

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING— 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **August 23, 2018 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$684,815.14 from August 1, 2018 through August 15, 2018.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on August 3, 2018 and August 9, 2018 special city council meetings.
3. **Adoption of Tax Revenue Resolution for Annexation 15** - On July 31, 2018 the City of McFarland forwarded a copy of the executed Memorandum of Understanding dated July 24, 2018 for the transfer of tax revenues upon annexation, (Kern County Agreement No. 535-2018), to Kern Local Agency Formation Commission (LAFco).

Annexation 15 was submitted to LAFco back in May of 2018, but it was pending this agreement. Kern LAFco is requesting the attached resolution in order to proceed with the annexation and utilized Memorandum of Understanding dated July 24, 2018, for the transfer of tax revenues upon annexation.

Attachment(s): Staff Report, Resolution No. 2018-030

Recommendation(s): Motion for council to approval Resolution No. 2018-030, approving the transfer of Tax Revenues upon Local Agency Jurisdictional Change, City of McFarland Annexation 15 LAFCO Proceeding No. 1726.

4. **Adoption of Tax Revenue Resolution for Annexation 16** - On July 31, 2018 the City of McFarland forwarded a copy of the executed Memorandum of Understanding dated July 24, 2018 for the transfer of tax revenues upon annexation, (Kern County Agreement No. 535-2018), to Kern Local Agency Formation Commission (LAFco).

Annexation 16 was submitted to LAFco, but it was pending this agreement. Kern LAFco is requesting the attached resolution in order to proceed with the annexation and utilized Memorandum of Understanding dated July 24, 2018, for the transfer of tax revenues upon annexation.

Attachment(s): Staff Report, Resolution No. 2018-031

Recommendation(s): Motion for council to approval Resolution No. 2018-031, approving the transfer of Tax Revenues upon Local Agency Jurisdictional Change, City of McFarland Annexation 16.

END OF CONSENT CALENDAR

PUBLIC HEARING

None

5. Monthly staff report to the City Council
None

ADMINISTRATIVE MATTERS:

6. **Report and Discussion and Possible Approval re: Revised City of McFarland Employee Handbook** - The Employee handbook is reviewed as deemed necessary, to make sure that the handbook is up to date with policies and procedures as well as State and Federal Laws that are applicable to employment. Staff just completed the review of employee handbook with the assistance of Liebert, Cassidy, and Whitmore the City's personnel legal firm and requesting the following sections be updated:

- **Section 7.02** – Compensation Plan Steps
- **Section 7.03** – Application of Salary Ranges and Plan Step
- **Section 7.06** – Overtime
- **Section 7.07**- Appointment to an Acting Position or Out of Class Assignment
- **Section 7.10** -Specialty Pay and Stipends
- **Section 9.01**- Vacation Leave
- **Section 9.03**- Personal Day Off
- **Section 9.13**- Retirement

Attachment(s): Staff Report, Revised City of McFarland Employee Handbook

Recommended Action(s): Recommend that the City Council approved the Revised City of McFarland Employee Handbook.

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

Kern County Association of Cities (KCAC)

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Approval of August 3, 2018 closed session minutes.
2. Conference with legal counsel regarding City of McFarland v. The Dow Chemical Company et al pursuant to Government Code Section 54956.9(d)(1).

ADJOURNMENT