

**CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

REGULAR MEETING– 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center
103 W. Sherwood Ave
McFarland, Ca 93250**

DATE/TIME: **October 9, 2014 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Vice-Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

None

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT. If your business requires time, submit your items to the City Manager for the next meeting agenda. Thank you.

CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:

All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **Approval Of Warrants And Pre-Issued Payroll** – List of warrants in the amount of \$ 135,150.28 from September 20, 2014 through October 6, 2014 and the pre-issued payroll in the amount of \$190,060.96 for September, 2014.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on September 25, 2014.
3. **Award of Contract to Burtch Construction – 2nd St. & Kern Ave.** The City of McFarland desires to rehabilitate Second Street from Kern Ave. to W. Perkins Ave.; and Kern Ave. from 1st St. to Second St. The rehabilitation of these streets will contribute to a better quality of life for the citizens of McFarland.

The City Clerk opened sealed bids for this project, on September 18, 2014 at 2:15 p.m. There were seven (7) bids received. The three (3) lowest bids received were as follows:

Bid Total	
Burtch Construction	\$ 305,867.57
Bowman Asphalt, Inc.	\$ 318,059.00
Kern Asphalt	\$ 320,525.31

The Office of the City Engineer has reviewed and qualified the lowest bidder, Burtch Construction. The City is allowing 30 working days for the contractor to complete the project.

Attachment(s): Staff Report, Site Map, Agreement and Bid Summary.

Recommendation(s): Staff recommends that City Council awards the contract to Burtch Construction in the amount of \$305,867.57 and authorize the Mayor to execute the agreement.

PUBLIC HEARING

Mayor Cantu to open public hearing, take comments from public, if any, closed public hearing.

4. **Development Impact Fee** - Public Hearing and Resolution to Amend the City of McFarland Development Impact Fee Ordinance.

The purpose of this public hearing is to provide the opportunity for public comment regarding the proposed amendments to the development impact fee study adopted by resolution No. 2005-077 with respect to Government Facilities established by the City of McFarland Municipal Code Chapter 16.48 Development Impact Fees.

Attachment(s): Staff Report, Notice of Completion, and Resolution No. 2014-0199.

Recommendation(s): It is recommended to amend the Government Facilities Cost Allocation to include any and all product(s), office and or field equipment, technology and education to maintain the level of service provided by the city and approve the Resolution.

END OF CONSENT CALENDER

5. Monthly staff report to the City Council

- Administration
- Police Department
- Finance Director

ADMINISTRATIVE MATTERS:

6. **Resident Complaints -Browning Elementary School Safe Routes to School Project – SRTSL 5343-(003).** The City of McFarland was allocated \$392,199.35 in the Federal Safe Routes To School (SRTS) Program. These SRTS funds were used to install sidewalks, ADA curb ramps, and curb and gutter at various locations around Browning Road Elementary School.

The office of the City Engineer in coordination with Caltrans obtained an additional \$105,449.35 in Federal funds to retrofit these drive approaches. It was determined that a roll-top curb would be the best option to retrofit the drive approaches to accommodate the site specific conditions and meet ADA standards along the sidewalk.

On August 4, 2014, the Public Works Department and the City Engineer met, once again, with Caltrans representatives for a Final Field Inspection of the completed contract change order; at that time there were two property residents that expressed concerns with the newly retrofit drive approaches, specifically at 443 Browning Rd. and 447 Browning Rd. The residents are complaining that the retrofitted drive approaches are an inconvenience for them.

Attachment(s): Staff Report, Complaint Letters, Modified Roll-top curb Drain Detail Design, Resolution.

Recommended Action(s): Staff recommends review of resident complaints and direct staff.

7. **2nd Street Water Tank Mural Design** – Discussion and possible approval for the final design of the 2nd Street Water Tank Mural Design.

Attachment(s): Mural Design

Recommended Action(s): Council's Pleasure.

8. **Grant Writer/Administrator Assistant-** The current Grant Writer had outpatient surgery a week ago, and cannot return back to work for more than 3 months. Staff would like to hire a Grant Consultant to administer the existing grants during the interim, and write any new grants that have a notice of funding available (NOFA) due during that time.

Staff would also like to advertise for a Grant Writer/Administrator Assistant to start the process of successor training.

Attachment(s): Staff Report

Recommended Action(s): Staff recommends that City Council approve hiring a Grant Consultant for 3 months and advertise for the position of Grant Writer/Administrator Assistant. The Grant Consultant contract should be approved pending legal counsel review.

9. **Joint Exercise of Powers Agreement** - Report and Discussion and possible approval to form a Joint Powers Agreement (JPA) between the City of McFarland, McFarland Unified School District and the McFarland Parks and Recreation District.

Attachment(s): Staff report, Resolution No. 2014-0200 and JPA agreement.

Recommended Action(s): Staff recommends that City Council approve Resolution No. 2014-0200 for the formation of the JPA and approve Mayor to execute JPA agreement.

Correspondence

10. **Rideshare Week – October 6-10, 2014** - Rideshare Week is an annual statewide campaign that promotes carpooling, transit and other alternatives to driving alone as a way to ease traffic congestion and improve air quality.

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Conference with real property negotiator (city manager) regarding price and terms of payment for the real property described as APN 060-080-15 per Government Code Section 54956.8.

ADJOURNMENT