

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING– 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **April 28, 2016 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$470,599.00 from April 9, 2016 through April 25, 2016.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on April 14, 2016.
3. **Award the contract for the Monument Sign at Davis Ave Project** - The City of McFarland desires to install a new Monument City Welcome Sign on Davis Ave. approximately 1,500 feet north of Elmo Hwy. and adjacent to State Route 99. The installation of this improvement will contribute to better identify and represent the citizens of McFarland.

The City Clerk opened sealed bids for this project, on March 18, 2016 at 2:30 p.m. There were three (3) bids received. The three (3) lowest bids received were as follows:

	Total Bid
Ken W. Smith Construction	\$ 97,122.00
DOD Construction	\$107,000.00
AYC Construction*	\$131,177.00

*AYC was found Non-Responsive

The Office of the City Engineer has reviewed and qualified the lowest bidder, Ken W. Smith Construction. The City is allowing 45 working days for the contractor to complete the project.

Attachment(s): Staff Report, Bid Summary, Vicinity Map and Agreement

Recommendation(s): Staff recommends that City Council awards the contract to Ken W. Smith Construction in the amount of \$97,122.00 and authorize the Mayor to execute the agreement.

4. **Report and Discussion of a Management Program with iWorQ** – Public Works Department would like to have iWorQ System set up a management program to track our street pavement program, street signs, hydrants and manholes to better tracking and will give PWD better tools to identify and maintain the street department as well as being pro-active.

Attachment(s): Staff Report, iWorQ Agreement

Recommendation(s): Staff recommends City Council approve iWorQ Agreement in the amount of \$5,708.00 for their services.

5. **Destruction of Documents** – The records as an exhibit to the proposed resolution meet the requirement for destruction. They are more than two years old, do not affect the title to real property or liens thereon, are not court records, and are not required to be kept further by a statute, and are no longer required by the City. Authority to destroy these records is requested as provided by Government Code Section 34090 of the State of California.

Attachment(s): Resolution No. 2016-019, Exhibit “A”

Recommended Action(s): Adopt Resolution No. 2016-019 authorizing and directing the City Clerk to destroy certain city records and documents pursuant to the Government Code 34090 of the State of California.

END OF CONSENT CALENDER

PUBLIC HEARING

None

6. Monthly staff report to the City Council

- a. Administration
- b. Planning Department
- c. Public Works Department

ADMINISTRATIVE MATTERS:

7. **Report and Discussion of Pay Ranges and Stipends** -In order to attract and compete for quality employees the City needs to have a similar pay scale and stipends schedule as our competing cities. Based on the salary study conducted a few months ago, most cities in our area have an “F” and stipends.

If the City Council approves the pay range and stipends, the next step would be to update the Employee Hand Book. In addition, the new budget will include the approved pay scale. Employee hourly pay will be adjusted to fit into the new pay schedule and final pay ranges for all jobs will be established.

Attachment(s): Staff Report, Pay Scale and Range, Stipends

Recommendation(s): Staff recommends that the City Council approve the New Pay Ranges and Stipends schedules.

8. **Request from the Recreation and Park District for Solicitation of Donation and the proceeds to benefit the Fireworks Celebration.** Staff from the Recreation and Park District has approached the City for a donation in the amount of \$4500.00-\$5000.00 for the benefits of the July 4th fireworks celebration.

Attachment(s): None

Recommendation(s): City Council’s discretion.

9. **Request from Councilmember Coker – Discussion regarding the CDBG 2nd Street Project.**

Attachment(s): None

Recommendation(s): None

Correspondence

None

Oral Reports from City Council on Committee / Special District Meetings

Delano Mosquito Abatement District (DMAD) – Councilmember Coker

Kern County Association of Cities (KCAC) – (Vice-President) –
Councilmember Melendez

Kern Council of Governments (KCOG) – Mayor Cantu or Alternate Member
Mayor Pro-Tem McFarland

McFarland Tri-Agency Partners (MTAP): Mayor Cantu or Alternate Member
Councilmember Santillano

Kern Economics Development Corp. (KEDC) – Mr. John Wooner, City Manager

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Approval of the April 14, 2016 closed session minutes.
2. Conference with real property negotiator (City Manager) regarding price and terms of payment for real property describe as the property located on E. Perkins Ave, on the east side of the Browning Rd School per Government Code Section 54956.8.

ADJOURNMENT