CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY

REGULAR MEETING– 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091,** at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center**
103 W. Sherwood Ave
McFarland, Ca 93250

DATE/TIME: **May 11, 2017 at 6:00 P.M.**

ROLL CALL:
Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

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SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

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CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:
All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants –** List of warrants in the amount of $ 605,014-.49 from April 22, 2017 through May 5, 2017 and the pre-issued payroll in the amount of $155,045.53 for April, 2017.

2. **Approval of Minutes of Regular And / Or Special Council Meeting –** held on April 27, 2017.

3. **The Geo Group Memorandum of Understanding** - The GEO Group would like to enter into a Memorandum of Understanding (MOU) with the McFarland Police Department regarding the MPD's assistance to them for any arrests on their facility grounds outside the prisons(s) and the processing of any such arrests and/or the processing of any evidence. They are also requesting our cooperative assistance in the event of any critical incidents.

   Attachment(s): Staff Report, Memorandum of Understanding

   Recommendation(s): Staff recommends the City Council approve the Geo Group Memorandum of Understanding subject to any necessary changes coordinated through the City Attorney, and authorize Mayor Cantu sign said cooperative agreement.

4. **5311 Claim for FY 2016-2017 and FY 2017-2018** – Every year the City of McFarland has to file a Federal Transit Administration Section 5311 Claim for funding from California Department of Transportation through the Kern Council of Governments (KernCOG) for Fiscal Year 2016-2017 the application is $45,584 and Fiscal Year 2017-2018 the claim is $46,626 to fund the City's Transit operations.

This funding is State transportation funding for capital and operating expenses related to public transit.

Attachment(s): Staff Report, Resolution No.2017-020

Recommended Action(s): Staff recommends the City Council adopt Resolution No. 2017-020 approving submittal of FTA Section 5311 Claim for FY 2016/2017 and 2017-2018 to Kern Council of Governments and authorize the City Manager to execute the application.

5. **Sister City Relationship between the City of McFarland and Municipality of Huanusco, Zacatecas, Mexico** to form an alliance with the municipality for the purpose of economic and cultural exchange.

Representatives of the Municipality of Huanusco, Zacatecas have been in McFarland and approached us with the request to become a sister city.

Attachment(s): Staff Report, Resolution 2017-019.

Recommendation(s): Staff recommends the City Council authorize the passage of Resolution No. 2017-019.

END OF CONSENT CALENDAR

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PUBLIC HEARING

None

6. Monthly staff report to the City Council

a. Administration
b. Planning Department
c. Grant Department
d. Public Works Department

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ADMINISTRATIVE MATTERS:

7. **Report and Discussion and Possible Approval, RE: Revised City of McFarland Employee Handbook** –The City Council had previously approved the Alternative Work Schedule 9/80, Specialty Pay and Stipends but they needed to be included in the City of McFarland Employee Handbook.

In addition since the City of McFarland, employees more than fifty (50) employees the section of Family Medical Leave Act also needed to be added to the City of McFarland Employee handbook.

Staff worked with Gage Dungy, Liebert, Cassidy, Whitmore personnel attorney in updating the City of McFarland Employee Handbook.

- **Section 7.05** – Alternative Work Schedules
- **Section 7.10** – Specialty Pay and Stipends
- **Section 10.01** – Family and Medical Leave Act (FMLA/CFRA)

Attachment(s): Staff Report, Revised City of McFarland Employee Handbook

Recommended Action(s): Staff recommends the City Council approve the revised City of McFarland Employee Handbook.

8. **Report and Possible Approval RE: A Resolution of the City Council of the City of McFarland approving City Debt Management Policy** - In September 2016, the Governor signed **SB 1029** (California Debt and Investment Advisory Commission: Accountability Reports) into law. The intent of this bill was to facilitate improved financial transparency and accessibility to information about public debt.

The Debt Management Policy is being brought forward to Council to comply with state law as it relates to debt issuance requirements set forth by the State Debt and Investment Advisory Commission. The City is currently working on the financing for City Hall Expansion Project. As a result, City must have a current Debt Management Policy in place.

Attachment(s): Staff Report, Resolution No. 2017-021

Recommended Action(s): Staff recommend that the City Council adopt the Resolution 2017-021, of the City Council of the City of McFarland approving City Debt Management Policy.

9. **Discussion and Requested by Councilmember Coker: Regarding ideas for the City's fire services**.

Attachment(s): None

Recommendation(s): Discussion and possible city council action taken.

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

Kern County Association of Cities (KCAC)

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MAYOR AND COUNCIL MEMBERS STATEMENTS:
On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

None

ADJOURNMENT