

**AGENDA
MCFARLAND CITY COUNCIL
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

**SPECIAL MEETING
CITY COUNCIL CHAMBERS
103 W. SHERWOOD AVE, MCFARLAND, CA**

**August 05, 2021
6:00 P.M.**

In Person Meeting

PUBLIC COMMENT

The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. At special or emergency meetings, members of the public may only address the city on items listed on the agenda.

There is a time limitation of two minutes per person. For any item that is not on the agenda and within the jurisdiction or interest of the city, please come to the podium at this time. The Brown Act does not permit any action or discussion on items not listed on the agenda. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item number and subject matter are announced, and the mayor opens Public Comment on the item. When recognized, please begin by providing your name and address for the record (optional). Anyone wishing to submit written information at the meeting needs to furnish ten (10) copies to the City Clerk in advance to allow for distribution to City Council, staff, and the media. Willful disruption of the meeting shall not be permitted. If the Mayor finds that there is in fact willful disruption of any City Council Meeting, he/she may order the disrupting parties out of the room and subsequently conduct the City’s business without them present.

Americans with Disabilities Act:

In compliance with the ADA, if you need special assistance to participate in a city meeting or other services offered by the City, please contact the City Clerk’s office, at (661) 792-3091 ext. 2135. Notification of at least 48 hours prior to the meeting, or time when services are needed, will assist the city staff in assuring those reasonable arrangements can be made to provide accessibility to the meeting or services.

CALL TO ORDER

ROLL CALL:

Mayor/Chairman, Sally Gonzalez
Mayor Pro Tem, Maria T. Pérez
Council Member/Board Member, Saul Ayon
Council Member/Board Member, Ricardo Cano

INVOCATION

PLEDGE OF ALLEGIANCE

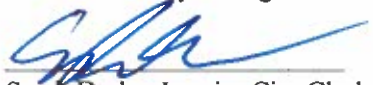
PUBLIC COMMENT: The public may address the Council/Board Member on items that appear on the agenda. Council/Board Members may respond briefly to statements made or questions posed. They may ask a question for clarification; may refer the item to staff for further study or for placement on a future agenda. **Speakers are limited to two minutes for each person. Please state your name and address for the record prior to making a presentation. Fifteen minutes total will be allowed for any one subject.**

ADMINISTRATIVE AGENDA

1. Staff recommends the City Council review applications received from candidates for appointment to fill a vacancy on the City Council, and take action as may be appropriate.
2. Report, discuss, and potential cancellation of the McFarland Veteran's Community Center Rental Agreement between City of McFarland and Sonrise Baptist Church of Clovis, per Councilmember Saul Ayon.
3. Report, discuss, and direct staff on Veteran Hall and other city facilities rental policies and rates, per Councilmember Saul Ayon.
4. Report, discuss, and direct staff on the job posting for the City Manager position.

ADJOURNMENT

This is to certify this agenda was posted at McFarland City Hall on August 12, 2021.


Sarah Drake, Interim City Clerk
Maria Lara, City Manager

Next Meeting: Regular City Council Meeting August 12, 2021.

The City of McFarland does not discriminate on the basis of disability and complies with the provisions of the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 792-3091 at least one business day prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting.

**CITY OF MCFARLAND
STAFF REPORT**

TO: The Honorable Mayor, And Members Of The City Council

FROM: Nathan M. Hodges, City Attorney

DATE: August 4, 2021

SUBJECT: Interviews and Consideration of Candidates for Appointment to fill a Council Vacancy, and Adoption of Resolution of the City of McFarland Providing for the Appointment to the Office of the City Council for the Remainder of an Unexpired Term.

RECOMMENDATION:

Staff recommends the City Council review applications received from candidates for appointment to fill a vacancy on the City Council and take action as may be appropriate.

BACKGROUND:

By way of background, Councilmember Rodriguez was elected to office in 2020, and has less than 1.5 years remaining in his term of office as a Councilmember. Councilmember Rodriguez resigned his office as a member of the Council effective June 9, 2021. This resignation has created a vacancy on the City Council that will need to be filled by the City Council either by appointment or by calling a special election. The person appointed or elected would fill the vacant seat for the remainder of the term of that seat, and that seat would then be up for election in November 2022. At the special meeting of June 17, 2021, the City Council decided to first pursue the appointment option, and directed the following:

- Notice: Notice of the vacancy to be provided on the City's website, and by word of mouth
 - Application content: Among others, the Application form should address:
 - Length of residency in the community (how long they have lived in McFarland)
 - Community involvement in McFarland, including community service.
 - Ties to, or experience with, working with the City Council or City staff.
 - Vision for the City.
 - Deadline for Submittals: Applications to be received by the City Clerk by no later than 5:00 p.m. on July 21, 2021.
- Deadline for Distribution: Staff to assemble and provide all applications to the City Council.

- Council Meeting: The Council will then consider this matter at the special meeting of August 5, 2021, and may conduct any interviews, discuss, appoint, or continue the item to a subsequent meeting as may be appropriate. Final action will be taken by the City Council by no later than Sunday, August 8, 2021.

Staff provided notice and an application form as directed by City Council, and the application form was also provided on the City's website.

Applications from four (4) candidates were received by the City Clerk, which were redacted to remove personal information and provided to the City Council and attached to this report.

Filling Vacancy by Appointment

Under State law, the City Council must either appoint a qualified individual to fill the vacancy or call for a special election within 60 days after the vacancy is created. Consequently, the City Council must either appoint a qualified individual to fill the vacancy or call for a special election by no later than Sunday, August 8, 2021.

To be eligible, any person appointed must meet the minimum legal requirements required to run for office. For the City of McFarland, these are:

- The candidate must be a registered voter of the City (including age requirements).
- The candidate must maintain a legal residence or domicile within the City.
- The willingness to be appointed.

In addition to the minimum qualifications, the City Council can consider a wide variety of other factors that may affect a potential appointee's suitability to serve in office, including experience, background, etc.

City Council options include:

- Select and appoint a candidate at this meeting (or hold the swearing in ceremony at a future meeting prior to August 8, 2021).
- Continue this matter to allow for additional assessment of the candidates.
- Direct staff to return with a resolution calling for a special election (i.e., do not fill the vacancy by appointment).

FISCAL IMPACT: There is no fiscal impact for appointment other than Staff time. The exact cost of holding a special election is not known at this time. However, they typically start out \$15,000 or more depending on the number of voters and other factors (a recent Bakersfield special election to fill a ward seat cost over \$100,000).

RESOLUTION NO. 2021-0047

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF MCFARLAND, PROVIDING FOR THE APPOINTMENT
TO THE OFFICE OF THE CITY COUNCIL FOR THE
REMAINDER OF AN UNEXPIRED TERM**

WHEREAS, Councilmember Rodriguez resigned his office as a member of the Council effective June 9, 2021.

WHEREAS, Councilmember Rodriguez was elected to office in 2020, and has less than 1.5 years remaining in his term of office as a Councilmember. This resignation has created a vacancy on the City Council that will need to be filled by the new City Council either by appointment or by calling a special election.

WHEREAS, the person appointed or elected would fill the vacant seat for the remainder of the term of that seat, and that seat would then be up for election in November 2022.

WHEREAS, the City of McFarland has not enacted an ordinance as contemplated by Government Code Section 36512(c), which states that a city may enact an ordinance that requires that a special election be called immediately or provides that a person appointed to the vacant seat only hold the office until the date of the special election; and

WHEREAS, pursuant to Government Code Section 36512(b), if a vacancy occurs in an elective office, the Council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy; and

WHEREAS, pursuant to Government Code Section 36512, at the special meeting of June 17, 2021, the newly seated City Council unanimously chose the appointment process to fill that vacancy; and

WHEREAS, at that meeting, the Council also directed those interested in being appointed to file applications with the City Clerk on or before July 21, 2021; and

WHEREAS, four (4) applications were timely filed; and

WHEREAS, the Council reviewed those applications and, at its Special Meeting August 5, 2021 meeting, the public and each applicant were provided an opportunity to address the Council; and

WHEREAS, the Council has duly considered input received at the meeting; and,

WHEREAS, the Council desires to select one of the applicants to fill the Council term vacated by Councilmember Rodriguez; and

WHEREAS, such an appointment would not result in a majority of the members serving on the Council having been appointed; and

WHEREAS, the person being appointed meets all of the following qualifications:

- A registered voter of the City (including age requirements).
- A legal residence or domicile within the City.
- Willingness to be appointed; and

WHEREAS, all other legal prerequisites to the adoption of this Resolution and appointment have occurred.

NOW, THEREFORE, the City Council of the City of McFarland resolves as follows:

SECTION 1. The foregoing recitals are true and correct and incorporated herein as if set forth in full.

SECTION 2. Pursuant to Government Code Section 36512, _____ is hereby appointed to the office of Council Member that was vacated by the resignation of former incumbent Councilmember Rodriguez to the office of Councilmember and shall serve for the unexpired term of that Council office. _____ shall be deemed to have taken that office immediately upon being sworn in on August ____, 2021, and shall serve exactly as if elected at a municipal election for the office of Council Member.

SECTION 3. The City Clerk shall notify the Kern County Registrar of Voters of the City Council's action.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution.

SECTION 5. This resolution is effective immediately.

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PASSED AND ADOPTED at a special meeting of the City Council of the City of McFarland on the ____ day of August 5, 2021 by the following vote:

AYES: _____

NOES: _____

ABSTAIN: _____

ABSENT: _____

ATTEST:

Sarah Drake, Interim City Clerk

CITY OF MCFARLAND:

Sally Gonzalez, Mayor

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

Sarah Drake, Interim City Clerk

APPLICATION FOR APPOINTMENT TO CITY COUNCIL
OF THE CITY OF MCFARLAND

(Separate page(s) may be attached if additional space is needed however, all sections and all questions on this application form must be completed.)

1. Full legal name: James Russell Coker

2. Address of legal residence or domicile within the City (attach two utility bills or similar documents as proof of residency): [REDACTED]

3. Contact information: [REDACTED] Phone [REDACTED] Email @g.mai

4. Occupation/Employer: Self Employed

5. Are you a resident of the City of McFarland? Yes

6. How long have you lived in McFarland? 57 years

7. Are you a registered voter and over 18 years old? yes

8. Are you disqualified, or have you been disqualified, by the Constitution or laws of the state from holding a civil office? No

9. Have you ever been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States, or another country? If so, have you been granted a pardon in accordance with law? NO!

10. Why do you wish to serve as a member of the City Council of the City of McFarland?

To serve the community in which I grew up
in, in which I live and that which I love,

11. What would you bring in the way of perspective or experience to the City Council?

I have over 12 years of experience as a City Councilman. I am well acquainted with our community and as well as the challenges that it faces.

12. Describe your qualifications which will assist the City Council in evaluating your application:

Experience, the ability to work with others and especially the ability to work as a team with other the other council members

13. Describe your involvement with the community in McFarland, including any community service:

~~But~~ Besides City Council service, I have coached little league baseball & flag football

14. Describe any prior governmental experience, including any ties to, or experience with, working with the City Council or City staff:

Same as above, also served on the Delano McFarland Mosquito Abatement Board

15. What is your vision for the City? To Keep the city solvent.

Ensure budgets are prepared on time
and ensure City services (water, sewer, police)
are in place and well run. Figure out the
problem with County Fire so that the
County doesn't break the City.

16. What do you perceive to be the primary issues facing the community now and over the next 2-4 years? Do you have any ideas of how the community should approach solutions to these issues?

Water Sewer Police Streets
& County Fire. Strict budgeting with
City Funds concerning Water Sewer Police Streets
Take a hard line with County Fire,

17. What do you believe is the responsibility of a City Councilmember to the general community? To developers or business? To the City Council?

To the community,
set policy for the city that ensures the
availability, stability and safety of the water
sewer, streets and a safe and respected police Dept.
Business or developers - to attract them to
McFarland in a way in which they can make
money and the City doesn't lose money in the short
or long term. Council - to work as a team for the
betterment of the City

18. Regular meetings of the City Council are on the 2nd and 4th Thursdays of each month starting at 6:00 p.m. Will you be able to attend regular Council meetings if appointed? Yes

19. Will you be willing to serve on the City Council including any Council subcommittees or appointments to boards and commissions? Yes

20. Please state any other information you would like to provide:

I would really
like to help the City with my time and
experience!

Next Steps:

- Please submit your completed application to: Francisca Alvarado, City Clerk, McFarland City Hall, 401 W. Kern Avenue, McFarland, CA 93250 or via email to falvarado@mcfarlandcity.org.
- All applications must be received by the City Clerk by no later than 5:00 p.m. on Wednesday, July 21, 2021. City Staff will then distribute the applications to the City Council.
- The Council will be considering this matter at the regular meeting at 6:00 p.m. on Thursday, August 12, 2021. Please attend the meeting in person and be prepared to participate if requested by the City Council. The agenda and contact information will be posted by no later than Monday evening on August 9, 2021 and can be found at <https://www.mcfarlandcity.org/AgendaCenter>. During the meeting, the City Council may conduct any interviews, discuss, appoint, or continue the item to a subsequent meeting as may be appropriate.

Additional Information:

- If appointed, you will need to complete an FPPC conflict of interest form 700.
- You may also be subject to a background check.
- If appointed, the City will provide orientation and opportunities for training including any training required by State law.

Acknowledgement:

I declare under the penalty of perjury that I am a registered voter with a legal residence or domicile within the City of McFarland. I also acknowledge and agree that the appointment to fill a vacancy on the City Council is a public process. As a result, this application may be used or released to the public subject to redaction of personal information by the City as appropriate. Further, I understand that as a potential candidate I may be subject to subsequent public interviews or discussion of the merits by the City Council during City Council meetings which are open to the public. Finally, I confirm that I will be able to attend and participate, including attendance of regular Council meetings, if appointed as a Councilmember.

Print Name: James Russell Coker

Signature: J. Russell Coker

Date: July 2, 2021



ACCOUNT NUMBER [REDACTED]
SERVICE FOR [REDACTED]
MC FARLAND CA 93250-1345

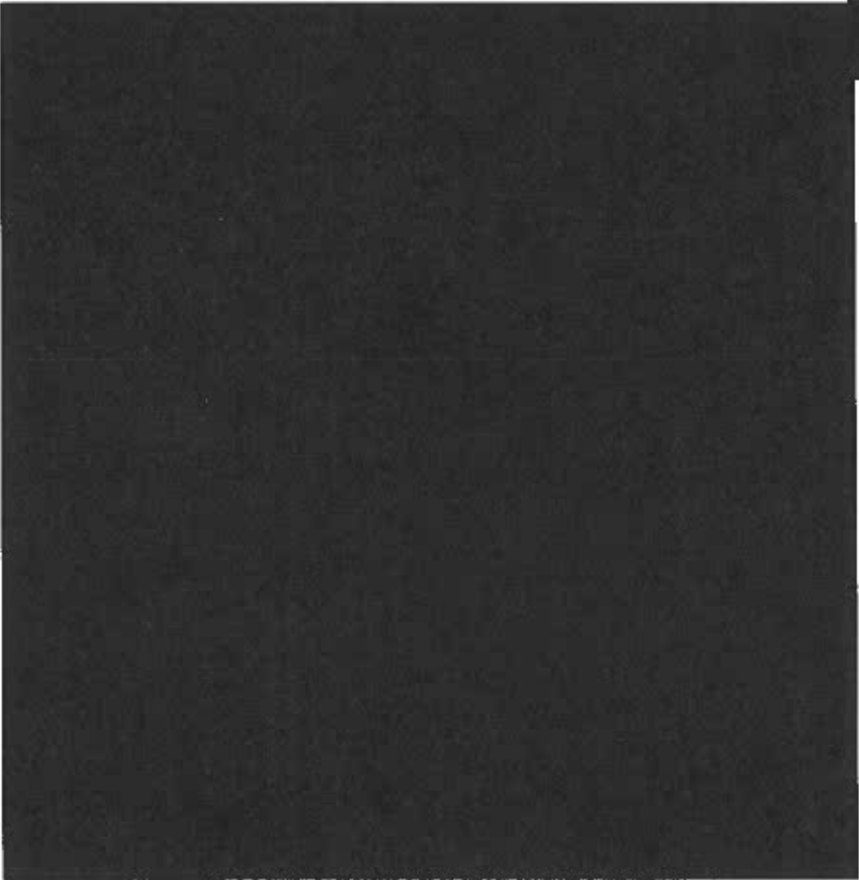
DATE MAILED Jun 9, 2021 Page 1 of 2
24 Hour Service
1-800-427-2200 English
1-800-342-4545 Español
1-800-262-0259 TTY
socialgas.com

H



Your direct payment of \$47.00 will be deducted from your bank account on/after 06/10/2021.

Level Pay Plan Summary



CARE to save? Income-qualified customers may receive a 20% discount through the CARE program. Visit socialgas.com/care for details.

¿Quiere ahorrar? El programa CARE ofrece un 20% de descuento en la factura mensual a clientes elegibles. Visite socialgas.com/careparami

Tis' the season for backyard projects and home upgrades! Contact 811 before you dig to keep your family and neighborhood safe. More info at socialgas.com/811



RUSSELL COKER
[REDACTED]
MC FARLAND CA 93250-1345

SoCalGas
PO BOX C
MONTEREY PARK CA 91756-5111





Statement Date: 04/25/2021
Due Date: 05/17/2021

www.pge.com/MyEnergy



Service For:

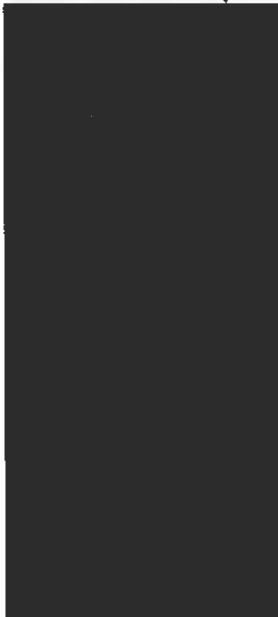
RUSSELL COKER



MC FARLAND, CA 93250

Questions about your bill?

Monday-Friday 7 a.m.-9 p.m.
Saturday 8 a.m.-6 p.m.
Phone: 1-800-743-5000
www.pge.com/MyEnergy



Important Messages

PG&E will monitor your account for any changes in energy costs and adjust your Budget Billing amount accordingly but no more than once every four months. This ensures your monthly payment accurately reflects your annual cost.

Thank you for your timely payments. You have an excellent payment record with us and we thank you for your prompt payments.

Continued on last page

**APPLICATION FOR APPOINTMENT TO CITY COUNCIL
OF THE CITY OF MCFARLAND**

(Separate page(s) may be attached if additional space is needed however, all sections and all questions on this application form must be completed.)

1. Full legal name: Anita Gonzalez

2. Address of legal residence or domicile within the City (attach two utility bills or similar documents as proof of residency):
 , McFarland, CA 93250

3. Contact information: @hotmail.com
Phone Email

4. Occupation/Employer: Retired

5. Are you a resident of the City of McFarland? Yes

6. How long have you lived in McFarland? 56 years

7. Are you a registered voter and over 18 years old? Yes

8. Are you disqualified, or have you been disqualified, by the Constitution or laws of the state from holding a civil office? No

9. Have you ever been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States, or another country? If so, have you been granted a pardon in accordance with law? No

10. Why do you wish to serve as a member of the City Council of the City of McFarland?

I am seeking office because I enjoy helping people, and I believe that community service is a noble exercise of our freedom. However, I also believe that community service must be done for the right reasons. It should be viewed as a personal commitment to better our community.

11. What would you bring in the way of perspective or experience to the City Council?

I worked for the city for 15 years running the water department and have over 30 years' experience in accounting and I am sure I can help answer some questions or even assist on understanding on some of the office practices. I am now retired which can make me available to assist with any issues that may arise in the office.

12. Describe your qualifications which will assist the City Council in evaluating your application:

I am a resident of the city and have been so for over 56 years, and I am a registered voter.

13. Describe your involvement with the community in McFarland, including any community service:

I do not have any involvement with the city or have ever participated in any type of community service.

14. Describe any prior governmental experience, including any ties to, or experience with, working with the City Council or City Staff:

I do not have any type of political background or knowledge. I am sure if selected I will learn as I go. As far as to ties, experience and working with the council I worked for the city for 15 years. I am familiar with the protocol of city procedures.

15. What is your vision for the city?

I feel that the infrastructure and devolvment for the city of McFarland is behind compared to the surrounding areas. For our fitness group I would like to see a designated and completed safe bike/walking trail.

16. What do you perceive to be the primary issue facing the community now and over the next 2 – 4 years? Do you have any ideas on how the community should approach solutions to these issues?

I feel that the city is going downhill take our city streets for example almost all the streets have potholes, we also have lighting issues, we have very little streetlights for each block and some of the lights are either out or very dim making our streets unsafe.

For meanwhile we can fill the potholes on regular bases with asphalt until the city can come up with the funds to repair the streets.

Contact the utility company to have them replace any burnt out lights and dim lights.

17. What do you believe is the responsibility of a City Council member to the general community? To developers or business? To the City Council?

General Community: Listen, assist, and support the concerns that a resident may have.

Developers: We need to understand their vison and to make sure that it meets our vison and expectation.

Business: Make sure that they are following city ordinances.

Council Member: The general duties of a city council member include acting with the entire city council to formulate policies, supervise administrative officers of the city and work to conduct policy concerning not only the current state of the city they represent, but the future of the city as well. A city council member does not have power individually, but collectively with the entire city council.

18. Regular meetings of the City Council are on the 2nd and 4th Thursday of each month starting at 6:00 p.m. Will you be able to attend regular Council meetings if appointed? Yes

19. Will you be willing to serve on the City Council including any Council subcommittees or appointments to boards and commissions? Yes

20. Please state any other information you would like to provide:

I hope than when selecting for a new councilmember that you all choose someone new as opposed to someone that has been on the council before. We need someone with new ideas and visions. We need a council that is going to be proactive, willing to speak out, a council member that is willing to address issues, and knows right from wrong.



Jordan Kaufman

KERN COUNTY TREASURER - TAX COLLECTOR

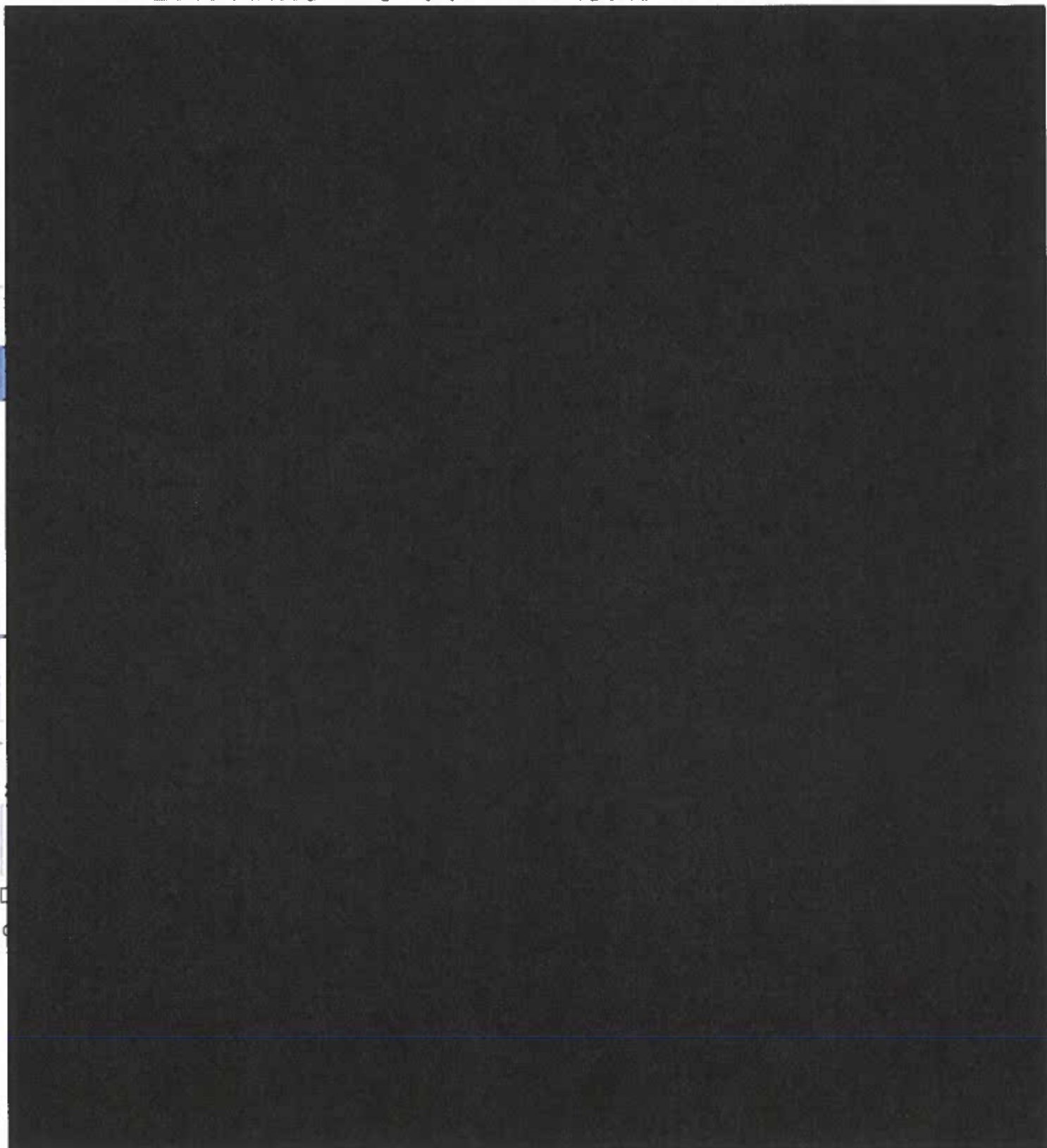
1115 Truxtun Avenue, 2nd Floor, Bakersfield, CA 93301



PAY ONLINE

KCTTC.CO.KERN.CA.US

2019 ANNUAL SECURED PROPERTY TAX BILL





ENERGY STATEMENT

www.pge.com/MyEnergy

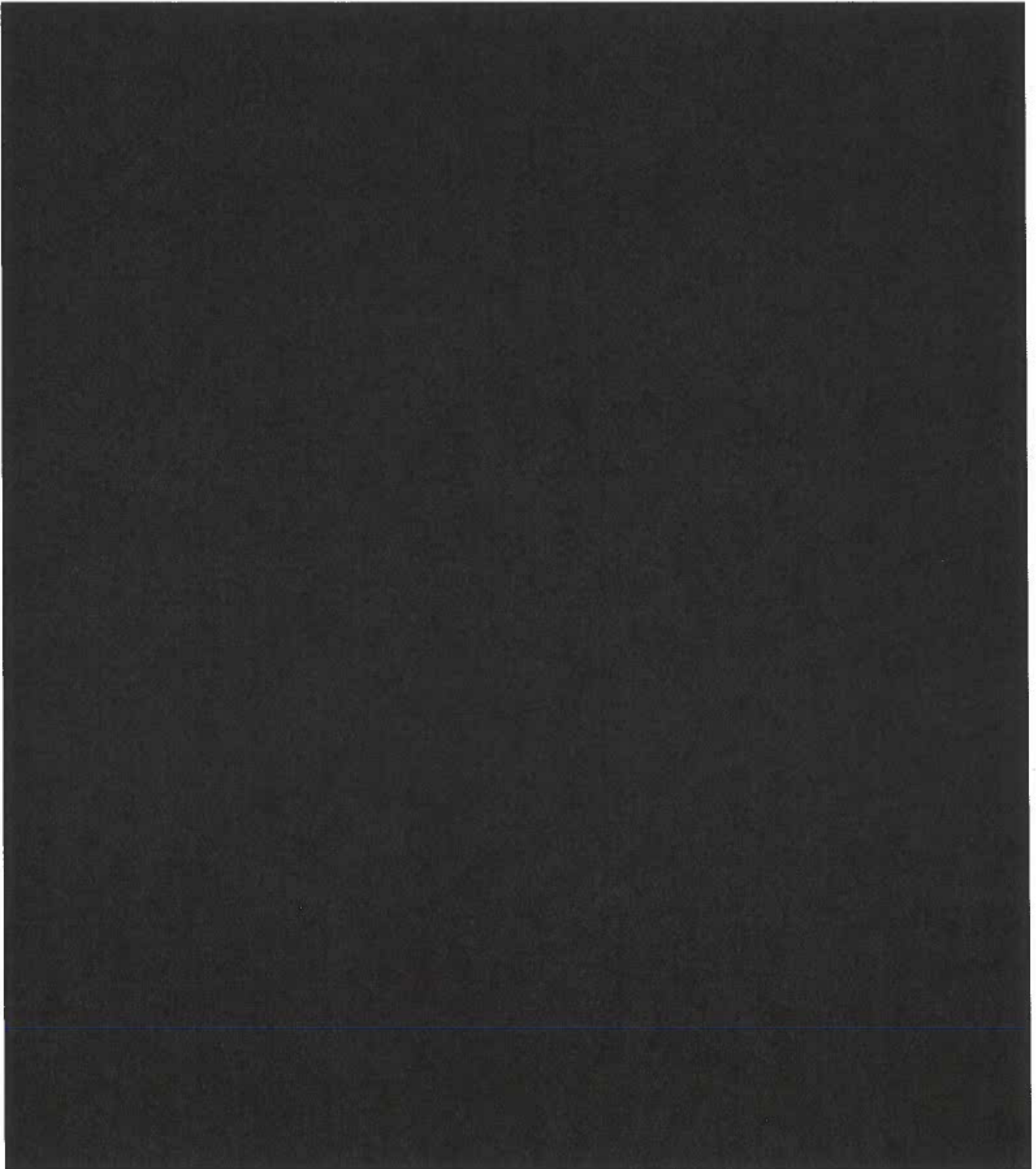
ACCOUNT NO. [REDACTED]

Statement Date: 06/10/2021

Due Date: 07/01/2021

Service For:

Your Account Summary



Next Steps:

- Please submit your completed application to: Francisca Alvarado, City Clerk, McFarland City Hall, 401 W. Kern Avenue, McFarland, CA 93250 or via email to falvarado@mcfarlandcity.org.
- All applications must be received by the City Clerk by no later than 5:00 p.m. on Wednesday, July 21, 2021. City Staff will then distribute the applications to the City Council.
- The Council will be considering this matter at the regular meeting at 6:00 p.m. on Thursday, August 12, 2021. Please attend the meeting in person and be prepared to participate if requested by the City Council. The agenda and contact information will be posted by no later than Monday evening on August 9, 2021 and can be found at <https://www.mcfarlandcity.org/AgendaCenter>. During the meeting, the City Council may conduct any interviews, discuss, appoint, or continue the item to a subsequent meeting as may be appropriate.

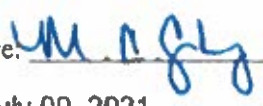
Additional Information:

- If appointed, you will need to complete an FPPC conflict of interest form 700.
- You may also be subject to a background check.
- If appointed, the City will provide orientation and opportunities for training including any training required by State law.

Acknowledgement:

I declare under the penalty of perjury that I am a registered voter with a legal residence or domicile within the City of McFarland. I also acknowledge and agree that the appointment to fill a vacancy on the City Council is a public process. As a result, this application may be used or released to the public subject to redaction of personal information by the City as appropriate. Further, I understand that as a potential candidate I may be subject to subsequent public interviews or discussion of the merits by the City Council during City Council meetings which are open to the public. Finally, I confirm that I will be able to attend and participate, including attendance of regular Council meetings, if appointed as a Councilmember.

Print Name: Maria Anita Gonzalez

Signature: 

Date: July 09, 2021

**APPLICATION FOR APPOINTMENT TO CITY COUNCIL
OF THE CITY OF MCFARLAND**

(Separate page(s) may be attached if additional space is needed however, all sections and all questions on this application form must be completed.)

1. Full legal name: Ivan Sandoval
2. Address of legal residence or domicile within the City (attach two utility bills or similar documents as proof of residency):
McFarland CA 93250
3. Contact information: Phone @gmail.com
Phone Email
4. Occupation/Employer: Community Organizer/Center on Race, Poverty and the Environment
5. Are you a resident of the City of McFarland? Yes
6. How long have you lived in McFarland? 20 Years
7. Are you a registered voter and over 18 years old? Yes
8. Are you disqualified, or have you been disqualified, by the Constitution or laws of the state from holding a civil office? No
Text
9. Have you ever been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States, or another country? If so, have you been granted a pardon in accordance with law? No
10. Why do you wish to serve as a member of the City Council of the City of McFarland?

I believe the answer is in the question: to serve the McFarland community. Having a seat on the City Council means undertaking the responsibility of making McFarland a better place for every resident. It means working hard for people you know and for people you don't. As someone who was raised here, I care deeply about the future of our city and would like to provide a young resident's point of view at council meetings.

11. What would you bring in the way of perspective or experience to the City Council? _____

Through my academic and professional experiences, I have gained new perspectives living outside of McFarland. I have worked in other cities, studied in different states, and represented the United States abroad. I've seen things that won't work here, things that might, and things that should. If appointed, I would more than excited to provide some of these untold ideas.

12. Describe your qualifications which will assist the City Council in evaluating your application: _____

From Browning Road Elementary to the University of Pennsylvania, I've spent my entire academic life working with others on student councils. These experiences are pertinent to working on the McFarland City Council.

13. Describe your involvement with the community in McFarland, including any community service: _____

I spent my teenage summers coaching little league baseball at the Mouser Center. Unfortunately, due to the pandemic, all in-person activities came to a halt six months after I moved back to McFarland. However, that didn't stop me from volunteering outside of the city limits. Throughout 2020 I volunteered at food distribution drives at the 40 Acres, where I served farmworkers from rural Kern County, including McFarland residents.

14. Describe any prior governmental experience, including any ties to, or experience with, working with the City Council or City staff: _____

As a community organizer, one of my main responsibilities is working with elected officials throughout Kern County. This means that I communicate with mayors, city council members, and county supervisors as part of my job. At a local level, I've worked with Councilman Ricardo Cano and communicated community concerns to Councilwoman Maria Perez.

15. What is your vision for the City? _____

~~I envision a McFarland with the following: a revitalized East Side, responsible city planning, and the reconciliation of trust between the community and its council.~~

16. What do you perceive to be the primary issues facing the community now and over the next 2-4 years? Do you have any ideas of how the community should approach solutions to these issues?

~~In early 2020, residents witnessed a city council unable to meet their demands due to the city's dire financial straits. Whether it is through tax-generating public-private partnerships or petitioning the county to distribute funds from its \$900 million reserves, the council owes it to its residents to find innovative, creative, and dynamic measures to solve its fiscal affairs.~~

17. What do you believe is the responsibility of a City Councilmember to the general community? To developers or business? To the City Council? _____

~~Respectfully, I believe that a Councilmember should treat all three audiences similarly. A responsible Councilmember must listen, act deliberately, and think longterm.~~

18. Regular meetings of the City Council are on the 2nd and 4th Thursdays of each month starting at 6:00 p.m. Will you be able to attend regular Council meetings if appointed? Yes

19. Will you be willing to serve on the City Council including any Council subcommittees or appointments to boards and commissions? Yes

20. Please state any other information you would like to provide: _____

Next Steps:

- Please submit your completed application to: Francisca Alvarado, City Clerk, McFarland City Hall, 401 W. Kern Avenue, McFarland, CA 93250 or via email to falvarado@mcfarlandcity.org.
- All applications must be received by the City Clerk by no later than 5:00 p.m. on Wednesday, July 21, 2021. City Staff will then distribute the applications to the City Council.
- The Council will be considering this matter at the regular meeting at 6:00 p.m. on Thursday, August 12, 2021. Please attend the meeting in person and be prepared to participate if requested by the City Council. The agenda and contact information will be posted by no later than Monday evening on August 9, 2021 and can be found at <https://www.mcfarlandcity.org/AgendaCenter>. During the meeting, the City Council may conduct any interviews, discuss, appoint, or continue the item to a subsequent meeting as may be appropriate.

Additional Information:

- If appointed, you will need to complete an FPPC conflict of interest form 700.
- You may also be subject to a background check.
- If appointed, the City will provide orientation and opportunities for training including any training required by State law.

Acknowledgement:

I declare under the penalty of perjury that I am a registered voter with a legal residence or domicile within the City of McFarland. I also acknowledge and agree that the appointment to fill a vacancy on the City Council is a public process. As a result, this application may be used or released to the public subject to redaction of personal information by the City as appropriate. Further, I understand that as a potential candidate I may be subject to subsequent public interviews or discussion of the merits by the City Council during City Council meetings which are open to the public. Finally, I confirm that I will be able to attend and participate, including attendance of regular Council meetings, if appointed as a Councilmember.

Print Name: Ivan Sandoval

Signature: Ivan Sandoval

Date: 7/21/21

Spectrum▶

4145 S. Falkenburg Rd Riverview, FL 33578-8652
7835 1300 NO RP 3D 06302021 YNYNNNY 01 002515 0011



Account Number: 00
Service At: 48
MO

Total Due by 07/15/21

Amount you are encl

Please Remit Payment

SPECTRUM
PO BOX 7195
PASADENA, CA 9110





CITY OF MCFARLAND
401 W. Kern Ave.
McFarland CA 93250
(661) 792-3091 Phone
(661) 792-3093 Fax
Office Hours:
Monday thru Friday
8:00AM-5:00PM
www.mcfarlandcity.org



Accd
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P
Past
Cu
To

SANDOVAL, IVAN
[REDACTED]
MC FARLAND, CA 93250-9717

1. Ivan Sandoval
2. [REDACTED], McFarland, CA 93250
3. [REDACTED]@gmail.com
4. Community Organizer/Center on Race, Poverty and the Environment
5. Yes
6. Over 20 Years
7. Yes
8. No
9. No
10. I believe the answer is in the question: to serve the McFarland community. Having a seat on the City Council means undertaking the responsibility of making McFarland a better place for every resident. It means working hard for people you know and for people you don't. As someone who was raised here, I care deeply about the future of our city and would like to provide a young person's point of view at council meetings.
11. Through my academic and professional experiences, I have gained new perspectives living outside of McFarland. I have worked in other cities, studied in different states, and represented the United States abroad. I've seen things that won't work here, things that might, and things that should. If appointed, I would more than excited to provide some of these untried ideas.
12. From Browning Road Elementary to the University of Pennsylvania, I've spent my entire academic life working with others on student councils. These experiences are pertinent to working on the McFarland City Council.
13. I spent my teenage summers coaching little league baseball at the Mouser Center. Unfortunately, due to the pandemic, all in-person activities came to a halt six months after I moved back to McFarland. However, that didn't stop me from volunteering outside of the city limits. Throughout 2020 I volunteered at food distribution drives at the 40 Acres, where I served farmworkers from rural Kern County, including McFarland residents.
14. As a community organizer, one of my main responsibilities is working with elected officials throughout Kern County. This means that I communicate with mayors, city council members, and county supervisors as part of my job. At a local level, I've worked with Councilman Ricardo Cano and communicated community concerns to Councilwoman Maria Perez.
15. I envision a McFarland with a revitalized East Side, responsible city planning, and the reconciliation between the community and its council.
16. Last winter, residents witnessed a city council unable to meet their demands due to the city's dire financial situation. Whether it is through private-public partnerships, or petitioning the county to distribute funds from the American Rescue Plan, the city needs to get creative in how it plans to solve its fiscal affairs. If it is unable to do so, the council will continue to be limited in the actions it can take to improve residents' quality of life.
17. Respectfully, I believe that a Councilmember should treat all three audiences in a similar fashion. A responsible Councilmember must listen, act deliberately, and think longterm.
18. Yes
19. Yes
20. N/A

Print Name: Ivan Sandoval
Signature: Ivan Sandoval /s
Date 07-21-21

**APPLICATION FOR APPOINTMENT TO CITY COUNCIL
OF THE CITY OF MCFARLAND**

(Separate page(s) may be attached if additional space is needed however, all sections and all questions on this application form must be completed.)

1. Full legal name: Vidal Muñoz Santillano

2. Address of legal residence or domicile within the City (attach two utility bills or similar documents as proof of residency):

[REDACTED] MCFARLAND CA

3. Contact information

Phone

Email

YAHOO

4. Occupation/Employer: SELF EMPLOYED, TRANSMISSION CENTER

5. Are you a resident of the City of McFarland? YES

6. How long have you lived in McFarland? 40 YEARS

7. Are you a registered voter and over 18 years old? YES

8. Are you disqualified, or have you been disqualified, by the Constitution or laws of the state from holding a civil office? NO

9. Have you ever been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States, or another country? If so, have you been granted a pardon in accordance with law? NO

10. Why do you wish to serve as a member of the City Council of the City of McFarland? _____

LIVING IN THIS TOWN FOR 40 YEARS

I SEE THE NEED FOR LEADERSHIP

TO IMPROVE AND GROW THE CITY

11. What would you bring in the way of perspective or experience to the City Council? _____

BEING SELF EMPLOYED FOR 24 YEARS
HAS TAUGHT ME HOW TO MANAGE FINANCED
LAWS AND REGULATIONS

12. Describe your qualifications which will assist the City Council in evaluating your application:

SERVED IN DIFFERENT COMMITTEES
DURING A 10 YEAR PERIOD HELPING
THE CITY IN THE PROCESSES OF IMPROVEMENT
AND RELATIONSHIPS

13. Describe your involvement with the community in McFarland, including any community service: I WAS THE P.A.L. PRESIDENT

SERVED IN THE FIRST TRI-AGENCY, INVOLVED
IN THE PURCHASE OF FIRST STREET SWEEPSTAKE
HELP DESIGNING THE "BIANCO" PARK
AND HELPED ON THE IMPROVEMENTS
OF KERN AVE.

14. Describe any prior governmental experience, including any ties to, or experience with, working with the City Council or City staff:

ATTENDED MAYOR AND PROTEMP. CONFERENCE
KERN COG MEETINGS, NALED CONFERENCE
AND SEVERAL CITY MEETINGS AND EVENTS

15. What is your vision for the City? _____

A PLACE TO BE PROUD OF, WHERE FAMILIES
CAN FEEL SAFE AND HELP THE
COMMUNITY TO BE HEALTHY.

16. What do you perceive to be the primary issues facing the community now and over the next 2-4 years? Do you have any ideas of how the community should approach solutions to these issues?

SAFETY AND COMMUNITY CONNECTION
IF SELECTED I WILL SHARE MY
EXPERIENCE AND KNOWLEDGE

17. What do you believe is the responsibility of a City Councilmember to the general community? To developers or business? To the City Council? _____

COMMUNICATION AND TRANSPARENCY

18. Regular meetings of the City Council are on the 2nd and 4th Thursdays of each month starting at 6:00 p.m. Will you be able to attend regular Council meetings if appointed? YES

19. Will you be willing to serve on the City Council including any Council subcommittees or appointments to boards and commissions? YES

20. Please state any other information you would like to provide: _____

AVAILABLE TO ANSWER ANY QUESTION

Next Steps:

- Please submit your completed application to: Francisca Alvarado, City Clerk, McFarland City Hall, 401 W. Kern Avenue, McFarland, CA 93250 or via email to falvarado@mcfarlandcity.org.
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Additional Information:

- If appointed, you will need to complete an FPPC conflict of interest form 700.
- You may also be subject to a background check.
- If appointed, the City will provide orientation and opportunities for training including any training required by State law.

Acknowledgement:

I declare under the penalty of perjury that I am a registered voter with a legal residence or domicile within the City of McFarland. I also acknowledge and agree that the appointment to fill a vacancy on the City Council is a public process. As a result, this application may be used or released to the public subject to redaction of personal information by the City as appropriate. Further, I understand that as a potential candidate I may be subject to subsequent public interviews or discussion of the merits by the City Council during City Council meetings which are open to the public. Finally, I confirm that I will be able to attend and participate, including attendance of regular Council meetings, if appointed as a Councilmember.

Print Name: VIDAU SANTILLANO

Signature: 

Date: 6/23/21

CITY OF MCFARLAND
401 W. KERN AVE.
MCFARLAND, CA 93250

DATE : 7/15/2021 3:34 PM
OPER : JE
TRKY : Jenny Espinoza
TERM : 10
REC# R00139056

100 UTILITY PAYMENT
03-06/8 00 . SANTILLANO VIDAL

Paid By: SANTILLANO, VIDAL
2-CK 120 95 REF.5311

APPLIED

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0
e
y
org



Account Number	Due Date	Amount
[REDACTED]		
Account Name		
SANTILLANO, VIDAL		
Service Address		
[REDACTED]		
Amount Enclosed		
[REDACTED]		

There will be a charge on all returned checks
Please return this portion with your payment
When paying in person, please bring both portions of this bill

CUSTOMER ACCOUNT INFORMATION - RETAIN BOTTOM PORTION FOR YOUR RECORDS

Property Owner			Service Address			Account Number	
SANTILLANO, VIDAL			[REDACTED]			[REDACTED]	
Status	Service Dates		# Days	Bill Date	Penalty Date	Due Date	
	From	To					
[REDACTED]							

METER SIZE	CURRENT READING	PREVIOUS READING	USAGE
[REDACTED]			

Past Due Customers: Shut Offs are on 7/15/2021 before 5:00 PM. A \$25.00 Fee will be added to the account if paid AFTER 7/15/2021. Make Online Payments at www.mcfarlandcity.org. Please sign-up for Paperless Billing by calling the office at (661) 792-3091. Thank You.

City Hall lobby is open to the public Monday - Friday 8AM to 5PM | City Council Meeting dates 07/08/21 & 07/22/21 | City Hall will be closed on 07/05/2021



LIVIN' IT GREEN!

www.pge.com/MyEnergy

Statement Date

06/24/2021

Due Date:

07/15/2021

021
021
021

Service For:

VIDAL SANTILLANO

MC FARLAND, CA 93250

Your Account Summary

Questions about your bill?

Monday-Friday 7 a.m.-9 p.m.
Saturday 8 a.m.-6 p.m.
Phone: 1-800-743-5000
www.pge.com/MyEnergy

Ways To Pay

www.pge.com/ways topay

Your Enrolled Programs

CARE Discount

Important Messages

Discover available resources. Update your preferred notification language and learn about our efforts to minimize power shutoffs for our customers, visit www.pge.com/psps

We know losing power disrupts lives. To support our customers, we are listening to feedback and finding ways to reduce the impact of Public Safety Power Shutoff (PSPS) in 2021 without compromising safety.

**MEMORANDUM
CITY OF MCFARLAND**

TO: Honorable Mayor and City Council

FROM: Maria Lara, City Manager

DATE: August 4, 2021

SUBJECT: Report and Discussion of the Veteran Hall and other city facilities rental policies and rates, Per Councilmember Saul Ayon

RECOMMENDATION:

Staff recommends the City Council give City Manager and or City Attorney further direction after discussion.

BACKGROUND:

In March 2021, staff and city attorney were directed by city council to draft agreements with non-profits and establish new rules and regulations for leasing facilities. Staff and city attorney are currently working on finalizing these items. Currently, the city leases the McFarland Veteran's Hall, which is available to the public for private groups, organizations and for non-profit organization.

Rental Charges include the following:

- Hall Deposit:
 - \$350 (Deposits will be refundable 10 business days after event, only if the hall was left clean and no damages were made to the hall and/or premises).
- Security Guards (Per Hour) \$20.61 (Optional)
 - If you will be using your own security guards the city need proof at the time of rental;
 - Requirement: one security per 50 people (only if serving alcohol)
- Kitchen Deposit \$150.00 Non-Resident Fee (Non-Refundable) \$150.00
- Hourly (First 6 hrs.) \$50.00
- Hourly (After 6 hrs.) \$30.00
- A total of four (4) hours are allowed free of charge for the setup and cleanup of the hall.
- Tables and chairs are available for use free of charge.

Additional requirements:

- Must present liability insurance certificate.
 - Non-alcohol = \$1 Million Liability Certificate
 - Alcohol = \$2 Million Liability Certificate

FISCAL IMPACT:

None

ATTACHMENTS:

- McFarland Veteran's Hall Rental Application Rules and Regulation
- McFarland Veteran's Hall Rental Agreement with Sonrise Baptist Church of Clovis

**McFARLAND VETERAN'S COMMUNITY CENTER
RENTAL AGREEMENT**

THIS RENTAL AGREEMENT made this 14th day of July, 2016, by and between the CITY OF MCFARLAND (the "City") and SONRISE BAPTIST CHURCH OF CLOVIS (the "Tenant"),

WITNESSETH:

WHEREAS, City is the owner of the real property located at 103 W. Sherwood Avenue, McFarland, California more particularly known as the McFarland Veteran's Community Center (the "Premises"); and

WHEREAS, Tenant wishes to rent the Premises and City is agreeable thereto under the terms and conditions described hereinafter.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the parties agree as follows:

1. The parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. City hereby rents the Premises to Tenant each Tuesday evening from 6:30 PM-8:30 PM. This Agreement shall be month-to-month under the terms and conditions described hereinafter. Either party may terminate this Rental Agreement at any time upon thirty (30) days prior written notice to the other.
3. Tenant shall pay City monthly in advance on the first day of each month rental in the amount of \$150.00.
4. Tenant may utilize the Premises only for the following purposes: for ministry, outreach and community relations including an interactive Bible study with activities and events for adults and youth aged high school and middle school students.
5. Tenant shall return the Premises to its condition existing prior to each use by Tenant including, without limitation, removing any food, equipment, or other materials used in each occupancy and sweep and clean the premises as needed and to the reasonable satisfaction of City. Tenant shall pay for all maintenance and repair of the Premises and all utilities and other costs associated with its use.
6. This Rental Agreement is made upon the express condition that City is to be free from all liability and claims for damages by reason of any injury to any person or persons, including Tenant, or damage to property of any kind whatsoever and to whomsoever belonging, including Tenant, from any cause or causes whatsoever while in, upon, or in any way connected with the Premises during the term of this Rental Agreement, or any occupancy hereunder. Tenant hereby

agrees to indemnify, defend, and save harmless City, its officers, Councilmembers, employees, contractors, and agents ("City's Agents") from all liability, loss, cost and obligations on or on account of or arising out of any injuries or losses however occurring. *[The Tenant, at its sole expense, shall maintain throughout the term of this Rental Agreement, a comprehensive general liability insurance policy in the amount of \$1.0 million per occurrence protecting the Premises and the City and City's Agents, against all public liability whatsoever. Tenant shall forthwith procure same and cause to be furnished to City a certificate and endorsement to the policy from the insurance carrier stating that the insurance is in full force and effect, that the premiums have been paid thereon, and that the insurance carrier will give City at least ten (10) days prior written notice of any termination, cancellation or modification of the terms of such insurance. City and City's Agents shall be named as additional insureds thereon and City's insurance shall be non-contributory.]*

7. If Tenant breaches this Rental Agreement, City shall have all remedies available to City hereunder, and at law and in equity.

8. Tenant shall comply with all requirements of all governmental authorities, in force either now or in the future, affecting the Premises, and shall faithfully observe in its use all laws, rules and regulations of those authorities.

9. The covenants and agreements contained in this Rental Agreement shall be binding upon the parties hereto and upon their respective heirs, executors, administrators, successors and assigns. Time is of the essence of this Rental Agreement and of each and every one of the provisions herein contained.

10. City makes no representations or warranties under this Rental Agreement and Tenant hereby accepts the Premises, all improvements thereon, and all conditions affecting the Tenant's ability to use the Premises "AS IS, WHERE IS, AND WITH ALL FAULTS." This Rental Agreement is subject to (a) all existing easements, servitudes, licenses and rights-of-way for roads, highways, telephone, and electric power lines and other purposes, whether recorded or not; (b) deed restrictions; and (c) the rights of other lessees.

11. This Rental Agreement represents the sole and only agreement between the parties regarding the matters addressed herein and the parties acknowledge and agree that no oral or other written agreements or representations exist between the parties affecting this Rental Agreement. This Rental Agreement supersedes and cancels any and all previous negotiations, arrangements, representations, agreements, and understandings, if any.

12. If either party institutes any action or proceeding arising out of or relating to the provisions of this Rental Agreement or any default hereunder, the prevailing party in such action or proceeding shall be entitled to the recovery of reasonable attorney's fees and all costs and disbursements incurred in the action or proceeding.

13. Whenever it shall be required or permitted in this Rental Agreement that notice be given by either party to the other, such notice shall be deemed served when personally delivered to the party to be served or when deposited in the United States mail, first class, postage prepaid, when sent or by confirmed facsimile or by electronic mail ("e-mail") to the following address: City - City Manager, 401 West Kern Avenue, McFarland, California, 93250, Fax - (661) 792-3093, Email-

jwooner@mcfarlandcity.org; and Tenant –Sonrise Baptist Church of Clovis, Attention: Rev. Bobby A. Sharp, 3105 Locan Avenue, Clovis, California 93619, Fax - (559) 291-5201, Email-basharp@gmail.com. Either party may change its address by providing written notice to the other in the manner described herein.

14. If any provision of this Rental Agreement shall be determined to be void by any court of competent jurisdiction, such determination shall not affect any other provision of this Rental Agreement and all such other provisions shall remain in full force and effect.

15. This agreement shall be governed by and construed in accordance with the laws of the State of California.

16. This Rental Agreement may not be amended except by a writing executed by all parties.

17. Tenant shall not assign this Rental Agreement nor any rights under it and shall not sublet the entire or any part of the Premises or any right or privilege appurtenant to the Premises nor permit any other person to occupy or use the entire or any portion of the Premises, without first obtaining City's written consent.

IN WITNESS WHEREOF, the parties have executed this Rental Agreement on the date first hereinabove written.



MANUEL CANTU, Mayor, City of
McFarland, California, "City"

SONRISE BAPTIST CHURCH
CLOVIS, a California Non-Profit
Corporation, "Tenant"

By: _____
Name:
Its:



City of McFarland
401 W. Kern Avenue
McFarland, CA 93250
(661) 792-3091 Office
(661) 792-3093 Fax

**McFarland Veteran's Hall
Rental Application**

Rental Charges

Hall Deposit \$350.00 (Deposits will be refundable 10 business days after event, only if hall was left clean and no damages were made to the hall and/or premises.)

Security Guards (Per Hour) \$20.61 (Optional)
*If you will be using your own security guards we will need proof at time of rental.
*Requirement: One security per 50 people (only if serving alcohol)

Kitchen Deposit \$150.00 **Non-Resident Fee (Non-Refundable)** \$150.00
Hourly (First 6 hrs.) \$50.00
Hourly (After 6 hrs.) \$30.00

*Must present liability insurance certificate. Insured must be as follows:
McFarland Veteran's Community Center, 103 W. Sherwood Ave, McFarland, CA 93250
Non-Alcohol - 1 Million Liability Certificate
Alcohol - 2 Million Liability Certificate

*A total of four hours will be allowed free of charge for the set up and clean up.

*Tables and chairs are available for your use free of charge.

Applicant's Name: _____
Address: _____ **City/Zip:** _____
Phone: Home _____ Work _____ Cell _____
Type of Rental: Private _____ School _____ Other _____
Date of Rental: _____ From _____ To _____ **Total Hrs** _____
Date of Set Up: _____ From _____ To _____ **Total Hrs** _____
Purpose of Rental: _____ **Number Attending:** _____

User agrees to be solely responsible for any and all liability, claims, loss, damages, costs and expenses including attorney's fees, arising out of or resulting from any injury to persons or damage to property which arise out of its use of the City's facilities. Applicant hereby agrees to indemnify, defend, and hold harmless the City of McFarland, McFarland Recreation & Parks District, their Councilpersons, Directors, boards, commissions, officers, employees and agents from any and all claims, demands, suits, judgments, liability, damages, costs, and expenses arising out of or related to applicant's use or occupation of the Community Center and its appurtenant facilities and equipment, including but not limited to, any act or omission to act on the part of the City of McFarland, McFarland Recreation & Parks District, their Councilpersons, Directors, boards, commissions, officers, employees, or agents, whether active or passive.

Signature _____

Date _____

OFFICE USE ONLY

Deposit _____ **Kitchen Deposit** _____ **Non Resident Fee** _____
Rental Hours _____ x **\$50.00** **Total Rental Fee** _____
(First 6 Hours)
Rental Hours _____ x **\$30.00** **Total Rental Fee** _____
(After 6 Hours)
Security Guards _____ x **\$20.61** **Total Security Fee** _____
Total Charges _____ **Date Paid** _____ **Receipt #** _____

Application Received By _____ **Date** _____ **Application Approved By** _____ **Date** _____

McFarland Veteran's Hall Rental Application Rules and Regulations

The McFarland Veteran's Hall is available to the public for private groups, organizations and for nonprofit organizations.

1. In order to secure a date to rent the facility, applicant must be 18 years of age, application must be completed and signed by an adult, and be submitted with full payment.
2. Application must be submitted at least 10 working days prior to the date requested. No Exceptions. All applications submitted are subject to approval by the Manager.
3. In the event of a cancellation, the deposit is non-refundable.
4. Rental of the facility will include dining room, kitchen, restrooms, patio, and tables and chairs. Tables and chairs are not to be removed from the premises.
5. Be sure to be thorough in the amount of time requested. Allow enough time to set up, have your function, and leave facility clean. The facility will not be opened before the time that you request. There are no refunds for any unused reserved time.
6. Smoking is prohibited inside the facility. Alcoholic beverages are allowed on the premises with proof of coverage stated on liability insurance certificate. The responsible person is the one who signs the contract. They are responsible for enforcing all rules.
7. The person signing the application is responsible for setting up, putting chairs and tables away and leaving the facility in good clean order. If the facility does not pass inspection, the City will deduct cleaning and/or repair expenses from the deposit as needed. Refundable deposits will be refunded 10 business days after event, only if hall is left clean and no damages were made to the hall and/or premises. Any damage to the facility, equipment or contents of facility will be assessed, and an appropriate dollar amount will either be withheld from the deposit or charged separately if needed.

GENERAL REGULATIONS

Facility use agreements are issued in accordance with the policies outlined below as established by the City of McFarland. All applications must be signed and returned along with fees and deposits, before consideration of use approval.

*SUBMISSION OF APPLICATION DOES NOT CONSTITUTE APPROVAL.

1. Any authorization and usage are understood to be at the City's discretion. The City will not be responsible for special conditions, accommodations or other improvement for any granted request for use. Any special needs are the responsibility of the user with prior approval of the City Manager.
2. Groups or persons using the facility are responsible to pay for any damage to property or loss of property.
3. The City is not liable for injury to persons, or loss or damage of group or individual property. The City requires proof of insurance coverage (see below).
4. When in the opinion of the City's activity conditions warrant the presence of one or more security personnel the cost of such service shall be borne by the group or organization sponsoring the activity. See further requirements for security below.
5. Permission to use City facilities will be granted subject to observance of regulations and permits may be revoked for violation of regulations.
6. Permits may not be transferred, assigned or sublet.
7. Users of the facility shall observe, obey and comply with all applicable City, County, State and Federal Laws, rules and regulations.

FOOD AND ALCOHOL REGULATIONS

1. The use of alcoholic beverages is by written permit only and must be requested at the time the application is made. The City reserves the right to place restrictions on the use of alcoholic beverages.
2. The applicant shall remove all alcoholic beverages from the premises immediately following the function.
3. Food and refreshments, including alcoholic beverages may be permitted in certain designated areas as determined by the City.

4. Any function where alcoholic beverages will be permitted may require an additional deposit.

GUIDELINE AND RULES

The following guidelines and rules will govern the cost and procedures for District approvals.

1. Any part of an hour will be considered a full hour in determining charges.
2. All refunds will be refunded 10 working days following scheduled function only if hall was left clean and no damages were made to the hall and/or premises.
3. No arrangements can be made for a time extension with personnel on duty the day of the event.

SECURITY PERSONNEL

If in the opinion of the City Manager, an activity warrants the presence of one or more security personnel, the cost of such service shall be borne by the applicant. Proof of obtaining the required security personnel must be in the City's office no later than five working days prior to the activity. Proof should be in the form of a receipt or contract from a bonded security agency. If proof is not in the City's office by the required date, the use of the facility may be denied. If security is not present on the date of the activity, the City Manager may terminate the activity and require the group to leave the area.

LIABILITY INSURANCE REQUIREMENT

The party requesting to use the facility (applicant) shall secure and keep in force during the entire term of applicant's use of the facility and covering all of applicant's activities with respect to the facility. A comprehensive general liability insurance policy with bodily injury, property damage and contractual coverage of not less than \$1 million per occurrence and including a comprehensive coverage form and coverage for premises operations, hazards, complete operations and products, liability and containing special endorsement providing substantially the following:

1. That the City of McFarland, their agents officers, employees and governing bodies and each member thereof are declared to be an additional named insured under the terms of the policy with reference to the activity described in the policy, whether such additional insured be actively or passively negligent or liable by operation of law.
2. Contractual liability coverage underwriting the obligations of applicant to hold harmless indemnify and defend each of the insured provided herein.

3. "Cross liability" or "Severability of Interest" coverage for all named insured.
4. That such insurance is primary and that any other insurance maintained by the additional named insured is excess and not contributing insurance with respect to the subject insurance policy.
5. That the insurer waives all rights of subrogation against the additional named insured.
6. That the coverage afforded by such policy to the additional named insured shall not be prejudiced in any way by the failure of the principal insured to comply with any notice requirements of such policy.
7. That such policy may not be canceled coverage reduced or terms altered in any manner detrimental to the coverage except after delivery to the City of written notice not less than 10 days prior to the effective date of such cancellation, reduction or alteration. No such cancellation provisions in any such insurance policy shall be construed in derogation of the continuous duty of applicant to furnish insurance during the term of applicant's use of the facility. The lapse for any reason of insurance as required herein shall constitute breach of this requirement.
8. The facility shall not be used until applicant has provided the City with a duly certificate of insurance issued by an insurance company approved by the City and evidencing that the policy has been issued is effective and complies with the foregoing requirements. Applicant must also provide the City with a facsimile of the insurance policy and no use of the facility can be made until the City has approved the policy.

INDEMNIFICATION

Applicant hereby agrees to indemnify, defend and hold harmless the City of McFarland, Directors, boards, commissions, officers, employees and agents from any and all claims demands, suits, judgments, liability, damages, costs, and expenses arising out of or related to applicant's use of occupation of the McFarland Veteran's Hall and its appurtenant facilities and equipment, including but not limited to any act or omission to act on the part of the City of McFarland, their Councilpersons, Directors, boards, commissions, officers, employees or agents whether active or passive.

Date

Applicant Signature