

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING— 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **September 14, 2017 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

Proclamation for the 13th Annual AKC Responsible Dog Ownership Day.

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City Staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$ 774,718.78 from August 17, 2017 through August 31, 2017 and the pre-issued payroll in the amount of \$238,719.72 for August, 2017.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on August 24, 2017.
3. **Contract Amendment with Provost & Pritchard** -The City has approximately \$1,000,000.00 of CDBG funding remaining to construct phase 1 of the 2nd Street Improvements projects. After finalizing the design and the approach to the utility undergrounding, the probable construction cost of the improvements excluding the median island bid alternative is estimated to be \$1,366,582.00. Modifying the plans to include two additional bid alternates would allow the City more flexibility to remove decorative elements of the project, such as benches, trash cans, trees, decorative concrete and streetlights prior to awarding the contract to keep the cost of the project within the remaining grant amount. The city has applied for RSTP funding to fill the gap.

Attachment(s): Staff Report, Amendment No. 2 Scope of Work

Recommendation(s): Staff recommends the City Council approve a contract amendment with Provost & Pritchard, subject to review by the City Attorney in the amount of \$5000.00 for the modification of the 2nd Street plans and specifications to accommodate two new bid alternates.

4. **Albert and Associates, LLP Engagement Letter**- The City of McFarland is required to complete annual audit at the end of each fiscal year. Albert & Associates, LLP has conducted this annual audit for the past several years. Based on this history and working relationship, Staff feels that it is in the best interest of the City to continue using this firm for the annual 2016/2017 audit and is recommending execution of this resolution.

Attachment(s): Staff Report, Resolution No. 2017-050, Letter of Engagement

Recommended Action(s): Staff recommends that the City Council approve a Resolution of the City Council of the City of McFarland approving an engagement letter for services between the City of McFarland and Albert & Associates, LLP to conduct the annual City audit and related services for the fiscal year ended June 30, 2017; and any related documents necessary to complete the engagement.

5. **Engineering Services Agreement –On Call and State Grant and Revolving Fund Loan (SRF) for Cannon Corporation** – The City is now complete with 3 major projects at the Wastewater Treatment Plant. The City is now pursuing State grants and Revolving Fund Loan financing for the remaining project phases. The remaining project costs are at about \$10 million. Pursuing SRF funds are requiring administrative, financial, and technical efforts. In order to facility the Technical effort related to the SRF application, the City staff would like to retain Cannon Engineering.

Attachment(s): Staff Report, Proposal from Cannon Engineering

Recommendation(s): Staff recommends the City Council allow for establishment of a master services agreement with Cannon Corporation that would allow for Technical assistance on the SRF application as well as the ability to utilize Cannon on an on-call basis with wastewater engineering services. An initial budget of \$55,000.00 for the SRF technical Assistance (@\$25,000.00) and for on-call engineering services (@\$30,000.00) is being requested at this time. These budgets will not be exceeded without further approval from City Management. All these services are related to the wastewater engineering only.

END OF CONSENT CALENDAR

PUBLIC HEARING

Mayor Cantu to open the public hearing, take comments, if any, close public hearing.

6. **Report, Public Hearing of an Ordinance Amending Title Nos. 120,238,241, and 055-2016 and Section 8.12.020A Recycling , Greenwaste and Solid Waste Services.** -The amendments are in bold font. The excerpt is from the proposed Ordinance and is as follows;

All such fees and penalties shall be **collected by** the City in the manner described in this Chapter 8.12 or elsewhere in the city's Municipal Code for any other fee or penalty. **The City shall retain an administrative fee for processing the billing equal to ten percent (10%)**

of the penalties collected and the remainder shall be paid to the recyclable or solid waste franchisee.

Attachment(s): Staff Report, Ordinance 074-2017

Recommendation(s): Staff recommends the City of McFarland City Council conduct the public hearing to approve the proposed amendments to title 8.12.20A, Garbage Collection and Regulation of the City of McFarland Municipal Code.

7. Monthly staff report to the City Council

- a. Administration
- b. Community Development Department
- c. Public Works Department

ADMINISTRATIVE MATTERS:

- 8. Fire Services Polling Consultant** - The City of McFarland recently signed a two-year contract to with the Kern County Fire Department for fire services. Within two years, the city will need to obtain the means to pay for future fire services. Staff would like to obtain a polling consultant that will go out into the community (door-to-door) explaining to the citizens why there is a need for a fire tax, regardless if the city maintains its own fire services or continues with Kern County Fire Services.

The objective of the Consultant will be to spend time explaining to the Citizens the reasons why they should support and pass a tax on the November 2018 election ballot.

Attachment(s): Staff Report

Recommendation(s): Staff recommends the City Council approve staff to obtain a Fire Services Polling Consultant.

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

Kern County Association of Cities (KCAC)

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

None

ADJOURNMENT