

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING— 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **November 14, 2018 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$ 302,714.41 from October 18, 2018, through November 2, 2018 and the pre-issued payroll in the amount of \$148,812.53 for October, 2018.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on October 11 and October 25, 2018.
3. **Service Proposal from Bakersfield Well and Pump Company regarding Browning Road Well Repair** – Currently, the Browning Road Well pump is operating with a lot of wobble and vibration across all operating frequencies. It appears that the damage is likely only to the top end of the pump and that repair of the pump should not require complete removal of the pump from the well.

A cost estimate from Bakersfield Well & Pump was solicited, however this is only an estimate and work will be done on a time and materials basis, so the final cost may change depending on how much of the pump they end up having to remove and how much they need to replace.

Attachment(s): Staff Report, Bakersfield Well & Pump Proposal

Recommendation(s): Staff recommends City Council approve Bakersfield Well & Pump Co., to repair the top end of the Browning Road Well pump for an estimate amount of \$17,025.00.

4. **Transportation Development Act Public Transit Claim for the Fiscal Year 2017-2018** – Every year the City of McFarland has to file a Public Transit Claim for funding from the Transportation Development Act (TDA) through the Kern Council of Governments. The claim is to fund the City's Transit operations.

Attachment(s): Staff Report, Resolution 2018-040

Recommendation(s): Recommend that the City Council consider adoption of a resolution of the City Council of the City of McFarland approving Kern Council of Governments Transportation Development Act Public Transit Claim for the Fiscal Year 2017-2018.

5. **Annual Transportation Development Act Streets and Roads Claim** - Each year in accordance with the Transportation Development Act the city is required to file a Streets and Roads Claim with KernCOG to be eligible for TDA funding.

The Kern Council of Governments is responsible for administration and apportionment of funds under the Transportation Development Act to all cities within the county. Under the TDA these funds must first be used to meet the public transit needs within the city.

Attachment(s): Staff Report, Resolution 2018-041

Recommendation(s): Recommend that the City Council consider adoption of a resolution of the City Council of the City of McFarland approving Annual Transportation Development Act Streets and Roads Claim for the Fiscal Year 2017-2018.

6. **Report and Possible Approval re: Authorizing City Manager to Enter into Agreement with Principal Financial Life Insurance for full-time employees.** - City staff annually evaluates the health insurance, employee benefits with Keenan & Associates designated Broker for the City of McFarland and depending on the renewal rates, and Keenan will request a proposal from other providers to make sure that pricing and benefits remain competitive.

Attachment(s): Staff report with comparison of proposal for Life Insurance.

Recommendation(s): Staff recommends that City Council authorize City manager to enter into agreement with Principal for life insurance benefits for full-time employees.

END OF CONSENT CALENDAR

PUBLIC HEARING

None

7. Monthly staff report to the City Council

- a. Administration
- b. Finance Department
- c. Public Works Department

ADMINISTRATIVE MATTERS:

8. **Zone Change 2018-03-** On October 11, 2018 the City Council conducted a public hearing to consider the request to annex 79.99 acres of land to the City of McFarland. Included in the Council's actions was Ordinance 008-2018 that pre-zoned the 79.99 acres to R-1 One Family Residential.

Approval of this ordinance is the last action that the City Council needs to do for the annexation proposal. The next step in the approval process is for the applicant to prepare a legal map and legal description of the annexation area and pay the necessary LAFCo fees to the City who will then submit to Kern LAFCo the entire application package.

Attachment(s): Staff report, Ordinance 008-2018, Zone Change 2018-03 Map

Recommendation(s): Staff recommends City Council conduct the second reading by title only and adopt Ordinance No. 008-2018 approving Zone Change 2018-03.

9. **Report and Discussion and Possible Approval for Municipal Financial Audit Services –** The service provider for the Annual Audit Services Albert and Associates, Inc., has expired with completion of Audited Financial Report for fiscal year ending June 30, 2017.

In October 2018, the City released a Request for Proposal (RFP) for Municipal Financial Audit Services. On October 22, 2018 the City received proposals from 3 firms:

- Van, Lant & Frankanel LLP
- CliftonLarsonAllen LLP
- Brown Armstrong CPAs

Based upon the evaluation of the information supplied in the proposals, the Panel ranked the proposal by CliftonLarsonAllen LLP as the most responsive and advantageous to the City. CliftonLarsonAllen LLP provided a detailed work plan specifically addressing analytics testing, included planning and strategy, systems evaluation and reporting and follow-up. CliftonLarsonAllen LLP was ranked number one by the three reviewers.

Attachment(s): Staff Report, Contract

Recommendation(s): Staff recommends that City Council approve authorizing the City Manager to execute a three year contract with option to extend year ending June 30, 2018, 2019 and 2020 with option to extend the years ending June 30, 2021 with CliftonLarsonAllen LLP for Annual Financial Audit Services for an amount not-to-exceed \$185,845.00 over a three year period.

10. **Comment by City Manager, John Wooner regarding** – Mr. Jose Bolaños.

Attachment(s): None

Recommendation(s): Information Only

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) - Councilmember Coker

Kern Council of Governments (KCOG) - Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP) - Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) - Mr. John Wooner, City Manager

Kern County Association of Cities (KCAC)

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Approval of October 11, 2018 closed session minutes.
2. Conference with legal counsel re: claim filed by Sarai Medrano per Government Code Section 54956.9(d)(2).

ADJOURNMENT