

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING— 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **February 8, 2018 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$ 395,064.55 from January 12, 2018 through February 02, 2018, and the pre-issued payroll in the amount of \$151,049.98 for January, 2018.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on January 25, 2018.
3. **Resolution to Execute Right-of-Way Certifications** – Certain regulations of the State of California, Department of Transportation (Caltrans) require Right-of-Way Certifications which assure that a City has or will have a possession of required rights-of way.

The Right-of-Way Certification is necessary before a project can proceed to construction. Caltrans requires a resolution from the City Council authorizing a City position to sign such Right-of-Way Certifications.

Attachment(s): Staff Report, Resolution No. 2018-002

Recommendation(s): Staff recommends the City Council approved the Resolution No. 2018-002 authorizing the City Mayor and /or City Manager to execute Right-of-Way Certifications.

4. **Request by City Attorney to Attend the Spring Conference** – The City's Attorney's Spring Conference sponsored by the League of California Cities will be on May 2-7, 2018 in San Diego. The registration fee is \$625.00 and (2) night stay in the hotel is \$438.00.

My other two cities are being asked to contribute equally to the cost for the registration fee and two night's lodging. The City's share of the expenses would be \$350.00. I would request permission to represent the City of McFarland at the attorney's League conference and for the City to pay up to \$350.00 for my expenses.

Attachment(s): Staff Report

Recommendation(s): Staff recommends City Council approve City's Attorney request and consider approval of City Attorney to attend City Attorney's Spring Conference and approve the City's share of expense in the amount of \$350.00.

5. **Notice of Completion-Masonry Block Wall** - This is a notice of completion for the work under contract with Parsam Construction for the Masonry Wall that partially enclose the East Parcel Adjacent to the City Hall for future City Hall Expansion.

The City Council awarded the contract on November 28, 2017 and construction was completed on January 4, 2018, and the completed work substantially conforms to the plans and specifications.

Attachment(s): Notice of Completion

Recommendation(s): Staff recommends the City Council accept the completed work by the contractor, Parsam Construction, and authorize Mayor Cantu to sign the Notice of Completion and the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period.

6. **Notice of Completion –Frontage Rd Streetscape Improvement Project** - This is a notice of completion for the work under contract with Cen-Cal Construction for the Frontage Road Streetscape Improvement Project.

The City Council awarded the contract on December 20, 2016 and construction was completed on January 5, 2018 and the completed work substantially conforms to the plans and specifications.

Attachment(s): Notice of Completion

Recommendation(s): Staff recommends the City Council accept the completed work by the contractor, Cen-Cal Construction, and authorize Mayor Cantu to sign the Notice of Completion and the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period.

7. **Rejection of All Bids for the Animal Shelter** –The bids received for the Animal Shelter Project exceeds the city budget for the project. Revisions to simplify the scope of work will be needed to reduce cost to this project.

Attachment(s): Staff Report, Bid Summary

Recommendation(s): Staff recommends the City Council reject all bids for the construction of the Animal Shelter, authorize the revision of the scope of work and authorize staff to re-bid project.

8. **2nd Street Lighting –Purchase Request** – In order to make sure the correct lights are ordered to city specifications, as well as to save of money, the City is furnishing the streetlights for the 2nd Street Project just as it was done for the Frontage Road Project.

The lights have a 12-14 week lead time before they will arrive so it is important to get the order in now ahead of the contractor in order to say on schedule. Funding will be paid by the CDBG Grant for this project.

Attachment(s): Staff Report, NCL Invoice, Streetlight Specifications

Recommendation(s): Staff recommends the City Council approve the purchase of 25 streetlights and anchor bolt sets in the amount of \$159,862.56 from SCL North for the 2nd Street Project.

END OF CONSENT CALENDAR

PUBLIC HEARING

None

9. Monthly staff report to the City Council

- a. Administration
- b. Community Development Department
- c. Public Works Department

ADMINISTRATIVE MATTERS:

10. **Sister City-Request to discuss by Mayor Pro-Tem McFarland** – The possibility for the City of McFarland to enter into the International Sister City program for the purpose of connecting with an Israeli city.

Attachment(s): None

Recommendation(s): Discuss and possible direct to staff.

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

Kern County Association of Cities (KCAC)

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Approval of the January 25, 2018 closed session minutes.
2. Conference with legal counsel regarding claim filed by Sammy Pineiro per Government Code 54956.9(d)(2).

ADJOURNMENT