CITY COUNCIL OF THE CITY OF MCFARLAND
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY

REGULAR MEETING– 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091,** at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Veterans Community Center**
103 W. Sherwood Ave
McFarland, Ca 93250

DATE/TIME: **September 11, 2014 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro Tem / Chairman Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

REGULAR MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PRESENTATIONS AND PROCLAMATIONS:

Proclamation recognizing September as Childhood Cancer Awareness Month in the City of McFarland.

PUBLIC COMMENTS: This portion of the meeting is reserved for persons to address the Council/Board members on any matter not on this agenda but under the jurisdiction of the Council/Board members. Council/Board members may respond briefly to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Council/ Board members at a later meeting.

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SPEAKERS ARE LIMITED TO TWO MINUTES. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD PRIOR TO MAKING A PRESENTATION. FIFTEEN MINUTES TOTAL TIME WILL BE ALLOWED FOR ANY ONE SUBJECT. If your business requires time, submit your items to the City Manager for the next meeting agenda. Thank you.

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CONSENT AGENDA/OPPORTUNITY FOR PUBLIC COMMENT:
All items listed as consent items are considered to be routine and noncontroversial by City staff and will be approved by one motion if no member of the City Council or public wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the City Council or public to address the concerns of the item before action are taken.

CONSENT CALENDAR:

1. **<u>Approval Of Warrants And Pre-Issued Payroll</u>** **–** List of warrants in the amount of $ 571,407.00 from August 26, 2014 through September 8, 2014 and the pre-issued payroll in the amount of $134,527.82 for August, 2014.

2. **<u>Approval of Minutes of Regular And / Or Special Council Meeting</u>** **–** held on August 27, 2014.

3. **<u>Award Bid for Wastewater Treatment Plant Headworks Upgrade</u>** - Bid Opening on the HEADWORKS UPGRADE for the Wastewater Treatment Plant was on August 27, 2014. Three (3) contractors submitted bids for the construction of the project. Nicholas Construction was the apparent low bidder at $1,506,000. Review of the Contractor's license, qualifications and bonding capacity has been completed and is acceptable. The bids included a bid alternate for an entry road along Perkins Avenue and into the wastewater treatment plant. The additive bid alternate, for an entry road, is $130,000 which would bring the total Nicholas bid to $1,636,000. Management and staff recommend the entry road bid alternate as it would also facilitate the entry into the future animal shelter.

<u>Attachment(s):</u> Staff Report, Bid Summary Letter, Nicholas Construction Bid Documents.

<u>Recommendation(s):</u> Staff recommends City Council approve the awarding of the contract to the lowest responsive bidder, Nicolas Construction, in the amount of $1,636.00 as determined by staff and consulting engineering. Upon Council approval, contractor will be sent the Construction Agreement. Once the documents have been properly received and signed by the Mayor, contractor will be given the notice to proceed.

4. **Refuse/recycling**--The city would like to review it's refuse and recycling agreements. The city attorney has recommended hiring Constance Hornig, an expert in refuse and recycling agreements, to assist the city in the review.

Attachment(s): Legal services agreement.

Recommendation(s): Approve legal services agreement with Constance Hornig.

5. **Monument Sign at Whisler Rd- Notice of Completion** - This is a Notice of Completion for the work under contract with Ken W. Smith Construction for the Monument Sign at Whisler Rd Off Ramp Project.

The City Council awarded the contract to Ken W. Smith Construction on May 8, 2014, city council meeting in the amount of $72,878.00. Two change orders were approved by council on July 24, and August 14, 2014.

Construction was completed on September 4, 2014, and the completed work substantially conforms to the requirements of the agreement and is recommended for Council acceptance.

Attachment(s): Staff report and Notice of Completion

Recommendation(s): Staff recommends that the City Council accept the completed work by the contractor, Ken W. Construction, and authorize Mayor Cantu to sign the Notice of Completion and authorize the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period

6. **Surplus of Equipment** – The Public Works Department has a surplus of equipment that has become dilapidated. These items have provided their useful service life to the city.

Attachment(s): Staff Report, Exhibit A

Recommended Action(s): Staff recommends that Council approve Exhibit A, Declaring the list of Equipment Surplus.

END OF CONSENT CALENDER

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7. Monthly staff report to the City Council

- Administration
- Police Department
- Finance Director

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ADMINISTRATIVE MATTERS:

8. **Police Impact Fees - Report & Discussion** and possible approval: Use of $34,500 of Police Impact Fees.

On June 30, 2014 City Council approved the purchase of the modular building for $16,000 and $8300 for the connection of the modular building to the server room located in the McFarland Police Dept. The final remaining items are as follows:

Electrical	$ 550
Plumbing	$ 570
Cabinets, Countertops, paint	$ 2,000
Telephone Communications	$ 405
Office Equipment (Desk, etc)	$ 1,000
Steel Room	$12,800
Storage (Video Media)	$ 8,850
Server, Tripp Lite 8 Port Console and Cabinet Rack Materials	$ 8,325
	$34,500

Attachment(s): Staff Report

Recommended Action(s): Staff recommends that City Council approve Staffs request to use $34,500 of Police Impact Funds to establish for purchase of server, storage devices, electrical, plumbing, cabinets, office equipment, telephone communications and steel room for modular evidence building.

Correspondence

None

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MAYOR AND COUNCIL MEMBERS STATEMENTS:
On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

None

ADJOURNMENT