

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING— 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **February 22, 2018 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$776,574.80 from February 3, 2018 through February 9, 2018.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on February 8, 2018.
3. **Planning Services Agreement between City of McFarland and Provost & Pritchard Engineering Group** - City of McFarland wishes to contract with Provost and Pritchard Engineering Group, Inc., to provide planning services on “time and materials” basis and from month to month until terminated by either party. Since November 2017, the City has been aggressively recruiting for a Planner by posting the job opening on our website, San Joaquin Valley Rural Development Center Newsletter, Valley Planner Network Newsletter, share with group of COG Directors in the SJV (8 Counties), Bakersfield California Newspaper and local Placement Agency. Despite, our efforts the City has not been able to fill the City Planner vacancy.

Attachment(s): Staff Report, Agreement with Exhibit A

Recommendation(s): The city of McFarland has several pending applications for annexations, zone changes, and projects that require the expertise of a planner. Staff recommends that the City Council approve the agreement with Provost & Pritchard Engineering Group for services as delayed in Exhibit A –Scope of Work.

4. **FY 16-17 Cal OES: California Transit Security Grant Program (CTSGP) – Transit Bus Shelter** - California Governor’s Office of Emergency Services (Cal OES) has awarded City of McFarland Prop1B funding in the total amount of \$19,634.00 for a Transit Bus Shelter to provide security and protection from weather elements.

As part of the agreement requirements, City must submit a Resolution, Authorized Agent Signature Authority Form, and Grant Assurances Form.

These documents will accept funds, delegate the official authorized to execute for and on behalf of the City any actions necessary for the purpose of obtaining financial assistance.

Attachment(s): Staff Report, Resolution 2018-003, Authorized Agent Signature Authority Form, and Grant Assurances.

Recommendation(s): Staff recommends that City Council to adopt Resolution 2018-003 titled, "A Resolution of the City Council of the City of McFarland Regarding Authority to Act on Behalf of the City of McFarland to Obtain California Governor's Office of Emergency Service (Cal OES) Funds", which will authorize the City Manager has the official authorized to execute for and on behalf of the City any actions necessary for the purpose of obtaining financial assistance provided.

5. **Provost & Pritchard Engineering Group-First Amendment to an Agreement** – for the preparation of a Municipal Service Review (MSR) and to provide Sphere of Influence (SOI) and annexation services in support of City's request to the kern County Local Agency Formation Commission (LAFCO) to approve an expansion of the City's Sphere of Influence along

Attachment(s): Staff Report, First Amendment to Agreement with Provost & Pritchard Engineering.

Recommendation(s): Staff recommends the City Council approve the proposed first amendment agreement for additional services related to the City's MSR and SOI expansion.

6. **Agreement with RDT Architecture and Interior Design Inc.** - City wishes to hire Consultant to prepare schematic design of spaces and drawing documents to include a program of spaces, new site plan, floor plans, cross-sections, and exterior elevations including a schematic project estimate for the library building located at the intersection of Harlow Avenue and Second Street, McFarland, California. After the design is approved and finalized by the McFarland Library Committee and City Council, then the City will proceed with engineering plans.

Attachment(s): Staff Report, Proposed Agreement, Task Order

Recommendation(s): Staff recommends City Council approve the agreement with RDT Architecture and Interior Design, Inc. in the amount of \$7,480.00 for design services for the reconstruction of the McFarland Old Library Building.

7. **Agreement with RRM Design Group** - The architect firm will design and provide drawings for engineering proposals for City Hall Expansion Project. In order to provide the most cost effective design and engineering fees RRM Design Group will provide a phased approach to the design process. The City obtaining completed drawings will provide better pricing from engineering consultants.

- Phase I- Programming
- Conceptual Design- Engineering Proposals for City Selection

- Phase III- Design Development
- Phase IV- Bidding
- Phase V- Construction Administration

Attachment(s): Staff Report, Proposed Agreement with Exhibit A.

Recommendation(s): Staff recommends City Council approve RRM Design Group Agreement for Architectural Design and Construction of the McFarland City Hall Expansion.

8. **SB 1 Road Repair and Accountability Act of 2017- State of Good Repair (SGR) Program –McFarland Transit Facility** - California Department of Transportation is administrating SB1- State Good Repair (SGR) Program funds, which are made available for capital projects that maintain the public transit system in a state of good repair.

City of McFarland is proposing to utilize these funds to build a Transit Facility on E. Industrial Street. All regional entities and transit operators who expect to receive SGR funds are required to submit the required forms presented to council. The City of McFarland expects to receive funds under this program.

Attachment(s): Staff Report, Resolution No. 2018-004, Authorized Agent and Recipient Certifications and Assurances forms.

Recommendation(s): Staff recommends City Council to adopt Resolution 2018-004- titled, “AUTHORIZATION FOR THE EXECUTION OF THE CERTIFICATIONS AND ASSURANCES FOR THE CALIFORNIA STATE OF GOOD REPAIR PROGRAM”. This will authorize City Manager has the official authorized to execute for and on behalf of the City any actions necessary for the purpose of obtaining financial assistance provided.

END OF CONSENT CALENDAR

PUBLIC HEARING

None

9. Monthly staff report to the City Council

- a. Administration
- b. Police Department
- c. Finance Department

ADMINISTRATIVE MATTERS:

10. **First Amendment to Agreement between the City and WBC Campaigns** – At the League of California Cities City Manager’s conference, staff attended the “Guide to the Tax Measure Seminar,” The seminar identified two types of tax measures a general tax measure requires a majority approval and a special tax measure requires a 2/3 voter approval. The general tax can be spent on any municipal purposes vs. special tax can only be spent on specific uses. The City needs to identify which tax measure the community would support. In order to make an appropriate tax measure recommendation to City Council; a new opinion survey must be conducted for the City to identify and address City and Community needs.

Attachment(s): Staff Report, First Amendment to Agreement with WBC Campaigns.

Recommendation(s): Staff recommends that the City Council approve the amendment to the agreement in the amount of \$18,000.00 between the City of McFarland and WBC Campaigns to include a public survey to identify the type of tax measure to place on the November 2018 ballot.

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

Kern County Association of Cities (KCAC)

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

None

ADJOURNMENT