

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

SPECIAL MEETING– 4:30 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **December 20, 2018 at 4:30 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Sally Gonzalez
Council Member / Boardmember Maria T. Perez
Council Member / Boardmember Rafael Melendez

SPECIAL MEETING: – 4:30 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS: At this time, any member of the public may address the Council on items on the agenda. Speakers shall have limited time. Please limit your comments to three minutes or less. No action or discussion shall be taken on any item not appearing on the agenda.

ADMINISTRATIVE MATTERS

1. **Report and Discussion and Possible Approval for City Engineering and Surveying Services** – The service provider for Engineering and Surveying Services Helt Engineering in no longer in business therefore upon notification the City had to issue a request for qualifications on November 25, 2018 for Engineering and Surveying Services. On December 18, 2018 the City received proposals from 6 firms:

Engineering/Surveying Firms	Reviewers			Total
	Admin Services Dir.	City Manager	Public Works Dir.	
4 Creeks	83	90	94	267
A&M Consulting Engineers	86	82	83	251
BHT Engineering, Inc.	99	99	100	298
Dewalt Corporation	93	85	80	258
DPSI- Diversified Project Services International	93	80	80	253
WMH Corporation	93	92	94	279

Attachment(s): Staff Report

Recommendation(s): Staff recommends the approval of the agreement between the BHT Engineering and the City of McFarland regarding City Engineering and Surveying Services contingent upon city attorney's review, and authorize the Mayor to execute the agreement.

2. **Appointment of City Clerk Vacancy-** In November 2018, Blanca Reyes-Garza notified the City of resignation of the City Clerk position effective January 2, 2019.

Recommendation: Staff is requesting City Council approve appointment of Claudia Ceja to fill the City Clerk position.

3. **Appointment of City Treasurer-** Should City Council approve appointment of Claudia Ceja to City Clerk position. The vacancy for City Treasurer must be filled.

Recommendation: Staff is requesting City Council approve appointment of Rocio Mosqueda to fill the City Treasurer position.

ADJOURNMENT