

CITY COUNCIL OF THE CITY OF MCFARLAND

SPECIAL MEETING– 6:00 P.M.

PLEASE NOTE: The City of McFarland City Council Chambers complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Hall at **(661) 792-3091**, at least one business day prior the meeting so that we may accommodate you.

LOCATION OF MEETING: **McFarland Community Center**
103 W. Sherwood Ave
McFarland, Ca 93250

DATE/TIME: **August 27, 2014 at 6:00 P.M.**

ROLL CALL: Mayor / Chairman Manuel Cantu Jr.
Mayor Pro-Tem / Boardmember Stephen McFarland
Council Member / Boardmember Russell Coker
Council Member / Boardmember Vidal Santillano
Council Member / Boardmember Rafael Melendez

SPECIAL MEETING: – 6:00 P.M.

INVOCATION:

PLEDGE OF ALLEGIANCE:

PUBLIC COMMENTS:

At this time, any member of the public may address the Council on items on the agenda. Speakers shall have limited time. Please limit your comments to three minutes or less. No action or discussion shall be taken on any item not appearing on the agenda.

CONSENT CALENDAR:

1. **Approval Of Warrants** – List of warrants in the amount of \$212,362.89 from August 9, 2014 through August 25, 2014.
2. **Approval of Minutes of Regular And / Or Special Council Meeting** – held on July 24, 2014.

3. **STRS-Browning Rd –Notice of Completion** - This is a Notice of Completion for the work under contract change order # 4 with DOD Construction for the Browning Elementary School Safe Routes to School Project – SRTSL 5343-(003).

The City Council previously accepted the rest of the project on the May 23, 2013 Council Meeting and a contract change order #4, in the amount of \$78,601.50, was requested by Caltrans to reconstruct 8 drive approaches to meet current ADA standards.

Construction was completed on June 20, 2014, and the completed work substantially conforms to the plans and specifications and is recommended for Council acceptance.

Attachment(s): Staff Report, Notice of Completion

Recommendation(s): Staff recommends that the City Council accept the completed work by the contractor, DOD Construction, and authorize Mayor Cantu to sign the notice and authorize the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period.

4. **Industrial Ave Site Demolition – Notice of Completion** - The City Council awarded the contract to NSM Recycling, Inc. on June 18, 2014, city council meeting in the amount of \$30,000.00 and a contract change order #1, in the amount of \$7,364 was approved by Council on August 14, 2014, city council meeting.

Construction was completed on August 18, 2014, and the completed work substantially conforms to the requirements of the agreement and is recommended for Council acceptance.

Attachment(s): Staff Report, Notice of Completion

Recommendation(s): Staff recommends that the City Council accept the completed work by the contractor, NSM Recycling Inc., and authorize Mayor Cantu to sign the notice and authorize the City Clerk to file the Notice of Completion with the Kern County Recorder Office.

5. **5th Street Project – Notice of Completion** – This is a Notice of Completion for the work under contract with MAC General Engineering, Inc. for the Kern Ave Elementary School 5th Street Drop-Off / Pick-Up and Elmo Monument Sign Beautification.

Attachment(s): Staff Report, Notice of Completion

Recommendation(s): Staff recommends the City Council accept the completed work by the contractor, MAC Engineering, Inc., and authorize Mayor Cantu to sign the Notice of Completion and the City Clerk to file the Notice of Completion with the Kern County Recorder. Staff further recommends the release of the 5% retention to the Contractor after 30 days pending claims or liens filed during this period.

6. **RFP for a Classification/Compensation Study** - The City currently had a classification/compensation plan that was previously created by Greg Klimko approximately four years ago. The classification plan needs to be systematically reviewed and updated and that classifications descriptions reflect current responsibilities, programs, rules and regulations, and technology.

Attachment(s): Staff Report

Recommendation(s): Staff recommends that City Council approve Staffs request to send out a RFP for a Classification/Compensation Study.

END OF CONSENT CALENDER

7. Monthly staff report to the City Council

- Administration
- Planning Director
- Grant Director
- Public Works Director

ADMINISTRATIVE MATTERS:

8. **Environmental Document Adoption for WWTP Expansion** – The document entitled “McFarland Wastewater Treatment Plant Expansion Project Initial Study/Mitigated Negative Declaration” dated May 2014 was properly circulated through the State Clearing House and only minor comments were received.

The wastewater expansion project will be completed in phases with the first phase (headworks) currently being advertised for construction bids. The second phase design will begin soon with staff and council approval.

The last step of this environmental process is to perform a pre-construction biological survey prior to construction activities. Construction projects typically are known to require biological pre-construction surveys. However, the full extent of the surveys are not fully known until the Environment Document process is fully vetted. ICF has provided a cost proposal to complete the biological pre-construction survey work at \$2,645.

Attachment(s): Staff Report

Recommendation(s): Council Adopt/Approve the Environmental Document and approve contract with ICF international for the professional services (in the amount of \$2,645). The biological pre-construction survey will be completed within 30 days of the start of the headwork's construction.

9. **Request Use of Police Impact Fees** - The Police Department received a grant for 1.4 million in equipment, such as 2 live scan machines, fuming chamber, computers, and other equipment. The grant requires the building meet certain criteria. On June 30, 2014 City Council approved the purchase of the modular building for \$16,000 using Police Impact Fees. In order to connect all equipment for electrical and technology needs staff is requesting to use \$8300 of police impact fees to complete the project for evidence equipment to be used by the Police Department.

Attachment(s): Staff Report

Recommendation(s): Staff recommends that City Council approve Staff's request to use \$8,300 of Police Impact Funds to establish technology, electrical, and communication connections in modular building where evidence equipment is stored

10. **Annexation 14** - Report and Adoption of a Resolution regarding the exchange of property tax for Annexation 14.

Pursuant to Revenue and Taxation Code section 99 any jurisdictional change that occurs must involve a negotiated exchange of property tax between all agencies whose service areas or service responsibilities will be altered. In the case of Annexation 14 the agencies involved in the tax sharing agreement are the City of McFarland and County of Kern.

Attachment(s): Staff Report, Resolution and Letter from Kern County Administrative Office.

Recommendation(s): Staff recommends that the City Council adopt Resolution regarding the exchange of property tax for Annexation 14.

Correspondence

11. SRO Cancellation Letter -MUSD

MAYOR AND COUNCIL MEMBERS STATEMENTS:

On their own initiative, Council members may make a brief announcement or a brief report on their own activities. In addition, Council members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for factual information. Or request staff to report back to the City Council at a later meeting concerning any matter.

Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION:

1. Approval of the August 14, 2014 closed session minutes.

ADJOURNMENT