALS PRESENT**

City Manager Williams, City Attorney Hodges, Community Development Director Saldana, Finance Director Viramontes, Human Resources Director McCuan, Assistant Public Works Director Cabrera, Deputy City Clerk Drake

Officials Absent: Public Works Director Ortiz, Chief of Police Knox, City Clerk Alvarado

**INVOCATION**

Council Member Pérez

**PLEDGE OF ALLEGIANCE**

Mayor Saul Ayon

**PRESENTATIONS, INTRODUCTIONS AND AWARDS**

Mayor Saul Ayon presented an award to the American Legion Post 124

**PUBLIC COMMENTS**

Opened: 6:09 p.m.

1. Alma Velasco- Request for resources in missing person case.
2. Jessica Oliva- Request for services in missing person case.
3. Marisol Salinas- Request for community candlelight vigil.
4. Jaime Oliva Sr.- Request for search for mission person case.
5. Alma Oliva- Request for City to assist in missing person case.
6. Phil Corr- Cannabis stores coming to McFarland.

Closed: 6:17 p.m.

### **DEPARTMENTAL REPORTS**

None

**CONSENT AGENDA:** The Consent Agenda consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Council Member/ Board Member or Member from the Public requests to remove a particular item.

1. Approval of the Expense Report in the Amount of \$202,447.68 from September 6, 2023 to September 19, 2023.
2. Approval of September 14, 2023, Special Meeting Minutes.
3. Approval of the September 19, Special Meeting Minutes.

Public Comments: None

**Motion was made by: Councilmember A. Ayon to approve the entire consent agenda; 2<sup>nd</sup> by: Councilmember M. Pérez**

### **ROLL CALL VOTE: 5/0**

**AYES: S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez**

**NAYS: None**

**ABSTAIN: None**

**ABSENT: None**

**Full consensus**

### **PUBLIC HEARINGS**

4. Second Reading and Adoption of Ordinance No.0010-2023 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AMENDING THE OFFICIAL ZONING MAP FOR ASSESSOR'S PARCELS 060-420-14, 060-420-20, 060-420-21, 060-420-24, 060-420-23, AND 060-420-13.
  - **Staff Report: Community Development Director, Paul Saldana**
    - a. Opened Public Hearing and Receive Public Testimony: 6:19 p.m.

**No Comments from the public were presented.**
    - b. Closed Public Hearing: 6:19 p.m.
    - c. Motion was made by: Councilmember Cano to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Adopt Ordinance No.0010-2023 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AMENDING THE OFFICIAL ZONING MAP FOR ASSESSOR'S PARCELS 060-420-14, 060-420-20, 060-420-21, 060-420-24, 060-420-23, AND 060-420-13; 2<sup>nd</sup> by: Councilmember A. Ayon.

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

d. Mayor Ayon directed Staff to Post Within 15 days of its Passage in Designated Posting Locations.

**5. Introduction and First Reading of Ordinance No.0011-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MCFARLAND MUNICIPAL CODE CHAPTERS 1.08.010 RELATED TO POSTINGS.**

• **Staff Report: City Manager, Kenny Williams**

a. Opened Public Hearing and Receive Public Testimony: 6:22 p.m.

**No Comments from the public were presented.**

b. Closed Public Hearing: 6:22 p.m.

c. Motion was made by: Councilmember Pérez to Waive the Reading of the Ordinance Text in its Entirety, Read by Title Only, and Introduce Ordinance No.0011-2023 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MCFARLAND MUNICIPAL CODE CHAPTERS 1.08.010 RELATED TO POSTINGS.; 2<sup>nd</sup> by: Councilmember A. Ayon.

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

d. Mayor directed Staff to Schedule Second Reading and Adoption of Ordinance No. 0011-2023 for the Next Regular City Council Meeting of October 12, 2023.

**ADMINISTRATIVE AGENDA**

**6. Motion was made by: Councilmember A. Ayon to Approve of Resolution No. 2023-0119 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE CREATION AND FILLING OF A TEMPORARY ACCOUNTING CLERK I POSITION**

TO ENSURE CONTINUOUS OPERATIONAL EFFICIENCY OF THE FINANCE  
DEPARTMENT; 2<sup>nd</sup> by: Councilmember Gonzalez.

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

7. Motion was made by: Councilmember A. Ayon to Approve of Resolution No.2023-0120 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING A JOB DESCRIPTION FOR AN ADDITIONAL FULL TIME OR PART TIME TRANSIT DRIVER; 2<sup>nd</sup> by: Vice Mayor Cano.

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

8. Motion was made by: Councilmember A. Ayon to Approve of Resolution No.2023-0121 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND, AUTHORIZING THE APPROPRIATION OF FUNDS IN THE AMOUNT OF \$51,609.25 FROM THE CITY'S ENTERPRISE FUND DESIGNATED FOR WATER SERVICES; 2<sup>nd</sup> by: Councilmember Gonzalez.

**ROLL CALL VOTE: 5/0**

**AYES:** S. Ayon, R. Cano, A. Ayon, M. Pérez, A. Gonzalez

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**Full consensus**

**REPORTS FROM CITY COUNCIL ON COMMITTEE/SPECIAL DISTRICT MEETINGS**

- a. Kern Council of Governments (KCOG) Mayor Ayon- Nothing to Report
- b. Kern Economic Development Corp. (KEDC) Mayor Ayon- Nothing to Report
- c. Kern Local Agency Formation Commission (LAFCO) Mayor Ayon- Nothing to Report
- d. Delano Mosquito Abatement District (DMAD) Vice Mayor Cano- Nothing to Report
- e. Poso Creek (IRWMP) Councilmember Gonzalez- Nothing to Report
- f. San Joaquin Valley Air Pollution Control District (SJV) Councilmember Ayon- Nothing to Report
- g. Public Policy and Finance Committee- Mayor Ayon & Councilmember Gonzalez – Meeting cancelled

- h. Public Safety Committee – Mayor Ayon & Vice Mayor Cano – Meeting cancelled
- i. Quality of Life Committee – Councilmember A. Ayon & Councilmember Gonzalez – Hired a new employee who has animal control experience and has worked with the city of Shafter. Committee is moving in the right direction with the usage of City Council Chambers.
- j. Cannabis Committee – Mayor Ayon & Councilmember Pérez – Nothing to Report

### **COUNCIL STATEMENTS AND REPORTS**

- 1. Councilmember Pérez thanked the Oliva family for speaking. Went to League of Cities and was able to learn new ways to improve the community. Thanked the public for giving her the opportunity to attend.
- 2. Councilmember Gonzalez expressed her condolences to the Oliva family. Hopes the Council can assist the family in the search. Hopes to utilize and share what she learned at the League of Cities Conference.
- 3. Councilmember A. Ayon expressed his condolences and hope the City Council can try to help as much as possible. Thanked the public for their involvement. Asks community to be aware children are in the street more this time of year. Asks community to participate in events like the upcoming Trunk or Treat.
- 4. Vice Mayor Cano thanked the public for their attendance. Expressed that the Oliva family has his support. He would like to assist them and make sure the right areas are being safely searched.
- 5. Mayor S. Ayon expressed his condolences to the Oliva family. He would like to put together a search committee. He attended the League of Cities conference. In the process of advancing the city's issue with flooding. Thanked the public for attending the meeting.

*Open session adjourned at 6:35 p.m. City Council continued to Closed Session*

### **CLOSED SESSION**

- 1. Conference with Legal Counsel – Existing Litigation (§ 54956.9): Lopez/Sigala v. City of McFarland, et al. [Claim No.: FR99822] USDC- EASTERN DISTRICT – FRESNO DIVISION Case No. 1:22-CV-00106-DAD-BAK
- 2. Liability Claims (§ 54961): Claimant:(Gemmaly Tom) against City of McFarland

### **ADJOURNMENT**

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Sarah Drake, Deputy City Clerk

## **CITY OF MCFARLAND**

### **STAFF REPORT**

**TO:** Honorable Mayor and City Council Members

**FROM:** Kenny Williams City Manager  
Francisca Alvarado, City Clerk

**DATE:** October 12, 2023

**SUBJECT:** Second Reading and Adoption of Ordinance No.0011-2023 Amending chapter 1.08 regarding changing public notices posting locations.

#### **SUMMARY:**

Ordinance 1.08.010

California Government Code 54954.2 states that agenda be posted in a location that is freely accessible to members of the public and on the local agency's internet website.

We currently have been posting at the following locations:

1. City Hall
2. Veteran's Hall
3. Blanco Park
4. City of McFarland Website

Given the increased frequency of council and subcommittee meetings, coupled with the volume of information in the agendas, our City Clerk faces challenges in effectively and efficiently posting agendas at all required locations by the deadlines stipulated in the Brown Act. Moreover, physical postings in public spaces have been removed and tossed to the ground, leading to littering issues. This proposal suggests streamlining posting locations to enhance operational efficiency while still ensuring accessibility to vital information for our community.

To maximize operational efficiency and maintain transparency for the community, staff recommends narrowing the posting of agendas related to meetings subject to the Brown Act to the following locations:

1. City of McFarland Official Website
2. City Hall

The following public places in the City are designated as places for the posting of public notices:

- A. City Hall;
- B. McFarland City Website;

C. Jim White "Blanco" Park;  
D. Community Center/Veteran's Hall

This change will ensure that information remains accessible while optimizing staff resources, ensuring continued service excellence for all residents.

**FINANCIAL IMPACT:**

Legal Fees – Attorney Ordinance Review

**RECOMMENDATION:**

Staff recommends that the City Council Adopt Ordinance No. 0011-2023 Amending chapter 1.08 regarding changing public notices posting locations.

**ATTACHMENTS:**

1. Ordinance No. 0011-2023

**ORDINANCE NO. 0011-2023**

**AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING  
MCFARLAND MUNICIPAL CODE CHAPTERS 1.08.010 RELATED TO  
POSTINGS.**

**Section 1. Amendments.**

**WHEREAS**, The City of McFarland (“City”) desires to amend, clarify and codify its Municipal Code Chapter related to agenda postings.

**WHEREAS**, The Ordinance Amendment updates the Municipal Code to change locations of postings.

**WHEREAS**, Adoption of this Ordinance is in furtherance of the City’s goals and objectives while reducing the potentially negative impacts arising from incompatible Municipal Code Chapters

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MCFARLAND DOES ORDAIN  
AS FOLLOWS:

**Section 2.** Section 1.08.010 of the McFarland Municipal Code is hereby adopted, amended and restated to read as follows:

**1.08.010 Places designated for posting of notices.**

1. The following public places in the city are designated as places for the posting of public notices:

- A. City Hall;
- B. McFarland City Website;
- C. Community Center/Veteran's Hall;
- D. Jim White “Blanco” Park

2. The following public places in the city are designated as places for the posting of agendas related to meetings subject to the Brown Act.

- A. City Hall;
- B. McFarland City Website

**Section 3. NOTICE.** The City clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be posted within 15 days after its passage, in accordance with Section 36933 of the Government Code.

**Section 4. Severability.** If any section, subsection, sentence, clause, phrase, or word of this Ordinance is, for any reason, deemed or held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or preempted by legislative enactment, such decision or legislation shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of McFarland hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or word thereof, regardless of the fact that any one or more sections, subsections, clauses, phrases, or word might subsequently be declared invalid or unconstitutional or preempted by subsequent legislation.

**Section 5. Effective Date.** This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

**Section 6. Certification; Publication.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

**INTRODUCED**, at a regular meeting of the City Council of the City of McFarland, California on the 28th, day of September 2023.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of McFarland, California on the 12th the day of October 2023, by the following vote:

|                       | <b>Aye</b> | <b>Nae</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------------|------------|------------|----------------|---------------|
| <b>Saul Ayon</b>      |            |            |                |               |
| <b>Ricardo Cano</b>   |            |            |                |               |
| <b>Amador Ayon</b>    |            |            |                |               |
| <b>María T. Pérez</b> |            |            |                |               |
| <b>Anita Gonzalez</b> |            |            |                |               |

\_\_\_\_\_  
Saul Ayon, Mayor

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of McFarland by a regular meeting thereof held on 12<sup>th</sup> day of October 2023.

ATTEST:

\_\_\_\_\_  
Francisca Alvarado, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan M. Hodges, City Attorney

# CITY OF MCFARLAND

## STAFF REPORT

**TO:** Honorable Mayor and City Council Members

**FROM:** Kenny Williams, City Manager  
Paul Saldana, Community Development Director

**DATE:** October 12, 2023

**SUBJECT:** Report, Discussion, and Possible Approval of Ordinance No. 0012 -2023 repealing sections 8.04, 8.06, 8.16, 8.40, 10.20 and 10.24 of the McFarland Municipal Code.

### **SUMMARY:**

The City of McFarland staff conducted a review of the Municipal Code relative to regulations that are outdated or otherwise unenforceable. The following are recommended for repeal:

**Chapter 8.04 Dairy Products:** This regulation was adopted in 1958 and likely was enacted to regulate the sale of dairy products when they were delivered to homes and businesses by retailers. Dairy products are regulated by the California Department of Food and Agriculture.

**Chapter 8.06 Food Sources:** Adopted in 1996, this is an area under the jurisdiction of Environmental Health Services and the California Health & Safety Code and is unenforceable by the City.

**Chapter 8.16 Tents:** Adopted in 1962, the use of tents in the City is regulated by the zoning ordinance as well as state building regulations and is outdated.

**Chapter 8.40 Food Safety Education:** Adopted in 2016 this is regulated by Environmental Health and falls outside of the City's jurisdiction.

**Chapter 10.20 Bicycles:** Adopted in 1975, this chapter regulates the use of bicycles in the City including requirements for all bikes to be licensed within the City and provides for enforcement mechanisms. The regulation has not been enforced and represents an administrative burden for enforcement.

A copy of the sections of the Municipal Code that are proposed for repeal are attached.

**Chapter 10.24 Parking Chemical Toilets:** Adopted in 1995, this area is regulated by the City's Zoning Ordinance, Environmental Health and the Vehicle Code.

**FINANCIAL IMPACT:**

This change will have no impact on the overall budget of the city.

**RECOMMENDATION:**

Staff Recommends Council to introduce the ordinance amendment, open a public hearing, and direct staff to bring back for a second reading and possible adoption at the next regular city council meeting.

**ATTACHMENT:**

- I. Municipal Code Sections Recommended for Repeal
- II. Ordinance No. 0012-2023

**ORDINANCE NO. 0012-2023**

**AN ORDINANCE OF THE CITY OF MCFARLAND  
UPDATING TITLE 8 AND TITLE 10 OF THE MUNICIPAL  
CODE**

**Section 1. Recitals**

**WHEREAS**, the City of McFarland (the “City”) has the authority under Article XI, Section 7 of the California Constitution, to enact regulations for the public peace, morals, and welfare of the City; and

**WHEREAS**, the City Municipal code contains regulations that are out dated or a no longer applicable to the City and

**WHEREAS**, the removal of outdated regulations does not impact the public peace, morals, and welfare of the City and

**WHEREAS**, the City desires to maintain a Municipal Code that is free of regulations that are outdated or otherwise unenforceable.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MCFARLAND  
DOES ORDAIN AS FOLLOWS:**

**Section 2.** Chapter 8.04 relating to dairy products is hereby repealed.

**Section 3.** Chapter 8.06 relating to approved food sources is hereby repealed.

**Section 4.** Chapter 8.16 relating to tents is hereby repealed.

**Section 5.** Chapter 8.40 relating to food safety education is hereby repealed.

**Section 6.** Chapter 10.20 relating to bicycles is hereby repealed.

**Section 7.** Chapter 10.24 relating to parking chemical toilets is hereby repealed.

**Section 8. Notice.** The City clerk shall certify to the passage and adoption of this ordinance and shall cause this Ordinance to be posted within 15 days after its passage, in accordance with Section 36933 of the Government Code.

**Section 9. Severability.** If any section, subsection, sentence, clause, phrase, or word of this Ordinance is, for any reason, deemed or held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or preempted by legislative enactment, such decision or legislation shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of McFarland hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or word thereof, regardless of the fact that any one or more sections, subsections, clauses, phrases, or word might subsequently be declared invalid or unconstitutional or preempted by subsequent legislation.

**Section 10. Effective Date.** This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

**Section 11. Certification; Publication.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

**INTRODUCED, PASSED** at a regular meeting of the City Council of the City of McFarland, California on the 12<sup>th</sup> day of October 2023, by the following vote:

**ADOPTED** at a regular meeting of the City Council of the City of McFarland, California on the 23<sup>rd</sup> day of October 2023, by the following vote:

|                       | <b>Aye</b> | <b>Nae</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------------|------------|------------|----------------|---------------|
| <b>Saul Ayon</b>      |            |            |                |               |
| <b>Ricardo Cano</b>   |            |            |                |               |
| <b>Anita González</b> |            |            |                |               |
| <b>Amador Ayon</b>    |            |            |                |               |
| <b>María T. Pérez</b> |            |            |                |               |

\_\_\_\_\_  
Saul Ayon, Mayor

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of McFarland by a regular meeting thereof held on October 23, 2023.

ATTEST:

\_\_\_\_\_  
Francisca Alvarado, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan Hodges, City Attorney

## ***Chapter 8.04 DAIRY PRODUCTS***

### Sections:

#### **8.04.010 Pasteurization required.**

All milk or cream sold, served, offered or exposed for sale, or delivered for human consumption within the city shall be pasteurized.

(Ord. 22 §1, 1958)

#### **8.04.020 Interpretation of terms.**

The terms "milk," "raw milk," "cream," "pasteurized," "pasteurization" and "certified," as used in this chapter, shall be as said terms are defined in the Agricultural Code of the state.

(Ord. 22 §2, 1958)

#### **8.04.030 Exceptions.**

The provisions of Section 8.04.010 shall not apply to:

- A. Certified milk or cream;
- B. The delivery and sale of raw milk to wholesalers or to pasteurization plants for the purpose of being pasteurized;
- C. The production for sale or other distribution of milk by any person owning or maintaining less than three cows or seven goats in lactation for use or consumption by that person or any member of his household.

(Ord. 22 §3, 1958)

#### **8.04.040 Violation—Penalty.**

Any person violating this chapter shall be guilty of a misdemeanor, and upon conviction thereof shall be fined not to exceed five hundred dollars or imprisoned in the county jail for a term not exceeding six months, or by both such fine and imprisonment.

(Ord. 22 §4, 1958)

## ***Chapter 8.06 APPROVED FOOD SOURCES***

### Sections:

#### **8.06.010 Food required to be of an approved food source.**

All food sold, served, prepared, transported or exposed for sale within the city shall be of an approved food source.

(Ord. No. 278, § 1, 7-11-96)

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### **8.06.020 Interpretation of terms.**

"Approved food source" means a provide, manufacturer, distributor or food establishment that is not acceptable to the enforcement agency based on a determination of current public health principles, practices and generally recognized industry standards that protect public health, California Uniform Retail Food Facilities law, and permitted by the Kern County Environmental Health Services and displaying appropriate permit or license stickers.

"Enforcement agency" means the State Department of Health Services, Kern County Environmental Health Services, city of McFarland, the local law enforcement agency and any other state or federal health agency.

"Food" means any raw or processed substance, ice, beverage (including water) or ingredient intended to be used as food, drink, confection or condiment (including relishes, spices, or seasonings used on or with a food item), for human consumption.

(Ord. No. 278, § 1, 7-11-96)

### **8.06.030 Exceptions.**

Private homes, churches, private clubs or non-profit associations that gives or sells food to its members or guests at occasional events as defined in Section 27528 of the California Uniform Retail food Facilities Law.

(Ord. No. 278, § 1, 7-11-96)

### **8.06.040 Violation—Penalty.**

Any person violating this chapter shall be guilty of a misdemeanor, and upon conviction thereof shall be fined not to exceed five hundred dollars or imprisoned in the county jail for a term not to exceeding six months, or by both such fine and imprisonment. As an additional remedy in the interest of maintaining and protecting public health and welfare, the food products of a food source not approved, may be impounded and abated by the located law enforcement agency, the city manager or his designee.

(Ord. No. 278, § 1, 7-11-96; Ord. No. 002-2010, § 1, 2-11-10)

Editor's note(s)—Ord. No. 278, § 1, adopted July 11, 1996, set out provisions intended for use as § 8.06.060. For purposes of classification, and at the editor's discretion, these provisions have been included as § 8.06.040.

## ***Chapter 8.16 TENTS***

### Sections:

### **8.16.010 Prohibited uses.**

No tent shall be used as living or sleeping quarters in the city.

(Ord. 64 §1, 1962)

### **8.16.020 Permit required.**

No tent exceeding one hundred square feet in area shall be erected, maintained, operated or used in the city without first obtaining a permit from the city council. The permit shall be granted at a regular meeting of the city

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council upon satisfactory proof that the location, design, construction, flameproofing, maintenance, use and sanitation of the tent meets national-ly recognized good health and safety practices.

(Ord. 64 §2, 1962)

#### **8.16.030 Violation-Penalty.**

Any person, firm or corporation violating any of the provisions of this chapter shall be guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine not exceeding five hundred dollars or by imprisonment for a period not exceeding six months in the county jail, or by both such fine and imprisonment.

(Ord. 64 §3, 1962)

### ***Chapter 8.40 FOOD SAFETY EDUCATION***

#### **8.40.010 General purpose.**

The purpose of this chapter is to establish standards for the requirement of individuals to attend food safety education courses and to pass a competency examination when found to have a posed to the risk and safety of the community.

(Ord. No. 049-2016, § 1, 3-24-16)

#### **8.40.020 Incorporation by reference.**

Pursuant to Government Code Sections 50022.1 et seq., Ordinance No. G-8612 of the Board of Supervisors of the County of Kern, State of California which adds Chapter 8.59 to Title 8 of the Kern County Ordinance Code regarding food safety education and each and every term, provision, rule, and regulation therein is hereby incorporated by this reference as if fully set forth herein verbatim.

(Ord. No. 049-2016, § 1, 3-24-16)

### ***Chapter 10.20 BICYCLES***

#### Sections:

#### **10.20.010 Definitions.**

As used in this chapter, the word "bicycle" means a device upon which a person may ride, which is propelled by human power through a system of belts, chains and gears and which has wheels at least twenty inches in diameter and a frame size of at least fourteen inches.

(Ord. 138 §1, 1975)

#### **10.20.020 License required.**

It shall be unlawful for any person to operate or use a bicycle upon any street, road, highway or other public property in the city without first obtaining from the city police department a license therefor.

(Ord. 138 §2, 1975)

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#### **10.20.030 Issuance of licenses.**

The city police department is authorized and directed to issue upon written application, bicycle licenses which shall be effective from the date of registration to and including the thirty-first day of December of the second year following the year of registration. All license renewals shall be on January 1st of the third year following the year of registration. The licenses when issued shall entitle the licensee to operate such bicycles for which the license has been issued upon all the streets, roads, highways or other public property, exclusive of the sidewalks thereof, in the city.

(Ord. 210 §13(part), 1987; Ord. 138 §3, 1975)

#### **10.20.040 License plates.**

The city shall provide each year license plates, together with registration cards with the license plates and registration cards that conform to state law; such license plates shall be suitable for attachment upon the frames of the bicycles, and it shall be the duty of the police department to attach one such license plate to the frame of each bicycle and to issue a corresponding registration card to the licensee upon the licensing herein provided for. Such license plates shall remain attached during the existence of such license. The police department shall also keep a record of the date of issue of each license, the license number, the serial number of the bicycle, the make, type and model of the bicycle, and the name and address of the licensee.

(Ord. 138 §4, 1975)

#### **10.20.050 Report of sale or transfer.**

It shall be the duty of every person who sells or transfers ownership of any bicycle, to report such sale or transfer by returning to the city police department the registration card issued to such person as licensee thereof, together with the name and address of the person to whom the bicycle was sold or transferred, and such report shall be made within ten days of the date of the sale or transfer. It shall be the duty of the purchaser or transferee of such bicycle to apply for a transfer of registration thereof within ten days of taking possession thereof. Whenever the owner of a bicycle licensed pursuant to this chapter changes his or her address, he or she shall within ten days notify the city police department of his or her old and new address.

(Ord. 210 §13(part), 1987; Ord. 138 §5, 1975)

#### **10.20.060 Retailers and dealers-Duties.**

- A. Each bicycle retailer and each bicycle dealer shall supply to each purchaser a preregistration form provided by the city and shall include, on the sales check or receipt given to the purchaser, a record of the following information: name of retailer, address of retailer, year and make of the bicycle, serial number of the bicycle if delivered to the purchaser in an assembled state, general description of the bicycle, name of the purchaser and address of the purchaser. A copy of the preregistration form shall be filled out and forwarded by the purchaser to the city clerk within ten days from the date of sale.
- B. For the purposes of this chapter, a "bicycle dealer" is any person who sells, gives away, buys or takes in trade for the purpose of resale, more than five bicycles in any one calendar year, whether or not such bicycles are owned by such person. "Bicycle dealer" also includes agents and employees of such person. No bicycle retailer shall sell any new bicycle in the city unless such bicycle has permanently stamped or cast on its frame a serial number unique to the particular bicycle of each manufacturer. Serial numbers shall be cast in the head of the frame, either side of the seat down post tube, or the bottom sprocket bracket.

(Ord. 210 §13(part), 1987; Ord. 138 §6, 1975)

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#### **10.20.070 Lost, stolen or mutilated license indicia or registration forms.**

In the event that any bicycle license indicia or registration form issued pursuant to this chapter is lost, stolen or mutilated, the licensee of such bicycle shall immediately notify the city clerk, and, within ten days after such notification, shall apply to the city for a duplicate license indicia or registration form. Thereupon, the city shall issue to such licensee a replacement indicia or registration form upon payment to the city of the appropriate fee.

(Ord. 210 §13(part), 1987; Ord. 138 §12, 1975)

#### **10.20.080 Violation—Alteration or removal of serial numbers.**

It shall be unlawful for any person to wilfully or maliciously remove, destroy, mutilate or alter the number of any bicycle frame serial number pursuant to this chapter. It shall also be unlawful for any person to remove, destroy, mutilate or alter any license plate, seal or registration card during the time in which such license plate, seal or registration card is operative. Provided, however, that nothing in this chapter shall prohibit the city police department from stamping numbers on the frames of bicycles on which no serial number can be found, or on which the number is illegible or insufficient for identification purposes.

(Ord. 138 §7, 1975)

#### **10.20.090 Violation—Penalty.**

Every person, firm or corporation violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor, and upon conviction thereof shall be punishable by a fine of not more than five dollars. In addition to the penalty set forth in this section, the city police department or any member thereof, may impound and retain possession of any bicycle operated in violation of any of the provisions of this chapter and may retain possession of the same until the license provided for in this chapter is obtained by the owner of the bicycle.

(Ord. 138 §8, 1975)

### ***Chapter 10.24 PARKING CHEMICAL TOILETS<sup>1</sup>***

#### **10.24.010 Chemical toilets.**

A person shall not park any chemical toilet of the type normally transported by semitrailer upon any highway, street, alley, public way or public place except when otherwise required by law.

(Ord. 274 §1(B)(part), 1995)

#### **10.24.020 Removal of chemical toilets.**

Any legally employed and salaried officer of the police department may remove a chemical toilet from any highway, street, alley, public way or public place within the city which is in violation of Section 10.24.010.

(Ord. 274 §1(B)(part), 1995)

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<sup>1</sup>Editor's note(s)—Ord. No. 025-2013, § 1(c), adopted February 28, 2013, renumbered Chapter 10.10, §§ 10.10.010—10.10.030 as Chapter 10.24, §§ 10.24.010—10.24.030.

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**10.24.030 Violation—Penalty.**

Any person, firm or corporation violating any of the provisions of this chapter shall be guilty of a misdemeanor, and upon conviction thereof shall be punished by a fine not exceeding one thousand dollars or by imprisonment not exceeding six months in the county jail, or by both such fine and imprisonment.

(Ord. 274 §1(B)(part), 1995)

## NOTICE OF PUBLIC HEARING

**Ordinance repealing sections 8.04, 8.06, 8.16, 8.40, 10.20 and 10.24  
of the McFarland Municipal Code  
at City Council Chambers  
103 Sherwood Ave, McFarland**

Notice is hereby given that the City Council of the City of McFarland will conduct a public hearing, at which time you may be heard to consider the following:

- Consideration and adoption of an Ordinance of the City Council of the City of McFarland Approving repealing sections 8.04, 8.06, 8.16, 8.40, 10.20 and 10.24 of the McFarland Municipal Code

**Regular McFarland City Council Public Hearing Information**

**Date:** October 12, 2023

**Time:** 6:00 PM

**Place:** City of McFarland Council Chambers, 103 W. Sherwood  
Avenue, McFarland, CA 93250

These meetings shall be held in person at the City of McFarland Council Chambers, located at 103 W. Sherwood Avenue, McFarland, CA 93250. Additionally, these meetings shall be broadcast for listening and/or viewing purposes only via Facebook. To access the meetings for viewing or listening purposes only, please use the following information:

Members of the public are encouraged to participate by providing public comment at the meetings. The agenda of the Regular City Council Meeting will be posted at least 72 hours prior to the meeting. The meeting the agendas will be posted at <https://www.mcfarlandcity.org/AgendaCenter>. Please check the agendas for any modifications to how the meetings may be conducted and for ways in which the public can participate.

Additional information on the proposed changes may be obtained from the City of McFarland, City Hall, 401 W. Kern Avenue, McFarland, CA 93250, or the City's web site at [www.mcfarlandcity.org](http://www.mcfarlandcity.org).

All persons interested in this topic who have questions, would like to provide feedback, or who have comments are invited to attend. If you challenge the approval or denial of these matters in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Clerk, at or prior to, the public hearing. Address any communications or comments regarding the project to Francisca Alvarado, City Clerk, at 401 W. Kern Avenue, McFarland, CA 93250, (661) 792-3091, [falvarado@mcfarlandcity.org](mailto:falvarado@mcfarlandcity.org)

# CITY OF MCFARLAND

## STAFF REPORT

**TO:** Honorable Mayor and City Council Members

**FROM:** Kenny Williams, City Manager  
Diego Viramontes, Finance Director

**DATE:** October 12, 2023

**SUBJECT:** Report, Discuss, and Possible Approval of Resolution No. 2023-0127 A Resolution of the City Council of the City of McFarland accepting the Water, Sewer and Solid Waste Utility Rate Study Reports, approving the proposed 5-year rate schedules included in the utility rate studies effective January 1, 2024, setting a public hearing date of December 14, 2023 for adoption of proposed rates and authorizing the mailing of public hearing notices to property owners and utility customers.

### **SUMMARY:**

The City of McFarland is updating its utility rates to reflect the increasing costs of maintaining essential infrastructure, ensuring quality service, and meeting regulatory obligations. This report provides background on these needs, highlights efforts to manage costs, and details the proposed rate changes. Staff requests City Council's approval to move forward with public hearings and notification.

### **Background**

- **Current Challenges:** McFarland grapples with rising costs and heightened regulatory scrutiny. Key projects include overhauling our water well system, replacing aging water infrastructure, and undertaking significant upgrades at the Wastewater Treatment Plant.
- **Previous Rate Adjustments:** Our last rate review was in 2019. Given the expiration of these adjustments and mounting capital demands, new rate studies were initiated.
- **Utility Rate Study Contract:** After an RFP in December 2022, Willdan Financial Services was awarded the task of undertaking comprehensive rate studies. Collaborations with them have since been ongoing to ensure timely implementation of proposed rates by January 1, 2024.

### **Efforts to Minimize Rate Increases**

- **Major Water and Sewer Infrastructure Funding:** The City proactively approached the State Water Resources Control Board, seeking financial assistance for major capital infrastructure projects. By leveraging state resources, McFarland has aimed to reduce the direct costs that would otherwise be borne by local ratepayers.
- **Water and Sewer Bond Refinancing:** The decision to refinance our water and sewer bonds reflects our commitment to fiscal responsibility. This move will yield substantial financial benefits for our residents in the long run.
- **Development Impact Fee Update:** McFarland's proactive stance on adjusting its development impact fees ensures that new projects bear a fair share of the costs tied to infrastructure expansion. This strategic move is designed to shield our current ratepayers from any undue financial stresses related to city growth.
- **Operational Efficiency:** The City prides itself on maintaining a lean operational structure, reflected in its decision to limit staffing increases. With only 5 authorized FTEs in the water department and 3 in the sewer department, McFarland has emphasized efficiency without compromising service quality. This restrained approach to staffing also translates to cost savings, benefiting the community at large.
- **Phased Rate Adjustments:** To avoid drastic yearly rate hikes, necessary rate changes are proposed to be spread over five years.

## Proposed Water Rates

The proposed water rates consist of 1) a monthly fixed service charge that designates the minimum amount a customer will pay regardless of water use, and 2) a volumetric rate per 100 cubic feet based upon the amount of monthly metered water usage. The monthly fixed service charge varies based on customer type and meter size. The volumetric rates apply both an incremental and uniform rate structure. The incremental rate applies to residential customers such that the rate per 100 cubic feet increases once certain usage block thresholds are met and exceeded. The uniform rate structure applies to all other customer types such that the rate per 100 cubic feet remains the same regardless of the amount of water usage.

The city is proposing to implement new water rates as a series of annual adjustments over a 5-year period, starting on January 1, 2024, and then each January 1 thereafter. The following table summarizes the proposed water rates.

| Description                                 | Existing Rates | Projected For Calendar Year Beginning January 1: |             |             |             |             |
|---------------------------------------------|----------------|--------------------------------------------------|-------------|-------------|-------------|-------------|
|                                             |                | 2024                                             | 2025        | 2026        | 2027        | 2028        |
| Monthly Fixed Service Charge by Meter Size: |                |                                                  |             |             |             |             |
| Single-Family (5/8", 3/4", 1")              | \$ 21.88       | \$ 26.25                                         | \$ 30.19    | \$ 34.72    | \$ 35.41    | \$ 36.12    |
|                                             |                |                                                  |             |             |             |             |
| 5/8 Inch                                    | \$ 26.25       | \$ 26.25                                         | \$ 30.19    | \$ 34.72    | \$ 35.41    | \$ 36.12    |
| 3/4 Inch                                    | \$ 38.45       | \$ 38.93                                         | \$ 44.77    | \$ 51.49    | \$ 52.51    | \$ 53.57    |
| 1.0 Inch                                    | \$ 62.84       | \$ 64.28                                         | \$ 73.93    | \$ 85.03    | \$ 86.72    | \$ 88.45    |
| 1.5 Inch                                    | \$ 123.83      | \$ 127.67                                        | \$ 146.84   | \$ 168.87   | \$ 172.22   | \$ 175.68   |
| 2.0 Inch                                    | \$ 197.00      | \$ 203.74                                        | \$ 234.32   | \$ 269.48   | \$ 274.83   | \$ 280.34   |
| 3.0 Inch                                    | \$ 392.15      | \$ 381.22                                        | \$ 438.45   | \$ 504.24   | \$ 514.26   | \$ 524.57   |
| 4.0 Inch                                    | \$ 611.68      | \$ 634.77                                        | \$ 730.06   | \$ 839.60   | \$ 856.29   | \$ 873.46   |
| 6.0 Inch                                    | \$ 1,221.50    | \$ 1,268.65                                      | \$ 1,459.08 | \$ 1,678.02 | \$ 1,711.37 | \$ 1,745.68 |
| 8.0 Inch                                    | \$ 1,953.28    | \$ 2,029.30                                      | \$ 2,333.92 | \$ 2,684.12 | \$ 2,737.46 | \$ 2,792.35 |
| 10.0 Inch                                   | \$ 5,124.36    | \$ 2,916.73                                      | \$ 3,354.56 | \$ 3,857.91 | \$ 3,934.58 | \$ 4,013.47 |
|                                             |                |                                                  |             |             |             |             |
| Volumetric Rates Per 100 Cubic Feet:        |                |                                                  |             |             |             |             |
| Single-Family Residential                   |                |                                                  |             |             |             |             |
| 0 - 900 Cubic Feet                          | \$ 0.7954      | \$ 0.8528                                        | \$ 0.9807   | \$ 1.1278   | \$ 1.1504   | \$ 1.1734   |
| 901 - 2,000 Cubic Feet                      | \$ 2.0587      | \$ 1.5688                                        | \$ 1.8041   | \$ 2.0748   | \$ 2.1163   | \$ 2.1586   |
| Over 900 Cubic Feet                         | \$ 2.6765      | \$ 1.5688                                        | \$ 1.8041   | \$ 2.0748   | \$ 2.1163   | \$ 2.1586   |
| All Other Classifications                   |                |                                                  |             |             |             |             |
| All Flow                                    | \$ 1.4563      | \$ 1.1780                                        | \$ 1.3548   | \$ 1.5580   | \$ 1.5892   | \$ 1.6210   |

## Proposed Sewer Rates

The proposed sewer rates consist of 1) a monthly fixed service charge (flat monthly fee) that applies to all single-family residential and multi-family residential customers by dwelling unit regardless of their usage, 2) a monthly fixed service charge that designates the minimum amount a non-residential customer will pay by account, based on their sewer discharge strength, regardless of the amount sewer discharge, and 3) a non-residential volumetric rate component, also based on a customer's discharge strength, that recovers the costs of treatment and disposal of wastewater. Residential customers pay a monthly flat fee, and therefore, do not pay a volumetric rate based on their respective sewer discharge such as the non-residential customer classes.

The city is proposing to implement new sewer rates as a series of annual adjustments over a 5-year period, starting on January 1, 2024, and then each January 1 thereafter. The following table summarizes the proposed water rates.

| Description                                                                                                                                                                                                             | Existing Rates | Projected For Calendar Year Beginning January 1: |             |             |             |             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------|-------------|-------------|-------------|-------------|
|                                                                                                                                                                                                                         |                | 2024                                             | 2025        | 2026        | 2027        | 2028        |
| <b>Monthly Fixed Service Charge:</b>                                                                                                                                                                                    |                |                                                  |             |             |             |             |
| <b>Residential<sup>[1]</sup></b>                                                                                                                                                                                        |                | <b>Per Dwelling Unit</b>                         |             |             |             |             |
| Single-Family Residential                                                                                                                                                                                               | \$ 40.71       | \$ 41.83                                         | \$ 42.25    | \$ 42.67    | \$ 43.52    | \$ 44.39    |
| Multi-Family                                                                                                                                                                                                            | \$ 32.37       | \$ 32.38                                         | \$ 32.71    | \$ 33.03    | \$ 33.69    | \$ 34.36    |
| <b>Non-Residential</b>                                                                                                                                                                                                  |                | <b>Per Account</b>                               |             |             |             |             |
| Low Strength                                                                                                                                                                                                            | \$ 24.61       | \$ 16.43                                         | \$ 16.60    | \$ 16.77    | \$ 17.10    | \$ 17.44    |
| Medium Strength                                                                                                                                                                                                         | \$ 40.70       | \$ 21.33                                         | \$ 21.54    | \$ 21.75    | \$ 22.19    | \$ 22.63    |
| High Strength                                                                                                                                                                                                           | \$ 161.99      | \$ 47.23                                         | \$ 47.71    | \$ 48.18    | \$ 49.14    | \$ 50.13    |
| Correction Facility                                                                                                                                                                                                     | \$ 6,733.16    | \$ 6,763.67                                      | \$ 6,831.75 | \$ 6,899.66 | \$ 7,037.11 | \$ 7,177.78 |
| <b>Volumetric Rates Per 100 Cubic Feet<sup>[2]</sup>:</b>                                                                                                                                                               |                |                                                  |             |             |             |             |
| Low Strength                                                                                                                                                                                                            | \$ 1.89        | \$ 1.15                                          | \$ 1.16     | \$ 1.17     | \$ 1.19     | \$ 1.21     |
| Medium Strength                                                                                                                                                                                                         | \$ 2.12        | \$ 2.35                                          | \$ 2.38     | \$ 2.40     | \$ 2.44     | \$ 2.48     |
| High Strength                                                                                                                                                                                                           | \$ 5.42        | \$ 7.94                                          | \$ 8.04     | \$ 8.11     | \$ 8.25     | \$ 8.39     |
| Correction Facility                                                                                                                                                                                                     | \$ 1.87        | \$ 1.98                                          | \$ 2.00     | \$ 2.02     | \$ 2.06     | \$ 2.09     |
| <b>Notes:</b>                                                                                                                                                                                                           |                |                                                  |             |             |             |             |
| [1] All residential customers pay a flat fee per dwelling unit, regardless of usage. Residential customers do not pay a volumetric rate based on their respective sewer discharge.                                      |                |                                                  |             |             |             |             |
| [2] Volumetric rates per 100 cubic feet only apply to non-residential customer classes. Each non-residential customer class pays a different volumetric rate based on the strength of their respective sewer discharge. |                |                                                  |             |             |             |             |

## Proposed Solid Waste Rates

The City's proposed Solid Waste rate structure has different rates depending upon the customer class, size of container, and frequency of collection. Single-family and multi-family residences with container service are billed per dwelling unit based on the size of the container, while commercial customers and multi-family customers with bin service are billed based on the size of the container and frequency of collection. Also, the City currently offers a senior citizen discount of approximately 5.4% to qualifying accounts. Any reduction in funds needed for Solid Waste Utility operations, resulting from senior citizen discounts, is offset by a contribution from the City's General Fund, such that rates paid by other Solid Waste customers are not subsidizing or making up for the senior citizen discounts.

The city is proposing to implement new Solid Waste rates as a series of annual adjustments over a 5-year period, starting on January 1, 2024, and then each January 1 thereafter. The following table summarizes the proposed water rates.

| Description                                                                 | Existing | 2024     | 2025     | 2026     | 2027     | 2028     |
|-----------------------------------------------------------------------------|----------|----------|----------|----------|----------|----------|
| <b>RATES</b>                                                                |          |          |          |          |          |          |
| <b>Garbage</b>                                                              |          |          |          |          |          |          |
| <b>Residential (Cans)</b>                                                   |          |          |          |          |          |          |
| 1x per week                                                                 | \$25.76  | \$27.27  | \$28.88  | \$30.58  | \$32.37  | \$34.28  |
| 2x per week                                                                 | \$51.52  | \$53.58  | \$55.72  | \$57.94  | \$60.25  | \$62.66  |
| 3x per week                                                                 | \$77.28  | \$79.86  | \$82.52  | \$85.27  | \$88.11  | \$91.04  |
| 4x per week                                                                 | \$103.04 | \$106.13 | \$109.31 | \$112.59 | \$115.96 | \$119.44 |
| 5x per week                                                                 | \$128.80 | \$132.40 | \$136.09 | \$139.89 | \$143.80 | \$147.81 |
| Senior Citizen (Cans)                                                       | \$24.62  | \$26.06  | \$27.59  | \$29.21  | \$30.93  | \$32.74  |
| Business (Cans)                                                             | \$25.76  | \$27.27  | \$28.88  | \$30.58  | \$32.37  | \$34.28  |
| <b>Business 1.5 CY (Bins)</b>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$73.80  | \$76.35  | \$78.98  | \$81.71  | \$84.53  | \$87.45  |
| 2x per week                                                                 | \$114.18 | \$116.86 | \$119.60 | \$122.41 | \$125.28 | \$128.22 |
| 3x per week                                                                 | \$156.81 | \$159.17 | \$161.57 | \$164.00 | \$166.47 | \$168.98 |
| 4x per week                                                                 | \$201.92 | \$203.46 | \$205.02 | \$206.59 | \$208.17 | \$209.76 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <b>Business 2.0 CY (Bins)</b>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$102.63 | \$105.73 | \$108.93 | \$112.23 | \$115.62 | \$119.12 |
| 2x per week                                                                 | \$158.56 | \$161.86 | \$165.23 | \$168.66 | \$172.17 | \$175.75 |
| 3x per week                                                                 | \$217.73 | \$220.03 | \$222.36 | \$224.70 | \$227.08 | \$229.48 |
| 4x per week                                                                 | \$280.36 | \$282.07 | \$283.79 | \$285.51 | \$287.25 | \$289.00 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <b>Business 2.5 CY (Bins)</b>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$112.89 | \$116.20 | \$119.60 | \$123.11 | \$126.71 | \$130.43 |
| 2x per week                                                                 | \$174.41 | \$177.93 | \$181.52 | \$185.18 | \$188.92 | \$192.73 |
| 3x per week                                                                 | \$239.50 | \$242.52 | \$245.58 | \$248.68 | \$251.82 | \$255.00 |
| 4x per week                                                                 | \$308.42 | \$310.19 | \$311.96 | \$313.75 | \$315.54 | \$317.35 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <b>Business 3.0 CY (Bins)</b>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$133.39 | \$137.11 | \$140.93 | \$144.87 | \$148.91 | \$153.06 |
| 2x per week                                                                 | \$206.09 | \$210.05 | \$214.08 | \$218.20 | \$222.39 | \$226.66 |
| 3x per week                                                                 | \$283.07 | \$286.43 | \$289.84 | \$293.28 | \$296.76 | \$300.29 |
| 4x per week                                                                 | \$364.48 | \$366.34 | \$368.22 | \$370.10 | \$371.99 | \$373.89 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <b>Business 4.0 CY (Bins)</b>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$152.02 | \$156.12 | \$160.33 | \$164.65 | \$169.10 | \$173.66 |
| 2x per week                                                                 | \$234.76 | \$239.12 | \$243.56 | \$248.08 | \$252.68 | \$257.37 |
| 3x per week                                                                 | \$322.60 | \$326.28 | \$330.00 | \$333.76 | \$337.56 | \$341.41 |
| 4x per week                                                                 | \$415.36 | \$417.33 | \$419.31 | \$421.30 | \$423.30 | \$425.31 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <b>Recycling</b>                                                            |          |          |          |          |          |          |
| <b>Residential &amp; City Approved<br/>Commercial Small Business (Cans)</b> |          |          |          |          |          |          |
| 64-GALLON CART                                                              | \$2.99   | \$3.75   | \$4.71   | \$5.92   | \$7.43   | \$9.33   |
| 96-GALLON CART                                                              | \$6.44   | \$7.45   | \$8.62   | \$9.98   | \$11.54  | \$13.36  |
| MF 64 Multi-family 96-GALLON<br>CART                                        | \$2.99   | \$3.75   | \$4.71   | \$5.92   | \$7.43   | \$9.33   |
| M - MISC (FIXED) RECYCLING<br>CHARGE CANS                                   | \$6.44   | \$7.45   | \$8.62   | \$9.98   | \$11.54  | \$13.36  |
|                                                                             |          |          |          |          |          |          |
|                                                                             |          |          |          |          |          |          |

| Description                     | Existing | 2024     | 2025     | 2026     | 2027     | 2028     |
|---------------------------------|----------|----------|----------|----------|----------|----------|
| <b>Commercial 1.5 CY (Bins)</b> |          |          |          |          |          |          |
| 1x per week                     | \$35.07  | \$37.12  | \$39.29  | \$41.58  | \$44.01  | \$46.58  |
| 2x per week                     | \$52.60  | \$55.19  | \$57.92  | \$60.77  | \$63.77  | \$66.91  |
| 3x per week                     | \$70.12  | \$73.25  | \$76.52  | \$79.94  | \$83.51  | \$87.24  |
| 4x per week                     | \$87.65  | \$91.32  | \$95.14  | \$99.12  | \$103.27 | \$107.59 |
| 5x per week                     | \$105.18 | \$109.38 | \$113.74 | \$118.29 | \$123.01 | \$127.92 |
| 6x per week                     | \$122.70 | \$127.43 | \$132.34 | \$137.45 | \$142.75 | \$148.25 |
| <b>Commercial 2.0 CY (Bins)</b> |          |          |          |          |          |          |
| 1x per week                     | \$48.69  | \$51.16  | \$53.76  | \$56.49  | \$59.36  | \$62.38  |
| 2x per week                     | \$73.02  | \$76.24  | \$79.60  | \$83.12  | \$86.78  | \$90.61  |
| 3x per week                     | \$87.19  | \$90.84  | \$94.65  | \$98.61  | \$102.75 | \$107.05 |
| 4x per week                     | \$108.98 | \$113.30 | \$117.78 | \$122.44 | \$127.29 | \$132.33 |
| 5x per week                     | \$130.77 | \$135.75 | \$140.91 | \$146.27 | \$151.84 | \$157.62 |
| 6x per week                     | \$152.57 | \$158.21 | \$164.05 | \$170.11 | \$176.40 | \$182.91 |
| <b>Commercial 3.0 CY (Bins)</b> |          |          |          |          |          |          |
| 1x per week                     | \$63.29  | \$66.21  | \$69.27  | \$72.47  | \$75.82  | \$79.32  |
| 2x per week                     | \$94.92  | \$98.81  | \$102.86 | \$107.07 | \$111.46 | \$116.02 |
| 3x per week                     | \$126.58 | \$131.43 | \$136.46 | \$141.69 | \$147.12 | \$152.75 |
| 4x per week                     | \$158.23 | \$164.04 | \$170.06 | \$176.30 | \$182.77 | \$189.47 |
| 5x per week                     | \$189.89 | \$196.65 | \$203.66 | \$210.91 | \$218.42 | \$226.20 |
| 6x per week                     | \$221.54 | \$229.26 | \$237.25 | \$245.52 | \$254.08 | \$262.94 |
| <b>Commercial 4.0 CY (Bins)</b> |          |          |          |          |          |          |
| 1x per week                     | \$72.11  | \$75.30  | \$78.64  | \$82.12  | \$85.76  | \$89.55  |
| 2x per week                     | \$108.18 | \$112.47 | \$116.93 | \$121.57 | \$126.39 | \$131.40 |
| 3x per week                     | \$144.25 | \$149.63 | \$155.22 | \$161.01 | \$167.02 | \$173.25 |
| 4x per week                     | \$180.32 | \$186.79 | \$193.50 | \$200.45 | \$207.65 | \$215.10 |
| 5x per week                     | \$216.38 | \$223.95 | \$231.78 | \$239.88 | \$248.27 | \$256.95 |
| 6x per week                     | \$252.45 | \$261.11 | \$270.06 | \$279.32 | \$288.89 | \$298.80 |
| <b>Commercial 6.0 CY (Bins)</b> |          |          |          |          |          |          |
| 1x per week                     | \$114.24 | \$118.71 | \$123.36 | \$128.20 | \$133.22 | \$138.43 |
| 2x per week                     | \$154.04 | \$159.72 | \$165.61 | \$171.71 | \$178.05 | \$184.61 |
| 3x per week                     | \$193.84 | \$200.72 | \$207.85 | \$215.23 | \$222.87 | \$230.79 |
| 4x per week                     | \$233.63 | \$241.72 | \$250.08 | \$258.74 | \$267.70 | \$276.96 |
| 5x per week                     | \$273.43 | \$282.72 | \$292.32 | \$302.25 | \$312.52 | \$323.14 |
| 6x per week                     | \$313.23 | \$323.72 | \$334.56 | \$345.77 | \$357.35 | \$369.31 |
| <b>Commercial 8.0 CY (Bins)</b> |          |          |          |          |          |          |
| 1x per week                     | \$165.83 | \$171.87 | \$178.12 | \$184.61 | \$191.33 | \$198.29 |
| 2x per week                     | \$217.64 | \$225.24 | \$233.11 | \$241.25 | \$249.68 | \$258.40 |
| 3x per week                     | \$269.01 | \$278.16 | \$287.63 | \$297.42 | \$307.54 | \$318.01 |
| 4x per week                     | \$320.60 | \$331.31 | \$342.38 | \$353.82 | \$365.65 | \$377.86 |
| 5x per week                     | \$372.19 | \$384.46 | \$397.14 | \$410.23 | \$423.75 | \$437.72 |
| 6x per week                     | \$423.77 | \$437.60 | \$451.88 | \$466.62 | \$481.84 | \$497.57 |
| <b>Organics</b>                 |          |          |          |          |          |          |
| <b>48 Gal Cart</b>              |          |          |          |          |          |          |
| 1x per week                     | \$55.68  | \$58.37  | \$61.19  | \$64.15  | \$67.25  | \$70.50  |
| 2x per week                     | \$111.36 | \$115.75 | \$120.31 | \$125.05 | \$129.98 | \$135.10 |
| 3x per week                     | \$167.04 | \$173.12 | \$179.41 | \$185.94 | \$192.70 | \$199.71 |
| 4x per week                     | \$222.72 | \$230.48 | \$238.51 | \$246.82 | \$255.42 | \$264.31 |
| 5x per week                     | \$278.40 | \$287.84 | \$297.60 | \$307.70 | \$318.13 | \$328.92 |
|                                 |          |          |          |          |          |          |
|                                 |          |          |          |          |          |          |
|                                 |          |          |          |          |          |          |
|                                 |          |          |          |          |          |          |

| Description           | Existing | 2024     | 2025     | 2026     | 2027     | 2028       |
|-----------------------|----------|----------|----------|----------|----------|------------|
| <b>64 Gal Cart</b>    |          |          |          |          |          |            |
| 1x per week           | \$58.74  | \$61.52  | \$64.44  | \$67.50  | \$70.69  | \$74.05    |
| 2x per week           | \$117.48 | \$122.05 | \$126.81 | \$131.74 | \$136.87 | \$142.20   |
| 3x per week           | \$176.22 | \$182.57 | \$189.15 | \$195.97 | \$203.03 | \$210.35   |
| 4x per week           | \$234.96 | \$243.09 | \$251.50 | \$260.19 | \$269.19 | \$278.51   |
| 5x per week           | \$293.70 | \$303.60 | \$313.84 | \$324.42 | \$335.35 | \$346.66   |
| <b>1.0 Cubic Yard</b> |          |          |          |          |          |            |
| 1x per week           | \$174.57 | \$180.87 | \$187.40 | \$194.17 | \$201.18 | \$208.44   |
| 2x per week           | \$349.14 | \$360.72 | \$372.67 | \$385.03 | \$397.80 | \$410.98   |
| 3x per week           | \$523.71 | \$540.55 | \$557.94 | \$575.89 | \$594.41 | \$613.53   |
| 4x per week           | \$698.28 | \$720.39 | \$743.21 | \$766.74 | \$791.03 | \$816.08   |
| 5x per week           | \$872.85 | \$900.23 | \$928.47 | \$957.60 | \$987.64 | \$1,018.62 |

The proposed water, sewer and solid waste rates are described and fully documented in the attached "Comprehensive Water and Sewer Utility Rate Study" and "Solid Waste Study" prepared by Willdan Financial Services. Staff is requesting that the City Council receive these reports, review its content and approve it to be made available to McFarland's utility customers.

### Proposition 218

Pursuant to the California Constitution, specifically Proposition 218 before the city can implement new utility rates a Public Hearing must be held to provide an opportunity for customers to make public comment regarding the proposed changes. The City Council is hereby requested to set a public hearing for Thursday, December 14, 2023, at 6:00 p.m. Any owner or customer of record of a parcel subject to the proposed rates may submit a written protest against the proposed rate revisions. If written protests are filed for a majority of the affected parcels, the proposed rate revisions will not be adopted.

In accordance with Government Code section 53759, there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge, commencing from the later of the effective date of the new rates or of the date of the final passage, adoption, or approval of the resolution adopting the new rates. In order for a written protest to be counted, it must include the following: a statement indicating that the identified property owner or customer of record is in opposition to the proposed water or sewer rate changes; the street address or Assessor's Parcel Number (APN) for the parcel(s) with respect to which the protest is made; and the name and signature of the owner or customer.

Protests may be mailed, or hand delivered, to the City Clerk at 401 W. Kern Ave., McFarland, CA 93250 prior to 4:00 p.m. on December 14, 2023, or hand delivered to the City Clerk at the Public Hearing on December 14, 2023. To be counted, a signed written protest must be received by the City Clerk before the conclusion of the Public Hearing. Protests submitted via e-mail or other electronic means will not be accepted.

The City Council will hear and consider all written and oral protests to the proposed rate changes at the Public Hearing. Oral comments at the Public Hearing will not qualify as formal protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, there will be no more written protests accepted and no more testimony taken, and the City Council will consider

adoption of the proposed rates for water, sewer and Solid Waste service described in this notice. If written protests, as outlined above, are not presented by a majority of property owners or customers of record, the City Council will be authorized to adopt the proposed rates. While both property owners and customers of record may submit written protests, only one protest will be counted for each parcel. If adopted, the rates for water, sewer and solid waste service will be in effect beginning January 1, 2024.

**FINANCIAL IMPACT:**

There is no fiscal impact associated with the recommended action. However, moving this item forward will ensure that the City has sufficient operating revenue to maintain and perhaps improve on existing service levels in the water, sewer and solid waste utilities.

**RECOMMENDATION:**

Staff recommends adopting a resolution accepting the Water, Sewer and Solid Waste Utility Rate Study Reports, approving the proposed 5-year rate schedules included in the utility rate studies effective January 1, 2024, setting a public hearing date of December 14, 2023, for adoption of proposed rates and authorizing the mailing of public hearing notices to property owners and utility customers.

**ATTACHMENT:**

1. Resolution No. 2023-0127
2. Comprehensive Water & Sewer Utility Rate Study
3. Solid Waste Rate Study
4. Proposition 218 Notice

## **RESOLUTION NO. 2023-0127**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ACCEPTING THE WATER, SEWER, AND SOLID WASTE UTILITY RATE STUDY REPORTS, APPROVING THE PROPOSED FIVE-YEAR RATE SCHEDULES INCLUDED IN THE UTILITY RATE STUDIES EFFECTIVE JANUARY 1, 2024, SETTING A PUBLIC HEARING DATE OF DECEMBER 14, 2023, FOR ADOPTION OF PROPOSED RATES AND AUTHORIZING THE MAILING OF PUBLIC HEARING NOTICES TO PROPERTY OWNERS AND UTILITY CUSTOMERS**

**WHEREAS**, the City of McFarland recognizes the need for consistent and thorough financial planning to ensure the sustainability of the essential utilities it provides; and

**WHEREAS**, the City has engaged in a comprehensive review of its Water, Sewer, and Solid Waste utility operations, culminating in the Utility Rate Study Reports prepared by Willdan Financial Services; and

**WHEREAS**, these studies have resulted in proposed five-year rate schedules designed to support the ongoing maintenance, capital improvements, and operational needs of the City's utilities; and

**WHEREAS**, in the spirit of transparency and community involvement, it is vital that the City's residents and stakeholders have the opportunity to review, understand, and provide feedback on these proposed changes;

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of McFarland hereby finds and determines as follows:

1. **Acceptance of Reports:** The City Council hereby accepts the Water, Sewer, and Solid Waste Utility Rate Study Reports, attached hereto as Exhibit A, and acknowledges their importance in guiding the financial direction of the City's utility operations.
2. **Approval of Rate Schedules:** The proposed five-year rate schedules detailed within the Utility Rate Study Reports, to be effective on January 1, 2024, are hereby approved.
3. **Setting of Public Hearing:** A Public Hearing is set for December 14, 2023, at 6:00 p.m., in the City Council Chambers, to discuss, review, and potentially adopt the proposed rate changes.
4. **Authorization of Notices:** The City Manager, or designee, is hereby authorized to proceed with the mailing of Public Hearing notices to property owners and utility customers, informing them of the proposed rate changes and the upcoming Public Hearing.

I hereby certify that the foregoing is a full, true and correct copy of the resolution of the City Council of the City of McFarland at a meeting held on Thursday, October 12, 2023, moved by

Councilmember \_\_\_\_\_ and seconded by Councilmember  
\_\_\_\_\_, duly adopted and passed by the following vote:

|                       | <b>Aye</b> | <b>Nae</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------------|------------|------------|----------------|---------------|
| <b>Saul Ayon</b>      |            |            |                |               |
| <b>Ricardo Cano</b>   |            |            |                |               |
| <b>Amador Ayon</b>    |            |            |                |               |
| <b>María T. Pérez</b> |            |            |                |               |
| <b>Anita Gonzalez</b> |            |            |                |               |

\_\_\_\_\_  
Saul Ayon, Mayor

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of McFarland by a regular meeting thereof held on 12<sup>th</sup> day of October 2023.

ATTEST:

\_\_\_\_\_  
Francisca Alvarado, City Clerk

# City of McFarland, CA

Report

## Comprehensive Water & Sewer Utility Rate Study



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## Section 1 – Executive Summary

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### 1.1 Introduction

Willdan Financial Services (Willdan) is pleased to submit to the City of McFarland (the “City”) the Water and Sewer Rate Study report (the “Report”) for your consideration. Willdan has completed the study of the City’s water and sewer rates and summarized the results of the investigations, analyses, and conclusions in this Report.

The City owns and operates water wells, storage tanks, and transmission and distribution facilities. The City also provides sewer treatment and collection services to residential and nonresidential customers within its incorporated limits. The City has focused a significant amount of attention and effort on strategic planning measures in all areas of utility operations to ensure that it remains prepared for the future. As part of its ongoing strategic planning efforts, the City has commissioned Willdan to perform a water and sewer rate study to analyze the revenue sources and expenditures of the utility system and provide recommendations for proposed rate and/or rate structure adjustments to meet the financial and administrative goals and objectives of the City. The primary objectives of the rate study include:

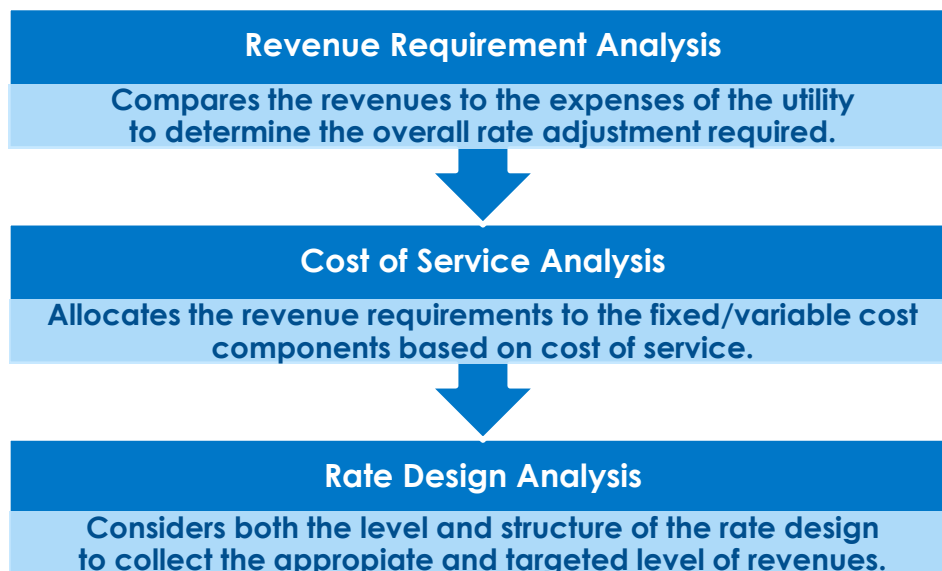
- Full cost recovery (i.e., operating costs, debt and other expenditure requirements);
- Cost-based rate structures;
- Consistency with American Water Works (“AWWA”) and Water Environment Federation (“WEF”) guidelines;
- Equity among customer classes;
- Meeting substantive and procedural Proposition 218 requirements;
- Administrative efficiency (i.e., easy to understand and implement); and
- 5-Year capital funding plan.

### 1.2 Overview of the Rate Study Process

The study develops water and sewer financial plans for the upcoming 5-year planning period and includes the development of cost-based rates through a cost-of-service and rate design analysis. Utility rates must be set at a level such that operating, maintenance, debt and capital expenses are funded with the revenues received from customers. In addition, the revenues generated from utility rates must only be used for this purpose and for each system separately. This is a significant point, as failure to achieve the needed revenues can lead to unacceptable service levels and inadequately maintained facilities. Therefore, a rate study typically consists of following three interrelated analyses:



- I. **Financial Planning/Revenue Requirement Analysis:** Creates a five-year plan to support an orderly, efficient program of on-going maintenance and operating costs, capital improvement and replacement activities, debt financing, and retirement of outstanding debt. In addition, the plan should fund and maintain appropriate reserve balances based on industry standards, as well as the City's fiscal policies and specific needs.
- II. **Cost-of-Service Analysis:** Identifies and apportions annual revenue requirements (i.e., expenditures) to functional cost components based on the demand placed on the utility system. The purpose of this analysis is to develop rates that generate revenues relatively proportionate to the share of each utility's costs. This objective is consistent with industry standards as well as the requirements of Proposition 218.
- III. **Rate Design:** Develops an equitable and proportionate fixed/variable schedule of rates for the City's customer base. The policy objectives are coordinated with Proposition 218 (Prop 218) requirements and cost-of-service objectives to achieve a balance between customer equity and financial stability goals. The balance of fixed and variable charges considers the need for a stable revenue source (the fixed charge) and the variable component of the rate structure such that customers placing higher costs on the system (through higher water and sewer use) incur a higher bill reflective of their impact on the system.



This rate study utilizes generally accepted rate-making principles and standards established by industry experts such as the AWWA in its "M1 - Principles of Water Rates Fees and Charges" manual and WEF in its "Financing and Charges for Sewer Systems, Manual of Practice No. 27". The principles established by these entities are used as guidelines in the development of the proposed rates for water and sewer. A discussion of some of the key principles of ratemaking is presented in the following subsection of this Report.

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## 1.3 Summary of Proposed Rates

The rate study methodology applied in the development of updated water and sewer rates, outlined in this Report, consisted of reviewing the historical operating results of the water and sewer utility systems, historical customer billing and consumption data, analyzing the budget to identify the net revenue requirements to be recovered from user rate revenues, performing general cost-of-service allocations based on the rate components and functional cost categories, and revising the rates based on the applicable costs and expenditures to be recovered from user rates. In addition, an analysis of the system customers and usage characteristics was performed to identify the rate determinants since they drive the recommended rates, which are the primary sources for generating revenues. The allocated revenue requirements were utilized in conjunction with the rate determinants and rate structure to develop proposed rates for water and sewer.

The findings and conclusions of the rate analysis, as well as the resulting revised rate recommendations, were utilized to develop a projection of future operating results for a 5-year planning period from Fiscal Year (FY) 2024 (beginning July 1, 2023) through FY 2028 (ending June 30, 2028), herein referred to as the "Projection Period". The purpose for developing the 5-year projections is to demonstrate the financial capability of the water and sewer revenues to support system operations and fund planned capital improvements. The analyses, findings and accompanying recommendations are presented in the subsequent sections of the Report.

The water and sewer rate analyses described in the Report are performed based on the general guidelines of the defined objectives, as well as common industry standards for setting utility rates. In addition to focusing on these major objectives, the rate analyses performed herein will consider other factors in designing rates. As will be discussed in detail later in the Report, such other rate considerations generally include sensitivity to the impact on existing customers, the relative comparability with neighboring utilities and the City's existing rate structure. The proposed water and sewer rates for assumed implementation effective January 1, 2024 (or other such date as determined by the City) for FY 2023/24 (FY 2024, herein referred to as the "Test Year") are provided in **Tables 1 and 2**, respectively. The existing rates are provided in **Tables 3 and 4**, respectively.



**Table 1 – Proposed Monthly Water Rates**

| Description                                        | Rate        |
|----------------------------------------------------|-------------|
| <b>Monthly Fixed Service Charge by Meter Size:</b> |             |
| Single-Family (5/8", 3/4", 1")                     | \$ 26.25    |
| 5/8 Inch                                           | \$ 26.25    |
| 3/4 Inch                                           | \$ 38.93    |
| 1.0 Inch                                           | \$ 64.28    |
| 1.5 Inch                                           | \$ 127.67   |
| 2.0 Inch                                           | \$ 203.74   |
| 3.0 Inch                                           | \$ 381.22   |
| 4.0 Inch                                           | \$ 634.77   |
| 6.0 Inch                                           | \$ 1,268.65 |
| 8.0 Inch                                           | \$ 2,029.30 |
| 10.0 Inch                                          | \$ 2,916.73 |
| <b>Volumetric Rates Per 100 Cubic Feet:</b>        |             |
| <b><u>Single-Family Residential</u></b>            |             |
| 0 - 900 Cubic Feet                                 | \$ 0.8528   |
| Over 900 Cubic Feet                                | \$ 1.5688   |
| <b><u>All Other Classifications</u></b>            |             |
| All Flow                                           | \$ 1.1780   |



**Table 2 – Proposed Monthly Sewer Rates**

| Description                                                                                                                                                                                                             | Rate                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Monthly Fixed Service Charge:</b>                                                                                                                                                                                    |                          |
| <b><u>Residential</u><sup>[1]</sup></b>                                                                                                                                                                                 | <b>Per Dwelling Unit</b> |
| Single-Family Residential                                                                                                                                                                                               | \$ 41.83                 |
| Multi-Family                                                                                                                                                                                                            | \$ 32.38                 |
| <b><u>Non-Residential</u></b>                                                                                                                                                                                           | <b>Per Account</b>       |
| Low Strength                                                                                                                                                                                                            | \$ 16.43                 |
| Medium Strength                                                                                                                                                                                                         | \$ 21.33                 |
| High Strength                                                                                                                                                                                                           | \$ 47.23                 |
| Correction Facility                                                                                                                                                                                                     | \$ 6,763.67              |
|                                                                                                                                                                                                                         |                          |
| <b>Volumetric Rates Per 100 Cubic Feet<sup>[2]</sup>:</b>                                                                                                                                                               |                          |
| Low Strength                                                                                                                                                                                                            | \$ 1.15                  |
| Medium Strength                                                                                                                                                                                                         | \$ 2.35                  |
| High Strength                                                                                                                                                                                                           | \$ 7.94                  |
| Correction Facility                                                                                                                                                                                                     | \$ 1.98                  |
| <b>Notes:</b>                                                                                                                                                                                                           |                          |
| [1] All residential customers pay a flat fee per dwelling unit, regardless of usage. Residential customers do not pay a volumetric rate based on their respective sewer discharge.                                      |                          |
| [2] Volumetric rates per 100 cubic feet only apply to non-residential customer classes. Each non-residential customer class pays a different volumetric rate based on the strength of their respective sewer discharge. |                          |

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## Section 2 – Revenue Sufficiency Analysis

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### 2.1 Financial Planning Principles

While the individual rates for each of the utility systems vary based on a variety of factors, rates should be consistent with common rate-making principles within the utility industry. The guiding principle is that rates designed for any utility should provide a reasonable balance between several key factors. In general, the utility rates should:

- Generate a stable revenue stream that, when combined with other sources of funds, is sufficient to meet the expenditure requirements and goals of the system;
- Be based upon the proportionate cost of providing the service and not exceed the cost of providing the service;
- Be equitable – that is, they should generate revenue from customer classes in a manner which is reasonably in proportion to the cost to provide service to that customer class;
- Be easy to understand by customers; and
- Be easy to administer by the utility.

Striking the appropriate balance between the principles of ratemaking is the result of a detailed process of evaluation of revenue requirements and cost-of-service, and how those translate into the rate design alternatives which meet legal requirements and the specific objectives of the utility under the circumstances in which it operates.

### 2.2 Existing Rates

The City has established user rates for water and sewer service that are applied to retail customers of the system. The rates charged for water and sewer service are approved by the City Council and are not subject to administrative review or approval by any other local or state agency. The City has historically adjusted rates, as necessary, to provide for recovery of financial obligations including operating expenses, debt service, capital expenditures and any other expenses and transfers.

The existing water rates consist of 1) a monthly fixed service charge that designates the minimum amount a customer will pay regardless of water use, and 2) a volumetric rate per 100 cubic feet based upon the amount of monthly metered water usage. The monthly fixed service charge varies based on customer type and meter size. The volumetric rates apply both an incremental and uniform rate structure. The incremental rate applies to residential customers such that the rate per 100 cubic feet increases once certain usage block thresholds are met and exceeded. The uniform rate structure applies to all other customer types such that the rate per 100 cubic feet remains the same regardless of the amount of water usage. The existing rates for water service are provided in **Table 3**.



**Table 3 – Existing Monthly Water Rates**

| Description                                        | Rate        |
|----------------------------------------------------|-------------|
| <b>Monthly Fixed Service Charge by Meter Size:</b> |             |
| Single-Family (5/8", 3/4", 1")                     | \$ 21.88    |
| 5/8 Inch                                           | \$ 26.25    |
| 3/4 Inch                                           | \$ 38.45    |
| 1.0 Inch                                           | \$ 62.84    |
| 1.5 Inch                                           | \$ 123.83   |
| 2.0 Inch                                           | \$ 197.00   |
| 3.0 Inch                                           | \$ 392.15   |
| 4.0 Inch                                           | \$ 611.68   |
| 6.0 Inch                                           | \$ 1,221.50 |
| 8.0 Inch                                           | \$ 1,953.28 |
| 10.0 Inch                                          | \$ 5,124.36 |
| <b>Volumetric Rates Per 100 Cubic Feet:</b>        |             |
| <b>Single-Family Residential</b>                   |             |
| 0 - 900 Cubic Feet                                 | \$ 0.7954   |
| 901 - 2,000 Cubic Feet                             | \$ 2.0587   |
| Over 2,000 Cubic Feet                              | \$ 2.6765   |
| <b>All Other Classifications</b>                   |             |
| All Flow                                           | \$ 1.4563   |

The existing sewer rates consist of 1) a monthly fixed service charge (flat monthly fee) that applies to all single-family residential and multi-family residential customers by dwelling unit regardless of their usage, 2) a monthly fixed service charge that designates the minimum amount a non-residential customer will pay by account, based on their sewer discharge strength, regardless of the amount sewer discharge, and 3) a non-residential volumetric rate component, also based on a customer's discharge strength, that recovers the costs of treatment and disposal of wastewater. Residential customers pay a monthly flat fee, and therefore, do not pay a volumetric rate based on their respective sewer discharge such as the non-residential customer classes. The existing rates for sewer service are provided in **Table 4**.



**Table 4 – Existing Monthly Sewer Rates**

| Description                                                                                                                                                                                                                                                                                                                                                                                                                    | Rate                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Monthly Fixed Service Charge:</b>                                                                                                                                                                                                                                                                                                                                                                                           |                          |
| <b><u>Residential</u><sup>[1]</sup></b>                                                                                                                                                                                                                                                                                                                                                                                        | <b>Per Dwelling Unit</b> |
| Single-Family Residential                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 40.71                 |
| Multi-Family                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 32.37                 |
| <b><u>Non-Residential</u></b>                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Per Account</b>       |
| Low Strength                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 24.61                 |
| Medium Strength                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 40.70                 |
| High Strength                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 161.99                |
| Correction Facility                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 6,733.16              |
|                                                                                                                                                                                                                                                                                                                                                                                                                                |                          |
| <b>Volumetric Rates Per 100 Cubic Feet<sup>[2]</sup>:</b>                                                                                                                                                                                                                                                                                                                                                                      |                          |
| Low Strength                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 1.89                  |
| Medium Strength                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 2.12                  |
| High Strength                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 5.42                  |
| Correction Facility                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 1.87                  |
| <b>Notes:</b><br>[1] All residential customers pay a flat fee per dwelling unit, regardless of usage. Residential customers do not pay a volumetric rate based on their respective sewer discharge.<br>[2] Volumetric rates per 100 cubic feet only apply to non-residential customer classes. Each non-residential customer class pays a different volumetric rate based on the strength of their respective sewer discharge. |                          |

## 2.3 Revenue Sufficiency Process

In evaluating whether the existing rates will generate sufficient revenue to meet the expenditure requirements of the water and sewer systems, the annual expenditures required (herein referred to as the "Revenue Requirements") must be developed. The Revenue Sufficiency Analysis compares the forecasted revenues of each system under existing rates (including customer growth) to the projected Revenue Requirements.

### 2.3.1 Budget

The revenue sufficiency analysis performed as part of this study utilizes the City's budget for fiscal year 23/24 (the "Budget" for fiscal year ending June 30, 2024) as one variable to determine the gross Revenue Requirements to be recovered from user rates over the Projection Period. The Budget, as prepared by the City, is provided on a line-item basis, and is used for projecting the budgeted financial needs for the Test Year and the remainder of the Projection Period. In developing the rate analysis, certain adjustments are made such

that the expenditures are categorized into either Operating and Maintenance (O&M) expenses or non-operating expenses. The O&M expenses are primarily those ongoing costs for labor, materials, supplies, services, etc., required to manage and operate the utility system on a day-to-day basis while maintaining a dependable level of service. The O&M requirements are generally a function of a budgetary process and are directly related to the level of service provided to customers of the utility system. The non-operating expenses include such items as capital outlay and any other expenses & transfers.

The Budget also identifies estimated revenues to be derived from sources other than the retail water and sewer user rates. Such other revenue sources include interest earnings on investments, water meter sales and various other miscellaneous service charges. The revenues generated from the other sources are applied to the gross Revenue Requirements to reduce the amount of revenue required from user rates. The result is the net Revenue Requirement.

## 2.3.2 Capital Improvement Plan (CIP)

The City provided a list of anticipated capital projects to be funded over the Projection Period. These are also included in the development of the gross Revenue Requirements. The capital projects provided by and identified by the City in the CIP are required in order to maintain uninterrupted service to customers by investing in improvements, repairs or replacements of aging system components as they wear out over time. The City provided cost estimates for the identified capital projects by the fiscal year in which construction is estimated to occur for each system. These capital costs were then used in the analysis, along with O&M and non-operating expenses, to determine the gross revenue requirements for both the water and sewer systems. The capital projects included in the CIP, along with their assumed funding sources, for the Projection Period are provided in **Tables 5 and 6**.

**Table 5 – Water CIP**

| Description                           | Funding Source | Fiscal Year Ending June 30, |               |              |           |           |
|---------------------------------------|----------------|-----------------------------|---------------|--------------|-----------|-----------|
|                                       |                | 2024                        | 2025          | 2026         | 2027      | 2028      |
| Water projects                        |                |                             |               |              |           |           |
| 1, 2, 3 TCP Treatment - Browning Well | Grant          | \$ 3,000,000                | \$ -          | \$ -         | \$ -      | \$ -      |
| Water Fleet Replacement               | Cash           | 35,000                      | 40,000        | 45,000       | 50,000    | 55,000    |
| New Well For Expansion                | Impact Fees    | -                           | 4,700,000     | -            | -         | -         |
| Taylor Water Well Replacement         | Grant          | 500,000                     | 6,000,000     | -            | -         | -         |
| Well No. 6 Replacement                | Grant          | -                           | 500,000       | 6,000,000    | -         | -         |
| 1.0 MG Storage Tank and Booster       | Grant          | -                           | 3,750,000     | -            | -         | -         |
| Emergency Standby Generators          | Grant          | 850,000                     | -             | -            | -         | -         |
| Advanced Metering Infrastructure      | Grant          | -                           | 2,500,000     | -            | -         | -         |
| Total Water projects                  |                | \$ 4,385,000                | \$ 17,490,000 | \$ 6,045,000 | \$ 50,000 | \$ 55,000 |



**Table 6 – Sewer CIP**

| Description                          | Funding Source         | Projected for Fiscal Year Ending June 30, |              |              |              |           |
|--------------------------------------|------------------------|-------------------------------------------|--------------|--------------|--------------|-----------|
|                                      |                        | 2024                                      | 2025         | 2026         | 2027         | 2028      |
| Sewer projects                       |                        |                                           |              |              |              |           |
| Replace Aging Wastewater Fleet       | Cash                   | \$ 35,000                                 | \$ 40,000    | \$ 45,000    | \$ 50,000    | \$ 55,000 |
| Wastewater Line to Eastside (Taylor) | 90% Grant/<br>10% DIFs | 55,000                                    | 690,000      | 1,168,000    | 3,637,000    | -         |
| Wastewater Expansion                 | Grant                  | 370,000                                   | 3,822,000    | 6,904,000    | 3,452,000    | -         |
| Total Sewer projects                 |                        | \$ 460,000                                | \$ 4,552,000 | \$ 8,117,000 | \$ 7,139,000 | \$ 55,000 |

### 2.3.3 Debt Service

The City currently has outstanding debt for both the water and sewer utilities. A debt service coverage ratio of 1.20 times is required to be maintained on an annual basis, based on the City's current bond covenants associated with this existing debt. In simple terms, this means the utilities must have \$1.20 in net operating revenues for every \$1.00 of debt service they are committed to pay on existing debt. The debt service coverage is calculated by dividing net operating revenues (revenues less operations and maintenance expenses) by annual debt service. The annual existing debt payments over the Projection Period are provided in **Table 7**.

**Table 7 – Annual Debt Service Payments**

| Description                              | Projected for Fiscal Year Ending June 30, |                   |                   |                   |                   |
|------------------------------------------|-------------------------------------------|-------------------|-------------------|-------------------|-------------------|
|                                          | 2024                                      | 2025              | 2026              | 2027              | 2028              |
| <b>Water Annual Debt Service</b>         |                                           |                   |                   |                   |                   |
| Revenue Bonds 2010A                      | \$ 138,722                                | \$ 138,679        | \$ 138,821        | \$ 138,818        | \$ 138,668        |
| <b>Total Water Annual Debt Service</b>   | <b>\$ 138,722</b>                         | <b>\$ 138,679</b> | <b>\$ 138,821</b> | <b>\$ 138,818</b> | <b>\$ 138,668</b> |
| <b>Sewer Annual Debt Service</b>         |                                           |                   |                   |                   |                   |
| Revenue Bonds 2010A                      | \$ 281,647                                | \$ 281,561        | \$ 281,850        | \$ 281,842        | \$ 281,539        |
| <b>Total Sewer Annual Debt Service</b>   | <b>\$ 281,647</b>                         | <b>\$ 281,561</b> | <b>\$ 281,850</b> | <b>\$ 281,842</b> | <b>\$ 281,539</b> |
| <b>Total Annual Debt Service Payment</b> | <b>\$ 420,369</b>                         | <b>\$ 420,240</b> | <b>\$ 420,671</b> | <b>\$ 420,660</b> | <b>\$ 420,207</b> |

### 2.3.4 Gross and Net Revenue Requirement

The proposed water and sewer rates developed in the Report are designed for assumed implementation for FY 2023/24 (the Test Year as previously defined). The projected Test Year gross and net Revenue Requirements are estimated by utilizing the Budget, actual debt service requirements as provided in the applicable debt service schedules, capital estimates and assumed funding sources of capital projects as provided by the City, and transfers. The Test Year Revenue Requirements that are used for developing the user rates proposed herein are detailed in **Appendix A** at the end of this report and summarized in **Table 8**.



**Table 8 – Test Year Revenue Requirements – FY 2024**

| Description                      | Water               | Wastewater          | Total               |
|----------------------------------|---------------------|---------------------|---------------------|
| Total O&M                        | \$ 1,995,418        | \$ 1,739,881        | \$ 3,735,299        |
| Debt Service                     | 138,722             | 281,647             | 420,369             |
| Other Expenditures & Transfers   | 191,998             | 234,794             | 426,792             |
| <b>Gross Revenue Requirement</b> | <b>\$ 2,326,138</b> | <b>\$ 2,256,322</b> | <b>\$ 4,582,460</b> |
| Less Other Revenues              | (382,977)           | (240,052)           | (623,029)           |
| <b>Net Revenue Requirement</b>   | <b>\$ 1,943,161</b> | <b>\$ 2,016,270</b> | <b>\$ 3,959,431</b> |

The projected Revenue Requirements for the water and sewer systems over the entire Projection Period are provided in **Tables 9 and 10**.

**Table 9 – Water Revenue Requirements for the Projection Period**

| Description                      | Projected for Fiscal Year Ending June 30, |                     |                     |                     |                     |
|----------------------------------|-------------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                  | 2024                                      | 2025                | 2026                | 2027                | 2028                |
| Total O&M                        | \$ 1,995,418                              | \$ 1,955,281        | \$ 2,013,941        | \$ 2,074,358        | \$ 2,136,591        |
| Existing Debt Service            | 138,722                                   | 138,679             | 138,821             | 138,818             | 138,668             |
| Future Debt Service              | -                                         | -                   | -                   | -                   | -                   |
| Other Expenditures & Transfers   | 191,998                                   | 394,748             | 595,739             | 577,260             | 575,138             |
| <b>Gross Revenue Requirement</b> | <b>\$ 2,326,138</b>                       | <b>\$ 2,488,708</b> | <b>\$ 2,748,501</b> | <b>\$ 2,790,436</b> | <b>\$ 2,850,397</b> |
| Less Other Revenues              | (382,977)                                 | (393,696)           | (332,181)           | (172,242)           | (172,242)           |
| <b>Net Revenue Requirement</b>   | <b>\$ 1,943,161</b>                       | <b>\$ 2,095,012</b> | <b>\$ 2,416,320</b> | <b>\$ 2,618,194</b> | <b>\$ 2,678,155</b> |

**Table 10 – Sewer Revenue Requirements for the Projection Period**

| Description                      | Projected for Fiscal Year Ending June 30, |                     |                     |                     |                     |
|----------------------------------|-------------------------------------------|---------------------|---------------------|---------------------|---------------------|
|                                  | 2024                                      | 2025                | 2026                | 2027                | 2028                |
| Total O&M                        | \$ 1,739,881                              | \$ 1,492,077        | \$ 1,536,842        | \$ 1,582,946        | \$ 1,630,435        |
| Existing Debt Service            | 281,647                                   | 281,561             | 281,850             | 281,842             | 281,539             |
| Future Debt Service              | -                                         | -                   | -                   | -                   | -                   |
| Other Expenditures & Transfers   | 234,794                                   | 402,898             | 362,417             | 295,127             | 295,503             |
| <b>Gross Revenue Requirement</b> | <b>\$ 2,256,322</b>                       | <b>\$ 2,176,536</b> | <b>\$ 2,181,109</b> | <b>\$ 2,159,915</b> | <b>\$ 2,207,477</b> |
| Less Other Revenues              | (240,052)                                 | (143,904)           | (121,419)           | (62,958)            | (62,958)            |
| <b>Net Revenue Requirement</b>   | <b>\$ 2,016,270</b>                       | <b>\$ 2,032,632</b> | <b>\$ 2,059,690</b> | <b>\$ 2,096,957</b> | <b>\$ 2,144,519</b> |

## 2.4 Customers & Billable Flows

The rate study performed herein is heavily reliant upon a detailed analysis of system customers and accompanying usage characteristics. The existing utility customer base and metered/billable flows provide the determinants utilized in the cost-of-service analysis, and ultimately in calculating the monthly user rates and charges, which become the foundation for projecting future revenues generated by the water and sewer systems.

It is important to note that the customer and flow analysis focuses primarily on the customer classifications that will be impacted by the user rates and charges to be developed in the

Report. This consists of the general service (retail) customers that currently pay for utility services pursuant to the existing user rates and charges as previously detailed. For the purposes of the rate study, it is these customers and their accompanying usage characteristics that will generate revenues based upon the proposed user rates and charges.

### **2.4.1 Customer Billing Analysis**

For the rate study, detailed information was provided for each individual customer from July 2019 through April 2023. This data offered a breakdown of water and sewer customers by class, usage characteristics and billed charges. The historical billing data was queried from the City's electronic billing records for the period described. An analysis of the billing data was conducted to obtain an understanding of existing customers, customer classes, and metered usage per customer class. In accordance with the data, as well as discussions with the City staff, the utility system provides service to various identifiable retail customer classes consisting of:

- Single-Family Residential
- Multi-Family Residential
- Commercial/Non-Residential
- Correctional Facility, and
- Government.

Each of these customer classes embodies certain common characteristics in their utility use and service demand profiles that provide the basis for establishing an equitable allocation of system costs. The billing data was utilized to identify the number of customer accounts within each class, the applicable equivalent residential units (ERUs) based on meter size, the metered/billable usage profiles, and strength characteristics.

The historical customer data was also utilized to establish growth trends for each customer classification. The growth trends were then used to project the average number of customers within each class for the Test Year plus the remaining years of the Projection Period.

## **2.5 Financial Projections Under Existing Rates**

The projected customers and accompanying billable flows are applied to the existing rates to develop a projection of user rate revenues that would be generated under existing rates. The revenues are then compared to the projected revenue requirements/expenditures to determine if revenue adjustments are needed. Based on this comparison, it is projected that under the existing rates, neither the water nor sewer systems would meet their projected operating (O&M) financial obligations, debt service requirements, cover costs of capital projects, and be able to make transfers that are anticipated to be funded with cash reserves. Therefore, revenue increases would be required to generate additional cash to fund projected costs of operations and capital projects, meet debt service requirements, and maintain adequate cash reserves. The City has established a policy objective of



maintaining at least 90 days of cash reserves to help fund ongoing operations in the event of periodic fluctuations in cash flow, and to address unexpected capital projects that may need to be funded with cash. The cash-flow statements outlining the projected operating results under existing rates are summarized in **Tables 11** and **12** for the water and sewer systems, respectively. The proposed rates and projected financial results are addressed in the subsequent sections of this Report.

**Table 11 – Water System Projected Operating Results Under Existing Rates**

| Description                                     | Projected for Fiscal Year Ending June 30, (\$1,000s) |                 |                 |                 |                 |                   |
|-------------------------------------------------|------------------------------------------------------|-----------------|-----------------|-----------------|-----------------|-------------------|
|                                                 | Existing 2024                                        | Proposed 2024   | 2025            | 2026            | 2027            | 2028              |
| <b>Revenues:</b>                                |                                                      |                 |                 |                 |                 |                   |
| Water Sales                                     | \$ 1,924                                             | \$ 1,924        | \$ 1,929        | \$ 1,935        | \$ 1,941        | \$ 1,946          |
| Other Revenues                                  | 383                                                  | 383             | 394             | 332             | 172             | 172               |
| <b>Total Revenues</b>                           | <b>\$ 2,307</b>                                      | <b>\$ 2,307</b> | <b>\$ 2,323</b> | <b>\$ 2,267</b> | <b>\$ 2,113</b> | <b>\$ 2,118</b>   |
| O&M Expenses                                    | (1,995)                                              | (1,995)         | (1,955)         | (2,014)         | (2,074)         | (2,137)           |
| <b>Net Income For Debt</b>                      | <b>\$ 311</b>                                        | <b>\$ 311</b>   | <b>\$ 368</b>   | <b>\$ 253</b>   | <b>\$ 38</b>    | <b>\$ (18)</b>    |
| <b>Debt Service:</b>                            |                                                      |                 |                 |                 |                 |                   |
| Existing                                        | \$ (139)                                             | \$ (139)        | \$ (139)        | \$ (139)        | \$ (139)        | \$ (139)          |
| Future                                          | -                                                    | -               | -               | -               | -               | -                 |
| <b>Total Debt Service</b>                       | <b>\$ (139)</b>                                      | <b>\$ (139)</b> | <b>\$ (139)</b> | <b>\$ (139)</b> | <b>\$ (139)</b> | <b>\$ (139)</b>   |
| <b>Balance After Debt</b>                       | <b>\$ 173</b>                                        | <b>\$ 173</b>   | <b>\$ 229</b>   | <b>\$ 114</b>   | <b>\$ (100)</b> | <b>\$ (157)</b>   |
| <b>Other Expenditures &amp; Transfers:</b>      |                                                      |                 |                 |                 |                 |                   |
| Transfers Out - Indirect Overhead Support       | (220)                                                | (220)           | (220)           | (220)           | (220)           | (220)             |
| <b>Total Other Expenditures &amp; Transfers</b> | <b>\$ (220)</b>                                      | <b>\$ (220)</b> | <b>\$ (220)</b> | <b>\$ (220)</b> | <b>\$ (220)</b> | <b>\$ (220)</b>   |
| <b>Net Results</b>                              | <b>\$ (47)</b>                                       | <b>\$ (47)</b>  | <b>\$ 10</b>    | <b>\$ (105)</b> | <b>\$ (320)</b> | <b>\$ (376)</b>   |
| <b>Fund Balance Activity:</b>                   |                                                      |                 |                 |                 |                 |                   |
| <b>Operating Fund - Water</b>                   |                                                      |                 |                 |                 |                 |                   |
| Beginning Fund Balance                          | \$ 1,017                                             | \$ 1,017        | \$ 552          | \$ 128          | \$ (354)        | \$ (897)          |
| Deposit/(Withdrawal) from Operations            | (47)                                                 | (47)            | 10              | (105)           | (320)           | (376)             |
| Deposit/(Withdrawal) fr/(to) Impact Fee Fund    | (383)                                                | (383)           | (394)           | (332)           | (172)           | (172)             |
| Cash Funded Capital Projects                    | (35)                                                 | (35)            | (40)            | (45)            | (50)            | (55)              |
| <b>Ending Fund Balance</b>                      | <b>\$ 552</b>                                        | <b>\$ 552</b>   | <b>\$ 128</b>   | <b>\$ (354)</b> | <b>\$ (897)</b> | <b>\$ (1,500)</b> |
| <b>Impact Fee Fund - Water</b>                  |                                                      |                 |                 |                 |                 |                   |
| Beginning Fund Balance                          | \$ 5,485                                             | \$ 5,485        | \$ 5,868        | \$ 1,562        | \$ 1,744        | \$ 1,766          |
| TCP O&M                                         | -                                                    | -               | -               | (150)           | (150)           | (150)             |
| Net Transfers In/(Out)                          | 383                                                  | 383             | 394             | 332             | 172             | 172               |
| Cash Funded Capital Projects                    | -                                                    | -               | (4,700)         | -               | -               | -                 |
| <b>Ending Fund Balance</b>                      | <b>5,868</b>                                         | <b>5,868</b>    | <b>1,562</b>    | <b>1,744</b>    | <b>1,766</b>    | <b>1,788</b>      |
| <b>Total Ending Fund Balance</b>                | <b>\$ 6,420</b>                                      | <b>\$ 6,420</b> | <b>\$ 1,689</b> | <b>\$ 1,389</b> | <b>\$ 869</b>   | <b>\$ 288</b>     |
| <b>Debt Coverage</b>                            | <b>2.24</b>                                          | <b>2.24</b>     | <b>2.65</b>     | <b>1.82</b>     | <b>0.28</b>     | <b>0.00</b>       |



**Table 12 – Sewer System Projected Operating Results Under Existing Rates**

| Description                                     | Projected for Fiscal Year Ending June 30, (\$1,000s) |                  |                 |                 |                 |                 |
|-------------------------------------------------|------------------------------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|
|                                                 | Existing<br>2024                                     | Proposed<br>2024 | 2025            | 2026            | 2027            | 2028            |
| <b>Revenues:</b>                                |                                                      |                  |                 |                 |                 |                 |
| Wastewater Sales                                | \$ 2,016                                             | \$ 2,016         | \$ 2,023        | \$ 2,030        | \$ 2,036        | \$ 2,042        |
| Other Revenues                                  | 240                                                  | 240              | 144             | 121             | 63              | 63              |
| <b>Total Revenues</b>                           | <b>\$ 2,256</b>                                      | <b>\$ 2,256</b>  | <b>\$ 2,167</b> | <b>\$ 2,151</b> | <b>\$ 2,099</b> | <b>\$ 2,105</b> |
| O&M Expenses                                    | (1,740)                                              | (1,740)          | (1,492)         | (1,537)         | (1,583)         | (1,630)         |
| <b>Net Income For Debt</b>                      | <b>\$ 516</b>                                        | <b>\$ 516</b>    | <b>\$ 675</b>   | <b>\$ 615</b>   | <b>\$ 516</b>   | <b>\$ 475</b>   |
| <b>Debt Service:</b>                            |                                                      |                  |                 |                 |                 |                 |
| Existing                                        | \$ (282)                                             | \$ (282)         | \$ (282)        | \$ (282)        | \$ (282)        | \$ (282)        |
| Future                                          | -                                                    | -                | -               | -               | -               | -               |
| <b>Total Debt Service</b>                       | <b>\$ (282)</b>                                      | <b>\$ (282)</b>  | <b>\$ (282)</b> | <b>\$ (282)</b> | <b>\$ (282)</b> | <b>\$ (282)</b> |
| <b>Balance After Debt</b>                       | <b>\$ 235</b>                                        | <b>\$ 235</b>    | <b>\$ 393</b>   | <b>\$ 333</b>   | <b>\$ 235</b>   | <b>\$ 193</b>   |
| <b>Other Expenditures &amp; Transfers:</b>      |                                                      |                  |                 |                 |                 |                 |
| Capital Outlay                                  | \$ (7)                                               | \$ (7)           | \$ (7)          | \$ (7)          | \$ (7)          | \$ (7)          |
| Transfers Out - Indirect Overhead Support       | (205)                                                | (205)            | (205)           | (205)           | (205)           | (205)           |
| <b>Total Other Expenditures &amp; Transfers</b> | <b>\$ (211)</b>                                      | <b>\$ (211)</b>  | <b>\$ (211)</b> | <b>\$ (212)</b> | <b>\$ (212)</b> | <b>\$ (212)</b> |
| <b>Net Results</b>                              | <b>\$ 24</b>                                         | <b>\$ 24</b>     | <b>\$ 182</b>   | <b>\$ 121</b>   | <b>\$ 23</b>    | <b>\$ (19)</b>  |
| <b>Fund Balance Activity:</b>                   |                                                      |                  |                 |                 |                 |                 |
| <b>Operating Fund - Sewer</b>                   |                                                      |                  |                 |                 |                 |                 |
| Beginning Balance                               | \$ 1,126                                             | \$ 1,126         | \$ 874          | \$ 872          | \$ 827          | \$ 737          |
| Deposit/(Withdrawal) from Operations            | 24                                                   | 24               | 182             | 121             | 23              | (19)            |
| Deposit/(Withdrawal) fr/(to) Impact Fee Fund    | (240)                                                | (240)            | (144)           | (121)           | (63)            | (63)            |
| Cash Funded Capital Projects                    | (35)                                                 | (35)             | (40)            | (45)            | (50)            | (55)            |
| <b>Ending Fund Balance</b>                      | <b>874</b>                                           | <b>874</b>       | <b>872</b>      | <b>827</b>      | <b>737</b>      | <b>600</b>      |
| <b>Impact Fee Fund - Sewer</b>                  |                                                      |                  |                 |                 |                 |                 |
| Beginning Fund Balance                          | \$ 193                                               | \$ 193           | \$ 427          | \$ 503          | \$ 509          | \$ 211          |
| Fees Collected                                  | -                                                    | -                | -               | -               | -               | -               |
| Net Transfers In/(Out)                          | 240                                                  | 240              | 144             | 121             | 63              | 63              |
| Cash Funded Capital Projects                    | (5)                                                  | (5)              | (68)            | (116)           | (360)           | -               |
| <b>Ending Fund Balance</b>                      | <b>427</b>                                           | <b>427</b>       | <b>503</b>      | <b>509</b>      | <b>211</b>      | <b>274</b>      |
| <b>Ending Fund Balance</b>                      | <b>\$ 1,302</b>                                      | <b>\$ 1,302</b>  | <b>\$ 1,375</b> | <b>\$ 1,335</b> | <b>\$ 948</b>   | <b>\$ 874</b>   |
| <b>Debt Coverage</b>                            | <b>1.83</b>                                          | <b>1.83</b>      | <b>2.40</b>     | <b>2.18</b>     | <b>1.83</b>     | <b>1.69</b>     |

## Section 3 – Cost of Service Analysis

### 3.1 General

In accordance with the American Water Works Association (AWWA) Manual M1, the costs incurred in a water utility system are generally driven by specific service requirements imposed on the system by its customers. The primary service requirements that drive costs include annual flow volumes, peaking flow volumes (i.e., peak day, peak hour), the number of customers and the type of customers served. The water cost-of-service analysis performed for the rate study utilizes a common industry approach known as the base-extra capacity method. The sewer cost-of-service analysis involves an examination of flows, strength factors, the number and type of customers served in accordance with the California State Water Resources Control Board (SWRCB) *Revenue Program Guidelines for Wastewater Agencies*.

### 3.2 Water Cost-of-Service

The COS utilizes the revenue requirements for the Test Year as the cost basis. The Test Year revenue requirements as identified in the previous section of the Report are functionally unbundled, classified and allocated to customer classes to determine the cost of service by class. More detail relating to the water COS approach can be found in **Appendix B**.

#### 3.2.1 Peaking Factors

System-wide peaking factors are used to derive the cost component allocation bases for Base (Delivery), Max Day, and Max Hour costs. Base represents average daily demand during the year, which has been normalized to a factor of 1.00. Based on data provided by City staff, the average water demand was 1.79 million gallons per day (MGD) and the Max Day water demand was 2.86 MGD in the most recent full year. The Max Day peaking factor shows that the system-wide Max Day demand is 1.60 (2.86 Max Day MGD divided by 1.79 Base Delivery) times greater than the average daily demand. The City does not track Max Hour demand; therefore, Max Hour demand is not factored into this analysis. The system-wide peaking factors are shown in **Table 13**.

The Max Day allocations are calculated as follows:

$$\text{Base Delivery: } 1.79 / 2.86 \times 100\% = 62.59\%$$

$$\text{Max Day: } (2.86 - 1.79) / 2.86 \times 100\% = 37.41\%$$

**Table 13 – Peaking Factors System-Wide**

| Description | Demand (MGD) | Factor | Base    | Max Day | Total   |
|-------------|--------------|--------|---------|---------|---------|
| Avg Day     | 1.79         | 1.00   | 100.00% | 0.00%   | 100.00% |
| Max Day     | 2.86         | 1.60   | 62.59%  | 37.41%  | 100.00% |



Max Day Customer specific peaking factors are then developed, based on the maximum monthly usage divided by average monthly usage for each customer class and tier. Since daily peaking statistics are not available for individual customer classes, the maximum month peaking factor from the customer/billing data is used as a proxy for the class-specific Max Day peaking factors. Using the customer billing data, peaking factors by customer class and tier were calculated as shown in **Table 14**.

**Table 14 – Peaking Factors by Customer Class**

| Description                      | Max Day Peaking Fator |
|----------------------------------|-----------------------|
| <b>Single-Family Residential</b> |                       |
| Tier 1 - 0 - 900 Cubic Feet      | 1.10                  |
| Tier 2 - Over 900 Cubic Feet     | 2.09                  |
|                                  |                       |
| <b>All Other Classifications</b> |                       |
| All Flow                         | 1.55                  |

Once peaking factors are determined, the Max Day demand of each customer class is calculated and shown in **Table 15**. Total annual usage is derived from the customer data and then converted to an average daily usage by dividing the total annual usage by 365 days in a year. Total Max Day capacity is developed by multiplying the customer-specific peaking factor (from **Table 14**) by the average daily usage to arrive at the total capacity required to meet each class's Max Day demand. The extra capacity required to meet Max Day demand is calculated by subtracting the average daily usage from the total required capacity for Max Day. The calculation of additional capacity to meet the Max Day demand for each customer class is shown in **Table 15**.

**Table 15 – Usage and Extra Capacity**

| Description                      | Flows                   |                          | Max Day        |                          |                               |
|----------------------------------|-------------------------|--------------------------|----------------|--------------------------|-------------------------------|
|                                  | Total Annual Flow (CCF) | Average Daily Flow (CCF) | Peaking Factor | Total Capacity (CCF/Day) | Additional Capacity (CCF/Day) |
| <b>Single-Family Residential</b> |                         |                          |                |                          |                               |
| Tier 1 - 0 - 900 Cubic Feet      | 227,290                 | 623                      | 1.10           | 686                      | 63                            |
| Tier 2 - Over 900 Cubic Feet     | 188,714                 | 517                      | 2.09           | 1,080                    | 563                           |
|                                  |                         |                          |                |                          |                               |
| <b>All Other Classifications</b> |                         |                          |                |                          |                               |
| All Flow                         | 164,088                 | 450                      | 1.55           | 697                      | 247                           |
| <b>Total</b>                     | <b>580,092</b>          | <b>1,589</b>             |                | <b>2,463</b>             | <b>874</b>                    |



### 3.2.2 Functional Unbundling of Revenue Requirements

The water system costs are unbundled into operating components consisting of Supply/Treatment, Transmission, Distribution, Customer, and Administration functions. These are the primary services provided by most water utility systems to its customers. A brief description of each component is as follows:

- **Supply/Treatment** – the costs associated with obtaining and converting raw water to potable water;
- **Transmission** – the costs associated with major pumping and large diameter line facilities that transmit potable water throughout the system at-large;
- **Distribution** – the costs associated with smaller diameter lines that carry water to individual customer properties;
- **Customer** – the costs associated with metering, billing and providing other services to customers (e.g., printing, delivering and collecting utility bills, recordkeeping, etc.);
- **Administration** – various overhead and other non-operating costs.

The allocation of the functionally unbundled revenue requirements for the Test Year are summarized in **Table 16**.

**Table 16 – Functionally Unbundled Cost Allocations**

| Description                                                                                  | Test Year<br>2024   |
|----------------------------------------------------------------------------------------------|---------------------|
| Total O&M                                                                                    | \$ 1,995,418        |
| Existing Debt Service                                                                        | 138,722             |
| Future Debt Service                                                                          | -                   |
| Other Expenditures & Transfers                                                               | 191,998             |
| <b>Gross Revenue Requirement</b>                                                             | <b>\$ 2,326,138</b> |
| Less Other Revenues                                                                          | (382,977)           |
| <b>Net Revenue Requirement</b>                                                               | <b>\$ 1,943,161</b> |
| <b>Functional Unbundled Revenue Requirement</b>                                              |                     |
| Treatment                                                                                    | \$ 671,500          |
| Transmission & Distribution                                                                  | 88,200              |
| Pumping                                                                                      | -                   |
| Customer Service                                                                             | 39,300              |
| Admin                                                                                        | 1,196,418           |
| Source of Supply                                                                             | -                   |
| Transfers                                                                                    | 219,565             |
| Existing Debt                                                                                | 138,722             |
| New Debt                                                                                     | -                   |
| CIP                                                                                          | 35,000              |
| Non-Rate Revenue                                                                             | (382,977)           |
| Fund Balance <sup>[1]</sup>                                                                  | (62,567)            |
| <b>Total</b>                                                                                 | <b>\$ 1,943,161</b> |
| <b>Notes:</b>                                                                                |                     |
| [1] Represents a transfer from reserves to provide funding for capital outlay and CIP costs. |                     |

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### 3.2.3 Classification of Water System Costs

As previously addressed, the functionally unbundled water system revenue requirements are then classified using the base-extra capacity cost allocation method. Applying this methodology, costs are classified into the following categories:

- **Base Costs** – capital costs and O&M expenses associated with service to customers under average demand conditions. This category does not include any costs attributable to variations in water use resulting from peaks in demand. Base costs tend to vary directly with the total quantity of water used.
- **Maximum Day/Extra Capacity Costs** – costs attributable to facilities that are designed to meet peaking requirements. These costs include capital and operating costs for additional plant and system capacity beyond that required for average usage. For the purposes of this analysis, the max/extra capacity costs are further separated into systemwide facilities and distribution facilities.
- **Customer Costs** – costs associated with any aspect of customer service including billing, accounting, recordkeeping, and meter services. These costs are independent of the amount of water used and the size of the customer's meter and are not subject to peaking factors.

As the name would indicate, using the base-extra capacity method, the costs are separated between those attributed to base capacity (and demand) and those attributed to extra capacity (and demand). Other components such as treatment, transmission and distribution are allocated based on flows and peaking factors. All customer service-related costs are allocated 100% to customer billing.

Based on discussions with City staff, the general makeup of the customer base is not expected to change, so it is anticipated that the allocation percentages and factors will not change materially during the Projection Period. However, it is important to note that COS analyses are based on the data at a specific point in time (i.e., the most recent fiscal year). To the extent that weather conditions, economic conditions and customer usage characteristics change during the Projection Period, the cost allocators can be impacted. The system-wide costs by service characteristic are shown in **Table 17**.



**Table 17 - Classification of Unbundled Revenue Requirements**

| Component                   | Billing & Collection | Meters & Services   | Base              | Extra Capacity Max Day | Total               |
|-----------------------------|----------------------|---------------------|-------------------|------------------------|---------------------|
| Treatment                   | \$ -                 | \$ -                | \$ 420,274        | \$ 251,226             | \$ 671,500          |
| Transmission & Distribution | -                    | -                   | 55,202            | 32,998                 | 88,200              |
| Pumping                     | -                    | -                   | -                 | -                      | -                   |
| Customer Service            | 39,300               | -                   | -                 | -                      | 39,300              |
| Admin                       | -                    | 1,196,418           | -                 | -                      | 1,196,418           |
| Source of Supply            | -                    | -                   | -                 | -                      | -                   |
| Transfers                   | -                    | 139,424             | 80,141            | -                      | 219,565             |
| Existing Debt               | -                    | 138,722             | -                 | -                      | 138,722             |
| New Debt                    | -                    | -                   | -                 | -                      | -                   |
| CIP                         | -                    | 35,000              | -                 | -                      | 35,000              |
| Capital Outlay              | -                    | -                   | -                 | -                      | -                   |
| Non-Rate Rev & Fund Balance | (7,330)              | (281,566)           | (103,634)         | (53,014)               | (445,544)           |
| <b>Total</b>                | <b>\$ 31,970</b>     | <b>\$ 1,227,998</b> | <b>\$ 451,983</b> | <b>\$ 231,210</b>      | <b>\$ 1,943,161</b> |

### 3.2.4 Allocation to Customer Classes and Unit Cost Development

The functionalized and classified revenue requirements are allocated to customer classes utilizing a unit cost approach as follows:

- **Base Costs** – Based on relative percentage of Base Annual Usage.
- **Maximum Day/Extra Capacity System Costs** – Based on relative percentage of Extra Capacity for the entire system.
- **Maximum Day/Extra Capacity Distribution Costs** – Based on relative percentage of Extra Capacity for the distribution system.
- **Customer Costs** – Based on relative percentage of Equivalent Residential Units (ERUs).

The units of service for each component of cost by customer class (if applicable) are provided in **Table 18**. The units of service consist of the number of accounts and/or units, ERUs, annual flows in 100 cubic feet and Max Day extra capacity. Accounts and/or units are based on the number of customers as provided in the customer data. ERUs are based on meter equivalencies in accordance with AWWA standards. For reference, **Table 21**, showing meter equivalency factors follows in the next section (3.2.5) of this report. Base is the total annual usage projected for the test year based on historical customer data. Max Day is the extra capacity demand result as previously developed in **Table 15**.



**Table 18 – Units of Service**

| Description                      | Monthly Accounts/<br>Units | Monthly ERUs | Base (CCF)     | Max Day<br>(CCF/Day) |
|----------------------------------|----------------------------|--------------|----------------|----------------------|
| <b>Single-Family Residential</b> | <b>2,689</b>               | <b>2,803</b> | <b>416,004</b> | <b>627</b>           |
| Tier 1 - 0 - 900 Cubic Feet      |                            |              | 227,290        | 63                   |
| Tier 2 - Over 900 Cubic Feet     |                            |              | 188,714        | 563                  |
|                                  |                            |              |                |                      |
| <b>All Other Classifications</b> | <b>289</b>                 | <b>1,233</b> | <b>164,088</b> | <b>247</b>           |
| All Flow                         |                            |              | 164,088        | 247                  |
| <b>Total</b>                     | <b>2,978</b>               | <b>4,036</b> | <b>580,092</b> | <b>874</b>           |

The revenue requirement for each cost component is divided by its respective unit of service to calculate a unit cost. The unit cost for each cost component is demonstrated in **Table 19**.

**Table 19 – Cost Per Unit**

| Description               | Billing &<br>Collection | Meters &<br>Services | Base             | Extra<br>Capacity<br>Max Day | Total               |
|---------------------------|-------------------------|----------------------|------------------|------------------------------|---------------------|
| Total Revenue Requirement | \$ 31,970               | \$ 1,227,998         | \$ 451,983       | \$ 231,210                   | <b>\$ 1,943,161</b> |
| Units of Service          | 2,978                   | 4,036                | 580,092          | 874                          |                     |
|                           | Bills/Monthly           | ERU/Monthly          | CCF              | CCF/Day                      |                     |
|                           |                         |                      |                  |                              |                     |
| <b>Cost Per Unit</b>      | <b>\$ 0.89</b>          | <b>\$ 25.36</b>      | <b>\$ 0.7792</b> | <b>\$ 264.57</b>             |                     |
|                           | <b>Bills/Monthly</b>    | <b>ERU/Monthly</b>   | <b>CCF</b>       | <b>CCF/Day</b>               |                     |

The allocation of the revenue requirement to each customer class is determined by multiplying the Units of Service for each customer class (from Table 18) by the Cost per Unit for each cost component (from Table 19). The resulting total cost to be recovered from each customer class by cost component is shown in **Table 20**. To calculate the Account/Units and ERU Cost of Service by Customer Class, the monthly Units of Service from Table 18 are first multiplied by 12 to determine the total annual Accounts/Units and ERUs being served, then that result is multiplied by the Cost per Unit shown in Table 19. For the Base and Max Day Costs, the Units of Service from Table 18 are multiplied by the Costs per Unit from Table 19.

**Table 20 – Cost of Service by Customer Class and Cost Component**

| Rate Class                       | Accounts/<br>Units | ERUs                | Base (CCF)        | Max Day<br>(CCF/Day) | Total Costs         |
|----------------------------------|--------------------|---------------------|-------------------|----------------------|---------------------|
| <b>Single-Family Residential</b> | <b>\$ 28,867</b>   | <b>\$ 852,844</b>   | <b>\$ 324,133</b> | <b>\$ 165,757</b>    | <b>\$ 1,371,601</b> |
| Tier 1 - 0 - 900 Cubic Feet      |                    |                     | \$ 177,095        | \$ 16,738            |                     |
| Tier 2 - Over 900 Cubic Feet     |                    |                     | \$ 147,038        | \$ 149,019           |                     |
|                                  |                    |                     |                   |                      |                     |
| <b>All Other Classifications</b> | <b>\$ 3,103</b>    | <b>\$ 375,154</b>   | <b>\$ 127,850</b> | <b>\$ 65,453</b>     | <b>\$ 571,560</b>   |
| All Flow                         |                    |                     | \$ 127,850        | \$ 65,453            |                     |
| <b>Total</b>                     | <b>\$ 31,970</b>   | <b>\$ 1,227,998</b> | <b>\$ 451,983</b> | <b>\$ 231,210</b>    | <b>\$ 1,943,161</b> |

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### 3.2.5 Rate Design by Unit Cost

The unit costs developed in the previous section are used to develop the proposed rates for the Test Year. The fixed rate components are based on accounts, ERUs and the allocated customer-related costs. The volumetric rate component is based on the annual usage and extra capacity requirements (Max Day).

The first component of the fixed charge is the meter charge and is calculated on an ERU basis. It is common practice in the utility rate-making industry to establish a rate structure that includes an incremented service availability charge (monthly meter charge, sometimes also called a base charge) such that customers placing a greater potential demand requirement on the system (those with larger meters) will pay proportionately more for the service availability component.

The methodology for incrementing the availability charge is based upon standardized meter/capacity criteria established by the AWWA relative to the size and capacity of the water meter. The AWWA equivalent meter capacity criteria are commonly used to establish a standard unit of measure for customers referred to as an ERU. Based upon the established standards, an ERU is equal to one single-family residential connection with a 5/8 x 3/4-inch water meter (the typical standard meter size for a single-family residential customer). The applicable ERU factors for larger water meters are based upon the incremental increase in potential capacity of those meters as compared to the standard meter size. These factors are derived from actual flow testing results as performed and defined by the AWWA, and commonly utilized by the water and sewer utility industry. The AWWA equivalency factors can be applied to the meter charge for a 5/8 x 3/4-inch meter to calculate the applicable meter charges for each meter size.

While the service availability charge (base charge) may be incremented based upon standardized meter/capacity criteria established by the AWWA relative to the size and capacity of the water meter, this methodology was modified for single-family residential customers whose meter size is 1-inch or smaller. Due to California Residential Code section R313.2, automatic residential fire sprinkler systems that can produce a minimum of 30 gallons per minute (gpm) are required. Based on meter tests, 5/8-inch and 5/8x3/4-inch meters are only rated for about 20-25 gpm. Also, several meter manufacturers who produce 3/4-inch meters cannot meet the 30-gpm requirement. Therefore, 1-inch meters are now the new standard single-family residential meter being installed since these meters can meet the 30-gpm requirement under California Residential Code section R313.2. Since a 1-inch meter is required to meet the state requirement of 30 gpm for fire suppression purposes, and not because a 1-inch single-family customer is truly placing more demand on the water system, relative to a 5/8-inch or 3/4-inch meter customer, these 1-inch single-family residential customers are assumed to place the same demand on the water system as a 5/8-inch or 3/4-inch residential customer. A summary of the AWWA and single-family residential meter-size equivalency factors are provided in **Table 21**.



**Table 21 - AWWA & Single-Family Residential Meter Equivalency Factors**

| Description                                                                                                                                                                                                               | AWWA Factors <sup>[1]</sup> | Single-Family Residential Factors <sup>[2]</sup> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------|
| <b><u>Meter Size</u></b>                                                                                                                                                                                                  |                             |                                                  |
| 5/8 Inch                                                                                                                                                                                                                  | 1.00                        | 1.00                                             |
| 3/4 Inch                                                                                                                                                                                                                  | 1.50                        | 1.00                                             |
| 1.0 Inch                                                                                                                                                                                                                  | 2.50                        | 1.00                                             |
| 1.5 Inch                                                                                                                                                                                                                  | 5.00                        | 5.00                                             |
| 2.0 Inch                                                                                                                                                                                                                  | 8.00                        | 8.00                                             |
| 3.0 Inch                                                                                                                                                                                                                  | 15.00                       | 15.00                                            |
| 4.0 Inch                                                                                                                                                                                                                  | 25.00                       | 25.00                                            |
| 6.0 Inch                                                                                                                                                                                                                  | 50.00                       | 50.00                                            |
| 8.0 Inch                                                                                                                                                                                                                  | 80.00                       | 80.00                                            |
| 10.0 Inch                                                                                                                                                                                                                 | 115.00                      | 115.00                                           |
| <b>Notes:</b>                                                                                                                                                                                                             |                             |                                                  |
| [1] Meter-size equivalency factors are established by the AWWA and identified in AWWA Standards C700, M1 and M22.                                                                                                         |                             |                                                  |
| [2] Due to the fire suppression requirements under California Residential Code section R313.2, it is assumed that 5/8-inch, 3/4-inch, and 1-inch single-family residential customers place the same demand on the system. |                             |                                                  |

The second component of the fixed charge is the customer charge. Unlike meter-related costs, customer costs do not vary with meter size. Therefore, the monthly customer unit cost is applied equally to each account. The two fixed charge components are added together to develop the total proposed monthly base charge for each respective meter size. The proposed monthly base charges for the Test Year are shown in **Table 22**.



**Table 22 – Monthly Base Charge Calculation**

| Meter Size <sup>[1]</sup> | Capacity Ratio | Meter Charge | Customer Charge | Proposed Charge    |
|---------------------------|----------------|--------------|-----------------|--------------------|
| <b>General Service</b>    |                |              |                 |                    |
| 5/8 Inch                  | 1.00           | \$ 25.36     | \$ 0.89         | <b>\$ 26.25</b>    |
| 3/4 Inch                  | 1.50           | \$ 38.03     | \$ 0.89         | <b>\$ 38.93</b>    |
| 1.0 Inch                  | 2.50           | \$ 63.39     | \$ 0.89         | <b>\$ 64.28</b>    |
| 1.5 Inch                  | 5.00           | \$ 126.78    | \$ 0.89         | <b>\$ 127.67</b>   |
| 2.0 Inch                  | 8.00           | \$ 202.84    | \$ 0.89         | <b>\$ 203.74</b>   |
| 3.0 Inch                  | 15.00          | \$ 380.33    | \$ 0.89         | <b>\$ 381.22</b>   |
| 4.0 Inch                  | 25.00          | \$ 633.88    | \$ 0.89         | <b>\$ 634.77</b>   |
| 6.0 Inch                  | 50.00          | \$ 1,267.75  | \$ 0.89         | <b>\$ 1,268.65</b> |
| 8.0 Inch                  | 80.00          | \$ 2,028.41  | \$ 0.89         | <b>\$ 2,029.30</b> |
| 10.0 Inch                 | 115.00         | \$ 2,915.84  | \$ 0.89         | <b>\$ 2,916.73</b> |

**Notes:**

[1] 5/8-inch, 3/4-inch, and 1-inch single-family residential customers pay the 5/8-inch monthly meter charge of \$25.36 plus the \$0.89 customer charge. All other customers pay the monthly meter charge shown for their respective meter size plus the \$0.89 customer charge.

The water volumetric rates are made up of two different rate components. The first component is for base usage and related costs. The second component represents peak usage and peaking costs (the Max Day cost component). The Max Day peaking costs for each customer class (from **Table 20**) are divided by the annual usage to calculate the peaking unit costs shown in **Table 23**.

**Table 23 – Peaking Unit Cost Calculation**

| Rate Class                       | Annual Use (CCF) | Peaking Costs     | Peaking Unit Cost |
|----------------------------------|------------------|-------------------|-------------------|
| <b>Single-Family Residential</b> |                  |                   |                   |
| Tier 1 - 0 - 900 Cubic Feet      | 227,290          | \$ 16,738         | \$ 0.0736         |
| Tier 2 - Over 900 Cubic Feet     | 188,714          | \$ 149,019        | \$ 0.7897         |
| <b>All Other Classifications</b> |                  |                   |                   |
| All Flow                         | 164,088          | \$ 65,453         | \$ 0.3989         |
| <b>Total</b>                     | <b>580,092</b>   | <b>\$ 231,210</b> |                   |



The peaking unit costs are then added to the base unit cost of \$0.7792 per 100 cubic feet as previously identified in **Table 19** to calculate the proposed volumetric rates for each customer class and tier shown in **Table 24**.

**Table 24 – Volumetric Rate Calculation**

| Meter Size                       | Base      | Peaking   | Proposed Rate (\$/CCF) | Tier Differential |
|----------------------------------|-----------|-----------|------------------------|-------------------|
| <b>Single-Family Residential</b> |           |           |                        |                   |
| Tier 1 - 0 - 900 Cubic Feet      | \$ 0.7792 | \$ 0.0736 | \$ <b>0.8528</b>       | 1.00              |
| Tier 2 - Over 900 Cubic Feet     | \$ 0.7792 | \$ 0.7897 | \$ <b>1.5688</b>       | 1.84              |
| <b>All Other Classifications</b> |           |           |                        |                   |
| All Flow                         | \$ 0.7792 | \$ 0.3989 | \$ <b>1.1780</b>       | 1.00              |

### 3.2.6 COS and Revenue Check

Once the rates are developed from the unit cost analysis, as shown in **Sections 3.2.4 and 3.2.5**, they are then applied to the customer service units identified in **Table 18** above. The unit cost rates are applied to the customer service units to ensure that the rates calculated under the base-extra capacity method generate revenues from each customer class equitably and in a manner that reflects the costs associated with serving them. The revenues generated by customer class and the cost allocated to each customer class are provided in **Table 25**.

**Table 25 – Proposed Rate Revenues vs COS**

| Description                      | Monthly Accounts | Monthly ERUs           | Monthly Customer Charge/Account | Monthly Meter Charge/ERU | Total Fixed Charge Revenues   |
|----------------------------------|------------------|------------------------|---------------------------------|--------------------------|-------------------------------|
|                                  | [A1]             | [B1]                   | [C1]                            | [D1]                     | [E1]=([A1]*[C1]+[B1]*[D1])*12 |
| <b>Single-Family Residential</b> | <b>2,689</b>     | <b>2,803</b>           | <b>\$ 0.89</b>                  | <b>\$ 25.36</b>          | <b>\$ 881,711</b>             |
| Tier 1 - 0 - 900 Cubic Feet      |                  |                        |                                 |                          |                               |
| Tier 2 - Over 900 Cubic Feet     |                  |                        |                                 |                          |                               |
| <b>All Other Classifications</b> | <b>289</b>       | <b>1,233</b>           | <b>\$ 0.89</b>                  | <b>\$ 25.36</b>          | <b>\$ 378,257</b>             |
| <b>Total</b>                     | <b>2,978</b>     | <b>4,036</b>           |                                 |                          | <b>\$ 1,259,968</b>           |
| Description                      | Annual Use (CCF) | Proposed Rate (\$/CCF) | Total Volumetric Revenues       | Total Revenues           | Allocated Costs               |
|                                  | [A2]             | [B2]                   | [C2]=[A2]*[B2]                  | [D2]=[E1]+[C2]           | [E2]                          |
| <b>Single-Family Residential</b> | <b>416,004</b>   |                        | <b>\$ 489,890</b>               | <b>\$ 1,371,601</b>      | <b>\$ 1,371,601</b>           |
| Tier 1 - 0 - 900 Cubic Feet      | 227,290          | \$ 0.853               | \$ 193,833                      |                          |                               |
| Tier 2 - Over 900 Cubic Feet     | 188,714          | \$ 1.569               | \$ 296,057                      |                          |                               |
| <b>All Other Classifications</b> | <b>164,088</b>   | <b>\$ 1.178</b>        | <b>\$ 193,303</b>               | <b>\$ 571,560</b>        | <b>\$ 571,560</b>             |
| <b>Total</b>                     | <b>580,092</b>   |                        | <b>\$ 683,193</b>               | <b>\$ 1,943,161</b>      | <b>\$ 1,943,161</b>           |

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## 3.3 Sewer Cost-of-Service

As with the water system, the COS analysis for the sewer utility utilizes the revenue requirements for the Test Year as the cost basis. The Test Year revenue requirements are functionally unbundled, classified and allocated to customer classes to determine the cost-of-service by class. More detail relating to the sewer COS approach can be found in **Appendix C**.

### 3.3.1 Functional Unbundling of Revenue Requirements

The sewer system costs are unbundled into Collection, Treatment, and Customer functions. A brief description of each component is as follows:

- **Collection** – costs associated with lines and facilities that transport wastewater from customer properties to the plants for treatment;
- **Treatment** – costs associated with treating wastewater for disposal reclamation and/or discharge;
- **Customer** – costs associated with metering, billing, and providing other services to customers (e.g., printing, delivering and collecting utility bills, recordkeeping, etc.).

The allocation of the functionally unbundled revenue requirements for the Test Year are summarized in **Table 26**.



**Table 26 - Functional Unbundled Cost Allocations**

| Description                                                                                  | Test Year<br>2024   |
|----------------------------------------------------------------------------------------------|---------------------|
| Total O&M                                                                                    | \$ 1,739,881        |
| Existing Debt Service                                                                        | 281,647             |
| Future Debt Service                                                                          | -                   |
| Other Expenditures & Transfers                                                               | 234,794             |
| <b>Gross Revenue Requirement</b>                                                             | <b>\$ 2,256,322</b> |
| Less Other Revenues                                                                          | (240,052)           |
| <b>Net Revenue Requirement</b>                                                               | <b>\$ 2,016,270</b> |
| <b>Functional Unbundled Revenue Requirement</b>                                              |                     |
| Treatment                                                                                    | \$ 637,000          |
| Collection                                                                                   | 42,100              |
| Administration                                                                               | 1,023,831           |
| Pumping                                                                                      | -                   |
| Customer Service                                                                             | 36,950              |
| Transfers                                                                                    | 204,636             |
| CIP                                                                                          | 35,000              |
| Capital Outlay                                                                               | 6,500               |
| Existing Debt                                                                                | 281,647             |
| New Debt                                                                                     | -                   |
| Non-Rate Revenue                                                                             | (240,052)           |
| Fund Balance <sup>[1]</sup>                                                                  | (11,342)            |
| <b>Non-Rate Rev &amp; Fund Balance</b>                                                       | <b>\$ 2,016,270</b> |
| <b>Notes:</b>                                                                                |                     |
| [1] Represents a transfer from reserves to provide funding for capital outlay and CIP costs. |                     |

### 3.3.2 Classification of Revenue Requirements

The functionally unbundled revenue requirements for the sewer system are classified into fixed and volumetric customer components based on methodology consistent with the Water Environmental Federation (WEF), Manual of Practice No. 27. As discussed for the water COS analysis, it is anticipated that the allocation percentages will not change materially during the Projection Period. However, it is important to note that COS analyses are based on the data at a specific point in time (i.e., the most recent fiscal year). To the extent that weather conditions, economic conditions and customer usage characteristics change during the Projection Period, the cost allocators can be impacted. The system-wide costs by service characteristic are shown in **Table 27**.



**Table 27 - Classification of Unbundled Revenue Requirements**

| Component                   | Volume            | Capacity          | Strength - SS     | Strength - BOD    | Customer Service  | Total               |
|-----------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Treatment                   | \$ 95,805         | \$ 95,805         | \$ 223,817        | \$ 221,573        | \$ -              | \$ 637,000          |
| Collection                  | 21,050            | 21,050            | -                 | -                 | -                 | 42,100              |
| Administration              | 255,958           | 255,958           | 153,575           | 153,575           | 204,765           | 1,023,831           |
| Pumping                     | -                 | -                 | -                 | -                 | -                 | -                   |
| Customer Service            | -                 | -                 | -                 | -                 | 36,950            | 36,950              |
| Transfers                   | 81,854            | 81,854            | 20,464            | 20,464            | -                 | 204,636             |
| CIP                         | 17,500            | 17,500            | -                 | -                 | -                 | 35,000              |
| Capital Outlay              | 977               | 977               | 2,284             | 2,262             | -                 | 6,500               |
| Existing Debt               | 70,412            | 70,412            | 59,146            | 59,146            | 22,531            | 281,647             |
| New Debt                    | -                 | -                 | -                 | -                 | -                 | -                   |
| Non-Rate Rev & Fund Balance | (60,259)          | (60,259)          | (50,917)          | (50,665)          | (29,294)          | (251,394)           |
| <b>Total</b>                | <b>\$ 483,297</b> | <b>\$ 483,297</b> | <b>\$ 408,369</b> | <b>\$ 406,355</b> | <b>\$ 234,952</b> | <b>\$ 2,016,270</b> |

### 3.3.3 Allocation to Customer Classes and Unit Cost Development

The functionalized and classified revenue requirements are allocated to customer classes utilizing a unit cost approach as follows:

- **Collection** – Based on relative percentage of annual sewer usage;
- **Treatment** – Based on relative percentage of sewer strength discharge (BOD and SS);
- **Customer** – Based on relative percentage of units by customer class.

The units of service for each component of cost by customer class (if applicable) are provided in **Table 28**. The units of service consist of the number of customer units, annual flows in 100 cubic feet, and sewer strength discharge. Customer units are based on the number of customers as provided in the customer data. Collection is the total annual sewer flows projected for the test year. BOD and SS reflect the strength per pound of the sewer discharge collected by the City from each customer class.



**Table 28 – Units of Service**

| Line No:                                  | Description                                     | Total Units  | CCF Flow <sup>(1)</sup> | BOD Factor <sup>(2)</sup> | BOD Pounds     | TSS Factor <sup>(2)</sup> | TSS Pounds     |
|-------------------------------------------|-------------------------------------------------|--------------|-------------------------|---------------------------|----------------|---------------------------|----------------|
| <b>Residential Classes <sup>(3)</sup></b> |                                                 |              |                         |                           |                |                           |                |
| 1                                         | Single-Family Residential                       | 2,710        | 300,896                 | 175                       | 328,490        | 175                       | 328,490        |
| 2                                         | Multi-Family                                    | 615          | 50,483                  | 175                       | 55,113         | 175                       | 55,113         |
| <b>Non-Residential Classes</b>            |                                                 |              |                         |                           |                |                           |                |
| <b>Low Strength</b>                       |                                                 |              |                         |                           |                |                           |                |
| 3                                         | Beauty Salon                                    |              | -                       | 130                       | 0              | 80                        | 0              |
| 4                                         | Car Wash                                        |              | -                       | 20                        | 0              | 150                       | 0              |
| 5                                         | Doctor                                          |              | -                       | 130                       | 0              | 80                        | 0              |
| 6                                         | Drug Store                                      |              | -                       | 150                       | 0              | 150                       | 0              |
| 7                                         | Gas Station                                     |              | -                       | 150                       | 0              | 150                       | 0              |
| 8                                         | Grocery Store - No Food Prep                    |              | -                       | 150                       | 0              | 150                       | 0              |
| 9                                         | Laundromat                                      |              | -                       | 150                       | 0              | 110                       | 0              |
| 10                                        | Office                                          |              | -                       | 130                       | 0              | 80                        | 0              |
| 11                                        | Retail                                          |              | -                       | 150                       | 0              | 150                       | 0              |
| 12                                        | School or College                               |              | -                       | 130                       | 0              | 100                       | 0              |
| 13                                        | Soft Water Service                              |              | -                       | 3                         | 0              | 55                        | 0              |
| 14                                        | <b>Sub-Total Low Strength</b>                   | <b>80</b>    | <b>4,764</b>            | <b>118</b>                | <b>3,493</b>   | <b>114</b>                | <b>3,391</b>   |
| <b>Medium Strength</b>                    |                                                 |              |                         |                           |                |                           |                |
| 15                                        | Bars without Dining Facilities                  |              | -                       | 200                       | 0              | 200                       | 0              |
| 16                                        | Car Repair                                      |              | -                       | 180                       | 0              | 280                       | 0              |
| 17                                        | Church                                          |              | -                       | 250                       | 0              | 250                       | 0              |
| 18                                        | Hospital and Convalescent                       |              | -                       | 250                       | 0              | 100                       | 0              |
| 19                                        | Hotel w/o Dining                                |              | -                       | 310                       | 0              | 120                       | 0              |
| 20                                        | Laundry, Commercial                             |              | -                       | 450                       | 0              | 240                       | 0              |
| 21                                        | Parks and Recreation                            |              | -                       | 250                       | 0              | 250                       | 0              |
| 22                                        | <b>Sub-Total Medium Strength</b>                | <b>80</b>    | <b>6,912</b>            | <b>270</b>                | <b>11,642</b>  | <b>206</b>                | <b>8,870</b>   |
| <b>High Strength</b>                      |                                                 |              |                         |                           |                |                           |                |
| 23                                        | Auto Steam Cleaning                             |              | -                       | 1,150                     | 0              | 1,250                     | 0              |
| 24                                        | Bakery, Wholesale                               |              | -                       | 1,000                     | 0              | 600                       | 0              |
| 25                                        | Grocery Store - w/Food Prep or Garbage Grinders |              | -                       | 800                       | 0              | 800                       | 0              |
| 26                                        | Hotel w/Dinning Facilities                      |              | -                       | 500                       | 0              | 600                       | 0              |
| 27                                        | Industrial Laundry                              |              | -                       | 670                       | 0              | 680                       | 0              |
| 28                                        | Markey with Garbage Grinders                    |              | -                       | 800                       | 0              | 800                       | 0              |
| 29                                        | Mortuary                                        |              | -                       | 800                       | 0              | 800                       | 0              |
| 30                                        | Restaurant                                      |              | -                       | 1,000                     | 0              | 600                       | 0              |
| 31                                        | <b>Sub-Total High Strength</b>                  | <b>21</b>    | <b>4,800</b>            | <b>840</b>                | <b>25,153</b>  | <b>766</b>                | <b>22,945</b>  |
| <b>Correctional Facility</b>              |                                                 |              |                         |                           |                |                           |                |
| 32                                        | Correctional Facility                           | 2            | 74,172                  | 200                       | 92,542         | 200                       | 92,542         |
| 33                                        | <b>Sewer System Total</b>                       | <b>3,508</b> | <b>442,027</b>          |                           | <b>516,433</b> |                           | <b>511,350</b> |

**Notes:**

(1) All non-residential flow was provided from sewer billing data.

(2) Average strength factors for BOD and TSS are based on the State Water Resources Control Board Revenue Program Guidelines, Appendix G.

(3) Using City-provided water customer data, assumed annual residential sewer flows were calculated by taking the average winter consumption for the lowest three months of the most recent full fiscal year, then determining the factor of winter average usage compared to annual average monthly water usage. This factor was then applied to the projected monthly average "Test Year" water flows to determine the "Test Year" annual sewer flows.



The revenue requirement for each cost component is divided by its respective unit of service to calculate a unit cost. The unit cost for each cost component is demonstrated in **Table 29**.

**Table 29 – Cost Per Unit**

| Description               | Volume         | Capacity       | Strength - BOD | Strength - SS  | Customer             | Total              |
|---------------------------|----------------|----------------|----------------|----------------|----------------------|--------------------|
| Total Revenue Requirement | \$ 483,297     | \$ 483,297     | \$ 408,369     | \$ 406,355     | \$ 234,952           | <b>\$2,016,270</b> |
| Units of Service          | 442,027        | 442,027        | 516,433        | 511,350        | 3,508                |                    |
|                           | CCF            | CCF            | Pounds         | Pounds         | Units/Monthly        |                    |
| <b>Cost Per Unit</b>      | <b>\$ 1.09</b> | <b>\$ 1.09</b> | <b>\$ 0.79</b> | <b>\$ 0.79</b> | <b>\$ 5.58</b>       |                    |
|                           | <b>CCF</b>     | <b>CCF</b>     | <b>Pounds</b>  | <b>Pounds</b>  | <b>Units/Monthly</b> |                    |

The allocation of the revenue requirement to each customer class is based on the unit costs for each component multiplied by the units of service for each customer class. The total costs to be recovered from each customer class by rate component are shown in **Table 30**.

**Table 30 – Cost of Service by Customer Class and Cost Component**

| Rate Class                | Volume            | Capacity          | Strength - BOD    | Strength - SS     | Customer          | Total               |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| <b>Residential</b>        |                   |                   |                   |                   |                   |                     |
| Single-Family Residential | \$ 328,989        | \$ 328,989        | \$ 259,753        | \$ 261,042        | \$ 181,505        | \$ 1,360,278        |
| Multi-Family              | 55,196            | 55,196            | 43,580            | 43,796            | 41,190            | 238,960             |
| <b>Non-Residential</b>    |                   |                   |                   |                   |                   |                     |
| Low Strength              | 5,209             | 5,209             | 2,762             | 2,694             | 5,358             | 21,233              |
| Medium Strength           | 7,557             | 7,557             | 9,206             | 7,049             | 5,358             | 36,728              |
| High Strength             | 5,248             | 5,248             | 19,890            | 18,233            | 1,406             | 50,026              |
| Correctional Facility     | 81,097            | 81,097            | 73,177            | 73,540            | 134               | 309,046             |
| <b>Total</b>              | <b>\$ 483,297</b> | <b>\$ 483,297</b> | <b>\$ 408,369</b> | <b>\$ 406,355</b> | <b>\$ 234,952</b> | <b>\$ 2,016,270</b> |

### 3.3.4 COS and Revenue Check

Once the unit costs are developed and the costs associated with each customer class based on the units of service are determined in **Section 3.3.3**, rates can be developed to ensure that each customer class is generating sufficient revenues to cover their allocated cost of service. The proposed rate structure for the sewer rates are as follows:

- **Residential Customers** – For single-family and multi-family residential customers, the proposed rates will consist of a flat monthly charge based on the number of dwelling units for single-family and multi-family, respectively.
- **Commercial/Non-Residential Customers** – For commercial customers, the proposed rates will consist of a fixed monthly charge and a volumetric rate per 100 cubic feet based on each customers respective sewer strength discharge (low, medium, and high strength classifications).



- **Correctional Facility** – The proposed rates will consist of a monthly fixed charge and a volumetric rate per 100 cubic feet based on the correctional facility's sewer strength discharge.

The revenues generated by customer class vs the cost allocated to each customer class is provided in **Table 31**.

**Table 31 – Proposed Rate Revenues vs COS**

| Description               | Monthly Units | Proposed Monthly Fixed Fee | Total Fixed Fee Revenue | Billable Annual Volume (CCF) | Proposed Volumetric Rate | Total Volumetric Rate Revenues | Total Calculated Revenues | Total COS           |
|---------------------------|---------------|----------------------------|-------------------------|------------------------------|--------------------------|--------------------------------|---------------------------|---------------------|
|                           | [A]           | [B]                        | [C]=[A]*[B]*12          | [D]                          | [E]                      | [F]=[D]*[E]                    | [G]=[C]+[F]               | [H]                 |
| <b>Residential</b>        |               |                            |                         |                              |                          |                                |                           |                     |
| Single-Family Residential | 2,710         | \$ 41.83                   | \$ 1,360,278            | N/A                          | N/A                      | \$ -                           | \$ 1,360,278              | \$ 1,360,278        |
| Multi-Family              | 615           | \$ 32.38                   | \$ 238,960              | N/A                          | N/A                      | \$ -                           | \$ 238,960                | \$ 238,960          |
| <b>Non-Residential</b>    |               |                            |                         |                              |                          |                                |                           |                     |
| Low Strength              | 80            | \$ 16.43                   | \$ 15,776               | 4,764                        | \$ 1.15                  | \$ 5,457                       | \$ 21,233                 | \$ 21,233           |
| Medium Strength           | 80            | \$ 21.33                   | \$ 20,473               | 6,912                        | \$ 2.35                  | \$ 16,255                      | \$ 36,728                 | \$ 36,728           |
| High Strength             | 21            | \$ 47.23                   | \$ 11,903               | 4,800                        | \$ 7.94                  | \$ 38,123                      | \$ 50,026                 | \$ 50,026           |
| Correctional Facility     | 2             | \$ 6,763.67                | \$ 162,328              | 74,172                       | \$ 1.98                  | \$ 146,718                     | \$ 309,046                | \$ 309,046          |
| <b>Total</b>              | <b>3,508</b>  |                            | <b>\$ 1,809,718</b>     | <b>90,648</b>                |                          | <b>\$ 206,552</b>              | <b>\$ 2,016,270</b>       | <b>\$ 2,016,270</b> |

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## Section 4 – Proposed Test Year Rates

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### 4.1 General

The methodology used to calculate the water and sewer rates proposed herein involves applying the projected customers and flows to the user rates in order to develop the estimated revenues (separately for water and sewer), comparing the projected revenues to the estimated Test Year revenue requirements, and adjusting the water and/or sewer rates on a percentage basis as necessary to generate the revenues sufficient to meet the revenue needs of the utility system. In addition, there are other factors that must be considered in designing rates to satisfy the City's objectives. Such other rate considerations include, but are not limited to:

1. **Sensitivity to existing customers** - the proposed rates must consider the impact on existing customers and avoid putting an inequitable financial burden on any particular customer class.
2. **Comparability with neighboring utilities** - the proposed rates should consider the rates and charges applied to customers of neighboring utilities of relatively similar size for similar service.
3. **Existing rate structure** - the proposed rates must consider the logistics and cost/benefit implications of instituting changes to the existing rates and rate structure.
4. **Economic development** - the proposed rates must consider the potential for future development within the City's service area and ensure that the rates do not make it cost-prohibitive for future development.

The proposed rates developed herein utilize these considerations, as well as discussions with the City staff, professional judgment, and prior experience with comparable utility systems. When reviewing potential rate structure options in conjunction with the need for additional revenues, it was determined that revenue adjustments are needed, and the existing rate structure needs to be adjusted based on the cost-of-service analysis.

In conjunction with the existing rate structure, the proposed water and sewer rates for the upcoming fiscal year are composed of two rate components consisting of a monthly base charge and a volumetric rate for both water and sewer. The proposed water and sewer rates for the Test Year are provided again in **Tables 32 and 33**, respectively.



**Table 32 – Proposed Monthly Water Rates**

| Description                                        | Rate        |
|----------------------------------------------------|-------------|
| <b>Monthly Fixed Service Charge by Meter Size:</b> |             |
| Single-Family (5/8", 3/4", 1")                     | \$ 26.25    |
| 5/8 Inch                                           | \$ 26.25    |
| 3/4 Inch                                           | \$ 38.93    |
| 1.0 Inch                                           | \$ 64.28    |
| 1.5 Inch                                           | \$ 127.67   |
| 2.0 Inch                                           | \$ 203.74   |
| 3.0 Inch                                           | \$ 381.22   |
| 4.0 Inch                                           | \$ 634.77   |
| 6.0 Inch                                           | \$ 1,268.65 |
| 8.0 Inch                                           | \$ 2,029.30 |
| 10.0 Inch                                          | \$ 2,916.73 |
| <b>Volumetric Rates Per 100 Cubic Feet:</b>        |             |
| <b><u>Single-Family Residential</u></b>            |             |
| 0 - 900 Cubic Feet                                 | \$ 0.8528   |
| Over 900 Cubic Feet                                | \$ 1.5688   |
| <b><u>All Other Classifications</u></b>            |             |
| All Flow                                           | \$ 1.1780   |

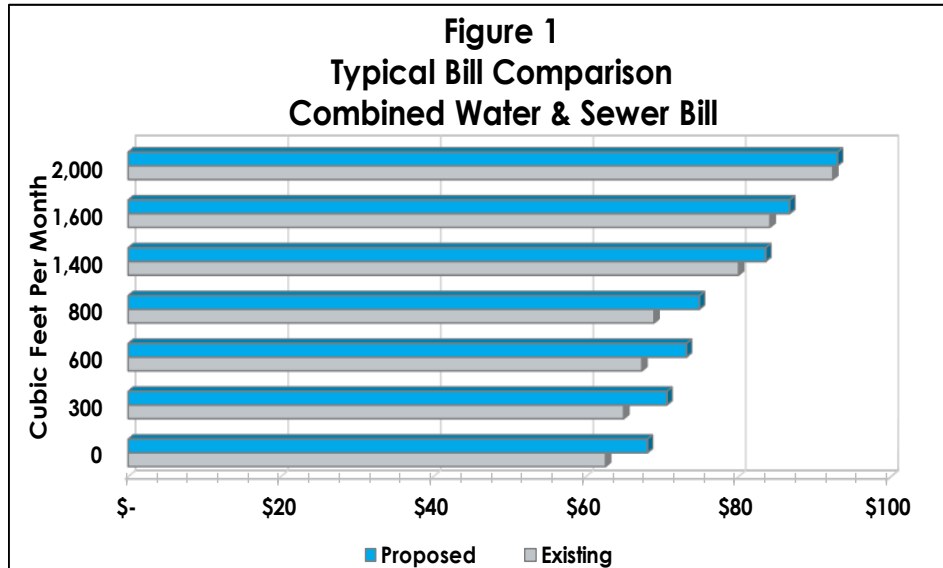


**Table 33 – Proposed Monthly Sewer Rates**

| Description                                                                                                                                                                                                             | Rate                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>Monthly Fixed Service Charge:</b>                                                                                                                                                                                    |                          |
| <b><u>Residential</u><sup>[1]</sup></b>                                                                                                                                                                                 | <b>Per Dwelling Unit</b> |
| Single-Family Residential                                                                                                                                                                                               | \$ 41.83                 |
| Multi-Family                                                                                                                                                                                                            | \$ 32.38                 |
| <b><u>Non-Residential</u></b>                                                                                                                                                                                           | <b>Per Account</b>       |
| Low Strength                                                                                                                                                                                                            | \$ 16.43                 |
| Medium Strength                                                                                                                                                                                                         | \$ 21.33                 |
| High Strength                                                                                                                                                                                                           | \$ 47.23                 |
| Correction Facility                                                                                                                                                                                                     | \$ 6,763.67              |
|                                                                                                                                                                                                                         |                          |
| <b>Volumetric Rates Per 100 Cubic Feet<sup>[2]</sup>:</b>                                                                                                                                                               |                          |
| Low Strength                                                                                                                                                                                                            | \$ 1.15                  |
| Medium Strength                                                                                                                                                                                                         | \$ 2.35                  |
| High Strength                                                                                                                                                                                                           | \$ 7.94                  |
| Correction Facility                                                                                                                                                                                                     | \$ 1.98                  |
| <b>Notes:</b>                                                                                                                                                                                                           |                          |
| [1] All residential customers pay a flat fee per dwelling unit, regardless of usage. Residential customers do not pay a volumetric rate based on their respective sewer discharge.                                      |                          |
| [2] Volumetric rates per 100 cubic feet only apply to non-residential customer classes. Each non-residential customer class pays a different volumetric rate based on the strength of their respective sewer discharge. |                          |



## 4.2 Typical Monthly Bill Comparison



In addition to reviewing the effect that a change in the rates will have on the system revenues, it is also important for City utility management to understand the impact that a change will have on the existing customers. **Tables 34, 35 and 36** provide a comparison of several monthly bills

at various flow levels for water and sewer, as well as the combined utility bills under the existing and proposed rates. A graphical illustration of a bill comparison at various units of flow is provided in **Figure 1** for a residential customer with both water and sewer service. It was determined after conducting a historical billing analysis that an average residential customer uses 1,400 cubic feet monthly. Based on the proposed rates, a typical City residential customer will experience an increase of **\$3.56** in their combined monthly water and sewer bill.

**Table 34 – Residential Water Rate Impact**

| Description          | Monthly Flow | Monthly Charges |          | \$ Amount Difference |
|----------------------|--------------|-----------------|----------|----------------------|
|                      |              | Existing        | Proposed |                      |
| <b>Residential</b>   |              |                 |          |                      |
| 5/8, 3/4, & 1.0 Inch | 0            | \$ 21.88        | \$ 26.25 | \$ 4.37              |
| 5/8, 3/4, & 1.0 Inch | 100          | \$ 22.68        | \$ 27.10 | \$ 4.42              |
| 5/8, 3/4, & 1.0 Inch | 200          | \$ 23.47        | \$ 27.96 | \$ 4.49              |
| 5/8, 3/4, & 1.0 Inch | 300          | \$ 24.27        | \$ 28.81 | \$ 4.54              |
| 5/8, 3/4, & 1.0 Inch | 400          | \$ 25.06        | \$ 29.66 | \$ 4.60              |
| 5/8, 3/4, & 1.0 Inch | 500          | \$ 25.86        | \$ 30.51 | \$ 4.65              |
| 5/8, 3/4, & 1.0 Inch | 600          | \$ 26.65        | \$ 31.37 | \$ 4.72              |
| 5/8, 3/4, & 1.0 Inch | 700          | \$ 27.45        | \$ 32.22 | \$ 4.77              |
| 5/8, 3/4, & 1.0 Inch | 800          | \$ 28.24        | \$ 33.07 | \$ 4.83              |
| 5/8, 3/4, & 1.0 Inch | 1,000        | \$ 31.10        | \$ 35.49 | \$ 4.39              |
| 5/8, 3/4, & 1.0 Inch | 1,200        | \$ 35.21        | \$ 38.63 | \$ 3.42              |
| 5/8, 3/4, & 1.0 Inch | 1,400        | \$ 39.33        | \$ 41.77 | \$ 2.44              |
| 5/8, 3/4, & 1.0 Inch | 1,600        | \$ 43.45        | \$ 44.91 | \$ 1.46              |
| 5/8, 3/4, & 1.0 Inch | 1,800        | \$ 47.57        | \$ 48.04 | \$ 0.47              |
| 5/8, 3/4, & 1.0 Inch | 2,000        | \$ 51.68        | \$ 51.18 | \$ (0.50)            |

**Table 35 – Residential Sewer Rate Impact**

| Description          | Monthly Flow | Monthly Charges |          | \$ Amount Difference |
|----------------------|--------------|-----------------|----------|----------------------|
|                      |              | Existing        | Proposed |                      |
| <b>Residential</b>   |              |                 |          |                      |
| 5/8, 3/4, & 1.0 Inch | 0            | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 100          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 200          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 300          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 400          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 500          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 600          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 700          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 800          | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 1,000        | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 1,200        | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 1,400        | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 1,600        | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 1,800        | \$ 40.71        | \$ 41.83 | \$ 1.12              |
| 5/8, 3/4, & 1.0 Inch | 2,000        | \$ 40.71        | \$ 41.83 | \$ 1.12              |

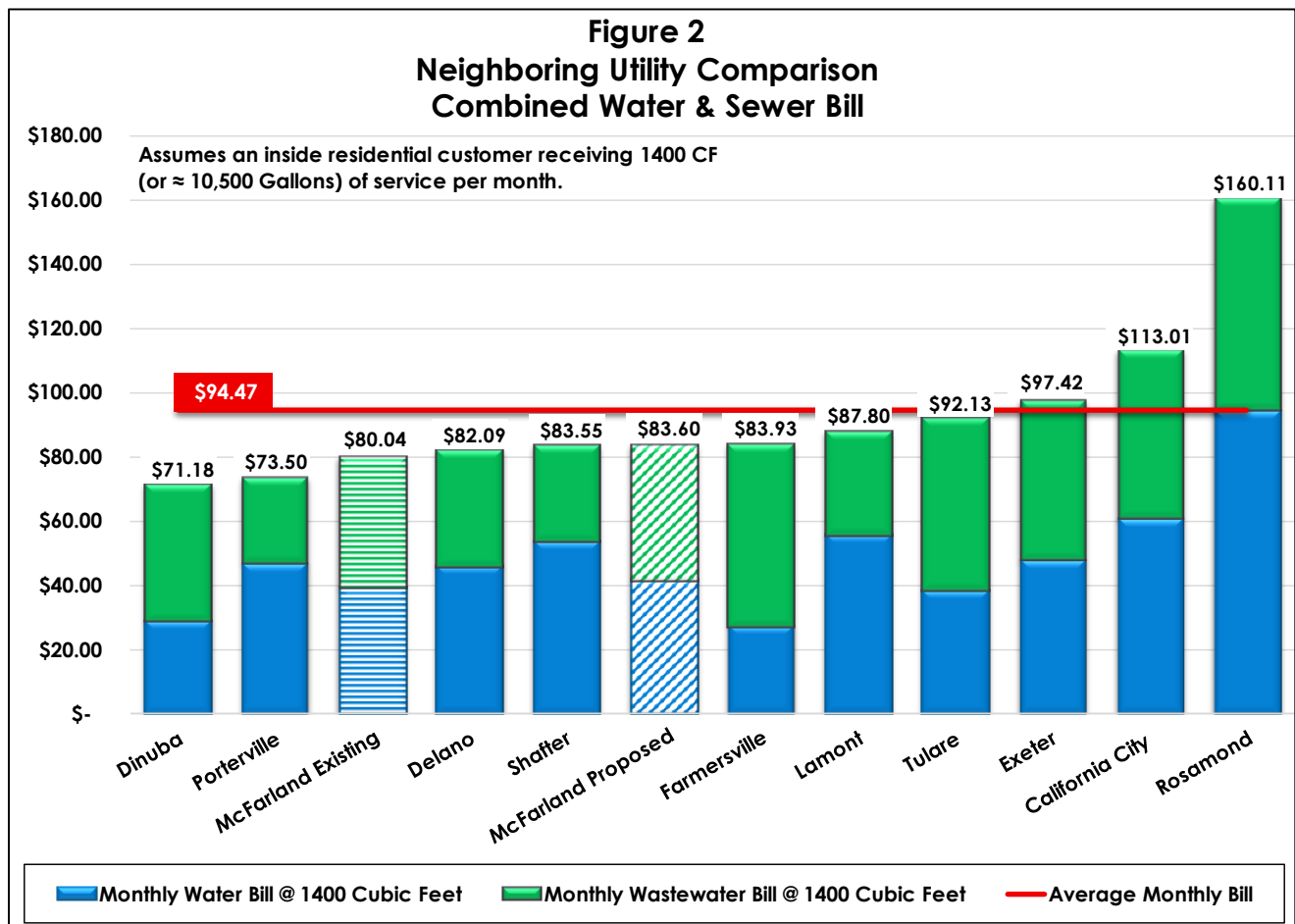
**Table 36 – Residential Combined Rate Impact**

| Description          | Monthly Flow | Monthly Charges |          | \$ Amount Difference |
|----------------------|--------------|-----------------|----------|----------------------|
|                      |              | Existing        | Proposed |                      |
| <b>Residential</b>   |              |                 |          |                      |
| 5/8, 3/4, & 1.0 Inch | 0            | \$ 62.59        | \$ 68.08 | \$ 5.49              |
| 5/8, 3/4, & 1.0 Inch | 100          | \$ 63.39        | \$ 68.93 | \$ 5.54              |
| 5/8, 3/4, & 1.0 Inch | 200          | \$ 64.18        | \$ 69.79 | \$ 5.61              |
| 5/8, 3/4, & 1.0 Inch | 300          | \$ 64.98        | \$ 70.64 | \$ 5.66              |
| 5/8, 3/4, & 1.0 Inch | 400          | \$ 65.77        | \$ 71.49 | \$ 5.72              |
| 5/8, 3/4, & 1.0 Inch | 500          | \$ 66.57        | \$ 72.34 | \$ 5.77              |
| 5/8, 3/4, & 1.0 Inch | 600          | \$ 67.36        | \$ 73.20 | \$ 5.84              |
| 5/8, 3/4, & 1.0 Inch | 700          | \$ 68.16        | \$ 74.05 | \$ 5.89              |
| 5/8, 3/4, & 1.0 Inch | 800          | \$ 68.95        | \$ 74.90 | \$ 5.95              |
| 5/8, 3/4, & 1.0 Inch | 1,000        | \$ 71.81        | \$ 77.32 | \$ 5.51              |
| 5/8, 3/4, & 1.0 Inch | 1,200        | \$ 75.92        | \$ 80.46 | \$ 4.54              |
| 5/8, 3/4, & 1.0 Inch | 1,400        | \$ 80.04        | \$ 83.60 | \$ 3.56              |
| 5/8, 3/4, & 1.0 Inch | 1,600        | \$ 84.16        | \$ 86.74 | \$ 2.58              |
| 5/8, 3/4, & 1.0 Inch | 1,800        | \$ 88.28        | \$ 89.87 | \$ 1.59              |
| 5/8, 3/4, & 1.0 Inch | 2,000        | \$ 92.39        | \$ 93.01 | \$ 0.62              |



## 4.3 Rate Comparison with Other Utilities

In order to provide the City with additional insight regarding the proposed rate levels, the analysis includes a comparison of both the existing and proposed user rates relative to the user rates imposed by other water and sewer utility systems located in same region. A summary analysis is provided comparing the cost of monthly water and sewer service for a typical residential customer (assumed to have a 5/8-inch, 3/4-inch, or 1-inch water meter) calculated under the existing and proposed rates of the City with those of the other utilities. The rates utilized for the other neighboring utilities shown were in effect as of July of 2023 and are exclusive of local taxes, outside surcharges, franchise fees, regulatory fees, or other rate adjustments. A summary comparison with other utilities for a residential customer using 1,400 cubic feet per monthly billing is illustrated in **Figure 2**.



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It should be noted that when making comparisons for water and sewer service, several factors affect the level of rates and charges. Such factors may include:

- 1) Terms of wholesale service agreements;
- 2) Time since last rate update for comparison providers;
- 3) Level of treatment required before the distribution of water to the ultimate customers;
- 4) Level of treatment and effluent disposal methods of sewer service;
- 5) Anticipated capital improvement programs and capital financing methods;
- 6) Plant capacity utilization, age of facilities, and assistance in construction by federal or state grants, connection fees, developer contributions, etc.;
- 7) General Fund and/or administrative fee transfers made by other systems which may account for differences in the level of rates charged; and
- 8) Bond covenants and funding requirements of the rates.

For the utilities included in the rate comparisons, no analysis has been performed with consideration of the above-mentioned factors as they relate to the reported water and sewer rates currently being charged.

## Section 5 – Projected Operating Results

### 5.1 General

As a conclusion to the study, individual proforma operating statements are developed for both the water and sewer systems. The statements summarize the projected financial results based on the system revenues, expenses and other revenue requirements anticipated in future years.

The individual operating statements cover the 5-fiscal year Projection Period through June 30, 2028 and are prepared on a cash-flow basis. In addition, the individual statements provide the applicable annual percentage rate adjustments necessary to meet the projected revenue requirements. The annual rate adjustments are considered separately for both water and sewer and further separated by the base charge and volumetric rate components. The following discussions describe the development of the major components of the projected operating results.

### 5.2 Projected Revenues

The user rate and charge revenues are estimated by applying the existing and proposed rates to the projected customers and flows. The revenues for the Projection Period are estimated separately for both water and sewer. The resulting revenues are then compared to the projected revenue requirements (i.e., O&M expenses, debt service, capital outlay, transfers, etc.) in each fiscal year to determine if the revenues are sufficient to satisfy the expenditure needs of the system. To the extent that there are revenue shortfalls, the water and/or sewer rates are adjusted on a percentage basis as necessary to generate the required level of revenues. The projected water, sewer and combined revenues are provided in **Table 37**.

**Table 37 – Projected User Rate Revenues**

| System                        | Existing           | Proposed           | Projected          |                    |                    |                    |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                               | 2024               | 2024               | 2025               | 2026               | 2027               | 2028               |
| <b>Water Revenue</b>          |                    |                    |                    |                    |                    |                    |
| Single-Family Residential     | \$ 1,313,723       | \$ 1,371,601       | \$ 1,480,560       | \$ 1,709,664       | \$ 1,854,695       | \$ 1,899,404       |
| All Other Classifications     | 610,126            | 571,560            | 614,452            | 706,656            | 763,499            | 778,751            |
| <b>Total Water Revenue</b>    | <b>\$1,923,849</b> | <b>\$1,943,161</b> | <b>\$2,095,012</b> | <b>\$2,416,320</b> | <b>\$2,618,194</b> | <b>\$2,678,155</b> |
| <b>Sewer Revenue</b>          |                    |                    |                    |                    |                    |                    |
| Single-Family Residential     | \$ 1,323,889       | \$ 1,360,278       | \$ 1,373,178       | \$ 1,393,537       | \$ 1,420,584       | \$ 1,455,262       |
| Multi-Family                  | 238,891            | 238,960            | 240,180            | 242,581            | 246,597            | 251,513            |
| Low Strength                  | 32,630             | 21,233             | 21,348             | 21,568             | 21,880             | 22,296             |
| Medium Strength               | 53,725             | 36,728             | 36,929             | 37,299             | 37,818             | 38,518             |
| High Strength                 | 66,837             | 50,026             | 50,321             | 50,842             | 51,526             | 52,444             |
| Correction Facility           | 300,298            | 309,046            | 310,676            | 313,863            | 318,552            | 324,486            |
| <b>Total Sewer Revenue</b>    | <b>\$2,016,270</b> | <b>\$2,016,270</b> | <b>\$2,032,632</b> | <b>\$2,059,690</b> | <b>\$2,096,957</b> | <b>\$2,144,519</b> |
| <b>Total Combined Revenue</b> | <b>\$3,940,119</b> | <b>\$3,959,431</b> | <b>\$4,127,644</b> | <b>\$4,476,010</b> | <b>\$4,715,151</b> | <b>\$4,822,674</b> |



The projected revenues include the annual water and sewer rate adjustments anticipated for the remaining years of Projection Period beyond the Test Year. The proposed user rates from which the projected operating results are developed for the entire 5-fiscal year Projection Period are provided in **Tables 38 and 39**. The rates identified in the tables reflect the cost of providing service to individual customer classes based on peaking factors, volume of flow, and strength characteristics.

**Table 38 – Proposed Monthly Water Rates**

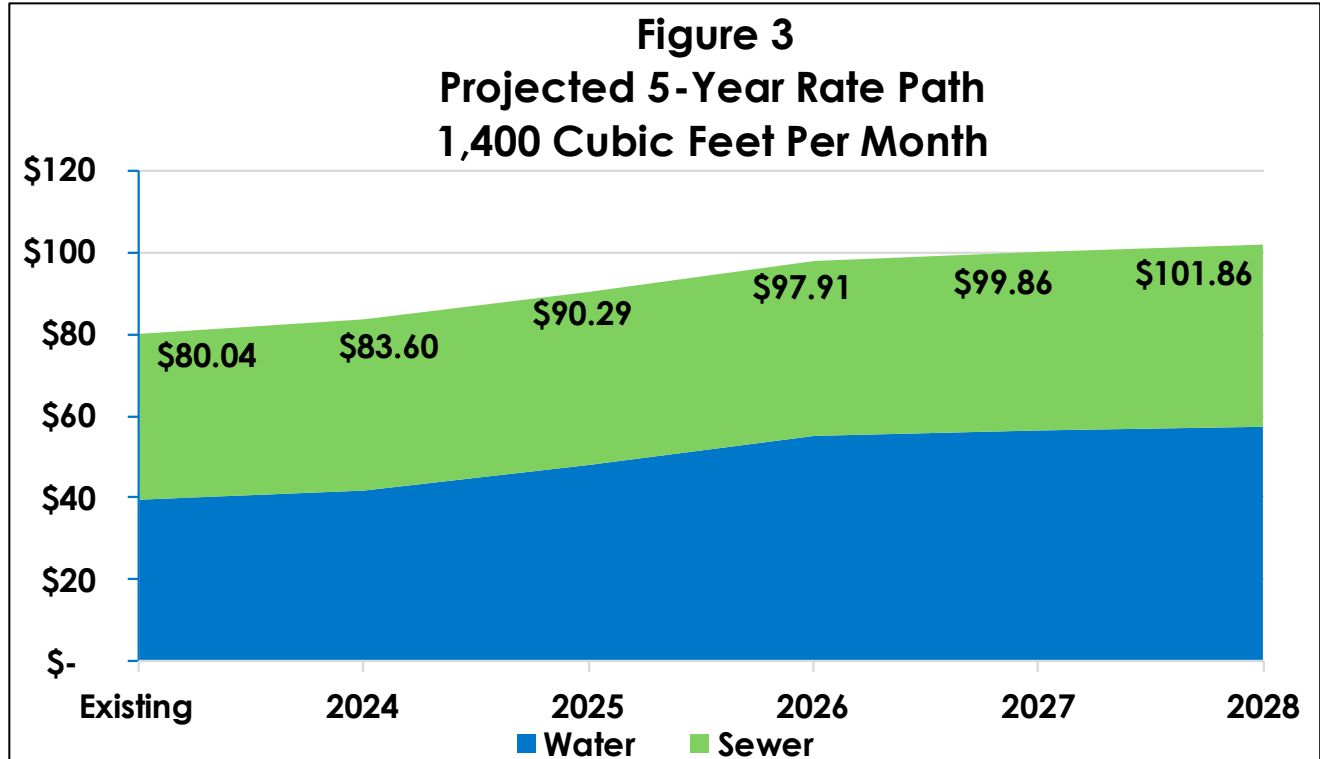
| Description                                 | Existing Rates | Projected For Calendar Year Beginning January 1: |             |             |             |             |
|---------------------------------------------|----------------|--------------------------------------------------|-------------|-------------|-------------|-------------|
|                                             |                | 2024                                             | 2025        | 2026        | 2027        | 2028        |
| Monthly Fixed Service Charge by Meter Size: |                |                                                  |             |             |             |             |
| Single-Family (5/8", 3/4", 1")              | \$ 21.88       | \$ 26.25                                         | \$ 30.19    | \$ 34.72    | \$ 35.41    | \$ 36.12    |
|                                             |                |                                                  |             |             |             |             |
| 5/8 Inch                                    | \$ 26.25       | \$ 26.25                                         | \$ 30.19    | \$ 34.72    | \$ 35.41    | \$ 36.12    |
| 3/4 Inch                                    | \$ 38.45       | \$ 38.93                                         | \$ 44.77    | \$ 51.49    | \$ 52.51    | \$ 53.57    |
| 1.0 Inch                                    | \$ 62.84       | \$ 64.28                                         | \$ 73.93    | \$ 85.03    | \$ 86.72    | \$ 88.45    |
| 1.5 Inch                                    | \$ 123.83      | \$ 127.67                                        | \$ 146.84   | \$ 168.87   | \$ 172.22   | \$ 175.68   |
| 2.0 Inch                                    | \$ 197.00      | \$ 203.74                                        | \$ 234.32   | \$ 269.48   | \$ 274.83   | \$ 280.34   |
| 3.0 Inch                                    | \$ 392.15      | \$ 381.22                                        | \$ 438.45   | \$ 504.24   | \$ 514.26   | \$ 524.57   |
| 4.0 Inch                                    | \$ 611.68      | \$ 634.77                                        | \$ 730.06   | \$ 839.60   | \$ 856.29   | \$ 873.46   |
| 6.0 Inch                                    | \$ 1,221.50    | \$ 1,268.65                                      | \$ 1,459.08 | \$ 1,678.02 | \$ 1,711.37 | \$ 1,745.68 |
| 8.0 Inch                                    | \$ 1,953.28    | \$ 2,029.30                                      | \$ 2,333.92 | \$ 2,684.12 | \$ 2,737.46 | \$ 2,792.35 |
| 10.0 Inch                                   | \$ 5,124.36    | \$ 2,916.73                                      | \$ 3,354.56 | \$ 3,857.91 | \$ 3,934.58 | \$ 4,013.47 |
|                                             |                |                                                  |             |             |             |             |
| Volumetric Rates Per 100 Cubic Feet:        |                |                                                  |             |             |             |             |
| Single-Family Residential                   |                |                                                  |             |             |             |             |
| 0 - 900 Cubic Feet                          | \$ 0.7954      | \$ 0.8528                                        | \$ 0.9807   | \$ 1.1278   | \$ 1.1504   | \$ 1.1734   |
| 901 - 2,000 Cubic Feet                      | \$ 2.0587      | \$ 1.5688                                        | \$ 1.8041   | \$ 2.0748   | \$ 2.1163   | \$ 2.1586   |
| Over 900 Cubic Feet                         | \$ 2.6765      | \$ 1.5688                                        | \$ 1.8041   | \$ 2.0748   | \$ 2.1163   | \$ 2.1586   |
| All Other Classifications                   |                |                                                  |             |             |             |             |
| All Flow                                    | \$ 1.4563      | \$ 1.1780                                        | \$ 1.3548   | \$ 1.5580   | \$ 1.5892   | \$ 1.6210   |



**Table 39 – Proposed Monthly Sewer Rates**

| Description                                                                                                                                                                                                             | Existing Rates | Projected For Calendar Year Beginning January 1: |             |             |             |             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------|-------------|-------------|-------------|-------------|
|                                                                                                                                                                                                                         |                | 2024                                             | 2025        | 2026        | 2027        | 2028        |
| <b>Monthly Fixed Service Charge:</b>                                                                                                                                                                                    |                |                                                  |             |             |             |             |
| <b>Residential<sup>[1]</sup></b>                                                                                                                                                                                        |                | <b>Per Dwelling Unit</b>                         |             |             |             |             |
| Single-Family Residential                                                                                                                                                                                               | \$ 40.71       | \$ 41.83                                         | \$ 42.25    | \$ 42.67    | \$ 43.52    | \$ 44.39    |
| Multi-Family                                                                                                                                                                                                            | \$ 32.37       | \$ 32.38                                         | \$ 32.71    | \$ 33.03    | \$ 33.69    | \$ 34.36    |
| <b>Non-Residential</b>                                                                                                                                                                                                  |                | <b>Per Account</b>                               |             |             |             |             |
| Low Strength                                                                                                                                                                                                            | \$ 24.61       | \$ 16.43                                         | \$ 16.60    | \$ 16.77    | \$ 17.10    | \$ 17.44    |
| Medium Strength                                                                                                                                                                                                         | \$ 40.70       | \$ 21.33                                         | \$ 21.54    | \$ 21.75    | \$ 22.19    | \$ 22.63    |
| High Strength                                                                                                                                                                                                           | \$ 161.99      | \$ 47.23                                         | \$ 47.71    | \$ 48.18    | \$ 49.14    | \$ 50.13    |
| Correction Facility                                                                                                                                                                                                     | \$ 6,733.16    | \$ 6,763.67                                      | \$ 6,831.75 | \$ 6,899.66 | \$ 7,037.11 | \$ 7,177.78 |
| <b>Volumetric Rates Per 100 Cubic Feet<sup>[2]</sup>:</b>                                                                                                                                                               |                |                                                  |             |             |             |             |
| Low Strength                                                                                                                                                                                                            | \$ 1.89        | \$ 1.15                                          | \$ 1.16     | \$ 1.17     | \$ 1.19     | \$ 1.21     |
| Medium Strength                                                                                                                                                                                                         | \$ 2.12        | \$ 2.35                                          | \$ 2.38     | \$ 2.40     | \$ 2.44     | \$ 2.48     |
| High Strength                                                                                                                                                                                                           | \$ 5.42        | \$ 7.94                                          | \$ 8.04     | \$ 8.11     | \$ 8.25     | \$ 8.39     |
| Correction Facility                                                                                                                                                                                                     | \$ 1.87        | \$ 1.98                                          | \$ 2.00     | \$ 2.02     | \$ 2.06     | \$ 2.09     |
| <b>Notes:</b>                                                                                                                                                                                                           |                |                                                  |             |             |             |             |
| [1] All residential customers pay a flat fee per dwelling unit, regardless of usage. Residential customers do not pay a volumetric rate based on their respective sewer discharge.                                      |                |                                                  |             |             |             |             |
| [2] Volumetric rates per 100 cubic feet only apply to non-residential customer classes. Each non-residential customer class pays a different volumetric rate based on the strength of their respective sewer discharge. |                |                                                  |             |             |             |             |

The projected user rates provided herein for the periods beyond the Test Year are intended for strategic planning purposes, and to provide the City with the estimated future rates that may be needed to satisfy the projected cash flow requirements. The rates are developed in accordance with the assumed customer, flow, expenditure, and revenue estimates projected in this rate study. It is important to note that, since it is necessary to utilize numerous assumptions to develop the projected operating results, to the extent that actual customers, flows and/or system expenditures differ from those assumed herein, additional rate adjustments may be required. For informative purposes, a calculation of the typical monthly bill for a representative City residential customer based on the projected rates, as well as the accompanying change in the monthly bill for each year of the Projection Period is included herein. An illustration of the projected typical bill rate path is provided in **Figure 3**.



## 5.3 Debt Service Coverage

The water and sewer operating statements also include a calculation of the annual debt service coverage. Debt service coverage is generally viewed as an indicator of the financial strength of the utility. The debt service coverage ratio is broadly calculated by dividing the net revenues by the annual debt service requirement. For the purposes of the debt service coverage calculation developed herein, the net revenues consist of the total operating revenues (user rate revenues plus other revenues) less the O&M expenses. In accordance with the requirements of the outstanding loan requirements, the City must maintain coverage of at least 120% (1.20 times) of the debt service requirements. Assuming this would be the required coverage amount for any anticipated new debt, the pro-forma operating statements indicate that the water and sewer systems are expected to exceed the minimum level of debt service coverage in each fiscal year of the Projection Period. It is important to note that the coverage results are provided for informative purposes only and not intended as a legally supportable calculation for representation to bondholders. The debt service coverage for the water and sewer enterprise systems respectively over the projection period is provided in **Table 40**.



**Table 40 – Water and Sewer Utility System Projected Debt Service Coverage**

| Fiscal Year | Water Enterprise |         | Sewer Enterprise |         |
|-------------|------------------|---------|------------------|---------|
|             | Projected        | Minimum | Projected        | Minimum |
| 2024        | 2.38             | 1.20    | 1.83             | 1.20    |
| 2025        | 3.85             | 1.20    | 2.43             | 1.20    |
| 2026        | 5.29             | 1.20    | 2.29             | 1.20    |
| 2027        | 5.16             | 1.20    | 2.05             | 1.20    |
| 2028        | 5.15             | 1.20    | 2.05             | 1.20    |

## 5.4 Summary of Projected Operating Results

The cash-flow statements developing the projected operating results are summarized in **Tables 41** and **42** for the water and sewer systems, respectively. The projected results are graphically illustrated in **Figure 4** for the water and sewer systems, respectively. The results demonstrate that the proposed rates and charges along with the other system revenues are anticipated to be sufficient to satisfy the projected revenue requirements and capital needs of the combined utility system.



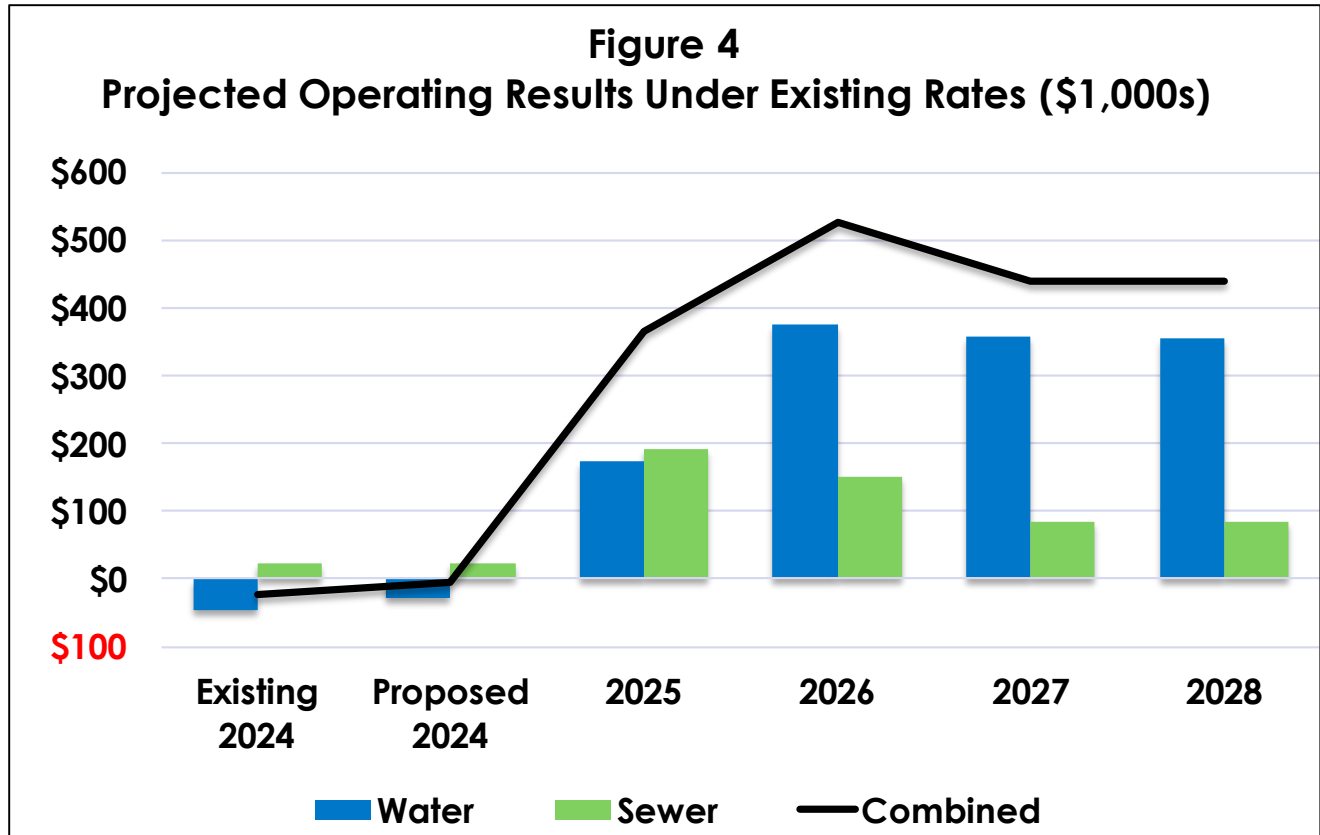
**Table 41 – Water System Projected Operating Results**

| Description                                     | Projected for Fiscal Year Ending June 30, (\$1,000s) |                  |                 |                 |                 |                 |
|-------------------------------------------------|------------------------------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|
|                                                 | Existing<br>2024                                     | Proposed<br>2024 | 2025            | 2026            | 2027            | 2028            |
| <b>Revenues:</b>                                |                                                      |                  |                 |                 |                 |                 |
| Water Sales                                     | \$ 1,924                                             | \$ 1,943         | \$ 2,095        | \$ 2,416        | \$ 2,618        | \$ 2,678        |
| Other Revenues                                  | 383                                                  | 383              | 394             | 332             | 172             | 172             |
| <b>Total Revenues</b>                           | <b>\$ 2,307</b>                                      | <b>\$ 2,326</b>  | <b>\$ 2,489</b> | <b>\$ 2,749</b> | <b>\$ 2,790</b> | <b>\$ 2,850</b> |
| O&M Expenses                                    | (1,995)                                              | (1,995)          | (1,955)         | (2,014)         | (2,074)         | (2,137)         |
| <b>Net Income For Debt</b>                      | <b>\$ 311</b>                                        | <b>\$ 331</b>    | <b>\$ 533</b>   | <b>\$ 735</b>   | <b>\$ 716</b>   | <b>\$ 714</b>   |
| <b>Debt Service:</b>                            |                                                      |                  |                 |                 |                 |                 |
| Existing                                        | \$ (139)                                             | \$ (139)         | \$ (139)        | \$ (139)        | \$ (139)        | \$ (139)        |
| Future                                          | -                                                    | -                | -               | -               | -               | -               |
| <b>Total Debt Service</b>                       | <b>\$ (139)</b>                                      | <b>\$ (139)</b>  | <b>\$ (139)</b> | <b>\$ (139)</b> | <b>\$ (139)</b> | <b>\$ (139)</b> |
| <b>Balance After Debt</b>                       | <b>\$ 173</b>                                        | <b>\$ 192</b>    | <b>\$ 395</b>   | <b>\$ 596</b>   | <b>\$ 577</b>   | <b>\$ 575</b>   |
| <b>Other Expenditures &amp; Transfers:</b>      |                                                      |                  |                 |                 |                 |                 |
| Transfers Out - Indirect Overhead Support       | (220)                                                | (220)            | (220)           | (220)           | (220)           | (220)           |
| <b>Total Other Expenditures &amp; Transfers</b> | <b>\$ (220)</b>                                      | <b>\$ (220)</b>  | <b>\$ (220)</b> | <b>\$ (220)</b> | <b>\$ (220)</b> | <b>\$ (220)</b> |
| <b>Net Results</b>                              | <b>\$ (47)</b>                                       | <b>\$ (28)</b>   | <b>\$ 175</b>   | <b>\$ 376</b>   | <b>\$ 358</b>   | <b>\$ 356</b>   |
| <b>Fund Balance Activity:</b>                   |                                                      |                  |                 |                 |                 |                 |
| <b>Operating Fund - Water</b>                   |                                                      |                  |                 |                 |                 |                 |
| Beginning Fund Balance                          | \$ 1,017                                             | \$ 1,017         | \$ 571          | \$ 313          | \$ 312          | \$ 447          |
| Deposit/(Withdrawal) from Operations            | (47)                                                 | (28)             | 175             | 376             | 358             | 356             |
| Deposit/(Withdrawal) fr/(to) Impact Fee Fund    | (383)                                                | (383)            | (394)           | (332)           | (172)           | (172)           |
| Cash Funded Capital Projects                    | (35)                                                 | (35)             | (40)            | (45)            | (50)            | (55)            |
| <b>Ending Fund Balance</b>                      | <b>\$ 552</b>                                        | <b>\$ 571</b>    | <b>\$ 313</b>   | <b>\$ 312</b>   | <b>\$ 447</b>   | <b>\$ 576</b>   |
| <b>Impact Fee Fund - Water</b>                  |                                                      |                  |                 |                 |                 |                 |
| Beginning Fund Balance                          | \$ 5,485                                             | \$ 5,485         | \$ 5,868        | \$ 1,562        | \$ 1,744        | \$ 1,766        |
| TCP O&M                                         | -                                                    | -                | -               | (150)           | (150)           | (150)           |
| Net Transfers In/(Out)                          | 383                                                  | 383              | 394             | 332             | 172             | 172             |
| Cash Funded Capital Projects                    | -                                                    | -                | (4,700)         | -               | -               | -               |
| <b>Ending Fund Balance</b>                      | <b>5,868</b>                                         | <b>5,868</b>     | <b>1,562</b>    | <b>1,744</b>    | <b>1,766</b>    | <b>1,788</b>    |
| <b>Total Ending Fund Balance</b>                | <b>\$ 6,420</b>                                      | <b>\$ 6,439</b>  | <b>\$ 1,874</b> | <b>\$ 2,056</b> | <b>\$ 2,213</b> | <b>\$ 2,364</b> |
| <b>Debt Coverage</b>                            | <b>2.24</b>                                          | <b>2.38</b>      | <b>3.85</b>     | <b>5.29</b>     | <b>5.16</b>     | <b>5.15</b>     |



**Table 42 – Sewer System Projected Operating Results**

| Description                                     | Projected for Fiscal Year Ending June 30, (\$1,000s) |                  |                 |                 |                 |                 |
|-------------------------------------------------|------------------------------------------------------|------------------|-----------------|-----------------|-----------------|-----------------|
|                                                 | Existing<br>2024                                     | Proposed<br>2024 | 2025            | 2026            | 2027            | 2028            |
| <b>Revenues:</b>                                |                                                      |                  |                 |                 |                 |                 |
| Wastewater Sales                                | \$ 2,016                                             | \$ 2,016         | \$ 2,033        | \$ 2,060        | \$ 2,097        | \$ 2,145        |
| Other Revenues                                  | 240                                                  | 240              | 144             | 121             | 63              | 63              |
| <b>Total Revenues</b>                           | <b>\$ 2,256</b>                                      | <b>\$ 2,256</b>  | <b>\$ 2,177</b> | <b>\$ 2,181</b> | <b>\$ 2,160</b> | <b>\$ 2,207</b> |
| O&M Expenses                                    | (1,740)                                              | (1,740)          | (1,492)         | (1,537)         | (1,583)         | (1,630)         |
| <b>Net Income For Debt</b>                      | <b>\$ 516</b>                                        | <b>\$ 516</b>    | <b>\$ 684</b>   | <b>\$ 644</b>   | <b>\$ 577</b>   | <b>\$ 577</b>   |
| <b>Debt Service:</b>                            |                                                      |                  |                 |                 |                 |                 |
| Existing                                        | \$ (282)                                             | \$ (282)         | \$ (282)        | \$ (282)        | \$ (282)        | \$ (282)        |
| Future                                          | -                                                    | -                | -               | -               | -               | -               |
| <b>Total Debt Service</b>                       | <b>\$ (282)</b>                                      | <b>\$ (282)</b>  | <b>\$ (282)</b> | <b>\$ (282)</b> | <b>\$ (282)</b> | <b>\$ (282)</b> |
| <b>Balance After Debt</b>                       | <b>\$ 235</b>                                        | <b>\$ 235</b>    | <b>\$ 403</b>   | <b>\$ 362</b>   | <b>\$ 295</b>   | <b>\$ 296</b>   |
| <b>Other Expenditures &amp; Transfers:</b>      |                                                      |                  |                 |                 |                 |                 |
| Capital Outlay                                  | \$ (7)                                               | \$ (7)           | \$ (7)          | \$ (7)          | \$ (7)          | \$ (7)          |
| Transfers Out - Indirect Overhead Support       | (205)                                                | (205)            | (205)           | (205)           | (205)           | (205)           |
| <b>Total Other Expenditures &amp; Transfers</b> | <b>\$ (211)</b>                                      | <b>\$ (211)</b>  | <b>\$ (211)</b> | <b>\$ (212)</b> | <b>\$ (212)</b> | <b>\$ (212)</b> |
| <b>Net Results</b>                              | <b>\$ 24</b>                                         | <b>\$ 24</b>     | <b>\$ 192</b>   | <b>\$ 151</b>   | <b>\$ 83</b>    | <b>\$ 84</b>    |
| <b>Fund Balance Activity:</b>                   |                                                      |                  |                 |                 |                 |                 |
| <b>Operating Fund - Sewer</b>                   |                                                      |                  |                 |                 |                 |                 |
| Beginning Balance                               | \$ 1,126                                             | \$ 1,126         | \$ 874          | \$ 882          | \$ 866          | \$ 837          |
| Deposit/(Withdrawal) from Operations            | 24                                                   | 24               | 192             | 151             | 83              | 84              |
| Deposit/(Withdrawal) fr/(to) Impact Fee Fund    | (240)                                                | (240)            | (144)           | (121)           | (63)            | (63)            |
| Cash Funded Capital Projects                    | (35)                                                 | (35)             | (40)            | (45)            | (50)            | (55)            |
| <b>Ending Fund Balance</b>                      | <b>874</b>                                           | <b>874</b>       | <b>882</b>      | <b>866</b>      | <b>837</b>      | <b>802</b>      |
| <b>Impact Fee Fund - Sewer</b>                  |                                                      |                  |                 |                 |                 |                 |
| Beginning Fund Balance                          | \$ 193                                               | \$ 193           | \$ 427          | \$ 503          | \$ 509          | \$ 211          |
| Fees Collected                                  | -                                                    | -                | -               | -               | -               | -               |
| Net Transfers In/(Out)                          | 240                                                  | 240              | 144             | 121             | 63              | 63              |
| Cash Funded Capital Projects                    | (5)                                                  | (5)              | (68)            | (116)           | (360)           | -               |
| <b>Ending Fund Balance</b>                      | <b>427</b>                                           | <b>427</b>       | <b>503</b>      | <b>509</b>      | <b>211</b>      | <b>274</b>      |
| <b>Ending Fund Balance</b>                      | <b>\$ 1,302</b>                                      | <b>\$ 1,302</b>  | <b>\$ 1,385</b> | <b>\$ 1,375</b> | <b>\$ 1,048</b> | <b>\$ 1,076</b> |
| <b>Debt Coverage</b>                            | <b>1.83</b>                                          | <b>1.83</b>      | <b>2.43</b>     | <b>2.29</b>     | <b>2.05</b>     | <b>2.05</b>     |





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## **Section 6 – Conclusions and Recommendations**

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### **6.1 Disclaimers**

#### **6.1.1 General Disclaimer**

In the development of the proposed user rates and charges, certain historical reviews and analyses have been performed, together with the application of assumptions based on prudent financial, operational, and ratemaking relationships. The cost criteria and customer usage characteristics associated with general ratemaking procedures are representative of averages and are not intended as indicators of any individual customer.

In the preparation of the rate study, certain assumptions have been made with respect to conditions that may occur in the future. While it is believed that these assumptions are reasonable for the purpose of this update, they are dependent upon future events and actual conditions may differ from those assumed. In addition, the study has used and relied upon certain information that was provided by other parties not associated with Willdan. Such information includes, among other things, the City's audited financial statements, annual operating budgets, periodic reports, and other information and data provided by the City, its independent auditors, and other sources. While the sources are believed to be reliable, there has been no independent verification of the information and no assurances are offered with respect thereto. To the extent that future conditions differ from those assumed herein or provided by others, the actual results may vary from those projected.

#### **6.1.2 Municipal Advisory Disclaimer**

Unless the City of McFarland, California (the "City") has a written engagement from Willdan Financial Services ("Willdan") for municipal advisory services, Willdan is not advising or recommending any action be taken by the recipient of this information with respect to any prospective, new, or existing municipal financial products or issuance of municipal securities (including with respect to the structure, timing, terms and other similar matters concerning such financial products or issues). The City shall discuss any such information and material contained in Willdan's work product with any and all internal and/or external advisors and experts, including its own municipal advisor, that it deems appropriate before acting on the information and material.

For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City, (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it

provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto.

## 6.2 Conclusions

As previously addressed, the purpose of this study is to provide a review of the City's existing utility rates to determine if rate adjustments are necessary to meet the budgeted and/or projected financial needs in future years. This Report is the result of the collaborative efforts of representatives from both the City and Willdan. City staff was diligent and cooperative in their efforts to ensure the availability and quality of source data on financial and operating matters. Based on the reviews, analyses and assumptions discussed herein, it is concluded that:

1. The proposed user rates and charges are anticipated to generate sufficient revenues to meet the revenue requirements of the system based upon the projected expenditures, transfers, customers, and billable flows estimated for the Test Year. The proposed rates are based on an assumed implementation date of January 1, 2024 (or other such date as determined by the City). To the extent that the implementation date is postponed, additional rate adjustments and/or appropriations from existing reserves may be necessary.
2. The estimated revenues and resulting rate adjustments for the remaining years of the Projection Period beyond the Test Year are developed based on the customer growth assumptions generated from the historical analyses and discussions with City staff. If the customer growth projections are not realized, additional rate adjustments may be necessary.
3. Customer growth for the water and sewer systems is projected based on historical customer data as provided by the City as well as discussions with the City staff regarding developer activity and anticipated construction. If it turns out that the customer growth assumptions are not realized, the resulting revenues could be different than projected.
4. The projection of billable water and sewer flows is based on historical trends regarding the average flow per user for each customer class. The average water and sewer flow per account is developed from historical customer data and is assumed to remain relatively constant for the Projection Period. The historical billing data provided by the City was utilized to identify the average flow statistics for system customers. For the analyses developed herein, it is assumed that the average usage statistics for the Projection Period will be consistent with recent historical average usage levels as realized in recent years, or as otherwise assumed based on discussions with staff. When applying the estimated average usage statistics, it is assumed that the water and sewer

sales will increase with the estimated growth in customers. However, it is important to note that annual variations in rainfall and other climatological factors may influence the level of future water demands and the accompanying billable sewer flows for the City.

5. Future capital improvement projects are assumed to occur as reported by the City in its CIP. To the extent that the timing of such projects may change from that estimated herein, the cost of such projects and resulting impact on future rates and charges may vary from those indicated.
6. The proposed rates and rate structure are consistent with industry standards for rate-setting practices, comply with Proposition 218 and conform to the City's financial policies with respect to:
  - a. Equitably recovering costs;
  - b. Being based upon the proportionate cost of providing services; and
  - c. Generating sufficient revenue to recover system revenue requirements, meet debt service coverage requirements, fund capital needs, and meet reserve requirements.

## 6.3 Recommendations

Based on the reviews, analyses and assumptions addressed herein, as well as the resulting conclusions provided above, it is respectfully recommended that the City:

1. Adopt the proposed water and sewer rates.
2. Enact the proposed rates to become effective as of January 1, 2024 (or other such date as determined by the City). Based on the timing of the project and the required public hearing notice procedures, it is expected that the effective date will occur on the recommended date.
3. Readdress the cost-of-service analysis portion of this study every three to five years to ensure costs are recovered consistent with cost-of-service principles and customer characteristics.

We appreciate the opportunity to be of service to the City in this engagement. In addition, we would like to thank City staff for the valuable assistance provided during the completion of the rate study.

Respectfully Yours,

WILLDAN FINANCIAL SERVICES

# APPENDIX

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## DETAIL FOR THE COMPREHENSIVE WATER & SEWER UTILITY RATE STUDY



**McFarland**  
CALIFORNIA

COMPREHENSIVE WATER & SEWER UTILITY RATE STUDY FOR THE  
CITY OF MCFARLAND, CALIFORNIA



# APPENDIX A

## Revenue Requirement from User Rates

APPENDIX - A

CITY OF MCFARLAND, CA

Development of Rate Revenue Requirements

| Line No: | Description                    | [A]                                    | [B]        | [C]=[A]*[B]  | [D]        | [E]=[A]*[D]  |
|----------|--------------------------------|----------------------------------------|------------|--------------|------------|--------------|
|          |                                | Test Year for Rate Revenue Requirement |            |              |            |              |
|          |                                | FY 2024                                | % to Water | Water        | % to Sewer | Sewer        |
| 1        | Total Operating Revenues       | \$ 4,582,460                           |            | \$ 2,326,138 |            | \$ 2,256,322 |
|          | Less:                          |                                        |            |              |            |              |
|          | Other Operating Revenues       |                                        |            |              |            |              |
| 2        | Sewer User Fees                | \$ -                                   | 0%         | \$ -         | 100%       | \$ -         |
| 3        | Connection Fees                | 240,052                                | 0%         | -            | 100%       | 240,052      |
| 4        | Water Sales                    | -                                      | 100%       | -            | 0%         | -            |
| 5        | Connection Fees                | 382,977                                | 100%       | 382,977      | 0%         | -            |
| 6        | Total Other Operating Revenues | 623,029                                |            | 382,977      |            | 240,052      |
| 7        | Total Rate Revenue Requirement | \$ 3,959,431                           | 49%        | \$ 1,943,161 | 51%        | \$ 2,016,270 |

# APPENDIX B

## Water Cost-of-Service Analysis

## APPENDIX - B

### CITY OF MCFARLAND, CA

#### Allocation of Test Year Costs to Water Function

| Test Year Revenue Requirement |                             |                    |
|-------------------------------|-----------------------------|--------------------|
| Line No:                      | Expense Group               | FY 2024            |
| 1                             | Treatment                   | \$671,500          |
| 2                             | Transmission & Distribution | 88,200             |
| 3                             | Pumping                     | 0                  |
| 4                             | Customer Service            | 39,300             |
| 5                             | Admin                       | 1,196,418          |
| 6                             | Source of Supply            | 0                  |
| 7                             | Transfers                   | 219,565            |
| 8                             | Existing Debt               | 138,722            |
| 9                             | New Debt                    | 0                  |
| 10                            | CIP                         | 35,000             |
| 11                            | Capital Outlay              | 0                  |
| <b>12</b>                     | <b>Total</b>                | <b>\$2,388,705</b> |

## APPENDIX - B

## CITY OF MCFARLAND, CA

## Water Customer and Equivalent Residential Unit Calculation - Test Year FY 2024

## Meter Equivalencies

| Line No: | Meter Size | Class -->        | [A - 1]                         | [B - 1]                       | [C - 1]                        | [D - 1]          | [E - 1]          |
|----------|------------|------------------|---------------------------------|-------------------------------|--------------------------------|------------------|------------------|
|          |            | Billing Basis--> | Single-Family Residential Units | H.A.C.K (Billed as SFR) Units | Multi-Family Residential Units | Commercial Units | Government Units |
| 1        | 0.625      |                  | 1.00                            | 1.00                          | 1.00                           | 1.00             | 1.00             |
| 2        | 0.75       |                  | 1.00                            | 1.00                          | 1.50                           | 1.50             | 1.50             |
| 3        | 1.00       |                  | 1.00                            | 1.00                          | 2.50                           | 2.50             | 2.50             |
| 4        | 1.50       |                  | 5.00                            | 5.00                          | 5.00                           | 5.00             | 5.00             |
| 5        | 2.00       |                  | 8.00                            | 8.00                          | 8.00                           | 8.00             | 8.00             |
| 6        | 3.00       |                  | 15.00                           | 15.00                         | 15.00                          | 15.00            | 15.00            |
| 7        | 4.00       |                  | 25.00                           | 25.00                         | 25.00                          | 25.00            | 25.00            |
| 8        | 6.00       |                  | 50.00                           | 50.00                         | 50.00                          | 50.00            | 50.00            |
| 9        | 8.00       |                  | 80.00                           | 80.00                         | 80.00                          | 80.00            | 80.00            |
| 10       | 10.00      |                  | 115.00                          | 115.00                        | 115.00                         | 115.00           | 115.00           |

## Customer Accounts

| Line No: | Meter Size              | Class -->        | [A - 2]                         | [B - 2]                       | [C - 2]                        | [D - 2]          | [E - 2]          | Total |
|----------|-------------------------|------------------|---------------------------------|-------------------------------|--------------------------------|------------------|------------------|-------|
|          |                         | Billing Basis--> | Single-Family Residential Units | H.A.C.K (Billed as SFR) Units | Multi-Family Residential Units | Commercial Units | Government Units |       |
| 11       | 0.625                   |                  | 886                             | 1                             | 95                             | 32               | 3                | 1,017 |
| 12       | 0.75                    |                  | 124                             | -                             | 9                              | 1                | -                | 134   |
| 13       | 1.00                    |                  | 1,619                           | 46                            | 43                             | 31               | 4                | 1,743 |
| 14       | 1.50                    |                  | 5                               | -                             | 2                              | 5                | -                | 12    |
| 15       | 2.00                    |                  | 4                               | -                             | 8                              | 14               | 14               | 40    |
| 16       | 3.00                    |                  | 3                               | -                             | 2                              | 1                | 10               | 16    |
| 17       | 4.00                    |                  | 1                               | -                             | 6                              | -                | 9                | 16    |
| 18       | 6.00                    |                  | -                               | -                             | -                              | -                | -                | -     |
| 19       | 8.00                    |                  | -                               | -                             | -                              | -                | -                | -     |
| 20       | 10.00                   |                  | -                               | -                             | -                              | -                | -                | -     |
| 21       | Total Monthly Customers |                  | 2,642                           | 47                            | 165                            | 84               | 40               | 2,978 |

## Total Equivalent Residential Units

| Line No: | Meter Size              | Class -->        | [A - 1] * [A - 2]               | [B - 1] * [B - 2]             | [C - 1] * [C - 2]              | [D - 1] * [D - 2] | [E - 1] * [E - 2] | Total |
|----------|-------------------------|------------------|---------------------------------|-------------------------------|--------------------------------|-------------------|-------------------|-------|
|          |                         | Billing Basis--> | Single-Family Residential Units | H.A.C.K (Billed as SFR) Units | Multi-Family Residential Units | Commercial Units  | Government Units  |       |
| 22       | 0.625                   |                  | 886                             | 1                             | 95                             | 32                | 3                 | 1,017 |
| 23       | 0.75                    |                  | 124                             | -                             | 14                             | 2                 | -                 | 139   |
| 24       | 1.00                    |                  | 1,619                           | 46                            | 108                            | 78                | 10                | 1,860 |
| 25       | 1.50                    |                  | 25                              | -                             | 10                             | 25                | -                 | 60    |
| 26       | 2.00                    |                  | 32                              | -                             | 64                             | 112               | 112               | 320   |
| 27       | 3.00                    |                  | 45                              | -                             | 30                             | 15                | 150               | 240   |
| 28       | 4.00                    |                  | 25                              | -                             | 150                            | -                 | 225               | 400   |
| 29       | 6.00                    |                  | -                               | -                             | -                              | -                 | -                 | -     |
| 30       | 8.00                    |                  | -                               | -                             | -                              | -                 | -                 | -     |
| 31       | 10.00                   |                  | -                               | -                             | -                              | -                 | -                 | -     |
| 32       | Total Monthly Customers |                  | 2,756                           | 47                            | 470                            | 263               | 500               | 4,036 |

# APPENDIX - B

## CITY OF MCFARLAND, CA

### Water Max Day/Hour Allocation Factors - Test Year FY 2024

| Line No:                  | Description                  | [A]                     | [B]                      | [C]                 | [D]                    | [E]                              | [F]                              |
|---------------------------|------------------------------|-------------------------|--------------------------|---------------------|------------------------|----------------------------------|----------------------------------|
|                           |                              | Flow                    | Peak Month (CCF)         | Average Month (CCF) | Max Day/Avg Day Factor | Max Day Total Capacity (CCF/Day) | Max Day Extra Capacity (CCF/Day) |
| Operating Statistics:     |                              | MGD                     | Factor                   |                     |                        |                                  |                                  |
| 1                         | Avg Day Flow (MGD)           | 1.79                    | 1.00                     |                     |                        |                                  |                                  |
| 2                         | Max Day Flow (MGD)           | 2.86                    | 1.60                     |                     |                        |                                  |                                  |
| Cost Allocation Factors:  |                              | Base                    | Max Day                  |                     |                        |                                  |                                  |
| 3                         | Base/Max Day                 | 62.59%                  | 37.41%                   |                     |                        |                                  |                                  |
| Peaking Factors:          |                              |                         |                          |                     | [B] / [C]              |                                  |                                  |
| Single-Family Residential |                              |                         |                          |                     |                        |                                  |                                  |
| 5                         | Tier 1 - 0 - 900 Cubic Feet  |                         | 22,566                   | 20,485              | 1.10                   |                                  |                                  |
| 6                         | Tier 2 - Over 900 Cubic Feet |                         | 32,932                   | 15,762              | 2.09                   |                                  |                                  |
| All Other Classifications |                              |                         |                          |                     |                        |                                  |                                  |
| 7                         | All Flow                     |                         | 22,422                   | 14,463              | 1.55                   |                                  |                                  |
|                           |                              |                         |                          |                     | Maximum Day            |                                  |                                  |
|                           |                              |                         |                          |                     |                        | [D] x [B]                        | [E] - [B]                        |
|                           | Estimated Max Day Flows:     | Total Annual Flow (CCF) | Average Daily Flow (CCF) |                     | Peaking Factor         | Total Capacity                   | Extra Capacity                   |
| Single-Family Residential |                              |                         |                          |                     |                        |                                  |                                  |
| 8                         | Tier 1 - 0 - 900 Cubic Feet  | 227,290                 | 623                      |                     | 1.10                   | 686                              | 63                               |
| 9                         | Tier 2 - Over 900 Cubic Feet | 188,714                 | 517                      |                     | 2.09                   | 1,080                            | 563                              |
| All Other Classifications |                              |                         |                          |                     |                        |                                  |                                  |
| 10                        | All Flow                     | 164,088                 | 450                      |                     | 1.55                   | 697                              | 247                              |
| 11                        | Total                        | 580,092                 | 1,589                    |                     |                        | 2,463                            | 874                              |

**APPENDIX - B**  
**CITY OF MCFARLAND, CA**  
**Water Units of Service by Cost Component - Test Year FY 2024**

| Line No: | Description                      | [A]          | [B]                        | [C]            | [D]                  |
|----------|----------------------------------|--------------|----------------------------|----------------|----------------------|
|          |                                  | Monthly ERUs | Monthly Accounts/<br>Units | Base (CCF)     | Max Day<br>(CCF/Day) |
| 1        | <b>Single-Family Residential</b> | <b>2,803</b> | <b>2,689</b>               | <b>416,004</b> | <b>627</b>           |
| 2        | Tier 1 - 0 - 900 Cubic Feet      |              |                            | 227,290        | 63                   |
| 3        | Tier 2 - Over 900 Cubic Feet     |              |                            | 188,714        | 563                  |
| 4        | <b>All Other Classifications</b> | <b>1,233</b> | <b>289</b>                 | <b>164,088</b> | <b>247</b>           |
| 5        | All Flow                         |              |                            | 164,088        | 247                  |
| 6        | <b>Total</b>                     | <b>4,036</b> | <b>2,978</b>               | <b>580,092</b> | <b>874</b>           |

# APPENDIX - B

## CITY OF MCFARLAND, CA

### Allocation of Water Costs - Test Year FY 2024

| Line No:                      | Description                 | Water Costs         | Base              | Extra Capacity<br>Max Day | Meters &<br>Services | Billing &<br>Collection | Total (Check)       |
|-------------------------------|-----------------------------|---------------------|-------------------|---------------------------|----------------------|-------------------------|---------------------|
| <b>Allocation Factors:</b>    |                             |                     |                   |                           |                      |                         |                     |
| 1                             | Treatment                   |                     | 62.59%            | 37.41%                    | 0.00%                | 0.00%                   | 100.00%             |
| 2                             | Transmission & Distribution |                     | 62.59%            | 37.41%                    | 0.00%                | 0.00%                   | 100.00%             |
| 3                             | Pumping                     |                     | 62.59%            | 37.41%                    | 0.00%                | 0.00%                   | 100.00%             |
| 4                             | Customer Service            |                     | 0.00%             | 0.00%                     | 0.00%                | 100.00%                 | 100.00%             |
| 5                             | Admin                       |                     | 0.00%             | 0.00%                     | 100.00%              | 0.00%                   | 100.00%             |
| 6                             | Source of Supply            |                     | 100.00%           | 0.00%                     | 0.00%                | 0.00%                   | 100.00%             |
| 7                             | Transfers                   |                     | 36.50%            | 0.00%                     | 63.50%               | 0.00%                   | 100.00%             |
| 8                             | Existing Debt               |                     | 0.00%             | 0.00%                     | 100.00%              | 0.00%                   | 100.00%             |
| 9                             | New Debt                    |                     | 0.00%             | 0.00%                     | 100.00%              | 0.00%                   | 100.00%             |
| 10                            | CIP                         |                     | 0.00%             | 0.00%                     | 100.00%              | 0.00%                   | 100.00%             |
| 11                            | Capital Outlay              |                     | 0.00%             | 0.00%                     | 100.00%              | 0.00%                   | 100.00%             |
| <b>Allocation of Costs:</b>   |                             |                     |                   |                           |                      |                         |                     |
| 12                            | Treatment                   | \$ 671,500          | \$ 420,274        | \$ 251,226                | \$ -                 | \$ -                    | \$ 671,500          |
| 13                            | Transmission & Distribution | 88,200              | 55,202            | 32,998                    | -                    | -                       | 88,200              |
| 14                            | Pumping                     | -                   | -                 | -                         | -                    | -                       | -                   |
| 15                            | Customer Service            | 39,300              | -                 | -                         | -                    | 39,300                  | 39,300              |
| 16                            | Admin                       | 1,196,418           | -                 | -                         | 1,196,418            | -                       | 1,196,418           |
| 17                            | Source of Supply            | -                   | -                 | -                         | -                    | -                       | -                   |
| 18                            | Transfers                   | 219,565             | 80,141            | -                         | 139,424              | -                       | 219,565             |
| 19                            | Existing Debt               | 138,722             | -                 | -                         | 138,722              | -                       | 138,722             |
| 20                            | New Debt                    | -                   | -                 | -                         | -                    | -                       | -                   |
| 21                            | CIP                         | 35,000              | -                 | -                         | 35,000               | -                       | 35,000              |
| 22                            | Capital Outlay              | -                   | -                 | -                         | -                    | -                       | -                   |
| 23                            | Non-Rate Rev & Fund Balance | (445,544)           | (103,634)         | (53,014)                  | (281,566)            | (7,330)                 | (445,544)           |
| 24                            | <b>Total</b>                | <b>\$ 1,943,161</b> | <b>\$ 451,983</b> | <b>\$ 231,210</b>         | <b>\$ 1,227,998</b>  | <b>\$ 31,970</b>        | <b>\$ 1,943,161</b> |
| <b>Total Units of Service</b> |                             |                     | <b>580,092.00</b> | <b>873.90</b>             | <b>4,036.00</b>      | <b>2,978.00</b>         |                     |
| <b>Units</b>                  |                             |                     | <b>CCF</b>        | <b>CCF/Day</b>            | <b>ERU/Monthly</b>   | <b>Bills/Monthly</b>    |                     |
| <b>Cost Per Unit</b>          |                             |                     | <b>\$ 0.7792</b>  | <b>\$ 264.5726</b>        | <b>\$ 25.3551</b>    | <b>\$ 0.8946</b>        |                     |
| <b>Units</b>                  |                             |                     | <b>CCF</b>        | <b>CCF/Day</b>            | <b>ERU/Monthly</b>   | <b>Bills/Monthly</b>    |                     |

## APPENDIX - B

### CITY OF MCFARLAND, CA

#### Water Cost of Service by Cost Component and Customer Class - Test Year FY 2024

| Line No: | Description                      | [A]                 | [B]                        | [C]               | [D]                  | [F]                 |
|----------|----------------------------------|---------------------|----------------------------|-------------------|----------------------|---------------------|
|          |                                  | Monthly ERUs        | Monthly Accounts/<br>Units | Base (CCF)        | Max Day<br>(CCF/Day) | Total               |
| 1        | <b>Single-Family Residential</b> | \$ 852,844          | \$ 28,867                  | \$ 324,133        | \$ 165,757           | \$ 1,371,601        |
| 2        | Tier 1 - 0 - 900 Cubic Feet      |                     |                            | \$ 177,095        | \$ 16,738            |                     |
| 3        | Tier 2 - Over 900 Cubic Feet     |                     |                            | \$ 147,038        | \$ 149,019           |                     |
| 4        | <b>All Other Classifications</b> | \$ 375,154          | \$ 3,103                   | \$ 127,850        | \$ 65,453            | \$ 571,560          |
| 5        | All Flow                         |                     |                            | \$ 127,850        | \$ 65,453            |                     |
| 6        | <b>Total</b>                     | <b>\$ 1,227,998</b> | <b>\$ 31,970</b>           | <b>\$ 451,983</b> | <b>\$ 231,210</b>    | <b>\$ 1,943,161</b> |

# APPENDIX - B

## CITY OF MCFARLAND, CA

### Water Rate Calculation - Test Year FY 2024

| Line No:        | Description | [A]            | [B]          | [C]             | [D]             | [E]             | [F]           |
|-----------------|-------------|----------------|--------------|-----------------|-----------------|-----------------|---------------|
|                 |             | Capacity Ratio | Meter Charge | Customer Charge | Proposed Charge | Existing Charge | Difference    |
| General Service |             |                |              |                 |                 |                 |               |
| 1               | 5/8 Inch    | 1.00           | \$ 25.36     | \$ 0.89         | \$ 26.25        | \$ 26.25        | \$ (0.00)     |
| 2               | 3/4 Inch    | 1.50           | \$ 38.03     | \$ 0.89         | \$ 38.93        | \$ 38.45        | \$ 0.48       |
| 3               | 1.0 Inch    | 2.50           | \$ 63.39     | \$ 0.89         | \$ 64.28        | \$ 62.84        | \$ 1.44       |
| 4               | 1.5 Inch    | 5.00           | \$ 126.78    | \$ 0.89         | \$ 127.67       | \$ 123.83       | \$ 3.84       |
| 5               | 2.0 Inch    | 8.00           | \$ 202.84    | \$ 0.89         | \$ 203.74       | \$ 197.00       | \$ 6.74       |
| 6               | 3.0 Inch    | 15.00          | \$ 380.33    | \$ 0.89         | \$ 381.22       | \$ 392.15       | \$ (10.93)    |
| 7               | 4.0 Inch    | 25.00          | \$ 633.88    | \$ 0.89         | \$ 634.77       | \$ 611.68       | \$ 23.09      |
| 8               | 6.0 Inch    | 50.00          | \$ 1,267.75  | \$ 0.89         | \$ 1,268.65     | \$ 1,221.50     | \$ 47.15      |
| 9               | 8.0 Inch    | 80.00          | \$ 2,028.41  | \$ 0.89         | \$ 2,029.30     | \$ 1,953.28     | \$ 76.02      |
| 10              | 10.0 Inch   | 115.00         | \$ 2,915.84  | \$ 0.89         | \$ 2,916.73     | \$ 5,124.36     | \$ (2,207.63) |

| Line No:                         | Customer Class               | Base      | Peaking   | Proposed Rate (\$/CCF) | Existing Rate (\$/CCF) | Difference  | Tier Differential |
|----------------------------------|------------------------------|-----------|-----------|------------------------|------------------------|-------------|-------------------|
| <b>Single-Family Residential</b> |                              |           |           |                        |                        |             |                   |
| 1                                | Tier 1 - 0 - 900 Cubic Feet  | \$ 0.7792 | \$ 0.0736 | \$ 0.8528              | \$ 0.7954              | \$ 0.0574   | 1.0000            |
| 2                                | Tier 2 - Over 900 Cubic Feet | \$ 0.7792 | \$ 0.7897 | \$ 1.5688              | \$ 2.0587              | \$ (0.4899) | 1.8396            |
| <b>All Other Classifications</b> |                              |           |           |                        |                        |             |                   |
| 3                                | All Flow                     | \$ 0.7792 | \$ 0.3989 | \$ 1.1780              | \$ 1.4563              | \$ (0.2783) | 1.0000            |

| Line No:                         | Customer Class               | Annual Use (CCF) | Peaking Costs     | Peaking Unit Cost |
|----------------------------------|------------------------------|------------------|-------------------|-------------------|
| <b>Single-Family Residential</b> |                              |                  |                   |                   |
| 1                                | Tier 1 - 0 - 900 Cubic Feet  | 227,290          | \$ 16,738         | \$ 0.0736         |
| 2                                | Tier 2 - Over 900 Cubic Feet | 188,714          | \$ 149,019        | \$ 0.7897         |
| <b>All Other Classifications</b> |                              |                  |                   |                   |
| 3                                | All Flow                     | 164,088          | \$ 65,453         | \$ 0.3989         |
| 4                                | <b>Total</b>                 | <b>580,092</b>   | <b>\$ 231,210</b> |                   |

# APPENDIX C

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## Sewer Cost-of-Service Analysis

# APPENDIX - C

## CITY OF MCFARLAND, CA

### Allocation of Test Year Costs to Sewer Function

| Test Year Revenue Requirement |                  |                     |
|-------------------------------|------------------|---------------------|
| Line No:                      | Expense Group    | FY 2024             |
| 1                             | Collection       | \$42,100            |
| 2                             | Treatment        | 637,000             |
| 3                             | Administration   | 1,023,831           |
| 4                             | Pumping          | 0                   |
| 5                             | Customer Service | 36,950              |
| 6                             | Transfers        | 204,636             |
| 7                             | Existing Debt    | 281,647             |
| 8                             | New Debt         | 0                   |
| 9                             | CIP              | 35,000              |
| 10                            | Capital Outlay   | 6,500               |
| <b>11</b>                     | <b>Total</b>     | <b>\$ 2,267,664</b> |

APPENDIX - C
CITY OF MCFARLAND, CA
Sewer Customer and Equivalent Residential Unit Calculation - Test Year FY 2024

| Customer Units |               |                  |                           |              |              |                 |               |                     |       |
|----------------|---------------|------------------|---------------------------|--------------|--------------|-----------------|---------------|---------------------|-------|
| Line No:       | Meter Size    | Class -->        | Single-Family Residential | Multi-Family | Low Strength | Medium Strength | High Strength | Correction Facility | Total |
|                |               | Billing Basis--> | Units                     | Units        | Units        | Units           | Units         | Units               |       |
| 1              | All Customers |                  | 2,710                     | 615          | 80           | 80              | 21            | 2                   | 3,508 |
| 2              | Total         |                  | 2,710                     | 615          | 80           | 80              | 21            | 2                   | 3,508 |

# APPENDIX - C

## CITY OF MCFARLAND, CA

### Sewer Customer Account & Strength Characteristics by Customer Class - Test Year FY 2024

| Line No:                                  | Description                                     | Total Units  | CCF Flow <sup>(1)</sup> | BOD Factor <sup>(2)</sup> | BOD Pounds     | TSS Factor <sup>(2)</sup> | TSS Pounds     |
|-------------------------------------------|-------------------------------------------------|--------------|-------------------------|---------------------------|----------------|---------------------------|----------------|
| <b>Residential Classes <sup>(3)</sup></b> |                                                 |              |                         |                           |                |                           |                |
| 1                                         | Single-Family Residential                       | 2,710        | 300,896                 | 175                       | 328,490        | 175                       | 328,490        |
| 2                                         | Multi-Family                                    | 615          | 50,483                  | 175                       | 55,113         | 175                       | 55,113         |
| <b>Non-Residential Classes</b>            |                                                 |              |                         |                           |                |                           |                |
| <b>Low Strength</b>                       |                                                 |              |                         |                           |                |                           |                |
| 3                                         | Beauty Salon                                    |              | -                       | 130                       | 0              | 80                        | 0              |
| 4                                         | Car Wash                                        |              | -                       | 20                        | 0              | 150                       | 0              |
| 5                                         | Doctor                                          |              | -                       | 130                       | 0              | 80                        | 0              |
| 6                                         | Drug Store                                      |              | -                       | 150                       | 0              | 150                       | 0              |
| 7                                         | Gas Station                                     |              | -                       | 150                       | 0              | 150                       | 0              |
| 8                                         | Grocery Store - No Food Prep                    |              | -                       | 150                       | 0              | 150                       | 0              |
| 9                                         | Laundromat                                      |              | -                       | 150                       | 0              | 110                       | 0              |
| 10                                        | Office                                          |              | -                       | 130                       | 0              | 80                        | 0              |
| 11                                        | Retail                                          |              | -                       | 150                       | 0              | 150                       | 0              |
| 12                                        | School or College                               |              | -                       | 130                       | 0              | 100                       | 0              |
| 13                                        | Soft Water Service                              |              | -                       | 3                         | 0              | 55                        | 0              |
| 14                                        | <b>Sub-Total Low Strength</b>                   | <b>80</b>    | <b>4,764</b>            | <b>118</b>                | <b>3,493</b>   | <b>114</b>                | <b>3,391</b>   |
| <b>Medium Strength</b>                    |                                                 |              |                         |                           |                |                           |                |
| 15                                        | Bars without Dining Facilities                  |              | -                       | 200                       | 0              | 200                       | 0              |
| 16                                        | Car Repair                                      |              | -                       | 180                       | 0              | 280                       | 0              |
| 17                                        | Church                                          |              | -                       | 250                       | 0              | 250                       | 0              |
| 18                                        | Hospital and Convalescent                       |              | -                       | 250                       | 0              | 100                       | 0              |
| 19                                        | Hotel w/o Dining                                |              | -                       | 310                       | 0              | 120                       | 0              |
| 20                                        | Laundry, Commercial                             |              | -                       | 450                       | 0              | 240                       | 0              |
| 21                                        | Parks and Recreation                            |              | -                       | 250                       | 0              | 250                       | 0              |
| 22                                        | <b>Sub-Total Medium Strength</b>                | <b>80</b>    | <b>6,912</b>            | <b>270</b>                | <b>11,642</b>  | <b>206</b>                | <b>8,870</b>   |
| <b>High Strength</b>                      |                                                 |              |                         |                           |                |                           |                |
| 23                                        | Auto Steam Cleaning                             |              | -                       | 1,150                     | 0              | 1,250                     | 0              |
| 24                                        | Bakery, Wholesale                               |              | -                       | 1,000                     | 0              | 600                       | 0              |
| 25                                        | Grocery Store - w/Food Prep or Garbage Grinders |              | -                       | 800                       | 0              | 800                       | 0              |
| 26                                        | Hotel w/Dinning Facilities                      |              | -                       | 500                       | 0              | 600                       | 0              |
| 27                                        | Industrial Laundry                              |              | -                       | 670                       | 0              | 680                       | 0              |
| 28                                        | Markey with Garbage Grinders                    |              | -                       | 800                       | 0              | 800                       | 0              |
| 29                                        | Mortuary                                        |              | -                       | 800                       | 0              | 800                       | 0              |
| 30                                        | Restaurant                                      |              | -                       | 1,000                     | 0              | 600                       | 0              |
| 31                                        | <b>Sub-Total High Strength</b>                  | <b>21</b>    | <b>4,800</b>            | <b>840</b>                | <b>25,153</b>  | <b>766</b>                | <b>22,945</b>  |
| <b>Correctional Facility</b>              |                                                 |              |                         |                           |                |                           |                |
| 32                                        | Correctional Facility                           | 2            | 74,172                  | 200                       | 92,542         | 200                       | 92,542         |
| 33                                        | <b>Sewer System Total</b>                       | <b>3,508</b> | <b>442,027</b>          |                           | <b>516,433</b> |                           | <b>511,350</b> |

#### Notes:

(1) All non-residential flow was provided from sewer billing data.

(2) Average strength factors for BOD and TSS are based on the State Water Resources Control Board Revenue Program Guidelines, Appendix G.

(3) Using City-provided water customer data, assumed annual residential sewer flows were calculated by taking the average winter consumption for the lowest three months of the most recent full fiscal year, then determining the factor of winter average usage compared to annual average monthly water usage. This factor was then applied to the projected monthly average "Test Year" water flows to determine the "Test Year" annual sewer flows.

## APPENDIX - C

### CITY OF MCFARLAND, CA

#### Allocation of Sewer Costs - Test Year FY 2024

| Line No:                      | Description                 | Sewer Costs         | Volume            | Capacity          | Strength - BOD    | Strength - SS     | Customer             | Total (Check)       |
|-------------------------------|-----------------------------|---------------------|-------------------|-------------------|-------------------|-------------------|----------------------|---------------------|
| <b>Allocation Factors:</b>    |                             |                     |                   |                   |                   |                   |                      |                     |
| 1                             | Treatment                   |                     | 15.04%            | 15.04%            | 35.14%            | 34.78%            | 0.00%                | 100.00%             |
| 2                             | Collection                  |                     | 50.00%            | 50.00%            | 0.00%             | 0.00%             | 0.00%                | 100.00%             |
| 3                             | Administration              |                     | 25.00%            | 25.00%            | 15.00%            | 15.00%            | 20.00%               | 100.00%             |
| 4                             | Pumping                     |                     | 15.04%            | 15.04%            | 35.14%            | 34.78%            | 0.00%                | 100.00%             |
| 5                             | Customer Service            |                     | 0.00%             | 0.00%             | 0.00%             | 0.00%             | 100.00%              | 100.00%             |
| 6                             | Transfers                   |                     | 40.00%            | 40.00%            | 10.00%            | 10.00%            | 0.00%                | 100.00%             |
| 7                             | CIP                         |                     | 50.00%            | 50.00%            | 0.00%             | 0.00%             | 0.00%                | 100.00%             |
| 8                             | Capital Outlay              |                     | 15.04%            | 15.04%            | 35.14%            | 34.79%            | 0.00%                | 100.00%             |
| 9                             | Existing Debt               |                     | 25.00%            | 25.00%            | 21.00%            | 21.00%            | 8.00%                | 100.00%             |
| 10                            | New Debt                    |                     | 15.04%            | 15.04%            | 35.14%            | 34.79%            | 0.00%                | 100.00%             |
| <b>Allocation of Costs:</b>   |                             |                     |                   |                   |                   |                   |                      |                     |
| 11                            | Treatment                   | \$ 637,000          | \$ 95,805         | \$ 95,805         | \$ 223,817        | \$ 221,573        | \$ -                 | \$ 637,000          |
| 12                            | Collection                  | 42,100              | 21,050            | 21,050            | -                 | -                 | -                    | 42,100              |
| 13                            | Administration              | 1,023,831           | 255,958           | 255,958           | 153,575           | 153,575           | 204,765              | 1,023,831           |
| 14                            | Pumping                     | -                   | -                 | -                 | -                 | -                 | -                    | -                   |
| 15                            | Customer Service            | 36,950              | -                 | -                 | -                 | -                 | 36,950               | 36,950              |
| 16                            | Transfers                   | 204,636             | 81,854            | 81,854            | 20,464            | 20,464            | -                    | 204,636             |
| 17                            | CIP                         | 35,000              | 17,500            | 17,500            | -                 | -                 | -                    | 35,000              |
| 18                            | Capital Outlay              | 6,500               | 977               | 977               | 2,284             | 2,262             | -                    | 6,500               |
| 19                            | Existing Debt               | 281,647             | 70,412            | 70,412            | 59,146            | 59,146            | 22,531               | 281,647             |
| 20                            | New Debt                    | -                   | -                 | -                 | -                 | -                 | -                    | -                   |
| 21                            | Non-Rate Rev & Fund Balance | (251,394)           | (60,259)          | (60,259)          | (50,917)          | (50,665)          | (29,294)             | (251,394)           |
| 22                            | <b>Total</b>                | <b>\$ 2,016,270</b> | <b>\$ 483,297</b> | <b>\$ 483,297</b> | <b>\$ 408,369</b> | <b>\$ 406,355</b> | <b>\$ 234,952</b>    | <b>\$ 2,016,270</b> |
| <b>Total Units of Service</b> |                             |                     |                   |                   |                   |                   |                      |                     |
| <b>Units</b>                  |                             |                     | <b>442,027</b>    | <b>442,027</b>    | <b>516,433</b>    | <b>511,350</b>    | <b>3,508</b>         |                     |
|                               |                             |                     | <b>CCF</b>        | <b>CCF</b>        | <b>Pounds</b>     | <b>Pounds</b>     | <b>Units/Monthly</b> |                     |
| <b>Cost Per Unit</b>          |                             |                     |                   |                   |                   |                   |                      |                     |
| <b>Units</b>                  |                             |                     | <b>\$ 1.09</b>    | <b>\$ 1.09</b>    | <b>\$ 0.79</b>    | <b>\$ 0.79</b>    | <b>\$ 5.58</b>       |                     |
|                               |                             |                     | <b>CCF</b>        | <b>CCF</b>        | <b>Pounds</b>     | <b>Pounds</b>     | <b>Units/Monthly</b> |                     |

## APPENDIX - C

### CITY OF MCFARLAND, CA

#### Sewer Cost of Service by Cost Component and Customer Class - Test Year FY 2024

| Line No: | Description               | [A]               | [B]               | [C]               | [D]               | [E]               | [F]                 |
|----------|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|          |                           | Volume            | Capacity          | Strength - BOD    | Strength - SS     | Customer          | Total               |
| 1        | Single-Family Residential | \$ 328,989        | \$ 328,989        | \$ 259,753        | \$ 261,042        | \$ 181,505        | \$ 1,360,278        |
| 2        | Multi-Family              | 55,196            | 55,196            | 43,580            | 43,796            | 41,190            | 238,960             |
| 3        | Low Strength              | 5,209             | 5,209             | 2,762             | 2,694             | 5,358             | 21,233              |
| 4        | Medium Strength           | 7,557             | 7,557             | 9,206             | 7,049             | 5,358             | 36,728              |
| 5        | High Strength             | 5,248             | 5,248             | 19,890            | 18,233            | 1,406             | 50,026              |
| 6        | Correctional Facility     | 81,097            | 81,097            | 73,177            | 73,540            | 134               | 309,046             |
| 7        | <b>Total</b>              | <b>\$ 483,297</b> | <b>\$ 483,297</b> | <b>\$ 408,369</b> | <b>\$ 406,355</b> | <b>\$ 234,952</b> | <b>\$ 2,016,270</b> |

**APPENDIX - C**  
**CITY OF MCFARLAND, CA**  
**Sewer Rate Calculation - Test Year FY 2024**

| Line No:                       | Customer Class            | [A]<br>Fixed Rate<br>Costs | [C]<br>Monthly Units | [E]<br>Proposed<br>Monthly Fixed<br>Fee | [F]<br>Existing<br>Monthly Fixed<br>Fee | [G]<br>Monthly Fixed<br>Fee Difference | [B]<br>Volumetric<br>Rate Costs | [D]<br>Billable Annual<br>Volume (CCF) | [H]<br>Proposed<br>Volumetric<br>Rate | [I]<br>Existing<br>Volumetric<br>Rate | [J]<br>Volumetric<br>Rate Difference |
|--------------------------------|---------------------------|----------------------------|----------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|---------------------------------|----------------------------------------|---------------------------------------|---------------------------------------|--------------------------------------|
| <b>Residential Classes</b>     |                           |                            |                      |                                         |                                         |                                        |                                 |                                        |                                       |                                       |                                      |
| 1                              | Single-Family Residential | \$ 1,360,278               | 2,710                | \$ 41.83                                | \$ 40.71                                | \$ 1.12                                | N/A                             | N/A                                    | N/A                                   | N/A                                   | N/A                                  |
| 2                              | Multi-Family              | \$ 238,960                 | 615                  | \$ 32.38                                | \$ 32.37                                | \$ 0.01                                | N/A                             | N/A                                    | N/A                                   | N/A                                   | N/A                                  |
| <b>Non-Residential Classes</b> |                           |                            |                      |                                         |                                         |                                        |                                 |                                        |                                       |                                       |                                      |
| 3                              | Low Strength              | \$ 15,776                  | 80                   | \$ 16.43                                | \$ 24.61                                | \$ (8.18)                              | \$ 5,457                        | 4,764                                  | \$ 1.15                               | \$ 1.89                               | \$ (0.74)                            |
| 4                              | Medium Strength           | \$ 20,473                  | 80                   | \$ 21.33                                | \$ 40.70                                | \$ (19.37)                             | \$ 16,255                       | 6,912                                  | \$ 2.35                               | \$ 2.12                               | \$ 0.23                              |
| 5                              | High Strength             | \$ 11,903                  | 21                   | \$ 47.23                                | \$ 161.99                               | \$ (114.76)                            | \$ 38,123                       | 4,800                                  | \$ 7.94                               | \$ 5.42                               | \$ 2.52                              |
| 6                              | Correctional Facility     | \$ 162,328                 | 2                    | \$ 6,763.67                             | \$ 6,733.16                             | \$ 30.51                               | \$ 146,718                      | 74,172                                 | \$ 1.98                               | \$ 1.87                               | \$ 0.11                              |

## APPENDIX - C

### CITY OF MCFARLAND, CA

#### Sewer Revenue vs Cost of Service by Customer Class Check - Test Year FY 2024

| Line No: | Customer Class            | [A]           | [B]                        | [C]=[A]*[B]*12          | [D]                          | [E]                      | [F]=[D]*[E]                    | [G]=[C]+[F]               | [H]                 | [I]=[H]-[G]            |
|----------|---------------------------|---------------|----------------------------|-------------------------|------------------------------|--------------------------|--------------------------------|---------------------------|---------------------|------------------------|
|          |                           | Monthly Units | Proposed Monthly Fixed Fee | Total Fixed Fee Revenue | Billable Annual Volume (CCF) | Proposed Volumetric Rate | Total Volumetric Rate Revenues | Total Calculated Revenues | Total COS           | Difference Calc vs COS |
| 1        | Single-Family Residential | 2,710         | \$ 41.83                   | \$ 1,360,278            | N/A                          | N/A                      | \$ -                           | \$ 1,360,278              | \$ 1,360,278        | \$ -                   |
| 2        | Multi-Family              | 615           | \$ 32.38                   | \$ 238,960              | N/A                          | N/A                      | \$ -                           | \$ 238,960                | \$ 238,960          | \$ -                   |
| 3        | Low Strength              | 80            | \$ 16.43                   | \$ 15,776               | 4,764                        | \$ 1.15                  | \$ 5,457                       | \$ 21,233                 | \$ 21,233           | \$ -                   |
| 4        | Medium Strength           | 80            | \$ 21.33                   | \$ 20,473               | 6,912                        | \$ 2.35                  | \$ 16,255                      | \$ 36,728                 | \$ 36,728           | \$ -                   |
| 5        | High Strength             | 21            | \$ 47.23                   | \$ 11,903               | 4,800                        | \$ 7.94                  | \$ 38,123                      | \$ 50,026                 | \$ 50,026           | \$ -                   |
| 6        | Correctional Facility     | 2             | \$ 6,763.67                | \$ 162,328              | 74,172                       | \$ 1.98                  | \$ 146,718                     | \$ 309,046                | \$ 309,046          | \$ -                   |
| 7        | <b>Total</b>              | <b>3,508</b>  |                            | <b>\$ 1,809,718</b>     | <b>90,648</b>                |                          | <b>\$ 206,552</b>              | <b>\$ 2,016,270</b>       | <b>\$ 2,016,270</b> | <b>\$ -</b>            |



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# City of McFarland, CA

Report

## Solid Waste Study



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## Section 1 – Executive Summary

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The City of McFarland (City) assures efficient and safe daily refuse collection by an independent contractor consistent with the policies and priorities established by the City Council (Council). Through its contractor, the City provides trash collection, organics collection and recycling services to a population of approximately 15,000. The City's Refuse Fund (Fund) is self-supporting and provides for operations and maintenance (O&M) associated with the provision of sanitation service. User rate revenues for sanitation services provide a stable secure revenue source for the Fund and are the primary revenue source. Revenue from sanitation user rates cannot be used for any other general or special purpose. The main objective of this study was to develop a five-year financial plan that will help ensure the Fund is generating sufficient revenue over the five-year period to cover the costs of providing refuse collection services. The financial plan includes proposed adjusted rates to ensure continued revenue sufficiency and stability. These are discussed in further detail in the body of this report.

### 1.1 Study Overview

The City contracted with Willdan Financial Services ("Willdan"), to complete a sanitation rate study (Study) comprised of the following objectives:

- **Five-Year Financial Plan:** Identify the revenues required by the Fund to meet the respective annual costs of operation, and the ability of current refuse collection rates to provide adequate revenue as identified in the Financial Plan.
- **Rate Update:** Review and update the City's existing sanitation rates and comment on their adequacy to meet projected revenue requirements and the City's objectives.

### 1.2 Financial Plan

The five-year financial plan was developed based on identifiable or assumed growth trends applied to budgeted revenues and expenses to project the Fund's revenue requirements. The projections of revenue and expenditures reported herein reflect the best available information and assessments developed and refined through numerous meetings and teleconferences between Willdan and City staff. Upon completion of the financial plan, it was determined that revenues generated through projected growth and existing user rates will not be sufficient to meet anticipated Fund expenditures, and rate revenue increases will be required.

### 1.3 Cash Reserve Targets

For the purposes of the Study, the cash reserve target for each fiscal year ending June 30, 2024 through 2028 (Fiscal Year) is based on the City's goal of maintaining a minimum reserve of

approximately 30 days of annual operations and maintenance expenses. These reserves provide for critical liquidity that allows the Fund to mitigate the impact of potential fluctuations in revenues and/or expenses.

#### 1.4 Findings and Recommendations

It is recommended that the City implement the proposed rates and charges presented in this Study for Fiscal Year 2024, beginning with the first adjustment on January 1, 2024. Further, it is recommended the City update the cashflow portion of the Study periodically to ensure projected revenues remain sufficient to fund projected revenue requirements, as assumptions made during this analysis may change and have a material impact on the projected results reported herein. The proposed rates for Fiscal Years 2024 through 2028 are shown in **Table 1**.

**Table 1 – Proposed Rates: Willdan Recommendations**

| Description                          | 2024     | 2025     | 2026     | 2027     | 2028     |
|--------------------------------------|----------|----------|----------|----------|----------|
| <b><u>REFUSE</u></b>                 |          |          |          |          |          |
| <b><u>Residential (Cans)</u></b>     |          |          |          |          |          |
| 1x per week                          | \$29.79  | \$30.25  | \$31.53  | \$32.87  | \$34.28  |
| 2x per week                          | \$53.48  | \$54.77  | \$57.27  | \$59.90  | \$62.66  |
| 3x per week                          | \$77.17  | \$79.29  | \$83.02  | \$86.94  | \$91.04  |
| 4x per week                          | \$100.87 | \$103.82 | \$108.78 | \$113.98 | \$119.44 |
| 5x per week                          | \$124.55 | \$128.33 | \$134.51 | \$141.00 | \$147.81 |
| Senior Citizen (Cans)                | \$28.51  | \$28.92  | \$30.14  | \$31.41  | \$32.74  |
| Business (Cans)                      | \$29.79  | \$30.25  | \$31.53  | \$32.87  | \$34.28  |
|                                      |          |          |          |          |          |
| <b><u>Business 1.5 CY (Bins)</u></b> |          |          |          |          |          |
| 1x per week                          | \$74.17  | \$76.18  | \$79.76  | \$83.51  | \$87.45  |
| 2x per week                          | \$108.20 | \$111.40 | \$116.74 | \$122.34 | \$128.22 |
| 3x per week                          | \$142.21 | \$146.60 | \$153.70 | \$161.15 | \$168.97 |
| 4x per week                          | \$176.25 | \$181.83 | \$190.69 | \$200.00 | \$209.76 |
| 5x per week                          | na       | na       | na       | na       | na       |
| <b><u>Business 2.0 CY (Bins)</u></b> |          |          |          |          |          |
| 1x per week                          | \$100.60 | \$103.54 | \$108.48 | \$113.67 | \$119.12 |
| 2x per week                          | \$147.87 | \$152.46 | \$159.85 | \$167.61 | \$175.75 |
| 3x per week                          | \$192.71 | \$198.87 | \$208.58 | \$218.78 | \$229.48 |
| 4x per week                          | \$242.39 | \$250.29 | \$262.57 | \$275.47 | \$289.00 |
| 5x per week                          | na       | na       | na       | na       | na       |



| Description                            | 2024     | 2025     | 2026     | 2027     | 2028     |
|----------------------------------------|----------|----------|----------|----------|----------|
|                                        |          |          |          |          |          |
| <u>Business 2.5 CY (Bins)</u>          |          |          |          |          |          |
| 1x per week                            | \$110.04 | \$113.31 | \$118.74 | \$124.44 | \$130.43 |
| 2x per week                            | \$162.04 | \$167.13 | \$175.25 | \$183.78 | \$192.73 |
| 3x per week                            | \$214.01 | \$220.92 | \$231.73 | \$243.08 | \$255.00 |
| 4x per week                            | \$266.05 | \$274.78 | \$288.28 | \$302.46 | \$317.35 |
| 5x per week                            | na       | na       | na       | na       | na       |
| <u>Business 3.0 CY (Bins)</u>          |          |          |          |          |          |
| 1x per week                            | \$128.93 | \$132.86 | \$139.27 | \$146.00 | \$153.06 |
| 2x per week                            | \$190.36 | \$196.44 | \$206.03 | \$216.10 | \$226.66 |
| 3x per week                            | \$251.81 | \$260.04 | \$272.81 | \$286.22 | \$300.29 |
| 4x per week                            | \$313.24 | \$323.62 | \$339.57 | \$356.31 | \$373.89 |
| 5x per week                            | na       | na       | na       | na       | na       |
| <u>Business 4.0 CY (Bins)</u>          |          |          |          |          |          |
| 1x per week                            | \$146.12 | \$150.65 | \$157.95 | \$165.61 | \$173.66 |
| 2x per week                            | \$215.99 | \$222.97 | \$233.88 | \$245.34 | \$257.37 |
| 3x per week                            | \$286.13 | \$295.56 | \$310.11 | \$325.38 | \$341.41 |
| 4x per week                            | \$356.16 | \$368.04 | \$386.21 | \$405.29 | \$425.31 |
| 5x per week                            | na       | na       | na       | na       | na       |
|                                        |          |          |          |          |          |
| <b><u>RECYCLING</u></b>                |          |          |          |          |          |
| 64-GALLON CART                         | \$8.93   | \$8.70   | \$8.90   | \$9.11   | \$9.33   |
| 96-GALLON CART                         | \$12.25  | \$12.18  | \$12.56  | \$12.95  | \$13.36  |
| MF 64 Multi-family 96-GALLON CART      | \$8.93   | \$8.70   | \$8.90   | \$9.11   | \$9.33   |
| M - MISC (FIXED) RECYCLING CHARGE CANS | \$12.25  | \$12.18  | \$12.56  | \$12.95  | \$13.36  |
| <u>Commercial 1.5 CY (Bins)</u>        |          |          |          |          |          |
| 1x per week                            | \$39.58  | \$40.88  | \$42.69  | \$44.59  | \$46.58  |
| 2x per week                            | \$56.31  | \$58.44  | \$61.13  | \$63.95  | \$66.91  |
| 3x per week                            | \$73.03  | \$76.00  | \$79.57  | \$83.32  | \$87.24  |
| 4x per week                            | \$89.77  | \$93.58  | \$98.02  | \$102.69 | \$107.59 |
| 5x per week                            | \$106.50 | \$111.14 | \$116.46 | \$122.05 | \$127.92 |
| 6x per week                            | \$123.22 | \$128.70 | \$134.91 | \$141.42 | \$148.25 |
|                                        |          |          |          |          |          |
|                                        |          |          |          |          |          |
|                                        |          |          |          |          |          |



| Description                     | 2024     | 2025     | 2026     | 2027     | 2028     |
|---------------------------------|----------|----------|----------|----------|----------|
| <u>Commercial 2.0 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                     | \$52.58  | \$54.53  | \$57.02  | \$59.64  | \$62.38  |
| 2x per week                     | \$75.80  | \$78.91  | \$82.63  | \$86.52  | \$90.61  |
| 3x per week                     | \$89.33  | \$93.11  | \$97.54  | \$102.18 | \$107.05 |
| 4x per week                     | \$110.13 | \$114.95 | \$120.47 | \$126.26 | \$132.33 |
| 5x per week                     | \$130.93 | \$136.79 | \$143.40 | \$150.34 | \$157.62 |
| 6x per week                     | \$151.74 | \$158.65 | \$166.35 | \$174.43 | \$182.91 |
| <u>Commercial 3.0 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                     | \$66.51  | \$69.16  | \$72.38  | \$75.77  | \$79.32  |
| 2x per week                     | \$96.71  | \$100.86 | \$105.68 | \$110.73 | \$116.02 |
| 3x per week                     | \$126.93 | \$132.59 | \$138.99 | \$145.71 | \$152.75 |
| 4x per week                     | \$157.14 | \$164.31 | \$172.30 | \$180.68 | \$189.47 |
| 5x per week                     | \$187.36 | \$196.04 | \$205.61 | \$215.66 | \$226.20 |
| 6x per week                     | \$217.57 | \$227.77 | \$238.93 | \$250.64 | \$262.94 |
| <u>Commercial 4.0 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                     | \$74.93  | \$78.00  | \$81.67  | \$85.52  | \$89.55  |
| 2x per week                     | \$109.36 | \$114.15 | \$119.62 | \$125.37 | \$131.40 |
| 3x per week                     | \$143.79 | \$150.30 | \$157.58 | \$165.23 | \$173.25 |
| 4x per week                     | \$178.22 | \$186.45 | \$195.54 | \$205.08 | \$215.10 |
| 5x per week                     | \$212.65 | \$222.60 | \$233.50 | \$244.94 | \$256.95 |
| 6x per week                     | \$247.08 | \$258.75 | \$271.46 | \$284.80 | \$298.80 |
| <u>Commercial 6.0 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                     | \$115.15 | \$120.22 | \$126.00 | \$132.07 | \$138.43 |
| 2x per week                     | \$153.14 | \$160.11 | \$167.89 | \$176.05 | \$184.61 |
| 3x per week                     | \$191.13 | \$200.00 | \$209.77 | \$220.02 | \$230.79 |
| 4x per week                     | \$229.11 | \$239.89 | \$251.65 | \$264.00 | \$276.96 |
| 5x per week                     | \$267.10 | \$279.78 | \$293.53 | \$307.98 | \$323.14 |
| 6x per week                     | \$305.09 | \$319.67 | \$335.42 | \$351.95 | \$369.31 |
| <u>Commercial 8.0 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                     | \$164.39 | \$171.93 | \$180.30 | \$189.08 | \$198.29 |
| 2x per week                     | \$213.85 | \$223.86 | \$234.82 | \$246.33 | \$258.40 |
| 3x per week                     | \$262.88 | \$275.35 | \$288.88 | \$303.09 | \$318.01 |
| 4x per week                     | \$312.13 | \$327.05 | \$343.17 | \$360.10 | \$377.86 |
| 5x per week                     | \$361.37 | \$378.76 | \$397.47 | \$417.11 | \$437.72 |
| 6x per week                     | \$410.61 | \$430.46 | \$451.75 | \$474.10 | \$497.57 |



| Description            | 2024     | 2025     | 2026     | 2027     | 2028       |
|------------------------|----------|----------|----------|----------|------------|
|                        |          |          |          |          |            |
| <b><u>ORGANICS</u></b> |          |          |          |          |            |
| <u>48 Gal Cart</u>     |          |          |          |          |            |
| 1x per week            | \$59.26  | \$61.54  | \$64.38  | \$67.37  | \$70.50    |
| 2x per week            | \$112.41 | \$117.35 | \$122.98 | \$128.90 | \$135.10   |
| 3x per week            | \$165.56 | \$173.16 | \$181.58 | \$190.43 | \$199.71   |
| 4x per week            | \$218.71 | \$228.96 | \$240.18 | \$251.95 | \$264.31   |
| 5x per week            | \$271.86 | \$284.77 | \$298.78 | \$313.48 | \$328.92   |
| <u>64 Gal Cart</u>     |          |          |          |          |            |
| 1x per week            | \$62.17  | \$64.60  | \$67.60  | \$70.75  | \$74.05    |
| 2x per week            | \$118.24 | \$123.48 | \$129.42 | \$135.66 | \$142.20   |
| 3x per week            | \$174.31 | \$182.35 | \$191.24 | \$200.56 | \$210.35   |
| 4x per week            | \$230.38 | \$241.22 | \$253.05 | \$265.47 | \$278.51   |
| 5x per week            | \$286.45 | \$300.10 | \$314.87 | \$330.38 | \$346.66   |
| <u>1.0 Cubic Yard</u>  |          |          |          |          |            |
| 1x per week            | \$172.74 | \$180.70 | \$189.50 | \$198.74 | \$208.44   |
| 2x per week            | \$339.37 | \$355.66 | \$373.21 | \$391.64 | \$410.98   |
| 3x per week            | \$506.01 | \$530.63 | \$556.93 | \$584.54 | \$613.53   |
| 4x per week            | \$672.64 | \$705.60 | \$740.64 | \$777.44 | \$816.08   |
| 5x per week            | \$839.28 | \$880.56 | \$924.36 | \$970.34 | \$1,018.62 |

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## Section 2 - Introduction

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### 2.1 Introduction

Willdan Financial Services (Willdan) was retained by the City of McFarland, California (City) to conduct a Sanitation Rate Study (Study) for the City's Refuse Fund (Fund). The Study and the supporting analyses and workpapers detail the results for the forecast period fiscal years ending June 30, 2024 through 2028 (Fiscal Year).

The results of the Study presented herein include a financial plan and recommended rate adjustments designed to provide revenues sufficient to fund the projected revenue requirements including operating and maintenance expenses and reserve requirements.

### 2.2 Goals and Objectives

The primary goal of the Study was to develop a financial plan that evaluated the adequacy of the current revenue streams to meet ongoing costs and to maintain targeted cash reserves. Specifically, the Study was undertaken to:

- Conduct the analyses in accordance with generally accepted rate-setting practices and industry standards;
- Develop a financial plan consistent with industry standards and best practices while recognizing the needs specific to the City; and
- Recommend rates that adhere to and meet Proposition 218 requirements which requires a matching between the fees being assessed to customers and the cost to provide the service to each customer class and type. The rates that are paid by customers cannot exceed the proportional cost of providing service to those customers, and revenue generated by these rates cannot be used for any other purpose.

### 2.3 Overview of the Rate Study Process

The Study process consists of two primary study components. First, a Revenue Sufficiency Analysis is conducted. The Revenue Sufficiency Analysis assesses the existing revenue stream's ability to meet the projected revenue requirements of the Fund during the forecast period. The Revenue Sufficiency Analysis is also utilized to identify the magnitude and timing of any recommended rate adjustments.

### 2.4 Organization of this Report

The Study presents an overview of the financial planning concepts employed in the development of the analyses contained herein. The overview is followed by a discussion of the data, assumptions and results associated with each component of the analysis. Finally, appendices with detailed schedules

are presented for further investigation and insight into the data, assumptions, and calculations which drive the results presented in the Study. The report is organized as follows:

- Section 1 – Executive Summary
- Section 2 – Introduction
- Section 3 – Overview of Financial Planning Principles, Processes, and Issues
- Section 4 – Financial Plan Development and Results
- Section 5 – Conclusions and Recommendations
- Appendix A – Sanitation Service Financial Plan

## **2.5 Reliance on Data**

During this project, the City provided Willdan with a variety of technical information, including existing contracts, actual and budgeted financial data, and historical customer data. This data was used by Willdan to develop the financial plan and recommended rate adjustments. Willdan did not independently assess or test the accuracy of such data but worked with City staff to better understand the data and its sources and believes it to be the best available information at the time of the Study.

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## Section 3 – Overview of Financial Planning Principles, Processes, and Issues

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### 3.1 Introduction

The scope of the Study included development of a financial plan for the planning period FY 2024 through FY 2028 (Projection Period). The Study utilized generally accepted rate-setting principles and standards. The principles used resulted in rates and charges which are projected to: 1) generate sufficient revenue to meet the financial requirements of the Fund, and 2) address the need to recover costs from users in a manner which is proportionate to the cost of providing service on a fair and equitable basis relative to the service provided, and which does not exceed the cost of providing the service.

### 3.2 Discussion of General Financial Planning Principles

While the individual rates vary based on a variety of factors, rates should be consistent with general rate-making principles set forth in sanitation service rate-making practice and literature. The principle by which rate practitioners are guided is that rates should strike a reasonable balance between several key factors. In general, rates designed should:

- Generate a stable rate revenue stream which, when combined with other sources of revenue such as late fees, penalties, interest income etc., is sufficient to meet the financial requirements and goals of the Fund;
- Be based upon the proportionate cost of providing the service and not exceed the cost of providing the service, which meets the requirements of Proposition 218;
- Be fair and equitable – that is, they should generate revenue from customer classes which is reasonably in proportion to the cost to provide service to that customer class;
- Be easy to understand by customers; and
- Be easy to administer by the City.

Striking the appropriate balance between rate-making principles is the result of an evaluation of revenue requirements and how those translate into the rate alternatives which meet legal requirements and the specific objectives of the City.

### 3.3 The Revenue Sufficiency Process

The first step in the process is the development of a Revenue Sufficiency Analysis. The Revenue Sufficiency Analysis compares the forecasted revenues of the Fund under its existing rates to its forecasted operations and maintenance expenses, non-operating expenses, and reserve requirements to determine the adequacy of the existing rates to recover the Fund's costs.

The Revenue Sufficiency Analysis involves a rigorous review of budgeted operating and maintenance expenses for the Fund and identifies projected revenue requirements of the Fund. These revenue requirements are then compared to the total sources of funds available during each FY of the Projection Period to determine the adequacy of projected revenues to meet projected revenue requirements. To the extent revenues under existing rates are projected to be insufficient to meet the annual revenue requirements of the Fund during the Projection Period, a series of recommended rate adjustments are calculated which, if implemented, would provide revenue sufficient to meet those requirements.

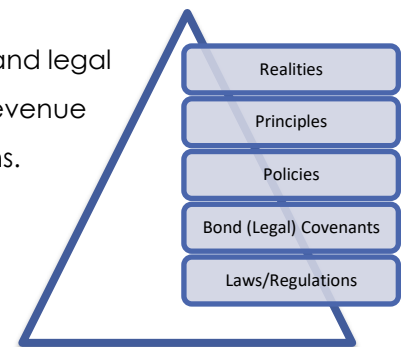
### 3.3.1 Determination of the Revenue Requirements

#### Considerations in Setting Revenue Requirements

There are a multitude of considerations, including financial, political, and legal issues that must be analyzed or discussed to establish projected revenue requirements. This section provides an overview of such considerations.

#### Capital Budgeting and Financing

Given the nature of the Fund and the sanitation operations (i.e., reliance on contractors for collection and disposal services), no capital needs were identified during the projection period. Should such expenses be incurred they would be funded by revenues from Fund rates and available reserves.



The City, as is typical for public sanitation services, operates its Fund on a “cash basis”. Under the “cash basis” approach, revenues and expenses are recognized at the time physical cash is received or paid out. Revenue requirements are determined for a specified period (in the case of the City an annual fiscal year), by summing the total anticipated expenses to be paid out during the FY. Where cash flows and balances are insufficient, the revenue requirements analysis recommends additional cash flows, generated by adjustments to existing rates, to meet funding goals.

#### Financial Planning

In developing the Fund revenue requirements, certain parameters are utilized to project future expenditures, growth in customers, and necessary revenue adjustments. The City’s budget documents are used as the baseline, which are then projected over a planning horizon to account for fluctuations in expenses from year to year. Growth assumptions and prudent financial planning are fundamental in ensuring adequate rate revenue to promote financial stability. The financial model developed for this Study considers the operating cash balances (cash on hand).

### 3.4 Financial Management Goals of the City

Establishing specific financial management goals of the Fund is a key step in developing financial plans which will ensure the financial health of the Fund remains strong. The financial management goals of the City are described below.

#### 3.4.1 Enterprise Fund Requirements

The City operates the Fund as an enterprise fund or a business-type activity that is required to recover its full costs through revenues generated by the Fund's fees and charges. This means the Fund cannot rely on other sources of funds (i.e., transfers in from other City funds) to meet its financial needs. To meet this requirement, the City periodically reviews sanitation fees and charges and adjusts as necessary.

#### 3.4.2 Cash Reserve Targets

For the purposes of the Study, the City's reserve goal has been established at 30 days of operations and maintenance expenses, based on the annual budget for the Fund. The purpose of this reserve is to maintain a financially stable and sustainable sanitation service and to manage the timing differences between revenue receipt and expense payments.

This reserve target is not a legal obligation and, therefore, it is not required that the City meet the reserve target each year. However, prudent financial planning suggests that the City should strive to maintain the reserve target and should not dip below the minimum balances on a continuous basis. The projected cash balances under proposed rates are presented in **Table 10** of **Section 4.1.7.5**.

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## Section 4 – Financial Plan Development and Results

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### 4.1 Revenue Sufficiency Analysis

#### 4.1.1 General Methodology

To develop rates and charges which will generate sufficient revenue to meet the fiscal requirements of the Fund, a Revenue Sufficiency Analysis (RSA) was completed. An RSA determines the level of revenue, from rates and other sources, that will provide sufficient funds to meet those fiscal requirements.

The RSA identified the revenue requirements of the Fund to cover forecasted operating expenses and maintain cash reserves at appropriate levels. These revenue requirements were then compared to the total sources of funds during each FY of the Projection Period to determine the adequacy of projected revenues to meet requirements. To the extent that the existing revenue stream is not sufficient to meet the annual revenue requirements of the Fund, a series of rate revenue increases are calculated, which if implemented, would provide revenue sufficient to meet those needs.

#### 4.1.2 Data Items

Key data items reviewed, discussed, and incorporated into the RSA were:

- Financial management goals of the City
- FY 2024 beginning of year fund balances;
- FY 2024 Adopted budget;
- Adjustments for the contract with R&F Disposal, Inc.;
- General assumptions related to:
  - Customer growth;
  - Cost escalation factors;

A discussion regarding the above data items is presented below.

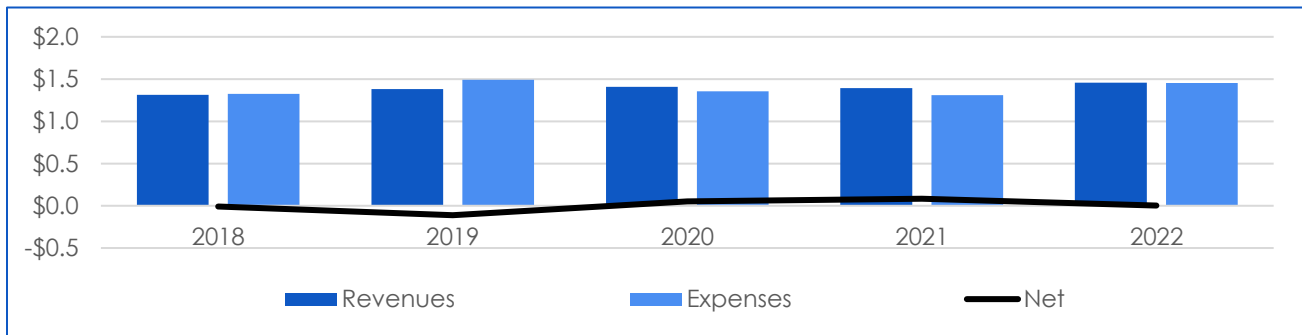
#### 4.1.3 Historical Operating Results

The historical revenues and expenses of the City for FYs ended June 30, 2018 through 2022 are summarized in **Table 2**. FY 2018 through FY 2021 are as found in the Annual Comprehensive Financial Reports (ACFRs), while FY 2022 figures are unaudited amounts. The City's historical operating results indicate that Fund revenues fully offset operational costs, depreciation between FY 2018 and FY 2022.

A summary of the Fund's historical operating results is provided below in **Table 2**, as well as in **Figure 1**. A more detailed presentation of the historical operating results is presented in **Schedule A-1** of the Appendix.

**Table 2 – Historical Operating Results (\$1,000s)**

| Description                                 | Fiscal Year ending June 30, |                |             |              |               |
|---------------------------------------------|-----------------------------|----------------|-------------|--------------|---------------|
|                                             | 2018                        | 2019           | 2020        | 2021         | 2022          |
| Operating Revenues                          | \$1,298                     | \$1,363        | \$1,365     | \$1,389      | \$1,408       |
| Operating Expenses (including depreciation) | \$1,301                     | \$1,451        | \$1,329     | \$1,291      | \$1,441       |
| <b>Operating Income</b>                     | <b>\$(4)</b>                | <b>\$(88)</b>  | <b>\$36</b> | <b>\$98</b>  | <b>\$(33)</b> |
| Nonoperating Rev. (Exp.)                    | \$16                        | \$17           | \$43        | \$5          | \$48          |
| Income (Loss) Before Transfers              | <b>\$12</b>                 | <b>\$(71)</b>  | <b>\$79</b> | <b>\$103</b> | <b>\$15</b>   |
| Transfer Out                                | \$(22)                      | \$(41)         | \$(25)      | \$(20)       | \$(11)        |
| <b>Net Income (Loss)</b>                    | <b>\$(10)</b>               | <b>\$(112)</b> | <b>\$53</b> | <b>\$83</b>  | <b>\$3</b>    |

**Figure 1 – Historical Operating Results**


#### 4.1.4 FY 2022-23 Beginning of Year Cash Balance

The City provided the estimated fiscal year-end 2023 cash balance which served as the beginning cash balance for the Projection Period. As show below in **Table 3**, this amount was estimated to be \$0.00.

**Table 3 – Beginning Fund Balance**

| Description                                                                                 | 2024 |
|---------------------------------------------------------------------------------------------|------|
| Beginning Cash Balance <sup>[1]</sup>                                                       | \$0  |
| <b>Notes:</b>                                                                               |      |
| <sup>[1]</sup> Amount is an indication of the Fund's liquidity and was provide by the City. |      |

#### 4.1.5 Projected Revenue Requirements

Staff provided Willdan with the Fund's FY 2024 adopted budget (2024 Budget) which was used as the basis to project future costs for the remainder of the Projection Period. Cost escalation factors developed from historical information and reviewed with staff were used to project increases in costs beyond the FY 2024 budget. Such factors were based on historical information as well as known and measurable changes anticipated by staff.

As discussed herein, Fund revenue requirements consist of the operating, maintenance, and other monetary expenditures necessary to provide, maintain and perpetuate quality service to the City's sanitation customers. The 2024 Budget, as prepared by the City, allocates the anticipated requirements between identifiable sanitation departments and functions. The budgeted revenue requirements have been further divided into Operating and Maintenance (O&M) expenses and Non-Operating expenses. The O&M expenses are primarily those ongoing costs for labor, materials, supplies, services, etc., that are required to manage and operate the Fund on a day-to-day basis while maintaining a dependable level of service. No Non-Operating expenses were budgeted, and none were anticipated for the Projection Period.

The future revenue requirements for the Projection Period are developed by escalating the costs identified in the 2024 Budget in accordance with assumed future activities and events that may impact the provision of sanitation services. Such adjustments may include increasing applicable O&M expenses by inflationary and/or customer growth factors depending upon the nature of the expense.

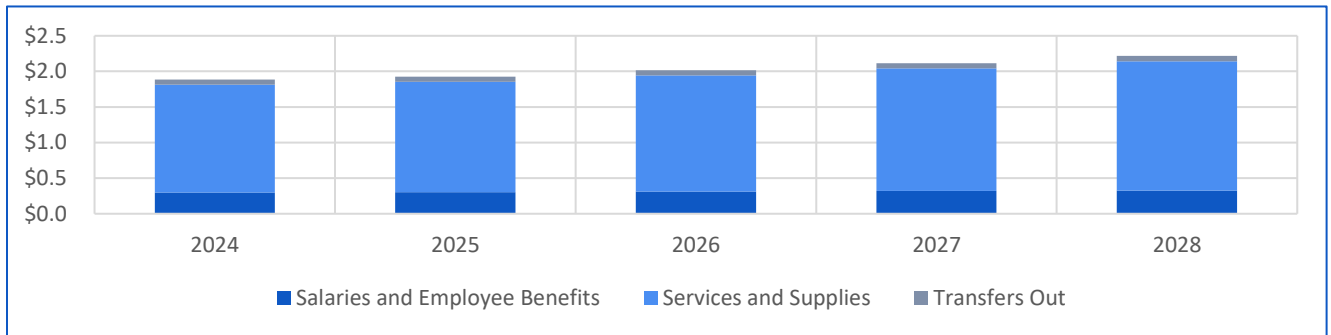
Contractual Services include costs associated with The City's contract with R&F Disposal, Inc. These costs are escalated through the Projection Period based on the provisions of the contract and customer growth. Materials and supplies expenses are assumed to increase from 2024 Budget levels based on inflationary factors. Other Operating Costs are comprised of City Administration Fees and other miscellaneous expenses and are assumed to increase from the 2024 Budget amounts based on historical trends or inflationary factors.

A summary of the FY 2024 budget and subsequent projected expenses are presented below in **Table 4** and **Figure 2**. A more detailed presentation of the line-item budgeted and projected revenues and expenses is presented in **Schedule A-2** of the Appendix.

**Table 4 – Budgeted and Projected Expenses (\$1,000)**

| Sanitation Service             | Fiscal Years Ending June 30, |                |                |                |                |
|--------------------------------|------------------------------|----------------|----------------|----------------|----------------|
|                                | 2024                         | 2025           | 2026           | 2027           | 2028           |
| Salaries and Employee Benefits | \$296                        | \$303          | \$311          | \$319          | \$327          |
| Services and Supplies          | \$1,515                      | \$1,548        | \$1,633        | \$1,722        | \$1,817        |
| Transfers Out                  | \$74                         | \$74           | \$74           | \$74           | \$74           |
| <b>Total</b>                   | <b>\$3,909</b>               | <b>\$3,950</b> | <b>\$4,044</b> | <b>\$4,142</b> | <b>\$4,245</b> |

**Figure 2 – Budgeted and Projected Expenses**



#### 4.1.7 General Assumptions

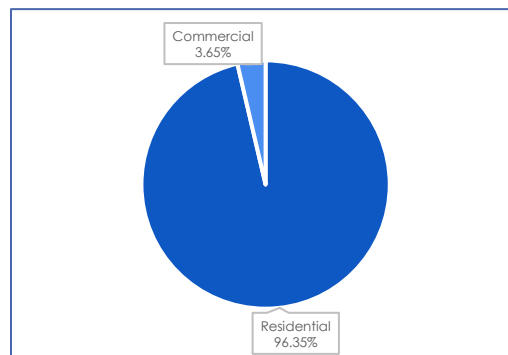
To develop the financial and rate projections, certain assumptions were made regarding elements of the revenue sufficiency analysis. A summary of those assumptions is presented below.

##### 4.1.7.1. HISTORICAL AND PROJECTED CUSTOMER STATISTICS

Willdan analyzed historical customer billing data provided by the City for the period FY 2018 through FY 2023. This information included customer accounts or units for customers in each rate code. Willdan analyzed billing data to obtain an understanding of the historical growth trends for each rate class.

The City's sanitation customer base is largely comprised of residential customers. As shown below in **Figure 3**, residential customers represent approximately 96.4% of the sanitation customer accounts and commercial customers represent approximately 3.7%.

**Figure 3 – Number of Customers by Class**

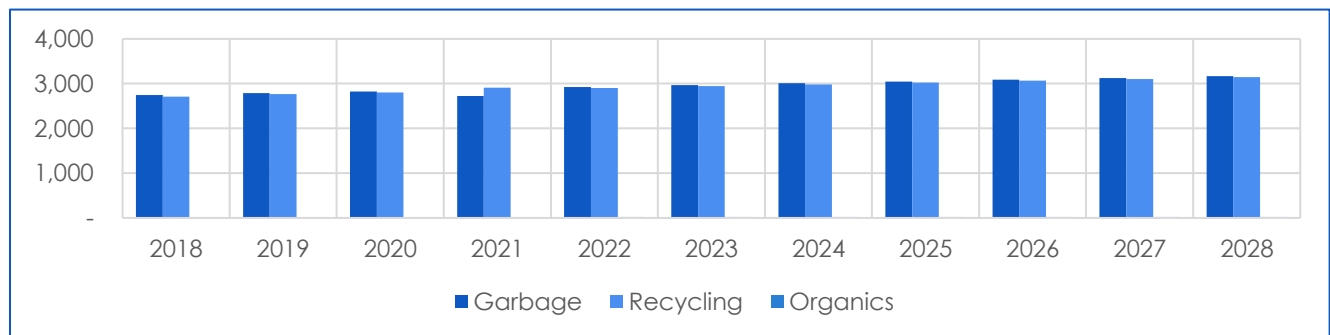


The historic and projected number of accounts for sanitation services are summarized in **Table 5**, as well as in **Figure 4**. Based on discussions with the City, this analysis assumes growth in new accounts consistent with historical trends.

**Table 5 – Historical and Projected Number of Accounts**

| Description  | Actual |       |       |       |       |                     | Projected |       |       |       |       |
|--------------|--------|-------|-------|-------|-------|---------------------|-----------|-------|-------|-------|-------|
|              | 2018   | 2019  | 2020  | 2021  | 2022  | 2023 <sup>[1]</sup> | 2024      | 2025  | 2026  | 2027  | 2028  |
| Garbage      | 2,747  | 2,787 | 2,824 | 2,724 | 2,928 | 2,968               | 3,008     | 3,048 | 3,088 | 3,128 | 3,168 |
| New Accounts |        | 40    | 37    | (100) | 204   | 40                  | 40        | 40    | 40    | 40    | 40    |
|              |        |       |       |       |       |                     |           |       |       |       |       |
| Recycling    | 2,709  | 2,766 | 2,803 | 2,907 | 2,905 | 2,945               | 2,985     | 3,025 | 3,065 | 3,105 | 3,145 |
| New Accounts |        | 57    | 37    | 104   | (2)   | 40                  | 40        | 40    | 40    | 40    | 40    |
|              |        |       |       |       |       |                     |           |       |       |       |       |
| Organics     | -      | -     | -     | -     | 23    | 19                  | 19        | 19    | 19    | 19    | 19    |
| New Accounts |        | -     | -     | -     | 23    | (4)                 | -         | -     | -     | -     | -     |

**Note:**  
 [1] FY 2023 was estimated based on historical data and discussions with the City.

**Figure 4 – Historical and Projected Number of Accounts**


Historical customer account information for the period FY 2018 through 2023 indicates that the Fund has added an average of approximately 44 new customers annually. This was discussed with staff and for the Projection Period assumed growth in the number of accounts includes 40 new accounts in each year for garbage and recycling services and no growth in organics services. A more detailed presentation of the customer data is presented in **Schedule A-3** of the appendix.

#### 4.1.7.2. Existing Rate Structure

The City's sanitation rate structure has different rates depending upon the customer class, size of container, and frequency of collection. Single-family and multi-family residences with container service are billed per dwelling unit based on the size of the container, while commercial customers and multi-family customers with bin service are billed based on the size of the container and frequency of collection. Also, the City currently offers a senior citizen discount of approximately 5.4% to qualifying accounts. FY 2022 billing data indicates approximately 14 sanitation customers are billed under these discounted rates. Current and projected rates for sanitation are provided in **Schedule A-4** of the Appendix.

#### 4.1.7.2. O&M Escalation Factors

As discussed herein, projected costs of operation and maintenance of the Fund were based on the City's proposed budget for FY 2024. Escalation rates for future costs of operation and maintenance were estimated based on a review of historical trends and the City's projections of future increases for certain expenses. Certain other adjustments are made based on discussions with City staff.

#### 4.1.7.3. Projected R&F Disposal Costs and Administrative Fees

The City has entered in to multi-year franchise agreement with R&F Disposal, LLC (R&F) to provide collection and disposal services. The current and projected contract rates charged to the City are presented below in **Table 6**. These rates were escalated based on the provisions of the contract and applied to projected customers to develop the projected costs associated with the R&F contract. For FY 2024, the costs associated with the R&F contract are estimated to be approximately \$1.4 million. This is an increase over FY 2023 of approximately 9.6%. Additionally, this expense represents approximately 76.0% of total Fund operating expenses.

These amounts are also shown below in **Table 6** and **Figure 5**. The development of current and projected rates and costs for services are provided in **Schedule A-5** of the appendix.

**Table 6 – Current and Projected R&F Rates and Estimated Costs**

| Description                   | 2024     | 2025     | 2026     | 2027     | 2028     |
|-------------------------------|----------|----------|----------|----------|----------|
| <b><u>RATES</u></b>           |          |          |          |          |          |
| <b><u>Garbage</u></b>         |          |          |          |          |          |
| <u>Residential (Cans)</u>     |          |          |          |          |          |
| 1x per week                   | \$23.69  | \$24.52  | \$25.75  | \$27.03  | \$28.38  |
| 2x per week                   | \$47.38  | \$49.04  | \$51.49  | \$54.06  | \$56.77  |
| 3x per week                   | \$71.07  | \$73.56  | \$77.24  | \$81.10  | \$85.15  |
| 4x per week                   | \$94.77  | \$98.09  | \$102.99 | \$108.14 | \$113.55 |
| 5x per week                   | \$118.45 | \$122.60 | \$128.73 | \$135.16 | \$141.92 |
| Senior Citizen (Cans)         | \$22.41  | \$23.19  | \$24.35  | \$25.57  | \$26.85  |
| Business (Cans)               | \$23.69  | \$24.52  | \$25.75  | \$27.03  | \$28.38  |
| <u>Business 1.5 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                   | \$68.07  | \$70.45  | \$73.98  | \$77.67  | \$81.56  |
| 2x per week                   | \$102.10 | \$105.67 | \$110.96 | \$116.51 | \$122.33 |
| 3x per week                   | \$136.11 | \$140.87 | \$147.92 | \$155.31 | \$163.08 |
| 4x per week                   | \$170.15 | \$176.11 | \$184.91 | \$194.16 | \$203.86 |
| 5x per week                   | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 2.0 CY (Bins)</u> |          |          |          |          |          |
| 1x per week                   | \$94.50  | \$97.81  | \$102.70 | \$107.83 | \$113.22 |
| 2x per week                   | \$141.77 | \$146.73 | \$154.07 | \$161.77 | \$169.86 |
| 3x per week                   | \$186.61 | \$193.14 | \$202.80 | \$212.94 | \$223.59 |
| 4x per week                   | \$236.29 | \$244.56 | \$256.79 | \$269.63 | \$283.11 |
| 5x per week                   | \$-      | \$-      | \$-      | \$-      | \$-      |
|                               |          |          |          |          |          |
|                               |          |          |          |          |          |
|                               |          |          |          |          |          |
|                               |          |          |          |          |          |
|                               |          |          |          |          |          |

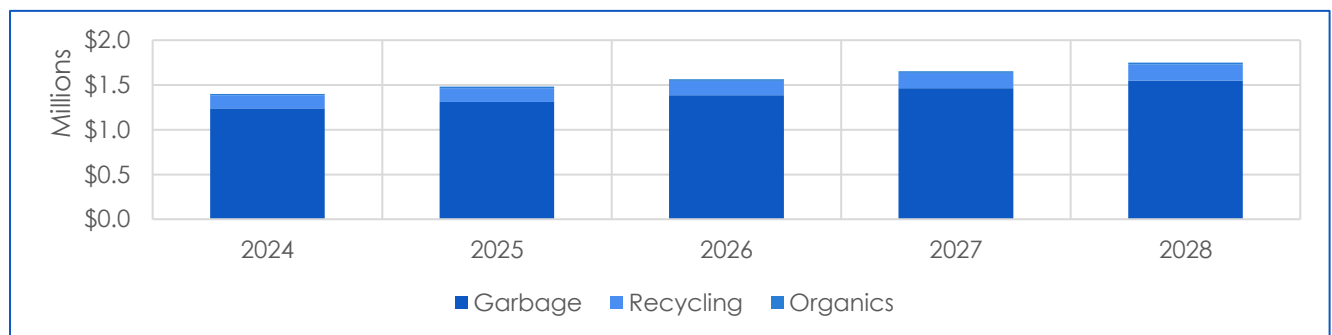


| Description                                                             | 2024     | 2025     | 2026     | 2027     | 2028     |
|-------------------------------------------------------------------------|----------|----------|----------|----------|----------|
| <u>Business 2.5 CY (Bins)</u>                                           |          |          |          |          |          |
| 1x per week                                                             | \$103.94 | \$107.58 | \$112.96 | \$118.60 | \$124.53 |
| 2x per week                                                             | \$155.94 | \$161.40 | \$169.47 | \$177.94 | \$186.84 |
| 3x per week                                                             | \$207.91 | \$215.19 | \$225.95 | \$237.24 | \$249.11 |
| 4x per week                                                             | \$259.95 | \$269.05 | \$282.50 | \$296.63 | \$311.46 |
| 5x per week                                                             | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 3.0 CY (Bins)</u>                                           |          |          |          |          |          |
| 1x per week                                                             | \$122.83 | \$127.13 | \$133.49 | \$140.16 | \$147.17 |
| 2x per week                                                             | \$184.26 | \$190.71 | \$200.24 | \$210.26 | \$220.77 |
| 3x per week                                                             | \$245.71 | \$254.31 | \$267.03 | \$280.38 | \$294.40 |
| 4x per week                                                             | \$307.14 | \$317.89 | \$333.78 | \$350.47 | \$368.00 |
| 5x per week                                                             | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 4.0 CY (Bins)</u>                                           |          |          |          |          |          |
| 1x per week                                                             | \$140.02 | \$144.92 | \$152.17 | \$159.78 | \$167.76 |
| 2x per week                                                             | \$209.89 | \$217.24 | \$228.10 | \$239.50 | \$251.48 |
| 3x per week                                                             | \$280.03 | \$289.83 | \$304.32 | \$319.54 | \$335.52 |
| 4x per week                                                             | \$350.06 | \$362.31 | \$380.43 | \$399.45 | \$419.42 |
| 5x per week                                                             | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Recycling</u>                                                        |          |          |          |          |          |
| <u>Residential &amp; City Approved Commercial Small Business (Cans)</u> |          |          |          |          |          |
| 64-GALLON CART                                                          | \$2.82   | \$2.97   | \$3.11   | \$3.27   | \$3.43   |
| 96-GALLON CART                                                          | \$6.14   | \$6.45   | \$6.77   | \$7.11   | \$7.47   |
| MF 64 Multi-family 96-GALLON CART                                       | \$2.82   | \$2.97   | \$3.11   | \$3.27   | \$3.43   |
| M - MISC (FIXED) RECYCLING CHARGE CANS                                  | \$6.14   | \$6.45   | \$6.77   | \$7.11   | \$7.47   |
| <u>Commercial 1.5 CY (Bins)</u>                                         |          |          |          |          |          |
| 1x per week                                                             | \$33.47  | \$35.15  | \$36.91  | \$38.75  | \$40.69  |
| 2x per week                                                             | \$50.20  | \$52.71  | \$55.35  | \$58.11  | \$61.02  |
| 3x per week                                                             | \$66.93  | \$70.27  | \$73.79  | \$77.48  | \$81.35  |
| 4x per week                                                             | \$83.66  | \$87.85  | \$92.24  | \$96.85  | \$101.69 |
| 5x per week                                                             | \$100.39 | \$105.41 | \$110.68 | \$116.21 | \$122.03 |
| 6x per week                                                             | \$117.12 | \$122.97 | \$129.12 | \$135.58 | \$142.36 |
| <u>Commercial 2.0 CY (Bins)</u>                                         |          |          |          |          |          |
| 1x per week                                                             | \$46.47  | \$48.80  | \$51.24  | \$53.80  | \$56.49  |
| 2x per week                                                             | \$69.70  | \$73.18  | \$76.84  | \$80.69  | \$84.72  |
| 3x per week                                                             | \$83.22  | \$87.38  | \$91.75  | \$96.34  | \$101.16 |
| 4x per week                                                             | \$104.02 | \$109.22 | \$114.69 | \$120.42 | \$126.44 |
| 5x per week                                                             | \$124.82 | \$131.07 | \$137.62 | \$144.50 | \$151.72 |
| 6x per week                                                             | \$145.64 | \$152.92 | \$160.56 | \$168.59 | \$177.02 |
| <u>Commercial 3.0 CY (Bins)</u>                                         |          |          |          |          |          |
| 1x per week                                                             | \$60.41  | \$63.43  | \$66.60  | \$69.93  | \$73.42  |
| 2x per week                                                             | \$90.60  | \$95.13  | \$99.89  | \$104.89 | \$110.13 |
| 3x per week                                                             | \$120.82 | \$126.86 | \$133.21 | \$139.87 | \$146.86 |
| 4x per week                                                             | \$151.03 | \$158.58 | \$166.51 | \$174.84 | \$183.58 |
| 5x per week                                                             | \$181.25 | \$190.31 | \$199.83 | \$209.82 | \$220.31 |
| 6x per week                                                             | \$211.47 | \$222.04 | \$233.15 | \$244.80 | \$257.04 |
| <u>Commercial 4.0 CY (Bins)</u>                                         |          |          |          |          |          |
| 1x per week                                                             | \$68.83  | \$72.27  | \$75.88  | \$79.68  | \$83.66  |
| 2x per week                                                             | \$103.26 | \$108.42 | \$113.84 | \$119.53 | \$125.51 |
| 3x per week                                                             | \$137.69 | \$144.57 | \$151.80 | \$159.39 | \$167.36 |
| 4x per week                                                             | \$172.12 | \$180.72 | \$189.76 | \$199.25 | \$209.21 |
| 5x per week                                                             | \$206.55 | \$216.87 | \$227.72 | \$239.10 | \$251.06 |
| 6x per week                                                             | \$240.98 | \$253.02 | \$265.67 | \$278.96 | \$292.91 |



| Description                     | 2024               | 2025               | 2026               | 2027               | 2028               |
|---------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <u>Commercial 6.0 CY (Bins)</u> |                    |                    |                    |                    |                    |
| 1x per week                     | \$109.04           | \$114.49           | \$120.22           | \$126.23           | \$132.54           |
| 2x per week                     | \$147.03           | \$154.38           | \$162.10           | \$170.21           | \$178.72           |
| 3x per week                     | \$185.02           | \$194.27           | \$203.99           | \$214.18           | \$224.89           |
| 4x per week                     | \$223.01           | \$234.16           | \$245.87           | \$258.16           | \$271.07           |
| 5x per week                     | \$261.00           | \$274.05           | \$287.75           | \$302.14           | \$317.25           |
| 6x per week                     | \$298.99           | \$313.94           | \$329.63           | \$346.12           | \$363.42           |
| <u>Commercial 8.0 CY (Bins)</u> |                    |                    |                    |                    |                    |
| 1x per week                     | \$158.29           | \$166.20           | \$174.51           | \$183.24           | \$192.40           |
| 2x per week                     | \$207.74           | \$218.13           | \$229.04           | \$240.49           | \$252.51           |
| 3x per week                     | \$256.78           | \$269.62           | \$283.10           | \$297.25           | \$312.11           |
| 4x per week                     | \$306.02           | \$321.32           | \$337.39           | \$354.26           | \$371.97           |
| 5x per week                     | \$355.27           | \$373.03           | \$391.68           | \$411.27           | \$431.83           |
| 6x per week                     | \$404.50           | \$424.73           | \$445.96           | \$468.26           | \$491.67           |
| <u>Organics</u>                 |                    |                    |                    |                    |                    |
| <u>48 Gal Cart</u>              |                    |                    |                    |                    |                    |
| 1x per week                     | \$53.15            | \$55.81            | \$58.60            | \$61.53            | \$64.61            |
| 2x per week                     | \$106.30           | \$111.62           | \$117.20           | \$123.06           | \$129.21           |
| 3x per week                     | \$159.45           | \$167.43           | \$175.80           | \$184.59           | \$193.82           |
| 4x per week                     | \$212.60           | \$223.23           | \$234.40           | \$246.12           | \$258.42           |
| 5x per week                     | \$265.76           | \$279.04           | \$292.99           | \$307.64           | \$323.03           |
| <u>64 Gal Cart</u>              |                    |                    |                    |                    |                    |
| 1x per week                     | \$56.07            | \$58.87            | \$61.82            | \$64.91            | \$68.15            |
| 2x per week                     | \$112.14           | \$117.75           | \$123.63           | \$129.82           | \$136.31           |
| 3x per week                     | \$168.21           | \$176.62           | \$185.45           | \$194.72           | \$204.46           |
| 4x per week                     | \$224.28           | \$235.49           | \$247.27           | \$259.63           | \$272.61           |
| 5x per week                     | \$280.35           | \$294.37           | \$309.09           | \$324.54           | \$340.77           |
| <u>1.0 Cubic Yard</u>           |                    |                    |                    |                    |                    |
| 1x per week                     | \$166.64           | \$174.97           | \$183.72           | \$192.90           | \$202.55           |
| 2x per week                     | \$333.27           | \$349.93           | \$367.43           | \$385.80           | \$405.09           |
| 3x per week                     | \$499.91           | \$524.90           | \$551.15           | \$578.70           | \$607.64           |
| 4x per week                     | \$666.54           | \$699.87           | \$734.86           | \$771.60           | \$810.18           |
| 5x per week                     | \$833.18           | \$874.83           | \$918.58           | \$964.50           | \$1,012.73         |
| <u>Contract Costs</u>           |                    |                    |                    |                    |                    |
| Garbage                         | \$1,203,035        | \$1,253,968        | \$1,325,934        | \$1,401,963        | \$1,482,279        |
| Recycling                       | \$144,976          | \$153,292          | \$162,078          | \$171,359          | \$181,163          |
| Organics                        | \$17,256           | \$18,119           | \$19,025           | \$19,976           | \$20,975           |
| <b>Total Contract Costs</b>     | <b>\$1,365,266</b> | <b>\$1,425,379</b> | <b>\$1,507,037</b> | <b>\$1,593,297</b> | <b>\$1,684,416</b> |

**Figure 5 – Projected Contract Costs**



In addition to the costs associated with the R&F contract, the City incurs other operating and non-operating expenses. These expenses include such things as salaries and benefits, professional services, insurance, and supplies. In designing the proposed rates, an Administrative Fee was developed to recover these projected expenses. The non-contract related costs were divided by the total number of customers to determine the monthly Administrative Fee per customer. The rates proposed herein are comprised of the rates charged by R&F combined with the proposed Administrative Fee and are charged to each respective customer monthly. The calculation of the Administrative Fee is shown below in **Table 7**.

**Table 7 – Projected Administrative Fees**

| Description                              | Projected for Fiscal Year Ending June 30 |                |                |                |                |
|------------------------------------------|------------------------------------------|----------------|----------------|----------------|----------------|
|                                          | 2024                                     | 2025           | 2026           | 2027           | 2028           |
| Contract Costs                           | \$1,365                                  | \$1,425        | \$1,507        | \$1,593        | \$1,684        |
| Other Expenses                           | \$520                                    | \$500          | \$511          | \$522          | \$533          |
| <b>Total Revenue Requirements</b>        | <b>\$1,885</b>                           | <b>\$1,925</b> | <b>\$2,018</b> | <b>\$2,115</b> | <b>\$2,217</b> |
| <u>Less</u>                              |                                          |                |                |                |                |
| Non-Rate Revenues                        | <b>\$(79)</b>                            | <b>\$(81)</b>  | <b>\$(82)</b>  | <b>\$(83)</b>  | <b>\$(85)</b>  |
| <b>Net Revenue Requirements</b>          | <b>\$1,806</b>                           | <b>\$1,844</b> | <b>\$1,935</b> | <b>\$2,031</b> | <b>\$2,132</b> |
| <u>Calculation of Administrative Fee</u> |                                          |                |                |                |                |
| Other Revenue Requirements               | \$440                                    | \$419          | \$428          | \$438          | \$448          |
| Total Customers                          | 6,012                                    | 6,092          | 6,172          | 6,252          | 6,332          |
| <b>Administrative Fee</b>                | <b>\$6.10</b>                            | <b>\$5.73</b>  | <b>\$5.78</b>  | <b>\$5.84</b>  | <b>\$5.89</b>  |

#### 4.1.7.3. Results of the Revenue Sufficiency Analysis

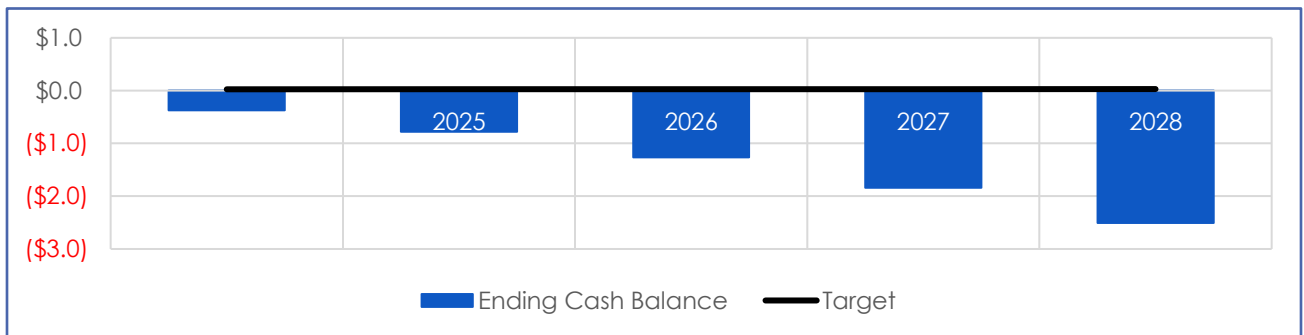
After a thorough review of the above-mentioned data elements, a draft of the RSA was developed and reviewed with City staff.

The resulting financial plan presented herein is the embodiment of the data, assumptions, and review process undertaken with City staff through the course of several conversations. **Table 8** and **Figure 6** below provide a summary of the revenue requirements and projected ending cash balances for the Fund, assuming no rate adjustments and incorporating the assumptions in **Section 4.1** of this report. As indicated in **Table 8**, projected revenue would not be sufficient to meet expected increases in ongoing expenses through FY 2028.

**Table 8 – Revenue Requirements vs. Revenue Under Existing Rates**

| Description                  | Fiscal Years Ending June 30, |                |                  |                  |                  |
|------------------------------|------------------------------|----------------|------------------|------------------|------------------|
|                              | 2022                         | 2023           | 2024             | 2025             | 2026             |
| Beginning Cash Balance       | \$-                          | \$(375)        | \$(779)          | \$(1,266)        | \$(1,839)        |
| Revenue Under Existing Rates | \$1,510                      | \$1,521        | \$1,531          | \$1,541          | \$1,552          |
| Revenue Requirements         | \$(1,885)                    | \$(1,925)      | \$(2,018)        | \$(2,115)        | \$(2,217)        |
| Net Cashflow                 | \$(375)                      | \$(405)        | \$(487)          | \$(574)          | \$(665)          |
| <b>Ending Cash Balance</b>   | <b>\$(375)</b>               | <b>\$(779)</b> | <b>\$(1,266)</b> | <b>\$(1,839)</b> | <b>\$(2,505)</b> |
| <b>Targeted Balance</b>      | <b>\$25</b>                  | <b>\$25</b>    | <b>\$27</b>      | <b>\$28</b>      | <b>\$29</b>      |

Note: Values are rounded to the nearest \$1,000

**Figure 6 – Ending Cash Balance Under Existing Rates**


#### 4.1.7.4. Proposed Rates

Our analysis of the Fund indicates that if assuming expenses and customer growth occur as projected, existing rates will not generate sufficient operating revenue to fund ongoing operations throughout the Projection Period. Therefore, rate adjustments will be necessary to sufficiently cover increasing operating costs over the Projection Period. The proposed rates also align the City's rate structure and with the rate structure set forth in the R&F contract. While this alignment of the respective rate structures results in cost of service-based rates, it impacts individual customer classes differently. In order to mitigate the impact on customers, and at the direction of the City, it is proposed the necessary rate adjustments be phased-in gradually over the next five years. This phasing-in of rates delays full cost recovery and results in a revenue shortfall in each year of the projection period. It is Willdan's understanding this shortfall will be supported as needed by transfers from the General Fund. Proposed rates are summarized in **Table 9**.



**Table 9 – Proposed Rates: Willdan Recommendations**

| Description                                                                 | Existing | 2024     | 2025     | 2026     | 2027     | 2028     |
|-----------------------------------------------------------------------------|----------|----------|----------|----------|----------|----------|
| <b>RATES</b>                                                                |          |          |          |          |          |          |
| <b>Garbage</b>                                                              |          |          |          |          |          |          |
| <u>Residential (Cans)</u>                                                   |          |          |          |          |          |          |
| 1x per week                                                                 | \$25.76  | \$27.27  | \$28.88  | \$30.58  | \$32.37  | \$34.28  |
| 2x per week                                                                 | \$51.52  | \$53.58  | \$55.72  | \$57.94  | \$60.25  | \$62.66  |
| 3x per week                                                                 | \$77.28  | \$79.86  | \$82.52  | \$85.27  | \$88.11  | \$91.04  |
| 4x per week                                                                 | \$103.04 | \$106.13 | \$109.31 | \$112.59 | \$115.96 | \$119.44 |
| 5x per week                                                                 | \$128.80 | \$132.40 | \$136.09 | \$139.89 | \$143.80 | \$147.81 |
| Senior Citizen (Cans)                                                       | \$24.62  | \$26.06  | \$27.59  | \$29.21  | \$30.93  | \$32.74  |
| Business (Cans)                                                             | \$25.76  | \$27.27  | \$28.88  | \$30.58  | \$32.37  | \$34.28  |
| <u>Business 1.5 CY (Bins)</u>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$73.80  | \$76.35  | \$78.98  | \$81.71  | \$84.53  | \$87.45  |
| 2x per week                                                                 | \$114.18 | \$116.86 | \$119.60 | \$122.41 | \$125.28 | \$128.22 |
| 3x per week                                                                 | \$156.81 | \$159.17 | \$161.57 | \$164.00 | \$166.47 | \$168.98 |
| 4x per week                                                                 | \$201.92 | \$203.46 | \$205.02 | \$206.59 | \$208.17 | \$209.76 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 2.0 CY (Bins)</u>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$102.63 | \$105.73 | \$108.93 | \$112.23 | \$115.62 | \$119.12 |
| 2x per week                                                                 | \$158.56 | \$161.86 | \$165.23 | \$168.66 | \$172.17 | \$175.75 |
| 3x per week                                                                 | \$217.73 | \$220.03 | \$222.36 | \$224.70 | \$227.08 | \$229.48 |
| 4x per week                                                                 | \$280.36 | \$282.07 | \$283.79 | \$285.51 | \$287.25 | \$289.00 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 2.5 CY (Bins)</u>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$112.89 | \$116.20 | \$119.60 | \$123.11 | \$126.71 | \$130.43 |
| 2x per week                                                                 | \$174.41 | \$177.93 | \$181.52 | \$185.18 | \$188.92 | \$192.73 |
| 3x per week                                                                 | \$239.50 | \$242.52 | \$245.58 | \$248.68 | \$251.82 | \$255.00 |
| 4x per week                                                                 | \$308.42 | \$310.19 | \$311.96 | \$313.75 | \$315.54 | \$317.35 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 3.0 CY (Bins)</u>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$133.39 | \$137.11 | \$140.93 | \$144.87 | \$148.91 | \$153.06 |
| 2x per week                                                                 | \$206.09 | \$210.05 | \$214.08 | \$218.20 | \$222.39 | \$226.66 |
| 3x per week                                                                 | \$283.07 | \$286.43 | \$289.84 | \$293.28 | \$296.76 | \$300.29 |
| 4x per week                                                                 | \$364.48 | \$366.34 | \$368.22 | \$370.10 | \$371.99 | \$373.89 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 4.0 CY (Bins)</u>                                               |          |          |          |          |          |          |
| 1x per week                                                                 | \$152.02 | \$156.12 | \$160.33 | \$164.65 | \$169.10 | \$173.66 |
| 2x per week                                                                 | \$234.76 | \$239.12 | \$243.56 | \$248.08 | \$252.68 | \$257.37 |
| 3x per week                                                                 | \$322.60 | \$326.28 | \$330.00 | \$333.76 | \$337.56 | \$341.41 |
| 4x per week                                                                 | \$415.36 | \$417.33 | \$419.31 | \$421.30 | \$423.30 | \$425.31 |
| 5x per week                                                                 | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <b>Recycling</b>                                                            |          |          |          |          |          |          |
| <u>Residential &amp; City Approved<br/>Commercial Small Business (Cans)</u> |          |          |          |          |          |          |
| 64-GALLON CART                                                              | \$2.99   | \$3.75   | \$4.71   | \$5.92   | \$7.43   | \$9.33   |
| 96-GALLON CART                                                              | \$6.44   | \$7.45   | \$8.62   | \$9.98   | \$11.54  | \$13.36  |
| MF 64 Multi-family 96-GALLON<br>CART                                        | \$2.99   | \$3.75   | \$4.71   | \$5.92   | \$7.43   | \$9.33   |
| M - MISC (FIXED) RECYCLING<br>CHARGE CANS                                   | \$6.44   | \$7.45   | \$8.62   | \$9.98   | \$11.54  | \$13.36  |
|                                                                             |          |          |          |          |          |          |
|                                                                             |          |          |          |          |          |          |
|                                                                             |          |          |          |          |          |          |



| Description                     | Existing | 2024     | 2025     | 2026     | 2027     | 2028     |
|---------------------------------|----------|----------|----------|----------|----------|----------|
| <u>Commercial 1.5 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                     | \$35.07  | \$37.12  | \$39.29  | \$41.58  | \$44.01  | \$46.58  |
| 2x per week                     | \$52.60  | \$55.19  | \$57.92  | \$60.77  | \$63.77  | \$66.91  |
| 3x per week                     | \$70.12  | \$73.25  | \$76.52  | \$79.94  | \$83.51  | \$87.24  |
| 4x per week                     | \$87.65  | \$91.32  | \$95.14  | \$99.12  | \$103.27 | \$107.59 |
| 5x per week                     | \$105.18 | \$109.38 | \$113.74 | \$118.29 | \$123.01 | \$127.92 |
| 6x per week                     | \$122.70 | \$127.43 | \$132.34 | \$137.45 | \$142.75 | \$148.25 |
| <u>Commercial 2.0 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                     | \$48.69  | \$51.16  | \$53.76  | \$56.49  | \$59.36  | \$62.38  |
| 2x per week                     | \$73.02  | \$76.24  | \$79.60  | \$83.12  | \$86.78  | \$90.61  |
| 3x per week                     | \$87.19  | \$90.84  | \$94.65  | \$98.61  | \$102.75 | \$107.05 |
| 4x per week                     | \$108.98 | \$113.30 | \$117.78 | \$122.44 | \$127.29 | \$132.33 |
| 5x per week                     | \$130.77 | \$135.75 | \$140.91 | \$146.27 | \$151.84 | \$157.62 |
| 6x per week                     | \$152.57 | \$158.21 | \$164.05 | \$170.11 | \$176.40 | \$182.91 |
| <u>Commercial 3.0 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                     | \$63.29  | \$66.21  | \$69.27  | \$72.47  | \$75.82  | \$79.32  |
| 2x per week                     | \$94.92  | \$98.81  | \$102.86 | \$107.07 | \$111.46 | \$116.02 |
| 3x per week                     | \$126.58 | \$131.43 | \$136.46 | \$141.69 | \$147.12 | \$152.75 |
| 4x per week                     | \$158.23 | \$164.04 | \$170.06 | \$176.30 | \$182.77 | \$189.47 |
| 5x per week                     | \$189.89 | \$196.65 | \$203.66 | \$210.91 | \$218.42 | \$226.20 |
| 6x per week                     | \$221.54 | \$229.26 | \$237.25 | \$245.52 | \$254.08 | \$262.94 |
| <u>Commercial 4.0 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                     | \$72.11  | \$75.30  | \$78.64  | \$82.12  | \$85.76  | \$89.55  |
| 2x per week                     | \$108.18 | \$112.47 | \$116.93 | \$121.57 | \$126.39 | \$131.40 |
| 3x per week                     | \$144.25 | \$149.63 | \$155.22 | \$161.01 | \$167.02 | \$173.25 |
| 4x per week                     | \$180.32 | \$186.79 | \$193.50 | \$200.45 | \$207.65 | \$215.10 |
| 5x per week                     | \$216.38 | \$223.95 | \$231.78 | \$239.88 | \$248.27 | \$256.95 |
| 6x per week                     | \$252.45 | \$261.11 | \$270.06 | \$279.32 | \$288.89 | \$298.80 |
| <u>Commercial 6.0 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                     | \$114.24 | \$118.71 | \$123.36 | \$128.20 | \$133.22 | \$138.43 |
| 2x per week                     | \$154.04 | \$159.72 | \$165.61 | \$171.71 | \$178.05 | \$184.61 |
| 3x per week                     | \$193.84 | \$200.72 | \$207.85 | \$215.23 | \$222.87 | \$230.79 |
| 4x per week                     | \$233.63 | \$241.72 | \$250.08 | \$258.74 | \$267.70 | \$276.96 |
| 5x per week                     | \$273.43 | \$282.72 | \$292.32 | \$302.25 | \$312.52 | \$323.14 |
| 6x per week                     | \$313.23 | \$323.72 | \$334.56 | \$345.77 | \$357.35 | \$369.31 |
| <u>Commercial 8.0 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                     | \$165.83 | \$171.87 | \$178.12 | \$184.61 | \$191.33 | \$198.29 |
| 2x per week                     | \$217.64 | \$225.24 | \$233.11 | \$241.25 | \$249.68 | \$258.40 |
| 3x per week                     | \$269.01 | \$278.16 | \$287.63 | \$297.42 | \$307.54 | \$318.01 |
| 4x per week                     | \$320.60 | \$331.31 | \$342.38 | \$353.82 | \$365.65 | \$377.86 |
| 5x per week                     | \$372.19 | \$384.46 | \$397.14 | \$410.23 | \$423.75 | \$437.72 |
| 6x per week                     | \$423.77 | \$437.60 | \$451.88 | \$466.62 | \$481.84 | \$497.57 |
|                                 |          |          |          |          |          |          |
| <b><u>Organics</u></b>          |          |          |          |          |          |          |
| <u>48 Gal Cart</u>              |          |          |          |          |          |          |
| 1x per week                     | \$55.68  | \$58.37  | \$61.19  | \$64.15  | \$67.25  | \$70.50  |
| 2x per week                     | \$111.36 | \$115.75 | \$120.31 | \$125.05 | \$129.98 | \$135.10 |
| 3x per week                     | \$167.04 | \$173.12 | \$179.41 | \$185.94 | \$192.70 | \$199.71 |
| 4x per week                     | \$222.72 | \$230.48 | \$238.51 | \$246.82 | \$255.42 | \$264.31 |
| 5x per week                     | \$278.40 | \$287.84 | \$297.60 | \$307.70 | \$318.13 | \$328.92 |
|                                 |          |          |          |          |          |          |
|                                 |          |          |          |          |          |          |
|                                 |          |          |          |          |          |          |
|                                 |          |          |          |          |          |          |

| Description           | Existing | 2024     | 2025     | 2026     | 2027     | 2028       |
|-----------------------|----------|----------|----------|----------|----------|------------|
| <u>64 Gal Cart</u>    |          |          |          |          |          |            |
| 1x per week           | \$58.74  | \$61.52  | \$64.44  | \$67.50  | \$70.69  | \$74.05    |
| 2x per week           | \$117.48 | \$122.05 | \$126.81 | \$131.74 | \$136.87 | \$142.20   |
| 3x per week           | \$176.22 | \$182.57 | \$189.15 | \$195.97 | \$203.03 | \$210.35   |
| 4x per week           | \$234.96 | \$243.09 | \$251.50 | \$260.19 | \$269.19 | \$278.51   |
| 5x per week           | \$293.70 | \$303.60 | \$313.84 | \$324.42 | \$335.35 | \$346.66   |
|                       |          |          |          |          |          |            |
| <u>1.0 Cubic Yard</u> |          |          |          |          |          |            |
| 1x per week           | \$174.57 | \$180.87 | \$187.40 | \$194.17 | \$201.18 | \$208.44   |
| 2x per week           | \$349.14 | \$360.72 | \$372.67 | \$385.03 | \$397.80 | \$410.98   |
| 3x per week           | \$523.71 | \$540.55 | \$557.94 | \$575.89 | \$594.41 | \$613.53   |
| 4x per week           | \$698.28 | \$720.39 | \$743.21 | \$766.74 | \$791.03 | \$816.08   |
| 5x per week           | \$872.85 | \$900.23 | \$928.47 | \$957.60 | \$987.64 | \$1,018.62 |
|                       |          |          |          |          |          |            |

The projected revenues as developed herein include revenues generated from the user rates and revenues generated from other sources (i.e., interest earnings) or Fund activities. The projected user rate revenues would provide the estimated additional revenue (and applicable annual percentage rate adjustments) necessary to meet the projected revenue requirements for a given FY, including operating expenses and targeted operating reserves. For purposes of this Study, proposed rates are assumed to take effect on January 1 of each respective FY of the Projection Period.

#### 4.1.7.5. Summary of Revenue Sufficiency Analysis

The proposed financial plan, including recommended revenue adjustments, is presented in **Table 10** and **Figure 7** which provides funding for projected revenue requirements during the forecast period. **Figure 7** indicates that with the proposed adjustments and the anticipated transfers from the General Fund for FY 2024 through FY 2028, the ending cash balance will exceed the targeted amount each year. It is recommended the City monitor its cash reserves to ensure sufficient reserves are available in FY 2028. It is also recommended to build up the balance for the Fund reserve above the City's minimum reserve policy to allow for the fund balance to be used for unforeseen expenditures.

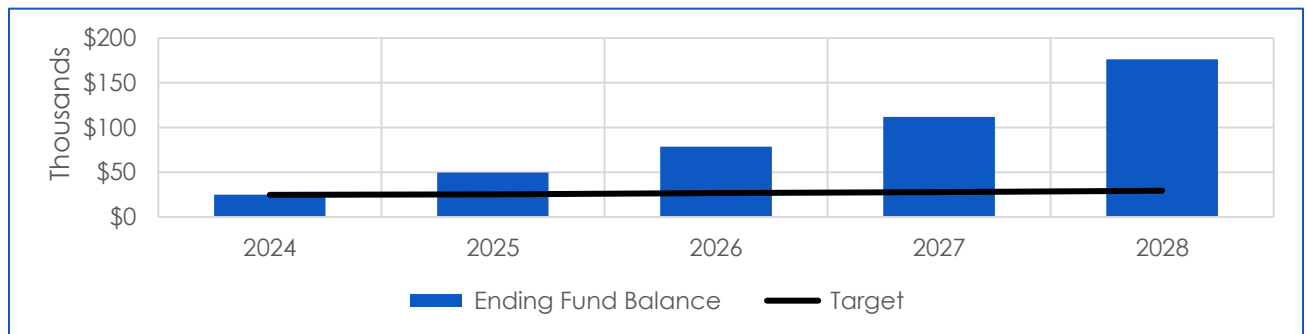
A more detailed presentation of the financial plan, including fund balance reconciliations is presented in **Schedule A-7** of the appendix.



**Table 10 – Revenue Requirements vs. Revenue Under Proposed Rates**

| Description                                       | Fiscal Years Ending June 30, |             |             |              |              |
|---------------------------------------------------|------------------------------|-------------|-------------|--------------|--------------|
|                                                   | 2024                         | 2025        | 2026        | 2027         | 2028         |
| Beginning Cash Balance                            | \$-                          | \$25        | \$50        | \$79         | \$112        |
| Revenue Under Proposed Rates <sup>[2]</sup>       | \$1,910                      | \$1,950     | \$2,046     | \$2,148      | \$2,281      |
| Revenue Requirements                              | \$(1,885)                    | \$(1,925)   | \$(2,018)   | \$(2,115)    | \$(2,217)    |
| Net Cashflow                                      | \$25                         | \$25        | \$29        | \$33         | \$64         |
| <b>Ending Cash Balance</b>                        | <b>\$25</b>                  | <b>\$50</b> | <b>\$79</b> | <b>\$112</b> | <b>\$176</b> |
| <b>Targeted Balance</b>                           | <b>\$25</b>                  | <b>\$25</b> | <b>\$27</b> | <b>\$28</b>  | <b>\$29</b>  |
| <u>Note:</u>                                      |                              |             |             |              |              |
| [1] Values are rounded to the nearest \$1,000     |                              |             |             |              |              |
| [2] Revenues include transfers from General Fund. |                              |             |             |              |              |

**Figure 7 – Ending Cash Balance Under Proposed Rates**



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## Section 5 – Regulatory Issues

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### **Short-Lived Climate Pollutants Reduction Act - California SB 1383**

It is important to note that the Fund is expected to incur significant operating expenses as a result of State of California SB 1383 (Chapter 395, Statutes of 2016). Gov. Jerry Brown signed SB 1383, which requires cities in California to implement universal organic waste recycling programs for all customers beginning January 1, 2022. Organic waste is primarily comprised of biodegradable waste such as food, landscaping and pruning waste.

SB 1383 also requires that by 2025 at least 20 percent of edible food currently sent to landfills be recovered for human consumption. To meet these requirements, local governments need to actively participate in organic material collection and food recovery programs on or before January 1, 2022. Jurisdictions must adopt enforceable ordinances to ensure that all residential and commercial generators are compliant. The regulations also require cities to purchase set amounts of organic derived products each year in an effort to create markets for finished compost and organic-derived energy. Finally, the new, unfunded State mandates require mandatory customer education and outreach programs as well as compliance reviews, waste audits and inspections, rigorous recordkeeping, and reporting efforts. Penalties for noncompliance can be assessed by CalRecycle beginning in 2022 — and by local jurisdictions beginning in 2024.

Through the City's contract with R&F, it is estimated that SB 1383 and related programs will potentially result in substantial incremental cost to the Fund. These incremental costs may be comprised of:

- Increased cost of processing organic material,
- Hauling collected organic material to composting facility,
- Meeting mandatory organic material procurement thresholds set by the State of California,
- Specialized environmental consulting services to assist with public education and outreach, waste audits, facility inspections, compliance reviews, and tracking and enforcement efforts,
- Increased costs related to ongoing distribution of public education materials and advertising; and
- Purchase of additional containers associated with expanding the services to include the collection of organics.

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## Section 6 – Conclusions and Recommendations

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### 6.1 Principal Assumptions and Considerations

In preparation of this Study and the conclusions that follow, Willdan has made certain assumptions with respect to conditions which may exist or to events which may occur in the future. While we believe these assumptions are reasonable for the purpose of this Study, they are dependent on future events and actual conditions may differ from those assumed. In addition, Willdan has used and relied upon certain information and assumptions provided to us by the City and others. While Willdan believes the use of such information and assumptions to be reasonable for the purpose of this Study, Willdan has not independently verified the accuracy or validity of the information and offers no assurances with respect thereto, and some assumptions may vary significantly due to unanticipated events and circumstances. To the extent that actual conditions differ from those assumed by Willdan herein or provided to Willdan by others, the actual results will vary from those projected herein. The Study summarizes Willdan's work up to the date of this report. Thus, changed conditions occurring or becoming known after such date could affect the material presented to the extent of such changes.

In making the projections and estimates for the Projection Period summarized in this Study and shown on **Table 10** above, the principal considerations and assumptions made by Willdan and the principal information and assumptions provided to Willdan by others include the following:

- 1) Customer account growth for the Fund was derived largely from an analysis of historical billing information. This information was reviewed with the City to identify trends and establish estimated growth rates for the Projection Period.
- 2) No assumptions or provisions have been made or included in the projections herein to reflect unforeseen changes in customer usage characteristics which may affect, among other things, the cost of disposal and may be the result of, but not limited to, existing and potential changes in legislation, deviations from normal weather conditions, including natural disasters such as earthquakes, or other unforeseen events.
- 3) Projected revenues have been based on the following:
  - a) for bills rendered during the period July 1, 2024 through June 30, 2028, Revenues have been projected based on rates reflecting the proposed rates shown in **Table 9**, which are assumed to be adopted for each respective FY by the City; and
  - b) the proposed rates utilized herein to develop projected revenues are assumed to take effect on July 1 of each respective Fiscal Year.

- 4) Projected costs of operation and maintenance of the Sanitation Service were based on the City's estimated budget for Fiscal Year 2024. Escalation rates for future costs of operation and maintenance of the Sanitation Service were estimated based on a review of historical trends and the City's projections of future increases for certain expenses.
- 5) For the Projection Period, interest earnings have been projected based on projected average annual balances in the operating fund, and annual reinvestment rates as shown in **Table 11** applied to projected fund balances.

**Table 11 – Assumed Investment Earning Interest Rate**

| Fiscal Year | Assumed Investment Earning Interest Rate |
|-------------|------------------------------------------|
| 2024        | 1.75%                                    |
| 2025        | 1.75%                                    |
| 2026        | 1.75%                                    |
| 2027        | 1.75%                                    |
| 2028        | 1.75%                                    |

- 6) Other operating revenues have been projected based on the budgeted Fiscal Year ending June 30, 2024 amounts, and are increased annually thereafter in proportion to projected customer growth, inflation or other established escalators.
- 7) The revenue and expenditures projections herein do not reflect the effects of any material adverse change in the receipt of revenues and the payment of expenditures.
- 8) No assumption has been made to reflect any other changes in federal or State laws and/or regulations to reflect, among other things, more stringent environmental requirements, and changes in tax laws.

## 6.2 Conclusions

Based upon the foregoing assumptions and considerations, Willdan is of the opinion that:

- o The projected customers and sales of the Fund represent reasonable projections based on historical and planned growth and form a reasonable basis for the projected operating results set forth in this Study.
- o The Fund expenses are anticipated to be adversely impacted by the effects of SB 1383 regulatory requirements, changes to global recycling markets and the corresponding revenue loss and increase cost to provide recycling services. The incremental increase in operating

expenses from Fiscal Years 2023 to 2024 is projected to be approximately \$295,000, or approximately 19.0%.

- For the Fiscal Years ending June 30, 2024 through June 30, 2028, the City's projected revenues under proposed rate adjustments outlined in this report, including transfers, are projected to be sufficient under the herein proposed rates, fees, and charges to:
  - a) pay the projected costs of operation and maintenance;
  - b) meet stated goals for cash reserves.
- The proposed rates presented herein are in conformance with industry standard rate-making practices and Proposition 218 with respect to:
  - a) The fair and equitable recovery of costs through sanitation rates; and
  - b) Generation of sufficient revenue to recover Fund revenue requirements and reserve requirements.

### **6.3 Recommendations**

- It is recommended that the City implement the proposed rates and charges presented in this Study for FY 2024, beginning with the first adjustment in January 2024.
- It is recommended that the City update the revenue sufficiency analysis portion of this study each year to ensure projected revenue continues to be sufficient to fund projected expenses going forward, as assumptions made during this analysis may change and have a material impact upon the analysis.

# City of McFarland, CA

## Sanitation Rate Study

October 3, 2023

### Appendices

| Schedule | Description                                               |
|----------|-----------------------------------------------------------|
| A-1      | Historical Operating Results                              |
| A-2      | Historical, Budgeted, and Projected Revenues and Expenses |
| A-3      | Historical and Projected Number of Accounts               |
| A-4      | Existing and Proposed Customer Rates                      |
| A-5      | Estimated Contract Costs                                  |
| A-6      | Projected Administrative Fee                              |
| A-7      | Projected Operating Results                               |
|          |                                                           |

# Sanitation Rate Study

## Appendices

|     |                              |
|-----|------------------------------|
| A-1 | Historical Operating Results |
|-----|------------------------------|

CITY OF MCFARLAND, CA  
HISTORICAL OPERATING RESULTS [1]  
SANITATION FUND

Schedule A-1

| Line                                     | Description                                             | Fiscal Year Ended June 30 |                     |                     |                     |                     |
|------------------------------------------|---------------------------------------------------------|---------------------------|---------------------|---------------------|---------------------|---------------------|
|                                          |                                                         | 2018                      | 2019                | 2020                | 2021                | 2022                |
| <u>Operating revenues</u>                |                                                         |                           |                     |                     |                     |                     |
| 1                                        | Charges for Services                                    | \$1,297,578               | \$1,363,185         | \$1,364,920         | \$1,388,813         | \$1,407,955         |
| 2                                        | Other Revenue                                           | -                         | 180                 | -                   | -                   | -                   |
| 3                                        | <b>Total Operating revenues</b>                         | <b>\$ 1,297,578</b>       | <b>\$ 1,363,365</b> | <b>\$ 1,364,920</b> | <b>\$ 1,388,813</b> | <b>\$ 1,407,955</b> |
| <u>Operating Expenses</u>                |                                                         |                           |                     |                     |                     |                     |
| 4                                        | Salaries and Employee Benefits                          | \$ 199,949                | \$ 198,999          | \$ 65,238           | \$ 61,575           | \$ 123,473          |
| 5                                        | Services and Supplies                                   | 1,081,153                 | 1,234,624           | 1,252,432           | 1,220,373           | 1,313,005           |
| 6                                        | Utilities                                               | -                         | -                   | -                   | -                   | -                   |
| 7                                        | Franchise Fees                                          | -                         | -                   | -                   | -                   | -                   |
| 8                                        | Depreciation                                            | 20,044                    | 17,294              | 11,306              | 8,843               | 4,711               |
| 9                                        | <b>Total Operating Expenses</b>                         | <b>\$ 1,301,146</b>       | <b>\$ 1,450,917</b> | <b>\$ 1,328,976</b> | <b>\$ 1,290,791</b> | <b>\$ 1,441,189</b> |
| 10                                       | <b>Operating Income (Loss)</b>                          | <b>\$ (3,568)</b>         | <b>\$ (87,552)</b>  | <b>\$ 35,944</b>    | <b>\$ 98,022</b>    | <b>\$ (33,234)</b>  |
| <u>Non-operating Revenues (Expenses)</u> |                                                         |                           |                     |                     |                     |                     |
| 11                                       | Interest Income                                         | \$ 355                    | \$ -                | \$ -                | \$ 1,627            | \$ 86               |
| 12                                       | Rent Income                                             | -                         | -                   | -                   | -                   | -                   |
| 13                                       | Connection Fees                                         | -                         | -                   | -                   | -                   | -                   |
| 14                                       | Local Transportation Funding                            | -                         | -                   | -                   | -                   | -                   |
| 15                                       | Grants                                                  | 15,321                    | 17,042              | 42,659              | 3,435               | 47,891              |
| 16                                       | Other non-operating revenues (expenses)                 | -                         | -                   | -                   | -                   | -                   |
| 17                                       | <b>Total Non-operating Revenues (Expenses)</b>          | <b>\$ 15,676</b>          | <b>\$ 17,042</b>    | <b>\$ 42,659</b>    | <b>\$ 5,062</b>     | <b>\$ 47,977</b>    |
| 18                                       | <b>Income (Loss) Before Transfers and Special Items</b> | <b>\$ 12,108</b>          | <b>\$ (70,510)</b>  | <b>\$ 78,603</b>    | <b>\$ 103,084</b>   | <b>\$ 14,743</b>    |
| 19                                       | <b>Capital Contributions</b>                            | <b>\$ -</b>               | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <u>Transfers</u>                         |                                                         |                           |                     |                     |                     |                     |
| 20                                       | Transfers In                                            | \$ -                      | \$ -                | \$ -                | \$ -                | \$ -                |
| 21                                       | Transfers Out                                           | (21,659)                  | (41,460)            | (25,348)            | (19,955)            | (11,475)            |
| 22                                       | <b>Change in Net Position</b>                           | <b>\$ (9,551)</b>         | <b>\$ (111,970)</b> | <b>\$ 53,255</b>    | <b>\$ 83,129</b>    | <b>\$ 3,268</b>     |
| 23                                       | Beginning of Year - Beginning, as Previously Reported   | \$ 126,385                | \$ 116,834          | \$ 4,864            | \$ 58,119           | \$ 141,248          |
| 24                                       | Restatements                                            | -                         | -                   | -                   | -                   | -                   |
| 25                                       | <b>Beginning of Year, as Restated</b>                   | <b>\$ 126,385</b>         | <b>\$ 116,834</b>   | <b>\$ 4,864</b>     | <b>\$ 58,119</b>    | <b>\$ 141,248</b>   |
| 26                                       | <b>End of Fiscal Year</b>                               | <b>\$ 116,834</b>         | <b>\$ 4,864</b>     | <b>\$ 58,119</b>    | <b>\$ 141,248</b>   | <b>\$ 144,516</b>   |

**Notes**

[1] Financial information obtained from the City's Annual Comprehensive Financial Reports.

# Sanitation Rate Study

## Appendices

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A-2

Historical, Budgeted, and  
Projected Revenues and  
Expenses

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| DESCRIPTION                                    |                     |                     |                     |                     | BUDGET              | PROJECTED           |                     |                     |                     |
|------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
|                                                | 2020                | 2021                | 2022                | 2023                | 2024                | 2025                | 2026                | 2027                | 2028                |
| <b>Operating Expenses</b>                      |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries and Employee Benefits                 | \$ 61,159           | \$ 61,577           | \$ 122,595          | \$ 228,510          | \$ 296,000          | \$ 303,400          | \$ 310,985          | \$ 318,760          | \$ 326,729          |
| Services and Supplies                          | \$ 1,145,125        | \$ 1,220,371        | \$ 1,220,031        | \$ 1,322,851        | \$ 1,515,237        | \$ 1,548,348        | \$ 1,633,081        | \$ 1,722,492        | \$ 1,816,841        |
| Utilities                                      | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Franchise Fees                                 | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Depreciation                                   | \$ -                | \$ 8,843            | \$ 4,711            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| <b>Total Operating Expenses</b>                | <b>\$ 1,206,284</b> | <b>\$ 1,290,791</b> | <b>\$ 1,347,337</b> | <b>\$ 1,551,361</b> | <b>\$ 1,811,237</b> | <b>\$ 1,851,748</b> | <b>\$ 1,944,066</b> | <b>\$ 2,041,252</b> | <b>\$ 2,143,570</b> |
| <b>Non-operating Revenues (Expenses)</b>       |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Interest Income                                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Rent Income                                    | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Connection Fees                                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Local Transportation Funding                   | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Grants                                         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Other non-operating revenues (expenses)        | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| <b>Total Non-operating Revenues (Expenses)</b> | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         |
| <b>Transfers Out</b>                           | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ -</b>         | <b>\$ 73,581</b>    | <b>\$ 73,581</b>    | <b>\$ 73,581</b>    | <b>\$ 73,581</b>    | <b>\$ 73,581</b>    |
| <b>Total Expenses</b>                          | <b>\$ 1,206,284</b> | <b>\$ 1,290,791</b> | <b>\$ 1,347,337</b> | <b>\$ 1,551,361</b> | <b>\$ 1,884,818</b> | <b>\$ 1,925,329</b> | <b>\$ 2,017,647</b> | <b>\$ 2,114,833</b> | <b>\$ 2,217,151</b> |
| CHECK ==>                                      | TRUE                | TRUE                | TRUE                | TRUE                | TRUE                | TRUE                | TRUE                | TRUE                | TRUE                |
| <b>DETAILS</b>                                 |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Salaries - Permanent Employees                 | \$ 36,710           | \$ 38,772           | \$ 76,456           | \$ 145,089          | \$ 206,475          | \$ 211,637          | \$ 216,928          | \$ 222,351          | \$ 227,910          |
| Overtime                                       | \$ 98               | \$ 1,019            | \$ 902              | \$ 4,965            | \$ 5,000            | \$ 5,125            | \$ 5,253            | \$ 5,384            | \$ 5,519            |
| Payroll Taxes                                  | \$ 2,979            | \$ 3,466            | \$ 6,622            | \$ 12,522           | \$ 16,682           | \$ 17,099           | \$ 17,527           | \$ 17,965           | \$ 18,414           |
| Stipends                                       | \$ 28               | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Retirement (401K)                              | \$ 2,990            | \$ 3,517            | \$ 6,296            | \$ 13,231           | \$ 20,968           | \$ 21,492           | \$ 22,030           | \$ 22,580           | \$ 23,145           |
| Health Insurance Premiums                      | \$ 12,990           | \$ 11,436           | \$ 26,536           | \$ 37,637           | \$ 32,085           | \$ 32,887           | \$ 33,710           | \$ 34,552           | \$ 35,416           |
| Dental/Vision Premiums                         | \$ 1,024            | \$ 838              | \$ 2,388            | \$ 5,184            | \$ 3,708            | \$ 3,801            | \$ 3,896            | \$ 3,993            | \$ 4,093            |
| Workers Compensation Insurance                 | \$ 4,061            | \$ 1,987            | \$ 3,134            | \$ 9,051            | \$ 10,502           | \$ 10,765           | \$ 11,034           | \$ 11,310           | \$ 11,593           |
| Life Insurance                                 | \$ 53               | \$ 80               | \$ 137              | \$ 298              | \$ 179              | \$ 183              | \$ 188              | \$ 193              | \$ 198              |
| Auto Allowance                                 | \$ 224              | \$ 460              | \$ 121              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Bank Charges                                   | \$ 7,661            | \$ 9,907            | \$ 10,570           | \$ 10,000           | \$ 10,000           | \$ 10,250           | \$ 10,506           | \$ 10,769           | \$ 11,038           |
| Clothing Allowance                             | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Conferences/Meetings/Travel                    | \$ 2                | \$ 2                | \$ 3                | \$ 533              | \$ 400              | \$ 410              | \$ 420              | \$ 431              | \$ 442              |
| Contract Services                              | \$ 23,936           | \$ 14,922           | \$ 9,322            | \$ 2,510            | \$ 2,600            | \$ 2,665            | \$ 2,732            | \$ 2,800            | \$ 2,870            |
| Contract Services - Refuse/Green Waste         | \$ 970,839          | \$ 980,671          | \$ 991,028          | \$ 1,066,453        | \$ 1,220,291        | \$ 1,272,086        | \$ 1,344,959        | \$ 1,421,939        | \$ 1,503,254        |
| Contract Services - Recycling                  | \$ 42,257           | \$ 135,717          | \$ 124,914          | \$ 143,358          | \$ 144,976          | \$ 153,292          | \$ 162,078          | \$ 171,359          | \$ 181,163          |
| County Waste Management Charge                 | \$ 48,168           | \$ 52,192           | \$ 51,972           | \$ 68,561           | \$ 70,000           | \$ 71,750           | \$ 73,544           | \$ 75,382           | \$ 77,267           |
| Equipment (Capital)                            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Depreciation                                   | \$ -                | \$ 8,843            | \$ 4,711            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Grant Expenditures                             | \$ 10,713           | \$ 2,706            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Dues & Subscriptions                           | \$ 283              | \$ 13               | \$ 18               | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Fuel                                           | \$ 79               | \$ -                | \$ -                | \$ 11               | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Insurance - CSJV Rsk Mgmt.                     | \$ 4,702            | \$ 1,730            | \$ 4,366            | \$ 11,953           | \$ 14,271           | \$ 14,627           | \$ 14,993           | \$ 15,368           | \$ 15,752           |
| Postage                                        | \$ 6,817            | \$ 8,827            | \$ 6,023            | \$ 6,570            | \$ 6,800            | \$ 6,970            | \$ 7,144            | \$ 7,323            | \$ 7,506            |
| Printing & Legal Notices                       | \$ 69               | \$ 15               | \$ 249              | \$ 1,254            | \$ 1,300            | \$ 1,333            | \$ 1,366            | \$ 1,400            | \$ 1,435            |
| Professional Services - Other                  | \$ 1,789            | \$ 5,576            | \$ -                | \$ -                | \$ 30,000           | \$ -                | \$ -                | \$ -                | \$ -                |
| Accounting/Auditing Services                   | \$ 9,400            | \$ -                | \$ 15,578           | \$ 8,400            | \$ 9,600            | \$ 9,840            | \$ 10,086           | \$ 10,338           | \$ 10,597           |
| Legal Services                                 | \$ 10,543           | \$ 784              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Supplies - Office                              | \$ 5,394            | \$ 5,692            | \$ 3,531            | \$ 2,396            | \$ 4,000            | \$ 4,100            | \$ 4,203            | \$ 4,308            | \$ 4,415            |
| Supplies - Operating                           | \$ 2                | \$ 128              | \$ 2                | \$ 242              | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Telephone & Communications                     | \$ 2,473            | \$ 1,491            | \$ 2,458            | \$ 1,143            | \$ 1,400            | \$ 1,435            | \$ 1,471            | \$ 1,508            | \$ 1,545            |
| Transfer Out - MIS                             | \$ -                | \$ -                | \$ -                | \$ -                | \$ 73,581           | \$ 73,581           | \$ 73,581           | \$ 73,581           | \$ 73,581           |
| Transfer Out - Facilities Maint.               | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| <b>Calculated</b>                              |                     |                     |                     |                     |                     |                     |                     |                     |                     |
| Garbage Contract Costs                         |                     |                     |                     |                     | \$ 1,203,035        | \$ 1,253,968        | \$ 1,325,934        | \$ 1,401,963        | \$ 1,482,279        |
| Recycling Contract Costs                       |                     |                     |                     |                     | \$ 144,976          | \$ 153,292          | \$ 162,078          | \$ 171,359          | \$ 181,163          |
| Organics Contract Costs                        |                     |                     |                     |                     | \$ 17,256           | \$ 18,119           | \$ 19,025           | \$ 19,976           | \$ 20,975           |

CITY OF MCFARLAND, CA  
BUDGETED AND PROJECTED REVENUES  
SANITATION FUND

Schedule A-2

|                                                |                     |                     |                     | BUDGET              | PROJECTED           |                     |                     |                     |
|------------------------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| DESCRIPTION                                    | 2020                | 2022                | 2023                | 2024                | 2025                | 2026                | 2027                | 2028                |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Operating revenues</b>                      |                     |                     |                     |                     |                     |                     |                     |                     |
| Charges for Services                           | \$ 1,364,920        | \$ 1,388,813        | \$ 1,407,955        | \$ 1,661,019        | \$ 1,779,731        | \$ 1,913,692        | \$ 2,065,955        | \$ 2,240,316        |
| Other Revenue                                  | \$ (26,132)         | \$ 3,435            | \$ 47,891           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| <b>Total Operating revenues</b>                | <b>\$ 1,338,788</b> | <b>\$ 1,392,248</b> | <b>\$ 1,455,846</b> | <b>\$ 1,661,019</b> | <b>\$ 1,779,731</b> | <b>\$ 1,913,692</b> | <b>\$ 2,065,955</b> | <b>\$ 2,240,316</b> |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Non-operating Revenues (Expenses)</b>       |                     |                     |                     |                     |                     |                     |                     |                     |
| Interest Income                                | \$ -                | \$ 1,627            | \$ 86               | \$ -                | \$ 1,287            | \$ 1,751            | \$ 2,291            | \$ 3,138            |
| Rent Income                                    | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Connection Fees                                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Local Transportation Funding                   | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Grants                                         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Other non-operating revenues (expenses)        | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>Total Non-operating Revenues (Expenses)</b> | <b>\$ -</b>         | <b>\$ 1,627</b>     | <b>\$ 86</b>        | <b>\$ -</b>         | <b>\$ 1,287</b>     | <b>\$ 1,751</b>     | <b>\$ 2,291</b>     | <b>\$ 3,138</b>     |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>DETAILS</b>                                 |                     |                     |                     |                     |                     |                     |                     |                     |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| Refuse Fees                                    | \$ 1,154,051        | \$ 1,173,372        | \$ 1,178,858        | \$ 1,378,262        | \$ 1,454,429        | \$ 1,535,325        | \$ 1,621,253        | \$ 1,712,537        |
| Recycling/Blue Can Fees                        | \$ 137,357          | \$ 139,439          | \$ 151,127          | \$ 184,764          | \$ 225,838          | \$ 277,380          | \$ 342,138          | \$ 423,582          |
| Gate Fees                                      | \$ 48,159           | \$ 52,171           | \$ 51,962           | \$ 52,741           | \$ 52,741           | \$ 52,741           | \$ 52,741           | \$ 52,741           |
| Penalty Fees - Refuse                          | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Administration Fee                             | \$ 25,353           | \$ 23,831           | \$ 26,008           | \$ 26,398           | \$ 27,058           | \$ 27,734           | \$ 28,428           | \$ 29,138           |
| State Grant                                    | \$ -                | \$ -                | \$ 38,177           | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| State Grant - Beverage Container Recycling     | \$ 27,659           | \$ 3,435            | \$ 9,714            | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
| Interest Income                                | \$ -                | \$ 1,627            | \$ 86               | \$ -                | \$ 1,287            | \$ 1,751            | \$ 2,291            | \$ 3,138            |
| Miscellaneous Revenue                          | \$ (53,791)         | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                | \$ -                |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| Organics Fees                                  |                     |                     |                     | \$ 18,854           | \$ 19,665           | \$ 20,512           | \$ 21,395           | \$ 22,318           |
|                                                |                     |                     |                     |                     |                     |                     |                     |                     |
| <b>TOTAL</b>                                   | <b>\$ 1,338,788</b> | <b>\$ 1,393,875</b> | <b>\$ 1,455,932</b> | <b>\$ 1,661,019</b> | <b>\$ 1,781,018</b> | <b>\$ 1,915,443</b> | <b>\$ 2,068,246</b> | <b>\$ 2,243,454</b> |

# Sanitation Rate Study

## Appendices

|     |                                             |
|-----|---------------------------------------------|
| A-3 | Historical and Projected Number of Accounts |
|-----|---------------------------------------------|

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| Line | Group                         |              |              |              |              |              | Estimated    | Projected    |              |              |              |              |
|------|-------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|      |                               | 2018         | 2019         | 2020         | 2021         | 2022         | 2023         | 2024         | 2025         | 2026         | 2027         | 2028         |
|      |                               |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>2.50 YD BIN (CANS)</u>     |              |              |              |              |              |              |              |              |              |              |              |
| 24   | 1x per week                   | 4            | 4            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            |
| 25   | 2x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 26   | 3x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 27   | 4x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 28   | 5x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                               |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>3.00 YD BIN (CANS)</u>     |              |              |              |              |              |              |              |              |              |              |              |
| 29   | 1x per week                   | 47           | 53           | 38           | 37           | 42           | 42           | 42           | 42           | 42           | 42           | 42           |
| 30   | 2x per week                   | 11           | 6            | 15           | 13           | 17           | 17           | 17           | 17           | 17           | 17           | 17           |
| 31   | 3x per week                   | 2            | 3            | 5            | 6            | 11           | 11           | 11           | 11           | 11           | 11           | 11           |
| 32   | 4x per week                   | -            | -            | 7            | 2            | -            | -            | -            | -            | -            | -            | -            |
| 33   | 5x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                               |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>4.00 YD BIN (CANS)</u>     |              |              |              |              |              |              |              |              |              |              |              |
| 34   | 1x per week                   | 4            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            |
| 35   | 2x per week                   | 5            | 4            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            | 3            |
| 36   | 3x per week                   | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            |
| 37   | 4x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 38   | 5x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                               |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>Senior Citizens (CANS)</u> |              |              |              |              |              |              |              |              |              |              |              |
| 39   | 1x per week                   | 12           | 13           | 12           | 12           | 14           | 14           | 14           | 14           | 14           | 14           | 14           |
| 40   | 2x per week                   | 1            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 41   | 3x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 42   | 4x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 43   | 5x per week                   | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                               |              |              |              |              |              |              |              |              |              |              |              |
| 44   | <b>Total Garbage Units</b>    | <b>2,747</b> | <b>2,787</b> | <b>2,824</b> | <b>2,724</b> | <b>2,928</b> | <b>2,968</b> | <b>3,008</b> | <b>3,048</b> | <b>3,088</b> | <b>3,128</b> | <b>3,168</b> |

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| Line | Group                           |              |              |              |              |              | Estimated    | Projected    |              |              |              |              |
|------|---------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|      |                                 | 2018         | 2019         | 2020         | 2021         | 2022         | 2023         | 2024         | 2025         | 2026         | 2027         | 2028         |
|      | <u>Commercial 3.0 CY (Bins)</u> |              |              |              |              |              |              |              |              |              |              |              |
| 25   | 1x per week                     | 12           | 13           | 13           | 14           | 16           | 16           | 16           | 16           | 16           | 16           | 16           |
| 26   | 2x per week                     | 2            | 2            | 4            | 4            | 5            | 5            | 5            | 5            | 5            | 5            | 5            |
| 27   | 3x per week                     | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            |
| 28   | 4x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 29   | 5x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 30   | 6x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                                 |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>Commercial 4.0 CY (Bins)</u> |              |              |              |              |              |              |              |              |              |              |              |
| 31   | 1x per week                     | 3            | 3            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            |
| 32   | 2x per week                     | -            | 2            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            | 1            |
| 33   | 3x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 34   | 4x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 35   | 5x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 36   | 6x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                                 |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>Commercial 6.0 CY (Bins)</u> |              |              |              |              |              |              |              |              |              |              |              |
| 37   | 1x per week                     | 3            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            |
| 38   | 2x per week                     | -            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            | 2            |
| 39   | 3x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 40   | 4x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 41   | 5x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 42   | 6x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                                 |              |              |              |              |              |              |              |              |              |              |              |
|      | <u>Commercial 8.0 CY (Bins)</u> |              |              |              |              |              |              |              |              |              |              |              |
| 43   | 1x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 44   | 2x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 45   | 3x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 46   | 4x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 47   | 5x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
| 48   | 6x per week                     | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            | -            |
|      |                                 |              |              |              |              |              |              |              |              |              |              |              |
| 49   | <b>Total Recycling Units</b>    | <b>2,709</b> | <b>2,766</b> | <b>2,803</b> | <b>2,907</b> | <b>2,905</b> | <b>2,945</b> | <b>2,985</b> | <b>3,025</b> | <b>3,065</b> | <b>3,105</b> | <b>3,145</b> |

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# Sanitation Rate Study

## Appendices

|     |                                      |
|-----|--------------------------------------|
| A-4 | Existing and Proposed Customer Rates |
|-----|--------------------------------------|

**CITY OF MCFARLAND, CA**  
**EXISTING AND PROJECTED SANITATION RATES**  
**Garbage Phased-In Rates**

**Schedule A-4**

| Line | Group                         | Existing  | Projected |           |           |           |           |
|------|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|      |                               | 2023      | 2024      | 2025      | 2026      | 2027      | 2028      |
|      |                               |           |           |           |           |           |           |
|      | <b>Monthly Garbage Rates</b>  |           |           |           |           |           |           |
|      |                               |           |           |           |           |           |           |
|      | <u>Residential (Cans)</u>     |           |           |           |           |           |           |
| 1    | 1x per week                   | \$ 25.76  | \$ 27.27  | \$ 28.88  | \$ 30.58  | \$ 32.37  | \$ 34.28  |
| 2    | 2x per week                   | \$ 51.52  | \$ 53.58  | \$ 55.72  | \$ 57.94  | \$ 60.25  | \$ 62.66  |
| 3    | 3x per week                   | \$ 77.28  | \$ 79.86  | \$ 82.52  | \$ 85.27  | \$ 88.11  | \$ 91.04  |
| 4    | 4x per week                   | \$ 103.04 | \$ 106.13 | \$ 109.31 | \$ 112.59 | \$ 115.96 | \$ 119.44 |
| 5    | 5x per week                   | \$ 128.80 | \$ 132.40 | \$ 136.09 | \$ 139.89 | \$ 143.80 | \$ 147.81 |
|      |                               |           |           |           |           |           |           |
| 6    | Senior Citizen (Cans)         | \$ 24.62  | \$ 26.06  | \$ 27.59  | \$ 29.21  | \$ 30.93  | \$ 32.74  |
|      |                               |           |           |           |           |           |           |
| 7    | Business (Cans)               | \$ 25.76  | \$ 27.27  | \$ 28.88  | \$ 30.58  | \$ 32.37  | \$ 34.28  |
|      |                               |           |           |           |           |           |           |
|      | <u>Business 1.5 CY (Bins)</u> |           |           |           |           |           |           |
| 8    | 1x per week                   | \$ 73.80  | \$ 76.35  | \$ 78.98  | \$ 81.71  | \$ 84.53  | \$ 87.45  |
| 9    | 2x per week                   | \$ 114.18 | \$ 116.86 | \$ 119.60 | \$ 122.41 | \$ 125.28 | \$ 128.22 |
| 10   | 3x per week                   | \$ 156.81 | \$ 159.17 | \$ 161.57 | \$ 164.00 | \$ 166.47 | \$ 168.98 |
| 11   | 4x per week                   | \$ 201.92 | \$ 203.46 | \$ 205.02 | \$ 206.59 | \$ 208.17 | \$ 209.76 |
| 12   | 5x per week                   | \$ -      |           |           |           |           |           |
|      |                               |           |           |           |           |           |           |
|      | <u>Business 2.0 CY (Bins)</u> |           |           |           |           |           |           |
| 13   | 1x per week                   | \$ 102.63 | \$ 105.73 | \$ 108.93 | \$ 112.23 | \$ 115.62 | \$ 119.12 |
| 14   | 2x per week                   | \$ 158.56 | \$ 161.86 | \$ 165.23 | \$ 168.66 | \$ 172.17 | \$ 175.75 |
| 15   | 3x per week                   | \$ 217.73 | \$ 220.03 | \$ 222.36 | \$ 224.70 | \$ 227.08 | \$ 229.48 |
| 16   | 4x per week                   | \$ 280.36 | \$ 282.07 | \$ 283.79 | \$ 285.51 | \$ 287.25 | \$ 289.00 |
| 17   | 5x per week                   | \$ -      |           |           |           |           |           |
|      |                               |           |           |           |           |           |           |
|      | <u>Business 2.5 CY (Bins)</u> |           |           |           |           |           |           |
| 18   | 1x per week                   | \$ 112.89 | \$ 116.20 | \$ 119.60 | \$ 123.11 | \$ 126.71 | \$ 130.43 |
| 19   | 2x per week                   | \$ 174.41 | \$ 177.93 | \$ 181.52 | \$ 185.18 | \$ 188.92 | \$ 192.73 |
| 20   | 3x per week                   | \$ 239.50 | \$ 242.52 | \$ 245.58 | \$ 248.68 | \$ 251.82 | \$ 255.00 |
| 21   | 4x per week                   | \$ 308.42 | \$ 310.19 | \$ 311.96 | \$ 313.75 | \$ 315.54 | \$ 317.35 |
| 22   | 5x per week                   | \$ -      |           |           |           |           |           |
|      |                               |           |           |           |           |           |           |

| Line | Group                         | Existing  | Projected |           |           |           |           |
|------|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|      |                               | 2023      | 2024      | 2025      | 2026      | 2027      | 2028      |
|      |                               |           |           |           |           |           |           |
|      | <u>Business 3.0 CY (Bins)</u> |           |           |           |           |           |           |
| 23   | 1x per week                   | \$ 133.39 | \$ 137.11 | \$ 140.93 | \$ 144.87 | \$ 148.91 | \$ 153.06 |
| 24   | 2x per week                   | \$ 206.09 | \$ 210.05 | \$ 214.08 | \$ 218.20 | \$ 222.39 | \$ 226.66 |
| 25   | 3x per week                   | \$ 283.07 | \$ 286.43 | \$ 289.84 | \$ 293.28 | \$ 296.76 | \$ 300.29 |
| 26   | 4x per week                   | \$ 364.48 | \$ 366.34 | \$ 368.22 | \$ 370.10 | \$ 371.99 | \$ 373.89 |
| 27   | 5x per week                   | \$ -      |           |           |           |           |           |
|      |                               |           |           |           |           |           |           |
|      | <u>Business 4.0 CY (Bins)</u> |           |           |           |           |           |           |
| 28   | 1x per week                   | \$ 152.02 | \$ 156.12 | \$ 160.33 | \$ 164.65 | \$ 169.10 | \$ 173.66 |
| 29   | 2x per week                   | \$ 234.76 | \$ 239.12 | \$ 243.56 | \$ 248.08 | \$ 252.68 | \$ 257.37 |
| 30   | 3x per week                   | \$ 322.60 | \$ 326.28 | \$ 330.00 | \$ 333.76 | \$ 337.56 | \$ 341.41 |
| 31   | 4x per week                   | \$ 415.36 | \$ 417.33 | \$ 419.31 | \$ 421.30 | \$ 423.30 | \$ 425.31 |
| 32   | 5x per week                   | \$ -      |           |           |           |           |           |
|      |                               |           |           |           |           |           |           |

**CITY OF MCFARLAND, CA**  
**EXISTING AND PROJECTED SANITATION RATES**  
**Recycling Phased-In Rates**

**Schedule A-4**

| Line | Group                                                                   | Existing  | Projected |           |           |           |           |
|------|-------------------------------------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|      |                                                                         | 2023      | 2024      | 2025      | 2026      | 2027      | 2028      |
|      |                                                                         |           |           |           |           |           |           |
|      | <b>Monthly Recycling Rates</b>                                          |           |           |           |           |           |           |
|      |                                                                         |           |           |           |           |           |           |
|      | <u>Residential &amp; City Approved Commercial Small Business (Cans)</u> |           |           |           |           |           |           |
| 1    | 64-GALLON CART                                                          | \$ 2.99   | \$ 3.75   | \$ 4.71   | \$ 5.92   | \$ 7.43   | \$ 9.33   |
| 2    | 96-GALLON CART                                                          | \$ 6.44   | \$ 7.45   | \$ 8.62   | \$ 9.98   | \$ 11.54  | \$ 13.36  |
| 3    | MF 64 Multi-family 96-GALLON CART                                       | \$ 2.99   | \$ 3.75   | \$ 4.71   | \$ 5.92   | \$ 7.43   | \$ 9.33   |
| 4    | M - MISC (FIXED) RECYCLING CHARGE CANS                                  | \$ 6.44   | \$ 7.45   | \$ 8.62   | \$ 9.98   | \$ 11.54  | \$ 13.36  |
|      |                                                                         |           |           |           |           |           |           |
|      | <u>Commercial 1.5 CY (Bins)</u>                                         |           |           |           |           |           |           |
| 5    | 1x per week                                                             | \$ 35.07  | \$ 37.12  | \$ 39.29  | \$ 41.58  | \$ 44.01  | \$ 46.58  |
| 6    | 2x per week                                                             | \$ 52.60  | \$ 55.19  | \$ 57.92  | \$ 60.77  | \$ 63.77  | \$ 66.91  |
| 7    | 3x per week                                                             | \$ 70.12  | \$ 73.25  | \$ 76.52  | \$ 79.94  | \$ 83.51  | \$ 87.24  |
| 8    | 4x per week                                                             | \$ 87.65  | \$ 91.32  | \$ 95.14  | \$ 99.12  | \$ 103.27 | \$ 107.59 |
| 9    | 5x per week                                                             | \$ 105.18 | \$ 109.38 | \$ 113.74 | \$ 118.29 | \$ 123.01 | \$ 127.92 |
| 10   | 6x per week                                                             | \$ 122.70 | \$ 127.43 | \$ 132.34 | \$ 137.45 | \$ 142.75 | \$ 148.25 |
|      |                                                                         |           |           |           |           |           |           |
|      | <u>Commercial 2.0 CY (Bins)</u>                                         |           |           |           |           |           |           |
| 11   | 1x per week                                                             | \$ 48.69  | \$ 51.16  | \$ 53.76  | \$ 56.49  | \$ 59.36  | \$ 62.38  |
| 12   | 2x per week                                                             | \$ 73.02  | \$ 76.24  | \$ 79.60  | \$ 83.12  | \$ 86.78  | \$ 90.61  |
| 13   | 3x per week                                                             | \$ 87.19  | \$ 90.84  | \$ 94.65  | \$ 98.61  | \$ 102.75 | \$ 107.05 |
| 14   | 4x per week                                                             | \$ 108.98 | \$ 113.30 | \$ 117.78 | \$ 122.44 | \$ 127.29 | \$ 132.33 |
| 15   | 5x per week                                                             | \$ 130.77 | \$ 135.75 | \$ 140.91 | \$ 146.27 | \$ 151.84 | \$ 157.62 |
| 16   | 6x per week                                                             | \$ 152.57 | \$ 158.21 | \$ 164.05 | \$ 170.11 | \$ 176.40 | \$ 182.91 |
|      |                                                                         |           |           |           |           |           |           |
|      | <u>Commercial 3.0 CY (Bins)</u>                                         |           |           |           |           |           |           |
| 17   | 1x per week                                                             | \$ 63.29  | \$ 66.21  | \$ 69.27  | \$ 72.47  | \$ 75.82  | \$ 79.32  |
| 18   | 2x per week                                                             | \$ 94.92  | \$ 98.81  | \$ 102.86 | \$ 107.07 | \$ 111.46 | \$ 116.02 |
| 19   | 3x per week                                                             | \$ 126.58 | \$ 131.43 | \$ 136.46 | \$ 141.69 | \$ 147.12 | \$ 152.75 |
| 20   | 4x per week                                                             | \$ 158.23 | \$ 164.04 | \$ 170.06 | \$ 176.30 | \$ 182.77 | \$ 189.47 |
| 21   | 5x per week                                                             | \$ 189.89 | \$ 196.65 | \$ 203.66 | \$ 210.91 | \$ 218.42 | \$ 226.20 |
| 22   | 6x per week                                                             | \$ 221.54 | \$ 229.26 | \$ 237.25 | \$ 245.52 | \$ 254.08 | \$ 262.94 |
|      |                                                                         |           |           |           |           |           |           |
|      | <u>Commercial 4.0 CY (Bins)</u>                                         |           |           |           |           |           |           |
| 23   | 1x per week                                                             | \$ 72.11  | \$ 75.30  | \$ 78.64  | \$ 82.12  | \$ 85.76  | \$ 89.55  |
| 24   | 2x per week                                                             | \$ 108.18 | \$ 112.47 | \$ 116.93 | \$ 121.57 | \$ 126.39 | \$ 131.40 |
| 25   | 3x per week                                                             | \$ 144.25 | \$ 149.63 | \$ 155.22 | \$ 161.01 | \$ 167.02 | \$ 173.25 |
| 26   | 4x per week                                                             | \$ 180.32 | \$ 186.79 | \$ 193.50 | \$ 200.45 | \$ 207.65 | \$ 215.10 |
| 27   | 5x per week                                                             | \$ 216.38 | \$ 223.95 | \$ 231.78 | \$ 239.88 | \$ 248.27 | \$ 256.95 |
| 28   | 6x per week                                                             | \$ 252.45 | \$ 261.11 | \$ 270.06 | \$ 279.32 | \$ 288.89 | \$ 298.80 |
|      |                                                                         |           |           |           |           |           |           |

CITY OF MCFARLAND, CA  
EXISTING AND PROJECTED SANITATION RATES  
Recycling Phased-In Rates

Schedule A-4

| Line | Group                           | Existing  | Projected |           |           |           |           |
|------|---------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
|      |                                 | 2023      | 2024      | 2025      | 2026      | 2027      | 2028      |
|      |                                 |           |           |           |           |           |           |
|      | <u>Commercial 6.0 CY (Bins)</u> |           |           |           |           |           |           |
| 29   | 1x per week                     | \$ 114.24 | \$ 118.71 | \$ 123.36 | \$ 128.20 | \$ 133.22 | \$ 138.43 |
| 30   | 2x per week                     | \$ 154.04 | \$ 159.72 | \$ 165.61 | \$ 171.71 | \$ 178.05 | \$ 184.61 |
| 31   | 3x per week                     | \$ 193.84 | \$ 200.72 | \$ 207.85 | \$ 215.23 | \$ 222.87 | \$ 230.79 |
| 32   | 4x per week                     | \$ 233.63 | \$ 241.72 | \$ 250.08 | \$ 258.74 | \$ 267.70 | \$ 276.96 |
| 33   | 5x per week                     | \$ 273.43 | \$ 282.72 | \$ 292.32 | \$ 302.25 | \$ 312.52 | \$ 323.14 |
| 34   | 6x per week                     | \$ 313.23 | \$ 323.72 | \$ 334.56 | \$ 345.77 | \$ 357.35 | \$ 369.31 |
|      |                                 |           |           |           |           |           |           |
|      | <u>Commercial 8.0 CY (Bins)</u> |           |           |           |           |           |           |
| 35   | 1x per week                     | \$ 165.83 | \$ 171.87 | \$ 178.12 | \$ 184.61 | \$ 191.33 | \$ 198.29 |
| 36   | 2x per week                     | \$ 217.64 | \$ 225.24 | \$ 233.11 | \$ 241.25 | \$ 249.68 | \$ 258.40 |
| 37   | 3x per week                     | \$ 269.01 | \$ 278.16 | \$ 287.63 | \$ 297.42 | \$ 307.54 | \$ 318.01 |
| 38   | 4x per week                     | \$ 320.60 | \$ 331.31 | \$ 342.38 | \$ 353.82 | \$ 365.65 | \$ 377.86 |
| 39   | 5x per week                     | \$ 372.19 | \$ 384.46 | \$ 397.14 | \$ 410.23 | \$ 423.75 | \$ 437.72 |
| 40   | 6x per week                     | \$ 423.77 | \$ 437.60 | \$ 451.88 | \$ 466.62 | \$ 481.84 | \$ 497.57 |
|      |                                 |           |           |           |           |           |           |

| Line | Group                         | Existing  | Projected |           |           |           |             |
|------|-------------------------------|-----------|-----------|-----------|-----------|-----------|-------------|
|      |                               | 2023      | 2024      | 2025      | 2026      | 2027      | 2028        |
|      |                               |           |           |           |           |           |             |
|      | <u>Monthly Organics Rates</u> |           |           |           |           |           |             |
|      |                               |           |           |           |           |           |             |
|      | <u>48 Gal Cart</u>            |           |           |           |           |           |             |
| 1    | 1x per week                   | \$ 55.68  | \$ 58.37  | \$ 61.19  | \$ 64.15  | \$ 67.25  | \$ 70.50    |
| 2    | 2x per week                   | \$ 111.36 | \$ 115.75 | \$ 120.31 | \$ 125.05 | \$ 129.98 | \$ 135.10   |
| 3    | 3x per week                   | \$ 167.04 | \$ 173.12 | \$ 179.41 | \$ 185.94 | \$ 192.70 | \$ 199.71   |
| 4    | 4x per week                   | \$ 222.72 | \$ 230.48 | \$ 238.51 | \$ 246.82 | \$ 255.42 | \$ 264.31   |
| 5    | 5x per week                   | \$ 278.40 | \$ 287.84 | \$ 297.60 | \$ 307.70 | \$ 318.13 | \$ 328.92   |
|      |                               |           |           |           |           |           |             |
|      | <u>64 Gal Cart</u>            |           |           |           |           |           |             |
| 6    | 1x per week                   | \$ 58.74  | \$ 61.52  | \$ 64.44  | \$ 67.50  | \$ 70.69  | \$ 74.05    |
| 7    | 2x per week                   | \$ 117.48 | \$ 122.05 | \$ 126.81 | \$ 131.74 | \$ 136.87 | \$ 142.20   |
| 8    | 3x per week                   | \$ 176.22 | \$ 182.57 | \$ 189.15 | \$ 195.97 | \$ 203.03 | \$ 210.35   |
| 9    | 4x per week                   | \$ 234.96 | \$ 243.09 | \$ 251.50 | \$ 260.19 | \$ 269.19 | \$ 278.51   |
| 10   | 5x per week                   | \$ 293.70 | \$ 303.60 | \$ 313.84 | \$ 324.42 | \$ 335.35 | \$ 346.66   |
|      |                               |           |           |           |           |           |             |
|      | <u>1.0 Cubic Yard</u>         |           |           |           |           |           |             |
| 11   | 1x per week                   | \$ 174.57 | \$ 180.87 | \$ 187.40 | \$ 194.17 | \$ 201.18 | \$ 208.44   |
| 12   | 2x per week                   | \$ 349.14 | \$ 360.72 | \$ 372.67 | \$ 385.03 | \$ 397.80 | \$ 410.98   |
| 13   | 3x per week                   | \$ 523.71 | \$ 540.55 | \$ 557.94 | \$ 575.89 | \$ 594.41 | \$ 613.53   |
| 14   | 4x per week                   | \$ 698.28 | \$ 720.39 | \$ 743.21 | \$ 766.74 | \$ 791.03 | \$ 816.08   |
| 15   | 5x per week                   | \$ 872.85 | \$ 900.23 | \$ 928.47 | \$ 957.60 | \$ 987.64 | \$ 1,018.62 |
|      |                               |           |           |           |           |           |             |

# Sanitation Rate Study

## Appendices

|     |                          |
|-----|--------------------------|
| A-5 | Estimated Contract Costs |
|-----|--------------------------|

CITY OF MCFARLAND, CA  
PROJECTED CONTRACT COSTS  
GARBAGE

Schedule A-5

| Line | Group                               | Estimated           | Projected              |                        |                        |                        |                        |
|------|-------------------------------------|---------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
|      |                                     | 2023                | 2024                   | 2025                   | 2026                   | 2027                   | 2028                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <b>Contract Costs-Garbage</b>       |                     |                        |                        |                        |                        |                        |
|      | <u>Summary</u>                      |                     |                        |                        |                        |                        |                        |
| 1    | Garbage-0.55 YD BIN (CANS)          | \$ 886,438          | \$ 970,938.01          | \$ 1,013,747.73        | \$ 1,073,703.36        | \$ 1,137,120.18        | \$ 1,204,194.42        |
| 2    | 1.50 YD BIN (CANS)                  | \$ 752              | \$ 816.84              | \$ 845.43              | \$ 887.70              | \$ 932.09              | \$ 978.69              |
| 3    | 2.00 YD BIN (CANS)                  | \$ 7,921            | \$ 8,599.50            | \$ 8,900.48            | \$ 9,345.51            | \$ 9,812.78            | \$ 10,303.42           |
| 4    | 2.50 YD BIN (CANS)                  | \$ 3,447            | \$ 3,741.84            | \$ 3,872.80            | \$ 4,066.44            | \$ 4,269.77            | \$ 4,483.26            |
| 5    | 3.00 YD BIN (CANS)                  | \$ 177,080          | \$ 192,249.20          | \$ 198,977.92          | \$ 208,926.82          | \$ 219,373.16          | \$ 230,341.82          |
| 6    | 4.00 YD BIN (CANS)                  | \$ 20,888           | \$ 22,677.84           | \$ 23,471.56           | \$ 24,645.14           | \$ 25,877.40           | \$ 27,171.27           |
| 7    | Senior Citizens (CANS)              | \$ 3,695            | \$ 4,011.39            | \$ 4,151.79            | \$ 4,359.38            | \$ 4,577.35            | \$ 4,806.21            |
| 8    | <b>Total Contract Costs-Garbage</b> | <b>\$ 1,100,219</b> | <b>\$ 1,203,034.62</b> | <b>\$ 1,253,967.73</b> | <b>\$ 1,325,934.35</b> | <b>\$ 1,401,962.72</b> | <b>\$ 1,482,279.09</b> |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>Garbage-0.55 YD BIN (CANS)</u>   |                     |                        |                        |                        |                        |                        |
| 9    | 1x per week                         | \$ 706,837          | \$ 775,942             | \$ 811,927             | \$ 861,792             | \$ 914,613             | \$ 970,562             |
| 10   | 2x per week                         | \$ 107,093          | \$ 116,271             | \$ 120,340             | \$ 126,357             | \$ 132,675             | \$ 139,309             |
| 11   | 3x per week                         | \$ 30,635           | \$ 33,261              | \$ 34,425              | \$ 36,146              | \$ 37,953              | \$ 39,851              |
| 12   | 4x per week                         | \$ 29,326           | \$ 31,843              | \$ 32,957              | \$ 34,605              | \$ 36,335              | \$ 38,152              |
| 13   | 5x per week                         | \$ 12,547           | \$ 13,622              | \$ 14,099              | \$ 14,803              | \$ 15,544              | \$ 16,321              |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>1.50 YD BIN (CANS)</u>           |                     |                        |                        |                        |                        |                        |
| 14   | 1x per week                         | \$ 752              | \$ 817                 | \$ 845                 | \$ 888                 | \$ 932                 | \$ 979                 |
| 15   | 2x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 16   | 3x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 17   | 4x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 18   | 5x per week                         | \$ -                | 0                      | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>2.00 YD BIN (CANS)</u>           |                     |                        |                        |                        |                        |                        |
| 19   | 1x per week                         | \$ 7,921            | \$ 8,600               | \$ 8,900               | \$ 9,346               | \$ 9,813               | \$ 10,303              |
| 20   | 2x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 21   | 3x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 22   | 4x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 23   | 5x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
|      |                                     |                     |                        |                        |                        |                        |                        |

CITY OF MCFARLAND, CA  
PROJECTED CONTRACT COSTS  
GARBAGE

Schedule A-5

| Line | Group                               | Estimated           | Projected              |                        |                        |                        |                        |
|------|-------------------------------------|---------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
|      |                                     | 2023                | 2024                   | 2025                   | 2026                   | 2027                   | 2028                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>2.50 YD BIN (CANS)</u>           |                     |                        |                        |                        |                        |                        |
| 24   | 1x per week                         | \$ 3,447            | \$ 3,742               | \$ 3,873               | \$ 4,066               | \$ 4,270               | \$ 4,483               |
| 25   | 2x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 26   | 3x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 27   | 4x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 28   | 5x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>3.00 YD BIN (CANS)</u>           |                     |                        |                        |                        |                        |                        |
| 29   | 1x per week                         | \$ 48,084           | \$ 52,203              | \$ 54,030              | \$ 56,731              | \$ 59,568              | \$ 62,546              |
| 30   | 2x per week                         | \$ 61,099           | \$ 66,334              | \$ 68,655              | \$ 72,088              | \$ 75,692              | \$ 79,477              |
| 31   | 3x per week                         | \$ 67,896           | \$ 73,713              | \$ 76,293              | \$ 80,108              | \$ 84,113              | \$ 88,319              |
| 32   | 4x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 33   | 5x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>4.00 YD BIN (CANS)</u>           |                     |                        |                        |                        |                        |                        |
| 34   | 1x per week                         | \$ 4,643            | \$ 5,041               | \$ 5,217               | \$ 5,478               | \$ 5,752               | \$ 6,039               |
| 35   | 2x per week                         | \$ 6,960            | \$ 7,556               | \$ 7,821               | \$ 8,212               | \$ 8,622               | \$ 9,053               |
| 36   | 3x per week                         | \$ 9,285            | \$ 10,081              | \$ 10,434              | \$ 10,956              | \$ 11,503              | \$ 12,079              |
| 37   | 4x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 38   | 5x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
|      | <u>Senior Citizens (CANS)</u>       |                     |                        |                        |                        |                        |                        |
| 39   | 1x per week                         | \$ 3,695            | \$ 4,011               | \$ 4,152               | \$ 4,359               | \$ 4,577               | \$ 4,806               |
| 40   | 2x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 41   | 3x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 42   | 4x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
| 43   | 5x per week                         | \$ -                | \$ -                   | \$ -                   | \$ -                   | \$ -                   | \$ -                   |
|      |                                     |                     |                        |                        |                        |                        |                        |
| 44   | <b>Total Contract Costs-Garbage</b> | <b>\$ 1,100,219</b> | <b>\$ 1,203,034.62</b> | <b>\$ 1,253,967.73</b> | <b>\$ 1,325,934.35</b> | <b>\$ 1,401,962.72</b> | <b>\$ 1,482,279.09</b> |
|      |                                     |                     |                        |                        |                        |                        |                        |

CITY OF MCFARLAND, CA  
PROJECTED CONTRACT COSTS  
RECYCLING

Schedule A-5

| Line | Group                                                                   | Estimated         | Projected         |                   |                   |                   |                   |
|------|-------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|      |                                                                         | 2023              | 2024              | 2025              | 2026              | 2027              | 2028              |
|      |                                                                         |                   |                   |                   |                   |                   |                   |
|      | <b><u>Rervenues-Recycling</u></b>                                       |                   |                   |                   |                   |                   |                   |
|      | <u>Summary</u>                                                          |                   |                   |                   |                   |                   |                   |
| 1    | Residential & City Approved Commercial Small Business (Cans)            | \$ 109,385        | \$ 115,871        | \$ 122,733        | \$ 129,990        | \$ 137,667        | \$ 145,786        |
| 2    | Commercial 1.5 CY (Bins)                                                | \$ 383            | \$ 402            | \$ 422            | \$ 443            | \$ 465            | \$ 488            |
| 3    | Commercial 2.0 CY (Bins)                                                | \$ 2,124          | \$ 2,231          | \$ 2,342          | \$ 2,459          | \$ 2,582          | \$ 2,711          |
| 4    | Commercial 3.0 CY (Bins)                                                | \$ 16,569         | \$ 17,397         | \$ 18,267         | \$ 19,180         | \$ 20,139         | \$ 21,146         |
| 5    | Commercial 4.0 CY (Bins)                                                | \$ 2,753          | \$ 2,891          | \$ 3,035          | \$ 3,187          | \$ 3,347          | \$ 3,514          |
| 6    | Commercial 6.0 CY (Bins)                                                | \$ 5,889          | \$ 6,184          | \$ 6,493          | \$ 6,818          | \$ 7,158          | \$ 7,516          |
| 7    | Commercial 8.0 CY (Bins)                                                | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 8    | <b>Total Rervenues-Recycling</b>                                        | <b>\$ 137,104</b> | <b>\$ 144,976</b> | <b>\$ 153,292</b> | <b>\$ 162,078</b> | <b>\$ 171,359</b> | <b>\$ 181,163</b> |
|      |                                                                         |                   |                   |                   |                   |                   |                   |
|      | <u>Residential &amp; City Approved Commercial Small Business (Cans)</u> |                   |                   |                   |                   |                   |                   |
| 9    | 64-GALLON CART                                                          | \$ 87,204         | \$ 92,581         | \$ 98,278         | \$ 104,313        | \$ 110,706        | \$ 117,477        |
| 10   | 96-GALLON CART                                                          | \$ 2,387          | \$ 2,506          | \$ 2,631          | \$ 2,763          | \$ 2,901          | \$ 3,046          |
| 11   | MF 64 Multi-family 96-GALLON CART                                       | \$ 13,687         | \$ 14,371         | \$ 15,090         | \$ 15,844         | \$ 16,636         | \$ 17,468         |
| 12   | M - MISC (FIXED) RECYCLING CHARGE CANS                                  | \$ 6,107          | \$ 6,413          | \$ 6,733          | \$ 7,070          | \$ 7,424          | \$ 7,795          |
|      |                                                                         |                   |                   |                   |                   |                   |                   |
|      | <u>Commercial 1.5 CY (Bins)</u>                                         |                   |                   |                   |                   |                   |                   |
| 13   | 1x per week                                                             | \$ 383            | \$ 402            | \$ 422            | \$ 443            | \$ 465            | \$ 488            |
| 14   | 2x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 15   | 3x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 16   | 4x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 17   | 5x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 18   | 6x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
|      |                                                                         |                   |                   |                   |                   |                   |                   |
|      | <u>Commercial 2.0 CY (Bins)</u>                                         |                   |                   |                   |                   |                   |                   |
| 19   | 1x per week                                                             | \$ 2,124          | \$ 2,231          | \$ 2,342          | \$ 2,459          | \$ 2,582          | \$ 2,711          |
| 20   | 2x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 21   | 3x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 22   | 4x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 23   | 5x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 24   | 6x per week                                                             | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
|      |                                                                         |                   |                   |                   |                   |                   |                   |

CITY OF MCFARLAND, CA  
PROJECTED CONTRACT COSTS  
RECYCLING

Schedule A-5

| Line | Group                            | Estimated         | Projected         |                   |                   |                   |                   |
|------|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|      |                                  | 2023              | 2024              | 2025              | 2026              | 2027              | 2028              |
|      |                                  |                   |                   |                   |                   |                   |                   |
|      | <u>Commercial 3.0 CY (Bins)</u>  |                   |                   |                   |                   |                   |                   |
| 25   | 1x per week                      | \$ 9,665          | \$ 10,148         | \$ 10,656         | \$ 11,188         | \$ 11,748         | \$ 12,335         |
| 26   | 2x per week                      | \$ 4,142          | \$ 4,349          | \$ 4,566          | \$ 4,795          | \$ 5,035          | \$ 5,286          |
| 27   | 3x per week                      | \$ 2,762          | \$ 2,900          | \$ 3,045          | \$ 3,197          | \$ 3,357          | \$ 3,525          |
| 28   | 4x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 29   | 5x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 30   | 6x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
|      |                                  |                   |                   |                   |                   |                   |                   |
|      | <u>Commercial 4.0 CY (Bins)</u>  |                   |                   |                   |                   |                   |                   |
| 31   | 1x per week                      | \$ 1,573          | \$ 1,652          | \$ 1,734          | \$ 1,821          | \$ 1,912          | \$ 2,008          |
| 32   | 2x per week                      | \$ 1,180          | \$ 1,239          | \$ 1,301          | \$ 1,366          | \$ 1,434          | \$ 1,506          |
| 33   | 3x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 34   | 4x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 35   | 5x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 36   | 6x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
|      |                                  |                   |                   |                   |                   |                   |                   |
|      | <u>Commercial 6.0 CY (Bins)</u>  |                   |                   |                   |                   |                   |                   |
| 37   | 1x per week                      | \$ 2,389          | \$ 2,508          | \$ 2,633          | \$ 2,765          | \$ 2,903          | \$ 3,048          |
| 38   | 2x per week                      | \$ 3,501          | \$ 3,676          | \$ 3,860          | \$ 4,053          | \$ 4,255          | \$ 4,468          |
| 39   | 3x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 40   | 4x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 41   | 5x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 42   | 6x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
|      |                                  |                   |                   |                   |                   |                   |                   |
|      | <u>Commercial 8.0 CY (Bins)</u>  |                   |                   |                   |                   |                   |                   |
| 43   | 1x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 44   | 2x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 45   | 3x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 46   | 4x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 47   | 5x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
| 48   | 6x per week                      | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              | \$ -              |
|      |                                  |                   |                   |                   |                   |                   |                   |
| 49   | <b>Total Rervenues-Recycling</b> | <b>\$ 137,104</b> | <b>\$ 144,976</b> | <b>\$ 153,292</b> | <b>\$ 162,078</b> | <b>\$ 171,359</b> | <b>\$ 181,163</b> |
|      |                                  |                   |                   |                   |                   |                   |                   |

CITY OF MCFARLAND, CA  
PROJECTED CONTRACT COSTS  
ORGANICS

Schedule A-5

| Line | Group                                | Estimated        | Projected        |                  |                  |                  |                  |
|------|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|      |                                      | 2023             | 2024             | 2025             | 2026             | 2027             | 2028             |
|      |                                      |                  |                  |                  |                  |                  |                  |
|      | <u>Summary</u>                       |                  |                  |                  |                  |                  |                  |
| 1    | 48 Gal Cart                          | \$ 15,793        | \$ 16,583        | \$ 17,412        | \$ 18,283        | \$ 19,197        | \$ 20,157        |
| 2    | 64 Gal Cart                          | \$ 641           | \$ 673           | \$ 706           | \$ 742           | \$ 779           | \$ 818           |
| 3    | 1.0 Cubic Yard                       | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 4    | <b>Total Contract Costs-Organics</b> | <b>\$ 16,434</b> | <b>\$ 17,256</b> | <b>\$ 18,119</b> | <b>\$ 19,025</b> | <b>\$ 19,976</b> | <b>\$ 20,975</b> |
|      |                                      |                  |                  |                  |                  |                  |                  |
|      | <u><b>48 Gal Cart</b></u>            |                  |                  |                  |                  |                  |                  |
| 5    | 1x per week                          | \$ 8,504         | \$ 8,929         | \$ 9,376         | \$ 9,845         | \$ 10,337        | \$ 10,854        |
| 6    | 2x per week                          | \$ 2,430         | \$ 2,551         | \$ 2,679         | \$ 2,813         | \$ 2,953         | \$ 3,101         |
| 7    | 3x per week                          | \$ 1,822         | \$ 1,913         | \$ 2,009         | \$ 2,110         | \$ 2,215         | \$ 2,326         |
| 8    | 4x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 9    | 5x per week                          | \$ 3,037         | \$ 3,189         | \$ 3,349         | \$ 3,516         | \$ 3,692         | \$ 3,876         |
|      |                                      |                  |                  |                  |                  |                  |                  |
|      | <u><b>64 Gal Cart</b></u>            |                  |                  |                  |                  |                  |                  |
| 10   | 1x per week                          | \$ 641           | \$ 673           | \$ 706           | \$ 742           | \$ 779           | \$ 818           |
| 11   | 2x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 12   | 3x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 13   | 4x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 14   | 5x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
|      |                                      |                  |                  |                  |                  |                  |                  |
|      | <u><b>1.0 Cubic Yard</b></u>         |                  |                  |                  |                  |                  |                  |
| 15   | 1x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 16   | 2x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 17   | 3x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 18   | 4x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
| 19   | 5x per week                          | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             | \$ -             |
|      |                                      |                  |                  |                  |                  |                  |                  |
| 20   | <b>Total Contract Costs-Organics</b> | <b>\$ 16,434</b> | <b>\$ 17,256</b> | <b>\$ 18,119</b> | <b>\$ 19,025</b> | <b>\$ 19,976</b> | <b>\$ 20,975</b> |

# Sanitation Rate Study

## Appendices

|     |                              |
|-----|------------------------------|
| A-6 | Projected Administrative Fee |
|-----|------------------------------|

**CITY OF MCFARLAND, CA**  
**PROJECTED ADMINISTRATIVE FEES**  
**SANITATION FUND**

Schedule A-6

| Line No. | Description                                       | Projected for Fiscal Year Ending June 30 |                     |                     |                     |                     |
|----------|---------------------------------------------------|------------------------------------------|---------------------|---------------------|---------------------|---------------------|
|          |                                                   | 2024                                     | 2025                | 2026                | 2027                | 2028                |
|          |                                                   |                                          |                     |                     |                     |                     |
| 1        | Contract Costs                                    | \$ 1,365,266                             | \$ 1,425,379        | \$ 1,507,037        | \$ 1,593,297        | \$ 1,684,416        |
| 2        | Other Expenses                                    | \$ 519,552                               | \$ 499,951          | \$ 510,610          | \$ 521,536          | \$ 532,735          |
| 3        | <b>Total Revenue Requirements</b>                 | <b>\$ 1,884,818</b>                      | <b>\$ 1,925,329</b> | <b>\$ 2,017,647</b> | <b>\$ 2,114,833</b> | <b>\$ 2,217,151</b> |
|          | <u>Less Non-Rate Revenues:</u>                    |                                          |                     |                     |                     |                     |
| 4        | Interest Income                                   | \$ -                                     | \$ (1,287)          | \$ (1,751)          | \$ (2,291)          | \$ (3,138)          |
| 5        | Rent Income                                       | \$ -                                     | \$ -                | \$ -                | \$ -                | \$ -                |
| 6        | Connection Fees                                   | \$ -                                     | \$ -                | \$ -                | \$ -                | \$ -                |
| 7        | Local Transportation Funding                      | \$ -                                     | \$ -                | \$ -                | \$ -                | \$ -                |
| 8        | Grants                                            | \$ -                                     | \$ -                | \$ -                | \$ -                | \$ -                |
| 9        | Other non-operating revenues (expenses)           | \$ -                                     | \$ -                | \$ -                | \$ -                | \$ -                |
| 10       | Gate Fees                                         | \$ (52,741)                              | \$ (52,741)         | \$ (52,741)         | \$ (52,741)         | \$ (52,741)         |
| 11       | Administration Fee                                | \$ (26,398)                              | \$ (27,058)         | \$ (27,734)         | \$ (28,428)         | \$ (29,138)         |
| 12       | <b>Net Revenue Requirements</b>                   | <b>\$ 1,805,679</b>                      | <b>\$ 1,844,243</b> | <b>\$ 1,935,420</b> | <b>\$ 2,031,374</b> | <b>\$ 2,132,133</b> |
|          |                                                   |                                          |                     |                     |                     |                     |
|          | <u>Calculation of Administrative Fee</u>          |                                          |                     |                     |                     |                     |
| 13       | Other Revenue Requirements                        | \$ 440,413                               | \$ 418,865          | \$ 428,384          | \$ 438,076          | \$ 447,717          |
| 14       | Total Customers                                   | 6,012                                    | 6,092               | 6,172               | 6,252               | 6,332               |
| 15       | <b>Administrative Fee</b>                         | <b>\$ 6.10</b>                           | <b>\$ 5.73</b>      | <b>\$ 5.78</b>      | <b>\$ 5.84</b>      | <b>\$ 5.89</b>      |
|          |                                                   |                                          |                     |                     |                     |                     |
|          | <u>Rate Revenues Under Proposed Rates</u>         |                                          |                     |                     |                     |                     |
| 16       | Garbage                                           | \$ 1,378,262                             | \$ 1,454,429        | \$ 1,535,325        | \$ 1,621,253        | \$ 1,712,537        |
| 17       | Recycling                                         | \$ 184,764                               | \$ 225,838          | \$ 277,380          | \$ 342,138          | \$ 423,582          |
| 18       | Organics                                          | \$ 18,854                                | \$ 19,665           | \$ 20,512           | \$ 21,395           | \$ 22,318           |
| 19       | <b>Total Rate Revenues Under Proposed Rates</b>   | <b>\$ 1,581,880</b>                      | <b>\$ 1,699,932</b> | <b>\$ 1,833,217</b> | <b>\$ 1,984,786</b> | <b>\$ 2,158,436</b> |
|          |                                                   |                                          |                     |                     |                     |                     |
| 20       | <b>Revenues over/(under) Revenue Requirements</b> | <b>\$ (223,799)</b>                      | <b>\$ (144,311)</b> | <b>\$ (102,203)</b> | <b>\$ (46,587)</b>  | <b>\$ 26,303</b>    |

Sanitation Rate Study  
Appendices

|     |                             |
|-----|-----------------------------|
| A-7 | Projected Operating Results |
|-----|-----------------------------|

CITY OF MCFARLAND, CA  
 PROJECTED OPERATING RESULTS <sup>[1]</sup>  
 SANITATION FUND  
 Rate Scenario - Phased-In Rates

Schedule A-7

| Line                                            | Description                                             | Budgeted<br>2024    | Projected for Fiscal Year Ending June 30 |                     |                     |                     |
|-------------------------------------------------|---------------------------------------------------------|---------------------|------------------------------------------|---------------------|---------------------|---------------------|
|                                                 |                                                         |                     | 2025                                     | 2026                | 2027                | 2028                |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| <b><u>Operating revenues</u></b>                |                                                         |                     |                                          |                     |                     |                     |
| 1                                               | Charges for Services                                    | \$ 1,661,019        | \$ 1,779,731                             | \$ 1,913,692        | \$ 2,065,955        | \$ 2,240,316        |
| 2                                               | Other Revenue                                           | -                   | -                                        | -                   | -                   | -                   |
| 3                                               | <b>Total Operating revenues</b>                         | <b>\$ 1,661,019</b> | <b>\$ 1,779,731</b>                      | <b>\$ 1,913,692</b> | <b>\$ 2,065,955</b> | <b>\$ 2,240,316</b> |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| <b><u>Operating Expenses</u></b>                |                                                         |                     |                                          |                     |                     |                     |
| 4                                               | Salaries and Employee Benefits                          | \$ 296,000          | \$ 303,400                               | \$ 310,985          | \$ 318,760          | \$ 326,729          |
| 5                                               | Services and Supplies                                   | 1,515,237           | 1,548,348                                | 1,633,081           | 1,722,492           | 1,816,841           |
| 6                                               | Utilities                                               | -                   | -                                        | -                   | -                   | -                   |
| 7                                               | Franchise Fees                                          | -                   | -                                        | -                   | -                   | -                   |
| 8                                               | Depreciation                                            | -                   | -                                        | -                   | -                   | -                   |
| 9                                               | <b>Total Operating Expenses</b>                         | <b>\$ 1,811,237</b> | <b>\$ 1,851,748</b>                      | <b>\$ 1,944,066</b> | <b>\$ 2,041,252</b> | <b>\$ 2,143,570</b> |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| 10                                              | <b>Operating Income (Loss)</b>                          | <b>\$ (150,218)</b> | <b>\$ (72,018)</b>                       | <b>\$ (30,373)</b>  | <b>\$ 24,703</b>    | <b>\$ 96,746</b>    |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| <b><u>Non-operating Revenues (Expenses)</u></b> |                                                         |                     |                                          |                     |                     |                     |
| 11                                              | Interest Income                                         | \$ 856              | \$ 1,287                                 | \$ 1,751            | \$ 2,291            | \$ 3,138            |
| 12                                              | Rent Income                                             | -                   | -                                        | -                   | -                   | -                   |
| 13                                              | Connection Fees                                         | -                   | -                                        | -                   | -                   | -                   |
| 14                                              | Local Transportation Funding                            | -                   | -                                        | -                   | -                   | -                   |
| 15                                              | Grants                                                  | -                   | -                                        | -                   | -                   | -                   |
| 16                                              | Other non-operating revenues (expenses)                 | -                   | -                                        | -                   | -                   | -                   |
| 17                                              | <b>Total Non-operating Revenues (Expenses)</b>          | <b>\$ 856</b>       | <b>\$ 1,287</b>                          | <b>\$ 1,751</b>     | <b>\$ 2,291</b>     | <b>\$ 3,138</b>     |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| 18                                              | <b>Income (Loss) Before Transfers and Special Items</b> | <b>\$ (149,363)</b> | <b>\$ (70,730)</b>                       | <b>\$ (28,622)</b>  | <b>\$ 26,994</b>    | <b>\$ 99,884</b>    |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| 19                                              | <b>Capital Contributions</b>                            | -                   | -                                        | -                   | -                   | -                   |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| <b><u>Transfers</u></b>                         |                                                         |                     |                                          |                     |                     |                     |
| 20                                              | Transfers In                                            | 248,000             | 169,000                                  | 131,000             | 80,000              | 38,000              |
| 21                                              | Transfers Out                                           | (73,581)            | (73,581)                                 | (73,581)            | (73,581)            | (73,581)            |
|                                                 |                                                         |                     |                                          |                     |                     |                     |
| 22                                              | <b>Net Results of Operations</b>                        | <b>\$ 25,056</b>    | <b>\$ 24,689</b>                         | <b>\$ 28,797</b>    | <b>\$ 33,413</b>    | <b>\$ 64,303</b>    |

**FUND BALANCE CALCULATION**

|                               |                                      |                  |                  |                   |                   |                   |
|-------------------------------|--------------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| <b><u>SANITATION FUND</u></b> |                                      |                  |                  |                   |                   |                   |
| 23                            | Beginning Fund Balance               | \$ -             | \$ 25,056        | \$ 49,745         | \$ 78,542         | \$ 111,954        |
| 24                            | Deposit/(Withdrawal) from Operations | 25,056           | 24,689           | 28,797            | 33,413            | 64,303            |
| 25                            | Capital Projects Funded with Cash    | -                | -                | -                 | -                 | -                 |
| 26                            | <b>Ending Fund Balance</b>           | <b>\$ 25,056</b> | <b>\$ 49,745</b> | <b>\$ 78,542</b>  | <b>\$ 111,954</b> | <b>\$ 176,257</b> |
| 27                            | <b>Targeted Fund Balance</b>         | <b>\$ 24,811</b> | <b>\$ 50,733</b> | <b>\$ 79,893</b>  | <b>\$ 111,849</b> | <b>\$ 176,184</b> |
| 28                            | <b>Variance</b>                      | <b>\$ 245</b>    | <b>\$ (988)</b>  | <b>\$ (1,352)</b> | <b>\$ 105</b>     | <b>\$ 73</b>      |
| 29                            | <b>Days Cash on Hand</b>             | <b>5</b>         | <b>10</b>        | <b>15</b>         | <b>20</b>         | <b>30</b>         |
| 30                            | <b>Targeted Days Cash on Hand</b>    | <b>5</b>         | <b>10</b>        | <b>15</b>         | <b>20</b>         | <b>30</b>         |



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**CITY OF McFARLAND**  
**NOTICE TO PROPERTY OWNERS OF PUBLIC HEARING REGARDING**  
**PROPOSED CHANGES TO WATER, SEWER & SOLID WASTE RATES**

Hearing Date & Time: December 14, 2023, 6:00 PM

Hearing Location: McFarland Council Chambers  
103 West Sherwood Avenue, McFarland, California 93250

***Why are you receiving this notice?***

The City of McFarland (City) is mailing this notice to you because you are a water, sewer or solid waste customer, or the owner of record of property that receives one or all of these services. This notice is being provided pursuant to California Constitution Article XIID (also known as "Proposition 218"). Proposition 218 requires the City to notify property owners and customers of proposed changes to property-related fees such as those for water, sewer or solid waste service. This notice describes proposed changes to the rates for these services and gives information about a public hearing to be held on December 14, 2023, at the City Council Chambers, 103 West Sherwood Avenue, McFarland, CA 93250. **If adopted, the proposed rates for water, sewer and solid waste service will be in effect beginning January 1, 2024.**

***What do water and sewer rates fund?***

The City provides water and sewer service to residential, multi-family, commercial, and government/correctional facility customers within its service territory. Monthly water and sewer rates charged to system users (customers) are the primary source of revenue to operate and maintain the water and sewer systems and are used solely for this purpose. Water and sewer rate revenue provides funding for costs related to system operations, maintenance, capital projects, debt repayment, administration, as well as costs related to prudent long-term operational or financial management of the utilities, such as maintaining adequate fund reserves and planning for contingencies.

The proposed rates are based on a comprehensive utility rate study and financial plan completed by an independent consultant. The rate structures for each utility were designed so that revenues derived from the proposed rates do not exceed the amount of revenue required for the City to provide the services, nor will the revenue from the water and sewer rates be used for any purposes other than those for which they are imposed. The amount of the proposed rates imposed on any parcel or person as an incidence of their property ownership will not exceed the proportional cost of the service(s) attributable to such parcel; and no rate will be imposed for a service unless that service is actually used by, or immediately available to, the property owner or customer in question.

***Why are water and sewer rate changes needed?***

The utility rate study and financial plan determined that the City's current water and sewer rates are not sufficient to meet rising costs associated with system operations and maintenance, which like most costs, increase over time. These costs also include administrative activities in support of operations, routine repair and replacement of aging system components, and capital facilities projects such as overhauling the City's water well system, replacing aging water infrastructure, and upgrades to the Wastewater Treatment Plant.

***How the water and sewer rates are determined and how they work***

To develop water and sewer rates that will generate sufficient revenue to meet fiscal and policy objectives of the City, a determination of the annual revenue requirements from water and sewer rates was completed. As previously mentioned, revenue requirements include projected expenditures for operations, maintenance, repair and replacement of aging system components, equipment, debt repayment and capital projects.

The revenue requirement for each utility also includes maintenance of designated reserves. Healthy reserve funds are critical to the ability of the City to serve its customers and respond to unforeseen and unpredictable costs. The reserves, like all elements of the water and sewer charges, may only be used to fund costs associated with those systems.

The revenue requirements were compared to the total sources of available funds under existing rates during each year of the forecast period to determine the adequacy of projected revenues to meet those requirements. Where a shortage of revenue was found, a series of revenue adjustments was calculated, which if implemented, will provide revenue sufficient to meet those needs. Following is a description of the proposed water and sewer rates.

**Water** - Proposed water rates consist of 1) a monthly fixed charge for all customers, that varies based on meter size, that designates the minimum amount a customer will pay regardless of the amount of water used, and 2) a volumetric rate per 100 cubic feet, based upon the amount of monthly metered water use. Residential customers pay *incremental* volumetric rates, where the rate per 100 cubic feet increases for all water use once they exceed their usage block threshold of 900 cubic feet. All other customers pay a uniform volumetric rate per 100 cubic feet for all water use. The fixed charge recovers the fixed costs of maintaining and operating utility infrastructure and facilities, while the volumetric rate recovers variable costs of pumping, treating, and distributing water. The rate structure was designed so that each system user will be charged an amount proportional to the cost of serving them, based on historical demand and usage characteristics.

**Sewer** – Proposed sewer rates consist of 1) separate monthly fixed charges for Single-Family and Multi-Family customers, per dwelling unit, regardless of their usage, 2) monthly fixed charges for Non-Residential customers, per account, that vary by sewer discharge strength, regardless of their usage, and 3) Volumetric rates *for Non-Residential customers only*, per 100 cubic feet, that vary by their sewer discharge strength. Single and Multi-Family customers pay *only* a flat monthly fee, and no volumetric rate per 100 cubic feet. The fixed charges recover the fixed costs associated with the operation and maintenance of sewer collection and treatment facilities, while the volumetric rates recover the variable costs of treatment and disposal of wastewater. The rate structure was designed so each system user will be charged an amount that is proportional to the cost of serving them, based upon their demand, discharge strength and usage characteristics.

### ***New water rates***

The City is proposing to implement new water rates as a series of annual adjustments starting on January 1, 2024, and then each January 1 thereafter, until January 2028. The following table summarizes the proposed water rates. The Fixed and Volumetric charges will go into effect and remain in effect until superseded by Council action.

### **Proposed Monthly Water Rates January 1, 2024 – January 1, 2028**

| Description                                 | Existing Rates | Projected For Calendar Year Beginning January 1: |             |             |             |             |
|---------------------------------------------|----------------|--------------------------------------------------|-------------|-------------|-------------|-------------|
|                                             |                | 2024                                             | 2025        | 2026        | 2027        | 2028        |
| Monthly Fixed Service Charge by Meter Size: |                |                                                  |             |             |             |             |
| Single-Family (5/8", 3/4", 1")              | \$ 21.88       | \$ 26.25                                         | \$ 30.19    | \$ 34.72    | \$ 35.41    | \$ 36.12    |
|                                             |                |                                                  |             |             |             |             |
| 5/8 Inch                                    | \$ 26.25       | \$ 26.25                                         | \$ 30.19    | \$ 34.72    | \$ 35.41    | \$ 36.12    |
| 3/4 Inch                                    | \$ 38.45       | \$ 38.93                                         | \$ 44.77    | \$ 51.49    | \$ 52.51    | \$ 53.57    |
| 1.0 Inch                                    | \$ 62.84       | \$ 64.28                                         | \$ 73.93    | \$ 85.03    | \$ 86.72    | \$ 88.45    |
| 1.5 Inch                                    | \$ 123.83      | \$ 127.67                                        | \$ 146.84   | \$ 168.87   | \$ 172.22   | \$ 175.68   |
| 2.0 Inch                                    | \$ 197.00      | \$ 203.74                                        | \$ 234.32   | \$ 269.48   | \$ 274.83   | \$ 280.34   |
| 3.0 Inch                                    | \$ 392.15      | \$ 381.22                                        | \$ 438.45   | \$ 504.24   | \$ 514.26   | \$ 524.57   |
| 4.0 Inch                                    | \$ 611.68      | \$ 634.77                                        | \$ 730.06   | \$ 839.60   | \$ 856.29   | \$ 873.46   |
| 6.0 Inch                                    | \$1,221.50     | \$ 1,268.65                                      | \$ 1,459.08 | \$ 1,678.02 | \$ 1,711.37 | \$ 1,745.68 |
| 8.0 Inch                                    | \$1,953.28     | \$ 2,029.30                                      | \$ 2,333.92 | \$ 2,684.12 | \$ 2,737.46 | \$ 2,792.35 |
| 10.0 Inch                                   | \$5,124.36     | \$ 2,916.73                                      | \$ 3,354.56 | \$ 3,857.91 | \$ 3,934.58 | \$ 4,013.47 |
|                                             |                |                                                  |             |             |             |             |
| Volumetric Rates Per 100 Cubic Feet:        |                |                                                  |             |             |             |             |
| Single-Family Residential                   |                |                                                  |             |             |             |             |
| 0 - 900 Cubic Feet                          | \$ 0.7954      | \$ 0.8528                                        | \$ 0.9807   | \$ 1.1278   | \$ 1.1504   | \$ 1.1734   |
| 901 - 2,000 Cubic Feet                      | \$ 2.0587      | \$ 1.5688                                        | \$ 1.8041   | \$ 2.0748   | \$ 2.1163   | \$ 2.1586   |
| Over 2,000 Cubic Feet                       | \$ 2.6765      | \$ 1.5688                                        | \$ 1.8041   | \$ 2.0748   | \$ 2.1163   | \$ 2.1586   |
| All Other Classifications                   |                |                                                  |             |             |             |             |
| All Flow                                    | \$ 1.4563      | \$ 1.1780                                        | \$ 1.3548   | \$ 1.5580   | \$ 1.5892   | \$ 1.6210   |

## New sewer rates

In order to provide necessary funding for the sewer system, the City is proposing to implement new sewer rates as a series of annual adjustments starting on January 1, 2024, and each January 1 thereafter until January 2028. The following table summarizes the proposed sewer rates. The rates will go into effect and remain in effect until superseded by Council action.

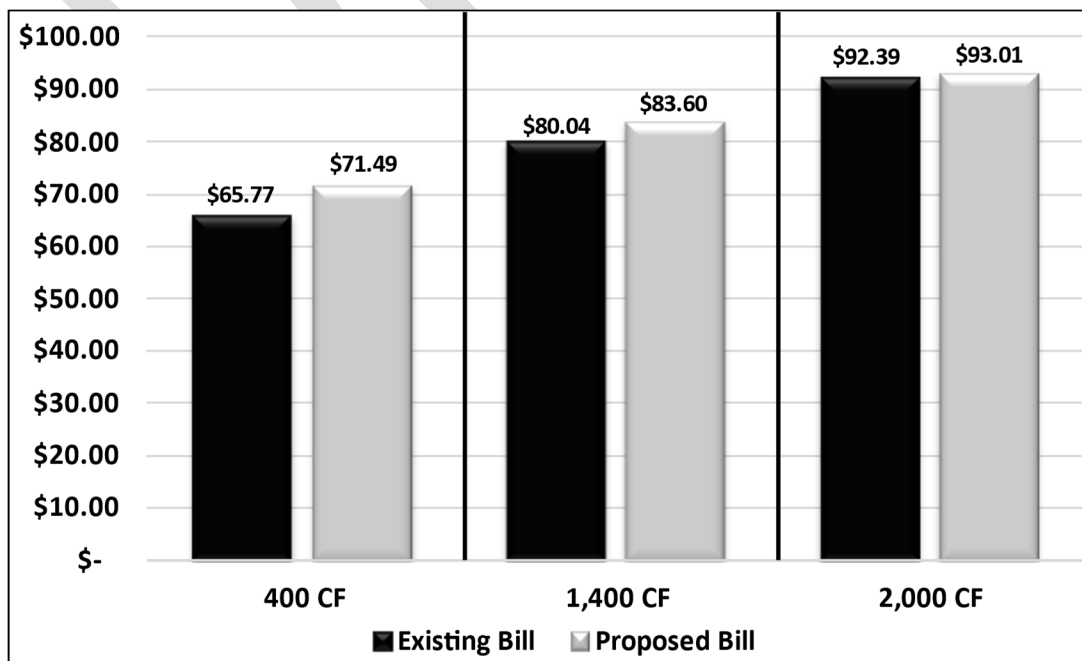
### Proposed Monthly Sewer Rates

January 1, 2024 – January 1, 2028

| Description                                                                                                                                                                                                                                                                                                                                                                                                                    | Existing Rates | Projected For Calendar Year Beginning January 1: |             |             |             |             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------|-------------|-------------|-------------|-------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                                |                | 2024                                             | 2025        | 2026        | 2027        | 2028        |
| <b>Monthly Fixed Service Charge:</b>                                                                                                                                                                                                                                                                                                                                                                                           |                |                                                  |             |             |             |             |
| <b>Residential<sup>[1]</sup></b>                                                                                                                                                                                                                                                                                                                                                                                               |                | <b>Per Dwelling Unit</b>                         |             |             |             |             |
| Single-Family Residential                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 40.71       | \$ 41.83                                         | \$ 42.25    | \$ 42.67    | \$ 43.52    | \$ 44.39    |
| Multi-Family                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 32.37       | \$ 32.38                                         | \$ 32.71    | \$ 33.03    | \$ 33.69    | \$ 34.36    |
| <b>Non-Residential</b>                                                                                                                                                                                                                                                                                                                                                                                                         |                | <b>Per Account</b>                               |             |             |             |             |
| Low Strength                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 24.61       | \$ 16.43                                         | \$ 16.60    | \$ 16.77    | \$ 17.10    | \$ 17.44    |
| Medium Strength                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 40.70       | \$ 21.33                                         | \$ 21.54    | \$ 21.75    | \$ 22.19    | \$ 22.63    |
| High Strength                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 161.99      | \$ 47.23                                         | \$ 47.71    | \$ 48.18    | \$ 49.14    | \$ 50.13    |
| Correction Facility                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 6,733.16    | \$ 6,763.67                                      | \$ 6,831.75 | \$ 6,899.66 | \$ 7,037.11 | \$ 7,177.78 |
| <b>Volumetric Rates Per 100 Cubic Feet<sup>[2]</sup>:</b>                                                                                                                                                                                                                                                                                                                                                                      |                |                                                  |             |             |             |             |
| Low Strength                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 1.89        | \$ 1.15                                          | \$ 1.16     | \$ 1.17     | \$ 1.19     | \$ 1.21     |
| Medium Strength                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 2.12        | \$ 2.35                                          | \$ 2.38     | \$ 2.40     | \$ 2.44     | \$ 2.48     |
| High Strength                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 5.42        | \$ 7.94                                          | \$ 8.04     | \$ 8.11     | \$ 8.25     | \$ 8.39     |
| Correction Facility                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 1.87        | \$ 1.98                                          | \$ 2.00     | \$ 2.02     | \$ 2.06     | \$ 2.09     |
| <b>Notes:</b><br>[1] All residential customers pay a flat fee per dwelling unit, regardless of usage. Residential customers do not pay a volumetric rate based on their respective sewer discharge.<br>[2] Volumetric rates per 100 cubic feet only apply to non-residential customer classes. Each non-residential customer class pays a different volumetric rate based on the strength of their respective sewer discharge. |                |                                                  |             |             |             |             |

### Impact on your water and sewer bill

Per the proposed rates, effective January 1, 2024, for a typical single-family home that uses 1,400 cubic feet of water per month, the combined water and sewer bill would increase from \$80.04 per month currently to \$83.60 per month. The accompanying graph provides a summary of existing and proposed rates under three usage scenarios.



### ***How are solid waste rates determined, and what do they fund?***

The City contracts with R&F Disposal and Recycling (R&F), a local recycling and waste management company, to provide solid waste collection and disposal services. Solid waste rates are set in accordance with the City's agreement with R&F, with an additional component to recover the City's overhead and administrative costs that is proportionate to the rates specified in the R&F contract. Solid waste rate revenue provides funding to pay for removal, processing, transfer, and disposal of solid waste, recyclables, and organic material such as food waste, as well as reserve funds to be used in the event of unforeseen events or costs. Monthly solid waste rates charged to customers are the primary source of revenue to provide this service and are used solely for this purpose.

### ***Why are solid waste rate changes needed?***

Like most costs, those associated with solid waste removal increase over time. Several factors have impacted the cost of providing solid waste services in California. For example, changes in the global markets for recyclables have resulted in local recyclable material processors substantially increasing pricing and quality expectations. As a result, many municipal curbside recycling programs in other parts of the country have been cancelled or drastically reduced as they have become too expensive to sustain. Program cancellation is not a viable option in California due to State diversion mandates.

In addition, Senate Bill (SB) 1383 (short-lived climate pollutants) requires the City to implement new residential and commercial services for the collection of organic material such as food waste, which will come with considerable additional costs. Under State law SB 1383, California cities must implement universal organic waste recycling programs for all customers on or before January 1, 2022. Organic waste primarily includes landscape and green waste, food scraps, non-hazardous wood waste, and food soiled paper products. The goal of the regulations is to reduce methane emissions from landfills by diverting organic material. To provide for current operations and fund the additional SB 1383 residential and commercial services, rate increases are necessary.

It is proposed that solid waste rates from 2024 to 2028 will increase to keep pace with increases in the projected cost of services provided by R&F, as well as administrative costs incurred by the City.

### ***New solid waste rates***

The City is proposing to implement new solid waste rates as a series of annual adjustments starting on January 1, 2024, and then each January 1 thereafter, until July 2028. The following table summarizes the proposed solid waste rates, which will go into effect and remain in effect until superseded by Council action.

#### **Proposed Monthly Solid Waste Rates January 1, 2024 – January 1, 2028**

| Description                   | Existing | 2024     | 2025     | 2026     | 2027     | 2028     |
|-------------------------------|----------|----------|----------|----------|----------|----------|
| <b><u>RATES</u></b>           |          |          |          |          |          |          |
| <b><u>Garbage</u></b>         |          |          |          |          |          |          |
| <u>Residential (Cans)</u>     |          |          |          |          |          |          |
| 1x per week                   | \$25.76  | \$27.27  | \$28.88  | \$30.58  | \$32.37  | \$34.28  |
| 2x per week                   | \$51.52  | \$53.58  | \$55.72  | \$57.94  | \$60.25  | \$62.66  |
| 3x per week                   | \$77.28  | \$79.86  | \$82.52  | \$85.27  | \$88.11  | \$91.04  |
| 4x per week                   | \$103.04 | \$106.13 | \$109.31 | \$112.59 | \$115.96 | \$119.44 |
| 5x per week                   | \$128.80 | \$132.40 | \$136.09 | \$139.89 | \$143.80 | \$147.81 |
| Senior Citizen (Cans)         | \$24.62  | \$26.06  | \$27.59  | \$29.21  | \$30.93  | \$32.74  |
| Business (Cans)               | \$25.76  | \$27.27  | \$28.88  | \$30.58  | \$32.37  | \$34.28  |
|                               |          |          |          |          |          |          |
| <u>Business 1.5 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                   | \$73.80  | \$76.35  | \$78.98  | \$81.71  | \$84.53  | \$87.45  |
| 2x per week                   | \$114.18 | \$116.86 | \$119.60 | \$122.41 | \$125.28 | \$128.22 |
| 3x per week                   | \$156.81 | \$159.17 | \$161.57 | \$164.00 | \$166.47 | \$168.98 |
| 4x per week                   | \$201.92 | \$203.46 | \$205.02 | \$206.59 | \$208.17 | \$209.76 |
| 5x per week                   | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 2.0 CY (Bins)</u> |          |          |          |          |          |          |
| 1x per week                   | \$102.63 | \$105.73 | \$108.93 | \$112.23 | \$115.62 | \$119.12 |
| 2x per week                   | \$158.56 | \$161.86 | \$165.23 | \$168.66 | \$172.17 | \$175.75 |
| 3x per week                   | \$217.73 | \$220.03 | \$222.36 | \$224.70 | \$227.08 | \$229.48 |
| 4x per week                   | \$280.36 | \$282.07 | \$283.79 | \$285.51 | \$287.25 | \$289.00 |
| 5x per week                   | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |

|                                                                         |          |          |          |          |          |          |
|-------------------------------------------------------------------------|----------|----------|----------|----------|----------|----------|
| <u>Business 2.5 CY (Bins)</u>                                           |          |          |          |          |          |          |
| 1x per week                                                             | \$112.89 | \$116.20 | \$119.60 | \$123.11 | \$126.71 | \$130.43 |
| 2x per week                                                             | \$174.41 | \$177.93 | \$181.52 | \$185.18 | \$188.92 | \$192.73 |
| 3x per week                                                             | \$239.50 | \$242.52 | \$245.58 | \$248.68 | \$251.82 | \$255.00 |
| 4x per week                                                             | \$308.42 | \$310.19 | \$311.96 | \$313.75 | \$315.54 | \$317.35 |
| 5x per week                                                             | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 3.0 CY (Bins)</u>                                           |          |          |          |          |          |          |
| 1x per week                                                             | \$133.39 | \$137.11 | \$140.93 | \$144.87 | \$148.91 | \$153.06 |
| 2x per week                                                             | \$206.09 | \$210.05 | \$214.08 | \$218.20 | \$222.39 | \$226.66 |
| 3x per week                                                             | \$283.07 | \$286.43 | \$289.84 | \$293.28 | \$296.76 | \$300.29 |
| 4x per week                                                             | \$364.48 | \$366.34 | \$368.22 | \$370.10 | \$371.99 | \$373.89 |
| 5x per week                                                             | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
| <u>Business 4.0 CY (Bins)</u>                                           |          |          |          |          |          |          |
| 1x per week                                                             | \$152.02 | \$156.12 | \$160.33 | \$164.65 | \$169.10 | \$173.66 |
| 2x per week                                                             | \$234.76 | \$239.12 | \$243.56 | \$248.08 | \$252.68 | \$257.37 |
| 3x per week                                                             | \$322.60 | \$326.28 | \$330.00 | \$333.76 | \$337.56 | \$341.41 |
| 4x per week                                                             | \$415.36 | \$417.33 | \$419.31 | \$421.30 | \$423.30 | \$425.31 |
| 5x per week                                                             | \$-      | \$-      | \$-      | \$-      | \$-      | \$-      |
|                                                                         |          |          |          |          |          |          |
| <b>Recycling</b>                                                        |          |          |          |          |          |          |
| <u>Residential &amp; City Approved Commercial Small Business (Cans)</u> |          |          |          |          |          |          |
| 64-GALLON CART                                                          | \$2.99   | \$3.75   | \$4.71   | \$5.92   | \$7.43   | \$9.33   |
| 96-GALLON CART                                                          | \$6.44   | \$7.45   | \$8.62   | \$9.98   | \$11.54  | \$13.36  |
| MF 64 Multi-family 96-GALLON CART                                       | \$2.99   | \$3.75   | \$4.71   | \$5.92   | \$7.43   | \$9.33   |
| M - MISC (FIXED) RECYCLING CHARGE CANS                                  | \$6.44   | \$7.45   | \$8.62   | \$9.98   | \$11.54  | \$13.36  |
| <u>Commercial 1.5 CY (Bins)</u>                                         |          |          |          |          |          |          |
| 1x per week                                                             | \$35.07  | \$37.12  | \$39.29  | \$41.58  | \$44.01  | \$46.58  |
| 2x per week                                                             | \$52.60  | \$55.19  | \$57.92  | \$60.77  | \$63.77  | \$66.91  |
| 3x per week                                                             | \$70.12  | \$73.25  | \$76.52  | \$79.94  | \$83.51  | \$87.24  |
| 4x per week                                                             | \$87.65  | \$91.32  | \$95.14  | \$99.12  | \$103.27 | \$107.59 |
| 5x per week                                                             | \$105.18 | \$109.38 | \$113.74 | \$118.29 | \$123.01 | \$127.92 |
| 6x per week                                                             | \$122.70 | \$127.43 | \$132.34 | \$137.45 | \$142.75 | \$148.25 |
| <u>Commercial 2.0 CY (Bins)</u>                                         |          |          |          |          |          |          |
| 1x per week                                                             | \$48.69  | \$51.16  | \$53.76  | \$56.49  | \$59.36  | \$62.38  |
| 2x per week                                                             | \$73.02  | \$76.24  | \$79.60  | \$83.12  | \$86.78  | \$90.61  |
| 3x per week                                                             | \$87.19  | \$90.84  | \$94.65  | \$98.61  | \$102.75 | \$107.05 |
| 4x per week                                                             | \$108.98 | \$113.30 | \$117.78 | \$122.44 | \$127.29 | \$132.33 |
| 5x per week                                                             | \$130.77 | \$135.75 | \$140.91 | \$146.27 | \$151.84 | \$157.62 |
| 6x per week                                                             | \$152.57 | \$158.21 | \$164.05 | \$170.11 | \$176.40 | \$182.91 |
| <u>Commercial 3.0 CY (Bins)</u>                                         |          |          |          |          |          |          |
| 1x per week                                                             | \$63.29  | \$66.21  | \$69.27  | \$72.47  | \$75.82  | \$79.32  |
| 2x per week                                                             | \$94.92  | \$98.81  | \$102.86 | \$107.07 | \$111.46 | \$116.02 |
| 3x per week                                                             | \$126.58 | \$131.43 | \$136.46 | \$141.69 | \$147.12 | \$152.75 |
| 4x per week                                                             | \$158.23 | \$164.04 | \$170.06 | \$176.30 | \$182.77 | \$189.47 |
| 5x per week                                                             | \$189.89 | \$196.65 | \$203.66 | \$210.91 | \$218.42 | \$226.20 |
| 6x per week                                                             | \$221.54 | \$229.26 | \$237.25 | \$245.52 | \$254.08 | \$262.94 |
| <u>Commercial 4.0 CY (Bins)</u>                                         |          |          |          |          |          |          |
| 1x per week                                                             | \$72.11  | \$75.30  | \$78.64  | \$82.12  | \$85.76  | \$89.55  |
| 2x per week                                                             | \$108.18 | \$112.47 | \$116.93 | \$121.57 | \$126.39 | \$131.40 |
| 3x per week                                                             | \$144.25 | \$149.63 | \$155.22 | \$161.01 | \$167.02 | \$173.25 |
| 4x per week                                                             | \$180.32 | \$186.79 | \$193.50 | \$200.45 | \$207.65 | \$215.10 |
| 5x per week                                                             | \$216.38 | \$223.95 | \$231.78 | \$239.88 | \$248.27 | \$256.95 |
| 6x per week                                                             | \$252.45 | \$261.11 | \$270.06 | \$279.32 | \$288.89 | \$298.80 |
| <u>Commercial 6.0 CY (Bins)</u>                                         |          |          |          |          |          |          |
| 1x per week                                                             | \$114.24 | \$118.71 | \$123.36 | \$128.20 | \$133.22 | \$138.43 |
| 2x per week                                                             | \$154.04 | \$159.72 | \$165.61 | \$171.71 | \$178.05 | \$184.61 |
| 3x per week                                                             | \$193.84 | \$200.72 | \$207.85 | \$215.23 | \$222.87 | \$230.79 |
| 4x per week                                                             | \$233.63 | \$241.72 | \$250.08 | \$258.74 | \$267.70 | \$276.96 |
| 5x per week                                                             | \$273.43 | \$282.72 | \$292.32 | \$302.25 | \$312.52 | \$323.14 |
| 6x per week                                                             | \$313.23 | \$323.72 | \$334.56 | \$345.77 | \$357.35 | \$369.31 |
| <u>Commercial 8.0 CY (Bins)</u>                                         |          |          |          |          |          |          |
| 1x per week                                                             | \$165.83 | \$171.87 | \$178.12 | \$184.61 | \$191.33 | \$198.29 |
| 2x per week                                                             | \$217.64 | \$225.24 | \$233.11 | \$241.25 | \$249.68 | \$258.40 |
| 3x per week                                                             | \$269.01 | \$278.16 | \$287.63 | \$297.42 | \$307.54 | \$318.01 |
| 4x per week                                                             | \$320.60 | \$331.31 | \$342.38 | \$353.82 | \$365.65 | \$377.86 |
| 5x per week                                                             | \$372.19 | \$384.46 | \$397.14 | \$410.23 | \$423.75 | \$437.72 |
| 6x per week                                                             | \$423.77 | \$437.60 | \$451.88 | \$466.62 | \$481.84 | \$497.57 |
|                                                                         |          |          |          |          |          |          |

|                       |          |          |          |          |          |            |
|-----------------------|----------|----------|----------|----------|----------|------------|
| <b>Organics</b>       |          |          |          |          |          |            |
| <b>48 Gal Cart</b>    |          |          |          |          |          |            |
| 1x per week           | \$55.68  | \$58.37  | \$61.19  | \$64.15  | \$67.25  | \$70.50    |
| 2x per week           | \$111.36 | \$115.75 | \$120.31 | \$125.05 | \$129.98 | \$135.10   |
| 3x per week           | \$167.04 | \$173.12 | \$179.41 | \$185.94 | \$192.70 | \$199.71   |
| 4x per week           | \$222.72 | \$230.48 | \$238.51 | \$246.82 | \$255.42 | \$264.31   |
| 5x per week           | \$278.40 | \$287.84 | \$297.60 | \$307.70 | \$318.13 | \$328.92   |
| <b>64 Gal Cart</b>    |          |          |          |          |          |            |
| 1x per week           | \$58.74  | \$61.52  | \$64.44  | \$67.50  | \$70.69  | \$74.05    |
| 2x per week           | \$117.48 | \$122.05 | \$126.81 | \$131.74 | \$136.87 | \$142.20   |
| 3x per week           | \$176.22 | \$182.57 | \$189.15 | \$195.97 | \$203.03 | \$210.35   |
| 4x per week           | \$234.96 | \$243.09 | \$251.50 | \$260.19 | \$269.19 | \$278.51   |
| 5x per week           | \$293.70 | \$303.60 | \$313.84 | \$324.42 | \$335.35 | \$346.66   |
| <b>1.0 Cubic Yard</b> |          |          |          |          |          |            |
| 1x per week           | \$174.57 | \$180.87 | \$187.40 | \$194.17 | \$201.18 | \$208.44   |
| 2x per week           | \$349.14 | \$360.72 | \$372.67 | \$385.03 | \$397.80 | \$410.98   |
| 3x per week           | \$523.71 | \$540.55 | \$557.94 | \$575.89 | \$594.41 | \$613.53   |
| 4x per week           | \$698.28 | \$720.39 | \$743.21 | \$766.74 | \$791.03 | \$816.08   |
| 5x per week           | \$872.85 | \$900.23 | \$928.47 | \$957.60 | \$987.64 | \$1,018.62 |

### ***How do you file a protest or participate in the public hearing?***

The City will consider the new water, sewer and solid rates at a Public Hearing on Thursday, December 14, 2023, at 6:00 p.m. at the McFarland City Council Chambers, 103 West Sherwood Avenue, McFarland, CA 93250. You are invited to present oral or written testimony at the Public Hearing. ***Any owner or customer of record of a parcel subject to the proposed rates may submit a written protest against the proposed rate revisions. If written protests are filed for a majority of the affected parcels, the proposed rate revisions will not be adopted.***

In accordance with Government Code section 53759, there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge, commencing from the later of the effective date of the new rates or of the date of the final passage, adoption, or approval of the resolution adopting the new rates.

In order for a written protest to be counted, it must include the following: a statement indicating that the identified property owner or customer of record is in opposition to the proposed water, sewer or solid waste rate changes; the street address or Assessor's Parcel Number (APN) for the parcel(s) with respect to which the protest is made; and the name and signature of the owner or customer.

Protests may be mailed, or hand delivered, to the City Clerk at 401 W. Kern Ave McFarland, CA 93250, prior to 4:00 p.m. on December 14, 2023, or hand delivered to the City Clerk at the Public Hearing on December 14, 2023. To be counted, a signed written protest must be received by the City Clerk before the conclusion of the Public Hearing. Protests submitted via e-mail or other electronic means will not be accepted. Please identify on the front of the envelope for any written protest, whether mailed or submitted in person to the City Clerk, that the enclosed protest is for the Public Hearing on the Proposed Rate Changes – Water, Sewer, and Solid Waste Rates.

The City Council will hear and consider all written and oral protests to the proposed rate changes at the Public Hearing. Oral comments at the Public Hearing will not qualify as formal protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, there will be no more written protests accepted and no more testimony taken, and the City Council will consider adoption of the proposed rates for water, sewer and solid waste service described in this notice. If written protests, as outlined above, are not presented by a majority of property owners or customers of record, the City Council will be authorized to adopt the proposed rates. While both property owners and customers of record may submit written protests, only one protest will be counted for each parcel. If adopted, the rates for water, sewer and solid waste service will be in effect beginning **January 1, 2024**.

## **CITY OF MCFARLAND**

### **STAFF REPORT**

**TO:** Honorable Mayor and City Council Members

**FROM:** Kenny Williams, City Manager  
Paul Saldana, Community Development Director

**DATE:** October 12, 2023

**SUBJECT:** Report, Discuss, and Possible Approval of Resolution No. 2023-0125 authorize agreements for building inspection and plan check services.

#### **SUMMARY:**

The Community Development Director, as part of the overall departmental review, found that the Department has on-call, as-needed building plan check services however does not have on-call services for building inspection. Consequently, the Director issued a Request for Qualification (RFQ) to identify companies that could potentially provide both plan check and building inspection services on an on-call, as-needed basis. The RFQ was issued on September 5 and three (3) responses were provided by the RFQ deadline of September 18, 2023.

After reviewing the proposals, staff is recommending that the City contract with Interwest Consulting Group and CSG Consultants. The City currently uses Interwest for plan check services and the new agreement will update the terms and conditions as well as add building inspection services to the agreement. CSG provides plan check and building inspection services for a number of cities in California and additionally provides other services in other disciplines.

The City will review the performance and response of the service providers and continuously monitor customer satisfaction with their services. The ability to have two firms under contract with the City provides assurance of coverage when needed and reduces the delay in securing additional assistance as needed.

#### **FISCAL IMPACT:**

Services are paid for through building permit fees and other services are fully reimbursed by project applicants and therefore there is no direct fiscal impact.

#### **RECOMMENDATION:**

Report, Discuss, and Possible Approval of Resolution No. 2023-0125 to approve agreements for building inspection and plan check services.

**ATTACHMENTS:**

- 1- Resolution No. 2023-0125
- 2- Agreement with CSG Consultants
- 3- Agreement with Interwest Consulting Group

**RESOLUTION NO. 2023-0125**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND  
AUTHORIZING AGREEMENTS FOR BUILDING INSPECTION AND PLAN CHECK  
SERVICES.**

**WHEREAS**, on September 5, 2023 the City issued a Request for Qualifications (“RFQ”) to identify professional firms to provide plan check and building inspection services on an as-needed basis; and

**WHEREAS**, the City received three proposals by the RFQ deadline of 5:00 PM September 18, 2023; and

**WHEREAS**, the Community Development Department reviewed the proposals and selected two firms for recommendation to provide the services; and

**WHEREAS**, Interwest Consulting Group and CSG Consultants have experience working with similar size cities, have offices located in the Central Valley and can provide the requisite services as outlined in the RFQ; and

**WHEREAS**, it is in the City’s interest to have agreements with said firms to provide on-call, as-needed services for building inspection, plan check and other services the firms provide; and

**WHEREAS**, the funding for said services comes from building permit fees generated by construction projects.

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

- 1) The foregoing recitals are true and correct.
- 2) The agreements are in the best interest of the City.
- 3) The City Council authorizes professional service agreements with Interwest Consulting Group and CSG Consultants.
- 4) The City Clerk shall certify to the passage and adoption of this resolution.
- 5) This resolution is effective immediately.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on the 12<sup>th</sup> day of October 2023 by the following vote:

|                       | <b>Aye</b> | <b>Nae</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------------|------------|------------|----------------|---------------|
| <b>Saul Ayon</b>      |            |            |                |               |
| <b>Ricardo Cano</b>   |            |            |                |               |
| <b>Anita González</b> |            |            |                |               |
| <b>Amador Ayon</b>    |            |            |                |               |
| <b>María T. Perez</b> |            |            |                |               |

CITY OF MCFARLAND:

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Saul Ayon, Mayor

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

ATTEST:

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Francisca Alvarado, City Clerk

**AGREEMENT FOR CONSULTANT SERVICES BETWEEN  
CITY OF MCFARLAND, CALIFORNIA,**

**AND**

**CONSULTANT**

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THIS AGREEMENT ("Agreement") is made and entered into as of the date of execution by the CITY OF MCFARLAND (the "City") and CSG CONSULTANTS, INC, a California corporation ("Consultant").

**RECITALS**

WHEREAS, The City requires outside assistance to provide services in support of the Community Development Department;

WHEREAS, Consultant represents itself as possessing the necessary skills and qualifications to provide the services required by the City and as being duly qualified to perform those services in accordance with the standard of quality ordinarily expected of competent professionals in Consultant's field of expertise;

WHEREAS, Consultant will render such professional services, as hereinafter defined, on the following terms and conditions;

NOW THEREFORE, in consideration of these recitals, and the mutual covenants contained herein, the City and Consultant agree as follows:

**AGREEMENT**

**1. TERM OF AGREEMENT.**

**1.1.** This Agreement shall be effective on and from the day, month and year of the execution of this document by the City.

**1.2.** Consultant shall commence the performance of the services in accordance with the Scope of Work section provided in Attachment "A" to this Agreement and shall continue such services until all tasks to be performed are completed, or this Agreement is otherwise terminated. Consultant shall complete the services and provide final data and reports no later than July 31, 2024, unless an extension of time is mutually agreed to by both parties in writing.

**2. CONSULTANT'S OBLIGATIONS- SCOPE OF WORK (ATTACHMENT A).**

**2.1.** Consultant shall provide the City with the following services: The specific manner in which the services are to be performed is described in Attachment "A" which is attached

hereto and incorporated herein as though fully set forth at length, collectively hereinafter referred to as “Described Services.”

- 2.2. Consultant shall perform all work required to accomplish the Described Services in conformity with applicable requirements of Federal, State and Local law.
- 2.3. Consultant is hired to render the Described Services and any payments made to Consultant are compensation fully for such services.
- 2.4. Consultant shall maintain professional certifications as required to properly comply with all City, State, and Federal law.
- 2.5. Consultant shall assign only competent personnel to perform services pursuant to this Agreement. If the City, in good faith, at any time during the term of this Agreement, desires the removal of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.
- 2.6. If a license or certification of any kind is required of Consultant, its employees, agents, or subcontractors by federal, state or law and regulation, Consultant warrants that such license has been obtained, is valid and in good standing, and shall keep in effect at all times during the term of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.
- 2.7. Consultant shall provide the City with timely written reports of all significant developments or delays arising during performance of its services.

### **3. PAYMENT FOR SERVICES (ATTACHMENT B).**

- 3.1. Payment to Consultant to perform its Scope of Work is set forth in Attachment B, attached hereto and incorporated herein. The payments provided in this Section are full compensation for the Scope of Work as described in Attachment A.
- 3.2. Consultant shall submit monthly bills to the City, describing its services and costs provided during the previous month, based upon percentage of task completed. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person. Consultant's monthly bills shall include the following information to which such services or costs pertain:
  - a description of services performed;
  - the date the services were performed;
  - the number of hours spent and by whom;
  - a description of all costs incurred, and the Consultant's signature.

Consultant agrees to use every appropriate method to contain fees and costs under this Agreement. Once invoice is submitted and approved by the City, City payment will be made within 30 days of approval.

3.3. The amount set forth in Attachment B may be modified or amended only by a written document executed by both Consultant and authorized City representative prior to the performance of the additional work. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

**4. SUBCONTRACTING.**

4.1. Consultant will not subcontract any portion of its Scope of Work without prior written approval of City. If Consultant subcontracts for any of the work to be performed under this Agreement, Consultant shall be as fully responsible to the City for the acts and omissions of Consultant's subcontractors/subconsultants and for the persons either directly or indirectly employed by the subcontractors/subconsultants, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor/subconsultant of Consultant and the City. Consultant will be responsible for payment of subcontractors/subconsultants. Consultant shall bind every subcontractor/subconsultant to the terms of the Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract in question and approved in writing by the City. Consultant agrees that the City is an intended third-party beneficiary of any services agreement entered into between Consultant and any subcontractor or subconsultant.

**5. PROJECT SCHEDULE AND COMPLETION DATE (ATTACHMENT C).**

5.1. Attachment C is the project schedule that Consultant shall strictly meet, including benchmark dates and completion date, which is attached hereto and incorporated herein. Consultant agrees to diligently prosecute the services to be provided under this Agreement to completion and in accordance with the schedule specified herein. In the performance of this Agreement, time is of the essence.

5.2. Consultant shall promptly notify the City of any anticipated or unforeseen delays to the project schedule. Extensions to the project schedule and to this Agreement shall not be made without the prior written approval of the City. All requests for extensions to the project schedule shall be by written request only and submitted to the City prior to the commencement of such work.

**6. CHANGES IN WORK AND EXTRA WORK.** Consultant shall not change the scope or duration of work or perform work in excess of the Scope of Work without the prior, written approval of the City by an executed Change Order, describing in detail the revision to Scope of Work, revisions in payment and/or time, fully executed by both parties. Failure to obtain a Change Order prior to the commencement of any revision waives Contractor's right to payment for such additional services.

**7. RESPONSIBILITIES OF AND TASKS TO BE PERFORMED BY CITY.** City designates the Community Development Director, to represent the City in all matters within the scope of this Contract relating to the conduct and approval of the work to be performed. Whenever the term "approval of City," "consult with City," "confer with City," or similar terms are used,

they shall refer to the Community Development Director. The Community Development Director may designate an assistant to act in his/her stead.

The CITY shall furnish upon request, without charge, all standard plans and specifications and any other information which the City now has in its files that may be of use to Consultant.

- 8. VERBAL AGREEMENT OR CONVERSATION.** No verbal agreement or conversation with any officer, agent, or employee of the City, either before, during or after the execution of this Agreement, shall affect or modify any of the terms or obligations herein contained nor shall such verbal agreement or conversation entitle Consultant to any additional payment whatsoever.

**9. TERMINATION OF AGREEMENT.**

**9.1.** Termination for Convenience City may terminate this Contract for City's convenience at any time by providing Consultant thirty days written notice. Upon receipt of the notice of termination, Consultant shall immediately take action not to incur any additional obligations, costs or expenses, except as may be necessary to terminate its activities. City shall pay Consultant its reasonable and allowable costs through the effective date of termination and those reasonable and necessary costs incurred by Consultant to effect the termination. Thereafter, Consultant shall have no further claims against City under this Contract. All finished and unfinished documents and materials procured for or produced under this Contract, including all intellectual property rights City is entitled to, shall become City property upon the date of the termination. Consultant agrees to execute any documents necessary for City to perfect, memorialize, or record City's ownership of rights provided herein.

**9.2.** Termination for Breach of Contract.

**9.2.1.** Except as provided in Attachment "C", if Consultant fails to perform any of the provisions of this Contract or so fails to make progress as to endanger timely performance of this Contract, City may give Consultant written notice of the default. City's default notice will indicate whether the default may be cured and the time period to cure the default to the sole satisfaction of City. Additionally, City's default notice may offer Consultant an opportunity to provide City with a plan to cure the default, which shall be submitted to City within the time period allowed by City. At City's sole discretion, City may accept or reject Consultant's plan. If the default cannot be cured or if Consultant fails to cure within the period allowed by City, then City may terminate this Contract due to Consultant's breach of this Contract.

**9.2.2.** If the default under this Contract is due to Consultant's failure to maintain the insurance required under this Contract, Consultant shall immediately: (1) suspend performance of any services under this Contract for which insurance was required; and (2) notify its employees and Subconsultants of the loss of insurance coverage and Consultant's obligation to suspend performance of services. Consultant shall not recommence performance until Consultant is fully insured and in compliance with City's requirements.

**9.2.3.** If a federal or state proceeding for relief of debtors is undertaken by or against Consultant, or if Consultant makes an assignment for the benefit of creditors, then City may immediately terminate this Contract.

**9.2.4.** If Consultant engages in any dishonest conduct related to the performance or administration of this Contract or violates City's laws, regulations or policies relating to lobbying, then City may immediately terminate this Contract.

**9.2.5. Acts of Moral Turpitude.**

- a.** Consultant shall immediately notify City if Consultant T or any Key Person, as defined below, is charged with, indicted for, convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, any act which constitutes an offense involving moral turpitude under federal, state, or local laws ("Act of Moral Turpitude").
- b.** If Consultant or a Key Person is convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, an Act of Moral Turpitude, City may immediately terminate this Contract.
- c.** If Consultant or a Key Person is charged with or indicted for an Act of Moral Turpitude, City may terminate this Contract after providing Consultant an opportunity to present evidence of Consultant's ability to perform under the terms of this Contract.
- d.** Acts of Moral Turpitude include, but are not limited to: violent felonies as defined by Penal Code Section 667.5, crimes involving weapons, crimes resulting in serious bodily injury or death, serious felonies as defined by Penal Code Section 1192.7, and those crimes referenced in the Penal Code and articulated in California Public Resources Code Section 5164(a)(2); in addition to and including acts of murder, rape, sexual assault, robbery, kidnapping, human trafficking, pimping, voluntary manslaughter, aggravated assault, assault on a peace officer, mayhem, fraud, domestic abuse, elderly abuse, and child abuse, regardless of whether such acts are punishable by felony or misdemeanor conviction.
- e.** For the purposes of this provision, a Key Person is a principal, officer, or employee assigned to this Contract, or owner (directly or indirectly, through one or more intermediaries) of ten percent or more of the voting power or equity interests of Consultant.

**9.2.6.** In the event City terminates this Contract as provided in this section, City may procure, upon such terms and in the manner as City may deem appropriate, services similar in scope and level of effort to those so terminated, and Consultant shall be liable to City for all of its costs and damages, including, but not limited to, any excess costs for such services.

**9.2.7.** If, after notice of termination of this Contract under the provisions of this section, it is determined for any reason that Consultant was not in default under the provisions of this section, or that the default was excusable under the terms of this Contract, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Article 8 Termination for Convenience.

**9.2.8.** The rights and remedies of City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

**9.3.** In the event that this Contract is terminated, Consultant shall immediately notify all employees and Subconsultants, and shall notify in writing all other parties contracted with under the terms of this Contract within five (5) working days of the termination.

**10. COVENANTS AGAINST CONTINGENT FEES.** Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to terminate this Agreement without liability or, at the City's discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

**11. OWNERSHIP OF DOCUMENTS.**

**11.1.** All computer data, computer drawing files, plans, studies, sketches, drawings, reports, specifications, and all work product produced by Consultant under this Agreement are the property of the City, whether or not the City completes the Scope of Work or proceeds with the project for which such documents are prepared.

**11.2.** This Agreement creates a nonexclusive and perpetual right or license for City to copy, use, modify, reuse, and sublicense any and all copyrights, designs, and other intellectual property embodied in the writings prepared by Consultant, and Consultant subcontractors, under this Agreement. In the event the City should ever desire to undertake a project or review other proposed projects based upon the documents, the Consultant agrees that the City shall have the right to reuse all or any portion of the documents at no additional compensation to the Consultant. For the avoidance of doubt, nothing in this Agreement shall be understood to grant City rights to pre-existing intellectual property of Consultant, including Consultant software and licensed software, or to any improvements thereto. Consultant shall have no liability arising from the use of any work product for any purpose or on any project other than that for which it was produced.

**12. INDEPENDENT CONTRACTOR.**

**12.1.** The Consultant shall perform the services provided for herein in a manner of Consultant's own choice, as an independent Contract and in pursuit of Consultant's independent calling, and not as an employee of the City. Consultant shall be under control of the City only as to the result to be accomplished and the personnel assigned to the Project.

**12.2.** If the Consultant subcontracts any of the work to be performed under this Agreement pursuant to the terms of this Agreement, Consultant shall be as fully responsible to the City or the acts and omissions of the Consultant's subcontractor and of

the persons either directly or indirectly employed by the subcontractor, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor of Consultant and the City. The Consultant shall bind every subcontract by the terms of the Agreement applicable to Consultant's work, including indemnity and insurance requirements.

### **13. HOLD HARMLESS AND INDEMNIFICATION.**

**13.1. Indemnification** - It is understood and agreed that Consultant has the professional skills, experience, and knowledge necessary to perform the work agreed to be performed under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work in a skillful and professional manner, and Consultant thus agrees to so perform the work.

**13.2.** Acceptance by City of the work performed under this Agreement does not operate as a release of said Consultant from such professional responsibility for the work performed. It is further understood and agreed that Consultant is apprised of the scope of the work to be performed under this Agreement and Consultant agrees that said work can and shall be performed in a fully competent manner.

**13.3.** Consistent with California Civil Code section 2782.8, when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined under said section 2782.8, Consultant shall, to the fullest extent permitted by law, indemnify, protect, immediately defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against all third-party claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) to the extent arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, subconsultants or agents during the performance this Agreement, or from any violation of any federal, state, or municipal law or ordinance to the extent caused, by the negligence, reckless, or willful misconduct of Consultant or its employees, subcontractors, or agents, or by the quality or character of Consultant's work, excepting only liability arising from the sole or active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers.

**13.4.** Other than in the performance of professional services by a design professional, which law shall be solely as addressed in subparagraph 12.3 above, and to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against any third-party claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) to the extent arising out of the negligent performance of this Agreement by Consultant, its officers, employees, agents, subcontractors and subconsultants, excepting only that resulting from

the, sole or active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers. It is understood that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in section 2778 of the California Civil Code. Notwithstanding any provision of law to the contrary, Consultant shall have the right to defend and settle any action for which indemnification is sought, provided that it shall not enter into any settlement that requires an admission of wrongdoing by any indemnitee without that indemnitee's approval. Consultant's obligations under this Agreement are contingent upon timely receipt of notice of the claim for which indemnification is sought, such that defense of the claim is not prejudiced, and the reasonable assistance of the indemnitee in connection with the defense of the claim.

**13.5.** Acceptance of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

**14. ASSIGNMENT OF AGREEMENT.** Consultant is without right to and shall not assign this Agreement or any part thereof or any monies due hereunder without the prior written consent of the City, which shall not be unreasonably delayed or withheld.

**15. INSURANCE.**

**15.1. Insurance.** On or before beginning any of the services or work called for by any term of this Agreement, Consultant, at its own cost and expense, shall carry, maintain for the duration of the Agreement (including all extensions provided), and provide proof thereof that is acceptable to the City the insurance specified in subsections (A) through (F) below with insurers and under forms of insurance satisfactory in all respects to the City. Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of the Consultant has also been obtained for the subcontractor. The Certificate of Insurance shall clearly identify the project name and number in the space labeled "Description of Operations/Locations/Special Items" on the form.

**A. Commercial General and Automobile Liability.** Consultant, at Consultant's own cost and expense, shall maintain commercial general and automobile liability insurance for the period covered by this Agreement in an amount not less than one million dollars (\$1,000,000) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 and Insurance Services Office Automobile Liability form CA 0001 Code 1 (any auto).

Each of the following shall be included in the insurance coverage or added as an additional insured endorsement to the policy: City, its officers, employees, agents, and volunteers are to be covered as insured's as respects each of the following: liability arising out of activities performed by or on behalf of Consultant, including the insured's general supervision of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired, or borrowed by Consultant. In the event that Consultant purchases automobiles during the term of this Agreement, said automobiles shall be likewise covered. The coverage shall contain no special

An endorsement must state that coverage is primary insurance and that no other insurance affected by the City will be called upon to contribute to a loss under the coverage.

Insurance is to be placed with California-admitted insurers with a Best's rating of no less than A:VII.

**B. *Professional Liability.*** Consultant shall obtain, and during the term of this Agreement shall maintain, a policy of professional liability insurance that shall:

- i. Be from an insurance company authorized to be in business in the State of California;
- ii. Be in an insurable amount of not less than \$1,000,000 for each occurrence; and
- iii. Provide that the policy shall remain in full force during the full term of this Agreement and shall not be canceled, terminated, or allowed to expire without thirty (30) days prior written notice to the City from the insurance company.

**C. *Workers' Compensation.*** Statutory Workers' Compensation Insurance and Employer's Liability insurance for any and all persons employed directly or indirectly by Consultant shall be provided with limits not less than one million dollars. In the alternative, Consultant may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City for loss arising from work performed under this Agreement.

- D. *Deductibles and Self-Insured Retentions.*** During the period covered by this Agreement, upon express written authorization of City Risk Manager, Consultant may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The City may condition approval of an increase in deductible or self-insured retention levels upon a requirement that Consultant procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.
- E. *Notice of Reduction in Coverage.*** In the event that any coverage required under subsections (A), (B), or (C) of this section of the Agreement is reduced, limited, or materially affected in any other manner, Consultant shall provide written notice to City at Consultant's earliest possible opportunity and in no case later than five day after Consultant is notified of the change in coverage.
- F. *Other Remedies.*** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option:
- i.** Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
  - ii.** Order Consultant to stop work under this Agreement or withhold any payment which becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof;
  - iii.** Terminate this Agreement.
  - iv.** Exercise of any of the above remedies, however, is an alternative to other remedies City may have and is not the exclusive remedy for Consultant's failure to maintain insurance or secure appropriate endorsements.

## **16. DISPUTES.**

- 16.1.** If a dispute should arise regarding the performance of this Agreement, the following initial dispute resolution procedures shall be used:
- A.** Within twenty (20) City working days after a dispute regarding the performance of this Agreement arises, it shall be reduced to writing at staff level by the complaining party setting forth the nature of the dispute in detail, along with all pertinent back up documentation in support. The writing shall be delivered to the receiving party by first class mail or personal delivery directly to the party's project manager, along with recommended methods of resolution.

- B.** The party receiving the letter shall reply to the letter with a detailed response, along with a recommended method of resolution, if any, within ten (10) City working days of receipt of the letter.

**16.2.** If the dispute is not resolved at staff level in accordance with Section 16.1, within five (5) City working days of the receiving party response (or longer if agreed between the parties) , the aggrieved party, through its respective project manager shall deliver to the General Manager's office a letter outlining the dispute for the General Manager's review. The receiving party may submit further response, if required, to the General Manager within five (5) City working days thereafter. The General Manager, at his/her sole discretion may respond as he/she deems appropriate, including recommendations for resolution, discussions or rejection of the dispute within fifteen (15) working days of receipt of the complaint.

**16.3.** If the dispute remains unresolved and the parties have exhausted the procedures outlined in this section, the parties may then seek remedies available to them under this Agreement and at law, including, but not limited to, under the termination procedures. This provision does not relieve Consultant of its obligation and Consultant is required to timely comply with all applicable provisions of the Government Claims Act before initiating any legal proceeding against City.

**17. CONFLICT OF INTEREST.** Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter which will render the services required under the provisions of this Agreement a violation of any applicable state, local, or federal law, including, but not limited to, Government Code section 1090. If any principal provider of services is a "consultant" for the purposes of the Fair Political Practices Act (Gov. Code § 81000 et seq.), each such person shall comply with Form 721 Statement of Economic Interests filing requirements in accordance with state or City local Conflict of Interest Code. In addition, if any other conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that the City may determine whether to terminate this Agreement.

**18. CONSULTANT'S BOOKS AND RECORDS.**

**18.1.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant.

**18.2.** Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

**18.3.** Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours,

upon written request by the City General Counsel, City Auditor, General Manager, or a designated representative of any of these officers. Copies of such documents shall be provided to City for inspection when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

**18.4.** City may, by written request by any of the above-named officers, require that custody of the records be given to City and that the records and documents be maintained in the General Manager's office. Access to such records and documents shall be granted to any party authorized by Consultant's representatives, or Consultant's successor in interest.

**19. WRITTEN NOTIFICATION.** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent by prepaid, first-class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City:                      City of McFarland  
                                         Attn: City Manager  
                                         401 W. Kern Avenue  
                                         McFarland, CA 93250

cc: Community Development Director

If to Consultant:              CSG Consultants, Inc.  
                                         Cyrus Kianpour, President  
                                         550 Pilgrim Drive,  
                                         Foster City, CA 94404,

cc: Jeff Janes

Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

## **20. GENERAL PROVISIONS.**

**20.1.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

**20.2.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

**20.3.** This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Kern.

**20.4.** Time is of the essence with regard to each covenant, condition and provision of this Agreement.

**20.5.** This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersedes any prior oral and written agreements and understandings between the parties with respect thereto.

**20.6.** This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

**20.7.** In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

**20.8.** This Agreement may be executed in counterparts. A facsimile or electronic copy of this Agreement shall be as effective as the original for all purposes.

**20.9.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns. Notwithstanding the foregoing, Consultant shall not assign this Agreement or any part thereof to any other entity or individual.

**20.10.** City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

**20.11.** All references to a statute or ordinance, shall incorporate any, or all, successor statute or ordinance enacted to govern the activity now governed by the statute or ordinance, noted herein to the extent, however, that incorporation of such successor statute or ordinance does not adversely affect the benefits and protections granted to the Developer under this Agreement.

**21. CONSULTANT'S CERTIFICATION OF AWARENESS OF IMMIGRATION REFORM AND CONTROL ACT.** Consultant certifies that Consultant is aware of the requirements of the Immigration Reform and Control Act of 1986 (8 USC §§ 1101-1525) and has complied and will comply with these requirements, including but not limited to, verifying the eligibility for employment of all agents, employees, subcontractors and consultants that are included in this Agreement.

## **22. ACCESS AND ACCOMMODATIONS**

- 22.1. Consultant shall comply with the Americans with Disabilities Act, as amended, 42 U.S.C. Section 12101 et seq., the Rehabilitation Act of 1973, as amended, 29 U.S.C. Section 701 et seq., the Fair Housing Act, and its implementing regulations and any subsequent amendments, and California Government Code Section 11135;
- 22.2. Consultant shall not discriminate on the basis of disability or on the basis of a person's relationship to, or association with, a person who has a disability;
- 22.3. Consultant shall provide reasonable accommodation upon request to ensure equal access to CITY-funded programs, services and activities;
- 22.4. Construction, if any, will be performed in accordance with the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. Part 40; and
- 22.5. The buildings and facilities used to provide services under this Contract are in compliance with the federal and state standards for accessibility as set forth in the 2010 ADA Standards, California Title 24, Chapter 11, or other applicable federal and state law.

Consultant understands that City is relying upon these certifications and representations as a condition to funding this Contract. Any subcontract entered into by Consultant for work to be performed under this Contract must include an identical provision.

***[Signature Page Follows]***

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement on the day and year written below.

| CITY                                                                                                                                                                                                             | CONSULTANT*                                                                                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>CITY OF MCFARLAND,</b><br/>a municipal corporation</p> <p>By: _____<br/>Name: Saul Ayon<br/>Title: Mayor</p> <p>Dated: _____, 202__</p> <p>ATTEST:</p> <p>_____<br/>Francisca Alvarado,<br/>City Clerk</p> | <p><b>CONSULTANT</b><br/>a corporation</p> <p>By: _____<br/>Name: Cyrus Kianpour<br/>Title: President</p> <p>Dated: _____, 202__</p> <p>By: _____<br/>Name: Nourdin Khayata<br/>Title: Secretary</p> <p>Dated: _____, 202__</p> <p>*Signatures of consultant must be notarized. Need two signatures if contractor is a corporation. Attach acknowledgement</p> |
| <p>APPROVED AS TO FORM:</p> <p>_____<br/>Nathan M. Hodges,<br/>City Attorney</p>                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                |

**“ATTACHMENT “A”**

# Qualifications

## SECTION 2

### BUILDING PLAN CHECK SERVICES

CSG's team of professionals is ready to assist in all aspects of plan review and to focus on the special needs and requirements of each of our clients. We pledge thorough and accurate reviews and prompt turnaround times, and offer proven digital plan review services and comprehensive online status reports. CSG serves as an active partner, working as a seamless extension of our public agency clients in performing the requested services and working closely with the development community and public as directed.

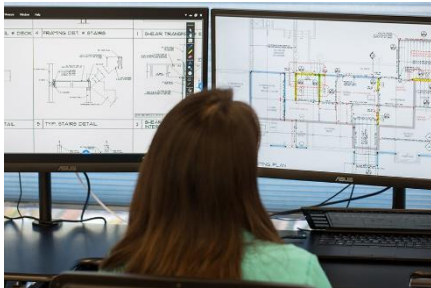
#### Compliance Standards

Our engineers and plan reviewers carefully review all plans and documents for compliance with building codes, fire codes, energy conservation standards, and accessibility regulations adopted by the State of California, and all local policies and ordinances including but not limited to:

- ▶ *California Building Code, Volumes 1 and 2*
- ▶ *Title 15 – Buildings and Construction (Municipal Code)*
- ▶ *California Residential Code*
- ▶ *California Electrical Code*
- ▶ *California Plumbing Code*
- ▶ *California Mechanical Code*
- ▶ *California Fire Code*
- ▶ *California Energy Code*
- ▶ *California Green Building Standards Code (CALGreen)*
- ▶ *California Existing Building Code*
- ▶ *California Health and Safety Code*
- ▶ *National Fire Protection Association (NFPA) Standards as adopted and referenced by the State of California (California Code of Regulations, Title-19)*
- ▶ *State Historical Building Code*
- ▶ *NPDES/WQMP/SWPPP Compliance*
- ▶ *Local adopted ordinances and amendments relative to building, fire and municipal codes, including project Conditions of Approval from other agency departments, divisions, and regulating agencies*



#### Digital Plan Review



CSG has been providing digital plan review services for over 20 years, leading the consultant field with this ground-breaking service. All paper plans submitted to CSG for building and fire plan review are immediately scanned into digital files and stored on CSG's servers for quick and easy access by both our clients and our plan reviewers.

**Leading the field in  
digital plan review  
services for over 20  
years.**

Our plan reviewers furnish electronic versions of their plan comments conforming to each client's established correction list templates. Any additional forms utilized by the agency will be incorporated into the correction comments and returned with the appropriate recommendations. Plan check comments can be delivered electronically by email or other agency-approved means, enabling staff to immediately modify CSG's checklist for incorporation with other department comments. We provide convenient, environmentally friendly digital storage of all construction-related documents, and on request, can provide clients with a set of digitally scanned plans at no additional cost.

In addition, for jurisdictions requesting a pure digital plan review workflow, we can enable an applicant to submit digital files—**with no size limitations**—directly to CSG via our web-based application. Our application includes an online portal for the applicant/jurisdiction to retrieve comments and marked-up digital plans including redlines. Importantly, this service tracks the status of all submittals and re-submittals until the plans have been approved. Key features of our digital plan review service include:

- **Efficient.** Plans are pushed to plan review staff the same day they are received.
- **User-friendly.** CSG developed its own online portal specifically to manage the electronic file submittal process. Through use of this interface, the applicant is no longer faced with size restrictions on email attachments or required to learn complex file transfer settings.
- **Proven.** We have provided a digital plan review option to our clients for over 20 years.
- **Non-Proprietary.** CSG's electronic review process is 100% PDF-based with no additional software required to view redlines.



All paper plans submitted to CSG are immediately scanned into digital files for quick and easy access by our clients and plan reviewers.

### Online Plan Check Status



CSG offers a convenient service allowing clients to check plan review status and comments online. By accessing our secure Plan Check Status website, agency staff as well as authorized applicants can view their project documents and plans and communicate with the specific plan checker via e-mail. Staff and authorized applicants can download comments upon completion of the plan check. **There is no additional cost for this service.**

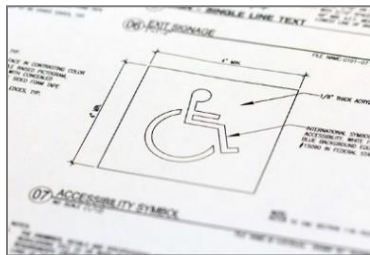
### Plans Pickup and Delivery

CSG will coordinate pickup and delivery of plans and other materials from/to the agency via CSG personnel or an approved alternative service.

### Green Building and LEED Accreditation

Our Plan Check team is experienced in plan review and inspection for compliance with CALGreen and local green building ordinances and includes LEED Accredited Professionals. In addition, CSG Consultants has the qualifications necessary to assist with both the development of policy and the implementation of green and sustainable building practices. CSG's Sustainability Programs division can assist, for example, with construction and demolition debris recycling programs and public outreach to the building industry.

### CASp Review Services



We understand California Building Departments are required to have CASp certified staff in place and available for technical questions and interpretations. Our CASp certified team members are knowledgeable of state and federal accessibility laws and regulations and possess the expertise necessary to promote access to facilities for persons with disabilities. When requested and in accordance with current regulations, CSG can provide CASp certified professionals to review plans for accessibility and to facilitate compliance with regulations.

### OSHPD 3 Reviews

Our professional engineers and certified plans examiners are well-versed in the differences between CBC and OSHPD 3 facilities and have successfully completed OSHPD 3 plan reviews for multiple client agencies.

### Third-Party Plan Review Services

Subject to the Building Official's approval, CSG can offer comprehensive, cost-effective third-party plan review services to our public agency clients on projects for which applicants may be seeking plan review turnaround times that cannot be readily accommodated by building department staff. Under such third-party agreements, and the agency's approval, CSG negotiates plan review fees and review schedules directly with the permit applicant, with CSG's fees paid by the applicant.

## Additional Services

SECTION

3

In addition to Plan Check Services, CSG also offers the following services for the City's consideration:

### BUILDING OFFICIAL SERVICES

CSG's Building Officials are certified and have extensive building industry experience. They have proven skills, technical knowledge and a well-rounded approach to performing Building Division administration and providing management oversight and direction to plan reviewers, inspectors, and permit technicians. Our Building Officials are well-known for their consummate customer service skills and successful identification of solutions through innovative problem solving. They can be available full-time or part-time as needed. CSG's Building Officials have expertise in providing the following services and can easily adapt to other requests as needed:

- *Building Official Administration, including addressing complex Building Code issues, code interpretation, and resolution of inquiries and complaints*
- *Rapidly familiarizing themselves with local code amendments*
- *Applying knowledge of all aspects of the California Building Codes and local amendments*
- *Making determinations on the approval and use of alternative materials and methods*
- *Staying abreast of ongoing changes to applicable state and federal laws through long-standing industry relationships and associations*
- *Providing technical assistance and educating stakeholders*
- *Building and maintaining relationships with other departments and agencies*
- *Participating in pre-development reviews and providing comments*
- *Processing Planning Commission and Council staff reports*
- *Attending Planning Commission and Council meetings*

### PERMIT TECHNICIAN SERVICES

CSG has highly qualified staff available to provide Permit Technician services. These frontline, first-response services are vital to the success of the entire building and safety permit process as they often set the tone for the applicant whether a homeowner, contractor, or design professional. CSG handpicks exceptionally qualified personnel who can function as seamless extensions of the agency's team, understand the importance of exemplary customer service, and have knowledge of the inner workings of building departments and thorough familiarity with the building application and permit process.



CSG's permit processing staff is trained in customer service and helping to facilitate and expedite the permit process. Our staff members can perform quick assessments of each customer's needs and ensure that they are served appropriately. They are familiar with State Contractors License Law and ensure that permits are issued to properly licensed contractors. CSG's permit technicians are also familiar with multiple permit software systems and will quickly gain proficiency with the software that has been customized for the City. Our staff is knowledgeable and experienced with permit processing functions including:

- *Providing the public with appropriate forms and handouts*
- *Processing permit applications and issuing permits using the City's software*
- *Accepting plans, documents, structural calculations and energy reports for permit processing*
- *Routing plans to building and other departments and agencies*
- *Performing document control, ensuring permit file integrity, and maintaining status of plans and documents during the permit process.*
- *Preparing plan check letters to be sent to applicants*
- *Assisting the public with completing applications and other required forms*
- *Preparing documents and reports; providing permit record materials requested from the public; researching and compiling documents for compliance with Public Records Act (PRA) requests.*

## ENGINEERING SERVICES

CSG offers a variety of engineering services, including General Civil Engineering, Land Development Plan Check, Land Surveying, and Map Review.

### GENERAL CIVIL ENGINEERING & LAND DEVELOPMENT PLAN CHECK

CSG staff has participated in hundreds of successful plan review contracts for municipalities in California. A key to our success is the utilization of engineering staff with direct public agency experience in Public Works and site engineering for subdivisions and other types of land development projects.

To serve the needs of the City, CSG draws upon our staff consisting of civil engineers, project managers, professional licensed surveyors, and CAsp certified staff members. Reviewers are state licensed, or directly supervised by state licensed staff. Once assigned a plan check, we will provide an initial review for completeness, verifying that plans include required City formatting, notes and title block. We will check that all necessary supporting documents are provided. The following is a detailed description of our approach to public improvement plan review.

#### New Development Entitlements

- *Review tentative maps, tentative parcel maps, architectural review, and other entitlement applications. Coordinate review with other City staff and/or outside agencies as needed.*
- *Attend follow-up meetings with Planning staff, the applicant, or others as needed to resolve issues regarding the proposal. Review subsequent submittals of the proposal.*
- *Assist the City with development of conditions of approval, development agreements, and other requirements associated with development applications. Assist City in negotiating with developers regarding terms of agreements or conditions (Additional tasks associated with the entitlement process are described above).*

#### Plan Review

Review final maps, improvement plans, and landscape plans. Review includes evaluation of required records, studies, grading and improvement plan, and additional materials submitted by the design professional. Confirm that plans conform to City standard design criteria, conditions of approval, and infrastructure or other master plans.

- *Each plan review will be accompanied with a letter summarizing the red-line comments addressed to the applicant's engineer or landscape architect, with a copy to City staff and the applicant. A complete red-lined set of drawings and any reports will be returned to the design professionals for use in their corrections. At the applicant's discretion, the comment summary letter and red-lined plan sheets can be scanned and submitted electronically to the design consultant to expedite the review process.*
- *Although we understand that meetings will not be required, CSG is available to meet with the applicant/representative and City staff to review comments or to delineate the standards which are not being met, in order to facilitate timely completion of the review and meeting the maximum goal of two plan checks. CSG will accept and review subsequent submittals electronically, when feasible, in order to expedite the review process.*
- *Soils reports will be evaluated and confirmation of recommendations will be included on the plans. Boundary conditions will be evaluated to maintain continuity with surrounding properties and maintain existing drainage patterns.*
- *Construction erosion control and post-construction water quality control will be evaluated for compliance with the storm water quality management permit in effect for the City.*
- *Assist the City with development of conditions of approval, development agreements, and other requirements associated with development applications. Assist City in negotiating with developers regarding terms of agreements or conditions (Additional tasks associated with the entitlement process are described above).*

- *Confirm that the developer has obtained necessary permits or approvals from other public agencies as needed, and that plans conform to the City's NPDES Municipal Regional Permit requirements for storm water treatment and detention.*
- *Review and recommend approval of engineering bond estimates and subdivision guarantees. Assist the staff in preparing subdivision improvement agreements, other agreements (including stormwater treatment measure and landscape maintenance agreements), and staff reports.*
- *Meet with developers, consultants, and other agencies on behalf of staff, as requested.*

### **Street Improvement Plans**

The plan check services will include the review of a variety of street improvement plans. We anticipate that most street plans will be traditional plan and profile design sheets for subdivision and Public Works. Street plans will be reviewed for sound and established engineering design practices. They will include conformance review with project conditions and preliminary grading plans. Plans will be checked to verify recommendations that have been incorporated from project soils report. We will review conformance to environmental documentation, and accessibility requirements.

### **Water and Sewer Plans**

Water and Sewer improvement plans will be reviewed for conformance to the City design requirements and Standard plans. In addition, plans will be reviewed for conformance to the projects planning approvals, including tentative maps, Master Plans for sewer and storm drain facilities, or previous technical studies.

### **Hydrology and Hydraulics**

Drainage Documents, including a project's Hydrology and Hydraulic analysis, will be reviewed for conformance with the City and County requirements, Hydrology and Hydraulics Manual and other City design criteria, along with the City's Flood Plain Management requirements. We also expect review services to include review of CLOMR's & LOMR'S and elevation certificates. We will review flood routing calculations and ensure appropriate mitigation measures will address increased runoff from new development.

### **Water Quality Management Plans**

Projects will be reviewed for conformance to the Stormwater Quality Management Plan and all NPDES/MS4 requirements. Preliminary WQMP's will be reviewed when accompanying a planning application for tentative map or Site Development Application. Final WQMP's will be reviewed for conformance with the Preliminary document and a project's conditions of approval.

### **Transportation /Traffic Engineering Plan Check Review**

Our general project approach to on-call traffic engineering review encompasses three components:

- i. **Research of Relevant Background Information:** this includes items such as previous studies, records of prior approvals or resolutions, conditions of approval that may be relevant to the project under consideration, etc.
- ii. **Application of our Engineering and Planning Knowledge:** to discern prospective issues including controversial issues and providing notice to the City staff. Our knowledge is based on the collective experience of our team members coupled with the relevant background information. In delivering our services we build on:
  - a. **Policies and Procedures at the Local, Regional, State, and Federal levels:** which include regulations and guidelines impacting the municipal traffic engineering process from the City code to elements like SB 1, SB743, the regional Green House Gas/SCS policies and plans, MUTCD, the Complete Streets guidelines, among others.
  - b. **Emerging Trends in Traffic Engineering Practice and Technology:** which includes elements such as Vision Zero, concepts of Complete Streets and Active Transportation considerations. Similarly, changes in the MUTCD and the new Highway Safety Manual affect the practice of municipal transportation traffic engineering.
- iii. **Effective and Timely Communication:** we expect on-going interaction with City staff during each task order during which progress can be monitored. This could include weekly touchpoints to discuss the project and ensure all parties are up to date on project progress. We anticipate that informal check in meetings will occur regularly.

## LAND SURVEYING & MAPPING REVIEW SERVICES: CITY SURVEYOR

The traditional role of the City Surveyor is to ensure that maps, legal descriptions, and plats prepared for private developments or public projects are **technically correct**. However, more often than not, the City Surveyor also routinely ensures that the documents are comprehensive of City requirements and completed in accordance with the California Subdivision Map Act and local ordinances and are in substantial conformance with the approved entitlement application (traditionally the functions of the City Engineer). The City Surveyor's functions can vary, but typically include evaluating the documents submitted by applicants for completeness, reviewing and providing written comments and 'redlines,' and signing final documents/certificates or mylar prints of subdivision maps once approved. When complicated or unusual circumstances arise, the City Surveyor often meets with and advises the City Engineer and private applicants. On rare occasions, the City surveyor may also be directed to set street monuments not set by private development surveyors.



### Detailed Scope of Work

CSG will review Final/Tract and Parcel Maps, Amending Maps, Certificates of Correction, Street Dedications and Public Easement Grants (Plats/Legal Descriptions), Lot Line Adjustments and Lot Mergers (Plats/Legal descriptions, and complete certificates), or other documents for compliance and conformance with the following:

- *Approved Tentative Map (for subdivisions)*
- *Conditions of Approval*
- *The California Subdivision Map Act*
- *The Professional Land Surveyor's Act*
- *Industry Standards and Local Practice*
- *Title information for the property, including existing easements and any other relevant land encumbrances, based on information contained in a preliminary title report (PTR) and record documents to be furnished by the applicant (a hyperlinked PTR typically works best)*
- *Survey and miscellaneous information presented on parent record maps and deeds of the subject and adjacent properties*
- *The Project Improvement Plans and other documents when conformance review is required by the City*

In conjunction with each review, CSG performs the following:

- *Review of closure calculations*
- *Review, seal and sign final copies of subdivision maps or sign various certificates for technical correctness (as Acting City Surveyor or Technical Reviewer)*
- *Preparation of Staff Report(s) for City Council approval, if required*
- *Preparation of Lot Line Adjustment and Lot Merger certificates*
- *Preparation of Certificates of Compliance (including review of the Chain of Title for the parcel in question, and preparation of a technical memorandum describing our findings).*

In addition to the documents listed above, CSG also regularly reviews Tentative Maps and assists municipalities with preparing Conditions of Approval (COAs). As City Surveyor, our scope of work is generally limited to review of the boundary and title information, and generating COAs associated with easements, or vacations or dedications of Rights-of-way. However, CSG can assist with all facets of Tentative Map reviews, including engineering reviews if needed.

## CSG's Review Process

New map submittals will be coordinated with the proposed project manager. At the time of new submittals, the applicant may decide to meet with the City and CSG's project manager via Zoom or Microsoft (MS) Teams, or in person, to briefly present the project and discuss any challenges.

Upon receipt of the submittal package, CSG will perform a cursory review to determine if the submittal is complete or let the applicant know if additional documents are needed for the review. The documents required to initiate a mapping review consist of the following (minimum):

- ✓ *Final or Parcel Map (or plat & legal description) in a PDF format*
- ✓ *A hyperlinked Preliminary Title Report, dated within 60 days*
- ✓ *Closure Calculations*
- ✓ *Any other record document used in the preparation of the new map or plat and legal description that is not readily available via the hyperlinked PTR*

Depending on the City's preference and project timeline, we may require missing documents immediately or address the matter in the form of a general comment with the first review.

Map reviews are typically completed by our team within **fifteen (15)** working days after receipt of a complete submittal package. Redlined documents and written comments are prepared for each review and can be provided electronically via email (most common), via overnight delivery, or by regular mail. Although comments are always provided to the City, comments may also be provided directly to the applicants upon City's request. Subsequent submittals are typically reviewed within **five to ten (5-10)** working days, but additional review time may be requested depending on project size, complexity, and applicant responsiveness to the first review. Conversely, expedited plan reviews may be performed upon request in certain cases.

Following each review, CSG is available to meet with City staff and/or applicants to discuss comments via Zoom, MS Teams, or by conference call. Our staff is always available to meet with applicants to discuss concerns and explain comments, at any stage of the review process.

## Technology & Resources

CSG staff are trained in the latest technologies available for mapping review work. The following methods are employed daily at CSG:

|                                           |                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Bluebeam Revu</b>                      | <ul style="list-style-type: none"> <li>▶ Our staff utilizes the latest version of Bluebeam Revu for digital map and plan review.</li> <li>▶ Of particular note is the software's ability to quickly compare two similar documents, particularly near approval, to ensure no additional unapproved changes are made.</li> </ul> |
| <b>ParcelQuest</b>                        | <ul style="list-style-type: none"> <li>▶ CSG subscribes to this web-based application to quickly pull publicly available data such as Owner names, addresses, APNs and APN maps from the regional Assessor's Office database.</li> </ul>                                                                                       |
| <b>Zoom and Microsoft Teams</b> platforms | <ul style="list-style-type: none"> <li>▶ Virtual meetings, including screen sharing, allows for more efficient coordination and immediate collaboration.</li> <li>▶ Virtual communication is now widely used to reduce overall review time and control costs.</li> </ul>                                                       |

## SURVEYS AND DOCUMENTS FOR PUBLIC PROJECTS

On occasion, certain projects will require that the City prepare documents affecting property rights on behalf of the public (such as right-of-way dedications or vacations, and public easements) or prepare documents affecting the fee title ownership of public property (such as lot line adjustments for public facilities – Community Centers, Police Stations, Parks, Corporation Yards, etc.) CSG has assisted many of our clients in such transactions and worked closely with City Attorneys to ensure that proper procedures and legal requirements are observed.

## Detailed Scope of Work

The types of legal documents that may be prepared by the City will vary but may include Parcel Maps, Lot Line Adjustments, Lot Mergers, and more. Plats and legal descriptions may need to be prepared. For street dedication or vacation documents, as well as easement grants and abandonments, the burden of preparing the plats and legal descriptions are typically put on the private party responsible for the private development that triggered the need for the land transaction (such as a right-of-way vacation). For those occasions when there are no private developments associated with the work in question (such as a Lot Merger between two City-owned parcels), the documents are typically prepared as stand-alone documents/instruments by the City Surveyor. Lastly, records of survey may also be prepared if dictated by the Professional Land Surveyor's Act.

All documents are produced using the same level of care and quality control as mapping reviews, and prepared in conformity to the following legal codes:

- California Subdivision Map Act
- Professional Land Surveyor's Act
- Streets and Highways Code
- Civil Code
- Other relevant sections of the Government Code

All maps or certificates are prepared using local industry standards and pre-established City requirements.

## CSG's Map/Document Preparation Process

CSG will meet with City representatives to discuss the scope of the project, general expectations, and final intent for the public property. Occasionally, better or quicker solutions are proposed to resolve issues after the project is thoroughly assessed and discussed. CSG will provide field and office surveys, perform research of record documents, and order and analyze Preliminary Title Information. The parcel map (or legal description and plat as the case may be) are subsequently prepared and submitted for review and comment to the City prior to producing mylar prints or final certificates and obtaining signatures from all parties.

## QUALITY ASSURANCE / QUALITY CONTROL APPROACH

CSG's in-house QA / QC Implementation Plan utilizes a peer review process on every project. Our dedicated QA/QC Manager will be responsible for the following:

- Establishing guidelines & assigning accountable personnel and responsibilities for each task.
- Assuring that all deliverables are reviewed, including products from subconsultants.
- Monitoring the process to assure that the schedule and budget are followed.
- Participating in internal and external reviews.
- Reviewing and signing off on deliverables before submittal to the clients.

Quality control is the responsibility of every team member of our staff at every level and at every milestone of the project development processes. All deliverables, including technical engineering reports, studies, design drawings and calculations, and maps are subject to a multi-tiered approach for review to ensure that all products are checked for accuracy, correctness, completeness and conformity with the City's municipal code and design guidelines and standards, State, Federal and regulatory agencies requirements.

The QA / QC Manager conducts audits of the QA / QC process to ensure that all reviews are being properly conducted and documented by all team members.

Deliverables will be reviewed for:

- Compliance with approved formats, criteria, specifications, & professional standards of practice
- Adequacy, clarity, ease of interpretation
- Consistency
- Constructability
- Compatibility of design discipline interfaces
- Errors and discrepancies
- Coordination with related designs and project elements
- Integration of design disciplines
- Incorporation of design changes
- Conformance to required environmental mitigation and governmental regulations

## **ABILITY TO MONITOR PROJECT BUDGET AND SCOPE**

We understand that private development projects are often rush projects that require immediate attention and meticulous follow-through. Our strategy for staying on track, expediting reviews when possible, and maintaining quality while not noticeably increasing the level of effort (and costs) is as follows:

- Keep the same map reviewer on a project whenever possible, thereby eliminating any additional and extraneous effort by other staff members
- Utilize to the maximum extent feasible the functionalities of the digital map review software used (such as 'document compare' and the 'Toolbox' used to generate duplicate comments)
- Daily tracking by the Project Manager of submittals due dates and coordination with staff
- Avoiding unnecessary resubmittals or delayed resubmittals by scheduling virtual meetings or conference calls to discuss complicated comments or highly deficient work products (with City's consent)

## **COMMUNICATION WITH CLIENTS AND STAKEHOLDERS**

CSG understands that clear communication with the City is vital to delivering the reviews successfully and getting projects approved. This also allows us to gauge any potential issues and resolve them appropriately. Internally, CSG conducts regular staff meetings where review progress and issues can be discussed to determine ways to enhance review quality and eliminate duplication and conflicting comments for the reviews that involve multiple disciplines. We also recognize that each jurisdiction is different and during onboarding meetings we will work with the City to establish an efficient, straightforward "Communication Protocol" which addresses the City's needs.

## PLANNING SERVICES

Our senior staff will be involved in the overall management and quality assurance of document reviews. We communicate regularly and often to set up project check-in calls with the City. This allows us to gauge any potential issues and resolve them in a timely manner. Internally, CSG conducts weekly staff meetings in which project issues are discussed to find potential solutions to issues that may arise. These meetings and any other internal discussions with CSG staff are conducted in confidence. We will bring this same approach to the City's tasks.

At CSG, we act as project managers in most of our efforts, but we are first and foremost planners. Our goal is to always perform as a "partner planner" for our clients, providing additional support and services to existing agency staff members. CSG's project managers bring decades of project management experience, implementing best practices, while delivering work products on time and within budget.

We believe that a comprehensive approach to project management includes attention to land planning, economic feasibility, urban design, and the environment. Our project management philosophy is built upon the anticipation of, and preparation for, all issues that may arise throughout the planning process. By constantly considering and developing the appropriate process and plan to address political, environmental, social, and design challenges/opportunities, we can better serve the City while delivering the highest quality product. Our management team of senior professionals will work in close partnership with City staff to ensure continuous coordination of our proposed project schedule and budget. They will assist the City in determining planning and environmental review requirements with support from additional CSG planners and technical staff that allow our team to provide a wide range of services in a cost-effective manner.

### Project Management

CSG's project management philosophy is built upon the anticipation of, and preparation for, all issues that may arise throughout the project process. We provide full-service project management for priority development projects. Our project managers are seasoned and have years of experience managing complex, high-profile projects that require an elevated level of engagement and coordination to ensure success.

### QA/QC

CSG's project approach for Quality Assurance/Quality Control (QA/QC) places emphasis on the active participation of experienced senior staff, responsiveness to the unique demands of each client and project, active project management, and effective communication of planning and environmental information to the decision makers and the public. Our commitment to this approach has resulted in successful performance on a wide variety of assignments and long-term relationships with our clients.

### Current Planning

CSG's Planning team serves as a seamless extension of agency staff in providing contract staff support, entitlement services and project management for a variety of project types. We excel at interfacing with public agencies and elected officials, tackling a wide range of current planning issues, and serving as case planners, applicant liaisons, or even assisting the public at the counter. Our staff planners perform daily planning activities including but not limited to zoning review and compliance, project entitlement services, Subdivision Map Act compliance, site plan review and design review. We offer expertise in coordinating with project applicants and agency staff. In addition, our planning staff prepare staff reports and make presentations to planning commissions, city councils, and boards of supervisors.

## ENVIRONMENTAL SERVICES

CSG has the environmental staff resources to manage and prepare clear, concise, and legally defensible environmental documents under the California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) for projects of all types, including development, infrastructure improvements, ecological enhancements, and policy adoption documents, such as General Plans and Specific Plans. CSG will serve as an extension of Chino Hills staff to ensure that the entire environmental review process is conducted in a comprehensive manner. CSG will consider recent legislation and court decisions pertaining to CEQA and NEPA and agency requirements. Our objective is to provide premium services to our clients, along with highly accurate technical documentation and impact determinations. Our approach entails an efficient process to ensure that studies are comprehensive, objective, technically accurate, and complete, while maintaining a focus on the schedule established for the review. Our approach includes consistent and regular interaction and communications between staff, our team, and other interested/responsible governmental agencies and parties, as appropriate, allowing for frequent exchange of information without loss of time or resources.

Our range of types of CEQA studies includes Categorical Exemptions, Initial Studies, Negative Declarations, Mitigated Negative Declarations, Project/Program/Focused/Supplemental/Subsequent and Addendum Environmental Impact Reports (EIR's), consistency checklists, as well as mitigation monitoring programs. We can assist the City of Chino Hills with recommendations and scoping for the appropriate CEQA and NEPA documentation and, should an EIR be the determined CEQA clearance, CSG can lead the preparation of response to comments and any required findings of facts/statement of overriding considerations. We are also ready to assist the City of Chino Hills with project stakeholder coordination, filing of public notices, participation in public hearings, and complete project management services throughout the environmental review process.

Our team for environmental review is led by Mr. Glenn Lajoie, AICP, Principal and Director of Environmental Planning. Mr. Lajoie has attained over 35 years of experience in providing environmental and planning services for public sector clients throughout California. His project experience (as summarized in Section 6 of this qualifications overview) involves project and on-call services for urban and rural communities and has included complex projects requiring technical expertise, creative solutions, and development of effective and workable mitigation. The CSG team is well versed in CEQA analysis and planning practices and is further supported by industry partners and experts to prepare specialized technical studies, depending upon the nature and scope of the project, and required analysis for a specific assignment.

### Methods

CSG views every assignment and project as a way to build long-lasting, meaningful working relationships with our clients. We always seek to excel in maintaining a clear line of communications with every client, stakeholder, agency, decisionmaker, and project team members to ensure assignments and projects are achieving and exceeding expectations. We work with positive attitudes, focus on teamwork, and have a shared determination in exhibiting professionalism in everything we do. Our mission is to consistently meet or exceed our client's expectations in a responsible and efficient manner.

We believe that a comprehensive approach to environmental review includes attention to land planning, urban design, and the environment. Our project management philosophy is built upon the anticipation of, and preparation for, all issues that may arise throughout the review process. Our management team of senior professionals will work in close partnership with Chino Hills staff to ensure continuous coordination of our proposed services. We will assist the City of Chino Hills in determining environmental review requirements with support from additional CSG staff, which allows our team to provide a wide range of services in a cost-effective manner.

CSG recognizes that future agency projects, depending on their type, size, and issues of concern, may require several different types of CEQA and NEPA processes. For NEPA, the evaluation and associated environmental assessment will be prepared in accordance with the format and content specified by the NEPA lead agency. For CEQA, the work program will be initiated following completion and confirmation of the Project Description. As directed by the City of Chino Hills, CSG can then proceed with the preparation of an Initial Study pursuant to Appendix G of the CEQA Guidelines. The Initial Study will provide a screening and threshold review for each topical area in order to confirm and proceed with the appropriate CEQA clearance review.

Additionally, and more specifically, we embrace the following steps in the review process:

- Establish a communications protocol and technical leads, including subconsultants and other key team members, to ensure project critical information is efficiently and accurately conveyed across the team.
- Ensure roles/responsibilities are clear for efficient management of assignments and quality control of services and deliverables.
- Utilize experienced staff with extensive relevant experience who will do the job right the first time.
- Agree on initial project schedule, budget, and protocol for updating status during all project phases.
- Determine key project description details with the City early to facilitate accurate and consistent reviews and analysis.
- Verify that the technical approach/scope of services, as conveyed in the proposal, meet Chino Hills's expectations following completion of the Project Description.
- Collaborate up front with the City on standard templates for project deliverables, including peer review technical memoranda and CEQA document components.

### **Communications and Techniques**

As previously mentioned, CSG's goal is to provide cost-effective, technically sound, and legally defensible environmental consulting and documentation services to our municipal clients. To this end, we emphasize frequent, informal communications with agencies and prepare concise verbal and written summaries of project information that can be readily shared with project participants and City staff. Our firm's management style involves "no surprises," which means that if we encounter a challenge, or constraint, we will immediately notify the City and be prepared to provide proven, short and/or long-term strategies for remedying any situation we encounter. Our project management philosophy revolves around an infrastructure of effective communications and problem solving, resulting in effective results for a particular situation.

In order to effectively manage CEQA processes, CSG will work with City staff to leverage previously prepared environmental documentation, with the collection of new, detailed environmental data necessary to analyze a project. Our approach facilitates the development of a comprehensive impact analysis, while streamlining the environmental compliance process, where appropriate, without compromising the analytical review that is necessary for a project.

CSG encourages our clients to integrate environmental considerations early in a project planning and design process so that environmental opportunities and constraints can be taken into account. Our experience has shown that by proactively incorporating environmental and permitting considerations into projects at the earliest feasible time (i.e., conceptualization, design, and planning phase), project proponents can reduce and, in some instances, eliminate the need for additional regulatory permits that can add months or even years to project schedules and substantially increase project costs. Our approach also prevents "scope creep" which often occurs when project designs change after technical studies have been completed.

### **Developing Project Descriptions and Context**

One of the most important factors in preparing a legally defensible environmental document is having a complete and accurate understanding of the proposed project/action prior to initiating environmental analysis or review. Taking the time to fully describe "the whole of the action" can result in significant time and cost savings. Further, initiating technical studies and starting the CEQA process at the appropriate time eliminates the need to backtrack and redo analysis due to new or changing project circumstances. CSG will assist City staff in defining the precise location and boundaries of all of the components, facilities, and associated infrastructure to be studied for a proposed project. CSG will also assist the City in identifying opportunities to keep a project moving forward, despite uncertainties. For example, if a specific utility alignment is not yet known, CSG can evaluate a larger area in the field in order to provide flexibility in the project design, while allowing the environmental studies to proceed.

### **Conducting Preliminary Environmental Compliance Review**

CSG's proposed approach to preparing environmental documentation is reflective of our experience in dealing with the preparation of documentation for a wide range of projects. After conducting a preliminary environmental compliance review to confirm whether and at what level a project is subject to CEQA, CSG will consider whether a

statutory or categorical exemption may apply and provide the appropriate recommendation. CSG will also evaluate whether a project may be eligible to utilize one or more of the applicable CEQA streamlining provisions.

For example, actions that are not consistent with zoning (but still require discretionary approvals) may utilize the streamlined exemption under Public Resources Code Section 21083.3 and CEQA Guidelines Section 15183, which states that a certified EIR for a planning or zoning action may be used to eliminate or reduce the scope of environmental review for later development projects that are consistent with the planning or zoning action. Section 21083.3 applies when a parcel has been zoned or designated in a community plan to accommodate a particular density of development and an EIR was certified for that planning or zoning action. Section 21083.3 also applies when an EIR was certified for a General Plan (Update) and a development project is consistent with the plan. Similarly, CEQA Section 15332 provides exemptions under CEQA for projects characterized as infill development and that meet specific criteria. CSG is available to meet with City staff to discuss a specific project and to confirm whether unusual circumstances would disqualify a project from consideration under CEQA Section 15332.

CEQA does not provide specific procedures for determining if an exemption applies. If a project appears to meet all criteria, CSG can prepare a Notice of Exemption (NOE) for City review, and/or we can prepare supporting technical studies that affirm the applicability of the Exemption. While there are no requirements for a lead agency to respond to comments on an Exemption finding, it is good practice to do so and one that CSG recommends. Once an Action is approved, the NOE is recommended for filing with the County to start the 30-day statute of limitations.

### **Preparing Initial Studies**

When it is determined that a project/action is subject to CEQA and no statutory or categorical exemption/exclusions apply, CSG would recommend that an Initial Study be prepared to determine the level of CEQA clearance that is required. An Initial Study is the common supporting review documentation for a (mitigated) negative declaration determination. In certain instances, we know early on that a proposed activity may have the potential to result in significant impacts and that the preparation of an EIR will be required. In these cases, depending upon a project's circumstances, CSG can either bypass the preparation of an initial study and immediately proceed with preparing an EIR, or we may recommend that it is beneficial to prepare an Initial Study as a tool for scoping an EIR to only those topical areas that may result in a potentially significant impact.

### **Preparing EIRs**

When there is substantial evidence in which a proposed project or action may result in potentially significant impacts on the environment, CSG provides the technical capabilities and expertise to assist our agency clients in preparing an EIR, including, but not limited to: defining the project description, identifying stakeholders and affected agencies, maintaining the administrative record, preparing and distributing the notice of preparation for a 30 day review, conducting a scoping meeting, preparing supporting technical reports and Administrative Draft EIR for internal review, preparing and circulating the Public Review Draft EIR for a 45 day review period, drafting responses to comments, preparing the Final EIR and Mitigation Monitoring and Reporting Program, preparing Findings of Facts, and, as necessary, preparing a Statement of Overriding Considerations to support a lead agency's final decision on a project.

### **Leveraging Knowledge of Local, State, and Federal Regulations**

CSG regularly works with regulatory agencies through the CEQA process to identify, discuss, and resolve key environmental issues, as well as during the regulatory permitting phases of a project. We have professional working relationships with local, state, and federal agency staff and can facilitate discussions and meetings as needed for items and issues for discussion. Our management and technical staff have excellent working relationships with Caltrans, California Department of Fish and Wildlife, the Regional Quality Control Boards, California Housing and Community Development, the Army Corps of Engineers, and other State and Federal agencies.

### **Public Input Processes and Dissemination of Information**

CSG will help the City ensure that responses to public comments received on environmental documents are complete and accurate for the purposes of CEQA. CSG can assist the City in preparing robust community outreach plans that include ongoing public engagement opportunities, or we can attend public hearings and meetings either to answer questions on the City's behalf or present our findings to the decision-making body. Should any additional/new public comments be raised at these hearings and meetings, CSG can assist the City in appropriately responding to these comments.

### **Ensuring Compliance with Processing and Legal Requirements**

The CSG team has historically prepared CEQA documentation for low to highly controversial projects and we have an excellent record of legal defensibility for the documentation we prepare. We exercise particular care to ensure that CSG's environmental documents contain thorough environmental analysis and explicitly document all data sources and research contacts. This approach reduces the potential for successful legal challenges and assists lead agencies in preparing the administrative record. CSG staff are experienced in conducting environmental review for controversial projects and we have developed research and documentation techniques that can reduce the potential for legal challenges.

### **Quality Assurance/Control**

CSG is committed to providing high quality documentation that engenders client satisfaction, meets the needs of the project, and withstands legal scrutiny. Therefore, conducting in-house QA/QC reviews concurrently with the preparation of written technical documents is a critical part of our delivery of technically sound and legally defensible environmental documents. Our approach to achieving the envisioned level of quality includes the following steps: First, our QA/QC process begins with the assignment of staff members who have the appropriate technical expertise to complete the work. Second, all work products are prepared with oversight and review by an assigned technical lead. Third, upon completion of the first internal draft of a technical document or report, it is reviewed by the project manager for consistency with the project description, compliance with the approved scope of work, and technical accuracy. Once the documentation has been revised and updated to the satisfaction of the project manager, it is sent to our technical editor for review of grammar, proper nomenclature, references, and methodology consistency. The last step before the document is submitted to the City is a thorough and complete word processing review that produces a correctly formatted document, with accurate references to tables, exhibits, appendices, and the table of contents. Only then is the document submitted to the City for review.

## **ATTACHMENT “B”**

### **Payment for Services**

Once an invoice is submitted and approved by the City, City payment will be made within 30 days of approval. The payment provided is full compensation for the DESCRIBED SERVICES

# Proposed Billing Structure

SECTION

6

## BUILDING SERVICES RATES

CSG's fee schedule for proposed work is provided below. If plans are not submitted electronically, CSG will coordinate the pickup and return of all plans to CSG via CSG staff or a licensed courier service. This service is provided at no additional cost. Plan review is based on a percentage of the agency's plan check fees and includes the initial plan review and two subsequent reviews. Additional reviews, deferred submittals, revisions, and RFIs will be charged at the appropriate hourly rate below. RFIs for large developments will be performed at an hourly rate, and turnaround times will be agreed upon in advance with the agency.

| SERVICE / ROLE                                                            | ALL INCLUSIVE FEE / HOURLY RATE          |
|---------------------------------------------------------------------------|------------------------------------------|
| <b>Off-Site Building Plan Review (by Percentage)</b>                      |                                          |
| Full Building Plan Review by Percentage                                   | 65% of Agency's Building Plan Check Fees |
| Structural Only Plan Review by Percentage                                 | 45% of Agency's Building Plan Check Fees |
| Expedited Plan Review by Percentage                                       | 95% of Agency's Building Plan Check Fees |
| <b>Off-Site Building Plan Review (Hourly Rates)</b>                       |                                          |
| Building Plan Review                                                      | \$135                                    |
| Building Plan Review – Professional Engineer                              | \$150                                    |
| Structural Only Plan Review                                               | \$170                                    |
| Grading Plan Review – Civil Engineer                                      | \$200                                    |
| Residential Rooftop-Mounted Solar Energy Systems                          | 1-hour minimum                           |
| Expedited Plan Review (Hourly)                                            | 1.5 x Hourly Rate                        |
| <b>CASp Services (4-hour minimum for on-site services)</b>                |                                          |
| CASp Plan Review/Consultation                                             | \$160                                    |
| CASp Inspection                                                           | \$160                                    |
| <b>Building Department Services (4-hour minimum for on-site services)</b> |                                          |
| Permit Technician                                                         | \$79                                     |
| Senior Permit Technician (Remote/On-Site)                                 | \$89/\$110                               |
| Certified Building Inspector (Remote/On-Site)                             | \$110 / \$125                            |
| Certified Combination Building Inspector (Remote/On-Site)                 | \$125 / \$140                            |
| Deputy Building Official (Remote/On-Site)                                 | \$150 / \$165                            |
| Building Official (Remote/On-Site)                                        | \$180 / \$195                            |
| Building Department Administrative Services (Remote/On-Site)              | \$152 / \$165                            |

All hourly rates include salaries, benefits, workers compensation insurance, local travel, and miscellaneous office expenses. Should the scope of work change, or circumstances develop which necessitate special handling, CSG will notify the Agency prior to proceeding. Overtime services and services provided outside of normal business hours will be billed at 1.5x the applicable hourly rate. Depending on project size and scope, CSG's percentage-based expedited plan review rate may be adjusted if mutually agreed upon between the Agency and CSG. Hourly rates for publicly funded projects will be based on current prevailing wage rates. On July 1 of each year following the contract start year, CSG will initiate an hourly rate increase based on change in CPI for the applicable region. CSG will mail an invoice every month for services rendered during the previous month. Unless otherwise agreed, payment terms are 30-days from receipt of invoice.

Building Department Administrative Services may include developing and establishing building department workflows and relationships with other agency departments, building permit code requirements, inspector and permit technician responsibilities, criteria for over-the-counter plan review and out-to-plan check projects, transmittals and routing processes, Building Department handouts for different project types; and may include other duties as assigned by the Agency.

## Fee Schedule

### CSG ENGINEERING DIVISION HOURLY RATES (REMOTE)

CSG's services are billed on a time-and-materials basis according to our Standard Rates, shown below.

| PROFESSIONAL ENGINEERING SERVICES                   | HOURLY RATE |
|-----------------------------------------------------|-------------|
| Engineering Trainee                                 | \$70        |
| Administrative Assistant                            | \$80        |
| Analyst                                             | \$130       |
| Engineering Designer/CASp Inspection & Consultation | \$140       |
| Construction Inspector                              | \$165       |
| Senior Analyst                                      | \$160       |
| Assistant Resident Engineer                         | \$185       |
| Assistant Engineer                                  | \$150       |
| Associate Engineer                                  | \$180       |
| Senior Construction Inspector                       | \$180       |
| Senior Engineer                                     | \$210       |
| Senior Land Surveyor                                | \$210       |
| Resident Engineer                                   | \$230       |
| Structure Representative                            | \$230       |
| Senior Structural Engineer                          | \$225       |
| Senior Project Manager                              | \$225       |
| Principal Engineer                                  | \$235       |
| Senior Principal Engineer                           | \$260       |
| Two-Person Survey Crew                              | \$350       |

*All hourly rates include overhead costs including, but not limited to, salaries, benefits, workers' compensation insurance, travel and office expenses. CSG will coordinate the pickup and return of plans between CSG and agency offices. Overtime services and services provided outside of normal business hours will be billed at 1.5x the applicable hourly rate. On July 1 of each year following the contract start year, CSG will initiate a rate increase based on change in CPI for the applicable region. CSG will mail/email an invoice every month for services rendered during the previous month.*

## Fee Schedule

### PLANNING SERVICES HOURLY RATES (REMOTE)

CSG Consultants' fee schedule for Planning personnel is provided in the table below.

| PERSONNEL / ROLE                | HOURLY RATE |
|---------------------------------|-------------|
| Planning Technician             | \$110       |
| Assistant Planner               | \$130       |
| Associate Planner               | \$145       |
| Senior Planner                  | \$165       |
| Principal Planner               | \$180       |
| Planning Manager                | \$205       |
| Planning Director               | \$220       |
| Assistant Environmental Planner | \$135       |
| Associate Environmental Planner | \$155       |
| Senior Environmental Planner    | \$170       |
| Environmental Director          | \$205       |
| Sustainability Programs Analyst | \$140       |
| Sustainability Programs Manager | \$190       |
| Principal-in-Charge             | \$225       |

*All hourly rates include overhead costs including, but not limited to, salaries, benefits, workers' compensation insurance, travel and office expenses. Overtime services and services provided outside of normal business hours will be billed at 1.5x the applicable hourly rate. On July 1 of each year following the contract start year, CSG will initiate a rate increase based on change in CPI for the applicable region. CSG will deliver an invoice every month for services rendered during the previous month.*

## Fee Schedule

### SCANNING & DIGITIZATION (REMOTE)

CSG's fee schedule for proposed work is provided in the table below. CSG will coordinate the pickup and return of all plans and documents to CSG via staff or a licensed courier service.

| SCAN TYPE / SERVICE               | ALL INCLUSIVE FEE |
|-----------------------------------|-------------------|
| Black & White 11" X 17" and Under | \$0.10 per sheet  |
| Color 11" X 17" and Under         | \$0.20 per sheet  |
| Black & White Over 11" X 17"      | \$4.00 per sheet  |
| Color Over 11" X 17"              | \$9.00 per sheet  |
| Pickup / Delivery*                | \$99              |

*Should the scope of work change or circumstances develop which necessitate special handling, we will notify the City prior to proceeding. On each anniversary of the contract start date, CSG will initiate a rate increase based on change in CPI for the applicable region. CSG will mail an invoice every month for services rendered during the previous month.*

*\*CSG will return all plans and related documents with the next scheduled pickup. If desired by the City, CSG can also recycle specified plans after establishing a designated holding period.*

**ATTACHMENT “C”**  
**Project Schedule**

Neither party shall be liable for its delay or failure to perform any obligation under and in accordance with this Contract, if the delay or failure arises out of fires, floods, earthquakes, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by the party or any of the party’s Subconsultants), freight embargoes, terrorist acts, insurrections or other civil disturbances, or other similar events to those described above, but in each case the delay or failure to perform must be beyond the control and without any fault or negligence of the party delayed or failing to perform (these events are referred to in this provision as "Force Majeure Events").

Notwithstanding the foregoing, a delay or failure to perform by a Subconsultant of Consultant shall not constitute a Force Majeure Event, unless the delay or failure arises out of causes beyond the control of both Consultant and Subconsultant, and without any fault or negligence of either of them. In such case, Consultant shall not be liable for the delay or failure to perform, unless the goods or services to be furnished by the Subconsultant were obtainable from other sources in sufficient time to permit Consultant to perform timely. As used in this Contract, the term “Subconsultant” means a subconsultant at any tier. In the event Consultant’s delay or failure to perform arises out of a Force Majeure Event, Consultant agrees to use commercially reasonable best efforts to obtain the goods or services from other sources, and to otherwise mitigate the damages and reduce the delay caused by the Force Majeure Event.

## PLAN CHECK TURNAROUND TIMES

CSG strives to provide the highest quality and most timely service in the industry. We take pride in maintaining the requested plan review times for all our clients—even delivering faster than our own deadlines. CSG will ensure that all building and safety duties and follow-up actions will be performed in a timely and responsive manner. The following are CSG’s proposed plan check turnaround times:

| TYPE OF REVIEW                                                    | INITIAL REVIEW<br>(BUSINESS DAYS) <sup>2</sup> | RE-CHECK<br>(BUSINESS DAYS) <sup>2</sup> |
|-------------------------------------------------------------------|------------------------------------------------|------------------------------------------|
| Residential New Construction                                      | 10                                             | 5                                        |
| Residential Additions                                             | 10                                             | 5                                        |
| Small Residential Remodels                                        | 10                                             | 5                                        |
| Commercial New Construction & Large/Complex Projects <sup>1</sup> | 15                                             | 7                                        |
| Commercial Additions                                              | 10                                             | 5                                        |
| Small Commercial Remodels/Tenant Improvements                     | 10                                             | 5                                        |
| Expedited                                                         | 5                                              | 5                                        |

<sup>1</sup>Turnaround time may vary with the complexity and magnitude of the project. If a review is anticipated to take longer than the maximum turnaround time, CSG will notify the City’s representative and negotiate additional time required to ensure an appropriate level of review.

<sup>2</sup> The number of working days associated with the plan check turnaround time is based on time of project submittal. The first working day will be the day the project is received by CSG if submitted by 12:00 PM. For a project that is received by CSG after 12:00 PM, the first working day will be the next business day.

### Expedited Plan Check Services

At the City’s request, we can perform plan check services on an accelerated schedule based on the fees indicated in our fee schedule.

## AVAILABILITY AND CUSTOMER SERVICE

We clearly understand the importance of our role in the success of the City of McFarland and commit to providing project stakeholders and City staff with the highest level of service while functioning as a seamless extension of the City. We believe effective communication, responsiveness and an intense focus on customer service are essential to developing and continuing a successful working relationship between City staff, project stakeholders and CSG’s team members.

### Office Hours and Meeting Availability

#### Plan Review

CSG plan checkers are available for inquiries anytime during normal business hours via phone or email, Monday through Friday. Our plan checkers can typically respond to the City for all questions or requests generated during any plan review on the same day, but no later than the following day a request is received. To assist the City of McFarland, we can also meet in-person with City staff and project stakeholders or can utilize video conferencing with all parties involved. Additionally, we recognize the value of pre-design consultation with prospective applicants and are available to provide this service at no additional cost. Our designated Project Manager and/or technical staff will be available in-person for consultation and meetings with a reasonable lead time.

**We recognize the value of pre-design consultation and are available to provide this important service.**

## **CITY OF MCFARLAND**

### **STAFF REPORT**

**TO:** Honorable Mayor and City Council Members

**FROM:** Kenny Williams City Manager

**DATE:** October 12, 2023

**SUBJECT:** Report, Discuss, and Approve resolution number 2023-0128 a resolution of the city council approving the expenditure of funds for the rehabilitation of the Browning Well from the city's enterprise fund (Water) and awarding the project to Bakersfield Well and Pump for the project.

#### **SUMMARY:**

In August of 2023 during the scheduled testing of the City's water wells the city discovered the Browning Well contained nitrate beyond the levels allowed by the California State Water Board.

Upon consultation with the city's water consultant, Dee Jasper, it was recommended the city obtain pricing on having the well rehabilitated in an attempt to decrease or eliminate the nitrate in the well. Dee Jasper obtained three quotes for the rehabilitation of the Browning Well as listed below:

- Bakersfield Well and Pump: \$104,115.00.
- South Valley Companies: \$157,360.00
- Farm Pump and Irrigation Co, Inc: \$513,205.00

Dee Jasper examined the three quotes and determined all three companies covered the same scope of work and all were reputable companies that could demonstrate the ability to fulfill the contract successfully. Based on the submitted quotes the city determined the lowest quote for the repairs was from Bakersfield Well and Pump.

#### **FINANCIAL IMPACT:**

The financial impact is \$104,115.00 from the city's enterprise fund (water).

#### **RECOMMENDATION:**

Staff recommends City Council Discuss, and Possibly Approve resolution number 2023-0128 a resolution approving the expenditure of \$104,115.00 for the rehabilitation of the Browning Well from the City's enterprise funds (Water) and awarding the project to Bakersfield Well and Pump.

**ATTACHMENTS:**

- I.** Quote: Bakersfield Well and Pump
- II.** Quote: South Valley Companies
- III.** Quote: Farm and Pump Irrigation Co, inc.
- IV.** Resolution 2023-0128

**RESOLUTION NO. 2023-0128**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND  
APPROVING FUNDS FROM THE CITY'S ENTERPRISE FUND (WATER) TO  
REHABILITATE THE BROWNING WELL.**

**WHEREAS**, the City Council of the City of McFarland has approved a fiscal year budget for 2023/2024; and

**WHEREAS**, the City Council recognizes the current budget does not allocate funds to provide for the rehabilitation of the Browning Well; and

**WHEREAS**, The City Council recognizes the Browning Well is instrumental in providing adequate water for the city; and

**WHEREAS**, The City Council also recognizes that recently the Browning Well tested over the California State Water Board limits for nitrate; and

**WHEREAS**, The City Council recognizes that staff believes the rehabilitation of the Browning Well is the best method to ensure the city continues to provide water to the community of McFarland; and

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The foregoing recitals are true and correct and incorporated herein as if set forth in full.
2. The City of McFarland (“City”) desires to approve the funding of \$104,115.00 for the rehabilitation of the Browning Well; and
3. The City of McFarland acknowledges that the approval of the funds will assist the city in providing water for the Community of McFarland; and
4. The City Manager is hereby authorized and directed to proceed with the funding requests as indicated in the resolution, and.
5. The City Clerk shall certify to the passage and adoption of this resolution.
6. This resolution is effective immediately.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on the 12<sup>th</sup> day of October 2023 by the following vote:

|                       | <b>Aye</b> | <b>Nae</b> | <b>Abstain</b> | <b>Absent</b> |
|-----------------------|------------|------------|----------------|---------------|
| <b>Saul Ayon</b>      |            |            |                |               |
| <b>Ricardo Cano</b>   |            |            |                |               |
| <b>Anita González</b> |            |            |                |               |
| <b>Amador Ayon</b>    |            |            |                |               |
| <b>María T. Pérez</b> |            |            |                |               |

ATTEST:

\_\_\_\_\_  
Francisca Alvarado, City Clerk

CITY OF MCFARLAND:

\_\_\_\_\_  
Saul Ayon, Mayor

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

\_\_\_\_\_  
Francisca Alvarado, City Clerk

## City of McFarland

**Browning Road Well - Chemical and Mechanical Well Rehabilitation**

|                 |                                                    |      |          | <b>BW&amp;P</b> |                            | <b>South Valley Pump</b> |                            | <b>Farm Pump and Irrigation, Inc.</b> |                            |
|-----------------|----------------------------------------------------|------|----------|-----------------|----------------------------|--------------------------|----------------------------|---------------------------------------|----------------------------|
| Item No.        | Item Description                                   | Unit | Quantity | Unit Price      | Extended Price             | Unit Price               | Extended Price             | Unit Price                            | Extended Price             |
| 1               | Mobilization, Demobilization, & Cleanup            | LS   | 1        | \$15,000.00     | \$15,000.00                | \$2,800.00               | \$2,800.00                 | \$7,500.00                            | \$7,500.00                 |
| 2               | Pump Removal                                       | LS   | 1        | \$12,000.00     | \$12,000.00                | \$10,500.00              | \$10,500.00                | \$11,940.00                           | \$11,940.00                |
| 3               | Pump Inspection and Recommendations                | LS   | 1        | \$2,000.00      | \$2,000.00                 | \$3,000.00               | \$3,000.00                 | \$3,000.00                            | \$3,000.00                 |
| 4               | Brush & Bail Well                                  | HRS  | 8        | \$400.00        | \$3,200.00                 | \$525.00                 | \$4,200.00                 | \$562.50                              | \$4,500.00                 |
| 5               | Phosphoric Acid 75%                                | GAL  | 320      | \$32.00         | \$10,240.00                | \$65.00                  | \$20,800.00                | \$81.25                               | \$26,000.00                |
| 6               | NuWell 310                                         | GAL  | 75       | \$115.00        | \$8,625.00                 | \$132.00                 | \$9,900.00                 | \$140.00                              | \$10,500.00                |
| 7               | Blending & Delivery                                | LS   | 1        | \$2,000.00      | \$2,000.00                 | \$7,670.00               | \$7,670.00                 | \$8,125.00                            | \$8,125.00                 |
| 8               | Swab/Brush Acid Blend through Dual Swab/Brush Tool | HRS  | 16       | \$450.00        | \$7,200.00                 | \$525.00                 | \$8,400.00                 | \$562.50                              | \$9,000.00                 |
| 9               | Swab & Airlift Well to Tank and Neutralize         | HRS  | 24       | \$450.00        | \$10,800.00                | \$525.00                 | \$12,600.00                | \$562.50                              | \$13,500.00                |
| 10              | Baker Tank & Discharge                             | LS   | 1        | \$5,000.00      | \$5,000.00                 | \$50,000.00              | \$50,000.00                | \$51,250.00                           | \$51,250.00                |
| 11              | Pre and Post Cleaning Well Video                   | EA   | 2        | \$1,500.00      | \$3,000.00                 | \$1,500.00               | \$3,000.00                 | \$1,500.00                            | \$3,000.00                 |
| 12              | Pump Re-Installation                               | LS   | 1        | \$12,000.00     | \$12,000.00                | \$12,500.00              | \$12,500.00                | \$11,940.00                           | \$11,940.00                |
| 13              | NW-410 Chlorine Enhancer                           | GAL  | 10       | \$105.00        | \$1,050.00                 | \$125.00                 | \$1,250.00                 | \$132.50                              | \$1,325.00                 |
| 14              | 12.5% Sodium Hypochlorite                          | GAL  | 20       | \$25.00         | \$500.00                   | \$12.00                  | \$240.00                   | \$12.50                               | \$250.00                   |
| 15              | Blending and Disinfection of Well                  | LS   | 1        | \$8,500.00      | \$8,500.00                 | \$9,500.00               | \$9,500.00                 | \$13,000.00                           | \$13,000.00                |
| 16              | Well Flushing and Pump Testing                     | LS   | 1        | \$3,000.00      | <u>\$3,000.00</u>          | \$2,500.00               | <u>\$2,500.00</u>          | \$7,500.00                            | <u>\$7,500.00</u>          |
| Total Proposal: |                                                    |      |          |                 | <b><u>\$104,115.00</u></b> |                          | <b><u>\$158,860.00</u></b> |                                       | <b><u>\$182,330.00</u></b> |

## PROPOSAL FORM

Name of Contractor: \_\_\_\_\_, \_\_\_\_\_.

Business Address: \_\_\_\_\_3\_\_\_\_\_, \_\_\_\_\_r\_\_\_\_d, \_\_\_\_\_330\_\_\_\_\_

\_\_\_\_\_ Phone No. \_\_\_\_\_303\_\_\_\_3\_\_\_\_\_

TO THE GOVERNING BODY OF THE

CITY OF MCFARLAND

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Proposals) and the other documents relating thereto, the undersigned proposer, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the Contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents, including Addenda set forth for the prices hereinafter set forth as follows:

ADDENDA NO.

DATE ISSUED

|       |       |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

The undersigned as CONTRACTOR, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any person, firm, or corporation; and he proposes and agrees, if the proposal is accepted, that he will execute a contract with the CITY in the form set forth in the Contract Documents and that he will accept in full payment thereof the following prices, to wit:

**PROPOSAL TO  
CITY OF MCFARLAND  
FOR THE  
  
BROWNING ROAD WELL  
WELL REHABILITATION PROJECT**

**SCHEDULE OF WORK ITEMS – BASE PROPOSAL**

| <b>Item No.</b>                               | <b>Estimated Quantity</b> | <b>Unit of Measure</b> | <b>Item</b>                                                   | <b>Unit Price (in figures)</b> | <b>Expansion Price (in figures)</b> |
|-----------------------------------------------|---------------------------|------------------------|---------------------------------------------------------------|--------------------------------|-------------------------------------|
| 1                                             | 1                         | LS                     | Mobilization, Demobilization, and Clean-Up                    | \$ □,□00.00                    | \$ □,□00.00                         |
| 2                                             | 1                         | LS                     | Pump Removal                                                  | \$ □0,□00.00                   | \$ □0,□00.00                        |
| 3                                             | 1                         | LS                     | Pump Inspection and Recommendations                           | \$ 3,000.00                    | \$ 3,000.00                         |
| 4                                             | 8                         | HRS                    | Brush & Bail Well                                             | \$ □□□.00                      | \$ □,□00.00                         |
| 5                                             | 320                       | GAL                    | Phosphoric Acid 75%                                           | \$ □□.00                       | \$ □0,□00.00                        |
| 6                                             | 75                        | GAL                    | NuWell 310                                                    | \$ □3□.00                      | \$ □,□00.00                         |
| 7                                             | 1                         | LS                     | Blending & Delivery                                           | \$ □,□□0.00                    | \$ □,□□0.00                         |
| 8                                             | 16                        | HRS                    | Swab/Brush Acid Blend through Dual Swab/Brush Tool            | \$ □□□.00                      | \$ □,□00.00                         |
| 9                                             | 24                        | HRS                    | Swab & Airlift Well to Tank and Neutralize                    | \$ □□□.00                      | \$ □□,□00.00                        |
| 10                                            | 1                         | LS                     | Baker Tank & Discharge                                        | \$ □0,000.00                   | \$ □0,000.00                        |
| 11                                            | 2                         | EA                     | Pre and Post Cleaning Well Video                              | \$ □,□00.00                    | \$ 3,000.00                         |
| 12                                            | 1                         | LS                     | Pump Re-Installation                                          | \$ □□,□00.00                   | \$ □□,□00.00                        |
| 13                                            | 10                        | GAL                    | NW-410 Chlorine Enhancer                                      | \$ □□□.00                      | \$ □,□□0.00                         |
| 14                                            | 20                        | GAL                    | 12.5% Sodium Hypochlorite                                     | \$ □□.00                       | \$ □□0.00                           |
| 15                                            | 1                         | LS                     | Blending and Disinfection of Well                             | \$ □,□00.00                    | \$ □,□00.00                         |
| 16                                            | 1                         | LS                     | Well Flushing and Pump Testing                                | \$ □,□00.00                    | \$ □,□00.00                         |
| Total Project Base Proposal Price:            |                           |                        | \$ □□□,300.00                                                 |                                |                                     |
| Total Project Base Proposal Price (in words): |                           |                        | □□□□□□dr□d, □□□□□□□□□□□□□□□□□□□□□□d, □□□r□□□□□□dr□d□□□□□□□□□□ |                                |                                     |

PROPOSAL FORM

Name of Contractor: BAKERSFIELD WELL & Pump  
Business Address: 7212 FRUITVALE AVE  
BAKERSFIELD CA 93308 Phone No. 661-393-9661

TO THE GOVERNING BODY OF THE  
CITY OF MCFARLAND

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Proposals) and the other documents relating thereto, the undersigned proposer, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the Contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents, including Addenda set forth for the prices hereinafter set forth as follows:

ADDENDA NO.

DATE ISSUED

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned as CONTRACTOR, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any person, firm, or corporation; and he proposes and agrees, if the proposal is accepted, that he will execute a contract with the CITY in the form set forth in the Contract Documents and that he will accept in full payment thereof the following prices, to wit:

**PROPOSAL TO  
CITY OF MCFARLAND  
FOR THE**

**BROWNING ROAD WELL  
WELL REHABILITATION PROJECT**

**SCHEDULE OF WORK ITEMS – BASE PROPOSAL**

| Item No.                                      | Estimated Quantity | Unit of Measure | Item                                                 | Unit Price (in figures)  | Expansion Price (in figures) |
|-----------------------------------------------|--------------------|-----------------|------------------------------------------------------|--------------------------|------------------------------|
| 1                                             | 1                  | LS              | Mobilization, Demobilization, and Clean-Up           | \$ 15,000. <sup>12</sup> | \$ 15,000. <sup>00</sup>     |
| 2                                             | 1                  | LS              | Pump Removal                                         | \$ 12,000. <sup>00</sup> | \$ 12,000. <sup>00</sup>     |
| 3                                             | 1                  | LS              | Pump Inspection and Recommendations                  | \$ 2,000. <sup>00</sup>  | \$ 2,000. <sup>00</sup>      |
| 4                                             | 8                  | HRS             | Brush & Bail Well                                    | \$ 400. <sup>00</sup>    | \$ 3,200. <sup>00</sup>      |
| 5                                             | 320                | GAL             | Phosphoric Acid 75%                                  | \$ 32. <sup>00</sup>     | \$ 10,240. <sup>00</sup>     |
| 6                                             | 75                 | GAL             | NuWell 310                                           | \$ 115. <sup>00</sup>    | \$ 8,625. <sup>00</sup>      |
| 7                                             | 1                  | LS              | Blending & Delivery                                  | \$ 2,000. <sup>00</sup>  | \$ 2,000. <sup>00</sup>      |
| 8                                             | 16                 | HRS             | Swab/Brush Acid Blend through Dual Swab/Brush Tool   | \$ 450. <sup>00</sup>    | \$ 7,200. <sup>00</sup>      |
| 9                                             | 24                 | HRS             | Swab & Airlift Well to Tank and Neutralize           | \$ 450. <sup>00</sup>    | \$ 10,800. <sup>00</sup>     |
| 10                                            | 1                  | LS              | Baker Tank & Discharge                               | \$ 5,000. <sup>00</sup>  | \$ 5,000. <sup>00</sup>      |
| 11                                            | 2                  | EA              | Pre and Post Cleaning Well Video                     | \$ 1,500. <sup>00</sup>  | \$ 3,000. <sup>00</sup>      |
| 12                                            | 1                  | LS              | Pump Re-Installation                                 | \$ 12,000. <sup>00</sup> | \$ 12,000. <sup>00</sup>     |
| 13                                            | 10                 | GAL             | NW-410 Chlorine Enhancer                             | \$ 105. <sup>00</sup>    | \$ 1,050. <sup>00</sup>      |
| 14                                            | 20                 | GAL             | 12.5% Sodium Hypochlorite                            | \$ 25. <sup>00</sup>     | \$ 500. <sup>00</sup>        |
| 15                                            | 1                  | LS              | Blending and Disinfection of Well                    | \$ 8,500. <sup>00</sup>  | \$ 8,500. <sup>00</sup>      |
| 16                                            | 1                  | LS              | Well Flushing and Pump Testing                       | \$ 3,000. <sup>00</sup>  | \$ 3,000. <sup>00</sup>      |
| Total Project Base Proposal Price:            |                    |                 | \$ 104,115. <sup>00</sup>                            |                          |                              |
| Total Project Base Proposal Price (in words): |                    |                 | One Hundred Four Thousand Fifteen Dollars & 15/100 — |                          |                              |

Note:

Acknowledgement of Addenda:

Addenda Numbers \_\_\_\_\_ are hereby  
acknowledged as included in this Proposal.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

It is understood that the foregoing quantities are approximate only and are solely for the purposes of facilitating the comparison of proposals, and that the CONTRACTOR'S compensation will be computed upon the basis of the actual quantities in the completed work, whether they be more or less than those shown. The CITY may reject any or all proposals. The prices listed above in the CONTRACTOR'S proposal shall include all applicable taxes for the State of California.

As required by Section 4100-4107 of the Public Contract Code, the CONTRACTOR proposing shall hereinafter list the subcontractor(s) who will be the subcontractor(s) on the job for each particular trade or subdivision of the work and will state the firm name and principal location of the mill, shop, or office of each:

| DIVISION OF WORK OR TRADE | NAME OF SUBCONTRACTOR | LOCATION OF MILL, SHOP, OR OFFICE      |
|---------------------------|-----------------------|----------------------------------------|
| WELL VIDEO                | WELL REHAB SERVICES   | 230 S. Beech Ave.<br>Shafter, CA 93263 |
|                           |                       |                                        |
|                           |                       |                                        |
|                           |                       |                                        |
|                           |                       |                                        |
|                           |                       |                                        |
|                           |                       |                                        |
|                           |                       |                                        |

ACCOMPANYING THIS PROPOSAL IS \_\_\_\_\_ (insert the words "bid bond," "cashier's check," "certified check," or appropriate description of substitute security, as the case may be) in an amount equal to at least 10% of the total amount of the proposal, payable to the

CITY OF MCFARLAND

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the CITY in case this proposal is accepted by the CITY and the undersigned fails to execute a contract with the CITY as specified in the Contract Documents or fails to furnish the required payment and performance bonds, or substitute, and insurance certificates and endorsements. Should the CITY be required to engage the services of an attorney in connection with the enforcement of this proposal, CONTRACTOR promises to pay CITY's reasonable attorneys' fees, incurred with or without suit.

The names of all persons interested in the foregoing proposals as principals are as follows: (NOTICE - If CONTRACTOR or other interested person is a corporation, state legal name of corporation and the president, secretary, treasurer, and manager thereof; if a general partnership, state true name of

firm, and the names of all individual partners composing firm; if a limited partnership, the names of all general partners and limited partners; if CONTRACTOR or other interested person is an individual, state first and last names in full; if the CONTRACTOR is a joint venture, state the complete name of each venturer).

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CONTRACTOR hereby confirms that it has all licenses and permits required by federal, state, and local statutes, regulations, and ordinances. The following are the CONTRACTOR'S applicable license numbers (add pages if needed):

CONTRACTOR's License No.

Expiration Date

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Pursuant to the requirements of California Business and Professions Code Section 7028.15(e), a proposal submitted to the CITY by a CONTRACTOR who is not licensed pursuant to Chapter 9 of Division 3 of the Business and Professions Code shall be considered nonresponsive and shall be rejected as provided for by law.

Signature of CONTRACTOR:

---

Printed Name:

---

Title:

---

Company:

---

Dated: \_\_\_\_\_, 2023.

**NOTE:** If CONTRACTOR is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if CONTRACTOR is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the CONTRACTOR is an individual, his signature shall be placed above; if the CONTRACTOR is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.



Farm Pump and Irrigation Co., Inc.  
F.P.I. Traveling Water Screens Co., Inc.  
F.P.I. Water Well Drilling Co., Inc.

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535 N. Shafter Ave., Shafter, California 93263  
P.O. Box 1477, Shafter, California 93263

September 29, 2023

City of McFarland  
401 W. Kern Avenue  
McFarland, CA 93250

c/o Dee Jaspar & Associates

Subject: Browning Rd. Well Rehabilitation Project

Gentlemen:

Attached is the proposal of Farm Pump & Irrigation Co., Inc. (FPI) for the subject job. We appreciate the opportunity to offer this proposal.

Please note that item 10 in the proposal (Baker Tank & Discharge) is based on all fluids being removed from the tanks, transported to a hazardous waste facility and disposed of as hazardous waste. If it were allowable to discharge the air lifted effluent from the storage tanks into the onsite sump a price reduction of \$ 332,500.00 would result for this bid item. This discharge would occur after fluid neutralization and filtering of any solids from the effluent.

Please note that included in bid item 3 (Pump Inspection and Recommendations) is the transport of the pump motor, discharge head, bowl assembly and all tube and shaft to FPI's yard for inspection. Inspection of the tube and shaft will include removal of all shafting from the enclosing tubes, cleaning and inspecting of the shafting, straightening and reassembly. Inspection of the bowl assembly will include disassembly of the bowl assembly, inspecting and measuring the wear areas (wear rings and bushings) for wear in excess of factory tolerances.

**Contractors State License #602148**  
**(661) 589-6901 (661) 746-3376 FAX (661) 746-1510**  
**email: [dhines@farmpump.com](mailto:dhines@farmpump.com)**

City of McFarland  
Browning Rd. Well Proposal  
Pg. 2  
September 29, 2023

Again, we thank you for inviting us to offer this proposal for your consideration.

Respectfully submitted,

Farm Pump & Irrigation Co.



---

David W. Hines

**PROPOSAL FORM**

Name of Contractor: FARM PUMP & IRRIGATION CO., INC  
Business Address: 535 N. SHAFTER AVE., SHAFTER, CA 93263  
P.O. BOX 1477, SHAFTER, CA 93264 Phone No. 661-746-3376

TO THE GOVERNING BODY OF THE  
CITY OF MCFARLAND

Pursuant to and in compliance with your Notice Inviting Sealed Proposals (Proposals) and the other documents relating thereto, the undersigned proposer, being fully familiar with the terms of the Contract Documents, local conditions affecting the performance of the Contract, the character, quality, quantities, and scope of the work, and the cost of the work at the place where the work is to be done, hereby proposes and agrees to perform within the time stipulated in the Contract, including all of its component parts and everything required to be performed, and to furnish any and all of the labor, material, tools, equipment, transportation, services, permits, utilities, and all other items necessary to perform the Contract and complete in a workmanlike manner, all of the work required in connection with the construction of said work all in strict conformity with the plans and specifications and other Contract documents, including Addenda set forth for the prices hereinafter set forth as follows:

ADDENDA NO.

DATE ISSUED

NONE

ISSUED

The undersigned as CONTRACTOR, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any person, firm, or corporation; and he proposes and agrees, if the proposal is accepted, that he will execute a contract with the CITY in the form set forth in the Contract Documents and that he will accept in full payment thereof the following prices, to wit:

**PROPOSAL TO  
CITY OF MCFARLAND  
FOR THE**

**BROWNING ROAD WELL  
WELL REHABILITATION PROJECT**

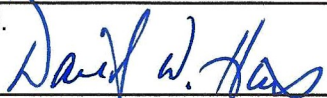
**SCHEDULE OF WORK ITEMS – BASE PROPOSAL**

| <b>Item No.</b>                                      | <b>Estimated Quantity</b> | <b>Unit of Measure</b> | <b>Item</b>                                        | <b>Unit Price (in figures)</b>                                              | <b>Expansion Price (in figures)</b> |
|------------------------------------------------------|---------------------------|------------------------|----------------------------------------------------|-----------------------------------------------------------------------------|-------------------------------------|
| 1                                                    | 1                         | LS                     | Mobilization, Demobilization, and Clean-Up         | \$ 7,500.00                                                                 | \$ 7,500.00                         |
| 2                                                    | 1                         | LS                     | Pump Removal                                       | \$ 11,940.00                                                                | \$ 11,940.00                        |
| 3                                                    | 1                         | LS                     | Pump Inspection and Recommendations                | \$ 3,000.00                                                                 | \$ 3,000.00                         |
| 4                                                    | 8                         | HRS                    | Brush & Bail Well                                  | \$ 562.50                                                                   | \$ 4,500.00                         |
| 5                                                    | 320                       | GAL                    | Phosphoric Acid 75%                                | \$ 81.25                                                                    | \$ 26,000.00                        |
| 6                                                    | 75                        | GAL                    | NuWell 310                                         | \$ 140.00                                                                   | \$ 10,500.00                        |
| 7                                                    | 1                         | LS                     | Blending & Delivery                                | \$ 8,125.00                                                                 | \$ 8,125.00                         |
| 8                                                    | 16                        | HRS                    | Swab/Brush Acid Blend through Dual Swab/Brush Tool | \$ 562.50                                                                   | \$ 9,000.00                         |
| 9                                                    | 24                        | HRS                    | Swab & Airlift Well to Tank and Neutralize         | \$ 562.50                                                                   | \$ 13,500.00                        |
| 10                                                   | 1                         | LS                     | Baker Tank & Discharge                             | \$ 383,750.00                                                               | \$ 383,750.00                       |
| 11                                                   | 2                         | EA                     | Pre and Post Cleaning Well Video                   | \$ 1,500.00                                                                 | \$ 1,500.00                         |
| 12                                                   | 1                         | LS                     | Pump Re-Installation                               | \$ 11,940.00                                                                | \$ 11,940.00                        |
| 13                                                   | 10                        | GAL                    | NW-410 Chlorine Enhancer                           | \$ 132.50                                                                   | \$ 1,325.00                         |
| 14                                                   | 20                        | GAL                    | 12.5% Sodium Hypochlorite                          | \$ 12.50                                                                    | \$ 125.00                           |
| 15                                                   | 1                         | LS                     | Blending and Disinfection of Well                  | \$ 13,000.00                                                                | \$ 13,000.00                        |
| 16                                                   | 1                         | LS                     | Well Flushing and Pump Testing                     | \$ 7,500.00                                                                 | \$ 7,500.00                         |
| <b>Total Project Base Proposal Price:</b>            |                           |                        |                                                    | <b>\$ 513,205.00</b>                                                        |                                     |
| <b>Total Project Base Proposal Price (in words):</b> |                           |                        |                                                    | <b>FIVE HUNDRED THIRTEEN THOUSAND TWO HUNDRED FIVE DOLLARS AND NO CENTS</b> |                                     |

Note:

Acknowledgement of Addenda:

Addenda Numbers NONE ISSUED are hereby  
acknowledged as included in this Proposal.

  
Signature

9/29/2023

Date

DAVID W. HINES, PROJECT MGR.

It is understood that the foregoing quantities are approximate only and are solely for the purposes of facilitating the comparison of proposals, and that the CONTRACTOR'S compensation will be computed upon the basis of the actual quantities in the completed work, whether they be more or less than those shown. The CITY may reject any or all proposals. The prices listed above in the CONTRACTOR'S proposal shall include all applicable taxes for the State of California.

As required by Section 4100-4107 of the Public Contract Code, the CONTRACTOR proposing shall hereinafter list the subcontractor(s) who will be the subcontractor(s) on the job for each particular trade or subdivision of the work and will state the firm name and principal location of the mill, shop, or office of each:

| DIVISION OF WORK OR TRADE                          | NAME OF SUBCONTRACTOR         | LOCATION OF MILL, SHOP, OR OFFICE |
|----------------------------------------------------|-------------------------------|-----------------------------------|
| WELL ACIDIZING, WELL VIDEOS &<br>WELL DISINFECTION | WELL REBILITATION<br>SERVICES | SHAFTER, CA                       |
|                                                    |                               |                                   |
|                                                    |                               |                                   |
|                                                    |                               |                                   |
|                                                    |                               |                                   |
|                                                    |                               |                                   |
|                                                    |                               |                                   |

ACCOMPANYING THIS PROPOSAL IS BID BOND (insert the words "bid bond," "cashier's check," "certified check," or appropriate description of substitute security, as the case may be) in an amount equal to at least 10% of the total amount of the proposal, payable to the

CITY OF MCFARLAND

The undersigned deposits the above-named security as a proposal guarantee and agrees that it shall be forfeited to the CITY in case this proposal is accepted by the CITY and the undersigned fails to execute a contract with the CITY as specified in the Contract Documents or fails to furnish the required payment and performance bonds, or substitute, and insurance certificates and endorsements. Should the CITY be required to engage the services of an attorney in connection with the enforcement of this proposal, CONTRACTOR promises to pay CITY's reasonable attorneys' fees, incurred with or without suit.

The names of all persons interested in the foregoing proposals as principals are as follows:  
(NOTICE - If CONTRACTOR or other interested person is a corporation, state legal name of corporation and the president, secretary, treasurer, and manager thereof; if a general partnership, state true name of

firm, and the names of all individual partners composing firm; if a limited partnership, the names of all general partners and limited partners; if CONTRACTOR or other interested person is an individual, state first and last names in full; if the CONTRACTOR is a joint venture, state the complete name of each venturer).

FARM PUMP & IRRIGATION CO., INC.  
KATHY GARGAN - PRESIDENT  
ALICIA GARGAN - VICE PRESIDENT  
AMY GARGAN - SECRETARY - TREASURER

CONTRACTOR hereby confirms that it has all licenses and permits required by federal, state, and local statutes, regulations, and ordinances. The following are the CONTRACTOR'S applicable license numbers (add pages if needed):

CONTRACTOR's License No.

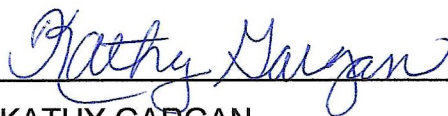
602148

Expiration Date

SEPTEMBER 2024

Pursuant to the requirements of California Business and Professions Code Section 7028.15(e), a proposal submitted to the CITY by a CONTRACTOR who is not licensed pursuant to Chapter 9 of Division 3 of the Business and Professions Code shall be considered nonresponsive and shall be rejected as provided for by law.

Signature of CONTRACTOR:



Printed Name:

KATHY GARGAN

Title:

PRESIDENT

Company:

FARM PUMP & IRRIGATION CO., INC

Dated: SEPTEMBER 29, 2023.

**NOTE:** If CONTRACTOR is a corporation, the legal name of the corporation shall be set forth above, together with the signature of the officer or officers authorized to sign contracts on behalf of the corporation and the corporate seal; if CONTRACTOR is a partnership, the true name of the firm shall be set forth above, together with the signature of the partner or partners authorized to sign contracts on behalf of the partnership; if the CONTRACTOR is an individual, his signature shall be placed above; if the CONTRACTOR is a joint venture, the name of the joint venture shall be set forth above with the signature of an authorized representative of each venturer.



Liberty Mutual Surety  
Attention: LMS Claims  
P.O. Box 34526  
Seattle, WA 98124  
Phone: 206-473-6210  
Fax: 866-548-6837  
Email: HOSCL@libertymutual.com  
www.LibertyMutualSuretyClaims.com

## The Ohio Casualty Insurance Company BID OR PROPOSAL BOND

KNOW ALL MEN BY THESE PRESENTS, That we, Farm Pump & Irrigation Co., Inc.

of Shafter, CA

(hereinafter called the Principal) as Principal, and The Ohio Casualty Insurance Company, with its principal office in the City of Boston, Massachusetts (hereinafter called the Surety), as Surety, are held and firmly bound unto City of McFarland

of McFarland, CA

(hereinafter called the Obligee) in the penal sum of Ten Percent of Bid

Dollars 10% of Bid lawful money of

the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas, the Principal has submitted the accompanying bid dated 09/29/2023 for Browning Road Well Project

NOW, THEREFORE, if the Obligee shall make any award according to the terms of said bid and the Principal shall enter into a contract with said Obligee in accordance with the terms of said bid and provide a bond for the faithful performance thereof within the time specified; or if no time is specified within thirty days after the date of said award; or if the Principal shall, in the case of failure so to do, indemnify the Obligee against any loss the Obligee may suffer directly arising by reason of such failure, not exceeding the penalty of this bond, then this obligation shall be null and void; otherwise to remain in full force and virtue.

Signed, sealed and dated: 09/29/2023

Farm Pump & Irrigation Co., Inc.

Principal

By: Kathy Gargan



The Ohio Casualty Insurance Company

By: Shaun Kelly

Shaun Kelly  
(Attorney-in-fact)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

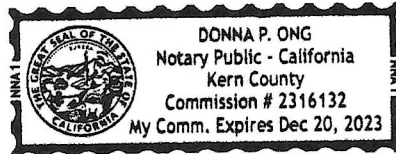
State of California  
County of Kern

On September 29, 2023 before me, Donna P. Ong, Notary Public  
(insert name and title of the officer)

personally appeared Shaun Kelly,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Donna P. Ong (Seal)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Kern )

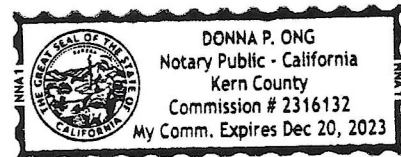
On September 29, 2023 before me, Donna P. Ong, Notary Public  
(insert name and title of the officer)

personally appeared Kathy Gargan,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature Donna P. Ong (Seal)





This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

Certificate No: **8209326-988536**

## POWER OF ATTORNEY

**KNOWN ALL PERSONS BY THESE PRESENTS:** That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Donna Ong, Elena Amaro, Gina Ortman, Jessica Blanchard, Jodie L. Doner, John Ansolabehere, Kip Keller, Paula Robitaille, Shaun Kelly

all of the city of Ventura state of CA each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

**IN WITNESS WHEREOF**, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 19th day of January, 2023.



Liberty Mutual Insurance Company  
The Ohio Casualty Insurance Company  
West American Insurance Company

By:

*David M. Carey*  
David M. Carey, Assistant Secretary

State of PENNSYLVANIA ss  
County of MONTGOMERY

On this 19th day of January, 2023 before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**IN WITNESS WHEREOF**, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



Commonwealth of Pennsylvania - Notary Seal  
Teresa Pastella, Notary Public  
Montgomery County  
My commission expires March 28, 2025  
Commission number 1126044  
Member, Pennsylvania Association of Notaries

By:

*Teresa Pastella*  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

### ARTICLE IV - OFFICERS: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

### ARTICLE XIII - Execution of Contracts: Section 5. Surety Bonds and Undertakings.

Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** - The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** - By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand and affixed the seals of said Companies this 29th day of September, 2023.



By:

*Renee C. Llewellyn*  
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit, currency rate, interest rate or residual value guarantees.

For bond and/or Power of Attorney (POA) verification inquiries, please call 610-832-8240 or email HOSUR@libertymutual.com.