

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING– 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, CA 93250**

DATE/TIME: **February 23, 2017 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

Proclamation of February 2017 as Safely Surrendered Baby Awareness Month

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$206,841.27 from February 7, 2017 through February 15, 2017.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on February 9, 2017.
3. **USDA Rural Development Community Facility Loan and Grant for Animal Shelter** – The City of McFarland applied for a Community Facilities Program Loan & Grant for the Expansion and Construction of an Animal Shelter. On February 10, 2017, the city received the USDA Letter of Conditions and the City Council must pass a Resolution to satisfy the related requirements for the financing assistance.

The application can be processed on the basis of a USDA Rural Development loan not to exceed \$844,700.00 and grant not to exceed \$49,490.00. Funds for this project are provided by the Rural Housing Service.

Attachment(s): Staff Report, Loan Resolution

Recommendation(s): Staff recommends City Council approve the Loan Resolution titled Form RD 1942-47 and authorize City Manager to execute and sign documents required by USDA Rural Development,

4. **Block Wall/Fence on Industrial Road Project** – The City of McFarland desires to relocate a portion of Block Wall/Fence to enclose and protect the site for future community park/playground area located at the North-West intersection of E. Sherwood and Industrial streets.

The City Clerk opened sealed bids for this project, on September 14, 2016 at 2:15 p.m. There were three (3) bids received. The three (3) bids received were as follows:

Bidder	Base Bid Total	
DOD Construction	\$297,125.00	
General Production Services	\$302,081.11	
Flexpro, Inc.	\$430,120.00	

The Office of the City Engineer has reviewed and qualified the lowest bidder, DOD Construction. The City is allowing 25 working days for the contractor to complete the project.

Attachment(s): Staff Report, Agreement, Bid Summary

Recommendation(s): Staff recommends that the City Council award the contract to DOD Construction in the amount of \$297,125.00 and authorize the Mayor to execute the agreement.

5. **Effluent Storage Reservoir #2 Emergency Repair** – A leak was reported by plant operator on January 13, 2017. Cause of leak was determined to be caused by a gopher hole, due to recent rains, causing grounds at the wastewater treatment plant to become saturated, therefore causing a portion of the bank to shift.

Due to the situation, extreme measures had to be taken immediately and the necessary repairs needed to stop the leak.

Attachment(s): Staff Report, Summary of Work, Invoice from Contractor

Recommendation(s): Staff recommends that the City Council approve the payment to Nicholas Construction in the amount of \$10,539.94 for the emergency repair at the Storage Reservoir #2 located at the WWTP.

6. **Resolution Delegation of Authority for Check Signing** - Staff has encountered issues with getting checks signed due to unavailability of elected officials in the past and we have had to delayed payment to vendors until authorized signature became available. Staff would recommend adding the appointed City Treasurer to the “signature authority” for signing checks. Staff would continue to contact elected officials primarily and only when (Mayor, Mayor Pro-Tem and City Council Member) all not be available would we have the City Treasurer sign checks.

Attachment(s): Staff Report, Resolution No. 2017-007

Recommendation(s): Staff recommends City Council approve Claudia Ceja, City Treasurer as a signing authority for signing checks and adopt Resolution No. 2017-007.

END OF CONSENT CALENDER

PUBLIC HEARING

None

7. Monthly staff report to the City Council

- a. Administration
- b. Police Department
- c. Finance Department

ADMINISTRATIVE MATTERS:

8. **Kern County Fire** - City Council requested that staff negotiate a contract with the Kern County Fire at the February 9, 2017 City Council meeting.

The contract is for 5 ½ years at a total cost of \$1,634,587 with a discount by the Kern County Fire Department of \$912,598. The payment schedule is shown under the Fiscal Impact section on your staff report. The Kern County Fire contract increases the payment by 2.1% each fiscal year.

In staff's review of the contract two items will need to be addressed;

- 1) Kern County Fire should attend the City Council meeting once a month and give a report to the City Council on the operation, as well as submit hard copy reports to the City Manager.
- 2) The termination clause should be extended from 6 months to 12 months. Any changes would take at least 12 months.

Attachment(s): Staff Report, County of Kern Fire Contract

Recommendation(s): Staff is recommending that the City Council approve the County of Kern Fire Contract pending City Attorney review and authorize Mayor Cantu and City Manager to execute the contract.

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern County Association of Cities (KCAC) – (Vice-President) –
Councilmember Melendez

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Conference with legal counsel regarding initiation of litigation pursuant to Government Code Section 54956.9(d)(4). (1 Case).
2. Conference with legal counsel regarding claim filed by Jose Barajas per Government Code Section 54956.9(d)(2).

ADJOURNMENT