



McFARLAND CITY COUNCIL

McFarland Successor Agency, McFarland Public Finance Authority,
McFarland Improvement Authority, McFarland Parking Authority

Regular Meeting Notice and Agenda

Council Chambers
103 W. Sherwood Ave, McFarland, CA
Website: <https://www.mcfarlandcity.org/>

Wednesday, December 10, 2025
6:00 PM

SAUL AYON, Mayor
RICARDO CANO, Vice Mayor
MARTIN GUTIERREZ, Council Member
ANITA GONZALEZ, Council Member
MARÍA T. PÉREZ, Council Member

VIEW THE MEETING RECORDINGS ONLINE at www.mcfarlandcity.org/AgendaCenter Recordings will be available approximately one week following the meeting.

HOW TO SUBMIT PUBLIC COMMENTS: The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. At special or emergency meetings, members of the public may only address the city on items listed on the agenda. There is a time limitation of two minutes per person. For any item that is not on the agenda and within the jurisdiction or interest of the city, please come to the podium at this time. The Brown Act does not permit any action or discussion on items not listed on the agenda. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item number and subject matter are announced, and the mayor opens Public Comment on the item. When recognized, please begin by providing your name and address for the record (optional). Anyone wishing to submit written information at the meeting needs to furnish ten (10) copies to the City Clerk in advance to allow for distribution to City Council, staff, and the media. Willful disruption of the meeting shall not be permitted. If the Mayor finds that there is in fact willful disruption of any City Council Meeting, he/she may order the disrupting parties out of the room and subsequently conduct the City’s business without them present.

PUBLIC ACCOMMODATIONS: The City of McFarland does not discriminate based on disability and complies with the provisions of the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, please contact the City Clerk’s Office at (661) 792-3091 at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting.

INTERPRETATION: If you need an interpretation of your communications to the City Council into English, please contact the City Clerk Department at 661-792-3091 ext. 2135 at least 48 hours prior to the meeting.

CALL TO ORDER: Mayor Saul Ayon

ROLL CALL:
Mayor/Chair, Saul Ayon

Vice Mayor/Vice-Chair, Ricardo Cano
Council Member/Board Member, Martin Gutierrez
Council Member/Board Member, Anita Gonzalez
Council Member/Board Member, María T. Pérez

INVOCATION:

PLEDGE OF ALLEGIANCE:

APPROVE AGENDA AS TO FORM

FEATURED PET:

Is a feature that highlights a pet available for adoption from the McFarland Animal Shelter.

- Featured Pet Presented by Community Development Director Snyder

PRESENTATIONS, INTRODUCTIONS AND AWARDS

1. 2025 McFarland Christmas Parade Recap & Winner Acknowledgments

DEPARTMENTAL REPORTS

CONSENT AGENDA: The Consent Agenda consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Council Member/ Board Member or Member from the Public requests to remove a particular item.

2. Approval of Expense Report in the Amount of \$3,761,332.23 from 11/1/2025 to 11/28/2025.
3. Approval of Payroll Report for the Month of November 2025 in the Amount of \$430,715.96.
4. Approval of November 12, 2025, Regular Meeting Minutes
5. Waive Full Reading and Adopt Ordinance No. 14-2025 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING CHAPTER 3.22 TO THE MCFARLAND MUNICIPAL CODE
6. Approval of Resolution No. 2025-152 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2025 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW
7. Approval of Resolution No. 2025-153 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX
8. Approval of Resolution No. 2025-154 A RESOLUTION OF CITY COUNCIL OF CITY OF MCFARLAND AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAXES RECORDS
9. Approval of Resolution No 2025-162 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AMENDING MASTER SERVICES AGREEMENT WITH HINDERLITER DE LLAMAS AND ASSOCIATES FOR TRANSACTIONS TAX AUDIT AND

RELATED SERVICES.

10. APPROVAL OF TRAVEL EXPENSES EXCEEDING \$500.00 FOR THE CITY COUNCIL TO ATTEND THE 2026 MAYORS AND COUNCIL MEMBERS ACADEMY, IN SACRAMENTO, CALIFORNIA FROM JANUARY 21-23, 2025
11. APPROVAL OF TRAVEL AND TRAINING EXPENSES EXCEEDING \$500.00 PER TRIP FOR THE CITY MANAGER AND FINANCE MANAGER TO ATTEND THE CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS (CSMFO) 2026 ANNUAL CONFERENCE ON FEBRUARY 24-27, 2026, IN PALM SPRINGS, CA.
12. Approval of Resolution No. 2025-159 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE FINAL MAP FOR TRACT MAP NO. 7394 PHASE 2, CONTINGENT UPON THE RECEIPT OF REQUIRED IMPROVEMENT BONDS, SUBDIVISION GUARANTEE, FINAL MAP, AND IMPROVEMENT AGREEMENT AUTHORIZING THE CITY CLERK TO ENDORSE THE FINAL MAP, AND AUTHORIZING THE CITY ENGINEER TO TRANSMIT SAME TO THE COUNTY CLERK'S OFFICE
13. APPROVAL OF TRAVEL AND TRAINING EXPENSES EXCEEDING \$500.00 PER TRIP FOR CORPORAL GALVAN AND CORPORAL CAZARES TO ATTEND 80-HOUR CRIMINAL INVESTIGATIONS COURSE AT THE STATE CENTER REGIONAL FACILITY AT FRESNO CITY COLLEGE IN CLOVIS, CALIFORNIA, FROM JANUARY 12 - 23, 2025
14. APPROVAL OF AMENDMENT NO. 4 TO MEMORANDUM OF UNDERSTANDING BETWEEN ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II- BLUEPRINT IMPLEMENTATION (GFO-19-603) SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS; CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

PUBLIC HEARINGS

15. Waive Full Reading and Introduce Ordinance No. 11-2025 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MUNICIPAL CODE 2.16.070, 2.16.080 CONCERNING THE CITY MANAGER, AND 2.28.020 CONCERNING THE POLICE DEPARTMENT

ADMINISTRATIVE AGENDA

16. Approval of Resolution No. 2025-155 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING THE INITIATION OF THE PROCESS TO ADOPT A CITY CHARTER PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 34458 AND APPOINTING A CITIZEN ADVISORY COMMISSION
17. Approval of Resolution No. 2025-150 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY MANAGED SERVICES TO TRIS TECHNOLOGY SOLUTIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT
18. Approval of Resolution No. 2025-151 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING UPDATED PAY RANGES FOR SWORN POLICE OFFICER POSITIONS AND AMENDING THE CITYWIDE SALARY SCHEDULE

PUBLIC COMMENT: Members of the public wishing to address the Council about any item not on the agenda may do so at this time. Speakers are limited to two minutes for each person. Fifteen

minutes total will be allowed for any one subject. Please state your name and address for the record prior to making a presentation.

COUNCIL COMMENTS

REPORTS FROM CITY COUNCIL ON COMMITTEE/SPECIAL DISTRICT MEETINGS

- a. Delano Mosquito Abatement District (DMAD)

COUNCIL STATEMENTS AND REPORTS:

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. In addition, Council Members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for information. Alternatively, request staff to report to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

CLOSED SESSION

19. Public Employment (§ 54957) - Title: Chief of Police

ADJOURNMENT

This is to certify this agenda was posted at McFarland City Hall on December 5, 2025.

Erika De La Cruz

Erika De La Cruz, City Clerk

Diego Viramontes

Diego Viramontes, City Manager

Next Meeting: Regular City Council December 24, 2025.

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All agenda item and/or supporting documentation is available for public review on the city website at www.mcfarlandcity.org and the office of the City Clerk of the City of McFarland, at 401 W, Kern Ave. McFarland, CA 93250 during regular business hours of 8:00 am – 5:00 pm Monday through Friday, following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting.



CITY OF MCFARLAND ANIMAL SHELTER PET OF THE WEEK



🐾 Name: Rocky 🐾 Breed: Great Dane Mix 🐾

🐾 Age: Approx 1.5 yrs

🐾 Sex: Male

🐾 Description: Rocky is a very active puppy. Would love nothing more than to run around and be happy with his future family. 🐾

Adopt Don't Shop!

McFarland Animal Shelter
12941 Melcher Rd, McFarland, CA 93250
Phone: (661) 792-2121 | cityofmcfarland.org

♥ Thank you for supporting McFarland's shelter pets! ♥



City of McFarland, CA

Expense Approval Report

By Vendor Name

Payment Dates 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: AAA Services - AAA Services					
AAA Services	INV 167541 Semi Annual Servi...	11/19/2025	INV 167541 Semi Annual Servi...	01-185-52200-0000-1	371.72
Vendor AAA Services - AAA Services Total:					371.72
Vendor: ABC Health Professio - ABC Health Professionals, Inc					
ABC Health Professionals, Inc	INV EM025069 J. Munoz DOT ...	11/05/2025	INV EM025069 J. Munoz DOT ...	34-520-56000-0000-1	78.00
ABC Health Professionals, Inc	INV# EM025166 N. Chacon N...	11/12/2025	INV# EM025166 N. Chacon N...	30-500-56000-0000-1	60.00
ABC Health Professionals, Inc	INV# EM025166 N. Chacon N...	11/12/2025	INV# EM025166 N. Chacon N...	32-510-56000-0000-1	60.00
Vendor ABC Health Professio - ABC Health Professionals, Inc Total:					198.00
Vendor: ADLERHORST INT. - ADLERHORST INTERNATIONAL LLC					
ADLERHORST INTERNATIONAL...	Inv. 123972 - K9 Monthly Off-S...	11/05/2025	Inv. 123972 - K9 Monthly Off-S...	01-150-56000-0000-1	292.00
Vendor ADLERHORST INT. - ADLERHORST INTERNATIONAL LLC Total:					292.00
Vendor: Advanced Data Storang - Advanced Data Storage, Inc.					
Advanced Data Storage, Inc.	INV 0225955 Service Console ...	11/24/2025	INV 0225955 Service Console ...	01-130-52200-0000-1	41.40
Advanced Data Storage, Inc.	Inv. 0225956 Service Console ...	11/24/2025	Inv. 0225956 Service Console ...	01-150-52200-0000-1	20.70
Advanced Data Storage, Inc.	Inv. 0225956 Service Console ...	11/24/2025	Inv. 0225956 Service Console ...	01-180-52200-0000-1	20.70
Vendor Advanced Data Storang - Advanced Data Storage, Inc. Total:					82.80
Vendor: Agape Nursery - Agape Nursery					
Agape Nursery	Sale POS 13397 Gopher Contr...	11/05/2025	Sale POS 13397 Gopher Contr...	20-200-57400-0000-1	445.94
Vendor Agape Nursery - Agape Nursery Total:					445.94
Vendor: Alexa Aguil - Alexa Aguil					
Alexa Aguil	Veteran's Hall Rental Deposit ...	11/05/2025	Veteran's Hall Rental Deposit ...	01-24000-0000-1	150.00
Vendor Alexa Aguil - Alexa Aguil Total:					150.00
Vendor: ALL AMERICAN - ALL AMERICAN UNIFORMS LLC					
ALL AMERICAN UNIFORMS LLC	Inv. 511 J. Navarro	11/19/2025	Inv. 511 J. Navarro (WO# 330...	01-150-51800-0000-1	103.91
Vendor ALL AMERICAN - ALL AMERICAN UNIFORMS LLC Total:					103.91
Vendor: Amazon Capital Servi - Amazon Capital Services, Inc.					
Amazon Capital Services, Inc.	INV #17X3-TNKM-WG3T Micr...	11/05/2025	INV #17X3-TNKM-WG3T Micr...	01-155-57400-0000-1	129.90
Amazon Capital Services, Inc.	INV #1GMH-QXLP-4DJJ ACO T...	11/05/2025	INV #1GMH-QXLP-4DJJ ACO T...	01-155-57100-0000-1	131.50
Amazon Capital Services, Inc.	INV 11LC-9GXP-YJ1W- COMM...	11/05/2025	INV 11LC-9GXP-YJ1W- COMM...	01-105-57100-2503-1	194.82
Amazon Capital Services, Inc.	INV# 1H6P-WJ1J-DKYX Finance..	11/05/2025	INV# 1H6P-WJ1J-DKYX Finance..	01-115-57200-0000-1	13.80
Amazon Capital Services, Inc.	INV# 1H6P-WJ1J-DKYX Finance..	11/05/2025	INV# 1H6P-WJ1J-DKYX Finance..	30-500-57200-0000-1	41.41
Amazon Capital Services, Inc.	INV# 1H6P-WJ1J-DKYX Finance..	11/05/2025	INV# 1H6P-WJ1J-DKYX Finance..	31-505-57200-0000-1	41.42
Amazon Capital Services, Inc.	INV# 1H6P-WJ1J-DKYX Finance..	11/05/2025	INV# 1H6P-WJ1J-DKYX Finance..	32-510-57200-0000-1	41.42
Amazon Capital Services, Inc.	Inv. 1FJ1-GX3F-TJ6F Office Su...	11/05/2025	Inv. 1FJ1-GX3F-TJ6F Office Su...	01-150-57200-0000-1	46.50
Amazon Capital Services, Inc.	Inv. 1TP3-1QFQ-LGDN Office ...	11/05/2025	Inv. 1TP3-1QFQ-LGDN Office ...	01-150-57200-0000-1	45.92
Amazon Capital Services, Inc.	INV # 16FP-T3GK-LVLL Outdoo...	11/12/2025	INV # 16FP-T3GK-LVLL Outdoo...	01-190-57400-0000-1	304.20
Amazon Capital Services, Inc.	INV #16Y7-XLM6-MR6T ACO S...	11/13/2025	INV #16Y7-XLM6-MR6T ACO S...	01-155-57200-0000-1	206.82
Amazon Capital Services, Inc.	1LHQ-HVJN-41LH	11/17/2025	INV # 1RXK-DWNV-J9NW Offi...	01-160-57200-0000-1	-129.88
Amazon Capital Services, Inc.	INV #1HF6-7HDW-D6X1 ACO ...	11/19/2025	INV #1HF6-7HDW-D6X1 ACO ...	01-155-51800-0000-1	86.56
Amazon Capital Services, Inc.	INV #1YPV-YWLC-HW4R ACO ...	11/19/2025	INV #1YPV-YWLC-HW4R ACO ...	01-155-57200-0000-1	53.35
Amazon Capital Services, Inc.	INV 1FY1-DKJ-H1YH- Christmas..	11/19/2025	INV 1FY1-DKJ-H1YH- Christmas..	01-105-57100-2322-1	273.12
Amazon Capital Services, Inc.	Inv. 1197-D11K-7WPR Office ...	11/19/2025	Inv. 1197-D11K-7WPR Office ...	01-150-57200-0000-1	277.87
Amazon Capital Services, Inc.	Inv. 133T-QCC4-FNTW - Equi...	11/19/2025	Inv. 133T-QCC4-FNTW - Equi...	01-150-56410-0000-1	178.96
Amazon Capital Services, Inc.	Inv. 14KR-W9C1-XY6L Office S...	11/19/2025	Inv. 14KR-W9C1-XY6L Office S...	01-150-57200-0000-1	27.05
Amazon Capital Services, Inc.	Inv. 14WK-934R-1QGT Trunk o...	11/19/2025	Inv. 14WK-934R-1QGT Trunk o...	01-150-53500-8620-1	119.97
Amazon Capital Services, Inc.	Inv. 1FVV-3D7H-GFG7 Office S...	11/19/2025	Inv. 1FVV-3D7H-GFG7 Office S...	01-150-57200-0000-1	84.75
Vendor Amazon Capital Servi - Amazon Capital Services, Inc. Total:					2,169.46
Vendor: American Fidelity - American Fidelity					
American Fidelity	INV0031548	11/13/2025	American Fidelity - Disability I...	01-22700-0000-1	12.49
American Fidelity	INV0031548	11/13/2025	American Fidelity - Disability I...	30-22700-0000-1	12.49
American Fidelity	INV0031548	11/13/2025	American Fidelity - Disability I...	31-22700-0000-1	4.16
American Fidelity	INV0031548	11/13/2025	American Fidelity - Disability I...	32-22700-0000-1	12.51

Expense Approval Report

Payment Dates: 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
American Fidelity	INV0031549	11/13/2025	Health FSA	01-22600-0000-1	11.55
American Fidelity	INV0031549	11/13/2025	Health FSA	30-22600-0000-1	11.55
American Fidelity	INV0031549	11/13/2025	Health FSA	31-22600-0000-1	3.85
American Fidelity	INV0031549	11/13/2025	Health FSA	32-22600-0000-1	11.51
American Fidelity	INV0031550	11/13/2025	Life 1	01-22900-0000-1	6.26
American Fidelity	INV0031550	11/13/2025	Life 1	30-22900-0000-1	6.26
American Fidelity	INV0031550	11/13/2025	Life 1	31-22900-0000-1	2.10
American Fidelity	INV0031550	11/13/2025	Life 1	32-22900-0000-1	6.24
American Fidelity	INV0031568	11/13/2025	American Fidelity Accident 1	01-22800-0000-1	19.34
American Fidelity	INV0031569	11/13/2025	Life 1	01-22900-0000-1	9.81
American Fidelity	INV0031570	11/13/2025	American Fidelity - Disability I...	01-22700-0000-1	129.49
American Fidelity	INV0031571	11/13/2025	Life 1	01-22900-0000-1	35.07
American Fidelity	INV0031572	11/13/2025	Life 2	01-22900-0000-1	24.00
American Fidelity	INV0031593	11/13/2025	Cancer 1 American Fidelity	01-22950-0000-1	13.53
American Fidelity	INV0031608	11/13/2025	Health FSA	01-22600-0000-1	30.49
American Fidelity	INV0031608	11/13/2025	Health FSA	30-22600-0000-1	63.33
American Fidelity	INV0031608	11/13/2025	Health FSA	31-22600-0000-1	35.20
American Fidelity	INV0031608	11/13/2025	Health FSA	32-22600-0000-1	63.28
American Fidelity	INV0031609	11/13/2025	Life 1	01-22900-0000-1	7.30
American Fidelity	INV0031609	11/13/2025	Life 1	30-22900-0000-1	10.95
American Fidelity	INV0031609	11/13/2025	Life 1	32-22900-0000-1	10.94
American Fidelity	INV0031610	11/13/2025	Life 2	01-22900-0000-1	4.59
American Fidelity	INV0031610	11/13/2025	Life 2	30-22900-0000-1	6.88
American Fidelity	INV0031610	11/13/2025	Life 2	32-22900-0000-1	6.87
American Fidelity	INV0031614	11/13/2025	Cancer 1 American Fidelity	01-22950-0000-1	1.09
American Fidelity	INV0031614	11/13/2025	Cancer 1 American Fidelity	30-22950-0000-1	1.63
American Fidelity	INV0031614	11/13/2025	Cancer 1 American Fidelity	32-22950-0000-1	1.62
American Fidelity	INV0031615	11/13/2025	Cancer 2* - American Fidelity ...	01-22950-0000-1	2.18
American Fidelity	INV0031615	11/13/2025	Cancer 2* - American Fidelity ...	30-22950-0000-1	3.27
American Fidelity	INV0031615	11/13/2025	Cancer 2* - American Fidelity ...	32-22950-0000-1	3.26
American Fidelity	INV0031633	11/26/2025	American Fidelity - Disability I...	01-22700-0000-1	12.49
American Fidelity	INV0031633	11/26/2025	American Fidelity - Disability I...	30-22700-0000-1	12.49
American Fidelity	INV0031633	11/26/2025	American Fidelity - Disability I...	31-22700-0000-1	4.16
American Fidelity	INV0031633	11/26/2025	American Fidelity - Disability I...	32-22700-0000-1	12.51
American Fidelity	INV0031634	11/26/2025	Health FSA	01-22600-0000-1	11.55
American Fidelity	INV0031634	11/26/2025	Health FSA	30-22600-0000-1	11.55
American Fidelity	INV0031634	11/26/2025	Health FSA	31-22600-0000-1	3.85
American Fidelity	INV0031634	11/26/2025	Health FSA	32-22600-0000-1	11.51
American Fidelity	INV0031635	11/26/2025	Life 1	01-22900-0000-1	6.26
American Fidelity	INV0031635	11/26/2025	Life 1	30-22900-0000-1	6.26
American Fidelity	INV0031635	11/26/2025	Life 1	31-22900-0000-1	2.10
American Fidelity	INV0031635	11/26/2025	Life 1	32-22900-0000-1	6.24
American Fidelity	INV0031652	11/26/2025	Health FSA	01-22600-0000-1	30.50
American Fidelity	INV0031652	11/26/2025	Health FSA	30-22600-0000-1	63.32
American Fidelity	INV0031652	11/26/2025	Health FSA	31-22600-0000-1	35.20
American Fidelity	INV0031652	11/26/2025	Health FSA	32-22600-0000-1	63.28
American Fidelity	INV0031653	11/26/2025	Life 1	01-22900-0000-1	7.30
American Fidelity	INV0031653	11/26/2025	Life 1	30-22900-0000-1	10.96
American Fidelity	INV0031653	11/26/2025	Life 1	32-22900-0000-1	10.93
American Fidelity	INV0031654	11/26/2025	Life 2	01-22900-0000-1	4.59
American Fidelity	INV0031654	11/26/2025	Life 2	30-22900-0000-1	6.88
American Fidelity	INV0031654	11/26/2025	Life 2	32-22900-0000-1	6.87
American Fidelity	INV0031658	11/26/2025	Cancer 1 American Fidelity	01-22950-0000-1	1.09
American Fidelity	INV0031658	11/26/2025	Cancer 1 American Fidelity	30-22950-0000-1	1.63
American Fidelity	INV0031658	11/26/2025	Cancer 1 American Fidelity	32-22950-0000-1	1.62
American Fidelity	INV0031659	11/26/2025	Cancer 2* - American Fidelity ...	01-22950-0000-1	2.18
American Fidelity	INV0031659	11/26/2025	Cancer 2* - American Fidelity ...	30-22950-0000-1	3.27
American Fidelity	INV0031659	11/26/2025	Cancer 2* - American Fidelity ...	32-22950-0000-1	3.26
American Fidelity	INV0031669	11/26/2025	American Fidelity Accident 1	01-22800-0000-1	19.34
American Fidelity	INV0031670	11/26/2025	Life 1	01-22900-0000-1	9.81

Expense Approval Report

Payment Dates: 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
American Fidelity	INV0031671	11/26/2025	American Fidelity - Disability I...	01-22700-0000-1	129.49
American Fidelity	INV0031672	11/26/2025	Life 1	01-22900-0000-1	35.07
American Fidelity	INV0031673	11/26/2025	Life 2	01-22900-0000-1	24.00
American Fidelity	INV0031686	11/26/2025	Cancer 1 American Fidelity	01-22950-0000-1	13.53
Vendor American Fidelity - American Fidelity Total:					1,170.18

Vendor: American Office Solu - American Office Solutions, LLC

American Office Solutions, LLC	INV 25787 Prorated Coverage ...	11/12/2025	INV 25787 Prorated Coverage ...	01-310-52200-0000-1	24.00
American Office Solutions, LLC	INV 25784 MPD Q2372 Engin...	11/13/2025	INV 25784 MPD Q2372 Engin...	01-310-52950-2609-1	900.00
American Office Solutions, LLC	INV 25791 Prorated Coverage ...	11/13/2025	INV 25791 Prorated Coverage ...	01-310-52200-0000-1	93.01
American Office Solutions, LLC	INV 25807 Service Labor Agre...	11/13/2025	INV 25807 Service Labor Agre...	01-310-52200-0000-1	3,600.00
American Office Solutions, LLC	INV 25920 City Hall Travel Mil...	11/19/2025	INV 25920 City Hall Travel Mil...	01-310-52200-0000-1	100.00
American Office Solutions, LLC	INV 25921 MPD Travel Mileag...	11/19/2025	INV 25921 MPD Travel Mileag...	01-310-52200-0000-1	200.00
American Office Solutions, LLC	INV 25922 MPD Power Strip E...	11/19/2025	INV 25922 MPD Power Strip E...	01-150-57200-0000-1	6.46
Vendor American Office Solu - American Office Solutions, LLC Total:					4,923.47

Vendor: Arredondo Automotive - Arredondo Automotive Group

Arredondo Automotive Group	Inv. 307429 Unit 46 -Oil Chan...	11/05/2025	Inv. 307429 Unit 46 -Oil Chan...	01-150-56600-0000-1	120.81
Arredondo Automotive Group	Inv. 307880 Unit 60 - Oil Chan...	11/19/2025	Inv. 307880 Unit 60 - Oil Chan...	01-150-56600-0000-1	95.86
Arredondo Automotive Group	Inv. 307909 Unit 58 - Oil Chan...	11/19/2025	Inv. 307909 Unit 58 - Oil Chan...	01-150-56600-0000-1	96.03
Arredondo Automotive Group	Inv. 307471 Unit 53 - Oil Chan...	11/24/2025	Inv. 307471 Unit 53 - Oil Chan...	01-150-56600-0000-1	1,666.36
Vendor Arredondo Automotive - Arredondo Automotive Group Total:					1,979.06

Vendor: att mobility - AT&T Mobility National Accounts LLC

AT&T Mobility National Accou...	Inv. 593267 Communication S...	11/19/2025	Inv. 593267 Communication S...	01-150-57800-0000-1	145.00
Vendor att mobility - AT&T Mobility National Accounts LLC Total:					145.00

Vendor: At&t Mobility - At&t Mobility

At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-110-57800-0000-1	9.59
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-111-57800-0000-1	34.39
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-112-57800-0000-1	26.47
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-115-57800-0000-1	26.35
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-140-57800-0000-1	21.30
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-160-57800-0000-1	85.78
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-165-57800-0000-1	21.49
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-175-57800-0000-1	18.26
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	30-500-57800-0000-1	144.41
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	31-505-57800-0000-1	24.77
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	32-510-57800-0000-1	144.41
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	01-180-57800-0000-1	47.15
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	20-200-57800-0000-1	15.72
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	30-500-57800-0000-1	202.27
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	31-505-57800-0000-1	13.47
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	32-510-57800-0000-1	152.32
At&t Mobility	AT&T November 2025 Monthl...	11/13/2025	AT&T November 2025 Monthl...	34-520-57800-0000-1	49.38
Vendor At&t Mobility - At&t Mobility Total:					1,037.53

Vendor: Auto Zone - Auto Zone

Auto Zone	INV 06270202254 Transit Van...	11/05/2025	INV 06270202254 Transit Van...	34-520-56600-0000-1	45.31
Auto Zone	INV06270206386 Water Oil C...	11/05/2025	INV06270206386 Water Oil C...	32-510-56600-0000-1	47.48
Auto Zone	Inv. 06270018626 Durablast ...	11/12/2025	Inv. 06270018626 Durablast ...	01-155-56600-0000-1	188.18
Auto Zone	Inv. 06270124806 Duralast T...	11/12/2025	Inv. 06270124806 Duralast T...	01-150-56400-0000-1	81.49
Auto Zone	Inv. 06270196911 Duralast Ba...	11/12/2025	Inv. 06270196911 Duralast Ba...	01-150-56600-0000-1	254.21
Auto Zone	Inv. 06270197837 Duralast Ba...	11/12/2025	Inv. 06270197837 Duralast Ba...	01-150-56600-0000-1	160.60
Auto Zone	Inv. 06270201391 Unit 48 Wi...	11/12/2025	Inv. 06270201391 Unit 48 Wi...	01-150-56600-0000-1	68.07
Auto Zone	Inv. 06270209680 Tire Repair	11/12/2025	Inv. 06270209680 Tire Repair	01-150-56600-0000-1	13.64
Auto Zone	INV 06270022238 PW Battery...	11/19/2025	INV 06270022238 PW Battery...	01-180-56600-0000-1	139.47
Auto Zone	INV 06270042119 Water Vehic...	11/19/2025	INV 06270042119 Water Vehic...	32-510-56600-0000-1	23.85
Auto Zone	INV 06270069003 Water Vehic...	11/19/2025	INV 06270069003 Water Vehic...	32-510-56600-0000-1	7.13
Auto Zone	INV 06270086949 Streets Veh...	11/19/2025	INV 06270086949 Streets Veh...	01-180-56600-0000-1	52.07
Auto Zone	INV 06270087882 Transit Oil ...	11/19/2025	INV 06270087882 Transit Oil ...	34-520-56600-0000-1	8.56
Auto Zone	INV 06270210002 Chevy 1500...	11/19/2025	INV 06270210002 Chevy 1500...	20-200-56700-0000-1	43.91

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Auto Zone	INV 06270210008 Operating S...	11/19/2025	INV 06270210008 Operating S...	34-520-57400-0000-1	40.93
Vendor Auto Zone - Auto Zone Total:					1,174.90
Vendor: BHT Engineering, Inc - BHT Engineering, Inc.					
BHT Engineering, Inc.	INV MC25-1118 Job25607 Gar...	11/20/2025	INV MC25-118Job25607 Garzo..	25-000-52960-2519-1	18,155.00
BHT Engineering, Inc.	INV MC25-113 Job24606 W Ke..	11/20/2025	INV MC25-113 Job24606 W Ke...	25-000-52960-2401-1	1,302.50
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2306-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2318-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2401-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2403-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2508-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2509-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2510-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2511-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2512-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2513-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2514-1	1,099.23
BHT Engineering, Inc.	INV MC25-115 Job25604 2025...	11/20/2025	INV MC25-115 Job#25604 20...	25-000-52960-2603-1	1,104.47
BHT Engineering, Inc.	INV MC25-116 Job 25605 HSIP...	11/20/2025	INV MC25-116 Job 25605 HSIP...	25-000-52960-2605-1	4,947.50
BHT Engineering, Inc.	INV MC25-117 Job25606 2025...	11/20/2025	INV MC25-117 Job25606 2025...	25-000-52960-7660-1	4,837.50
BHT Engineering, Inc.	INV MC25-120 Job 24600.09 T...	11/20/2025	INV MC25-120 Job 24600.09 T...	01-140-56000-0000-1	2,345.00
BHT Engineering, Inc.	INV MC25-121 Job 24600.10 T...	11/20/2025	INV MC25-121 Job 24600.10 T...	01-140-56000-0000-1	1,335.00
Vendor BHT Engineering, Inc - BHT Engineering, Inc. Total:					46,118.50
Vendor: Boot Barn - Boot Barn Inc.					
Boot Barn Inc.	FY25-26 Boot Allow-G. Cortez ...	11/05/2025	FY25-26 Boot Allow-G. Cortez ...	01-180-51800-0000-1	150.00
Boot Barn Inc.	FY25-26 Boot Allow-G. Cortez ...	11/05/2025	FY25-26 Boot Allow-G. Cortez ...	20-200-51800-0000-1	50.00
Vendor Boot Barn - Boot Barn Inc. Total:					200.00
Vendor: BraxBro, Inc. - BraxBro, Inc.					
BraxBro, Inc.	INV 1680 Browning Well RO S...	11/05/2025	INV 1680 Browning Well RO S...	32-510-56000-0000-1	1,000.00
BraxBro, Inc.	INV 1684 Software, SCADA & ...	11/24/2025	INV 1684 Software, SCADA & ...	32-510-56000-0000-1	1,110.00
BraxBro, Inc.	INV 1687 SCADA & PLC Engine...	11/24/2025	INV 1687 SCADA & PLC Engine...	32-510-56000-0000-1	555.00
Vendor BraxBro, Inc. - BraxBro, Inc. Total:					2,665.00
Vendor: Brenntag - Brenntag Pacific Inc.					
Brenntag Pacific Inc.	INV BPI552241 Garzoli Well C...	11/05/2025	INV BPI552241 Garzoli Well C...	32-510-58200-0000-1	2,440.33
Brenntag Pacific Inc.	INV BPI562237 Garzoli Well C...	11/24/2025	INV BPI562237 Garzoli Well C...	32-510-58200-0000-1	2,137.28
Vendor Brenntag - Brenntag Pacific Inc. Total:					4,577.61
Vendor: brian smith - Brian M Smith					
Brian M Smith	Peer Support Prog-Martial Iss...	11/25/2025	Peer Support Prog-Martial Iss...	01-150-52200-0000-1	5,700.00
Vendor brian smith - Brian M Smith Total:					5,700.00
Vendor: Brink's Capital LLC - Brink's Capital LLC					
Brink's Capital LLC	INV0031629	11/18/2025	INV 5073767 Billing Period11/...	01-130-51200-0000-1	170.53
Brink's Capital LLC	INV0031629	11/18/2025	INV 5073767 Billing Period11/...	30-500-51200-0000-1	170.54
Brink's Capital LLC	INV0031629	11/18/2025	INV 5073767 Billing Period11/...	31-505-51200-0000-1	170.54
Brink's Capital LLC	INV0031629	11/18/2025	INV 5073767 Billing Period11/...	32-510-51200-0000-1	170.54
Vendor Brink's Capital LLC - Brink's Capital LLC Total:					682.15
Vendor: BSK ASSOCIATES - BSK ASSOCIATES					
BSK ASSOCIATES	INVBIO3486 WWTP BOD & TSS...	11/12/2025	INVBIO3486 WWTP BOD & TSS...	30-500-58200-0000-1	150.00
Vendor BSK ASSOCIATES - BSK ASSOCIATES Total:					150.00
Vendor: CA Department of Jus - CA Department of Justice					
CA Department of Justice	Inv. 004304 Live Scan	11/19/2025	Inv. 004304 Live Scan - 3rd Pa...	01-150-56000-0000-1	32.00
CA Department of Justice	Inv. 004304 Live Scan	11/19/2025	Inv. 004304 Live Scan - Mobile..	32-510-56000-0000-1	64.00
Vendor CA Department of Jus - CA Department of Justice Total:					96.00
Vendor: CALCLEAN - Cal Clean LLC					
Cal Clean LLC	INV 0000460 Cal Clean City Co...	11/19/2025	INV 0000460 Cal Clean City Co...	01-190-52200-0000-1	280.00
Cal Clean LLC	INV 0000461 Cal Clean Animal...	11/19/2025	INV 0000461 Cal Clean Animal...	01-155-52200-0000-1	200.00
Cal Clean LLC	INV 0000461 Cal Clean Animal...	11/19/2025	INV 0000461 Cal Clean Animal...	30-500-52200-0000-1	200.00
Cal Clean LLC	INV 0000462 Cal Clean Service...	11/19/2025	INV 0000462 Cal Clean Service...	01-190-52200-0000-1	920.00
Vendor CALCLEAN - Cal Clean LLC Total:					1,600.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: Cintas - Cintas Corporation No.3					
Cintas Corporation No.3	INV 4248462232 PW Laundry ...	11/05/2025	INV 4248462232 PW Laundry ...	01-180-51800-0000-1	206.43
Cintas Corporation No.3	INV 4248462232 PW Laundry ...	11/05/2025	INV 4248462232 PW Laundry ...	01-190-51800-0000-1	33.70
Cintas Corporation No.3	INV 4248462232 PW Laundry ...	11/05/2025	INV 4248462232 PW Laundry ...	20-200-51800-0000-1	57.84
Cintas Corporation No.3	INV 4248462232 PW Laundry ...	11/05/2025	INV 4248462232 PW Laundry ...	30-500-51800-0000-1	104.39
Cintas Corporation No.3	INV 4248462232 PW Laundry ...	11/05/2025	INV 4248462232 PW Laundry ...	32-510-51800-0000-1	104.39
Cintas Corporation No.3	INV 4248462232 PW Laundry ...	11/05/2025	INV 4248462232 PW Laundry ...	32-510-57400-0000-1	9.96
Cintas Corporation No.3	Inv. 5301541406 - AED PD	11/12/2025	Inv. 5301541406 - AED PD	01-150-56000-0000-1	142.45
Vendor Cintas - Cintas Corporation No.3 Total:					659.16
Vendor: Cipriano Ponce - Cipriano Ponce					
Cipriano Ponce	Veteran's Hall Rental Deposit ...	11/05/2025	Veteran's Hall Rental Deposit ...	01-24000-0000-1	500.00
Vendor Cipriano Ponce - Cipriano Ponce Total:					500.00
Vendor: MCF Petty Cash - City of McFarland - Petty Cash					
City of McFarland - Petty Cash	Petty Cash Req-AP Stamps-Pit...	11/19/2025	Petty Cash Req-AP Stamps-Pit...	01-115-55600-0000-1	156.00
Vendor MCF Petty Cash - City of McFarland - Petty Cash Total:					156.00
Vendor: CITY OF SHAFTER - CITY OF SHAFTER					
CITY OF SHAFTER	KC Fire Services Reimbursment..	11/24/2025	KC Fire Services Reimbursment..	01-130-52700-0000-1	5,114.72
Vendor CITY OF SHAFTER - CITY OF SHAFTER Total:					5,114.72
Vendor: CivicPlus - CivicPlus LLC					
CivicPlus LLC	INV 355184 Ordiance Supple...	11/24/2025	INV 355184 Ordiance Supple...	01-111-52200-0000-1	2,389.12
Vendor CivicPlus - CivicPlus LLC Total:					2,389.12
Vendor: CLA - CLIFTONLARSONALLEN LLP					
CLIFTONLARSONALLEN LLP	INV L251709021 ACFR Audit 1...	11/20/2025	INV L251709021 ACFR Audit 1...	01-130-56050-0000-1	764.40
CLIFTONLARSONALLEN LLP	INV L251709021 ACFR Audit 1...	11/20/2025	INV L251709021 ACFR Audit 1...	30-500-56050-0000-1	764.40
CLIFTONLARSONALLEN LLP	INV L251709021 ACFR Audit 1...	11/20/2025	INV L251709021 ACFR Audit 1...	31-505-56050-0000-1	352.80
CLIFTONLARSONALLEN LLP	INV L251709021 ACFR Audit 1...	11/20/2025	INV L251709021 ACFR Audit 1...	32-510-56050-0000-1	793.80
CLIFTONLARSONALLEN LLP	INV L251709021 ACFR Audit 1...	11/20/2025	INV L251709021 ACFR Audit 1...	34-520-56050-0000-1	264.60
Vendor CLA - CLIFTONLARSONALLEN LLP Total:					2,940.00
Vendor: Core & Main LP - Core & Main LP					
Core & Main LP	INV X927489 Water Dept. Mai...	11/05/2025	INV X927489 Water Dept. Mai...	32-510-56410-0000-1	326.92
Core & Main LP	INV Y011348 Water Dept. Br...	11/05/2025	INV Y011348 Water Dept. Br...	32-510-56410-0000-1	51.85
Core & Main LP	INV Y038790 Water Dept. Part...	11/05/2025	INV Y038790 Water Dept. 10/...	32-510-56410-0000-1	56.31
Core & Main LP	INV Y073121 Water Dept. Me...	11/13/2025	INV Y073121 Water Dept. Me...	32-510-56410-0000-1	1,281.18
Core & Main LP	INV Y073130 Water Dept. Me...	11/13/2025	INV Y073121 Water Dept. Me...	32-510-56410-0000-1	445.88
Vendor Core & Main LP - Core & Main LP Total:					2,162.14
Vendor: Cornerstone Engineer - Cornerstone Engineering Inc.					
Cornerstone Engineering Inc.	INV #44300 -Laserfiche Recor...	11/19/2025	INV #44264 -Laserfiche Recor...	01-111-52930-2602-1	316.00
Cornerstone Engineering Inc.	INV #44300 -Laserfiche Recor...	11/20/2025	INV #44300 -Laserfiche Recor...	01-111-52930-2602-1	2,557.97
Vendor Cornerstone Engineer - Cornerstone Engineering Inc. Total:					2,873.97
Vendor: KCPW - County of Kern Public Works					
County of Kern Public Works	Ticket 92036336 Green Waste...	11/24/2025	Ticket 92036336 Green Waste...	20-200-52200-0000-1	220.58
County of Kern Public Works	Ticket 92036415 Municipal W...	11/24/2025	Ticket 92036415 Municipal W...	01-180-52200-0000-1	176.87
County of Kern Public Works	Ticket 92037965 Green Waste...	11/24/2025	Ticket 92037965 Green Waste...	20-200-52200-0000-1	99.53
County of Kern Public Works	Ticket 92038334 Green Waste...	11/24/2025	Ticket 92038334 Green Waste...	20-200-52200-0000-1	368.53
County of Kern Public Works	Ticket 92039301 Green Waste...	11/24/2025	Ticket 92039301 Green Waste...	20-200-52200-0000-1	989.25
Vendor KCPW - County of Kern Public Works Total:					1,854.76
Vendor: CSG Consultants, Inc - CSG Consultants, Inc.					
CSG Consultants, Inc.	INV #B251488 Plan review ser...	11/19/2025	INV #B251488 Plan review ser...	01-160-51400-0000-1	1,065.00
Vendor CSG Consultants, Inc - CSG Consultants, Inc. Total:					1,065.00
Vendor: Data Ticket, Inc - Data Ticket, Inc					
Data Ticket, Inc	INV #082025 Code August bill ...	11/19/2025	INV #082025 Code August bill ...	01-165-53200-0000-1	100.00
Data Ticket, Inc	INV #102025 Code October bill..	11/19/2025	INV #102025 Code October bill..	01-165-53200-0000-1	100.00
Data Ticket, Inc	INV #183662 Animal August bil..	11/19/2025	INV #183662 Animal August bil..	01-155-53200-0000-1	100.00
Data Ticket, Inc	INV #186107 Animal October ...	11/19/2025	INV #186107 Animal October ...	01-155-53200-0000-1	100.00
Vendor Data Ticket, Inc - Data Ticket, Inc Total:					400.00
Vendor: De Lage Landen - De Lage Landen Financial Services Inc					
De Lage Landen Financial Serv...	INV 591980781 10/21/2025 5...	11/05/2025	INV 591980781 10/21/2025 5...	01-130-52200-0000-1	5.90

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
De Lage Landen Financial Serv...	INV 592813909 10/25/25 500...	11/05/2025	INV 592813909 10/25/25 500...	01-130-52200-0000-1	57.84
De Lage Landen Financial Serv...	Inv. 592680230 10/21/2025 5...	11/05/2025	Inv. 592680230 10/21/2025 5...	01-150-52200-0000-1	5.68
De Lage Landen Financial Serv...	Inv. 592813642 10/25/2025 5...	11/05/2025	Inv. 592813642 10/25/2025 5...	01-150-52200-0000-1	37.97
De Lage Landen Financial Serv...	Inv. 592814006 10/25/2025 5...	11/05/2025	Inv. 592814006 10/25/2025 5...	01-150-52200-0000-1	80.61
De Lage Landen Financial Serv...	Inv. 592680149 10/21/2025 5...	11/05/2025	Inv. 592680149 10/21/2025 5...	01-150-52200-0000-1	6.98
De Lage Landen Financial Serv...	Inv. 592935465 11/06/2025 5...	11/12/2025	Inv. 592935465 11/06/2025 5...	01-150-52200-0000-1	146.62
De Lage Landen Financial Serv...	Inv. 592935797 11/06/2025 5...	11/12/2025	Inv. 592935797 11/06/2025 5...	01-150-52200-0000-1	119.34
De Lage Landen Financial Serv...	Inv. 593018738 11/06/2025 5...	11/13/2025	Inv. 593018738 11/06/2025 5...	01-140-52200-0000-1	67.63
De Lage Landen Financial Serv...	Inv. 593018738 11/06/2025 5...	11/13/2025	Inv. 593018738 11/06/2025 5...	01-180-52200-0000-1	67.63
De Lage Landen Financial Serv...	INV 592729259 11/15/2025 5...	11/19/2025	INV 592729259 11/15/2025 5...	01-140-52200-0000-1	3.22
De Lage Landen Financial Serv...	INV 592729259 11/15/2025 5...	11/19/2025	INV 592729259 11/15/2025 5...	01-180-52200-0000-1	3.22
De Lage Landen Financial Serv...	INV 592935727 11/06/2025 5...	11/19/2025	INV 592935727 11/06/2025 5...	01-130-52200-0000-1	117.99
De Lage Landen Financial Serv...	INV 592935727 11/06/2025 5...	11/19/2025	INV 592935727 Late Fees	01-130-52200-0000-1	5.90
Vendor De Lage Landen - De Lage Landen Financial Services Inc Total:					726.53

Vendor: Dee Jaspar - Dee Jaspar & Associates, Inc

Dee Jaspar & Associates, Inc	INV 25-01030 General Fund P...	11/13/2025	INV 25-01030 General Fund P...	32-510-56000-0000-1	633.00
Dee Jaspar & Associates, Inc	INV 25-01031 Elmo Well Proje...	11/13/2025	INV 25-01031 Elmo Well Proje...	32-510-52910-2532-1	13,200.16
Vendor Dee Jaspar - Dee Jaspar & Associates, Inc Total:					13,833.16

Vendor: Delano Veterinary - Delano Veterinary

Delano Veterinary	INV #26870 Vet visit for Sadie ...	11/05/2025	INV #26870 Vet visit for Sadie ...	01-155-51150-0000-1	305.28
Delano Veterinary	INV #27025 Vet visit for 4 dogs..	11/12/2025	INV #27025 Vet visit for 4 dogs..	01-155-51150-0000-1	167.21
Delano Veterinary	INV #27072 Chico, Sadie, Skye...	11/12/2025	INV #27072 Chico, Sadie, Skye...	01-155-51150-0000-1	35.45
Delano Veterinary	INV #27146 Vet visit for stray ...	11/13/2025	INV #27146 Vet visit for stray ...	01-155-51150-0000-1	278.40
Delano Veterinary	INV #27293 Vet visit for Peso,...	11/13/2025	INV #27293 Vet visit for Peso,...	01-155-51150-0000-1	76.74
Delano Veterinary	INV #27727 Vet visit for stray ...	11/21/2025	INV #27727 Vet visit for stray ...	01-155-51150-0000-1	144.69
Vendor Delano Veterinary - Delano Veterinary Total:					1,007.77

Vendor: DOM Solar - DOM Solar Lessor LTD.

DOM Solar Lessor LTD.	INV 39131022 Oct. 2025 Mon...	11/13/2025	INV 39131022 Oct. 2025 Mon...	32-510-58000-0000-1	-1,564.86
DOM Solar Lessor LTD.	INV 39131022 Oct. 2025 Mon...	11/13/2025	INV 39131022 Oct. 2025 Mon...	32-510-58000-0000-1	6,344.94
Vendor DOM Solar - DOM Solar Lessor LTD. Total:					4,780.08

Vendor: EDD - EDD

EDD	INV0031561	11/13/2025	State Income Tax Withholding	01-22200-0000-1	926.52
EDD	INV0031561	11/13/2025	State Income Tax Withholding	20-22200-0000-1	59.06
EDD	INV0031561	11/13/2025	State Income Tax Withholding	30-22200-0000-1	202.93
EDD	INV0031561	11/13/2025	State Income Tax Withholding	31-22200-0000-1	50.65
EDD	INV0031561	11/13/2025	State Income Tax Withholding	32-22200-0000-1	203.88
EDD	INV0031561	11/13/2025	State Income Tax Withholding	34-22200-0000-1	53.90
EDD	INV0031562	11/13/2025	SDI - State Disability Insurance	01-22200-0000-1	480.08
EDD	INV0031562	11/13/2025	SDI - State Disability Insurance	20-22200-0000-1	41.55
EDD	INV0031562	11/13/2025	SDI - State Disability Insurance	30-22200-0000-1	182.24
EDD	INV0031562	11/13/2025	SDI - State Disability Insurance	31-22200-0000-1	36.59
EDD	INV0031562	11/13/2025	SDI - State Disability Insurance	32-22200-0000-1	182.71
EDD	INV0031562	11/13/2025	SDI - State Disability Insurance	34-22200-0000-1	23.30
EDD	INV0031563	11/13/2025	State Unemployment Insuran...	01-22250-0000-1	11.72
EDD	INV0031563	11/13/2025	State Unemployment Insuran...	30-22250-0000-1	62.99
EDD	INV0031563	11/13/2025	State Unemployment Insuran...	32-22250-0000-1	62.98
EDD	INV0031564	11/13/2025	Employment Training Tax	01-22275-0000-1	0.27
EDD	INV0031564	11/13/2025	Employment Training Tax	30-22275-0000-1	1.47
EDD	INV0031564	11/13/2025	Employment Training Tax	32-22275-0000-1	1.46
EDD	INV0031596	11/13/2025	State Income Tax Withholding	01-22200-0000-1	3,965.58
EDD	INV0031597	11/13/2025	SDI - State Disability Insurance	01-22200-0000-1	1,063.67
EDD	INV0031598	11/13/2025	State Unemployment Insuran...	01-22250-0000-1	141.63
EDD	INV0031599	11/13/2025	Employment Training Tax	01-22275-0000-1	3.29
EDD	INV0031603	11/13/2025	State Income Tax Withholding	01-22200-0000-1	502.87
EDD	INV0031603	11/13/2025	State Income Tax Withholding	20-22200-0000-1	5.73
EDD	INV0031603	11/13/2025	State Income Tax Withholding	30-22200-0000-1	22.04
EDD	INV0031603	11/13/2025	State Income Tax Withholding	32-22200-0000-1	22.03
EDD	INV0031604	11/13/2025	SDI - State Disability Insurance	01-22200-0000-1	108.87
EDD	INV0031604	11/13/2025	SDI - State Disability Insurance	20-22200-0000-1	5.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EDD	INV0031604	11/13/2025	SDI - State Disability Insurance	30-22200-0000-1	14.42
EDD	INV0031604	11/13/2025	SDI - State Disability Insurance	32-22200-0000-1	14.41
EDD	INV0031618	11/13/2025	State Income Tax Withholding	01-22200-0000-1	539.00
EDD	INV0031618	11/13/2025	State Income Tax Withholding	20-22200-0000-1	9.29
EDD	INV0031618	11/13/2025	State Income Tax Withholding	30-22200-0000-1	229.99
EDD	INV0031618	11/13/2025	State Income Tax Withholding	31-22200-0000-1	183.97
EDD	INV0031618	11/13/2025	State Income Tax Withholding	32-22200-0000-1	230.01
EDD	INV0031618	11/13/2025	State Income Tax Withholding	34-22200-0000-1	9.29
EDD	INV0031619	11/13/2025	SDI - State Disability Insurance	01-22200-0000-1	241.34
EDD	INV0031619	11/13/2025	SDI - State Disability Insurance	20-22200-0000-1	3.18
EDD	INV0031619	11/13/2025	SDI - State Disability Insurance	30-22200-0000-1	75.79
EDD	INV0031619	11/13/2025	SDI - State Disability Insurance	31-22200-0000-1	45.92
EDD	INV0031619	11/13/2025	SDI - State Disability Insurance	32-22200-0000-1	75.75
EDD	INV0031619	11/13/2025	SDI - State Disability Insurance	34-22200-0000-1	3.18
EDD	INV0031620	11/13/2025	State Unemployment Insuran...	01-22250-0000-1	158.66
EDD	INV0031621	11/13/2025	Employment Training Tax	01-22275-0000-1	3.69
EDD	INV0031645	11/26/2025	State Income Tax Withholding	01-22200-0000-1	969.76
EDD	INV0031645	11/26/2025	State Income Tax Withholding	20-22200-0000-1	82.97
EDD	INV0031645	11/26/2025	State Income Tax Withholding	30-22200-0000-1	221.95
EDD	INV0031645	11/26/2025	State Income Tax Withholding	31-22200-0000-1	51.92
EDD	INV0031645	11/26/2025	State Income Tax Withholding	32-22200-0000-1	222.85
EDD	INV0031645	11/26/2025	State Income Tax Withholding	34-22200-0000-1	53.75
EDD	INV0031646	11/26/2025	SDI - State Disability Insurance	01-22200-0000-1	484.44
EDD	INV0031646	11/26/2025	SDI - State Disability Insurance	20-22200-0000-1	44.96
EDD	INV0031646	11/26/2025	SDI - State Disability Insurance	30-22200-0000-1	177.53
EDD	INV0031646	11/26/2025	SDI - State Disability Insurance	31-22200-0000-1	36.95
EDD	INV0031646	11/26/2025	SDI - State Disability Insurance	32-22200-0000-1	177.93
EDD	INV0031646	11/26/2025	SDI - State Disability Insurance	34-22200-0000-1	23.27
EDD	INV0031647	11/26/2025	State Unemployment Insuran...	30-22250-0000-1	88.77
EDD	INV0031647	11/26/2025	State Unemployment Insuran...	32-22250-0000-1	88.74
EDD	INV0031648	11/26/2025	Employment Training Tax	30-22275-0000-1	2.08
EDD	INV0031648	11/26/2025	Employment Training Tax	32-22275-0000-1	2.05
EDD	INV0031662	11/26/2025	State Income Tax Withholding	01-22200-0000-1	522.53
EDD	INV0031662	11/26/2025	State Income Tax Withholding	20-22200-0000-1	9.29
EDD	INV0031662	11/26/2025	State Income Tax Withholding	30-22200-0000-1	230.01
EDD	INV0031662	11/26/2025	State Income Tax Withholding	31-22200-0000-1	183.98
EDD	INV0031662	11/26/2025	State Income Tax Withholding	32-22200-0000-1	229.98
EDD	INV0031662	11/26/2025	State Income Tax Withholding	34-22200-0000-1	9.29
EDD	INV0031663	11/26/2025	SDI - State Disability Insurance	01-22200-0000-1	243.91
EDD	INV0031663	11/26/2025	SDI - State Disability Insurance	20-22200-0000-1	3.19
EDD	INV0031663	11/26/2025	SDI - State Disability Insurance	30-22200-0000-1	72.41
EDD	INV0031663	11/26/2025	SDI - State Disability Insurance	31-22200-0000-1	45.92
EDD	INV0031663	11/26/2025	SDI - State Disability Insurance	32-22200-0000-1	72.36
EDD	INV0031663	11/26/2025	SDI - State Disability Insurance	34-22200-0000-1	3.15
EDD	INV0031664	11/26/2025	State Unemployment Insuran...	01-22250-0000-1	102.12
EDD	INV0031665	11/26/2025	Employment Training Tax	01-22275-0000-1	2.37
EDD	INV0031689	11/26/2025	State Income Tax Withholding	01-22200-0000-1	4,973.93
EDD	INV0031690	11/26/2025	SDI - State Disability Insurance	01-22200-0000-1	1,158.50
EDD	INV0031691	11/26/2025	State Unemployment Insuran...	01-22250-0000-1	103.73
EDD	INV0031692	11/26/2025	Employment Training Tax	01-22275-0000-1	2.42
EDD	INV0031697	11/26/2025	SDI - State Disability Insurance	01-22200-0000-1	14.13

Vendor EDD - EDD Total: 20,976.04

Vendor: Edison - Edison

Edison	Edison October 2025 Monthly...	11/13/2025	700599695773-St. Light-Kern+...	01-180-58100-0000-1	150.52
Edison	Edison October 2025 Monthly...	11/13/2025	700326486684-Sherwood Ave...	01-180-58100-0000-1	81.90
Edison	Edison October 2025 Monthly...	11/13/2025	700671762228-201 Industrial ...	01-180-58100-0000-1	55.11
Edison	Edison October 2025 Monthly...	11/13/2025	700091551977 City Hall-401 ...	01-180-58100-0000-1	14.57
Edison	Edison October 2025 Monthly...	11/13/2025	700457158822-Discovery Park...	01-180-58100-0000-1	599.41
Edison	Edison October 2025 Monthly...	11/13/2025	700669486061-100 Industrial ...	01-180-58100-0000-1	2,164.53
Edison	Edison October 2025 Monthly...	11/13/2025	700539630040-401 W. Kern A...	01-180-58100-0000-1	1,719.20

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Edison	Edison October 2025 Monthly...	11/13/2025	700468456995-Browning Rd....	32-510-58000-0000-1	15,662.80
				Vendor Edison - Edison Total:	20,448.04

Vendor: Elections Office - Elections Office

Elections Office	INV NOV 5, 2024 GENERAL EL...	11/19/2025	INV NOV 5, 2024 GENERAL EL...	01-111-53400-0000-1	8,470.97
				Vendor Elections Office - Elections Office Total:	8,470.97

Vendor: EFTPS - Electronic Federal Tax Payment System

Electronic Federal Tax Paymen...	INV0031559	11/13/2025	Federal Income Tax Withholdi...	01-22050-0000-1	2,296.63
Electronic Federal Tax Paymen...	INV0031559	11/13/2025	Federal Income Tax Withholdi...	20-22050-0000-1	176.86
Electronic Federal Tax Paymen...	INV0031559	11/13/2025	Federal Income Tax Withholdi...	30-22050-0000-1	524.52
Electronic Federal Tax Paymen...	INV0031559	11/13/2025	Federal Income Tax Withholdi...	31-22050-0000-1	93.24
Electronic Federal Tax Paymen...	INV0031559	11/13/2025	Federal Income Tax Withholdi...	32-22050-0000-1	526.47
Electronic Federal Tax Paymen...	INV0031559	11/13/2025	Federal Income Tax Withholdi...	34-22050-0000-1	77.66
Electronic Federal Tax Paymen...	INV0031560	11/13/2025	Social Security	01-22100-0000-1	4,960.40
Electronic Federal Tax Paymen...	INV0031560	11/13/2025	Social Security	20-22100-0000-1	429.64
Electronic Federal Tax Paymen...	INV0031560	11/13/2025	Social Security	30-22100-0000-1	1,882.60
Electronic Federal Tax Paymen...	INV0031560	11/13/2025	Social Security	31-22100-0000-1	378.12
Electronic Federal Tax Paymen...	INV0031560	11/13/2025	Social Security	32-22100-0000-1	1,888.74
Electronic Federal Tax Paymen...	INV0031560	11/13/2025	Social Security	34-22100-0000-1	240.76
Electronic Federal Tax Paymen...	INV0031565	11/13/2025	Medicare	01-22150-0000-1	1,160.14
Electronic Federal Tax Paymen...	INV0031565	11/13/2025	Medicare	20-22150-0000-1	100.44
Electronic Federal Tax Paymen...	INV0031565	11/13/2025	Medicare	30-22150-0000-1	440.36
Electronic Federal Tax Paymen...	INV0031565	11/13/2025	Medicare	31-22150-0000-1	88.50
Electronic Federal Tax Paymen...	INV0031565	11/13/2025	Medicare	32-22150-0000-1	441.58
Electronic Federal Tax Paymen...	INV0031565	11/13/2025	Medicare	34-22150-0000-1	56.30
Electronic Federal Tax Paymen...	INV0031594	11/13/2025	Federal Income Tax Withholdi...	01-22050-0000-1	9,826.99
Electronic Federal Tax Paymen...	INV0031595	11/13/2025	Social Security	01-22100-0000-1	11,115.28
Electronic Federal Tax Paymen...	INV0031600	11/13/2025	Medicare	01-22150-0000-1	2,599.56
Electronic Federal Tax Paymen...	INV0031601	11/13/2025	Federal Income Tax Withholdi...	01-22050-0000-1	1,219.35
Electronic Federal Tax Paymen...	INV0031601	11/13/2025	Federal Income Tax Withholdi...	20-22050-0000-1	30.45
Electronic Federal Tax Paymen...	INV0031602	11/13/2025	Social Security	01-22100-0000-1	1,124.92
Electronic Federal Tax Paymen...	INV0031602	11/13/2025	Social Security	20-22100-0000-1	51.72
Electronic Federal Tax Paymen...	INV0031602	11/13/2025	Social Security	30-22100-0000-1	148.94
Electronic Federal Tax Paymen...	INV0031602	11/13/2025	Social Security	32-22100-0000-1	148.92
Electronic Federal Tax Paymen...	INV0031605	11/13/2025	Medicare	01-22150-0000-1	263.08
Electronic Federal Tax Paymen...	INV0031605	11/13/2025	Medicare	20-22150-0000-1	12.10
Electronic Federal Tax Paymen...	INV0031605	11/13/2025	Medicare	30-22150-0000-1	34.84
Electronic Federal Tax Paymen...	INV0031605	11/13/2025	Medicare	32-22150-0000-1	34.82
Electronic Federal Tax Paymen...	INV0031616	11/13/2025	Federal Income Tax Withholdi...	01-22050-0000-1	1,243.67
Electronic Federal Tax Paymen...	INV0031616	11/13/2025	Federal Income Tax Withholdi...	20-22050-0000-1	20.07
Electronic Federal Tax Paymen...	INV0031616	11/13/2025	Federal Income Tax Withholdi...	30-22050-0000-1	490.73
Electronic Federal Tax Paymen...	INV0031616	11/13/2025	Federal Income Tax Withholdi...	31-22050-0000-1	430.51
Electronic Federal Tax Paymen...	INV0031616	11/13/2025	Federal Income Tax Withholdi...	32-22050-0000-1	490.72
Electronic Federal Tax Paymen...	INV0031616	11/13/2025	Federal Income Tax Withholdi...	34-22050-0000-1	20.06
Electronic Federal Tax Paymen...	INV0031617	11/13/2025	Social Security	01-22100-0000-1	2,493.60
Electronic Federal Tax Paymen...	INV0031617	11/13/2025	Social Security	20-22100-0000-1	32.86
Electronic Federal Tax Paymen...	INV0031617	11/13/2025	Social Security	30-22100-0000-1	783.14
Electronic Federal Tax Paymen...	INV0031617	11/13/2025	Social Security	31-22100-0000-1	474.40
Electronic Federal Tax Paymen...	INV0031617	11/13/2025	Social Security	32-22100-0000-1	783.02
Electronic Federal Tax Paymen...	INV0031617	11/13/2025	Social Security	34-22100-0000-1	32.86
Electronic Federal Tax Paymen...	INV0031622	11/13/2025	Medicare	01-22150-0000-1	583.18
Electronic Federal Tax Paymen...	INV0031622	11/13/2025	Medicare	20-22150-0000-1	7.68
Electronic Federal Tax Paymen...	INV0031622	11/13/2025	Medicare	30-22150-0000-1	183.20
Electronic Federal Tax Paymen...	INV0031622	11/13/2025	Medicare	31-22150-0000-1	110.96
Electronic Federal Tax Paymen...	INV0031622	11/13/2025	Medicare	32-22150-0000-1	183.08
Electronic Federal Tax Paymen...	INV0031622	11/13/2025	Medicare	34-22150-0000-1	7.66
Electronic Federal Tax Paymen...	INV0031643	11/26/2025	Federal Income Tax Withholdi...	01-22050-0000-1	2,383.98
Electronic Federal Tax Paymen...	INV0031643	11/26/2025	Federal Income Tax Withholdi...	20-22050-0000-1	227.70
Electronic Federal Tax Paymen...	INV0031643	11/26/2025	Federal Income Tax Withholdi...	30-22050-0000-1	623.68
Electronic Federal Tax Paymen...	INV0031643	11/26/2025	Federal Income Tax Withholdi...	31-22050-0000-1	96.26
Electronic Federal Tax Paymen...	INV0031643	11/26/2025	Federal Income Tax Withholdi...	32-22050-0000-1	625.55

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Electronic Federal Tax Paymen...	INV0031643	11/26/2025	Federal Income Tax Withholdi...	34-22050-0000-1	77.39
Electronic Federal Tax Paymen...	INV0031644	11/26/2025	Social Security	01-22100-0000-1	5,005.02
Electronic Federal Tax Paymen...	INV0031644	11/26/2025	Social Security	20-22100-0000-1	464.90
Electronic Federal Tax Paymen...	INV0031644	11/26/2025	Social Security	30-22100-0000-1	1,833.94
Electronic Federal Tax Paymen...	INV0031644	11/26/2025	Social Security	31-22100-0000-1	381.62
Electronic Federal Tax Paymen...	INV0031644	11/26/2025	Social Security	32-22100-0000-1	1,839.80
Electronic Federal Tax Paymen...	INV0031644	11/26/2025	Social Security	34-22100-0000-1	240.48
Electronic Federal Tax Paymen...	INV0031649	11/26/2025	Medicare	01-22150-0000-1	1,170.60
Electronic Federal Tax Paymen...	INV0031649	11/26/2025	Medicare	20-22150-0000-1	108.72
Electronic Federal Tax Paymen...	INV0031649	11/26/2025	Medicare	30-22150-0000-1	428.92
Electronic Federal Tax Paymen...	INV0031649	11/26/2025	Medicare	31-22150-0000-1	89.34
Electronic Federal Tax Paymen...	INV0031649	11/26/2025	Medicare	32-22150-0000-1	430.12
Electronic Federal Tax Paymen...	INV0031649	11/26/2025	Medicare	34-22150-0000-1	56.24
Electronic Federal Tax Paymen...	INV0031660	11/26/2025	Federal Income Tax Withholdi...	01-22050-0000-1	1,202.69
Electronic Federal Tax Paymen...	INV0031660	11/26/2025	Federal Income Tax Withholdi...	20-22050-0000-1	20.07
Electronic Federal Tax Paymen...	INV0031660	11/26/2025	Federal Income Tax Withholdi...	30-22050-0000-1	490.73
Electronic Federal Tax Paymen...	INV0031660	11/26/2025	Federal Income Tax Withholdi...	31-22050-0000-1	430.50
Electronic Federal Tax Paymen...	INV0031660	11/26/2025	Federal Income Tax Withholdi...	32-22050-0000-1	490.72
Electronic Federal Tax Paymen...	INV0031660	11/26/2025	Federal Income Tax Withholdi...	34-22050-0000-1	20.08
Electronic Federal Tax Paymen...	INV0031661	11/26/2025	Social Security	01-22100-0000-1	2,317.12
Electronic Federal Tax Paymen...	INV0031661	11/26/2025	Social Security	20-22100-0000-1	32.86
Electronic Federal Tax Paymen...	INV0031661	11/26/2025	Social Security	30-22100-0000-1	544.88
Electronic Federal Tax Paymen...	INV0031661	11/26/2025	Social Security	31-22100-0000-1	271.28
Electronic Federal Tax Paymen...	INV0031661	11/26/2025	Social Security	32-22100-0000-1	544.78
Electronic Federal Tax Paymen...	INV0031661	11/26/2025	Social Security	34-22100-0000-1	32.82
Electronic Federal Tax Paymen...	INV0031666	11/26/2025	Medicare	01-22150-0000-1	589.44
Electronic Federal Tax Paymen...	INV0031666	11/26/2025	Medicare	20-22150-0000-1	7.68
Electronic Federal Tax Paymen...	INV0031666	11/26/2025	Medicare	30-22150-0000-1	174.94
Electronic Federal Tax Paymen...	INV0031666	11/26/2025	Medicare	31-22150-0000-1	110.94
Electronic Federal Tax Paymen...	INV0031666	11/26/2025	Medicare	32-22150-0000-1	174.86
Electronic Federal Tax Paymen...	INV0031666	11/26/2025	Medicare	34-22150-0000-1	7.70
Electronic Federal Tax Paymen...	INV0031687	11/26/2025	Federal Income Tax Withholdi...	01-22050-0000-1	11,827.84
Electronic Federal Tax Paymen...	INV0031688	11/26/2025	Social Security	01-22100-0000-1	11,971.00
Electronic Federal Tax Paymen...	INV0031693	11/26/2025	Medicare	01-22150-0000-1	2,799.72
Electronic Federal Tax Paymen...	INV0031696	11/26/2025	Social Security	01-22100-0000-1	145.94
Electronic Federal Tax Paymen...	INV0031698	11/26/2025	Medicare	01-22150-0000-1	34.14
Vendor EFTPS - Electronic Federal Tax Payment System Total:					101,072.32

Vendor: erika de la cruz - Erika De La Cruz

Erika De La Cruz	Reimbursement-Costco-Erika ...	11/12/2025	Reimbursement-Costco-Erika ...	01-105-57100-2503-1	182.77
Vendor erika de la cruz - Erika De La Cruz Total:					182.77

Vendor: EWING - Ewing Irrigation Products Inc.

Ewing Irrigation Products Inc.	INV 28164188 LLMD Blanco P...	11/05/2025	INV 28164188 LLMD Blanco P...	20-200-57400-0000-1	303.03
Vendor EWING - Ewing Irrigation Products Inc. Total:					303.03

Vendor: Ferguson Enterprises - Ferguson Enterprises

Ferguson Enterprises	INV 0046095 WWTP Supplies ...	11/19/2025	INV 0046095 WWTP Supplies ...	30-500-57400-0000-1	224.73
Vendor Ferguson Enterprises - Ferguson Enterprises Total:					224.73

Vendor: ultrex managemen - Flex Print Intermediate LLC

Flex Print Intermediate LLC	INV 4503437-CAL CN37906-01...	11/05/2025	INV 4503437-CAL CN37906-01...	01-140-52200-0000-1	6.96
Flex Print Intermediate LLC	INV 4503437-CAL CN37906-01...	11/05/2025	INV 4503437-CAL CN37906-01...	01-180-52200-0000-1	6.97
Flex Print Intermediate LLC	Inv. 4509811-CAL CN33785-01...	11/13/2025	Inv. 4509811-CAL CN33785-01...	01-130-52200-0000-1	221.64
Flex Print Intermediate LLC	Inv. 4493458-CAL CN35796-01...	11/19/2025	Inv. 4493458-CAL CN35796-01...	01-150-52200-0000-1	51.07
Flex Print Intermediate LLC	Inv. 4510654-CAL CN29305-01...	11/19/2025	Inv. 4510654-CAL CN29305-01...	01-150-52200-0000-1	295.62
Vendor ultrex managemen - Flex Print Intermediate LLC Total:					582.26

Vendor: Franchise Tax - Franchise Tax

Franchise Tax	INV0031558	11/13/2025	FTB Number 4JEX96120181	01-22350-0000-1	42.66
Franchise Tax	INV0031558	11/13/2025	FTB Number 4JEX96120181	20-22350-0000-1	14.22
Vendor Franchise Tax - Franchise Tax Total:					56.88

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Payment Dates: 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: Frontier - Frontier California Inc.					
Frontier California Inc.	Frontier November 25 661792...	11/05/2025	Frontier November 25 661792...	01-150-57800-0000-1	285.94
Frontier California Inc.	Frontier November 25 661792...	11/05/2025	Frontier November 25 661792...	30-500-57800-0000-1	258.57
Frontier California Inc.	Frontier Oct. 25 53019821940...	11/05/2025	Frontier Oct. 25 53019821940...	32-510-57800-0000-1	43.19
Frontier California Inc.	Frontier Nov. 25 6617923437...	11/24/2025	Frontier Nov. 25 6617923437...	30-500-57800-0000-1	116.10
Vendor Frontier - Frontier California Inc. Total:					703.80

Vendor: gotocom - GoTo Communications Inc

GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-110-57800-0000-1	48.13
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-111-57800-0000-1	9.06
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-112-57800-0000-1	5.66
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-113-57800-0000-1	22.64
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-115-57800-0000-1	25.48
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-140-57800-0000-1	44.15
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-145-57800-0000-1	9.06
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-150-57800-0000-1	339.65
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-155-57800-0000-1	24.90
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-160-57800-0000-1	44.15
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-165-57800-0000-1	11.32
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-175-57800-0000-1	36.22
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	01-180-57800-0000-1	18.12
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	20-200-57800-0000-1	2.26
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	30-500-57800-0000-1	153.18
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	31-505-57800-0000-1	67.25
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	32-510-57800-0000-1	132.80
GoTo Communications Inc	IN7104340926 GoTo Monthly...	11/05/2025	IN7104340926 GoTo Monthly...	34-520-57800-0000-1	2.26
Vendor gotocom - GoTo Communications Inc Total:					996.29

Vendor: Granite Auto Parts I - Granite Auto Parts Inc

Granite Auto Parts Inc	INV 863729 WWTP Safety GLO..	11/05/2025	INV 863729 WWTP Safety GLO..	30-500-56800-0000-1	216.23
Granite Auto Parts Inc	INV 863744 Zilla Garden Hose...	11/05/2025	INV 863744 Zilla Garden Hose...	01-190-57400-0000-1	48.70
Granite Auto Parts Inc	INV 863754 Street Sweeper Li...	11/05/2025	INV 863754 Street Sweeper Li...	01-180-56410-0000-1	86.59
Granite Auto Parts Inc	INV #863794 Replace wipers ...	11/12/2025	INV #863794 Replace wipers ...	01-155-56600-0000-1	72.21
Granite Auto Parts Inc	INV #862764 Tie down for AC...	11/13/2025	INV #862764 Tie down for AC...	01-155-57400-0000-1	95.97
Granite Auto Parts Inc	INV 863818 Water Dept. Suppl..	11/13/2025	INV 863818 Water Dept. Suppl..	32-510-56410-0000-1	54.80
Granite Auto Parts Inc	INV 863892 Water Dept. Suppl..	11/13/2025	INV 863892 Water Dept. Suppl..	32-510-56410-0000-1	31.86
Granite Auto Parts Inc	INV 863910 Water Dept. Non...	11/13/2025	INV 863910 Water Dept. Non...	32-510-56410-0000-1	37.54
Granite Auto Parts Inc	INV 863973 LLMD Supplies 11...	11/13/2025	INV 863973 LLMD Supplies 11...	20-200-57400-0000-1	82.97
Granite Auto Parts Inc	INV 864090 LLMD Supplies11/...	11/13/2025	INV 864090 LLMD Supplies 11...	20-200-57400-0000-1	38.96
Granite Auto Parts Inc	INV 863906 Water Dept. Radia...	11/19/2025	INV 863906 Water Dept. Radia...	32-510-56410-0000-1	2.57
Granite Auto Parts Inc	INV 864134 Street Dept. Cap ...	11/19/2025	INV 864134 Street Dept. Cap ...	01-180-57400-0000-1	5.41
Granite Auto Parts Inc	INV 864137 LLMD Supplies 11...	11/19/2025	INV 864137 LLMD Supplies 11...	20-200-57400-0000-1	35.82
Granite Auto Parts Inc	Inv. 863259 Vehicle Maint & E...	11/19/2025	Inv. 863259 Building Maint & ...	01-150-56400-0000-1	45.25
Granite Auto Parts Inc	Inv. 863259 Vehicle Maint & E...	11/19/2025	Inv. 863259 Vehicle Maintena...	01-150-56600-0000-1	6.27
Granite Auto Parts Inc	Inv. 863856 Building Repair &...	11/19/2025	Inv. 863856 Building Repair &...	01-150-56400-0000-1	33.54
Granite Auto Parts Inc	INV 864230 Water Dept. Suppl..	11/24/2025	INV 864230 Water Dept. Suppl..	32-510-57400-0000-1	61.31
Vendor Granite Auto Parts I - Granite Auto Parts Inc Total:					956.00

Vendor: Gregs Petroleum - Gregs Petroleum

Gregs Petroleum	Fuel INV 579730 10/24/25	11/05/2025	Fuel INV 579730 10/24/25	01-150-54000-0000-1	1,295.80
Gregs Petroleum	Fuel INV 580681 10/28/25	11/05/2025	Fuel INV 580681 10/28/25	01-150-54000-0000-1	1,890.01
Gregs Petroleum	Fuel INV 582164 10/31/25	11/05/2025	Fuel INV 582164 10/31/25	01-150-54000-0000-1	1,706.32
Gregs Petroleum	Fuel INV 583043 11/04/25	11/13/2025	Fuel INV 583043 11/04/25	01-150-54000-0000-1	1,915.56
Gregs Petroleum	Fuel INV 583866 11/07/25	11/19/2025	Fuel INV 583866 11/07/25	01-150-54000-0000-1	703.61
Gregs Petroleum	Fuel INV 583865 11/07/25	11/20/2025	Fuel INV 583865 11/07/25	01-150-54000-0000-1	1,274.20
Gregs Petroleum	Fuel INV 584347 11/11/25	11/20/2025	Fuel INV 584347 11/11/25	01-150-54000-0000-1	1,464.94
Gregs Petroleum	Fuel INV 585856 11/14/25	11/20/2025	Fuel INV 585856 11/14/25	01-150-54000-0000-1	1,220.41
Gregs Petroleum	Fuel INV 586450 11/18/25	11/24/2025	Fuel INV 586450 11/18/25	01-150-54000-0000-1	995.49
Vendor Gregs Petroleum - Gregs Petroleum Total:					12,466.34

Vendor: Haaker Equipment Co. - Haaker Equipment Co.

Haaker Equipment Co.	INV21114 Street Sweeper Rep...	11/13/2025	INV21114 Street Sweeper Rep...	01-180-56440-0000-1	23,111.35
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Vendor Name	Payable Number	Post Date
Haaker Equipment Co.	INV21125 Street Sweeper Rep...	11/13/2025

Vendor: Halo Americas, Inc - Halo Americas, Inc

Halo Americas, Inc	INV-43415 Body Cams for cod...	11/05/2025
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Vendor: Hodges - Hodges Law Group

Hodges Law Group	INV 00650 Legal Services 11/2...	11/05/2025
Hodges Law Group	INV 00650 Legal Services 11/2...	11/05/2025
Hodges Law Group	INV 00650 Legal Services 11/2...	11/05/2025
Hodges Law Group	INV 00650 Legal Services 11/2...	11/05/2025
Hodges Law Group	INV 00650 Legal Services 11/2...	11/05/2025
Hodges Law Group	INV 00650 Legal Services 11/2...	11/05/2025

Vendor: Home Depot - Home Depot

Home Depot	INV 4900199 WWTP Ladder &...	11/05/2025
Home Depot	INV 8900637 Water Dept.Paint..	11/05/2025
Home Depot	INV 4512835 Streets & LLMD ...	11/13/2025
Home Depot	INV 4512835 Streets & LLMD ...	11/13/2025
Home Depot	INV 1901118 Animal Control P...	11/19/2025
Home Depot	INV 4901568 Animal Control P...	11/19/2025
Home Depot	INV 5901515 Transit Drilling S...	11/19/2025
Home Depot	INV 8900649 Food Truck Park ...	11/19/2025
Home Depot	INV 9023479 Water Dept. Leak..	11/19/2025
Home Depot	Inv. 5027195 - Operating Supp...	11/19/2025
Home Depot	Inv. 6903951- Combination Lo...	11/19/2025
Home Depot	INV 3023027 Animal Control ...	11/24/2025
Home Depot	INV 3904656 Animal Control ...	11/24/2025
Home Depot	INV 8902001 Street Dept. 11/...	11/24/2025
Home Depot	INV 901190 ACO Dept. 11/7/25	11/24/2025
Home Depot	INV 9031857 Animal Control ...	11/24/2025
Home Depot	INV 9093079 Animal Control S...	11/24/2025

Vendor: Information Technolo - Information Technology

Information Technology	Inv. CI2500000332 CJIS Access...	11/19/2025
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Vendor: INFOSEND, INC - INFOSEND, INC

INFOSEND, INC	INV 297520 Monthly Billing Bill..	11/13/2025
INFOSEND, INC	INV 297520 Monthly Billing Bill..	11/13/2025
INFOSEND, INC	INV 297520 Monthly Billing Bill..	11/13/2025
INFOSEND, INC	INV 297520 Monthly Billing Bill..	11/13/2025
INFOSEND, INC	INV 297520 Monthly Billing Bill..	11/13/2025
INFOSEND, INC	INV 297520 Monthly Billing Bill..	11/13/2025

Vendor: Interwest Consulting - Interwest Consulting Group, Inc

Interwest Consulting Group, I...	INV #2809593 Plan review ser...	11/05/2025
Interwest Consulting Group, I...	INV #2850878 Plan review ser...	11/05/2025
Interwest Consulting Group, I...	INV #2850885 Plan review 10...	11/05/2025
Interwest Consulting Group, I...	INV #2866974 Plan review for...	11/12/2025
Interwest Consulting Group, I...	INV #2426810 Plan review 721..	11/13/2025
Interwest Consulting Group, I...	INV #2767924 Plan review 13...	11/13/2025
Interwest Consulting Group, I...	INV #2932363 Plan review 221..	11/19/2025
Interwest Consulting Group, I...	INV #2932549 Plan review 31...	11/19/2025

Vendor: Irrigation Concepts - Irrigation Concepts

Irrigation Concepts	INV 50456 Water PVC Meter L...	11/05/2025
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Vendor: J.L. Plank, Inc - J.L. Plank, Inc

J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025
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Description (Item)	Account Number	Amount
INV21125 Street Sweeper Rep...	01-180-56440-0000-1	2,568.15
Vendor Haaker Equipment Co. - Haaker Equipment Co. Total:		25,679.50

Body Cams for ACO 9/3/25	01-155-52950-0000-1	3,799.58
Vendor Halo Americas, Inc - Halo Americas, Inc Total:		3,799.58

Human Resources Legal Service	01-130-56100-0000-1	2,278.00
Contractual Fee	01-130-56100-0000-1	1,014.00
Community Development Lega..	01-130-56100-0000-1	1,461.00
City Council Legal Service	01-130-56100-0000-1	1,755.00
Police Department Legal Servi...	01-130-56100-0000-1	6,298.00
Administration Legal Service	01-130-56100-0000-1	1,583.00
Vendor Hodges - Hodges Law Group Total:		14,389.00

INV 4900199 WWTP Ladder &...	30-500-57400-0000-1	291.17
INV 8900637 Water Dept.Paint..	32-510-57400-0000-1	70.02
INV 4512835 Streets & LLMD ...	01-180-57400-0000-1	84.16
INV 4512835 Streets & LLMD ...	20-200-57400-0000-1	84.16
INV 1901118 Animal Control P...	01-155-52910-2608-1	101.20
INV 4901568 Animal Control P...	01-155-52910-2608-1	74.61
INV 5901515 Transit Drilling S...	34-520-57400-0000-1	215.42
INV 8900649 Food Truck Park ...	01-190-57400-0000-1	174.72
INV 9023479 Water Dept. Leak..	32-510-57400-0000-1	26.29
Inv. 5027195 - Operating Supp...	01-150-57400-0000-1	176.24
Inv. 6903951- Combination Lo...	01-150-56400-0000-1	10.78
INV 3023027 Animal Control ...	01-155-57200-0000-1	12.36
INV 3904656 Animal Control ...	01-180-57400-0000-1	30.64
INV 8902001 Street Dept. 11/...	01-180-57400-0000-1	33.04
INV 901190 ACO Dept. 11/7/25	01-155-57400-0000-1	149.28
INV 9031857 Animal Control ...	01-155-57400-0000-1	45.58
INV 9093079 Animal Control S...	01-155-57200-0000-1	165.89
Vendor Home Depot - Home Depot Total:		1,745.56

Inv. CI2500000332 CJIS Access...	01-150-57800-0000-1	420.00
Vendor Information Technolo - Information Technology Total:		420.00

INV 297520 Contract Services	30-500-52200-0000-1	440.60
INV 297520 Postage & Handli...	30-500-55600-0000-1	744.93
INV 297520 Contract Services	31-505-52200-0000-1	440.60
INV 297520 Postage & Handli...	31-505-55600-0000-1	744.93
INV 297520 Contract Services	32-510-52200-0000-1	441.92
INV 297520 Postage & Handli...	32-510-55600-0000-1	747.18
Vendor INFOSEND, INC - INFOSEND, INC Total:		3,560.16

INV #2809593 Plan review ser...	01-160-51400-0000-1	140.00
INV #2850878 Plan review ser...	01-160-51400-0000-1	180.00
INV #2850885 Plan review 10...	01-160-51400-0000-1	387.50
INV #2866974 Plan review for...	01-155-51150-0000-1	312.50
INV #2426810 Plan review 721..	01-160-51400-0000-1	180.00
INV #2767924 Plan review 13...	01-160-51400-0000-1	180.00
INV #2932363 Plan review 221..	01-160-51400-0000-1	155.00
INV #2932549 Plan review 31...	01-160-51400-0000-1	180.00
Vendor Interwest Consulting - Interwest Consulting Group, Inc Total:		1,715.00

INV 50456 Water PVC Meter L...	32-510-57400-0000-1	2.53
Vendor Irrigation Concepts - Irrigation Concepts Total:		2.53

INV 2570-02 25 Street Rehab ...	25-000-52960-2306-1	125,000.78
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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2318-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2403-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2508-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2509-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2510-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2511-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2512-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2513-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2514-1	125,000.78
J.L. Plank, Inc	INV 2570-02 25 Street Rehab ...	11/13/2025	INV 2570-02 25 Street Rehab ...	25-000-52960-2603-1	125,138.30
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2306-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2318-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2403-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2508-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2509-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2510-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2511-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2512-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2513-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2514-1	139,914.66
J.L. Plank, Inc	INV 2570-03 25 Street Rehab ...	11/20/2025	INV 2570-03 25 Street Rehab ...	25-000-52960-2603-1	140,068.56
Vendor J.L. Plank, Inc - J.L. Plank, Inc Total:					2,914,361.26

Vendor: Jim Burke - Jim Burke

Jim Burke	Inv.283473C Unit 40 Engine Oi...	11/05/2025	Inv.283473C Unit 40 Engine Oi...	01-150-56600-0000-1	107.10
Jim Burke	Inv. 284168 Unit 56 Roters, P...	11/19/2025	Inv. 284168 Unit 56 Roters, P...	01-150-56600-0000-1	1,605.40
Vendor Jim Burke - Jim Burke Total:					1,712.50

Vendor: Jims Steel Supply, L - Jims Steel Supply, LLC

Jims Steel Supply, LLC	INV 267119 Jim's Steel Supply ...	11/05/2025	INV 267119 Jim's Steel Supply ...	01-190-57400-0000-1	848.95
Vendor Jims Steel Supply, L - Jims Steel Supply, LLC Total:					848.95

Vendor: John Hancock - John Hancock

John Hancock	INV0031545	11/13/2025	401K - Employer	01-20800-0000-1	2,509.00
John Hancock	INV0031545	11/13/2025	401K - Employer	20-20800-0000-1	139.89
John Hancock	INV0031545	11/13/2025	401K - Employer	30-20800-0000-1	1,362.18
John Hancock	INV0031545	11/13/2025	401K - Employer	31-20800-0000-1	297.87
John Hancock	INV0031545	11/13/2025	401K - Employer	32-20800-0000-1	1,367.15
John Hancock	INV0031545	11/13/2025	401K - Employer	34-20800-0000-1	183.57
John Hancock	INV0031546	11/13/2025	401K - Employee	01-20800-0000-1	565.02
John Hancock	INV0031546	11/13/2025	401K - Employee	20-20800-0000-1	69.91
John Hancock	INV0031546	11/13/2025	401K - Employee	30-20800-0000-1	354.64
John Hancock	INV0031546	11/13/2025	401K - Employee	31-20800-0000-1	26.09
John Hancock	INV0031546	11/13/2025	401K - Employee	32-20800-0000-1	354.57
John Hancock	INV0031547	11/13/2025	401K - Employer	01-20800-0000-1	153.83
John Hancock	INV0031547	11/13/2025	401K - Employer	20-20800-0000-1	51.27
John Hancock	INV0031551	11/13/2025	401K Loan 2	01-20800-0000-1	72.09
John Hancock	INV0031551	11/13/2025	401K Loan 2	20-20800-0000-1	24.03
John Hancock	INV0031552	11/13/2025	401K Loan 4	01-20800-0000-1	112.51
John Hancock	INV0031552	11/13/2025	401K Loan 4	20-20800-0000-1	37.49
John Hancock	INV0031553	11/13/2025	401K Loan 4	01-20800-0000-1	39.49
John Hancock	INV0031553	11/13/2025	401K Loan 4	20-20800-0000-1	13.16
John Hancock	INV0031554	11/13/2025	401k Contribution	01-20800-0000-1	229.02
John Hancock	INV0031554	11/13/2025	401k Contribution	20-20800-0000-1	76.34
John Hancock	INV0031555	11/13/2025	401k Contribution	01-20800-0000-1	1,165.25
John Hancock	INV0031556	11/13/2025	401k Contribution	01-20800-0000-1	197.16
John Hancock	INV0031556	11/13/2025	401k Contribution	20-20800-0000-1	65.72
John Hancock	INV0031557	11/13/2025	401k Contribution	01-20800-0000-1	250.24
John Hancock	INV0031566	11/13/2025	401K - Employer	01-20800-0000-1	4,643.63
John Hancock	INV0031567	11/13/2025	401K - Employee	01-20800-0000-1	3,151.69
John Hancock	INV0031574	11/13/2025	401K Loan 1	01-20800-0000-1	89.29
John Hancock	INV0031575	11/13/2025	401K Loan 1	01-20800-0000-1	112.59

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
John Hancock	INV0031576	11/13/2025	401K Loan 1	01-20800-0000-1	159.86
John Hancock	INV0031577	11/13/2025	401K Loan 1	01-20800-0000-1	256.31
John Hancock	INV0031578	11/13/2025	401K Loan 1	01-20800-0000-1	107.12
John Hancock	INV0031579	11/13/2025	401k Contribution	01-20800-0000-1	332.91
John Hancock	INV0031580	11/13/2025	401k Contribution	01-20800-0000-1	394.74
John Hancock	INV0031581	11/13/2025	401k Contribution	01-20800-0000-1	184.70
John Hancock	INV0031582	11/13/2025	401k Contribution	01-20800-0000-1	12.00
John Hancock	INV0031583	11/13/2025	401k Contribution	01-20800-0000-1	312.31
John Hancock	INV0031584	11/13/2025	401k Contribution	01-20800-0000-1	282.32
John Hancock	INV0031585	11/13/2025	401k Contribution	01-20800-0000-1	675.00
John Hancock	INV0031586	11/13/2025	401k Contribution	01-20800-0000-1	214.48
John Hancock	INV0031587	11/13/2025	401k Contribution	01-20800-0000-1	290.30
John Hancock	INV0031588	11/13/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0031589	11/13/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0031590	11/13/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0031591	11/13/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0031592	11/13/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0031606	11/13/2025	401K - Employer	01-20800-0000-1	1,769.54
John Hancock	INV0031606	11/13/2025	401K - Employer	20-20800-0000-1	26.50
John Hancock	INV0031606	11/13/2025	401K - Employer	30-20800-0000-1	485.90
John Hancock	INV0031606	11/13/2025	401K - Employer	31-20800-0000-1	379.79
John Hancock	INV0031606	11/13/2025	401K - Employer	32-20800-0000-1	485.92
John Hancock	INV0031606	11/13/2025	401K - Employer	34-20800-0000-1	26.50
John Hancock	INV0031607	11/13/2025	401K - Employee	01-20800-0000-1	418.72
John Hancock	INV0031607	11/13/2025	401K - Employee	20-20800-0000-1	5.30
John Hancock	INV0031607	11/13/2025	401K - Employee	30-20800-0000-1	215.02
John Hancock	INV0031607	11/13/2025	401K - Employee	31-20800-0000-1	199.12
John Hancock	INV0031607	11/13/2025	401K - Employee	32-20800-0000-1	215.03
John Hancock	INV0031607	11/13/2025	401K - Employee	34-20800-0000-1	5.30
John Hancock	INV0031611	11/13/2025	401K Loan 2	01-20800-0000-1	2.98
John Hancock	INV0031611	11/13/2025	401K Loan 2	30-20800-0000-1	4.47
John Hancock	INV0031611	11/13/2025	401K Loan 2	32-20800-0000-1	4.46
John Hancock	INV0031612	11/13/2025	401K Loan 3	01-20800-0000-1	26.71
John Hancock	INV0031612	11/13/2025	401K Loan 3	30-20800-0000-1	40.06
John Hancock	INV0031612	11/13/2025	401K Loan 3	32-20800-0000-1	40.06
John Hancock	INV0031613	11/13/2025	401k Contribution	01-20800-0000-1	131.59
John Hancock	INV0031613	11/13/2025	401k Contribution	30-20800-0000-1	197.38
John Hancock	INV0031613	11/13/2025	401k Contribution	32-20800-0000-1	197.38
John Hancock	INV0031630	11/26/2025	401K - Employer	01-20800-0000-1	2,503.70
John Hancock	INV0031630	11/26/2025	401K - Employer	20-20800-0000-1	139.53
John Hancock	INV0031630	11/26/2025	401K - Employer	30-20800-0000-1	1,276.72
John Hancock	INV0031630	11/26/2025	401K - Employer	31-20800-0000-1	298.08
John Hancock	INV0031630	11/26/2025	401K - Employer	32-20800-0000-1	1,281.71
John Hancock	INV0031630	11/26/2025	401K - Employer	34-20800-0000-1	189.31
John Hancock	INV0031631	11/26/2025	401K - Employee	01-20800-0000-1	564.12
John Hancock	INV0031631	11/26/2025	401K - Employee	20-20800-0000-1	73.29
John Hancock	INV0031631	11/26/2025	401K - Employee	30-20800-0000-1	378.64
John Hancock	INV0031631	11/26/2025	401K - Employee	31-20800-0000-1	26.56
John Hancock	INV0031631	11/26/2025	401K - Employee	32-20800-0000-1	378.56
John Hancock	INV0031632	11/26/2025	401K - Employer	01-20800-0000-1	154.03
John Hancock	INV0031632	11/26/2025	401K - Employer	20-20800-0000-1	51.33
John Hancock	INV0031636	11/26/2025	401K Loan 2	01-20800-0000-1	72.09
John Hancock	INV0031636	11/26/2025	401K Loan 2	20-20800-0000-1	24.03
John Hancock	INV0031637	11/26/2025	401K Loan 4	01-20800-0000-1	112.50
John Hancock	INV0031637	11/26/2025	401K Loan 4	20-20800-0000-1	37.50
John Hancock	INV0031638	11/26/2025	401K Loan 4	01-20800-0000-1	39.49
John Hancock	INV0031638	11/26/2025	401K Loan 4	20-20800-0000-1	13.16
John Hancock	INV0031639	11/26/2025	401k Contribution	01-20800-0000-1	229.03
John Hancock	INV0031639	11/26/2025	401k Contribution	20-20800-0000-1	76.33
John Hancock	INV0031640	11/26/2025	401k Contribution	01-20800-0000-1	1,165.25

Expense Approval Report

Payment Dates: 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
John Hancock	INV0031641	11/26/2025	401k Contribution	01-20800-0000-1	197.16
John Hancock	INV0031641	11/26/2025	401k Contribution	20-20800-0000-1	65.72
John Hancock	INV0031642	11/26/2025	401k Contribution	01-20800-0000-1	262.88
John Hancock	INV0031650	11/26/2025	401K - Employer	01-20800-0000-1	1,770.92
John Hancock	INV0031650	11/26/2025	401K - Employer	20-20800-0000-1	26.50
John Hancock	INV0031650	11/26/2025	401K - Employer	30-20800-0000-1	459.29
John Hancock	INV0031650	11/26/2025	401K - Employer	31-20800-0000-1	379.79
John Hancock	INV0031650	11/26/2025	401K - Employer	32-20800-0000-1	459.32
John Hancock	INV0031650	11/26/2025	401K - Employer	34-20800-0000-1	26.50
John Hancock	INV0031651	11/26/2025	401K - Employee	01-20800-0000-1	424.76
John Hancock	INV0031651	11/26/2025	401K - Employee	20-20800-0000-1	5.30
John Hancock	INV0031651	11/26/2025	401K - Employee	30-20800-0000-1	215.02
John Hancock	INV0031651	11/26/2025	401K - Employee	31-20800-0000-1	199.12
John Hancock	INV0031651	11/26/2025	401K - Employee	32-20800-0000-1	215.03
John Hancock	INV0031651	11/26/2025	401K - Employee	34-20800-0000-1	5.30
John Hancock	INV0031655	11/26/2025	401K Loan 2	01-20800-0000-1	2.98
John Hancock	INV0031655	11/26/2025	401K Loan 2	30-20800-0000-1	4.47
John Hancock	INV0031655	11/26/2025	401K Loan 2	32-20800-0000-1	4.46
John Hancock	INV0031656	11/26/2025	401K Loan 3	01-20800-0000-1	26.71
John Hancock	INV0031656	11/26/2025	401K Loan 3	30-20800-0000-1	40.07
John Hancock	INV0031656	11/26/2025	401K Loan 3	32-20800-0000-1	40.05
John Hancock	INV0031657	11/26/2025	401k Contribution	01-20800-0000-1	131.59
John Hancock	INV0031657	11/26/2025	401k Contribution	30-20800-0000-1	197.40
John Hancock	INV0031657	11/26/2025	401k Contribution	32-20800-0000-1	197.36
John Hancock	INV0031667	11/26/2025	401K - Employer	01-20800-0000-1	4,339.84
John Hancock	INV0031668	11/26/2025	401K - Employee	01-20800-0000-1	3,218.73
John Hancock	INV0031675	11/26/2025	401K Loan 1	01-20800-0000-1	89.29
John Hancock	INV0031676	11/26/2025	401K Loan 1	01-20800-0000-1	112.59
John Hancock	INV0031677	11/26/2025	401K Loan 1	01-20800-0000-1	159.86
John Hancock	INV0031678	11/26/2025	401K Loan 1	01-20800-0000-1	107.12
John Hancock	INV0031679	11/26/2025	401k Contribution	01-20800-0000-1	347.28
John Hancock	INV0031680	11/26/2025	401k Contribution	01-20800-0000-1	394.74
John Hancock	INV0031681	11/26/2025	401k Contribution	01-20800-0000-1	312.31
John Hancock	INV0031682	11/26/2025	401k Contribution	01-20800-0000-1	282.32
John Hancock	INV0031683	11/26/2025	401k Contribution	01-20800-0000-1	675.00
John Hancock	INV0031684	11/26/2025	401k Contribution	01-20800-0000-1	214.48
John Hancock	INV0031685	11/26/2025	401k Contribution	01-20800-0000-1	300.32
John Hancock	INV0031694	11/26/2025	401k Contribution	01-20800-0000-1	28.73
John Hancock	INV0031695	11/26/2025	401k Contribution	01-20800-0000-1	62.60
Vendor John Hancock - John Hancock Total:					52,902.34

Vendor: Jonathan Arceo - Jonathan Arceo

Jonathan Arceo	Reimbursement-Stickers-Jona...	11/21/2025	Reimbursement-Stickers-Jona...	01-105-57100-0000-1	50.00
Vendor Jonathan Arceo - Jonathan Arceo Total:					50.00

Vendor: Jordan chavez - Jordan Chavez

Jordan Chavez	INV0030020	05/27/2025	FY24-25 GEO Scholarship Com...	01-105-57100-2502-1	2,000.00
Vendor Jordan chavez - Jordan Chavez Total:					2,000.00

Vendor: Jorge's Smog & Repai - Jorge's Smog & Repair

Jorge's Smog & Repair	INV 022154 Street Vehicles S...	11/05/2025	INV 022154 Street Vehicles S...	01-180-56600-0000-1	80.00
Jorge's Smog & Repair	INV 022159 Water Vehicles S...	11/05/2025	INV 022159 Water Vehicles S...	32-510-56600-0000-1	80.00
Jorge's Smog & Repair	INV # 022236 ACO Truck oil ch...	11/12/2025	INV # 022236 ACO Truck oil ch...	01-155-56600-0000-1	80.00
Jorge's Smog & Repair	INV 022240 2006 GMC Gallon...	11/13/2025	INV 022240 2006 GMC Gallon...	20-200-56700-0000-1	199.95
Vendor Jorge's Smog & Repai - Jorge's Smog & Repair Total:					439.95

Vendor: Jose L Arreola - Jose L Arreola

Jose L Arreola	Veteran's Hall Rental Deposit ...	11/20/2025	Veteran's Hall Rental Deposit ...	01-24000-0000-1	350.00
Vendor Jose L Arreola - Jose L Arreola Total:					350.00

Vendor: J's Automotive - J's Automotive

J's Automotive	Inv. 10118 Tow Unit 24 Rotors,..	11/05/2025	Inv. 10118 Tow Unit 24 Rotors,..	01-150-56600-0000-1	689.22
J's Automotive	Inv. 10089 MRAP Battery Char...	11/12/2025	Inv. 10089 MRAP Battery Char...	01-150-56600-0000-1	170.00
J's Automotive	Inv. 10109 Unit 45 Window R...	11/12/2025	Inv. 10109 Unit 45 Window R...	01-150-56600-0000-1	428.27

Expense Approval Report

Payment Dates: 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date
J's Automotive	Inv. 10128 Unit 39 Window Lif...	11/19/2025

Description (Item)	Account Number	Amount
Inv. 10128 Unit 39 Window Lif...	01-150-56600-0000-1	125.22
Vendor J's Automotive - J's Automotive Total:		1,412.71

Vendor: JND - Julia Nunez Duran

Julia Nunez Duran	INV0030117	05/27/2025
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FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
Vendor JND - Julia Nunez Duran Total:		300.00

Vendor: JAg - Julian Aguilar

Julian Aguilar	INV0030064	05/27/2025
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FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
Vendor JAg - Julian Aguilar Total:		300.00

Vendor: K.C. Waste - K.C. Waste

K.C. Waste	October 2025 Kern County Wa...	11/05/2025
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October 2025 Kern County Wa...	31-505-52800-0000-1	5,756.91
Vendor K.C. Waste - K.C. Waste Total:		5,756.91

Vendor: KCCD - Kern Community College District

Kern Community College Distr...	Inv. 2026-039 PC 832 Arrest &...	11/24/2025
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Kern Community College Distr...	Inv. 2026-039 PC 832 Arrest &...	11/24/2025
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Inv. 2026-039 PC 832 Arrest &...	01-155-52000-0000-1	58.50
Inv. 2026-039 PC 832 Arrest &...	01-165-52000-0000-1	58.50

Vendor KCCD - Kern Community College District Total:		117.00
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Vendor: Kern County Fire - Kern County Fire

Kern County Fire	INV 26-000102 2nd Quarter (F...	11/05/2025
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INV 26-000102 2nd Quarter (F...	01-130-52700-0000-1	196,579.25
Vendor Kern County Fire - Kern County Fire Total:		196,579.25

Vendor: Kern County Recorder - Kern County Recorder

Kern County Recorder	Release of Lien - 1159 Mast A...	11/20/2025
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Kern County Recorder	Release of Lien - 1159 Mast A...	11/20/2025
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Kern County Recorder	Release of Lien - 1159 Mast A...	11/20/2025
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Release of Lien - 1159 Mast A...	30-500-55800-0000-1	9.66
Release of Lien - 1159 Mast A...	31-505-55800-0000-1	9.68
Release of Lien - 1159 Mast A...	32-510-55800-0000-1	9.66

Vendor Kern County Recorder - Kern County Recorder Total:		29.00
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Vendor: Kern Machinery - Kern Machinery

Kern Machinery	INV 103-1155001 John Deere ...	11/20/2025
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Kern Machinery	INV 103-1240680 LLMD Mowi...	11/20/2025
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INV 103-1155001 John Deere ...	30-500-56410-0000-1	453.79
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INV 103-1240680 LLMD Mowi...	20-200-56700-0000-1	627.56
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Vendor Kern Machinery - Kern Machinery Total:		1,081.35
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Vendor: KOEFRAN - Koefran Industries, Inc.

Koefran Industries, Inc.	INV #0000685676 Monthly se...	11/12/2025
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INV #0000685676 Monthly se...	01-155-51100-0000-1	220.50
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Vendor KOEFRAN - Koefran Industries, Inc. Total:		220.50
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Vendor: Culligan water condi - Laramy Water Inc

Laramy Water Inc	October 2025 WWTP & AC Wa...	11/05/2025
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Laramy Water Inc	October 2025 WWTP & AC Wa...	11/05/2025
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Laramy Water Inc	October 2025 WWTP & AC Wa...	11/05/2025
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Laramy Water Inc	October 2025 WWTP & AC Wa...	11/05/2025
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Laramy Water Inc	October 2025 WWTP & AC Wa...	11/12/2025
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Laramy Water Inc	October 2025 WWTP & AC Wa...	11/12/2025
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Laramy Water Inc	September 2025 WWTP & AC...	11/12/2025
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Laramy Water Inc	September 2025 WWTP & AC...	11/12/2025
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Laramy Water Inc	June 2025 WWTP & AC Water...	11/13/2025
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Laramy Water Inc	June 2025 WWTP & AC Water...	11/13/2025
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Finance Charges 11/1/25	01-155-52200-0000-1	1.71
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October 2025 WWTP & AC Wa...	01-155-52200-0000-1	57.50
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Finance Charges 11/1/25	30-500-52200-0000-1	1.72
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October 2025 WWTP & AC Wa...	30-500-52200-0000-1	57.50
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October 2025 WWTP & AC Wa...	01-155-52200-0000-1	1.69
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October 2025 WWTP & AC Wa...	30-500-52200-0000-1	1.69
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September 2025 WWTP & AC...	01-155-52200-0000-1	1.69
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September 2025 WWTP & AC...	30-500-52200-0000-1	1.69
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June 2025 WWTP & AC Water...	01-155-52200-0000-1	115.25
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June 2025 WWTP & AC Water...	30-500-52200-0000-1	115.25
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Vendor Culligan water condi - Laramy Water Inc Total:		355.69
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Vendor: Leaf - LEAF Capital Funding LLC

LEAF Capital Funding LLC	INV 19270452 Xerox C8155 M...	11/13/2025
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INV 19270452 Xerox C8155 M...	01-130-52200-0000-1	400.53
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Vendor Leaf - LEAF Capital Funding LLC Total:		400.53
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Vendor: Liebert C. Whitmore - Liebert C. Whitmore

Liebert C. Whitmore	INV 309556 MC060-00001 Ge...	11/24/2025
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INV 309556 MC060-00001 Ge...	01-130-56100-0000-1	299.50
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Vendor Liebert C. Whitmore - Liebert C. Whitmore Total:		299.50
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Vendor: LYNN PEAHEY COMPANY - LYNN PEAHEY COMPANY

LYNN PEAHEY COMPANY	Inv. 421741 - Operating Suppl...	11/19/2025
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LYNN PEAHEY COMPANY	Inv. 422317 - Operating Suppli...	11/19/2025
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Inv. 421741 - Operating Suppl...	01-150-57400-0000-1	89.62
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Inv. 422317 - Operating Suppli...	01-150-57400-0000-1	172.90
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Vendor LYNN PEAHEY COMPANY - LYNN PEAHEY COMPANY Total:		262.52
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Vendor: MMC - Marisol Martinez Cazares

Marisol Martinez Cazares	INV0030110	05/27/2025
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FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
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Vendor MMC - Marisol Martinez Cazares Total:		300.00
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Expense Approval Report

Payment Dates: 11/1/2025 - 11/28/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: McFarland Family Res - McFarland Family Resource Center					
McFarland Family Resource C...	Community Grant Donation T...	11/20/2025	Community Grant Donation T...	01-105-57100-2406-1	1,800.00
Vendor McFarland Family Res - McFarland Family Resource Center Total:					1,800.00
Vendor: Cougar Athletic Boos - McFarland High School Cougar Athletic Booster Club					
McFarland High School Cougar...	MHS Cougar Booster Club Co...	11/19/2025	MHS Cougar Booster Club Co...	01-105-57100-2406-1	700.00
Vendor Cougar Athletic Boos - McFarland High School Cougar Athletic Booster Club Total:					700.00
Vendor: McFarland POA - McFarland Police Officers Association					
McFarland Police Officers Ass...	INV0031573	11/13/2025	Association Dues	01-20200-0000-1	960.00
McFarland Police Officers Ass...	INV0031674	11/26/2025	Association Dues	01-20200-0000-1	900.00
Vendor McFarland POA - McFarland Police Officers Association Total:					1,860.00
Vendor: McFarland Tire - McFarland Tire					
McFarland Tire	INV 60879 WWTP GMC Sierra ...	11/05/2025	INV 60879 WWTP GMC Sierra ...	30-500-56600-0000-1	680.00
McFarland Tire	Inv. 60718 Unit# 48 & 59 Tire ...	11/12/2025	Inv. 60718 Unit# 48 & 59 Tire ...	01-150-56600-0000-1	65.00
McFarland Tire	INV #60951 ACO truck tires 11...	11/19/2025	INV #60951 ACO truck tires 11...	01-155-56600-0000-1	460.00
McFarland Tire	INV 60530 Street Dept. Fix Flat..	11/19/2025	INV 60530 Street Dept. Fix Flat..	01-180-56410-0000-1	17.00
Vendor McFarland Tire - McFarland Tire Total:					1,222.00
Vendor: MMu - Miguel Munguia					
Miguel Munguia	INV0030116	05/27/2025	FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
Vendor MMu - Miguel Munguia Total:					300.00
Vendor: MIGUEL ORTEGA - MIGUEL ORTEGA					
MIGUEL ORTEGA	INV0027027	05/30/2024	FY23-24 GEO SCHOLARSHIPS-...	01-105-57100-0000-1	500.00
Vendor MIGUEL ORTEGA - MIGUEL ORTEGA Total:					500.00
Vendor: MP Environmental Ser - MP Environmental Services, Inc					
MP Environmental Services, Inc	2551364-INV Browning Well ...	11/05/2025	2551364-INV Browning Well ...	32-510-56400-0000-1	893.10
Vendor MP Environmental Ser - MP Environmental Services, Inc Total:					893.10
Vendor: MVP Sanitation - MVP Sanitation					
MVP Sanitation	Inv. 000098075 Standard Port...	11/05/2025	Inv. 000098075 Standard Port...	01-150-53500-8620-1	710.00
MVP Sanitation	INV 000098110 Porta Potty &...	11/19/2025	INV 000098110 Porta Potty &...	01-180-53800-0000-1	255.00
Vendor MVP Sanitation - MVP Sanitation Total:					965.00
Vendor: NGC Construction - NGC Construction Inc.					
NGC Construction Inc.	NGC Construction BL#20889 R...	11/20/2025	NGC Construction BL Refund	01-100-41100-0000-1	2,000.00
Vendor NGC Construction - NGC Construction Inc. Total:					2,000.00
Vendor: Office Depot - Office Depot					
Office Depot	INV 444393980001 Finance P...	11/05/2025	INV 444393980001 Finance P...	01-115-57200-0000-1	10.60
Office Depot	INV 444393980001 Finance P...	11/05/2025	INV 444393980001 Finance P...	30-500-57200-0000-1	31.80
Office Depot	INV 444393980001 Finance P...	11/05/2025	INV 444393980001 Finance P...	31-505-57200-0000-1	31.79
Office Depot	INV 444393980001 Finance P...	11/05/2025	INV 444393980001 Finance P...	32-510-57200-0000-1	31.79
Office Depot	INV 444394062001 Finance B...	11/05/2025	INV 444394062001 Finance Re...	01-115-57200-0000-1	15.75
Office Depot	INV 444394062001 Finance B...	11/05/2025	INV 444394062001 Finance Re...	30-500-57200-0000-1	47.24
Office Depot	INV 444394062001 Finance B...	11/05/2025	INV 444394062001 Finance Re...	31-505-57200-0000-1	47.24
Office Depot	INV 444394062001 Finance B...	11/05/2025	INV 444394062001 Finance Re...	32-510-57200-0000-1	47.24
Vendor Office Depot - Office Depot Total:					263.45
Vendor: Our Home Town, Inc - Our Home Town, Inc.					
Our Home Town, Inc.	INV0031536	11/03/2025	Our Hometown Inc. November...	01-130-56000-0000-1	338.53
Vendor Our Home Town, Inc - Our Home Town, Inc. Total:					338.53
Vendor: P & J Electric - P & J Electric					
P & J Electric	INV 9623 Browning Well UPS I...	11/13/2025	INV 9623 Browning Road Well...	32-510-56400-0000-1	1,000.09
Vendor P & J Electric - P & J Electric Total:					1,000.09
Vendor: Pace Analytical Serv - Pace Analytical Services, LLC					
Pace Analytical Services, LLC	INV2527B525657 Water Dept...	11/05/2025	INV2527B525657 Water Dept...	32-510-58200-0000-1	323.00
Pace Analytical Services, LLC	INV2527B525993 Water Dept...	11/05/2025	INV2527B525993 Water Dept...	32-510-58200-0000-1	519.00
Pace Analytical Services, LLC	INV2527B526341 Water Dept...	11/05/2025	INV2527B526341 Water Dept...	32-510-58200-0000-1	275.00
Pace Analytical Services, LLC	INV2527B526427 Water Dept...	11/05/2025	INV2527B526427 Water Dept...	32-510-58200-0000-1	323.00
Pace Analytical Services, LLC	INV2527B526497 Water Dept...	11/05/2025	INV2527B526497 Water Dept...	32-510-58200-0000-1	323.00
Pace Analytical Services, LLC	INV2527B525658 WW Monito...	11/20/2025	INV2527B525658 WW Monito...	30-500-52200-0000-1	679.80
Vendor Pace Analytical Serv - Pace Analytical Services, LLC Total:					2,442.80

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: PEAC - PEAC Solutions					
PEAC Solutions	INV 40233527 City AP/Payroll ...	11/24/2025	INV 40233527 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40334443 City AP/Payroll ...	11/24/2025	INV 40334443 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40437913 City AP/Payroll ...	11/24/2025	INV 40437913 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40541575 City AP/Payroll ...	11/24/2025	INV 40541575 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40644777 City AP/Payroll ...	11/24/2025	INV 40644777 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40751743 City AP/Payroll ...	11/24/2025	INV 40751743 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40858239 City AP/Payroll ...	11/24/2025	INV 40858239 City AP/Payroll ...	01-130-52200-0000-1	62.90
PEAC Solutions	INV 40964596 City AP/Payroll ...	11/24/2025	INV 40964596 City AP/Payroll ...	01-130-52200-0000-1	64.39
PEAC Solutions	INV 41096808 City AP/Payroll ...	11/24/2025	INV 41096808 City AP/Payroll ...	01-130-52200-0000-1	64.39
Vendor PEAC - PEAC Solutions Total:					569.08

Vendor: PG&E COMPANY - PG&E COMPANY

PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	8694708837-2 974 Frontage Rd	01-180-58000-0000-1	193.15
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	4022268837-2 600 Frontage Rd	01-180-58000-0000-1	191.44
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	2514556883-5 700 Ebell St-Irri...	01-180-58000-0000-1	60.59
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	4453174177-3 413 Kern Ave.	01-180-58000-0000-1	1,233.97
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	0891499733-6 400 3rd St	01-180-58000-0000-1	113.51
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	7576987527-1 689 Frontage R...	01-180-58000-0000-1	307.60
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	0741726506-8 PO Box 1488	01-180-58100-0000-1	544.61
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	4483764300-4 Tract 6081 & 6...	01-180-58100-0000-1	54.11
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	6094933730-1 SW Cor Garzoli...	01-180-58100-0000-1	470.19
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	3877090180-9 PO Box 1488	01-180-58100-0000-1	459.00
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	1601672325-2 PO Box 1488	01-180-58100-0000-1	297.74
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	356448726-8 221 2nd St.	01-180-58100-0000-1	78.55
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	5568620890-5 705 Mast Ave.	01-180-58100-0000-1	10.38
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	13. 5490736244-3 SE NE 9 26 ...	01-180-58100-0000-1	14.96
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	7663752590-8 Eighth Street-S...	01-180-58100-0000-1	26.48
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	5629608181-5 PO Box 1488	01-180-58100-0000-1	29.41
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	13. 5490736244-3 SE NE 9 26 ...	01-180-58100-0000-1	8,029.15
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	2012021553-6 Tract 6416 Pha...	01-180-58100-0000-1	1,095.37
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	4191871709-5 103 Sherwood ...	01-185-58000-0000-1	2,071.59
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	7668473786-9 401 W. Kern A...	01-190-58000-0000-1	4,031.21
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	0309941756-4 550 2nd St.	20-200-58100-0000-1	333.84
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	6372122228-7 Tract 6373-A	20-200-58100-0000-1	773.42
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	5794429226-7 Tract 6572-1 A...	20-200-58100-0000-1	437.06
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	23. 0979037755-1 401 2nd St.	20-200-58100-0000-1	63.96
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	7336692458-4 Robertson Ave....	20-200-58100-0000-1	1,553.01
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	3047362805-2 100 W. Kern A...	20-200-58100-0000-1	229.00
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	9048125100-8 900 Garzoli Rd.	30-500-58000-0000-1	132.72
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	27. 5490736244-3 SE NE 9 26 ...	30-500-58000-0000-1	14.95
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	5842445837-8 Hail Lane & Kal...	30-500-58000-0000-1	212.65
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	27. 5490736244-3 SE NE 9 26 ...	30-500-58000-0000-1	8,029.15
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	0843084856-7 778 Taylor Ave.	32-510-58000-0000-1	349.61
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	0425382282-1 McFarland Ele...	32-510-58000-0000-1	144.50
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	2687153110-4 NE SE NW12 26..	32-510-58000-0000-1	20,258.05
PG&E COMPANY	PG&E November 2025 Monthl...	11/20/2025	7699604118-2 Sherwood & Se...	32-510-58000-0000-1	2,385.94
Vendor PG&E COMPANY - PG&E COMPANY Total:					54,230.87

Vendor: Phoenix Group - Phoenix Group

Phoenix Group	Citation Processing Services - #..	11/05/2025	Citation Processing Services - #..	01-165-56000-0000-1	430.40
Vendor Phoenix Group - Phoenix Group Total:					430.40

Vendor: Pitney Bowes - Pitney Bowes

Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-105-55600-0000-1	15.38
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-110-55600-0000-1	15.38
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-115-55600-0000-1	15.44
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-130-55600-0000-1	15.38
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-140-55600-0000-1	15.38
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-150-55600-0000-1	15.38
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-155-55600-0000-1	15.38
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025	8000-9000-0937-7825 11/05/...	01-160-55600-0000-1	15.38

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Vendor Name	Payable Number	Post Date
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025
Pitney Bowes	8000-9000-0937-7825 11/05/...	11/13/2025

Vendor: Procore Tech - Procore Technologies, Inc

Procore Technologies, Inc	INV00263606 Procore Profess...	11/13/2025
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Vendor: Quality Smog - Quality Smog

Quality Smog	INV 122871 Smog Inspection	11/19/2025
Quality Smog	INV 122872 Smog Inspection	11/19/2025

Vendor: RV - Rafael Velasquez

Rafael Velasquez	INV0030145	05/27/2025
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Vendor: RAMIRO SANTIVANES - RAMIRO SANTIVANES

RAMIRO SANTIVANES	INV 3230 Food Park Temporar...	11/13/2025
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Vendor: RANDALL YOUNG - RANDALL YOUNG

RANDALL YOUNG	INV0027056	05/30/2024
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Vendor: Raymond's Trophy - Raymond's Trophy

Raymond's Trophy	INV 105436 Years of Service ...	11/19/2025
Raymond's Trophy	Inv. 105434 Employee Apprec...	11/20/2025

Vendor: PLATT - Rexel USA Supply

Rexel USA Supply	INV 6S97873 Animal Cntrl Prjct..	11/05/2025
Rexel USA Supply	INV 6T02404 Animal Cntrl Prjct..	11/05/2025
Rexel USA Supply	INV6S62405 WWTP Electrical ...	11/05/2025
Rexel USA Supply	INV 6T40939 Food Truck Park ...	11/12/2025
Rexel USA Supply	INV 6T40921 Food Truck Park ...	11/13/2025
Rexel USA Supply	INV 6T63197 Animal Cntrl Prjct..	11/13/2025

Vendor: 661 Communications - Roger C Goodman JR

Roger C Goodman JR	Inv. 2048 Command Post Elect...	11/05/2025
Roger C Goodman JR	Inv. 2049 MRAP Electrical Rep...	11/05/2025

Vendor: SECURE SYSTEMS - SECURE SYSTEMS

SECURE SYSTEMS	INV R286496 Nov25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025
SECURE SYSTEMS	INV R286497 Nov 25 Monitori...	11/05/2025

Vendor: Self-Help Enterprise - Self-Help Enterprises

Self-Help Enterprises	INV MCF22PLHA Sep-25 22-P...	11/05/2025
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Vendor: The Gas Co. - SoCalGas

SoCalGas	October 2025 So Cal Gas Vete...	11/12/2025
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Description (Item)	Account Number	Amount
8000-9000-0937-7825 11/05/...	01-165-55600-0000-1	15.38
8000-9000-0937-7825 11/05/...	01-175-55600-0000-1	15.38
8000-9000-0937-7825 11/05/...	30-500-55600-0000-1	15.38
8000-9000-0937-7825 11/05/...	31-505-55600-0000-1	15.38
8000-9000-0937-7825 11/05/...	32-510-55600-0000-1	15.38
Vendor Pitney Bowes - Pitney Bowes Total:		200.00

INV00263606 Procore Profess...	25-000-52910-2504-1	32,205.97
Vendor Procore Tech - Procore Technologies, Inc Total:		32,205.97

INV 122871 Smog Inspection	34-520-56600-0000-1	70.00
INV 122872 Smog Inspection	32-510-56600-0000-1	70.00
Vendor Quality Smog - Quality Smog Total:		140.00

FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
Vendor RV - Rafael Velasquez Total:		300.00

INV 3230 Temporary Fence 8/...	01-190-57400-0000-1	2,800.00
Vendor RAMIRO SANTIVANES - RAMIRO SANTIVANES Total:		2,800.00

FY23-24 GEO SCHOLARSHIPS-...	01-105-57100-0000-1	500.00
Vendor RANDALL YOUNG - RANDALL YOUNG Total:		500.00

INV 105436 Years of Service ...	01-112-57100-0000-1	191.02
Inv. 105434 Employee Apprec...	01-105-57100-0000-1	573.73
Vendor Raymond's Trophy - Raymond's Trophy Total:		764.75

INV 6S97873 Animal Cntrl Prjct..	01-155-52910-2608-1	141.83
INV 6T02404 Animal Cntrl Prjct..	01-155-52910-2608-1	413.21
INV6S62405 WWTP Electrical ...	30-500-56400-0000-1	1,504.21
INV 6T40939 Food Truck Park ...	01-190-57400-0000-1	14.27
INV 6T40921 Food Truck Park ...	01-190-57400-0000-1	57.56
INV 6T63197 Animal Cntrl Prjct..	01-155-52910-2608-1	1,534.78
Vendor PLATT - Rexel USA Supply Total:		3,665.86

Inv. 2048 Command Post Elect...	01-150-56600-0000-1	556.09
Inv. 2049 MRAP Electrical Rep...	01-150-56600-0000-1	152.24
Vendor 661 Communications - Roger C Goodman JR Total:		708.33

INVR286496 Nov25 Monitorin...	01-190-52200-0000-1	52.00
COM7 Police Seatrain, 401 1 ...	01-150-52200-0000-1	43.00
COM6 12941 Melcher Rd. An...	01-155-52200-0000-1	52.00
COM1 103 W. Sherwood Ave,...	01-190-52200-0000-1	121.00
COM8 Waste Water	30-500-52200-0000-1	52.00
COM5 12941 Waste Water Tr...	30-500-52200-0000-1	52.00
COM3 Well 6, 601 Hail Ln.	32-510-52200-0000-1	52.00
COM4 Storage Tank, 121 2nd ...	32-510-52200-0000-1	52.00
Vendor SECURE SYSTEMS - SECURE SYSTEMS Total:		476.00

INV MCF22PLHA Sep-25 22-P...	19-215-53100-0000-1	118.73
Vendor Self-Help Enterprise - Self-Help Enterprises Total:		118.73

October 2025 So Cal Gas Vete...	01-185-58000-0000-1	23.50
Vendor The Gas Co. - SoCalGas Total:		23.50

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: Spay Neuter - Spay Neuter Imperative Project California					
Spay Neuter Imperative Projec...	INV 25916 SNIP BUS 9/2/25	11/05/2025	INV 25916 SNIP BUS 9/2/25	01-155-51160-8452-1	9,500.00
Vendor Spay Neuter - Spay Neuter Imperative Project California Total:					9,500.00
Vendor: SPD - SPD					
SPD	INV #6029 Hometown Heroes...	11/20/2025	INV #6029 Hometown Heroes...	01-140-53500-2543-1	2,110.88
Vendor SPD - SPD Total:					2,110.88
Vendor: Spectrum - Spectrum					
Spectrum	Spectrum November 25 Mont...	11/13/2025	Spectrum November 25 Mont...	01-130-57800-0000-1	1,190.00
Vendor Spectrum - Spectrum Total:					1,190.00
Vendor: Standard Emulsions I - Standard Emulsions Inc					
Standard Emulsions Inc	INV 6201 Tack Oil Pails Street ...	11/05/2025	INV 6201 Tack Oil Pails Street ...	01-180-56500-0000-1	746.71
Vendor Standard Emulsions I - Standard Emulsions Inc Total:					746.71
Vendor: CALTRANS - State of California Department of Transportation					
State of California Department..	INV SL260183 Signals & Lighti...	11/05/2025	INV SL260183 Signals & Lighti...	01-180-58100-0000-1	24.63
State of California Department..	INV SL260183 Signals & Lighti...	11/05/2025	INV SL260183 Signals & Lighti...	20-200-58100-0000-1	24.63
Vendor CALTRANS - State of California Department of Transportation Total:					49.26
Vendor: Stephanie Garcia - Stephanie Garcia					
Stephanie Garcia	Veteran's Hall Rental 11/8/25	11/19/2025	Veteran's Hall Rental 11/8/25	01-24000-0000-1	350.00
Vendor Stephanie Garcia - Stephanie Garcia Total:					350.00
Vendor: Stinson Stationers, - Stinson Stationers, Inc.					
Stinson Stationers, Inc.	Inv. 356646-0 Office Supplies	11/19/2025	Inv. 356646-0 Office Supplies	01-150-57200-0000-1	263.47
Vendor Stinson Stationers, - Stinson Stationers, Inc. Total:					263.47
Vendor: Sun Badge Company - Sun Badge Company					
Sun Badge Company	Inv. 425755 Badge 165	10/21...11/05/2025	Inv. 425755 Badge 165	01-150-51800-0000-1	168.77
Vendor Sun Badge Company - Sun Badge Company Total:					168.77
Vendor: tmobile - T Mobile USA Inc					
T Mobile USA Inc	Acct 992748243 Service 09/21...	11/05/2025	Acct# 992748243 - Police Dep...	01-150-57800-0000-1	1,681.11
T Mobile USA Inc	Acct 992748243 Service 09/21...	11/05/2025	Acct# 992748243 - Animal Con...	01-155-57800-0000-1	116.55
T Mobile USA Inc	Acct 992748243 Service 09/21...	11/05/2025	Acct# 992748243 - Code Enfor...	01-165-57800-0000-1	35.85
Vendor tmobile - T Mobile USA Inc Total:					1,833.51
Vendor: Telstar Instruments - Telstar Instruments					
Telstar Instruments	INV 128831 WWTP Pump Rep...	10/14/2025	INV 128831 WWTP Pump Rep...	30-500-56400-0000-1	1,038.00
Vendor Telstar Instruments - Telstar Instruments Total:					1,038.00
Vendor: Tlaloc Guillen - Tlaloc Guillen					
Tlaloc Guillen	INV0030096	05/27/2025	FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
Vendor Tlaloc Guillen - Tlaloc Guillen Total:					300.00
Vendor: Torpedo - Torpedo Pest Control					
Torpedo Pest Control	INV 3516 General Pest Service...	11/19/2025	INV 3516 General Pest Service...	30-500-52200-0000-1	170.00
Vendor Torpedo - Torpedo Pest Control Total:					170.00
Vendor: UNWIREDBROADBAND - unWired Broadband LLC					
unWired Broadband LLC	INV 02536111 Internet Month...	11/13/2025	INV 02536111 Internet Month...	01-155-57800-0000-1	144.99
unWired Broadband LLC	INV 02536111 Internet Month...	11/13/2025	INV 02536111 Internet Month...	30-500-57800-0000-1	145.00
Vendor UNWIREDBROADBAND - unWired Broadband LLC Total:					289.99
Vendor: USA Waste of Califor - USA Waste of California, Inc.					
USA Waste of California, Inc.	September 2025 Waste Mana...	11/05/2025	September 2025 Waste Mana...	01-100-41300-0000-1	-4,475.59
USA Waste of California, Inc.	September 2025 Waste Mana...	11/05/2025	September 2025 Waste Mana...	01-100-41300-0000-1	-302.18
USA Waste of California, Inc.	September 2025 Waste Mana...	11/05/2025	September 2025 Waste Mana...	01-100-41300-0000-1	-1,297.66
USA Waste of California, Inc.	September 2025 Waste Mana...	11/05/2025	September 2025 Waste Mana...	31-505-52400-0000-1	89,511.80
USA Waste of California, Inc.	September 2025 Waste Mana...	11/05/2025	September 2025 Waste Mana...	31-505-52500-0000-1	12,976.58
USA Waste of California, Inc.	September 2025 Waste Mana...	11/05/2025	September 2025 Waste Mana...	31-505-52500-0000-1	3,021.77
Vendor USA Waste of Califor - USA Waste of California, Inc. Total:					99,434.72
Vendor: Varsity Brands Inc. - Varsity Brands Inc.					
Varsity Brands Inc.	INV 931245329 Pickleball Crt ...	11/05/2025	INV 931245329 Pickleball Crt ...	01-190-57400-0000-1	947.51
Vendor Varsity Brands Inc. - Varsity Brands Inc. Total:					947.51

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: Verizon Business - Verizon Business					
Verizon Business	INV 6127073118 Oct. 25 Wat...	11/05/2025	INV 6127073118 Oct. 25 Wat...	32-510-57800-0000-1	180.50
Vendor Verizon Business - Verizon Business Total:					180.50
Vendor: Verizon - Verizon Connect					
Verizon Connect	INV 625000066717 Vehicle Tr...	11/05/2025	INV 625000066717 Vehicle Tr...	01-180-53200-0000-1	234.52
Verizon Connect	INV 625000066717 Vehicle Tr...	11/05/2025	INV 625000066717 Vehicle Tr...	30-500-53200-0000-1	117.26
Verizon Connect	INV 625000066717 Vehicle Tr...	11/05/2025	INV 625000066717 Vehicle Tr...	32-510-53200-0000-1	117.26
Verizon Connect	INV 625000066717 Vehicle Tr...	11/05/2025	INV 625000066717 Vehicle Tr...	34-520-53200-0000-1	117.26
Vendor Verizon - Verizon Connect Total:					586.30
Vendor: VND - Victoria Nunez Duran					
Victoria Nunez Duran	INV0030118	05/27/2025	FY24-25 GEO Scholarship DE 6...	01-105-57100-2502-1	300.00
Vendor VND - Victoria Nunez Duran Total:					300.00
Vendor: Visual Edge - Visual Edge IT, Inc.					
Visual Edge IT, Inc.	INV 24AR3128041 Monthly C...	11/19/2025	INV 24AR3128041 Monthly C...	01-130-52200-0000-1	540.58
Vendor Visual Edge - Visual Edge IT, Inc. Total:					540.58
Vendor: Vulcan Industries - Vulcan Industries					
Vulcan Industries	INV 25476-19324 Operating S...	11/19/2025	INV 25476-19324 Operating S...	30-500-57400-0000-1	814.37
Vendor Vulcan Industries - Vulcan Industries Total:					814.37
Vendor: West Publishing Corp - West Publishing Corporation					
West Publishing Corporation	Inv. 852770235 Clear Proflex -...	11/12/2025	Inv. 852770235 Clear Proflex -...	01-150-52200-0000-1	482.00
Vendor West Publishing Corp - West Publishing Corporation Total:					482.00
Vendor: wex bank - Wex Bank					
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-105-52200-0000-1	2.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-112-53200-0000-1	2.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-115-52200-0000-1	4.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-140-52200-0000-1	2.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-150-52200-0000-1	48.30
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-150-54000-0000-1	386.92
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-155-52200-0000-1	4.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	01-180-52200-0000-1	8.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	30-500-52200-0000-1	4.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	32-510-52200-0000-1	6.00
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	32-510-54000-0000-1	220.85
Wex Bank	INV0031623	11/06/2025	Inv. 108169786 Wex Fleet Serv..	34-520-54000-0000-1	2.00
Vendor wex bank - Wex Bank Total:					690.07
Vendor: WILLDAN - WILLDAN					
WILLDAN	INV 010-63869 CFD FY25/26 P...	11/20/2025	INV 010-63869 CFD FY25/26 P...	24-210-52200-0000-1	9,299.94
WILLDAN	INV 010-63870 LLD FY25/26 P...	11/20/2025	INV 010-63870 LLD FY25/26 P...	24-210-52200-0000-1	3,235.79
Vendor WILLDAN - WILLDAN Total:					12,535.73
Vendor: Xpress Truck Wash - Xpress Truck Wash					
Xpress Truck Wash	Inv. 797 Truck & Trailer Wash -..	11/24/2025	Inv. 797 Truck & Trailer Wash -..	01-150-52200-0000-1	65.00
Vendor Xpress Truck Wash - Xpress Truck Wash Total:					65.00
Grand Total:					3,761,332.23

Report Summary

Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	503,880.06
19 - HCD - CALHOME 8239 - 2012	118.73
20 - LIGHTING & LANDSCAPING-DISTRICT 1	10,105.42
24 - COMMUNITY FACILITIES DISTRICT	12,535.73
25 - CAPITAL IMPROVEMENTS PROJECTS	2,989,005.73
30 - SEWER	34,298.78
31 - REFUSE/RECYCLING	118,715.54
32 - WATER	90,292.90
34 - PUBLIC TRANSPORTATION	2,379.34
Grand Total:	3,761,332.23

Account Summary

Account Number	Account Name	Payment Amount
01-100-41100-0000-1	Business Licenses	2,000.00
01-100-41300-0000-1	Franchise Fees	-6,075.43
01-105-52200-0000-1	Contract Services	2.00
01-105-55600-0000-1	Postage	15.38
01-105-57100-0000-1	Special Activities	1,623.73
01-105-57100-2322-1	Special Activities - Chris...	273.12
01-105-57100-2406-1	Special Activities - Com...	2,500.00
01-105-57100-2502-1	Special Activities - Schola...	4,100.00
01-105-57100-2503-1	Special Activities - Com...	377.59
01-110-55600-0000-1	Postage	15.38
01-110-57800-0000-1	Telephone & Communic...	57.72
01-111-52200-0000-1	Contract Services	2,389.12
01-111-52930-2602-1	Computer Hard/Softwar...	2,873.97
01-111-53400-0000-1	Election Expense	8,470.97
01-111-57800-0000-1	Telephone & Communic...	43.45
01-112-53200-0000-1	Dues & Subscriptions	2.00
01-112-57100-0000-1	Special Activities	191.02
01-112-57800-0000-1	Telephone & Communic...	32.13
01-113-57800-0000-1	Telephone & Communic...	22.64
01-115-52200-0000-1	Contract Services	4.00
01-115-55600-0000-1	Postage	171.44
01-115-57200-0000-1	Supplies - Office	40.15
01-115-57800-0000-1	Telephone & Communic...	51.83
01-130-51200-0000-1	Bank Charges	170.53
01-130-52200-0000-1	Contract Services	1,960.86
01-130-52700-0000-1	Fire Protection	201,693.97
01-130-55600-0000-1	Postage	15.38
01-130-56000-0000-1	Professional Services - O...	338.53
01-130-56050-0000-1	Accounting/Auditing Ser...	764.40
01-130-56100-0000-1	Legal Services	14,688.50
01-130-57800-0000-1	Telephone & Communic...	1,190.00
01-140-52200-0000-1	Contract Services	79.81
01-140-53500-2543-1	Cont.& Donations Expen...	2,110.88
01-140-55600-0000-1	Postage	15.38
01-140-56000-0000-1	Professional Services - O...	3,680.00
01-140-57800-0000-1	Telephone & Communic...	65.45
01-145-57800-0000-1	Telephone & Communic...	9.06
01-150-51800-0000-1	Clothing Allowance	272.68
01-150-52200-0000-1	Contract Services	7,102.89
01-150-53500-8620-1	Contributions/Donations...	829.97
01-150-54000-0000-1	Fuel	12,853.26
01-150-55600-0000-1	Postage	15.38
01-150-56000-0000-1	Professional Services - O...	466.45
01-150-56400-0000-1	Repairs & Maint - Build &..	171.06

Account Summary

Account Number	Account Name	Payment Amount
01-150-56410-0000-1	Repairs & Maintenance ...	178.96
01-150-56600-0000-1	Repairs & Maintenance -...	6,380.39
01-150-57200-0000-1	Supplies - Office	752.02
01-150-57400-0000-1	Supplies - Operating	438.76
01-150-57800-0000-1	Telephone & Communic...	2,871.70
01-155-51100-0000-1	Animal Disposal	220.50
01-155-51150-0000-1	Dog Clinic	1,320.27
01-155-51160-8452-1	Spay and Neuter Fees - ...	9,500.00
01-155-51800-0000-1	Clothing Allowance	86.56
01-155-52000-0000-1	Conferences/Meetings/T...	58.50
01-155-52200-0000-1	Contract Services	433.84
01-155-52910-2608-1	Building & Improvement...	2,265.63
01-155-52950-0000-1	Equipment (Capital)	3,799.58
01-155-53200-0000-1	Dues & Subscriptions	200.00
01-155-55600-0000-1	Postage	15.38
01-155-56600-0000-1	Repairs & Maintenance -...	800.39
01-155-57100-0000-1	Special Activities	131.50
01-155-57200-0000-1	Supplies - Office	438.42
01-155-57400-0000-1	Supplies - Operating	420.73
01-155-57800-0000-1	Telephone & Communic...	286.44
01-160-51400-0000-1	Building Plan Check/Ins...	2,467.50
01-160-55600-0000-1	Postage	15.38
01-160-57200-0000-1	Supplies - Office	-129.88
01-160-57800-0000-1	Telephone & Communic...	129.93
01-165-52000-0000-1	Conferences/Meetings/T...	58.50
01-165-53200-0000-1	Dues & Subscriptions	200.00
01-165-55600-0000-1	Postage	15.38
01-165-56000-0000-1	Professional Services-Ot...	430.40
01-165-57800-0000-1	Telephone & Communic...	68.66
01-175-55600-0000-1	Postage	15.38
01-175-57800-0000-1	Telephone & Communic...	54.48
01-180-51800-0000-1	Clothing Allowance	356.43
01-180-52200-0000-1	Contract Services	283.39
01-180-53200-0000-1	Dues & Subscriptions	234.52
01-180-53800-0000-1	Rental Equipment/Other	255.00
01-180-56410-0000-1	Repairs & Maintenance ...	103.59
01-180-56440-0000-1	Repairs & Maintenance-...	25,679.50
01-180-56500-0000-1	Repairs/Maintenance St...	746.71
01-180-56600-0000-1	Repairs/Maintenance - ...	271.54
01-180-57400-0000-1	Supplies - Operating	153.25
01-180-57800-0000-1	Telephone & Communic...	65.27
01-180-58000-0000-1	Utilities	2,100.26
01-180-58100-0000-1	Street Lighting	15,919.82
01-185-52200-0000-1	Contract Services	371.72
01-185-58000-0000-1	Utilities	2,095.09
01-190-51800-0000-1	Clothing Allowance	33.70
01-190-52200-0000-1	Contract Services	1,373.00
01-190-57400-0000-1	Supplies - Operating	5,195.91
01-190-58000-0000-1	Utilities	4,031.21
01-20200-0000-1	Accounts Payable	1,860.00
01-20800-0000-1	Pension Payable	39,164.82
01-22050-0000-1	Federal Withholding Pay...	30,001.15
01-22100-0000-1	FICA Payable	39,133.28
01-22150-0000-1	Medicare Payable	9,199.86
01-22200-0000-1	State Withholding Payab...	16,195.13
01-22250-0000-1	SUTA Payable	517.86
01-22275-0000-1	ETT Payable	12.04
01-22350-0000-1	Garnishments	42.66

Account Summary

Account Number	Account Name	Payment Amount
01-22600-0000-1	Health FSA	84.09
01-22700-0000-1	Disablity LTD	283.96
01-22800-0000-1	Accident	38.68
01-22900-0000-1	Life	174.06
01-22950-0000-1	Cancer-American Fidelity	33.60
01-24000-0000-1	Deposits	1,350.00
01-310-52200-0000-1	Contract Services	4,017.01
01-310-52950-2609-1	Equipment Capital - City...	900.00
19-215-53100-0000-1	Grant Expenditures	118.73
20-200-51800-0000-1	Clothing Allowance	107.84
20-200-52200-0000-1	Contract Services	1,677.89
20-200-56700-0000-1	Repairs & Maintenance -...	871.42
20-200-57400-0000-1	Supplies - Operating	990.88
20-200-57800-0000-1	Telephone & Communic...	17.98
20-200-58100-0000-1	Street Lighting	3,414.92
20-20800-0000-1	Pension Payable	1,022.30
20-22050-0000-1	Federal Withholding Pay...	475.15
20-22100-0000-1	FICA Payable	1,011.98
20-22150-0000-1	Medicare Payable	236.62
20-22200-0000-1	State Withholding Payab...	264.22
20-22350-0000-1	Garnishments	14.22
24-210-52200-0000-1	Contract Services	12,535.73
25-000-52910-2504-1	Buildings & Improvemen...	32,205.97
25-000-52960-2306-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2318-1	Streets & Roads (Capital)...	266,014.67
25-000-52960-2401-1	Street & Roads (Capital) -..	2,401.73
25-000-52960-2403-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2508-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2509-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2510-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2511-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2512-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2513-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2514-1	Street & Roads (Capital) -..	266,014.67
25-000-52960-2519-1	Street & Roads (Capital) ...	18,155.00
25-000-52960-2603-1	Street & Roads (Capital) -..	266,311.33
25-000-52960-2605-1	Street & Roads (Capital) -..	4,947.50
25-000-52960-7660-1	TDA- LTF Various Street ...	4,837.50
30-20800-0000-1	Pension Payable	5,231.26
30-22050-0000-1	Federal Withholding Pay...	2,129.66
30-22100-0000-1	FICA Payable	5,193.50
30-22150-0000-1	Medicare Payable	1,262.26
30-22200-0000-1	State Withholding Payab...	1,429.31
30-22250-0000-1	SUTA Payable	151.76
30-22275-0000-1	ETT Payable	3.55
30-22600-0000-1	Health FSA	149.75
30-22700-0000-1	Disablity LTD	24.98
30-22900-0000-1	Life	48.19
30-22950-0000-1	Cancer- American Fidelity	9.80
30-500-51200-0000-1	Bank Charges	170.54
30-500-51800-0000-1	Clothing Allowance	104.39
30-500-52200-0000-1	Contract Services	1,776.25
30-500-53200-0000-1	Dues & Subscriptions	117.26
30-500-55600-0000-1	Postage	760.31
30-500-55800-0000-1	Printing & Legal Notices	9.66
30-500-56000-0000-1	Professional Services - O...	60.00
30-500-56050-0000-1	Accounting/Auditing Ser...	764.40
30-500-56400-0000-1	Repairs & Maint - Build &..	2,542.21

Account Summary

Account Number	Account Name	Payment Amount
30-500-56410-0000-1	Repairs & Maintenance ...	453.79
30-500-56600-0000-1	Repairs & Maintenance -...	680.00
30-500-56800-0000-1	Safety Equipment	216.23
30-500-57200-0000-1	Supplies - Office	120.45
30-500-57400-0000-1	Supplies - Operating	1,330.27
30-500-57800-0000-1	Telephone & Communic...	1,019.53
30-500-58000-0000-1	Utilities	8,389.47
30-500-58200-0000-1	Water/Soil/Other Analys...	150.00
31-20800-0000-1	Pension Payable	1,806.42
31-22050-0000-1	Federal Withholding Pay...	1,050.51
31-22100-0000-1	FICA Payable	1,505.42
31-22150-0000-1	Medicare Payable	399.74
31-22200-0000-1	State Withholding Payab...	635.90
31-22600-0000-1	Health FSA	78.10
31-22700-0000-1	Disablity LTD	8.32
31-22900-0000-1	Life	4.20
31-505-51200-0000-1	Bank Charges	170.54
31-505-52200-0000-1	Contract Services	440.60
31-505-52400-0000-1	Contract Services - Refus...	89,511.80
31-505-52500-0000-1	Contract Services - Recyc...	15,998.35
31-505-52800-0000-1	County Waste Managem...	5,756.91
31-505-55600-0000-1	Postage	760.31
31-505-55800-0000-1	Printing & Legal Notices	9.68
31-505-56050-0000-1	Accounting/Auditing Ser...	352.80
31-505-57200-0000-1	Supplies - Office	120.45
31-505-57800-0000-1	Telephone & Communic...	105.49
32-20800-0000-1	Pension Payable	5,241.06
32-22050-0000-1	Federal Withholding Pay...	2,133.46
32-22100-0000-1	FICA Payable	5,205.26
32-22150-0000-1	Medicare Payable	1,264.46
32-22200-0000-1	State Withholding Payab...	1,431.91
32-22250-0000-1	SUTA Payable	151.72
32-22275-0000-1	ETT Payable	3.51
32-22600-0000-1	Health FSA	149.58
32-22700-0000-1	Disablity LTD	25.02
32-22900-0000-1	Life	48.09
32-22950-0000-1	Cancer-American Fidelity	9.76
32-510-51200-0000-1	Bank Charges	170.54
32-510-51800-0000-1	Clothing Allowance	104.39
32-510-52200-0000-1	Contract Services	551.92
32-510-52910-2532-1	Buildings & Imp. (Capital)..	13,200.16
32-510-53200-0000-1	Dues & Subscriptions	117.26
32-510-54000-0000-1	Fuel	220.85
32-510-55600-0000-1	Postage	762.56
32-510-55800-0000-1	Printing & Legal Notices	9.66
32-510-56000-0000-1	Professional Services - O...	3,422.00
32-510-56050-0000-1	Accounting/Auditing Ser...	793.80
32-510-56400-0000-1	Repairs & Maint - Build &..	1,893.19
32-510-56410-0000-1	Repairs & Maintenance- ...	2,288.91
32-510-56600-0000-1	Repairs & Maintenance -...	228.46
32-510-57200-0000-1	Supplies - Office	120.45
32-510-57400-0000-1	Supplies - Operating	170.11
32-510-57800-0000-1	Telephone & Communic...	653.22
32-510-58000-0000-1	Utilities	43,580.98
32-510-58200-0000-1	Water/Soil/Other Analys...	6,340.61
34-20800-0000-1	Pension Payable	436.48
34-22050-0000-1	Federal Withholding Pay...	195.19
34-22100-0000-1	FICA Payable	546.92

Account Summary

Account Number	Account Name	Payment Amount
34-22150-0000-1	Medicare Payable	127.90
34-22200-0000-1	State Withholding Payab...	179.13
34-520-53200-0000-1	Dues & Subscriptions	117.26
34-520-54000-0000-1	Fuel	2.00
34-520-56000-0000-1	Professional Services - O...	78.00
34-520-56050-0000-1	Accounting/Auditing Ser...	264.60
34-520-56600-0000-1	Repairs & Maintenance -...	123.87
34-520-57400-0000-1	Supplies - Operating	256.35
34-520-57800-0000-1	Telephone & Communic...	51.64
Grand Total:		3,761,332.23

Project Account Summary

Project Account Key	Payment Amount
None	3,761,332.23
Grand Total:	3,761,332.23



Pay Code Report

Summary By Department

11/1/2025 - 11/30/2025

Payroll Set: City-City of McFarland

Department: 105 - City Council

Pay Code	# of Payments	Units	Pay Amount
Salary - Elected - Salary - Elected	1	0	200
Total:		0	200
Salary - Elected - Salary - Elected	1	0	200
Total:		0	200
Salary - Elected - Salary - Elected	1	0	200
Total:		0	200
Salary - Elected - Salary - Elected	1	0	200
Total:		0	200
Salary - Elected - Salary - Elected	1	0	200
Total:		0	200
105 - City Council Total:		0	1000

Department: 110 - City Administration

Pay Code	# of Payments	Units	Pay Amount
Bachelor's Degree - Bachelor's D	2	0	92.3
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Holiday Pay - Holiday Pay	1	9	225.36
Hourly - Hourly	2	137	3430.48
Hourly - Reg - Hourly - Regular	1	2.08	52.08
OT - Overtime	2	8.08	303.48
Sick - Sick Pay	2	12	300.48
Total:		168.16	4773.42

Bilingual - Bilingual	2	0	92.3
Holiday - Holiday Pay	1	0	14.22
Holiday Pay - Holiday Pay	1	9	295.74
Hourly - Hourly	3	140	5026.48
Hourly - Reg - Hourly - Regular	3	1.85	64.76
Live Scan - Live Scan	2	0	27.7
OT - Overtime	3	8.07	429.93
Sick - Sick Pay	2	3	138.87
Vacation - Vacation Pay	2	8	281.84
Total:		169.92	6371.84
Holiday Pay - Holiday Pay	1	8	732.89
Salary - Salary	2	152	13924.81
Salary Actual Time - Salary Actual Time	2	208.16	0
Total:		368.16	14657.7
110 - City Administration Total:		706.24	25802.96

Department: 111 - City Clerk

Pay Code	# of Payments	Units	Pay Amount
Bachelor's Degree - Bachelor's D	2	0	92.3
Holiday Pay - Holiday Pay	1	9	303.14
Live Scan - Live Scan	2	0	27.7
Notary - Notary	2	0	27.7
Salary - Salary	2	151	5085.94
Salary Actual Time - Salary Actual Time	2	169.01	0
Total:		329.01	5536.78
111 - City Clerk Total:		329.01	5536.78

Department: 112 - Human Resources

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	8	376.35
Salary - Salary	2	112	5268.84
Salary Actual Time - Salary Actual Time	2	136.5	0
Sick - Sick Pay	1	32	1505.38
Vacation - Vacation Pay	1	8	376.35
Total:		296.5	7526.92
112 - Human Resources Total:		296.5	7526.92

Department: 115 - Finance & Accounting

Pay Code	# of Payments	Units	Pay Amount
Bachelor's Degree - Bachelor's D	2	0	92.3
Bilingual - Bilingual	2	0	92.3
Holiday Pay - Holiday Pay	1	8	390.25
Personal - Personal Day	1	8	390.25
Salary - Salary	2	144	7024.46
Salary Actual Time - Salary Actua	2	149.34	0
Total:		309.34	7989.56
Holiday Pay - Holiday Pay	1	9	184.95
Hourly - Hourly	2	140.89	2895.29
OT - Overtime	1	0.66	20.34
Sick - Sick Pay	1	1.11	22.81
Vacation - Vacation Pay	1	9	184.95
Total:		160.66	3308.34
Holiday Pay - Holiday Pay	1	9	194.4
Hourly - Hourly	2	149.25	3223.8
OT - Overtime	2	1.32	42.77
Sick - Sick Pay	1	1.3	28.08
Total:		160.87	3489.05
Bachelor's Degree - Bachelor's D	2	0	92.3
Bilingual - Bilingual	2	0	92.3
Holiday Pay - Holiday Pay	1	9	281.52
Hourly - Hourly	2	145.5	4551.24
Hourly - Reg - Hourly - Regular	1	0.33	10.32
Sick - Sick Pay	2	2.5	78.2
Vacation - Vacation Pay	1	3	93.84
Total:		160.33	5199.72
Bilingual - Bilingual	2	0	92.3
Holiday Pay - Holiday Pay	1	9	326.43
Hourly - Hourly	2	147.33	5343.66
Hourly - Reg - Hourly - Regular	1	1.33	48.24
OT - Overtime	2	4.61	250.81
Vacation - Vacation Pay	1	3.67	133.11
Total:		165.94	6194.55
Comp Time Earned - Comp Time	1	3.27	0
Hourly - Hourly	2	143.26	3769.17
OT - Overtime	1	0.99	39.07
Sick - Sick Pay	1	16.74	440.43
Total:		164.26	4248.67

Bilingual - Bilingual	2	0	92.3
Holiday Pay - Holiday Pay	1	9	204.21
Hourly - Hourly	2	139.25	3159.58
Hourly - Reg - Hourly - Regular	1	0.02	0.45
OT - Overtime	1	0.09	3.06
Sick - Sick Pay	2	11.66	264.57
Total:		160.02	3724.17
Bilingual - Bilingual	2	0	92.3
Comp Time Earned - Comp Time	1	0.87	0
Holiday Pay - Holiday Pay	1	9	248.76
Hourly - Hourly	2	148.76	4111.73
OT - Overtime	1	2.75	114.01
Sick - Sick Pay	1	2.24	61.91
Total:		163.62	4628.71
115 - Finance & Accounting Total:		1445.04	38782.77

Department: 140 - Planning

Pay Code	# of Payments	Units	Pay Amount
Bachelor's Degree - Bachelor's D	2	0	92.3
Holiday Pay - Holiday Pay	1	9	439.03
Notary - Notary	2	0	27.7
Salary - Salary	2	142	6926.9
Salary Actual Time - Salary Actua	2	146.25	0
Vacation - Vacation Pay	1	9	439.03
Total:		306.25	7924.96
Hourly - Hourly	2	56.67	935.06
Total:		56.67	935.06
Holiday Pay - Holiday Pay	1	8	263.46
Personal - Personal Day	1	8	263.46
Salary - Salary	2	144	4742.32
Salary Actual Time - Salary Actua	2	147.33	0
Total:		307.33	5269.24
Admin Time*Salary EE - Adminis	1	8	461.54
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Holiday Pay - Holiday Pay	1	8	461.54
Salary - Salary	2	144	8307.68
Salary Actual Time - Salary Actua	2	185.67	0
Total:		345.67	9600
140 - Planning Total:		1015.92	23729.26

Department: 150 - Police

Pay Code	# of Payments	Units	Pay Amount
Bachelor's Degree - Bachelor's D	2	0	92.3
Comp Time Earned PD - Comp T	1	12	0
Hourly - Hourly	2	11	319.44
Hourly - Reg - Hourly - Regular	1	8	232.32
OT - Overtime	1	8	348.48
Shift Differentials - Shift Differen	2	25	14.52
SRO - School Resource Officer	2	141	4094.64
SRO Holiday - School Resource O	1	8	232.32
SRO Sick - School Resource Offi	1	8	232.32
SRO-OT - School Resource Office	1	1	43.56
Total:		222	5609.9
Holiday Pay - Holiday Pay	1	12	366.12
Hourly - Hourly	2	156	4759.56
Hourly - Reg - Hourly - Regular	1	12	366.12
OT - Overtime	2	60.5	2768.79
Shift Differentials - Shift Differen	2	128.5	78.41
Total:		369	8339
Bilingual - Bilingual	2	0	92.3
Holiday Pay - Holiday Pay	1	12	424.68
Hourly - Hourly	3	156	5655.93
Hourly - Reg - Hourly - Regular	1	2	70.78
OT - Overtime	3	65	3573.65
Shift Differentials - Shift Differen	3	202	146.76
Vacation - Vacation Pay	1	0	8.55
Total:		437	9972.65
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Holiday Pay - Holiday Pay	1	12	424.68
Hourly - Hourly	2	125	4423.75
Hourly - Reg - Hourly - Regular	1	12	424.68
OT - Overtime	1	20	1061.7
Shift Differentials - Shift Differen	2	127	89.89
Sick - Sick Pay	2	19	672.41
Vacation - Vacation Pay	1	12	424.68
Total:		327	7891.03
Holiday Pay - Holiday Pay	1	12	543.6
Hourly - Hourly	2	144	6523.2
OT - Overtime	2	75	5096.26
Personal - Personal Day	1	12	543.6
Shift Differentials - Shift Differen	2	90	81.55
Total:		333	12788.21

Advanced POST - Advanced POS	2	0	138.46
Holiday Pay - Holiday Pay	1	12	492.48
Hourly - Hourly	2	144	5909.76
OT - Overtime	2	90.5	5571.18
Shift Differentials - Shift Differen	2	62.5	51.3
Vacation - Vacation Pay	1	12	492.48
Total:		321	12655.66
Comp Time Taken PD - Comp Tir	1	10	453
Holiday Pay - Holiday Pay	1	8	362.4
Hourly - Hourly	2	150	6795
OT - Overtime	2	57.5	3907.13
Shift Differentials - Shift Differen	2	44	39.87
Supervisory Post - Supervisory P	2	0	184.6
Total:		269.5	11742
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Holiday Pay - Holiday Pay	1	12	446.16
Hourly - Hourly	2	156	5800.08
Hourly - Reg - Hourly - Regular	1	12	446.16
Intermediate POST - Intermedia	2	0	92.3
OT - Overtime	2	33	1840.41
Shift Differentials - Shift Differen	2	56	41.64
Total:		269	9035.99
Cash Out - Comp PD - Cash Out -	1	0.25	14.78
Cash Out - Pers Day - Cash Out -	1	8	473.08
Cash Out - VAC - Cash Out - Vac	1	80	4730.77
Cash Out- ADMIN - Cash Out- Ac	1	44	2601.92
Salary - Salary	1	24	1419.12
Salary Actual Time - Salary Actua	1	9	0
Total:		165.25	9239.67
Bachelor's Degree - Bachelor's D	2	0	92.3
Bilingual - Bilingual	2	0	92.3
Comp Time Earned PD - Comp T	1	7.5	0
Holiday Pay - Holiday Pay	1	12	348.48
Hourly - Hourly	2	144	4181.76
OT - Overtime	2	30	1306.8
Shift Differentials - Shift Differen	2	6	3.48
Sick - Sick Pay	1	4	116.16
Standby ET - Standby ET	2	28	400.12
Total:		231.5	6541.4

Bilingual - Bilingual	2	0	92.3
Comp Time Taken PD - Comp Tir	1	12	259.2
Holiday Pay - Holiday Pay	1	12	259.2
Hourly - Hourly	2	120	2592
OT - Overtime	2	37	1198.8
Shift Differentials - Shift Differen	2	150	64.8
Sick - Sick Pay	1	12	259.2
Total:		343	4725.5
Holiday Pay - Holiday Pay	1	10	205.6
Hourly - Hourly	2	150	3084
OT - Overtime	1	10	308.4
Shift Differentials - Shift Differen	1	10	4.11
Total:		180	3602.11
Advanced POST - Advanced POS	2	0	138.46
Bachelor's Degree - Bachelor's D	2	0	92.3
Holiday Pay - Holiday Pay	1	12	468.72
Hourly - Hourly	2	132	5155.92
OT - Overtime	2	95	5566.05
Shift Differentials - Shift Differen	2	207	161.71
Vacation - Vacation Pay	1	24	937.44
Total:		470	12520.6
Holiday Pay - Holiday Pay	1	12	300.48
Hourly - Hourly	2	143	3580.72
Hourly - Reg - Hourly - Regular	1	3.5	87.64
OT - Overtime	2	28.5	1070.46
Shift Differentials - Shift Differen	2	53	26.54
Total:		240	5065.84
Hourly - Hourly	1	46	1403.46
Shift Differentials - Shift Differen	1	46	28.07
Sick - Sick Pay	1	3.69	112.58
Vacation - Vacation Pay	1	3.07	93.67
Total:		98.76	1637.78
Bachelor's Degree - Bachelor's D	2	0	92.3
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Comp Time Earned PD - Comp T	1	12.38	0
Holiday Pay - Holiday Pay	1	10	205.5
Hourly - Hourly	2	140	2877
Hourly - Reg - Hourly - Regular	1	0.5	10.28
OT - Overtime	1	3	92.48
Shift Differentials - Shift Differen	2	8.25	3.39
Sick - Sick Pay	1	10	205.5
Total:		184.13	3855.69

Holiday Pay - Holiday Pay	1	8	425
Salary - Salary	2	152	8075
Salary Actual Time - Salary Actual	2	152	0
Total:		312	8500
Advanced POST - Advanced POS	2	0	138.46
Comp Time Earned PD - Comp T	1	12	0
Hourly - Hourly	1	6	223.08
Shift Differentials - Shift Differen	1	8	5.95
SRO - School Resource Officer	2	142.5	5298.15
SRO Holiday - School Resource O	1	8	297.44
SRO Sick - School Resource Offic	1	8	297.44
SRO-OT - School Resource Office	1	8	446.16
Total:		192.5	6706.68
Bilingual - Bilingual	2	0	92.3
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Holiday Pay - Holiday Pay	1	12	246.72
Hourly - Hourly	2	144	2960.64
Hourly - Reg - Hourly - Regular	1	12	246.72
OT - Overtime	2	20	616.8
Shift Differentials - Shift Differen	2	172	70.72
Total:		360	4603.14
Bachelor's Degree - Bachelor's D	2	0	92.3
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Comp Time Taken PD - Comp Tir	1	12	543.6
Holiday Pay - Holiday Pay	1	12	543.6
Hourly - Hourly	2	120	5436
Hourly - Reg - Hourly - Regular	1	7	317.1
OT - Overtime	2	24.5	1664.78
Shift Differentials - Shift Differen	2	21	19.02
Sick - Sick Pay	1	12	543.6
Supervisory Post - Supervisory P	2	0	184.6
Vacation - Vacation Pay	1	12	543.6
Total:		220.5	10257.44
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Comp Time Earned PD - Comp T	1	13.13	0
Comp Time Taken PD - Comp Tir	1	12	435.24
Holiday Pay - Holiday Pay	1	12	435.24
Hourly - Hourly	2	124	4497.48
Hourly - Reg - Hourly - Regular	1	10.5	380.84
OT - Overtime	2	19.5	1060.9
Shift Differentials - Shift Differen	2	16.25	11.78
Sick - Sick Pay	1	12	435.24
Total:		219.38	7625.96

Comp Time Earned PD - Comp 1	1	6	0
Holiday Pay - Holiday Pay	1	12	246.72
Hourly - Hourly	2	148	3042.88
Hourly - Reg - Hourly - Regular	1	2	41.12
OT - Overtime	1	10	308.4
Shift Differentials - Shift Differen	1	3	1.23
Total:		181	3640.35
Bilingual - Bilingual	2	0	92.3
Comp Time Taken PD - Comp Tir	1	12	300.48
Holiday Pay - Holiday Pay	1	12	300.48
Hourly - Hourly	2	124.5	3117.48
Hourly - Reg - Hourly - Regular	1	12	300.48
OT - Overtime	2	67	2516.52
Shift Differentials - Shift Differen	2	176.5	88.39
Sick - Sick Pay	1	7.5	187.8
Total:		411.5	6903.93
Advanced POST - Advanced POS	2	0	138.46
Holiday Pay - Holiday Pay	1	12	468.72
Hourly - Hourly	2	144	5624.64
Hourly - Reg - Hourly - Regular	1	12	468.72
K9 OT - K9 Overtime	2	14	820.26
OT - Overtime	2	32	1874.88
Personal - Personal Day	1	12	468.72
Shift Differentials - Shift Differen	2	171	133.59
Total:		397	9997.99
150 - Police Total:		6754.02	183458.52

Department: 155 - Animal Control

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	10	205.6
Hourly - Hourly	2	150	3084
OT - Overtime	2	15.59	480.8
Total:		175.59	3770.4
Holiday Pay - Holiday Pay	1	8	232.32
Hourly - Hourly	2	152	4414.08
OT - Overtime	2	20.74	903.43
Standby ET - Standby ET	1	7	100.03
Total:		187.74	5649.86

Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Holiday Pay - Holiday Pay	1	10	226.9
Hourly - Hourly	2	150	3403.5
OT - Overtime	2	11.81	401.95
Total:		171.81	4401.59
Holiday Pay - Holiday Pay	1	12	424.68
Hourly - Hourly	2	156	5520.84
OT - Overtime	2	71.25	3782.31
PD - Court Stand-by - PD Court S	1	3	159.26
Shift Differentials - Shift Differen	2	210.67	149.11
Total:		452.92	10036.2
Comp Time Earned - Comp Time	1	7.13	0
Comp Time Taken - Comp Time	1	10	205.6
Holiday Pay - Holiday Pay	1	10	205.6
Hourly - Hourly	2	140.67	2892.18
OT - Overtime	1	11.25	346.95
Standby ET - Standby ET	2	11	157.19
Total:		190.05	3807.52
155 - Animal Control Total:		1178.11	27665.57

Department: 160 - Building Inspection

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	9	334.62
Hourly - Hourly	2	148.07	5505.24
OT - Overtime	2	2.74	152.81
Sick - Sick Pay	1	1.5	55.77
Total:		161.31	6048.44
160 - Building Inspection Total:		161.31	6048.44

Department: 175 - Grants Administration

Pay Code	# of Payments	Units	Pay Amount
Comp Time Earned - Comp Time	1	1.52	0
Holiday Pay - Holiday Pay	1	9	214.56
Hourly - Hourly	2	148.92	3550.25
OT - Overtime	1	1.59	56.86
Total:		161.03	3821.67

Bachelor's Degree - Bachelor's D	2	0	92.3
Holiday Pay - Holiday Pay	1	9	360.33
Salary - Salary	2	138	5525.13
Salary Actual Time - Salary Actua	2	128.15	0
Sick - Sick Pay	1	13	520.48
Total:		288.15	6498.24
175 - Grants Administration Total:		449.18	10319.91

Department: 180 - Public Works

Pay Code	# of Payments	Units	Pay Amount
Bachelor's Degree - Bachelor's D	2	0	92.3
Holiday Pay - Holiday Pay	1	9	360.33
Salary - Salary	2	115	4604.27
Salary Actual Time - Salary Actua	2	117.56	0
Sick - Sick Pay	1	36	1441.34
Total:		277.56	6498.24
Cash Out - VAC - Cash Out - Vac	1	65	1668.55
Holiday Pay - Holiday Pay	1	9	231.03
Hourly - Hourly	2	149	3824.83
Hourly - Reg - Hourly - Regular	1	2	51.34
OT - Overtime	2	45.17	1739.27
Sick - Sick Pay	1	2	51.34
Total:		272.17	7566.36
Comp Time Earned - Comp Time	1	28.26	0
Holiday Pay - Holiday Pay	1	9	225.36
Hourly - Hourly	2	151	3781.04
OT - Overtime	2	21.02	789.51
Total:		209.28	4795.91
Comp Time Earned - Comp Time	2	22.25	0
Holiday Pay - Holiday Pay	1	9	295.74
Hourly - Hourly	2	151	4961.86
OT - Overtime	2	21.98	1083.39
Total:		204.23	6340.99
Holiday Pay - Holiday Pay	1	8	530
Salary - Salary	2	136	9010
Salary Actual Time - Salary Actua	2	160.43	0
Sick - Sick Pay	1	16	1060
Total:		320.43	10600

Comp Time Earned - Comp Time	2	17.5	0
Holiday Pay - Holiday Pay	1	9	199.26
Hourly - Hourly	2	151	3343.14
Total:		177.5	3542.4
Comp Time Earned - Comp Time	2	18.74	0
Holiday Pay - Holiday Pay	1	9	199.26
Hourly - Hourly	2	147	3254.58
Sick - Sick Pay	1	3.34	73.95
Total:		178.08	3527.79
Holiday Pay - Holiday Pay	1	9	231.03
Hourly - Hourly	2	150	3850.5
Hourly - Reg - Hourly - Regular	1	0.32	8.21
OT - Overtime	2	26.78	1031.16
Sick - Sick Pay	1	1	25.67
Total:		187.1	5146.57
Holiday Pay - Holiday Pay	1	9	167.58
Hourly - Hourly	2	148.08	2757.25
Hourly - Reg - Hourly - Regular	1	1.5	27.93
OT - Overtime	2	4.56	127.36
Sick - Sick Pay	1	2.92	54.37
Total:		166.06	3134.49
180 - Public Works Total:		1992.41	51152.75

Department: 190 - Facilities Maintenance

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	9	261.36
Hourly - Hourly	2	150.09	4358.61
OT - Overtime	2	2.66	115.87
Sick - Sick Pay	1	0.91	26.43
Total:		162.66	4762.27
190 - Facilities Maintenance Total:		162.66	4762.27

Department: 200 - Lighting & Landscaping

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	9	231.03
Hourly - Hourly	2	141.9	3642.57
Hourly - Reg - Hourly - Regular	1	0.4	10.27
OT - Overtime	2	7.48	288.02
Sick - Sick Pay	1	9	231.03
Total:		167.78	4402.92
200 - Lighting & Landscaping Total:		167.78	4402.92

Department: 500 - Sewer

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	9	204.21
Hourly - Hourly	2	151	3426.19
OT - Overtime	2	24.59	836.92
Total:		184.59	4467.32
Salary - Salary	1	47.61	2103.89
Salary Actual Time - Salary Actual	1	47.61	0
Total:		95.22	2103.89
Holiday Pay - Holiday Pay	1	9	185.04
Hourly - Hourly	2	111	2282.16
OT - Overtime	1	4	123.36
Total:		124	2590.56
Comp Time Earned - Comp Time	2	75.21	0
Holiday Pay - Holiday Pay	1	9	255.06
Hourly - Hourly	2	151	4279.34
OT - Overtime	1	9.55	405.97
Standby ET - Standby ET	2	28	400.12
Total:		272.76	5340.49
500 - Sewer Total:		676.57	14502.26

Department: 510 - Water

Pay Code	# of Payments	Units	Pay Amount
Holiday Pay - Holiday Pay	1	9	295.74
Hourly - Hourly	2	131.41	4318.13
OT - Overtime	2	27.92	1376.18
Personal - Personal Day	1	8	262.88
Standby ET - Standby ET	2	12	171.48
Vacation - Vacation Pay	1	11	361.46
Total:		199.33	6785.87

Holiday Pay - Holiday Pay	1	9	281.52
Hourly - Hourly	2	140.33	4389.52
OT - Overtime	1	20.66	969.37
Sick - Sick Pay	1	4.83	151.08
Standby ET - Standby ET	2	7	100.03
Total:		181.82	5891.52
Cash Out - VAC - Cash Out - Vac	1	66.23	2402.16
Class B - Class B	1	0	23.08
Hourly - Hourly	1	14.67	532.08
PW Cert - Grade 1 - Public Work	1	0	11.54
Total:		80.9	2968.86
Cash-in-Lieu - Cash-in-Lieu	2	0	369.24
Hourly - Hourly	2	143.24	4264.25
OT - Overtime	2	31.83	1421.36
PW Cert - Grade 2 - Public Work	2	0	46.16
Sick - Sick Pay	1	9	267.93
Standby ET - Standby ET	2	9	128.61
Total:		193.07	6497.55
510 - Water Total:		655.12	22143.8

Department: 520 - Public Transit

Pay Code	# of Payments	Units	Pay Amount
Bilingual - Bilingual	2	0	92.3
Holiday Pay - Holiday Pay	1	9	214.56
Hourly - Hourly	2	138.41	3299.69
OT - Overtime	1	1.67	59.72
Sick - Sick Pay	1	9	214.56
Total:		158.08	3880.83
520 - Public Transit Total:		158.08	3880.83
Report Total:		16147.95	430715.96



Payroll Set: City-City of McFarland

Account	Account Description	Units	Pay Amount
	BENEFIT AND NON GL TRANSACTIONS	1994.77	0
	- Total:	1994.77	0
01-105-50100-0000-1	Salaries - Permanent Employees	0	1000
01-110-50100-0000-1	Salaries - Permanent Employees	20	1832.22
01-111-50100-0000-1	Salaries - Permanent Employees	64	2155.64
01-111-50350-0000-1	Stipends	0	59.08
01-112-50100-0000-1	Salaries - Permanent Employees	40	1881.74
01-113-50100-0000-1	Salaries - Permanent Employees	160.08	4008.4
01-113-50200-0000-1	Overtime	8.08	303.48
01-113-50350-0000-1	Stipends	0	461.54
01-115-50100-0000-1	Salaries - Permanent Employees	228.5	8462.3
01-115-50200-0000-1	Overtime	2.52	121.18
01-115-50350-0000-1	Stipends	0	129.28
01-140-50100-0000-1	Salaries - Permanent Employees	311.48	13821.17
01-140-50150-0000-1	Wages - Temporary Employees	19.83	327.28
01-140-50200-0000-1	Overtime	0.4	14.22
01-140-50350-0000-1	Stipends	0	249.24
01-145-50100-0000-1	Salaries - Permanent Employees	64	2562.38
01-145-50350-0000-1	Stipends	0	36.92
01-150-50100-0000-1	Salaries - Permanent Employees	6233.53	147758.31
01-150-50200-0000-1	Overtime	891.32	47434.35
01-150-50350-0000-1	Stipends	28	4673.9
01-155-50100-0000-1	Salaries - Permanent Employees	320.34	7434.89
01-155-50200-0000-1	Overtime	29.71	1066.58
01-155-50350-0000-1	Stipends	9	313.24
01-160-50100-0000-1	Salaries - Permanent Employees	309.91	11379.16
01-160-50150-0000-1	Wages - Temporary Employees	19.83	327.28
01-160-50200-0000-1	Overtime	2.86	143.04
01-160-50350-0000-1	Stipends	0	129.24
01-165-50100-0000-1	Salaries - Permanent Employees	399.43	9849.98
01-165-50200-0000-1	Overtime	30.75	1118.96
01-165-50350-0000-1	Stipends	9	313.22
01-175-50100-0000-1	Salaries - Permanent Employees	256	10755.92
01-175-50150-0000-1	Wages - Temporary Employees	17.01	280.5
01-175-50350-0000-1	Stipends	0	203.06
01-180-50100-0000-1	Salaries - Permanent Employees	1034.54	27908.53
01-180-50200-0000-1	Overtime	98	3921.39
01-180-50350-0000-1	Stipends	0	27.7

Account	Account Description	Units	Pay Amount
01-190-50100-0000-1	Salaries - Permanent Employees	160	4646.4
01-190-50200-0000-1	Overtime	2.66	115.87
01 - GENERAL FUND Total:		10770.78	317227.59
20-200-50100-0000-1	Salaries/Permanent Employees	264.72	7126.27
20-200-50200-0000-1	Overtime	25.34	1035.43
20 - LIGHTING & LANDSCAPING-DISTRICT 1 Total:		290.06	8161.7
30-500-50100-0000-1	Salaries - Permanent Employees	1184.37	39889.04
30-500-50200-0000-1	Overtime	63.88	2747.84
30-500-50350-0000-1	Stipends	28	879.99
30 - SEWER Total:		1276.25	43516.87
31-505-50100-0000-1	Salaries - Permanent Employees	366.68	13567.02
31-505-50200-0000-1	Overtime	2.45	87.72
31-505-50350-0000-1	Stipends	0	122.82
31 - REFUSE/RECYCLING Total:		369.13	13777.56
32-510-50100-0000-1	Salaries - Permanent Employees	1189.11	39992.47
32-510-50200-0000-1	Overtime	63.77	2748.37
32-510-50350-0000-1	Stipends	28	880.57
32 - WATER Total:		1280.88	43621.41
34-520-50100-0000-1	Salaries - Permanent Employees	164.41	4258.81
34-520-50200-0000-1	Overtime	1.67	59.72
34-520-50350-0000-1	Stipends	0	92.3
34 - PUBLIC TRANSPORTATION Total:		166.08	4410.83
Report Total:		16147.95	430715.96



Payroll Set: City-City of McFarland

Pay Code	Description	# of Payments	Units	Pay Amount
Admin Time*Salary EE - A	Administrative Time Salary EE	1	8	461.54
Advanced POST - Advance	Advanced POST Certificate	8	0	553.84
Bachelor's Degree - Bache	Bachelor's Degree	24	0	1107.6
Bilingual - Bilingual	Bilingual	24	0	1107.6
Cash Out - Comp PD - Cas	Cash Out - Comp PD	1	0.25	14.78
Cash Out - Pers Day - Cas	Cash Out - Pers Day	1	8	473.08
Cash Out - VAC - Cash Ou	Cash Out - Vacation	3	211.23	8801.48
Cash Out- ADMIN - Cash	Cash Out- AdminLeave	1	44	2601.92
Cash-in-Lieu - Cash-in-Lie	Cash-in-Lieu	20	0	3692.4
Class B - Class B	Class B	1	0	23.08
Comp Time Earned - Com	Comp Time Earned	13	174.75	0
Comp Time Earned PD - C	Comp Time Earned PD	6	63.01	0
Comp Time Taken - Comp	Comp Time Taken	1	10	205.6
Comp Time Taken PD - Cc	Comp Time Taken PD	5	58	1991.52
Holiday - Holiday Pay	Holiday Pay	1	0	14.22
Holiday Pay - Holiday Pay	Holiday Pay	60	587	19015.33
Hourly - Hourly	Hourly	111	7441.2	213346.1
Hourly - Reg - Hourly - Re	Hourly - Regular	24	115.33	3666.56
Intermediate POST - Inter	Intermediate POST Certificate	2	0	92.3
K9 OT - K9 Overtime	K9 Overtime	2	14	820.26
Live Scan - Live Scan	Live Scan	4	0	55.4
Notary - Notary	Notary	4	0	55.4
OT - Overtime	Overtime	85	1197.41	59448.91
PD - Court Stand-by - PD	PD Court Stand-by	1	3	159.26
Personal - Personal Day	Personal Day	5	48	1928.91
PW Cert - Grade 1 - Public	Public Works Certification - Grade 1	1	0	11.54
PW Cert - Grade 2 - Public	Public Works Certification - Grade 2	2	0	46.16
Salary - Salary	Salary	24	1601.61	82018.36
Salary - Elected - Salary - I	Salary - Elected Officials	5	0	1000
Salary Actual Time - Salar	Salary Actual Time Worked	24	1757.01	0
Shift Differentials - Shift D	Shift Differentials	43	1993.67	1315.83
Sick - Sick Pay	Sick Pay	35	271.24	9547.17
SRO - School Resource Of	School Resource Officer	4	283.5	9392.79
SRO Holiday - School Res	School Resource Officer Holiday Pay	2	16	529.76
SRO Sick - School Resour	School Resource Officer Sick Pay	2	16	529.76
SRO-OT - School Resource	School Resource Officer Overtime	2	9	489.72
Standby ET - Standby ET	Standby ET	13	102	1457.58
Supervisory Post - Superv	Supervisory POST Certificate	4	0	369.2
Vacation - Vacation Pay	Vacation Pay	14	114.74	4371

Pay Code	Description	# of Payments	Units	Pay Amount
		Report Total:	16147.95	430715.96

SPECIAL CITY COUNCIL MINUTES

IN-PERSON MEETING

November 12, 2025

**MCFARLAND CITY COUNCIL
MCFARLAND SUCCESSOR AGENCY
MCFARLAND PUBLIC FINANCE AUTHORITY
MCFARLAND IMPROVEMENT AUTHORITY
MCFARLAND PARKING AUTHORITY**

CALL TO ORDER

Mayor Saul Ayon called the meeting to order at 7:00p.m.

ROLL CALL

Councilmembers Present: Mayor Saul Ayon, Vice-Mayor Ricardo Cano, Councilmember Martin Gutierrez, Councilmember María Pérez, Councilmember Anita Gonzalez

Councilmembers Absent:

OFFICIALS PRESENT

City Manager Viramontes, City Attorney Hodges, Acting Chief of Police Olmos, Public Works Director Hernandez, Community Development Director Snyder, Human Resources Director McCuan, City Clerk De La Cruz

INVOCATION

Offered by Councilmember Gonzalez

PLEDGE OF ALLEGIANCE

Offered by Councilmember Gutierrez

APPROVE AGENDA AS TO FORM

*Motion by Vice Mayor Cano, Second by Councilmember Gonzalez to Approve the Agenda as to Form at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

*AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez
NOES: None
ABSENT: None
ABSTAIN: None
PASSED: 5-0*

FEATURED PET

Featured Pet, presented by Community Development Director Snyder

PRESENTATIONS, INTRODUCTIONS AND AWARDS

1. Promotional Ceremony - Corporal Sergio Cazares
2. Swearing In Ceremony - Officer Esteban Lopez
3. Swearing In Ceremony - Officer Jose Navarro
4. Kern Council of Governments Presentation

Presenter: Jay Schlosser, Executive Director

DEPARTMENTAL REPORTS

5. Overview and Options for Establishment of Charter Law City

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Move Forward with Establishing a Process for a Charter City at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez

NOES: None

ABSENT: None

ABSTAIN: None

PASSED: 5-0

CONSENT AGENDA

6. Approval of Expense Report in the Amount of \$1,494,213.84 from 10/11/2025 to 10/31/2025
7. Approval of Payroll Report for the Month of October 2025 in the Amount of \$647,607.56
8. Approval of October 22, 2025, Regular Meeting Minutes
9. Approval of Resolution No. 2025-148 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND RATIFYING THE SUBMISSION OF THE GRANT APPLICATION TO THE BUREAU OF JUSTICE ASSISTANCE FY25 STUDENTS, TEACHERS, AND OFFICERS PREVENTING SCHOOL VIOLENCE PROGRAM AND AUTHORIZING THE CITY MANAGER SIGNING AUTHORITY
10. Approval of Resolution No. 2025-149 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING THE CITY MANAGER TO TRANSITION THE CITY'S FLEXIBLE SPENDING ACCOUNT (FSA), SHORT-TERM DISABILITY, LIFE INSURANCE, AND MISCELLANEOUS VOLUNTARY EMPLOYEE BENEFITS FROM AMERICAN FIDELITY TO AFLAC

*Motion by Councilmember Gutierrez, Second by Councilmember Gonzalez to Approve the Consent Agenda at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez

NOES: None

ABSENT: None

ABSTAIN: None

PASSED: 5-0

PUBLIC HEARINGS

11. Approval of Resolution No. 2025-144 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING TEMPORARY USE PERMIT 2025-144 FOR THE 4TH ANNUAL LUV'N MCFARLAND CHRISTMAS FEST IN THE PARK

*Motion by Vice Mayor Cano, Second by Councilmember Gutierrez to Approve Resolution No. 2025-144 at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez

NOES: None

ABSENT: None

ABSTAIN: None

PASSED: 5-0

ADMINISTRATIVE AGENDA

12. Approval of Resolution No. 2025-147 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ACCEPTING AWARD FOR THE JOBS FIRST CATALYST GRANT, RATIFY MEMORANDUM OF UNDERSTANDING WITH KERN COMMUNITY COLLEGE DISTRICT AND MAKING AN APPROPRIATION THEREOF

*Motion by Councilmember Gutierrez, Second by Councilmember Pérez to Approve Resolution No. 2025-147 at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez

NOES: None

ABSENT: None

ABSTAIN: None

PASSED: 5-0

13. Approval of Resolution No. 2025-146 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING A SERVICE AGREEMENT WITH GHD DIGITAL FOR CITY WEBSITE MANAGEMENT SERVICES

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Approve Resolution No. 2025-146 at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez

NOES: None

ABSENT: None

ABSTAIN: None

PASSED: 5-0

14. Approval of Resolution No. 2025-145 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING FUNDS FROM THE CITY'S COMMUNITY GRANT PROGRAM TO THE MCFARLAND FAMILY RESOURCE CENTER

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Approve Resolution No. 2025-145 at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

*AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez
NOES: None
ABSENT: None
ABSTAIN: None
PASSED: 5-0*

15. AUTHORIZATION TO ISSUE A LETTER OF SUPPORT FOR THE REPORT CALIFORNIA ENERGY & FUEL POLICIES: A CLEAR AND PRESENT THREAT TO NATIONAL SECURITY AND FORCE READINESS

*Motion by Councilmember Gonzalez, Second by Councilmember Gutierrez for the Approval of the Authorization to Issue a Letter of Support for the Report California Energy & Fuel Policies: A Clear and Present Threat to National Security and Force Readiness at the meeting of November 12, 2025. **Motion Approved** by 5/0 Roll-Call Majority Vote.*

Roll Call Vote:

*AYES: S. Ayon, R. Cano, M. Gutierrez, A. Gonzalez, M. Pérez
NOES: None
ABSENT: None
ABSTAIN: None
PASSED: 5-0*

PUBLIC COMMENT

None

COUNCIL COMMENTS

None

COUNCIL STATEMENTS AND REPORTS

Vice Mayor stated that the upcoming Christmas Parade and Christmas Tree Lighting will be on December 7, 2025.

CLOSED SESSION

- 16. Direction provided to Community Development Director.
- 17. No reportable action taken.

ADJOURNEMENT

Meeting adjourned at approximately 9:30PM.

CITY OF MCFARLAND

Erika De La Cruz, City Clerk



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 5.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Paul Saldaña , Economic Development Manager

SUBJECT: Waive Full Reading and Adopt Ordinance No. 14-2025 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING CHAPTER 3.22 TO THE MCFARLAND MUNICIPAL CODE

SUMMARY:

During the preparation of final documents to implement the administration of sales tax, an inconsistency was found in the purpose section of the ordinance. The proposed change recognizes that the ordinance was effective with a majority vote, the ordinance reflects two thirds vote. The ordinance also reflects the change from 1% to 2% on the use tax rate.

Under the ordinance, amendments can be made by the Council that do not change the overall collection rate. Council introduced the Ordinance on December 3, 2025.

FINANCIAL IMPACT:

No Financial Impact

RECOMMENDATION:

City Council waive full reading and adopt Ordinance 14-2025.

ATTACHMENTS:

None

ORDINANCE NO. 14-2025

AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING CHAPTER 3.22 TO THE MCFARLAND MUNICIPAL CODE

Section 1. Recitals

WHEREAS, Section 3.22.030 of the McFarland Municipal Code contains a incorrect reference to the purpose of the City's retail transaction and use tax; and

WHEREAS, the California Department of Tax and Fee Administration has recommended the City correct the provision in the Municipal Code to provide consistency.

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MCFARLAND DOES ORDAIN
AS FOLLOWS:**

SECTION 1. Chapter 3.22 of the McFarland Municipal Code entitled TRANSACTIONS AND USE TAX (VOTER APPROVED) is amended as stated below. Deletions are indicated by ~~strikethroughs~~, and additions are indicated by underlines.

3.22.030. Purpose.

This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted to accomplish those purposes:

1. To impose a retail transaction and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.94 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if ~~two-thirds~~ a majority of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.

3.22.090 Use Tax Rate.

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of ~~one~~ two percent (~~1~~2.00%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

Section 2. Notice. The City clerk shall certify to the passage and adoption of this ordinance and shall cause this Ordinance to be posted within 15 days after its passage, in accordance with Section 36933 of the Government Code.

Section 3. Severability. If any section, subsection, sentence, clause, phrase, or word of this Ordinance

is, for any reason, deemed or held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or preempted by legislative enactment, such decision or legislation shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of McFarland hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or word thereof, regardless of the fact that any one or more sections, subsections, clauses, phrases, or word might subsequently be declared invalid or unconstitutional or preempted by subsequent legislation.

Section 4. Effective Date. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately.

Section 5. Certification; Publication. The City Clerk shall certify the final approval of this Ordinance, publish the same as required by law, and forward a copy of the adopted Ordinance to the California Department of Tax and Fee Administration.

INTRODUCED, at a Regular meeting of the City Council of the City of McFarland, California on 12/3/2025, by the following vote:

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of McFarland on 12/10/2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of McFarland by a Regular meeting thereof held on December 10, 2025.

ATTEST:

Erika De La Cruz, City Clerk

APPROVED AS TO FORM:

Nathan Hodges, City Attorney



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 6.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Erika De La Cruz, City Clerk

SUBJECT: Approval of Resolution No. 2025-152 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND RECITING THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2025 DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

SUMMARY:

On July 23, 2025, the City Council adopted Resolution No. 2025-110, calling for a Special Municipal Election to be held on Tuesday, November 4, 2025, for the purpose of placing before the voters a ballot measure to consider the adoption of an ordinance imposing a Transaction and Use General Tax, to be administered by the California Department of Tax and Fee Administration (CDTFA). The resolution further requested that the Kern County Board of Supervisors consolidate the City's Special Municipal Election with the countywide election occurring on the same date, in accordance with Elections Code §§ 10400–10403.

The election was conducted on November 4, 2025. The Kern County Elections Division administered and conducted all election activities on behalf of the City. The assigned designation for the ballot measure was Measure C.

ELECTION RESULTS:

The official canvass and certification of the election were completed by the Kern County Elections Division in accordance with Elections Code §§ 10262–10263. The certified results for Measure C were reported as follows:

Measure C — Transaction and Use General Tax

Precincts Reporting: 13 of 13 (100%)

Voter Turnout: 1,515 ballots cast of 5,143 registered voters (29.46%)

Option	Votes
Yes	796
No	704
Total Votes Cast	1,500
Unresolved Write-Ins	0

Based on the certified results, Measure C was approved by the voters.

SUMMARY:

Measure C, the Transaction and Use General Tax ordinance, received majority voter approval at the Special Municipal Election held on November 4, 2025. The measure's passage authorizes the implementation of the general tax to be administered by CDTFA in accordance with the Revenue and Taxation Code.

FINANCIAL IMPACT:

No Financial Impact at the moment.

RECOMMENDATION:

City Council adopt Resolution No. 2025-152 and accept the Certificate of Results of the Canvass.

ATTACHMENTS:

1. Exhibit A - Official Final Results and the Certificate of Results of the Canvass - Measure C
2. Certificate of Canvass - Measure M Results
3. Ordinance 12-2025 (Voter Approved)

RESOLUTION NO. 2025-152

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND RECITING
THE FACT OF THE SPECIAL MUNICIPAL ELECTION HELD ON NOVEMBER 4, 2025
DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW**

WHEREAS, a Special Municipal Election was held and conducted in the City of McFarland, California, on Tuesday, November 4, 2025, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; and that in all respects; that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the Kern County Elections Division canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A".

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MCFARLAND,
CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

SECTION 1. That the whole number of votes (ballots) cast in the City at said election was 1,500, which includes all precinct, vote-by-mail, and provisional ballots counted.

SECTION 2. Tax Measure C (Vote for 1)

Precincts Reported 13 of 13 (100.00%)

	Total	
Times Cast	1,515/5,143	29.46%

Candidate	Party	Total
Yes		796
No		704
Total Votes		1,500

	Total
Unresolved Write-In	0

That the measure voted upon at the election is as follows: MEASURE C

SECTION 3. The City Clerk shall enter on the records of the City Council of the City, a statement of the results of the election, showing: The whole number of *votes (ballots) cast in the City; The measure voted upon; The number of votes given at each precinct, and for and against each measure; The total number of votes given for and against each measure.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

CERTIFICATION OF COUNTY CLERK/REGISTRAR OF VOTERS OF THE
RESULTS OF THE CANVASS
OF THE NOVEMBER 4, 2025,
STATEWIDE SPECIAL ELECTION

STATE OF CALIFORNIA } ss
COUNTY OF KERN

I, AIMEE X. ESPINOZA, Auditor-Controller-County Clerk/Registrar of Voters of County of Kern, do, hereby certify that, in pursuance of the provisions of Elections Code section 15300, et seq., I did canvass the results of the votes cast in the Statewide Special Election held in said County on November 4, 2025, for the measure that was submitted to the vote of the voters, and that the Statement of Votes Cast, to which this certificate is attached is full, true, and correct.

I hereby set my hand and official seal this 2nd day of December, 2025, at the County of Kern.



A handwritten signature in blue ink, appearing to read "Aimee X. Espinoza", is written over a horizontal line.

AIMEE X. ESPINOZA
Auditor-Controller-County Clerk
County of Kern
State of California

Canvass Certification of Elections Official
(11/2025)

Election Summary Report Statewide Special Election Kern County

November 04, 2025

Summary for: All Contest, All Districts, All Tabulators, All Counting Groups

Precincts Reported: 846 of 846 (100.00%)

Voters Cast: 186,019 of 465,945 (39.92%)

Proposition 50 Authorizes Temporary Changes To Congressional District Maps (Vote for 1)

Precincts Reported: 846 of 846 (100.00%)

		Total	
Times Cast		186,019 / 465,945	39.92%
Candidate	Party	Total	
Yes		83,371	
No		102,458	
Total Votes		185,829	
		Total	
Unresolved Write-In		0	

Tax Measure B (Vote for 1)

Precincts Reported: 18 of 18 (100.00%)

		Total	
Times Cast		5,680 / 18,743	30.30%
Candidate	Party	Total	
Yes		3,846	
No		1,789	
Total Votes		5,635	
		Total	
Unresolved Write-In		0	

Tax Measure C (Vote for 1)

Precincts Reported: 13 of 13 (100.00%)

		Total	
Times Cast		1,515 / 5,143	29.46%
Candidate	Party	Total	
Yes		796	
No		704	
Total Votes		1,500	
		Total	
Unresolved Write-In		0	

EXHIBIT “A”
CITY CLERK’S CERTIFICATE OF CANVASS

I, Erika De La Cruz, City Clerk of the City of McFarland, authorized by Resolution No. 2025-110 adopted by the City Council on July 23, 2025, do hereby certify to the City Council for the City of McFarland, the Certificate of the County Clerk to the Result of the Canvass of the State of California General Election held on November 4, 2025, and find that the number of votes given at each precinct and the number of votes given in the City to persons voted for and against Measure “C” were as follows:

MEASURE “C”

Measure C To provide funding for essential city services, and projects in the City of McFarland such as: police patrols, crime prevention, and quick 9-1-1 emergency response, fire service; repairing roads, potholes and infrastructure, maintaining streets, revitalizing the downtown area, and improving community facilities, parks, senior services, and other general city services, shall the measure adopt a one percent sales tax providing approximately \$1,000,000 annually until ended by voters, requiring citizen oversight, independent audits, and all funds controlled locally, be adopted?	YES 796
	NO 704

Dated: December 10, 2025

Erika De La Cruz
City Clerk of the City of McFarland

ORDINANCE NO. 12-2025

AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING CHAPTER 3.22 TO THE MCFARLAND MUNICIPAL CODE IMPOSING A GENERAL ONE PERCENT (1.00%) TRANSACTIONS AND USE TAX TO BE ADMINISTERED BY THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION

THE PEOPLE OF THE CITY OF MCFARLAND DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 3.22 of the McFarland Municipal Code entitled TRANSACTIONS AND USE TAX (VOTER APPROVED) is amended as stated below. Deletions are indicated by ~~strike throughs~~, and additions are indicated by underlines.

CHAPTER 3.22

TRANSACTIONS AND USE TAX (VOTER APPROVED)

Sections:

- 3.22.010 Title.
- 3.22.020 Operative Date.
- 3.22.030 Purpose.
- 3.22.040 Use and Expenditure of Tax Revenue.
- 3.22.050 Annual Audit and Citizen Oversight.
- 3.22.060 Contract with State.
- 3.22.070 Transactions Tax Rate.
- 3.22.080 Place of Sale.
- 3.22.090 Use Tax Rate.
- 3.22.100 Adoption of Provisions of State Law.
- 3.22.110 Limitations on Adoption of State Law and Collection of Use Taxes.
- 3.22.120 Permit Not Required.
- 3.22.130 Exemptions and Exclusions.
- 3.22.140 Amendments.
- 3.22.150 Enjoining Collection Forbidden.
- 3.22.160 Severability.
- 3.22.170 Termination.

3.22.010. Title.

This ordinance shall be known as the Transactions and Use Tax Ordinance for the City of McFarland and is referred to herein as “Sales Tax Ordinance”. The City of McFarland hereinafter shall be called “City.” This ordinance shall be applicable in the incorporated territory of the City.

3.22.020. Operative Date.

“Operative Date” means the first day of the first calendar quarter commencing more than 110 days after the adoption of this ordinance, the date of such adoption being as set forth below.

3.22.030. Purpose.

This ordinance is adopted to achieve the following, among other purposes, and directs that the provisions hereof be interpreted to accomplish those purposes:

- A. To impose a retail transaction and use tax in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Section 7285.91 of Part 1.7 of Division 2 which authorizes the City to adopt this tax ordinance which shall be operative if two-thirds of the electors voting on the measure vote to approve the imposition of the tax at an election called for that purpose.
- B. To adopt a retail transaction and use tax ordinance that incorporates provisions identical to those of the Sales and Use Tax Law of the State of California insofar as those provisions are not inconsistent with the requirements and limitations contained in Part 1.6 of Division 2 of the Revenue and Taxation Code.
- C. To adopt a retail transaction and use tax ordinance that imposes a tax and provides a measure therefore that can be administered and collected by the State Board of Equalization in a manner that adapts itself as fully as practicable to, and requires the least possible deviation from, the existing statutory and administrative procedures followed by the State Board of Equalization in administering and collecting the California State Sales and Use Taxes.
- D. To adopt a retail transaction and use tax ordinance that can be administered in a manner that will be, to the greatest degree possible, consistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, minimize the cost of collecting the transactions and use taxes, and at the same time, minimize the burden of record keeping upon persons subject to taxation under the provisions of this ordinance.

3.22.040 Use and Expenditure of Tax Revenue.

While the sales tax under this Chapter is a general tax, the proceeds of the tax imposed by this Chapter shall still be placed in a designated fund. The Director of Finance shall establish and keep such accounts as may be necessary to account for said taxes.

3.22.050 Annual Audit, Report, and Citizen Oversight.

- A. The revenues from the tax imposed by this Chapter shall be subject to the annual audit performed by the City’s independent auditor of the City’s books, records, accounts, and fiscal procedures and which is reported in the City’s Comprehensive Annual Financial Report.

- B. In addition to the annual audit, an Annual Review Report shall be prepared by the City setting forth the amount of revenues received from the tax imposed by this Chapter, amount of disbursements, and description of expenditures. The purpose is to assure accountability and the proper disbursement of the proceeds of the taxes collected under this ordinance. The Annual Review Report shall be filed in the City Clerk's Office not later than January 1 of each fiscal year in which the tax is collected.
- C. A Sales Tax Oversight Committee comprised of City residents shall be established by the City Council to review the Annual Review Report and related records and to make comments and recommendations to the City Council to ensure compliance with this ordinance.

3.22.060 Contract With State.

Prior to the operative date, the City shall contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and operation of this transactions and use tax ordinance; provided, that if the City shall not have contracted with the California Department of Tax and Fee Administration prior to the operative date, it shall nevertheless so contract and in such a case the operative date shall be the first day of the first calendar quarter following the execution of such a contract.

3.22.070 Transactions Tax Rate.

For the privilege of selling tangible personal property at retail, a tax is hereby imposed upon all retailers in the incorporated territory of the City at the rate of ~~one percent (1.00%)~~ two percent (2.00%) of the gross receipts of any retailer from the sale of all tangible personal property sold at retail in said territory on and after the operative date of this ordinance.

3.22.080 Place of Sale.

For the purposes of this ordinance, all retail sales are consummated at the place of business of the retailer unless the tangible personal property sold is delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. The gross receipts from such sales shall include delivery charges, when such charges are subject to the state sales and use tax, regardless of the place to which delivery is made. In the event a retailer has no permanent place of business in the State or has more than one place of business, the place or places at which the retail sales are consummated shall be determined under rules and regulations to be prescribed and adopted by the California Department of Tax and Fee Administration.

3.22.090 Use Tax Rate.

An excise tax is hereby imposed on the storage, use or other consumption in the City of tangible personal property purchased from any retailer on and after the operative date of this ordinance for storage, use or other consumption in said territory at the rate of one percent (1.00%) of the sales price of the property. The sales price shall include delivery charges when such charges are subject to state sales or use tax regardless of the place to which delivery is made.

3.22.100 Adoption of Provisions of State Law.

Except as otherwise provided in this ordinance and except insofar as they are inconsistent with the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code, all of the provisions of Part 1 (commencing with Section 6001) of Division 2 of the Revenue and Taxation Code are hereby adopted and made a part of this ordinance as though fully set forth herein.

3.22.110 Limitations on Adoption of State Law and Collection of Use Taxes.

In adopting the provisions of Part 1 of Division 2 of the Revenue and Taxation Code:

- A. Wherever the State of California is named or referred to as the taxing agency, the name of this City shall be substituted therefor. However, the substitution shall not be made when:
 - 1. The word "State" is used as a part of the title of the State Controller, State Treasurer, Victim Compensation and Government Claims Board, State Board of Equalization, State Treasury, or the Constitution of the State of California;
 - 2. The result of that substitution would require action to be taken by or against this City or any agency, officer, or employee thereof rather than by or against the State Board of Equalization, in performing the functions incident to the administration or operation of this Ordinance.
 - 3. In those sections, including, but not necessarily limited to sections referring to the exterior boundaries of the State of California, where the result of the substitution would be to:
 - a. Provide an exemption from this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not otherwise be exempt from this tax while such sales, storage, use or other consumption remain subject to tax by the State under the provisions of Part 1 of Division 2 of the Revenue and Taxation Code; or
 - b. Impose this tax with respect to certain sales, storage, use or other consumption of tangible personal property which would not be subject to tax by the state under the said provision of that code.
 - 4. In Sections 6701, 6702 (except in the last sentence thereof), 6711, 6715, 6737, 6797 or 6828 of the Revenue and Taxation Code. 49 City Council Staff Report
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- B. The word “City” shall be substituted for the word “State” in the phrase “retailer engaged in business in this State” in Section 6203 and in the definition of that phrase in Section 6203.

3.22.120 Permit Not Required.

If a seller's permit has been issued to a retailer under Section 6067 of the Revenue and Taxation Code, an additional transactor's permit shall not be required by this ordinance.

3.22.130 Exemptions and Exclusions.

- A. There shall be excluded from the measure of the transactions tax and the use tax the amount of any sales tax or use tax imposed by the State of California or by any city, city and county, or county pursuant to the Bradley-Burns Uniform Local Sales and Use Tax Law or the amount of any state-administered transactions or use tax.
- B. There are exempted from the computation of the amount of transactions tax the gross receipts from:
 - 1. Sales of tangible personal property, other than fuel or petroleum products, to operators of aircraft to be used or consumed principally outside the county in which the sale is made and directly and exclusively in the use of such aircraft as common carriers of persons or property under the authority of the laws of this State, the United States, or any foreign government.
 - 2. Sales of property to be used outside the City which is shipped to a point outside the City, pursuant to the contract of sale, by delivery to such point by the retailer or his agent, or by delivery by the retailer to a carrier for shipment to a consignee at such point. For the purposes of this paragraph, delivery to a point outside the City shall be satisfied:
 - a. With respect to vehicles (other than commercial vehicles) subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, and undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code by registration to an out-of-City address and by a declaration under penalty of perjury, signed by the buyer, stating that such address is, in fact, his or her principal place of residence; and
 - b. With respect to commercial vehicles, by registration to a place of business out-of-City and declaration under penalty of perjury, signed by the buyer, that the vehicle will be operated from that address.

3. The sale of tangible personal property if the seller is obligated to furnish the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. A lease of tangible personal property which is a continuing sale of such property, for any period of time for which the lessor is obligated to lease the property for an amount fixed by the lease prior to the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, the sale or lease of tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.
- C. There are exempted from the use tax imposed by this ordinance, the storage, use or other consumption in this City of tangible personal property:
1. The gross receipts from the sale of which have been subject to a transactions tax under any state administered transactions and use tax ordinance.
 2. Other than fuel or petroleum products purchased by operators of aircraft and used or consumed by such operators directly and exclusively in the use of such aircraft as common carriers of persons or property for hire or compensation under a certificate of public convenience and necessity issued pursuant to the laws of this State, the United States, or any foreign government. This exemption is in addition to the exemptions provided in Sections 6366 and 6366.1 of the Revenue and Taxation Code of the State of California.
 3. If the purchaser is obligated to purchase the property for a fixed price pursuant to a contract entered into prior to the operative date of this ordinance.
 4. If the possession of, or the exercise of any right or power over, the tangible personal property arises under a lease which is a continuing purchase of such property for any period of time for which the lessee is obligated to lease the property for an amount fixed by a lease prior to the operative date of this ordinance.
 5. For the purposes of subparagraphs (3) and (4) of this section, storage, use, or other consumption, or possession of, or exercise of any right or power over, tangible personal property shall be deemed not to be obligated pursuant to a contract or lease for any period of time for which any party to the contract or lease has the unconditional right to terminate the contract or lease upon notice, whether or not such right is exercised.

6. Except as provided in subparagraph (7), a retailer engaged in business in the City shall not be required to collect use tax from the purchaser of tangible personal property, unless the retailer ships or delivers the property into the City or participates within the City in making the sale of the property, including, but not limited to, soliciting or receiving the order, either directly or indirectly, at a place of business of the retailer in the City or through any representative, agent, canvasser, solicitor, subsidiary, or person in the City under the authority of the retailer.
 7. “A retailer engaged in business in the City” shall also include any retailer of any of the following: vehicles subject to registration pursuant to Chapter 1 (commencing with Section 4000) of Division 3 of the Vehicle Code, aircraft licensed in compliance with Section 21411 of the Public Utilities Code, or undocumented vessels registered under Division 3.5 (commencing with Section 9840) of the Vehicle Code. That retailer shall be required to collect use tax from any purchaser who registers or licenses the vehicle, vessel, or aircraft at an address in the City.
- D. Any person subject to use tax under this ordinance may credit against that tax any transactions tax or reimbursement for transactions tax paid to a district imposing, or retailer liable for a transactions tax pursuant to Part 1.6 of Division 2 of the Revenue and Taxation Code with respect to the sale to the person of the property the storage, use or other consumption of which is subject to the use tax.

3.22.140 Amendments.

- A. All amendments subsequent to the effective date of this ordinance to Part 1 of Division 2 of the Revenue and Taxation Code relating to sales and use taxes and which are not inconsistent with Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, and all amendments to Part 1.6 and Part 1.7 of Division 2 of the Revenue and Taxation Code, shall automatically become a part of this ordinance, provided however, that no such amendment shall operate so as to affect the rate of tax imposed by this ordinance. The foregoing amendments shall not require voter approval.
- B. The following amendments to this ordinance must be approved by the voters of the City:
1. Increasing the tax rate or revising the methodology for calculating the tax such that a tax increase would result or
 2. Imposing the tax on transactions and uses not previously subject to the tax (unless such amendment occurs automatically by operation of preceding paragraph A).

3.22.150 Enjoining Collection Forbidden.

No injunction or writ of mandate or other legal or equitable process shall issue in any suit, action or proceeding in any court against the State or the City, or against any officer of the State or the City, to prevent or enjoin the collection under this ordinance, or Part 1.6 of Division 2 of the Revenue and Taxation Code, of any tax or any amount of tax required to be collected.

3.22.160 Severability.

If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the remainder of the ordinance and the application of such provision to other persons or circumstances shall not be affected thereby.

3.22.170 Termination Date.

The authority to levy the tax imposed by this Ordinance shall expire when terminated by the voters of the City of.

SECTION 2. Majority Voter Approval. The tax imposed by this ordinance is a general tax. This tax shall be effective only if approved by a majority (50% plus 1) of the City's voters voting thereon at the November 4, 2025 special City election.

SECTION 3. Effective Date. This ordinance relates to the levying and collecting of the City transactions and use taxes and shall take effect immediately.

SECTION 4. Certification and Publication. The City Clerk shall certify the final approval of this Ordinance, publish the same as required by law, and forward a copy of the adopted Ordinance to the California Department of Tax and Fee Administration.

The foregoing ordinance was passed and approved for placement on the ballot by a 2/3 vote of the City Council at a noticed public hearing of the City Council held on July 9, 2025, by the following vote:

AYES: _____ Ayon, Cano, Gutierrez, Perez, Gonzalez

NOES: _____ None

ABSENT: _____ None

ABSTAIN: _____ None

I HEREBY CERTIFY that the foregoing Ordinance was adopted by the voters of the City of McFarland at the regular election held on November 4, 2025 by the following vote:

YES: _____

NO: _____

ATTEST

Erika De La Cruz, City Clerk

CITY OF MCFARLAND

By: _____
Saul Ayon, Mayor

APPROVED AS TO FORM:

By: _____
Nathan M. Hodges, City Attorney
Hodges Law Group



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 7.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Paul Saldaña , Economic Development Manager

SUBJECT: Approval of Resolution No. 2025-153 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX

SUMMARY:

On July 9, 2025, the City Council authorized the placement of Ordinance 12-2025 amending the City Municipal Code and providing for a local transactions and use tax, contingent upon the electorate's approval of Measure C at the special election called on November 4, 2025.

The California Department of Tax and Fee Administration ("CDTFA") will be responsible to administer and collect the transactions and use taxes for all applicable jurisdictions within the state, including the City of McFarland.

CDTFA requires that the City enter into a "Preparatory Agreement" (Exhibit A), and an "Administration Agreement" (Exhibit B) prior to the implementation of the local transactions and use tax, Measure C.

FINANCIAL IMPACT:

The City will receive the distribution of the local transactions and use tax, Measure C, from the California Department of Tax and Fee Administration after the Operative Date, April 1, 2026. One hundred percent (100%) of the new sales tax revenue would be directed to the City to fund services and expenditures, without allocations to the State. An additional one percent sales tax equates to tax of one cent per dollar of taxable goods. Grocery and prescription drugs/medication are exempted from sales tax. Total distribution of Measure C is estimated to be \$1,000,000 annually.

RECOMMENDATION:

City Council adopt Resolution 2025-153.

ATTACHMENTS:

1. Exhibit A City_Preparatory Agreement_rev2024
2. Exhibit B City Administrative Agreement

RESOLUTION NO. 2025-153

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND
AUTHORIZING CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA
DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A
LOCAL TRANSACTIONS AND USE TAX.**

WHEREAS, on December 10, 2025 the City Council approved Ordinance No.12-2025 amending the City Municipal Code and providing for a local transactions and use tax; and

WHEREAS, the California Department of Tax and Fee Administration (Department) administers and collects the transactions and use taxes for all applicable jurisdictions within the state; and

WHEREAS, the Department will be responsible to administer and collect the transactions and use tax for the City; and

WHEREAS, the Department requires that the City enter into a “Preparatory Agreement” and an “Administrative Agreement” prior to implementation of said taxes, and

WHEREAS, the Department requires that the City Council authorize the agreements;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The City Council that the “Preparatory Agreement” attached as Exhibit A and the “Administrative Agreement” attached as Exhibit B are hereby approved and the City Manager is hereby authorized to execute each agreement.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				

María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

**AGREEMENT FOR PREPARATION TO ADMINISTER AND OPERATE
CITY'S TRANSACTIONS AND USE TAX ORDINANCE**

In order to prepare to administer a transactions and use tax ordinance adopted in accordance with the provision of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code, the City of McFarland, hereinafter called *City*, and the CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, hereinafter called *Department*, do agree as follows:

1. The Department agrees to enter into work to prepare to administer and operate a transactions and use tax in conformity with Part 1.6 of Division 2 of the Revenue and Taxation Code which has been approved by a majority of the electors of the City and whose ordinance has been adopted by the City.

2. City agrees to pay to the Department at the times and in the amounts hereinafter specified all of the Department's costs for preparatory work necessary to administer the City's transactions and use tax ordinance. The Department's costs for preparatory work include costs of developing procedures, programming for data processing, developing and adopting appropriate regulations, designing and printing forms, developing instructions for the Department's staff and for taxpayers, and other appropriate and necessary preparatory costs to administer a transactions and use tax ordinance. These costs shall include both direct and indirect costs as specified in Section 11256 of the Government Code.

3. Preparatory costs may be accounted for in a manner which conforms to the internal accounting and personnel records currently maintained by the Department. The billings for costs may be presented in summary form. Detailed records of preparatory costs will be retained for audit and verification by the City.

4. Any dispute as to the amount of preparatory costs incurred by the Department shall be referred to the State Director of Finance for resolution, and the Director's decision shall be final.

5. Preparatory costs incurred by the Department shall be billed by the Department periodically, with the final billing within a reasonable time after the operative date of the ordinance. City shall pay to the Department the amount of such costs on or before the last day of the next succeeding month following the month when the billing is received.

6. The amount to be paid by City for the Department's preparatory costs shall not exceed one hundred seventy-five thousand dollars (\$175,000) (Revenue and Taxation Code Section 7272.)

7. Communications and notices may be sent by first class United States mail or through email at jservices@cdtfa.ca.gov. If and when communications and notices may include confidential information, communications and notices must be sent through encrypted email at jservices@cdtfa.ca.gov or by mail. Communications and notices to be sent to the Department shall be addressed to:

California Department of Tax and Fee Administration
P.O. Box 942879 MIC: 27
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to City shall be addressed to:

City of McFarland
Diego Viramontes
City Manager/Finance Director
401 W. Kern Avenue
McFarland, CA 93250

8. The date of this agreement is the date on which it is approved by the Department of General Services. This agreement shall continue in effect until the preparatory work necessary to administer City's transactions and use tax ordinance has been completed and the Department has received all payments due from City under the terms of this agreement.

CITY OF MCFARLAND

CALIFORNIA DEPARTMENT OF TAX
AND FEE ADMINISTRATION

By _____

By _____

Diego Viramontes
(Typed Name)

Administrator
Local Revenue Branch

Date: _____

City Manger/Finance Director
(Title)

Date: _____

**AGREEMENT FOR STATE ADMINISTRATION
OF CITY TRANSACTIONS AND USE TAXES**

The City Council of the City of McFarland has adopted, and the voters of the City of McFarland (hereafter called "City" or "District") have approved by the required majority vote, the City of McFarland Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

**ARTICLE I
DEFINITIONS**

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation code Section 7285.9 and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.
2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No.12-2025, as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

**ARTICLE II
ADMINISTRATION AND COLLECTION
OF CITY TAXES**

A. Administration. The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

B. Other Applicable Laws. City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

C. Transmittal of money.

1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.

2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.

3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.

D. Rules. The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.

E. Preference. Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

F. Security. The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.

G. Records of the Department.

When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.

H. Annexation. City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

ARTICLE III

ALLOCATION OF TAX

A. Allocation. In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:

1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion

of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.

B. Vehicles, Vessels, and Aircraft. For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

ARTICLE IV

COMPENSATION

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

ARTICLE V

MISCELLANEOUS PROVISIONS

A. Communications. Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate or through email at jservices@cdtfa.ca.gov. If and when communications and notices may include confidential information, communications and notices must be sent through encrypted email at jservices@cdtfa.ca.gov or by mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration
P.O. Box 942879
Sacramento, California 94279-0027

Attention: Administrator
Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of McFarland
Diego Viramontes
City Manager/Finance Director
401 W. Kern Avenue
McFarland, CA 93250

Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.

B. Term. The date of this Agreement is the date on which it is approved by the Department of General Services. The Agreement shall take effect on April 1, 2026. This Agreement shall continue until December 31 next following the expiration date of the City Ordinance, and shall thereafter be renewed automatically from year to year until the Department completes all work necessary to the administration of the City Ordinance and has received and disbursed all payments due under that Ordinance.

C. Notice of Repeal of Ordinance. City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

ARTICLE VI
ADMINISTRATION OF TAXES IF THE
ORDINANCE IS CHALLENGED AS BEING INVALID

A. Impoundment of funds.

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.

B. Costs of administration. Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:

1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.

2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.

3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.

4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing

the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.

5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.

7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

CITY OF MCFARLAND

CALIFORNIA STATE DEPARTMENT OF
TAX AND FEE ADMINISTRATION

By _____
(Signature)

By _____
Administrator
Local Revenue Branch

Diego Viramontes
(Typed Name)

Date: _____

City Manager
(Title)

(Date)



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 8.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Paul Saldaña , Economic Development Manager

SUBJECT: Approval of Resolution No. 2025-154 A RESOLUTION OF CITY COUNCIL OF CITY OF MCFARLAND AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAXES RECORDS

SUMMARY:

On July 9, 2025, the City Council authorized the placement of Ordinance 12-2025 amending the City Municipal Code and providing for a local transactions and use tax, contingent upon the electorate's approval of Measure C at the special election called on November 4, 2025. The California Department of Tax and Fee Administration ("CDTFA") will be responsible to administer and collect the transactions and use taxes for all applicable jurisdictions within the state, including the City of McFarland.

Transactions and use tax (commonly referred to as sales tax) data is generally confidential. However, the City Council is required to adopt a resolution authorizing specific City staff and the City's consultant, Hinderliter de Llamas (HdL), to examine the confidential transactions and use tax records of the CDTFA pertaining to the sales tax collected for the City pursuant to Revenue and Taxation Code section 7056. This resolution authorizes designated City staff and HdL to access the tax records.

FINANCIAL IMPACT:

No financial impact, the City already contracts with HdL for services.

RECOMMENDATION:

City Council adopt Resolution 2025-154.

ATTACHMENTS:

None

RESOLUTION NO. 2025-154

A RESOLUTION OF CITY COUNCIL OF CITY OF MCFARLAND AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAXES RECORDS

WHEREAS, pursuant to Ordinance Number 134, the City of McFarland (District) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, pursuant to Ordinance Number 0005-2002, 12-2025 of the District, and Revenue and Taxation Code section 7270, the District entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council deems it desirable and necessary for authorized officers, employees and representatives of the District to examine confidential sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected by the Department for the District pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

Section 1. That the City Manager, Finance Director, or other officer or employee of the District designated in writing by the City Manager to the California Department of Tax and Fee Administration is hereby appointed to represent the District with authority to examine sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the District by the Department pursuant to the contract between the District and the Department.

Section 2.

The information obtained by examination of Department records shall be used only for purposes related to the collection of District sales or transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the District:

(a) Budget Planning

- (b) Economic Development
- (c) Land Use and Transportation Planning

The information obtained by examination of Department records shall be used only for those governmental functions of the District listed above.

Section 3. That Hinderliter de Llamas and Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected for the District by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the District and the Hinderliter de Llamas and Associates:

1. has an existing contract with the District to examine those sales or transactions and use tax records;
2. is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
3. is prohibited by that contract from performing consulting services for a retailer during the term of that contract;
4. is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of District sales or transactions and use taxes by the Department pursuant to the contract between the District and the Department and for those purposes relating to the governmental functions of the District listed in section 2 of this resolution.

Section 4. That Hinderliter de Llamas and Associates is hereby designated to examine the sales or transactions and use tax records of the Department pertaining to any petition or appeal for the reallocation/redistribtuion of sales or transactions and use taxes that was filed by Hinderliter de Llamas and Associates on behalf of the District pursuant to the contract between the Hinderliter de Llamas and Associates and District. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the District and the Hinderliter de Llamas and Associates:

1. has an existing contract with the District to examine those sales or transactions and use tax records;
2. is required by that contract to disclose information contained in, or derived from, those sales or transactions and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
3. is prohibited by that contract from performing consulting services for a retailer during the term of that contract;

4. is prohibited by that contract from retaining the information contained in, or derived from those sales or transactions and use tax records, after that contract has expired.

Section 5.

That this resolution supercedes all prior resolutions of the City Council of the City of McFarland adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 9.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Paul Saldaña , Economic Development Manager

SUBJECT: Approval of Resolution No 2025-162 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AMENDING MASTER SERVICES AGREEMENT WITH HINDERLITER DE LLAMAS AND ASSOCIATES FOR TRANSACTIONS TAX AUDIT AND RELATED SERVICES.

SUMMARY:

Following the passage of Measure M, the City entered into an agreement with Hinderliter, de Llamas and Associates to provide services that include detailed analysis, forecasting of tax revenues, database management, and regular reporting to the City. With the passage of Measure C, the City needs to amend the agreement to ensure their services extend to Measure C funds.

The proposed Resoluton amends the current Master Services Agreement to include a revised scope of services.

FINANCIAL IMPACT:

The effective date for the collection of revenue is April 1, 2025 and consequently the annual cost for the services would be absorbed in the current budget. Full year implementation for the services will be included in future fiscal year budgets.

RECOMMENDATION:

City Council adopt Resolution 2025-162

ATTACHMENTS:

1. Current Master Services Agreement
2. Exhibit A: Revised Scope of Work

RESOLUTION NO. 2025-162

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AMENDING MASTER SERVICES AGREEMENT WITH HINDERLITER DE LLAMAS AND ASSOCIATES FOR TRANSACTIONS TAX AUDIT AND RELATED SERVICES.

WHEREAS, the City of McFarland (the "City") has established an additional 1% transaction and use tax (Measure C) as a critical source of revenue for the City; and

WHEREAS, the City recognizes the need for specialized services to effectively administer, analyze, forecast, and optimize the revenues generated from Measure C; and

WHEREAS, Hinderliter, de Llamas and Associates (the "Consultant") is a firm with expertise in providing such services to municipal governments, including transactions tax analysis, economic forecasting, database management, reporting, and recovery services; and

WHEREAS, the City desires to amend the Master Services Agreement with the Consultant for these services as outlined in the attached Scope of Work (Schedule A) of the Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. **Authorization:** The City Council hereby authorizes the City Manager to amend the Master Services Agreement with Hinderliter, de Llamas, and Associates for the provision of services related to the City's 1% transaction and use tax (Measure C) as detailed in the attached Statement of Work (Schedule A) and amends the Notice provision to designate the City Manager as the contact for the City.
2. **Compliance and Confidentiality:** The City Manager shall ensure that the agreement with the Consultant is in compliance with all applicable laws and regulations, especially with regard to the confidentiality and security of taxpayer information.
3. **Oversight and Implementation:** City staff are directed to oversee the implementation of this agreement and ensure that the services provided align with the City's financial management objectives and the needs of the community.
4. **Effective Date:** This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
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Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

MASTER SERVICES AGREEMENT

THIS MASTER SERVICES AGREEMENT (this "Agreement") is entered into as of November 30, 2023 (the "Agreement Date") by and between Hinderliter de Llamas and Associates ("Consultant"), and CITY OF MCFARLAND ("Client"), which is located within the state of California (the "State").

WITNESSETH:

WHEREAS, Consultant is engaged in the business of providing consulting, software and other services that help public agencies understand and maximize their collection of sales, use and transactions taxes, business license taxes, property and lodging taxes, and other revenues, as well as their delivery of public services (collectively, "Consultant's Business"); and

WHEREAS, Client desires to contract with Consultant to obtain one or more of the services included within Consultant's Business (as provided for in Section 1) upon the terms and conditions contained in this Agreement;

WHEREAS, Consultant desires to contract with Client to render such services upon the terms and conditions contained in this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, Client and Consultant mutually agree as follows:

1. Services.

1.1 Consultant will perform those services included within Consultant's Business that are described in any and all schedule(s) referencing this Agreement and signed by Client and Consultant as of the Agreement Date or hereafter (individually and collectively, the "Schedule(s)"), upon the terms and conditions contained in this Agreement (including the Schedules) (such services are, collectively, the "Services"). In performing the Services, Consultant is acting as an independent contractor (and not as an agent or employee of Client).

1.2 Client acknowledges and agrees that any other public agency (including, without limitation, any participating government agency) located within or outside of the State (e.g., city, municipality, county, district, public authority or other political subdivision) may procure services for fees and other terms and conditions that are substantially similar to any of the Services, Fees and other terms and conditions set forth in this Agreement, provided that such other public agency executes a separate agreement with Consultant wherein the services rendered to such other public agency, the fees payable by such other public agency, and the other terms and conditions of such separate agreement are the responsibility of Consultant and such other public agency and not Client.

1.3 This Agreement does not limit the right of Consultant to enter into additional contracts with Client or to contract with third parties to provide them with merchandise or services of any kind whatsoever, including, but not limited to, services similar to the Services. During the

Term of this Agreement, Client will not, directly or indirectly (except through Consultant), engage any third party to provide the Services or any services similar to the Services.

2. **Fees.** As compensation for performing the Services, Client will pay Consultant the fees, costs and expenses as described in the Schedules (individually and collectively these fees and costs are, the "**Fees**"). Consultant may perform the Services using professionals from its staff or Consultant's affiliated entities, and such Services will be invoiced to Client under the same terms applicable to Consultant's staff. Consultant may increase the Fees from time to time (including, without limitation, as may be described in any of the Schedules). Other than a Fee increase as described in the Schedules, Client may notify Consultant of a request that such Fee increase be modified or revoked and, if Consultant fails to do so to Client's satisfaction within thirty (30) days after the receipt of such request, Client may terminate this Agreement without cause pursuant to Section 7.3.

3. **Invoices; Payment.**

3.1 Consultant will invoice Client for the Fees earned and/or incurred by Consultant pursuant to this Agreement.

3.2 Invoices are due and payable upon receipt. Interest will begin to accrue on the thirty-first (31st) day following the invoice date on all unpaid balances at a rate of one and one-half percent (1½%) per month, or the maximum rate permitted by law, whichever is less. Payments will first be credited to interest and then to principal. In the event that Client disputes an invoice, only that portion so disputed in good faith will be withheld from payment, and the undisputed portion must be timely paid. Interest will accrue on any disputed portion of the invoice not timely paid and will be payable immediately if the disputed invoice is resolved in favor of Consultant.

3.3 If Client fails to fully pay an invoice within 30 days after the invoice date, Consultant may, after giving five (5) days' prior written notice to Client, suspend the rendering of Services under this Agreement until said invoice is paid in full, together with all interest that has accrued thereon. In the event of such a suspension of Services, Consultant will have no liability to Client for any delays or damages arising therefrom.

4. **Insurance.** Throughout the term of this Agreement, Consultant will maintain the following insurance in not less than the referenced amounts: (a) workers compensation and employers liability insurance as may be required by the State; (b) property damage liability of \$1,000,000 per incident; (c) bodily injury liability of \$1,000,000 per incident; and (d) professional liability for any errors or omissions of \$1,000,000.

5. **Client Support.**

5.1 Client will promptly provide in writing to Consultant all data and other information relating to or which may be necessary for Consultant's performance of the Services. Without limiting the foregoing, Client will keep Consultant informed on a timely basis in writing as to the existence and amendments of the laws, ordinances and/or regulations under which Consultant is performing the Services (including any adopted by Client). Consultant will be permitted to rely on the accuracy, timeliness and completeness of the information provided by Client, and in no event will Consultant be liable to Client or others as a result of such reliance.

5.2 Client will examine all of Consultant's reports, specifications, notices, proposals and other documents. In the event that Consultant asks for a decision from Client in order for Consultant to perform the Services, Client will render such decision in writing in a timely manner.

5.3 Promptly following any request from Consultant, Client will adopt and maintain in full force and effect resolutions in forms acceptable to Client and in accordance with applicable law authorizing Consultant to examine the confidential sales tax and other relevant records of Client throughout the Term and, for so long as any Fees are still accruing pursuant to this Agreement, after the Term.

5.4 Client will assist Consultant in obtaining such licenses, permits and approvals as may be required by law for performing the Services, and Client will pay all fees, assessments and taxes related to the application, issuance and maintenance thereof.

5.5 The Services do not include services to support, prepare, document, bring, respond to subpoenas, act as a witness, defend or otherwise assist in litigation undertaken or defended by Client, which Consultant may be required by legal process or otherwise or requested by Client to provide (collectively, "Litigation Services"). In this regard, if Consultant agrees with Client or is otherwise required to perform Litigation Services, Client will promptly pay or reimburse Consultant for all of Consultant's costs and expenses related to Litigation Services (including, without limitation, Consultant's attorneys' fees and costs) at Consultant's actual cost, plus ten percent (10%) thereof (all of which are deemed to be additional Fees).

6. Confidentiality; Software Use and Warranty; Records.

6.1 Consultant will comply with the requirements of the applicable laws, ordinances and/or regulations of which it has been informed by Client pursuant to Section 5.1 concerning the confidentiality of tax records. Consultant may publicly state that it performs Services for Client.

6.2 As used herein, the term "proprietary information" means all information, techniques, processes, services or material that has or could have commercial value or other utility for Consultant or in Consultant's Business, including without limitation, (i) software, computer or data processing programs; (ii) data processing applications, routines, subroutines, techniques or systems; (iii) desktop or web-based software; (iv) audit, tax or fee collection/administration or business processes, methods or routines; (v) marketing plans, analyses and strategies; (vi) materials, techniques and intellectual property used; and (vii) the Software and the Software's documentation. Except as otherwise required by law, Client must hold in confidence and may not use (except as expressly authorized by this Agreement) or disclose to any other party any proprietary information provided, learned of or obtained by Client in connection with this Agreement. The terms of this Section 6.2 do not apply to information that is public information; provided, however, that proprietary information will not qualify as public information if it became public due to Client's (or its employees' or agents') disclosure.

6.3 If access to any software which Consultant owns is provided to Client as part of the Services under this Agreement (including, without limitation, if Client chooses to subscribe

to such software and/or related reports as part of the Services pursuant to a Schedule to this Agreement) (such Consultant-owned software is, collectively, the “Software”), Consultant hereby provides a limited, non-exclusive, non-transferable license to Client (including such of Client’s staff as may be designated from time to time by Client and approved by Consultant in writing) to use the Software pursuant to and during the Term of this Agreement.

6.4 The Software must only be used by such authorized Client staff, and Client must not sublicense, sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of the Software. The license granted hereunder does not imply ownership by Client or any of Client’s staff of the Software nor any rights of Client or any of Client’s staff to sublicense, transfer or sell the Software, or rights to use the Software for the benefit of others. Client may not create (or allow the creation of) any derivative work or product based on or derived from the Software or the Software’s documentation, nor modify (or allow the modification of) the Software or the Software’s documentation without the prior written consent of Consultant. In the event of a breach of this provision (and without limiting Consultant’s remedies), such modification, derivative work or product based on the Software or the Software’s documentation is hereby deemed assigned to Consultant. Upon termination of this Agreement or this Software license, this Software license will be deemed to have expired and Client must immediately deactivate, cease using and remove, delete and destroy all the Software (including, without limitation, from Client’s computers and network). **Consultant warrants that the Software will perform in accordance with the Software’s documentation.**

6.5 Notwithstanding anything to the contrary in this Agreement (including any Schedule hereto), if access to any software which Consultant does not own is provided to Client as part of the Services pursuant to this Agreement (including pursuant to any Schedule hereto), Client hereby agrees (i) to comply with all of the terms and conditions imposed on Client’s access to such software (including, without limitation, by Consultant, such software’s owner, and pursuant to applicable law), and (ii) Consultant has no obligation during the Term of this Agreement or thereafter to provide Client with access to such software.

6.6 All documents, preliminary drafts, communications and any and all other work product related to the Services and provided by Consultant to Client either in hard copy or electronically are the joint property of Client and Consultant. This does not include the Software or any other software, any programs, any methodologies or any systems used in the creation of such work product, nor does it include any drafts, notes or internal communications prepared by Consultant in the course of performing the Services that were not otherwise provided to Client in either hardcopy or electronic form, all of which may be protected by Consultant or third party copyrights or other intellectual property and remain Consultant’s or such third parties’ exclusive property (as the case may be). It is possible that any documents, drafts, communications or other work product provided to Client may be alleged to be public records under applicable law and/or may be discoverable through litigation. Well in advance of when Client may disclose such information in response to any request for public records, Client must notify Consultant in writing about the request and, if Consultant requests it, Client must apply for any potential exemption from disclosure that may exist under applicable law.

6.7 Subject to applicable law, Consultant is responsible for retaining all final documents and other final work product related to the Services for a period of not less than three

(3) years from the date provided to Client. Retention of any other documents, preliminary drafts, communications and any and all other work product provided to Client by Consultant is the responsibility of Client. Consultant has no responsibility to retain any drafts, notes, communications, emails or other writings created or received by Client in the course of performing the Services (other than the final documents and other final work product related to the Services and provided to Client for the term of years referenced above).

7. Term and Termination.

7.1 The initial term of this Agreement commences as of the Agreement Date and, unless terminated earlier pursuant to any of this Agreement's express provisions, will continue in effect until twelve (12) months from such date (the "Initial Term"). This Agreement will automatically renew for successive twelve (12) month terms unless earlier terminated as set forth in Section 7.2 or 7.3 or either party gives the other party written notice of non-renewal at least one hundred twenty (120) days prior to the expiration of the then-current term (each a "Renewal Term" and, collectively, together with the Initial Term, the "Term").

7.2 This Agreement may be terminated by either party for cause upon not less than forty-five (45) days' prior written notice given to and received by the other party, if the other party has materially breached this Agreement through no fault of the notifying party and fails to (i) commence correction of such material breach within thirty (30) days of receipt of the above-referenced written notice and (ii) diligently complete the correction thereafter.

7.3 In addition, either party may terminate this Agreement without cause upon not less than one hundred twenty (120) days' prior written notice to the other party.

7.4 On termination, Client will pay Consultant for all Fees and other compensation (including for Litigation Services) earned and/or incurred through the termination date and will thereafter timely pay Consultant for all other Fees and compensation to which Consultant may be entitled pursuant to this Agreement (including the Schedules hereto).

8. Indemnification

8.1 Consultant, on behalf of itself and its directors, officers, employees, agents, direct and indirect equity holders, and affiliates (collectively, "Consultant Group"), agrees to fully and promptly protect, indemnify, reimburse and hold harmless Client, its directors, officers, employees, agents, direct and indirect equity holders, and affiliates (collectively, "Client Group"), from and against any and all liabilities, losses, claims, damages, personal injuries, death, expenses, and costs (including, without limitation, for attorneys' fees and costs) (each, a "Liability", and collectively, "Liabilities") which are the direct or indirect result of (a) any breach of any representation, warranty or covenant made by or given on behalf of Consultant under this Agreement, or (b) any gross negligence or willful misconduct on the part of any one or more of Consultant Group.

8.2 Client, on behalf of itself and the other members of Client Group, agrees to fully and promptly protect, indemnify, reimburse and hold harmless Consultant and the other members of

Consultant Group from and against any and all Liabilities which are the direct or indirect result of (a) any breach of any representation, warranty or covenant made by or given on behalf of Client under this Agreement, or (b) any action or failure to act on the part of any one or more of Consultant Group where such action or failure to act was in good faith believed by any of Consultant Group at the time to be in conformity with this Agreement, or (c) otherwise related to or arising out of any act or omission by any one or more Client Group. In this regard, Client hereby acknowledges that it is responsible for instructing Consultant regarding Consultant's performance of Services under this Agreement, as well as the interpretation and meaning of the ordinances and/or regulations under which Consultant is performing Services under this Agreement.

8.3 Promptly after any member of Client Group or any member of Consultant Group (in each case, the "Indemnified Group") receives notice of the commencement of any proceeding for which Client or Consultant (as the case may be) intends to make a claim for indemnification under this Agreement, it should notify the other party (the "Indemnifying Party"), but the failure to so notify will not result in the loss of any rights of any of the Indemnified Group to indemnification hereunder except to the extent that the Indemnifying Party does not otherwise become aware of such proceeding and is actually adversely affected thereby to a material extent. The Indemnifying Party will assume the defense of the Indemnified Group (including the employment of legal counsel reasonably satisfactory to the Indemnified Group) and payment of such counsel's fees and disbursements (including retainers). Should the Indemnified Group reasonably determine that separate counsel is necessary (whether due to the existence of different defenses, potential conflicts of interest or otherwise), or if the Indemnifying Party has not assumed the defense, then any of the Indemnified Group may employ separate legal counsel, and the Indemnifying Party will pay such counsel's reasonable fees and disbursements as incurred (including retainers). The obligations of defense and indemnification under this Agreement apply, without limitation, to those situations where someone brings a cross claim for indemnity or contribution against any one or more of the Indemnified Group.

8.4 Neither Consultant nor Client shall, without the other party's prior written consent, settle, compromise or consent to the entry of any judgment in any pending or threatened claim, action, or proceeding or investigation in respect of which indemnification could be sought hereunder (whether or not any of the other party or any other member of the Indemnified Group is an actual or potential party to such claim, action or proceeding or investigation), unless such settlement, compromise or consent includes an unconditional release of the other party and any other member of the Indemnified Group from all liability arising out of such claim, action, proceeding or investigation and includes an explicit disclaimer of responsibility of any kind on the part of the other party and any other member of the Indemnified Group.

9. Liability Limitations; Governing Law; Dispute Resolution.

9.1 To the maximum extent permitted by law and notwithstanding anything to the contrary in this Agreement:

9.1.1 Except for Consultant's gross negligence or willful misconduct in connection with the performance of its obligations under this Agreement, Client's sole and exclusive remedies for any breaches of Consultant's obligations under this Agreement (including, without limitation, for any breaches relating to the Services or the Software, including any breaches of warranty, express or implied) (i) are limited to making reasonable and necessary repairs, replacements or corrections without additional cost to the Client, and (ii) will not exceed, under any circumstances, the amount of the Fees paid by Client to Consultant for the twelve-month period prior to the alleged breaches, calculated without reference to any payments constituting the payment of costs or expenses. All amounts paid to Consultant hereunder are deemed first to be for the reimbursement of costs or expenses and then any excess will be regarded as payments for other portions of the Fees under this Agreement. Any references to breaches of this Agreement will include any supplements, additions or amendments to this Agreement.

9.1.2 Except as may otherwise be expressly set forth in this Agreement, Consultant makes no warranty of any kind with respect to the Services or the Software, express or implied. Consultant hereby disclaims all other warranties, express or implied, including the implied warranties of merchantability, fitness for a particular purpose, title and non infringement. Consultant disclaims all warranties and responsibility for third party software.

9.1.3 In no event will any of Consultant Group be liable for any lost revenues or lost profits, or any special, incidental, or consequential damages of any nature whatsoever, even if such restrictions deprive one or more remedies of their essential purpose. This damage exclusion is independent of any remedies provided for herein.

9.1.4 None of Consultant Group will have any Liability (whether direct or indirect, in contract or tort or otherwise) related to, arising out of, or in connection with this Agreement or to any of Client Group acting on any advice given or opinion rendered by any of Consultant Group, except to the extent that such Liability is found by a court of competent jurisdiction in a judgment which has become final and that it is no longer subject to appeal or review to have resulted solely from such Consultant Group's willful misconduct or gross negligence.

9.1.5 No claim may be brought by Client against any one or more of Consultant Group arising out of this Agreement (including, without limitation, in connection with the Services or the Software) more than one year after the date on which such claim arose (regardless of the date when Client may have discovered a basis for the claim).

9.1.6 Client acknowledges that this Agreement is with Consultant in its capacity as a corporation or a limited liability company, and Client agrees that in no event will it seek to hold any of the Consultant Group (other than Consultant) responsible for any Liabilities.

9.2 The law of the State will govern the validity of this Agreement, its interpretation and performance, and any other claims related to it, without regard to the State's conflict of laws rules. Venue for any legal action arising out of this Agreement will be proper only in the State courts or the federal courts located within the State. The parties hereby submit to the exclusive jurisdiction of such courts and waive any other venue to which either party might be entitled by domicile or otherwise.

9.3 If either party is required to bring legal action to enforce its rights under this Agreement or as the result of a breach of this Agreement, the costs and expenses of the prevailing party, including reasonable attorneys' fees, will be paid by the non-prevailing party.

9.4 A breach of this Agreement by either party may cause the other party hereto irreparable harm, the amount of which may be difficult to ascertain, and therefore such other party will have the right to apply to a court of competent jurisdiction for specific performance and/or an order restraining and enjoining any further breach and for such other relief as such other party may deem appropriate. Such right is in addition to the remedies otherwise available to such other party at law or in equity. The parties hereto expressly waive the defense that a remedy in damages will be adequate and any requirement in an action for specific performance or injunction hereunder for the posting of a bond.

10. General Legal Provisions

10.1 Authorization to Proceed. Each Schedule must be signed by both Client and Consultant before such Schedule will be binding on the parties hereto.

10.2 Force Majeure. Consultant is not responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, epidemics, pandemics or other health emergencies, or other events beyond the control of Consultant.

10.3 Amendment; Waiver. Any provisions of this Agreement (including, without limitation, any Schedules or provisions within any Schedules) may be amended or terminated if in writing and signed by both Client and Consultant. No waiver by any party of any default, misrepresentation or breach of warranty or covenant hereunder, whether intentional or not, will be deemed to be valid unless acknowledged by such party in writing, and such waiver will not extend to any prior or subsequent default, misrepresentation or breach of warranty or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent such occurrence.

10.4 Severability and Survival. If any provision in this Agreement is held illegal, invalid or unenforceable, the enforceability of the remaining provisions will not be impaired thereby. Notwithstanding any other provisions of this Agreement (including, without limitation, Section 7), Sections 3, 5.5, 6, 7, 8, 9 and 10 will survive the termination of this Agreement.

10.5 No Third-Party Beneficiaries; Services Limited to Agreement. Except as set forth in Section 8, this Agreement gives no rights or benefits to anyone other than Client and Consultant and has no third-party beneficiaries. The Services to be performed for Client by Consultant are defined solely by this Agreement (including the Schedules), and not by any other contract or agreement that may be associated with performing the Services.

10.6 Assignment. This is a bilateral personal services agreement. Neither party will have the power to or will assign any of the duties or rights or any claim arising out of or related to this Agreement, whether arising in tort, contract or otherwise, without the written consent of the other party. Any unauthorized assignment is void and unenforceable. This Agreement is binding on the successors and assigns of the parties hereto. Notwithstanding anything to the contrary, Consultant may, from time to time, utilize one or more third parties to provide certain of the Services (including, but not limited to, as may be set forth in one or more of the Schedules).

Notices. All notices under this Agreement must be in writing and will be deemed to have been given when such notice is received (i) from United States Postal Service First Class Certified Mail, Return Receipt Requested, (ii) by courier service, or (iii) by email; provided, however, that notices received on a weekend or holiday or on a business day after 4:00 p.m. local time will be deemed to have been received on the next business day. Notices will, unless another address is specified in writing, be sent to the addresses indicated below (each of which must include a street address and an email address): Consultant: Hinderliter de Llamas and Associates Attn: Maria Soto-Sanchez, Email: msoto-sanchez@hdlcompanies.com; and Client: CITY OF MCFARLAND, Attn: Kenneth Williams, Email: kwilliams@mcfarlandcity.org.

10.7 Entire Agreement; Conflict. This Agreement (which includes any Schedules or amendments dated as of the Agreement Date or hereafter, including without limitation, amendments of the main body of this Agreement or the Schedules that may add to, subtract from, modify or clarify the Term, the scope of Services and/or the amount of Fees) constitutes the entire agreement between the parties and supersedes any prior understandings, agreements, or representations by or between the parties, written or oral, to the extent they relate in any way to the subject matter hereof. Should there ever be a conflict between the terms and conditions of any Schedules and the remainder of this Agreement as set forth in the main body of this Agreement, the terms and conditions of the remainder of this Agreement as set forth in the main body of this Agreement will prevail and be controlling; provided, however, that should there ever be a conflict between the terms and conditions of this Agreement (including any Schedules) and (i) any amendments hereof, the terms and conditions of the amendments hereof will prevail and be controlling, and (ii) the terms and conditions of any Schedule that expressly provides for them to supersede any terms and conditions of the main body of this Agreement, such terms and conditions of such Schedule will prevail and be controlling.

10.8 Counterparts; Electronic Signatures; Authority. This Agreement may be signed in any number of counterparts, each of which will constitute an original and all of which, when taken together, will constitute one agreement. Any signed signature pages of this Agreement transmitted by email or other electronic means in a portable document format (PDF) or other clear and visible electronic format will have the same legal effect as an original. Each of the persons signing on behalf of a party hereto represents that he or she has the authority to sign this Agreement on such party's behalf.

10.9 No Adverse Construction. Both parties acknowledge having had the opportunity to participate in the drafting of this Agreement. This Agreement will not be construed against either party based upon authorship. The section headings contained in this Agreement are inserted for convenience only and will not affect in any way the meaning or interpretation of this Agreement.

[Signatures are on the next page]

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement through their duly authorized representatives as of the Agreement Date.

CONSULTANT:

Hinderliter de Llamas and Associates

DocuSigned by:
By: Andrew Nickerson
2A8393594812482...
Andrew Nickerson, President/CEO

CLIENT:

CITY OF MCFARLAND

By: Kerry M. Walker
Its: City Manager

By: _____
Its: _____

[Any Schedule or Schedules may (but is/are not required to) be attached hereto]

SCHEDULE A
Transactions Tax Audit Services
Economic Analysis/Forecasting and Related Services

SERVICES

1. Transactions Tax and Economic Analysis/Forecasting Services/Reports

- 1.1. Consultant shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure "M" District boundaries holding a seller's permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
- 1.2. Consultant shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
- 1.3. Consultant shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on transactions and use tax questions.
- 1.4. Consultant shall make available to CITY the HdL proprietary software program and Measure "M" database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

2. Deficiency/Allocation Reviews and Recovery

- 2.1. Consultant shall conduct on-going reviews to identify and correct unreported transactions and tax payments and distribution errors thereby generating previously unrealized revenue for the City. Reviews shall include:
 - 2.1.(a) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure "M" City boundaries, and therefore subject to transactions tax.
 - 2.1.(b) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the City boundaries.
 - 2.1.(c) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
 - 2.1.(d) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure "M" Transactions Tax District.
- 2.2. Consultant will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY's relations with the business community.

SCHEDULE A
Transactions Tax Audit Services
Economic Analysis/Forecasting and Related Services

- 2.3. Consultant shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

FEES

3. Transactions Tax and Economic Analysis/Forecasting Services/Reports

- 3.1. Fees shall be paid \$200 monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. The monthly fee shall be invoiced quarterly in arrears and shall be paid by City no later than 30 days after the invoice date.
- 3.2. Consultant may change the non-hourly Fees established above once a year. Any such change must be with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPI-U), as reported by the U.S. Bureau of Labor Statistics (the "CPI Change").

4. Allocation and Audit Recovery Services

- 4.1 Fees shall be paid 25% of the initial amount of new transactions or use tax revenue received by the City because of audit and recovery work performed by Consultant, (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by City or Consultant to be increment attributable to causes other than Consultant's work pursuant to this agreement. In the event, Consultant is responsible for an increase in the tax reported by businesses already properly making tax payments to the City, it shall be Consultant's responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by Consultant and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. Consultant shall provide City with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

5. Consulting and Other Optional Services

- 5.1. Fees for performing the consulting and other optional Services described above shall be based on the following initial hourly rates: (i) Principal - \$325; (ii) Programmer - \$295; (iii) Senior Analyst - \$245; and (iv) Analyst - \$195.
- 5.2. Consultant may change the rates for its hourly Fees from time to time. A 30 days' prior written notice to City will be given.

6. General Provisions Relating to Fees

- 6.1. Fees for travel and lodging expenses will be invoiced at cost and applied to all meetings (including implementation, training, operations, and support). Travel expenses only apply to out-of-scope travel and must therefore be pre-approved by City.
- 6.2. Fees will be invoiced monthly to City for Services performed during the prior month. To the extent that Consultant has commercially reasonable means to do so, Fees will be netted out of City's monthly revenue disbursement.

7. Confidentiality Information

Section 7056 of the State of California Revenue and Taxation Code ("R&T Code") specifically limits the disclosure of confidential taxpayer information contained in the records of the CDTFA. Section

SCHEDULE A
Transactions Tax Audit Services
Economic Analysis/Forecasting and Related Services

7056 specifies the conditions under which a city, county or district may authorize persons other than such city, county or district's officers and employees to examine state sales and use tax records.

The following conditions specified in Section 7056-(b)(1) of the State of California R&T Code are hereby made part of this Agreement:

- 7.1. Consultant is authorized by this Agreement to examine sales, use or transactions and use tax records of the CDTFA provided to City pursuant to contract under the Bradley-Burns Uniform Local Sales and Use Tax Law R&T Code Section 7200 et.seq.
- 7.2. Consultant is required to disclose information contained in, or derived from, those sales or transactions and use tax records only to an officer or employee of City who is authorized by City resolution provided to the CDTFA to examine the information.
- 7.3. Consultant is prohibited from performing consulting services for a retailer (as defined in R&T Code Section 6015), during the term of this agreement.
- 7.4. Consultant is prohibited from retaining the information contained in or derived from those sales, use or transactions and use tax records after this agreement has expired. Information obtained by examination of the CDTFA records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the Consultant as a person authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

EXHIBIT A

SERVICES

1. Transactions Tax and Economic Analysis/Forecasting Services/Reports

- 1.1. Consultant shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure “C” District boundaries holding a seller’s permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
- 1.2. Consultant shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
- 1.3. Consultant shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on transactions and use tax questions.
- 1.4. Consultant shall make available to CITY the HdL proprietary software program and Measure “C” database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

2. Deficiency/Allocation Reviews and Recovery

- 2.1. Consultant shall conduct on-going reviews to identify and correct unreported transactions and tax payments and distribution errors thereby generating previously unrealized revenue for the City. Reviews shall include:
 - 2.1.(a) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure “C” City boundaries, and therefore subject to transactions tax.
 - 2.1.(b) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the City boundaries.
 - 2.1.(c) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
 - 2.1.(d) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure “C” Transactions Tax District.
- 2.2. Consultant will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY’s relations with the business community.
- 2.2. Consultant shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

3. Consulting and Other Optional Services

Consultant may from time to time in its sole discretion, consult with City's staff, including without limitation, regarding (i) technical questions and other issues related to sales, use and transactions tax, (ii) utilization of reports to enhance business license collection efforts, (iii) sales tax projections for proposed annexations, economic development projects and budget planning, (iv) negotiating/review of tax sharing agreements, (v) establishing purchasing corporations, (vi) meeting with taxpayers to encourage self-assessment of tax obligations, and (vii) other sales, use or transactions tax revenue-related matters.

FEEES

4. Transactions Tax and Economic Analysis/Forecasting Services/Reports

- 4.1. Fees shall be paid **\$300** monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. The monthly fee shall be invoiced quarterly in arrears and shall be paid by City no later than 30 days after the invoice date.
- 4.2. Consultant will increase the non-hourly Fees established above once a year with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPI-U), as reported by the U.S. Bureau of Labor Statistics (the "CPI Change").

5. Allocation and Audit Recovery Services

- 5.1. Fees shall be paid **25%** of the initial amount of new transactions or use tax revenue received by the City because of audit and recovery work performed by Consultant, (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by City or Consultant to be increment attributable to causes other than Consultant's work pursuant to this agreement. In the event, Consultant is responsible for an increase in the tax reported by businesses already properly making tax payments to the City, it shall be Consultant's responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by Consultant and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. Consultant shall provide City with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

6. Consulting and Other Optional Services

- 6.1. Fees for performing the consulting and other optional Services described above shall be based on the following initial hourly rates: (i) Principal - \$325; (ii) Programmer - \$295; (iii) Senior Analyst - \$245; and (iv) Analyst - \$195.
- 6.2. Consultant may change the rates for its hourly Fees from time to time. A 30 days' prior written notice to City will be given.

7. General Provisions Relating to Fees

- 7.1. Fees for travel and lodging expenses will be invoiced at cost and applied to all meetings (including implementation, training, operations, and support). Travel expenses only apply to out-of-scope travel and must therefore be pre-approved by City.
- 7.2. Fees will be invoiced monthly to City for Services performed during the prior month. To the extent that Consultant has commercially reasonable means to do so, Fees will be netted out of City's monthly revenue disbursement.

8. Confidentiality Information

Section 7056 of the State of California Revenue and Taxation Code (“R&T Code”) specifically limits the disclosure of confidential taxpayer information contained in the records of the CDTFA. Section 7056 specifies the conditions under which a city, county or district may authorize persons other than such city, county or district’s officers and employees to examine state sales and use tax records. The following conditions specified in Section 7056-(b)(1) of the State of California R&T Code are hereby made part of this Agreement:

- 8.1. Consultant is authorized by this Agreement to examine sales, use or transactions and use tax records of the CDTFA provided to City pursuant to contract under the Bradley-Burns Uniform Local Sales and Use Tax Law R&T Code Section 7200 et.seq.
- 8.2. Consultant is required to disclose information contained in, or derived from, those sales or transactions and use tax records only to an officer or employee of City who is authorized by City resolution provided to the CDTFA to examine the information.
- 8.3. Consultant is prohibited from performing consulting services for a retailer (as defined in R&T Code Section 6015), during the term of this agreement.
- 8.4. Consultant is prohibited from retaining the information contained in or derived from those sales, use or transactions and use tax records after this agreement has expired. Information obtained by examination of the CDTFA records shall be used only for purposes related to collection of local sales and use tax or for other governmental functions of the City as set forth by resolution adopted pursuant to Section 7056 (b) of the Revenue and Taxation Code. The resolution shall designate the Consultant as a person authorized to examine sales and use tax records and certify that this agreement meets the requirements set forth above and in Section 7056 (b), (1) of the Revenue and Taxation Code.

9. Software Use and Proprietary Information

Software Use. Consultant hereby provides authorization to City to access Consultant’s Sales Tax website if City chooses to subscribe to the software and reports option. The website shall only be used by authorized City staff. No access will be granted to any third party without explicit written authorization by Consultant. City shall not sublet, duplicate, modify, decompile, reverse engineer, disassemble, or attempt to derive the source code of said software. The software use granted hereunder shall not imply ownership by City of said software, or any right of City to sell said software or the use of same, or any right to use said software for the benefit of others. This software use authorization is not transferable. Upon termination or expiration of this Agreement, the software use authorization shall expire, and all City staff website logins shall be de-activated.

Proprietary Information. As used herein, the term “proprietary information” means all information or material that has or could have commercial value or other utility in Consultant’s business, including without limitation: Consultant’s (i) computer or data processing programs; (ii) data processing applications, routines, subroutines, techniques or systems; desktop or web-based software; (iii) business processes; (iv) marketing plans, analysis and strategies; and (v) materials and techniques used; as well as the terms and conditions of this Agreement. Except as otherwise required by law, City shall hold in confidence and shall not use (except as expressly authorized by this Agreement) or disclose to any other party any proprietary information provided, learned of or obtained by City in connection with this Agreement. The obligations imposed by this Section shall survive any expiration or termination of this Agreement or otherwise. The terms of this Section shall not apply to any information that is public information.



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 10.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Erika De La Cruz, City Clerk

SUBJECT: APPROVAL OF TRAVEL EXPENSES EXCEEDING \$500.00 FOR THE CITY COUNCIL TO ATTEND THE 2026 MAYORS AND COUNCIL MEMBERS ACADEMY, IN SACRAMENTO, CALIFORNIA FROM JANUARY 21-23, 2025

SUMMARY:

The Mayors and Council Members Academy is a premier professional development opportunity designed specifically for newly elected and experienced city officials. Hosted annually in Sacramento, this academy provides essential training on the legal, financial, and practical responsibilities of serving as a city leader. Participants gain foundational knowledge, stay informed on statewide legislative priorities, and explore the full suite of services offered by Cal Cities.

Value to the City and Its Elected Officials:

Participation in the Mayors and Council Members Academy offers significant benefits to the City and its elected leadership. The academy equips council members with current best practices in municipal governance, ensuring they are well-prepared to make informed policy decisions that positively impact the community. This training also enhances leadership effectiveness, strengthens understanding of complex municipal operations, and supports compliance with legal and ethical requirements.

Program Highlights:

- **Foundational Governance Training** – Comprehensive sessions on the legal, financial, and operational responsibilities of mayors and council members, ensuring leaders are well-versed in the fundamentals of their roles.
- **Legislative and Policy Updates** – Briefings on key statewide legislative issues, enabling elected officials to stay informed on emerging policies that may affect the City.
- **Expert-Led Sessions** – Presentations from experienced municipal professionals and subject matter experts who bring real-world insights to governance challenges.
- **Networking Opportunities** – Valuable opportunities to build relationships with fellow elected officials from across California, fostering collaboration, mentorship, and the exchange of best practices.

This academy provides an excellent development opportunity for Councilmembers Maria Perez, Martin Gutierrez, and Vice Mayor Ricardo Cano as they continue advancing their leadership and strengthening their service to the City.

FINANCIAL IMPACT:

The total estimated cost for attendance is detailed as follows:

Registration (per attendee): $\$675.00 \times 3 = 2,025$

Hotel – 3 nights at event rate (per attendee): $\$801.35 \times 3 = 2,404.05$

Meals & Incidental Expenses (per attendee): $\$645.00 \times 3 = 1,935.00$

TOTALING: 6,364.05

Total Estimated Cost for Attendance (per attendee): \$2,121.35

The academy has not previously been allocated within the City's budget; therefore, funds will be transferred from another department within the City Council budget into the Conference/Meetings/Travel line item to support this training request. This investment underscores the City's commitment to ongoing professional development and ensures that its leadership team remains well-informed, effective, and aligned with best practices in municipal governance.

RECOMMENDATION:

Staff recommends that the City Council approve the travel and training expenses for Councilmembers Maria Perez, Martin Gutierrez, and Vice Mayor Ricardo Cano to attend the 2026 Mayors and Council Members Academy in Sacramento, CA, which exceed \$500.00 per attendee.

ATTACHMENTS:

1. 2026 Mayor and Council Members Academy Program

▼ WEDNESDAY

8:00 a.m. - 5:30 p.m. Registration Open

9:00 - 11:00 a.m. Harassment Prevention Training for Supervisors and Officials (AB 1661) [show details](#)

11:30 a.m. - 12:30 p.m. Your Cal Cities and How To Use It

12:30 - 1:30 p.m. Networking Luncheon with your Divisions

1:45 - 3:15 p.m. Effective Advocacy and Key City Issues [show details](#)

3:15 - 3:45 p.m. Dessert Break

3:45 - 5:15 p.m. Your Legal Powers and Obligations; Open Government and Conflicts of Interest [show details](#)

5:15 - 6:30 p.m. Networking Reception

▼ THURSDAY

7:30 a.m. - 4:00 p.m. Registration Open

8:00 a.m. - 9:00 a.m. Networking Breakfast

9:00 - 10:15 a.m. Policy Role in Land Use Planning

10:30 a.m. - 12:00 p.m. Developing an Effective City Council and City Manager Team: The Key to Good Governance and City Success [show details](#)

12:00 - 1:00 p.m. Networking Luncheon

1:15 - 2:45 p.m. Social Media / Digital Communications and Civic Engagement [show details](#)

2:45 - 3:15 p.m. Dessert Break

3:15 - 4:45 p.m. Financial Responsibilities, City Revenues Workshop (Part 1) [show details](#)

▼ FRIDAY

7:15 - 11:00 a.m. Registration Open

7:15 - 8:15 a.m. Networking Breakfast

8:15 - 9:45 a.m. Financial Responsibilities, City Revenues Workshop (Part 2) [show details](#)

10:15 a.m. - 12:15 p.m. Understanding Public Service Ethics Laws and Principles (AB 1234) [show details](#)



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 11.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager

SUBJECT: APPROVAL OF TRAVEL AND TRAINING EXPENSES EXCEEDING \$500.00 PER TRIP FOR THE CITY MANAGER AND FINANCE MANAGER TO ATTEND THE CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS (CSMFO) 2026 ANNUAL CONFERENCE ON FEBRUARY 24-27, 2026, IN PALM SPRINGS, CA.

SUMMARY:

The CSMFO Annual Conference is a premier event for municipal finance professionals that provides comprehensive training, knowledge sharing, and networking opportunities. Attendance at this conference will benefit the City of McFarland by equipping key finance and administrative leaders with the latest best practices, innovative strategies, and legislative updates necessary to effectively manage the City's finances and address the unique challenges faced by the community. The insights gained will contribute to enhanced financial stewardship, improved fiscal policies, and strategic planning aligned with state and national trends.

Value to the Finance Department and City: Participation in the CSMFO 2026 Annual Conference will offer substantial value to both the Finance Department and the City of McFarland as a whole by:

- **Enhancing Financial Expertise:** Attendees will gain exposure to advanced financial management techniques, regulatory changes, and innovative solutions relevant to municipal finance.
- **Strengthening Compliance and Accountability:** Sessions focused on compliance with current and upcoming regulations will ensure that the City continues to uphold high standards of financial transparency and accountability.
- **Networking Opportunities:** The conference will enable the City Manager and Finance Manager to network with peers, experts, and state officials, fostering partnerships and learning from the experiences of other municipalities.
- **Strategic Application:** The knowledge acquired will directly inform decision-making processes and policy development, contributing to improved budget management, sustainable financial practices, and proactive response to economic challenges.

FINANCIAL IMPACT:

The total estimated cost for both attendees is detailed as follows:

1. **Event Registration (Early Bird Rate):** $\$565.00 \times 2 = \$1,130.00$
2. **Hotel (Event Discount Rate for 3 nights):** $\$1,031.83 \times 2 = \$2,063.66$
3. **Meals & Incidentals:** $\$260.00 \times 2 = \520.00

Total Estimated Cost for Both Attendees: \$3,713.66

The expense for this conference has been accounted for in the City's budget under the Training and Professional Development line item. These amounts are budgeted specifically for training and travel in the Finance Department budget. The investment aligns with the City's commitment to ongoing professional development for its leadership team to ensure effective governance and financial oversight.

RECOMMENDATION:

Staff recommends that the City Council approve the travel and training expenses for the City Manager and Finance Manager to attend the CSMFO 2025 Annual Conference in San Jose, CA, which exceed \$500.00 per trip.

ATTACHMENTS:

1. session_descriptions_by_type



PARTIAL LISTING OF SESSIONS (By Type)
As of October 2025 (*subject to change*)

Navigating Challenges and Opportunities to Leverage Your Conference Experience and Your CSMFO Membership Benefits in 2026 and Beyond

The 2026 CSMFO Annual Conference provides a multitude of opportunities for discovery and learning. Join us for this special panel discussion as we kickoff the conference with a focus on learning how to get the most out of your conference experience, while discovering more about your CSMFO membership benefits and identifying strategies for leveraging those benefits throughout the year.

Accounting and Financial Reporting

Capital Assets (*Foundational*)

Capital assets are one of the largest line items in your agency's financial statements, but they are also one of the most misunderstood. Missteps in recording, classifying, or disposing of assets can lead to reporting errors, audit findings, or missed opportunities for process improvement. Join our panelists as they walk through the full lifecycle of capital assets – from acquisition to reporting – so that your team is ready for year-end and beyond. The presentation will share real-world insights from a city's perspective, including common challenges and practical solutions. At the end of this session, you'll know what qualifies as a capital asset and why it matters; best practices for recording, classifying, and depreciating new acquisitions; how to handle disposals, with the documentation to back it up; and you'll understand the capital asset rollforward and its role in audit preparation.

Speakers: Becky Robertson, Finance Manager, City of West Sacramento
 James Butera, Director, Assurance & Advisory, LSL, LLP

Foundational Accounting Refresher on Employment-related Liabilities (*Foundational*)

This session is designed to cover key highlights of older GASB pronouncements, related to accounting for employment-related liabilities, as a primer for early career staff or as a refresher for experienced staff. Examples of accounting topics to be covered include liabilities for pensions, retiree medical (other post-employment benefits (OPEB)), compensated absences (GASB 101 lessons learned), early termination benefits, and workers' compensation claims.

Speaker: Michele Mark Levine, Technical Services Director, Government Finance Officers Association

GASB Update (*Foundational*)

As we move into the 2026 reporting season, governments will focus on the challenges associated with recently issued GASB Statements, including Statement 103, *Financial Reporting Model Improvements*. This session will focus primarily on issued Statements 103-105 and the topics within those Statements that may require the most focus of government finance officials. This session will also provide a high-level overview of projects the GASB is currently working on, which aren't yet issued statements.

Speakers: Joel Black, Chair, Governmental Accounting Standards Board
 Alan Skelton, Director of Research & Technical Activities, Governmental Accounting Standards Board

Let's Avoid Common Errors Seen in GFOA's Certificate of Achievement Program (Foundational)

Each year, GFOA staff and volunteer reviewers for GFOA's Certificate of Achievement for Excellence in Financial Reporting program perform reviews on over 4,300 annual comprehensive financial reports (ACFRs). This session will examine the more common deficiencies identified during these reviews, with a special emphasis on major fund determination, budgetary comparison reporting, postemployment benefits, and the calculation of net investment in capital assets.

Speaker: Michele Mark Levine, Technical Services Director, Government Finance Officers Association

Mapping the Audit Journey: Tools and Insights to Guide Your Path (Foundational)

Like any good expedition, a successful audit begins with a solid map, a reliable team, and a clear destination. Achieving audit readiness is more than just closing the books on time – it requires intentional planning, continuous documentation, and a culture that supports accountability year-round. In this session, we will explore the practical steps to transition from operational efficiency to sustained audit readiness, while also examining common constraints, obstacles, and setbacks agencies experience along their audit journey. Participants will gain valuable insights from both sides of the audit: perspectives from auditors, consultants, and member agencies who have navigated challenges firsthand. Through this multi-angle lens, attendees will leave with a clearer vision of their audit mission – and a toolbox of strategies to improve their own audit experience. Whether you're preparing for your first audit or looking to enhance your current processes, this session will help you embed audit readiness into your daily operations without sacrificing efficiency.

Speakers: June Du, Finance Director, City of Martinez
Katharine Balukas, Principal/Partner, Berry, Dunn, McNeil & Parker, LLC
Kristen West, Manager, Berry, Dunn, McNeil & Parker, LLC

Modernizing Your Capitalization Policy (Advanced)

Join us for an in-depth session focused on modernizing your capitalization policy. Participants will explore the underlying principles behind capitalization policies, engage in interactive exercises to assess and update their own practices, and benefit from real-life case studies presented by industry professionals. The session will also provide insights from an auditor's perspective, ensuring a holistic understanding of the topic. Key objectives include mastering core accounting concepts related to capitalization, learning how to critically evaluate existing policies, and gaining practical tools to determine the most effective capitalization approach for your organization. This session is designed for finance leaders, accountants, and auditors seeking to enhance their expertise and ensure their capitalization policies are both current and compliant.

Speakers: Lizz Cook, Chief Financial Officer/Risk Manager, Tahoe-Truckee Sanitation Agency
Christopher Woidzik, Controller, San Diego County Water Authority
Jonathan Foster, Partner, Davis Farr, LLP

Uniform Guidance & Grants (Foundational)

Navigating federal grant compliance just got trickier – and we've got you covered! This session decodes the latest revisions, from Notices of Funding Opportunities (NOFOs) to whistleblower protections, and everything in between. These changes, effective October 1, 2024, impact how you manage grants, so bring your questions and get ready for an interactive, insight-packed discussion. Stay compliant, stay ahead, and keep those grants flowing smoothly! This session will also cover grant award reconciliation and reporting. The panel will walk you through everything from handling unavailable and unearned revenue, to pulling expenditure details and comparing them against grant schedules. You'll also learn how to prepare for audits, identify missing awards, and avoid common compliance pitfalls.

Speakers: Claudia Martinez, Senior Accountant, City of La Quinta
Ryan Domino, Partner, Assurance & Advisory, LSL, LLP

Budget and Financial Planning

Building Equity into Community Engagement: Strategies for Equitable Budgeting and Resource Allocation (Foundational)

This session will explore how the City of Long Beach navigated equitable budgeting practices to enhance community engagement and ensure resources are distributed fairly across all neighborhoods. The panel will share strategies and lessons learned for aligning budget decisions with the needs of marginalized communities, fostering transparency, and creating inclusive decision-making processes. Attendees will gain practical insights on how to involve community members in the budgeting process, address historical inequities, and build more resilient, just,

and participatory local governments. This session will provide attendees with practical, actionable tools to create and sustain equitable budgeting practices within their agencies. This includes ideas for concrete strategies for integrating equity into decision-making processes, improving resource allocation, and ensuring that budget priorities reflect the diverse needs of the communities they serve. By the end of the session, participants will be better equipped to drive change within their respective roles, whether by influencing budget decisions or facilitating inclusive community engagement.

Speakers: Rebecca Bernstorff, Budget Manager, City of Long Beach
DeMario Johnson, Budget Analyst, City of Long Beach

The Courage to Stand on the Ledge: A Better Way to Budget (*Advanced*)

Local governments have relied on traditional, line-item, incremental budgeting for decades. But as our financial landscapes shift under the pressures of volatility, dwindling resources, political polarization, and declining public trust, the old methods are increasingly inadequate. This session will explore the Government Finance Officers Association's Rethinking the Budget initiative, which applies the Financial Foundations Framework – grounded in the Nobel Prize-winning work of Elinor Ostrom – to propose a fundamentally new mental model for budgeting. Rather than tweaking at the margins, we will discuss how governments can reimagine budgeting as a shared, adaptive, and collaborative approach to allocating scarce public resources. This session will challenge attendees to confront the limitations of the status quo and examine real-world applications of new budgeting paradigms that promote shared decision-making, community trust, and strategic alignment. Participants will leave with a map for navigating budgeting's most complex terrain: moving from departmental silos and zero-sum games toward sustainable, outcome-driven public service.

Speakers: Janet Dutcher, Retired Finance Director, Mono County
Shayne Kavanagh, Senior Manager, Research, Government Finance Officers Association
Drew Corbett, Principal, DKG Consultants

Financial Forecasting and Your Budget: Practical Strategies (*Foundational*)

Public agencies are increasingly seeing stress in formerly dependable revenue streams. In addition, expense control has been very difficult in the past few years due to inflation. The current financial climate underscores the importance of incorporating a long-term forecast into each year's budget process. This session explores practices and considerations for implementing and maintaining an annual long-term forecast as part of the budget process. In addition to providing an overview on forecasting do's and don'ts, this session will discuss case studies for two cities and explore how they each incorporate a multi-year forecasting exercise into their budget process. Each of these two cities has its own unique considerations when it comes to tax base, revenue makeup, long-term development forecasts, and challenges to address in the coming years.

Speakers: Selina Andrews, Finance Director, City of Salinas
Keith DeMartini, Finance Director, City of Santa Barbara
Christian Sprunger, Vice President, NHA Advisors, LLC

How the Finance Department can be Effective in Negotiations (*Foundational*)

Most public agency employees are members of labor organizations who collectively bargain their wages and benefits. The most effective agencies in collective bargaining are those whose team has organized the roles of Human Resources and Finance because both play important roles - at the table, in preparation for bargaining, and with the agency's governing body. Understanding the best way to use your finances to be most effective in making proposals can make the difference in whether agreements can be reached. This session will discuss how important the Finance Department's role is in the success of labor negotiations and will provide proven strategies to improve upon your current process. At the conclusion of the session, participants will be able to describe how Human Resources and Finance departments contribute to effective collective bargaining and explain why coordination between these functions is essential for successful labor negotiations, they will learn how to leverage financial data and projections to develop compelling and realistic proposals that align with agency goals and enhance the likelihood of reaching mutually beneficial agreements, and they will gain practical tools and proven strategies to improve collaboration between the Finance Department, Human Resources, and agency leadership in preparation for and participation in collective bargaining sessions.

Speakers: Abby Veaser, Deputy Director of Finance, City of San Mateo
Anne Maze, President, A. Maze Inc.
Lisa Charbonneau, Partner, Liebert Cassidy Whitmore

Labor of Love - Working Harmoniously with Unions: How to Establish and Maintain a Positive Relationship with Labor Partners (*Foundational*)

Join us for a dynamic session that will explore how cultivating a “labor of love” with your union partners can help you build and sustain a positive, collaborative relationship with your labor partners, thereby creating a more harmonious workplace and a stronger organization. Discover how treating unions as allies rather than adversaries can transform your workplace, resulting in fewer conflicts, stronger employee engagement, and a thriving organizational culture. Backed by research, this session reveals the tangible benefits of cooperative labor-management partnerships, including increased productivity, improved recruitment and morale, and reduced turnover. Through practical strategies and real-world examples, you’ll learn how to foster open communication, mutual respect, and joint problem solving with union representatives. Explore proven techniques for trust-building, conflict resolution, and recognizing union contributions. Participants will walk away equipped to create action plans that engage union partners, support employee well-being, and drive organizational success. Whether you’re new to labor relations or looking to deepen your expertise, this session offers the essential tools and insights to cultivate a workplace where collaboration leads to lasting results.

Speakers: Public Agency Speaker
Cynthia Stafford, Principal/Chief Executive Officer, Stafford HR Consulting

Lessons Learned: A City’s Adoption of Priority-Based Budgeting (*Foundational*)

As federal stimulus funding winds down and increasing uncertainty around federal funding grows, governments face the twin challenges of balancing tighter budgets and aligning scarce resources with key initiatives. To meet these challenges, some governments have adopted priority-based budgeting. In this session, the City of Benicia reflects on its adoption of priority-based budgeting and shares lessons from its journey, offering insights into the challenges and successes it has encountered. Panelists will explore the story behind priority-based budgeting, share best practices for adopting the method, and discuss outcomes. At the completion of the session, participants will be prepared for challenges involved in adopting priority-based budgeting, know how to get the most out of an investment in transitioning to priority-based budgeting, and understand the steps involved in the transition.

Speakers: Mario Giuliani, City Manager, City of Benicia
Chris Fabian, Director of Product Strategy, ERP Budgeting, Tyler Technologies

Navigating the Benefits Terrain: Charting a Path Together (*Foundational*)

In the ever-evolving financial landscape of public agencies, collaboration between Finance and Human Resources is no longer optional – it’s essential. This session will explore how these two departments can align their strengths to optimize employee benefits strategies, improve financial outcomes, and enhance organizational health. Attendees will learn how proactive communication, shared data insights, and strategic broker engagement can result in smarter budgeting, more effective collective bargaining support, and reduced overhead through innovative funding strategies. Panelists will share how an integrated approach leads to greater local control, improved cost analysis, and more responsive benefits offerings. Through real-world examples, attendees will gain practical strategies for building stronger Finance-HR partnerships that serve both management and employees more effectively.

Speakers: DeAnn Stork, Controller/Chief Financial Officer, Fresno Irrigation District
Melissa King, Senior Vice President, Keenan & Associates
Laurie Lofranco, Financial Services Consultant, Keenan & Associates

Using Economic Development Finance Tools to Grow Your Budget (*Advanced*)

With city and county budgets regularly being tightened, economic development financing can provide a solution by strategically financing projects that will grow the tax base. The myriad of tools that fall within this category are an answer for communities trying to balance the needs of their residents, businesses, and the local government. This session will discuss tax increment financing, bond programs, and district formation, as well as other tools that can help communities grow their resource pool. And most importantly, the speakers will give attendees examples of how to partner with private resources and layer these programs to successfully finance their community’s future.

Speakers: PJ Gagajena, City Manager, City of Moorpark
Scott Wagner, Deputy Director of Finance, City of Santa Rosa
Leni Zarate, Vice President, DTA

Financial Management

CalPERS Actuarial Information/Valuations 101 (*Foundational*)

With the recent increased attention to the unfunded accrued liabilities of pension plans, pension obligation bonds (POBs), and other financing options, finance practitioners need to become well-versed in how to read actuarial reports, including basic terms, methodology, and information essential to determining your pension plan contribution requirements and funded status. This session will explain what you need to know in clear terms and will help you translate this complex information for decision makers, employees, bargaining units, and the public.

Speaker: Julian Robinson, Senior Pension Actuary, California Public Employees' Retirement System

The Current State of the Real Estate Market: A Harbinger for Recession? (*Foundational*)

In this session, we will delve into the dynamic California real estate market and its critical role as both an indicator and influencer of economic cycles. Panelists will explore historical patterns demonstrating the sector's procyclical behavior, particularly in relation to broader business trends. Special attention will be given to the pandemic's impact, examining how disruptions and subsequent shifts have shaped current market conditions. Participants will gain insights into emerging trends and their potential implications for municipal budget planning, including the timeline and process of property tax receipts from changes in ownership to distribution among California municipalities. By the end of the session, attendees will be equipped to better anticipate and respond to market changes, ensuring fiscal resilience in an evolving economic landscape.

Speakers: Davina Hatfield, Chief Financial Officer, San Ramon Valley Fire Protection District
Nichole Cone, Vice President, HdL Coren & Cone
Karl Meng, Portfolio Strategist, Chandler Asset Management

Emergency Response and Recovery When Disaster Strikes (*Advanced*)

On January 7, 2025, Pasadena was struck by the Eaton Fire, which resulted from extraordinarily severe windstorms and caused widespread damage. This case study will share a wide range of issues that unfolded in the City's unprecedented disaster response, which involved multiple City departments and agencies. City staff will offer insights and lessons learned as the community shifted to recovery and continues to work through the FEMA processes. Attendees will learn what to expect and how you can plan ahead for a major emergency response; who is responsible for what in a response, including working with mutual aid, non-government organizations, and nonprofits; what data you will need to collect and why collecting it early will benefit you; and why a well-oiled and trained emergency operations center (EOC) leadership team is critical to the recovery process.

Speakers: Matthew Hawkesworth, Assistant City Manager/Finance Director, City of Pasadena
Alex Hernandez, Assistant to the City Manager, City of Pasadena
Nalley Procopio, Emergency Services Manager, City of Pasadena

FLSA Red Flags: Could Your Payroll Practices be Putting You at Risk? (*Foundational*)

Waiting until a Fair Labor Standards Act (FLSA) demand or lawsuit arrives is the worst time to discover payroll compliance issues. Public agencies face unique wage and hour challenges, and even minor miscalculations can lead to costly claims. This session will walk you through why reviewing your payroll calculations for FLSA compliance is critical, how to identify potential violations, and when to take corrective action. Participants will gain practical tools to assess overtime calculations, audit payroll practices, and implement necessary changes – whether through bargaining, policy updates, or payroll system adjustments. Get ahead of compliance risks now to protect your agency from costly legal exposure down the road. At the conclusion of this session, participants will be able to recognize the most common FLSA violations in public agency payroll systems, such as incorrect overtime calculations, and understand the financial and legal implications of these errors. They will also gain practical skills to audit existing payroll systems, spot inconsistencies or violations in overtime calculations, and assess whether current practices align with FLSA standards. Finally, they will learn how to take proactive steps to address payroll compliance gaps, including modifying policies, engaging in collective bargaining when necessary, and updating payroll systems to prevent future violations.

Speakers: Dolores Olvera, Payroll & Accounting Manager, City of Palm Springs
Peter Brown, Partner, Liebert Cassidy Whitmore

From Data Dump to Digestible: Making Information Clear for Councils and the Public (*Foundational*)

With such a push for transparency and providing public data, how do you know that the information you're providing is relevant and understandable? Non-finance audiences want to be informed but tend to get bogged down in the details, so it's important for staff to provide thorough but concise information. Additionally, customizing

reports and drafting narratives explaining the data can be time-consuming for staff. This session will discuss what information should be presented to specific audiences, as well as how it can be presented efficiently, to ensure readers get the most out of the data provided. At the end of this presentation, you will have a better understanding of how to present digestible information to councils, committees, and the general public.

Speakers: Margaret O'Brien, Finance Director, City of Concord
Heather Rowden, Advisory Services Manager, Krisch & Company

Legal Update on Municipal Revenues (*Advanced*)

Join leading legal and policy experts for an essential session focused on the evolving landscape of municipal revenues. This presentation will provide a comprehensive review of recent court decisions and the latest legislative changes from the 2025 statutes that directly impact local government finances. Attendees will gain insights into critical issues such as water rate adjustments, development impact fees, and innovative approaches to street cost recovery related to utility impacts. The session is designed to equip agency staff and local officials with actionable knowledge to enhance and safeguard their revenue streams. Discussion topics will be refined prior to the conference to ensure attendees receive up-to-the-minute guidance on current legal developments. Participants will leave with a clear understanding of new requirements, compliance strategies, and practical steps to strengthen fiscal resilience in their communities.

Speakers: Roberta Raper, Director of Finance, City of West Sacramento
Michael Colantuono, Managing Shareholder, Colantuono Highsmith Whatley PC
Matthew Slentz, Senior Counsel, Colantuono Highsmith Whatley PC

Streaming Wars: Local Taxation on Online Streaming Services (*Advanced*)

Many California cities have grappled with budget deficits from sluggish tax revenue growth and high costs of operations. Cities that have a Video Users Tax may have seen revenues decline as residents subscribe to online streaming services instead of traditional cable television. In Santa Barbara, the voters approved a modern communications service tax and initiated an audit program to ensure the tax is assessed on streaming services, such as Disney+, Hulu, and others, with the goal that this additional tax revenue will offset the lost revenue from cable. The City initiated audits, identified findings, and required past due tax to be paid. The tax has been challenged, and an independent hearing officer sided with the City. The Superior Court upheld the assessments, and the case is now before the Second District Court of Appeal. At the completion of this session, participants will understand the importance of reviewing the municipal code objectively to determine opportunities for maximizing revenue from existing revenue sources. They will also learn how to employ a strategic audit program and leverage consultants with expertise, and they will understand the importance of consistent communication with elected officials through every step of the process.

Speakers: Keith DeMartini, Finance Director, City of Santa Barbara
Thomas Adams, Director of Sales & Use Tax, Neumo
Gabriel McWhirter, Partner, Jarvis Fay LLP

Special District/Utility Financial Management

Balancing Rates with Sustainable Infrastructure Investment (*Foundational*)

As water providers statewide grapple with soaring costs, deteriorating infrastructure, the impacts of climate change and increasing regulatory requirements, and the need to invest in system reliability, many agencies have been considering significant rate increases. This panel will discuss how agencies are balancing these competing priorities while making fiscally responsible investments to secure their communities' water futures. Come prepared for a robust exchange of ideas as we explore how California public water agencies are engaging with the community about the value of water, the need to perpetually invest in our public water systems, and the importance of rate setting in securing a reliable water future.

Speakers: Darine Conner, Senior Financial Analyst, Santa Clarita Valley Water District
Sanjay Gaur, President, Water Resources Economics, LLC
Lutfi Kharuf, Partner, Best, Best & Krieger

Leveraging State Resources for Local Success (*Foundational*)

As California faces growing infrastructure needs and an increased desire to modernize its transportation systems, local agencies must navigate a complex landscape of funding sources and financing tools. This session explores how the California Infrastructure and Economic Development Bank (IBank) and the California Transportation

Commission (CTC) are supporting cities, counties, and regional agencies in delivering transportation infrastructure projects. Participants will gain insight into the following:

- How IBank's financing programs, including the Infrastructure State Revolving Fund (ISRF), are helping local governments fund transportation, broadband, clean energy, and other critical infrastructure.
- How CTC programs and allocates funds through the Senate Bill 1 Programs (SB1), Active Transportation Program (ATP), and other state funding programs.
- Real-world examples of successful projects funded through these programs.
- Strategies for aligning local priorities with state funding goals to enhance funding leverage, eligibility, and competitiveness.

By the end of this session, participants will understand the role of IBank and CTC in the state's funding ecosystem, identify key funding and financing tools available for public transportation and infrastructure projects, learn how to develop fundable projects and leverage local and state partnerships to accelerate local infrastructure delivery, and navigate the application and approval process for IBank financing and CTC programming.

Speakers: Ross Culverwell, Chief Credit Officer, California Infrastructure and Economic Development Bank (IBank)
Laurie Waters, Deputy Director of Traditional Programming, California Transportation Commission
Matthew Yosgott, Deputy Director of SB 1 Programming, California Transportation Commission

Navigating the Storm: Exploring Stormwater Funding Strategies (*Foundational*)

As public agencies face increasing pressure to address stormwater infrastructure, regulatory compliance, and climate resilience, finance officers must identify sustainable funding mechanisms that are legally sound, equitable, and politically feasible. Fortunately, there's more than one path forward. This session will explore three key funding mechanisms – stormwater fees, benefit assessments, and development impact fees (DIFs) – and provide a roadmap for choosing the right tool for your agency's needs. We'll break down the legal and procedural requirements, including critical distinctions under Propositions 218 and 26, how to determine and document special versus general benefits, and when a property-related fee or a benefit assessment is the more defensible option. In addition, we'll highlight recent legal developments and new state-mandated requirements around DIFs, including tightening state mandates on nexus documentation, proportionality, and annual and five-year reporting. Whether your agency is planning a new program or shoring up an existing one, understanding these nuances is essential to ensuring legal compliance and financial sustainability. The session will include a case study providing practical insight into how one city navigated the complexities of launching a stormwater funding initiative – complete with lessons learned around community engagement, rate setting, and legal strategy.

Speakers: Julie Bondarchuk, Financial Controller, City of Manhattan Beach
Megan Quinn, Director, Harris & Associates
Donna Segura, Director, Harris & Associates

IT and Innovation

Cyber Risk and AI: A Strategic Approach to Controls (*Foundational*)

In today's rapidly evolving digital landscape, organizations face increasing challenges in managing cyber risk, especially when leveraging third-party services and modern AI tools. This session will equip participants with practical strategies to prevent the transfer of risk, understand the dual role of technology in risk mitigation, and adopt a proactive stance on internal controls. Attendees will explore the do's and don'ts of using AI tools, such as Microsoft Co-Pilot, ChatGPT, and others, to streamline daily operations while maintaining security and compliance. Join us to gain actionable insights and build a resilient, forward-thinking approach to managing high-risk processes in a tech-driven world.

Speakers: Heather Ramamurthy, Management Analyst, Central Contra Costa Sanitary District
Donald Hester, Cybersecurity Advisor, Cybersecurity & Infrastructure Security Agency
Katherine Yuen, Chief Executive Officer, Krisch & Company

ERP Transformations Uncovered: How to Drive Momentum During and After Implementation (*Foundational*)

Enterprise system transformations are some of the most resource-intensive initiatives an agency will undertake. But the hardest parts aren't always technical – they're the people, processes, and decisions that come before, during, and after go-live. This session uncovers two pivotal stages of the journey: navigating the "messy middle" of implementation, and overcoming the "post-go-live drift" that can quietly erode value over time. Through real-world

stories from California agencies, participants will see how leaders sustained momentum when projects became overwhelming – and how they later re-evaluated their systems to maximize strategic value. Discussion will explore how agencies addressed gaps in planning, staff fatigue, unexpected delays, and tough tradeoffs, while resetting governance and charting a sustainable path forward. Attendees will leave with proven strategies to help keep teams aligned, morale steady, and systems delivering on their promise – equipped not only to survive system transformation, but to maximize long-term impact.

Speakers: Luz Cofresi-Howe, Finance Director, City of Milpitas
Samantha Lopez, Controller, Coachella Valley Water District
Abigail Starr, Manager, BerryDunn
Tammie Warren, Senior Consultant, BerryDunn

From Paper to Power: Modernizing Workflows and Dashboards (*Advanced*)

Join us for an inside look at how the City of Long Beach's Fire Department successfully transitioned from a fully paper-based Accounts Payable and Purchase Order workflow to a streamlined, digital financial portal powered by Power BI and Power Automate. This session will demonstrate how the department leveraged its Analyst classification to teach new skills to a financial classification commonly used across government agencies. This enhanced departmentwide commitment to enhancing the team's skillset results in modernized operations by replacing manual forms, email, and disconnected tracking systems with automated workflows, real-time dashboards, and centralized data reporting. Participants will learn how the team designed and implemented a user-friendly portal to track financial transactions, monitor workflow progress, and produce live data visualizations to support timely decision-making. Participants will also get a live demonstration of the department's custom-built Fire Financial Portal, showcasing how analysts and leadership use the platform to access real-time financial data and monitor transactions that are not easily traceable within the City's ERP system. This session offers a practical example of how strategic upskilling and technology integration can improve transparency, efficiency, and decision-making within public sector finance operations.

Speakers: Andrea O'Shia, Financial Services Officer, City of Long Beach Fire Department
Maura Ventura, Chief of Business Operations, City of Long Beach Fire Department

Mapping the Future: How Cucamonga Valley Water District Navigated its First Automation (*Foundational*)

In a rapidly changing financial landscape, Cucamonga Valley Water District charted a course toward innovation with its first automation. Panelists will share how a simple 5x5 assessment uncovered the right process to automate, and how Microsoft tools combined with Tyler Munis created a powerful, user-driven solution. If your agency is exploring automation but doesn't know where to start, this session will offer a clear, relatable roadmap – and prove that big results can come from small beginnings. At the conclusion of this session, attendees will understand how to apply a structured approach (like the 5x5 method) to identify, evaluate, and prioritize automation opportunities within a government finance department; learn how Microsoft tools can be integrated with Tyler Munis ERP to automate a finance process – in this case, accounts payable – without needing advanced IT resources or third-party platforms; and gain insights from a real-world case study about how Cucamonga Valley Water District selected, built, and began deploying its first automation, including the key decision points, lessons learned, and early outcomes.

Speakers: Jennifer Fillinger, Finance Manager, Cucamonga Valley Water District
Gail Gray, Chief Executive Officer, GrayLopez Strategic Solutions, LLC

Preparing for a New ERP: Readiness, RFPs, and Procurement (*Foundational*)

Implementing a new Enterprise Resource Planning (ERP) system is a major undertaking – but with the right preparation, it can transform an agency's operations. This session focuses on the critical first phase of the ERP journey: readiness and procurement. Drawing from the experience of Fallbrook Public Utility District – a small special district with fewer than 100 employees – we'll share how a well-planned approach helped us navigate the process successfully. We'll also show that even a small public utility can select an affordable, high-functioning, modern ERP system that meets its needs. Attendees will gain insight into how to build a strong foundation for success, from internal planning to selecting the right vendor. We'll also share lessons learned, including the value of bringing in outside expertise to support the project.

After attending this session, participants will understand key elements of ERP project planning and internal readiness for smaller agencies; learn best practices for developing and managing the Request for Proposal (RFP) process; explore strategies for evaluating vendor demos and making informed selection decisions; know what to look for from a technology standpoint; gain insights into effective contract negotiations; and hear real-world

takeaways from a small district that successfully identified a right-sized, cost-effective ERP solution – with support from an experienced consultant.

Speakers: Annalece Bokma, Accounting Technician II, Fallbrook Public Utility District
Jodi Brown, Management Analyst, Fallbrook Public Utility District
Jim Ollerton, Information Technology Manager, Fallbrook Public Utility District

Technology Planning in a Rapidly Evolving Technology Landscape (*Foundational*)

AI is driving a period of rapid technological change, straining IT departments that are already taxed by ever-expanding cybersecurity needs, tightening budgets, and staffing limits. Organizational collaboration, strategic vision, department buy-in, prioritization, and short- and long-term budgeting are more critical than ever. An agency-wide Technology Master Plan provides more than just strategies, goals, and objectives. When conducted effectively, Technology Master Plans can be transformative as a method to justify additional IT resources and develop both an agency-wide technology vision, and an actionable roadmap. In this session, we will break down the comprehensive and collaborative process of developing a Technology Master Plan, covering the following:

- Assess the real opportunities in AI, automation, innovative and emerging technologies
- Justify IT and cybersecurity resource needs during a period of significant budget constraints
- Steps to align technology initiatives with agency strategic goals
- Assess the technology and application needs of all departments
- Staffing IT for future successes and challenges
- Budgeting for capital and technology projects and initiatives
- Prioritizing projects for immediate and long-term department and citizen impact
- Establishing governance to ensure the plan remains dynamic as implementation evolves and priorities change

Participants will leave with actionable insights to navigate challenges like incorporating AI into strategic planning, gaining buy-in, and overcoming resistance to change, ensuring their organizations are equipped to thrive in a rapidly evolving digital landscape.

Speakers: Ed Miranda, Chief Information Officer, City of Newark
David Krout, Managing Partner, ClientFirst Technology Consulting

Leadership and Management

Finance Fails: Lessons from the Trenches (*Foundational*)

Let's face it – sometimes things go sideways. In this candid and refreshingly honest session, we'll pull back the curtain on real-world finance failures from municipal agencies across California. From runaway budgets to costly oversights, you'll hear the true stories behind the headlines – and walk away with strategies to prevent them from happening in your agency. Come for the cautionary tales – leave with battle-tested solutions. By the end of this session, attendees will be able to identify common causes of financial missteps in government settings, such as communication breakdowns, inadequate internal controls, and staff turnover. Panelists will analyze real-world case studies to extract practical lessons and apply prevention strategies, including process automation, improved documentation, and cross-training.

Speakers: Gloriann Sasser, Administrative Services Director, Moraga-Orinda Fire District
David Alvey, Partner, Maze & Associates
Carol Atwood, Consultant, Carol Atwood Consulting

How to Talk so Your Electeds will Listen (*Advanced*)

Presenting to Councils and Boards is very different than working with people who understand your language and have dedicated their careers to finance, accounting, and/or public administration. Elected officials have competing interests pulling at them, as a group and individually, and need you to be able to anticipate the information they need, whether they ask for it or not. Speaking "Finance" is not the path to success and a 40-slide PowerPoint presentation with lots of accounting detail isn't likely to get you the direction or support you need or want. You need a new and more sophisticated approach. Panelists will share their experience in making the transition so that their elected officials, other departments, and the public "can hear them now."

Speakers: Paul Chung, Chief Financial Officer, City of El Segundo
Marcella Marlowe, Chief Executive Officer, M2C

Investing in the Future: Developing Student Intern Programs (*Foundational*)

With increasing pressure on local government finance departments to attract and retain skilled talent, student internships are becoming a strategic tool for workforce development. This session is designed for finance professionals looking to build or enhance internship programs that create meaningful pathways into public financial management careers. Attendees will explore how well-structured internships can support daily operations, increase departmental capacity, and spark student interest in government finance. Learn how to design internships that provide hands-on learning while aligning with budget cycles, compliance work, and fiscal planning activities. At the completion of this session, attendees will know how to develop finance-focused internship programs that introduce students to core functions such as budgeting, accounting, auditing, and financial reporting within a government context; forge sustainable partnerships with educational institutions to create a pipeline of future finance professionals who understand the value and complexity of public service; and measure the impact of internship programs on both departmental productivity and student career readiness, using practical tools and performance indicators.

Speakers: Jessica Brown, Chief Financial Officer, City of Fontana
Sara Castro, Finance Director, City of Tracy

Live Mock Interviews for Government Finance Pros (*Foundational*)

In this interactive session, attendees will gain valuable insights into the interview process through live mock interviews. Each mock interview will feature a government finance professional as the interviewee, responding to questions tailored to roles within the public finance sector. After each interview, a panel of experienced hiring managers and HR professionals will provide constructive feedback and actionable advice, highlighting strengths, areas for improvement, and strategies for success.

Networking Through Mentorship and Cohorts: Building Bridges (*Foundational*)

We've all heard the saying, "Your network is your net worth." But meaningful professional relationships don't just happen – they're cultivated through intentional structures like mentorship and cohort programs. This session explores how both mentorship and cohort-based learning can serve as strategic tools for expanding your professional network. Participants will discover how mentors and cohort peers alike can act as connectors – facilitating introductions, modeling relationship-building behaviors, and helping one another navigate the social capital of their profession or industry. Participants will walk away with practical strategies to build confidence in networking through structured support, take initiative and show up authentically in mentor and peer spaces, leverage cohort programs to expand influence and foster mutual growth, and follow up with intention to maintain long-term connections. Whether you're just starting out or looking to elevate your professional presence, this session will equip you to use both mentorship and cohorts to build a network that supports your long-term career goals.

Speakers: Christie Donnelly, Management Services Director/Finance Director, City of Lompoc
Karla Romero, Director of Finance, Coachella Valley Water District
Maritza Solis, Accounting Supervisor, City of Mill Valley

Running up that Hill: From Training to Team Success (*Foundational*)

In government, handoffs are rarely seamless – when someone leaves, their replacement may not arrive for weeks or months, leaving colleagues and managers to train them on the fly. Yet most finance staff aren't taught how to train others effectively – especially across different learning styles, communication preferences, and diverse teams. The result? Training becomes inefficient, pulling experienced staff away from their responsibilities while new hires struggle to gain confidence and productivity.

This session offers a practical roadmap to streamline new hire training and team integration, helping new staff become productive and independent more quickly. A panel of government finance professionals will share real experiences and hard-won lessons focusing on three core strategies for accelerating new hire success: leveraging a new colleague's strengths and working style, communicating clear expectations, and structuring the first 90 days for success. Whether you're welcoming a new colleague or stepping into a new role yourself, everyone will train or be trained at some point – and doing it well shouldn't feel like forging a trail through uncharted wilderness. This session provides a map to guide you along the path to effective training and team success. By the end of this session, participants will be able to assess a new hire's strengths, learning style, and communication style; adapt training and communication strategies to fit that assessment; communicate clear expectations that align with team priorities and support new hire success; and develop a realistic and empowering 90-day integration plan that includes an early, achievable "win."

Speakers: Traci Lee, Assistant Treasurer, Orange County Fire Authority
Jonathan Orazco, Finance Manager, City of Cupertino
Jennifer Stevenson, Financial Planning & Analysis Manager, Clean Power Alliance

Speed Networking (*Foundational*)

This session will help attendees be more comfortable with networking. Topics range from pre-event mindset and how to get into a conversation to how to get out of a conversation and follow-up. There's even an entire section on handshakes! Attendees will get multiple opportunities to practice the skills they learn in this session and to network with other conference attendees. Bring business cards and prepare to have fun and learn some of Steve's tips and tricks on how to become a master networker!

Speaker: Steve Yu, Chief Operating Officer/Chief Financial Officer, UCLA South Bay

Treasury and Debt Management

An Investment Program for All Seasons (*Foundational*)

In this session, panelists will walk through case studies and best practices of public entities' investment programs to optimize results during all market and economic seasons. Topics covered will include building a robust asset/liability (cash flow) model; prudent interest rate risk and credit risk; benchmarking your investment program and portfolio in multiple ways; providing quality, timely, and transparent reporting; and realizing no one can accurately time the market over the long run. Public fund investment programs are one of the only places where revenue can be generated without charging taxes or fees to taxpayers or ratepayers. Having time-tested principles in place will help ensure the three primary investment program objectives of safety, liquidity, and income are being met.

Speakers: Patricia Song, Finance Director, City of Garden Grove
Rick Phillips, Senior Vice President, Chief Investment Strategist, Meeder Public Funds

Arbitrage Rebate – It's Baaaaaack! (*Advanced*)

After an extended period of historically low short-term reinvestment rates, current rates have risen to levels that are now generating positive arbitrage. This session is designed to educate and reorient finance officials – particularly those navigating arbitrage rebate compliance for the first time. Managing compliance remains complex given the ongoing potential for positive arbitrage. This panel – featuring a tax attorney and an arbitrage rebate service provider – will explore the rules and regulations surrounding arbitrage rebate and yield restriction, using real-world examples and case studies to highlight effective strategies for maximizing retainable earnings and planning for future rebate payments in today's favorable reinvestment climate. At the conclusion of this session, attendees will understand the importance and relevance of post-issuance tax compliance as it relates to their tax-exempt bond program, the arbitrage rebate and yield restriction rules applicable to the investment of tax-exempt bond proceeds and the exceptions to such rules, and the importance of managing expected arbitrage rebate payments.

Speakers: Glenn Casterline, Managing Director, BLX Group LLC
John Stanley, Partner, Orrick, Herrington & Sutcliffe LLP

Changing Landscape for Bond Refinancings (*Advanced*)

Since the enactment of the Tax Cuts and Jobs Act (TCJA) in 2017, municipal issuers have sought out new ways to refinance debt, prompting the Government Finance Officers Association (GFOA) to publish new Best Practices for Tender Refundings to supplement its suite of refunding and other best practices, even as the GFOA continues to lead the Public Finance Network's efforts to restore tax exempt advance refundings. Hear more about the state of play, what has changed, and what the future holds for managing savings in your debt portfolio. At the conclusion of this session, participants will understand what refinancing strategies are currently working in the marketplace given the current state of law and interest rates, and the latest GFOA best practices for refunding practices, including new guidance released in 2025. You will learn how to make decisions on whether a refunding is worthwhile or when it is more valuable to wait to refund bonds. You will also understand the prospect for legislative changes in Washington, current lobbying initiatives by GFOA and the Public Finance Network, and what you can do in the meantime.

Speakers: Emily Brock, Director, Federal Liaison Center, Government Finance Officers Association
Nikolai Sklaroff, Capital Finance Director/Commissioner, San Francisco Public Utilities Commission/California Debt and Investment Advisory Commission
Simon Wirecki, Managing Director, Jefferies LLC

An Explorer's Map to Cash Flow Modeling and Optimization (Advanced)

This session will provide instruction on budgetary and statistical approaches to modeling your agency's use of cash. Too liquid and leaving money on the table? No problem! Reserving funds to make your CalPERS payment? No problem! This session will include training on the science and art of cash flow projection and optimization of your cash. Real life samples that are applicable across numerous local governments will be included. Participants will learn how to develop a budgetary cash flow model to understand their cash use patterns and project future needs. They'll explore statistical approaches to modeling cash flow and understand the advantages and disadvantages of this approach. Participants will also learn how to apply appropriate investment strategies to optimize their investment program based on modeled cash needs.

Speakers: Liana Whyte, Budget & Treasury Manager, San Diego County Water Authority
Carlos Oblites, Senior Portfolio Strategist, Chandler Asset Management, Inc.

Finance Officers' Feud (Foundational)

This fun, interactive game will review terms and topics that finance and treasury management professionals hear daily – inflation, cash flow forecasting, GASB standards, benchmarking, and more! Dig through your closets and dust off that Government Finance 101 textbook you swore you'd use again one day and come ready to play. However, there is one tidbit of unfortunate news: Steve Harvey has a scheduling conflict and will be unable to host.

Speakers: DeAnna Christensen, Director of Finance, City of Modesto
Nick Nelson, Corporate Banking Relationship Manager, U.S. Bank
Monique Spyke, Managing Director, PFM Asset Management, a division of U.S. Bancorp Asset Management, Inc.

How do You Know I'm Doing my Job? GFOA's New Best Practice (Foundational)

How do I prove to the public I've been a good steward of their money? This session introduces the GFOA's new framework for benchmarking stewardship in public fund investing. Attend this session to understand the GFOA's new stewardship-based benchmarking framework and how it replaces traditional total return comparisons, and learn how to differentiate between a benchmark and an index by learning how stewardship is evaluated using a Suitability Index. In this session, you'll learn how to construct and apply five core policy-based indices – liquidity, duration, credit, income, and legal compliance – to measure portfolio suitability. The panel will also explore how this framework scales for agencies of all sizes, enabling both large and small public funds to demonstrate fiduciary accountability.

Speakers: Dennis Kauffman, Assistant City Manager/Chief Financial Officer, City of Roseville
Benjamin Finkelstein, Managing Director, Hilltop Securities

Investment Trail Maps: Active Strategies to Optimize Your Portfolio (Foundational)

In today's dynamic interest rate environment, public agencies have a unique opportunity to enhance investment performance through active portfolio management – rather than relying solely on state investment pools or outsourcing. This session will guide you through practical, proactive strategies for managing public funds, including how to construct and maintain a ladder portfolio, develop diversification, and evaluate when market conditions are appropriate to consider trading a security before maturity to capitalize on long-term yields. Join a senior financial strategist and two municipal finance practitioners as they share real-world insights on working within the California Government Code to build compliant, high-performing portfolios. Learn how disciplined active management and strategic collaboration can "safely" elevate your agency's liquidity, income, and overall financial performance.

Speakers: Rosemary Hallick, Principal Management Analyst, City of La Quinta
Stephen Parker, Assistant City Manager, City of Upland
Geoff Ringstad, Managing Director, Stifel



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 12.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Megan Snyder, Community Development Director
Brianahi De Leon, Senior City Planner

SUBJECT: Approval of Resolution No. 2025-159 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE FINAL MAP FOR TRACT MAP NO. 7394 PHASE 2, CONTINGENT UPON THE RECEIPT OF REQUIRED IMPROVEMENT BONDS, SUBDIVISION GUARANTEE, FINAL MAP, AND IMPROVEMENT AGREEMENT AUTHORIZING THE CITY CLERK TO ENDORSE THE FINAL MAP, AND AUTHORIZING THE CITY ENGINEER TO TRANSMIT SAME TO THE COUNTY CLERK'S OFFICE

SUMMARY:

Leora, LLC as sub-divider for Tract Map No. 7394 has submitted the Subdivision Improvement Agreement and Final Tract Map for phase 2 for City Council's approval. City staff curated the Subdivision Improvement Agreement with the attached Conditions of Approval. The City Engineer has reviewed the final map and found it in substantial conformance with the Subdivision Map Act. The City Planner has reviewed the final map and found it in substantial compliance with the approved Tentative Map. The Community Development Director and City Attorney have reviewed the subdivision agreement in accordance with City standards and recommend approval.

FINANCIAL IMPACT:

The construction project is fully funded by developers and the sub-divider has paid the final map and recording fees.

RECOMMENDATION:

Staff recommends that the City Council approve Resolution 2025-159 approving the recordation of Final Tract Map for Phase 2 and Subdivision Agreement with Leora, LLC for Tract 7394. Approval is contingent upon the receipt of required improvement bonds, subdivision guarantee, final map, and improvement agreement. Authorize the City Clerk to endorse the final map and authorizing the City Engineer to transmit same to the county clerk's office.

ATTACHMENTS:

1. Attachment 2: Final Map - TRACT 7394 PHASE 2
2. Attachment 1 Subdivision Improvement Agreement Tract 7394 Phase 2

RESOLUTION NO. 2025-159

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE FINAL MAP FOR TRACT MAP NO. 7394 PHASE 2, CONTINGENT UPON THE RECEIPT OF REQUIRED IMPROVEMENT BONDS, SUBDIVISION GUARANTEE, FINAL MAP, AND IMPROVEMENT AGREEMENT AUTHORIZING THE CITY CLERK TO ENDORSE THE FINAL MAP, AND AUTHORIZING THE CITY ENGINEER TO TRANSMIT SAME TO THE COUNTY CLERK'S OFFICE

WHEREAS, Leora, LLC, as Sub-divider for Tract Map No. 7394, has submitted the Final Map for Tract Map No. 7394 Phase 2 in the City of McFarland; and

WHEREAS, Leora, LLC, desires to enter into this Subdivision Improvement Agreement Tract 7394, Phase 2 with the City for the purpose of completing the construction of the Improvements and providing the necessary security to guarantee their faithful performance; and

WHEREAS, the Tentative Tract Map No. 7394 Phase 2 was approved by the City of McFarland, subject to certain conditions; and

WHEREAS, the Sub-divider has submitted the required Final Map for Tract Map No. 7394 Phase 2 and it has been approved by the City Engineer and City Planner.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The foregoing recitals are true and correct and incorporated herein as if set forth in full.
2. The City Council approves the Final Maps for Tract Map No. 7394 Phase 2.
3. The City Council approve the Subdivision Improvement Agreement Tract 7394 Phase 2 and provide the city manager authority to execute the documents necessary to make it effective.
4. The City Council approves the recordation of Final Map, contingent upon the receipt of required improvement bonds and subdivision guarantee with final certification.
5. The City Council authorizes the City Clerk to endorse the Final Map for Tract Map 7394 Phase 2.
6. The City Council authorizes the City Engineer to transmit the Final Map to the County Clerk's Office for recordation.
7. The City Clerk shall certify the passage and adoption of this resolution.
8. This resolution is effective immediately.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

TRACT MAP NO. 7394 - PHASE 2

BEING A SUBDIVISION OF A PORTION OF THE DESIGNATED REMAINDER OF TRACT MAP NO. 7394 - PHASE 1, RECORDED FEBRUARY 28, 2025, IN MAP BOOK 68, AT PAGE 53, IN THE OFFICE OF THE KERN COUNTY RECORDER. ALSO BEING A PORTION OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 26 SOUTH, RANGE 25 EAST, M.D.B.&M, IN THE INCORPORATED AREA OF THE CITY OF McFARLAND, COUNTY OF KERN, STATE OF CALIFORNIA.

41 BUILDABLE LOTS

7.74 ACRES GROSS

OWNER'S STATEMENT

WE HEREBY STATE THAT WE ARE THE OWNERS OF, OR HAVE SOME RIGHT, TITLE OR INTEREST IN AND TO, THE REAL PROPERTY INCLUDED WITHIN THE SUBDIVISION SHOWN UPON THE TITLE TO SAID PROPERTY MAP, AND THAT EXCEPT AS SHOWN ON THIS MAP AND CERTIFICATES MADE A PART HEREOF, WE ARE THE ONLY PERSONS WHOSE CONSENT IS NECESSARY TO PASS A CLEAR TITLE AND WE CONSENT TO THE MAKING OF SAID MAP AND SUBDIVISION AS SHOWN WITHIN THE DISTINCTIVE BORDER LINES AND HEREBY OFFER FOR PUBLIC USE, ALL THE STREETS SHOWN UPON SAID MAP WITHIN SAID SUBDIVISION EXCEPT THOSE THAT WERE OBTAINED BY SEPARATE DOCUMENT.

WE ALSO HEREBY DEDICATE FOR PUBLIC USE EASEMENTS FOR PUBLIC UTILITIES UNDER, ON, OR OVER THOSE CERTAIN STRIPS OF LAND LYING ADJACENT TO THE SIDE AND/OR FRONT LINES OF LOTS 1 THROUGH 41 DESIGNATED AS "10 FOOT PUBLIC UTILITIES EASEMENT" AS SHOWN UPON SAID MAP, WITHIN SAID SUBDIVISION.

WE ALSO HEREBY WAIVE ALL RIGHTS OF DIRECT VEHICULAR ACCESS ALONG LOTS 22, 23, 24 AND 25 ABUTTING ADJACENT PROPERTIES NOT WITHIN OR A PART OF THIS SUBDIVISION.

LEORA, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

MICHAEL F. HAIR JR., MANAGING MEMBER

DATE

NOTARY'S STATEMENT

STATE OF _____
COUNTY OF _____ }

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THE DOCUMENT.

ON _____ BEFORE ME, _____, A NOTARY PUBLIC, PERSONALLY APPEARED _____, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER **PENALTY OF PERJURY** UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE _____

PRINTED NAME _____

MY COMMISSION IS IN THE COUNTY OF _____ MY COMMISSION I.D. NO. _____

MY COMMISSION EXPIRES: _____

IT IS HEREBY ORDERED THAT TRACT MAP NO. 7394 PHASE 2, BE, AND THE SAME IS HEREBY APPROVED, THAT THE STREETS, ACCESS RIGHTS, AND OTHER EASEMENTS SHOWN UPON THIS MAP ARE AND HEREON OFFERED FOR DEDICATION BE AND THE SAME ARE HEREBY ACCEPTED FOR PUBLIC USE SUBJECT TO CONSTRUCTION OF ALL IMPROVEMENTS BY THE SUBDIVIDER AND ACCEPTANCE OF ALL IMPROVEMENTS BY THE CITY. PURSUANT TO SECTION 66436 OF THE SUBDIVISION MAP ACT, WE, THE PLANNING COMMISSION HEREBY WAIVES THE REQUIREMENT OF THE SIGNATURE(S) OF THE FOLLOWING:

NAME

NATURE OF INTEREST

UNITED STATES
OF AMERICA

PURPOSE: WATER LINES
BOOK 1978, PAGE 275 OF OFFICIAL RECORDS
(CANNOT BE LOCATED FROM PUBLIC RECORD)

SAN JOAQUIN LIGHT
AND POWER CO.

PURPOSE: FOR POLE AND WIRE LINES PER
BOOK 37, PAGE 404 OF AGREEMENTS
(CANNOT BE LOCATED FROM PUBLIC RECORD)

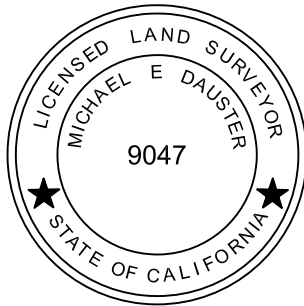
THE CLERK OF THIS COUNCIL IS DIRECTED TO ENDORSE UPON THE FACE OF SAID MAP A COPY OF THIS ORDER AUTHENTICATED BY THE SEAL OF THE CITY COUNCIL OF THE CITY OF McFARLAND. I HEREBY STATE THAT THE FOREGOING ORDER WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF McFARLAND AT A MEETING HELD _____, 20____

ERIKA DE LA CRUZ, CITY CLERK AND
EX-OFFICIO CLERK OF THE COUNCIL
OF THE CITY OF McFARLAND

SENIOR CITY PLANNER'S STATEMENT

APPROVED BY THE PLANNING COMMISSION OF THE CITY OF McFARLAND IN ACCORDANCE WITH THE REQUIREMENTS OF THE LAW IN A DULY AUTHORIZED MEETING HELD IN, _____, 202____.

BRIANAHI DE LEON
SENIOR CITY PLANNER



SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF LEORA, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY, ON DECEMBER 21, 2021. I HEREBY STATE THAT ALL MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS BEFORE MARCH 31, 2027, AND THAT THIS TRACT MAP SUBSTANTIALLY CONFORMS TO THE APPROVED, OR CONDITIONALLY APPROVED TENTATIVE MAP, IF ANY.

MICHAEL E. DAUSTER, L.S. NO. 9047

CITY ENGINEER'S STATEMENT

I, JUAN M. PANTOJA, HEREBY STATE THAT I EXAMINED THIS MAP, THAT THE PARCELS AS SHOWN ARE SUBSTANTIALLY THE SAME AS THEY APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF, AND THAT ALL OF THE PROVISIONS OF DIVISION 2, TITLE 7 OF THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA AND ANY LOCAL ORDINANCE APPLICABLE AT THE TIME OF APPROVAL OF THE TENTATIVE MAP, IF REQUIRED, HAVE BEEN COMPLIED WITH.

DATED _____ SIGNED _____
JUAN M. PANTOJA
CITY OF McFARLAND - CITY ENGINEER
R.C.E. 64740 EXP. (06/30/2027)



CITY SURVEYOR'S STATEMENT

I, WILEY D. HUGHES, HEREBY STATE THAT I EXAMINED THIS MAP, THAT THE SUBDIVISION SHOWN HEREON IS SUBSTANTIALLY THE SAME AS IT APPEARED ON THE TENTATIVE MAP AND ANY APPROVED ALTERATIONS THEREOF; THAT ALL PROVISIONS OF LAW HAVE BEEN COMPLIED WITH, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF I AM SATISFIED THAT THE MAP IS TECHNICALLY CORRECT.

DATED _____ SIGNED _____
WILEY D. HUGHES
CITY OF McFARLAND - CITY SURVEYOR
L.S. 3779 EXP. (06/30/2026)



RECORDER'S STATEMENT:

FILED THIS ____ DAY OF _____, 20____, AT ____:____M. IN
BOOK ____ OF MAPS AT PAGE _____, AT THE REQUEST OF
MICHAEL E. DAUSTER.

LAURA AVILA
KERN COUNTY ASSESSOR/RECORDER

BY: _____
DEPUTY RECORDER

TRACT MAP NO. 7394 - PHASE 2

BEING A SUBDIVISION OF A PORTION OF THE DESIGNATED REMAINDER OF TRACT MAP NO. 7394 - PHASE 1, RECORDED FEBRUARY 28, 2025, IN MAP BOOK 68, AT PAGE 53, IN THE OFFICE OF THE KERN COUNTY RECORDER. ALSO BEING A PORTION OF THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 14, TOWNSHIP 26 SOUTH, RANGE 25 EAST, M.D.B.&M, IN THE INCORPORATED AREA OF THE CITY OF McFARLAND, COUNTY OF KERN, STATE OF CALIFORNIA.

41 BUILDABLE LOTS

7.74 ACRES GROSS

LEGEND, ABBREVIATIONS AND RECORD DATA

- O.R. - OFFICIAL RECORDS
P.M. - PARCEL MAP
K.C.S. - KERN COUNTY SURVEYOR
K.C.S.C.M. - KERN COUNTY SURVEYOR'S CONCRETE MONUMENT
K.C.S.F.M. - KERN COUNTY SURVEYOR'S FILED MAP
L.S. - LAND SURVEYOR
P.M. - PARCEL MAP
I.P. - IRON PIPE
M.BK./PG. - MAP/BOOK/PAGE
- - WAIVER OF VEHICULAR ACCESS
----- - DISTINCTIVE BORDER
----- - CITY/COUNTY LIMIT LINE
- - FOUND MONUMENT AS DESCRIBED
■ - SET 6" CONCRETE MONUMENT WITH BRASS CAP MARKED PLS 9047
○ - SET 1/2" REBAR AND CAP STAMPED PLS 9047
○ - SET 1/2" REBAR AND CAP STAMPED PLS 9047 PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53
● - SET 6" CONCRETE MONUMENT WITH BRASS CAP MARKED PLS 9047 PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53
■ - FOUND 2" IRON PIPE TAGGED PLS 9047 SET BY P.M. NO. 12412 P.M. BK. 62, PG. 80
● - FOUND 2" IRON PIPE TAGGED PLS 9047 PER TRACT 7393 PHASE 1, M.BK. 66, PG. 159
▲ - FOUND 2" IRON PIPE TAGGED PLS 9047 PER TRACT 7393 PHASE 2, M.BK. 67, PG. 81
□ - FOUND 2" IRON PIPE TAGGED PLS 9047 PER TRACT 7393 PHASE 3, M.BK. 67, PG. 111
[A] - 10' WIDE PUBLIC UTILITY EASEMENT
- R1 - RECORD PER P.M. NO. 12412, P.M. BK. 62, PG. 81
R2 - RECORD PER TRACT 7393 PHASE 1, M.BK. 86, PG. 159
R3 - RECORD PER TRACT 7393 PHASE 2, M.BK. 67, PG. 81
R4 - RECORD PER TRACT 7393 PHASE 3, M.BK. 67, PG. 111
R5 - RECORD PER FILED MAP 7-1, FILED MAP BK. 8, PG. 55
R6 - RECORD PER P.M. NO. 10234, P.M. BK. 47, PG. 134
R7 - RECORD PER TRACT 7393 PHASE 4, M.BK. 67, PG. 164
R8 - RECORD PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53

NOTES

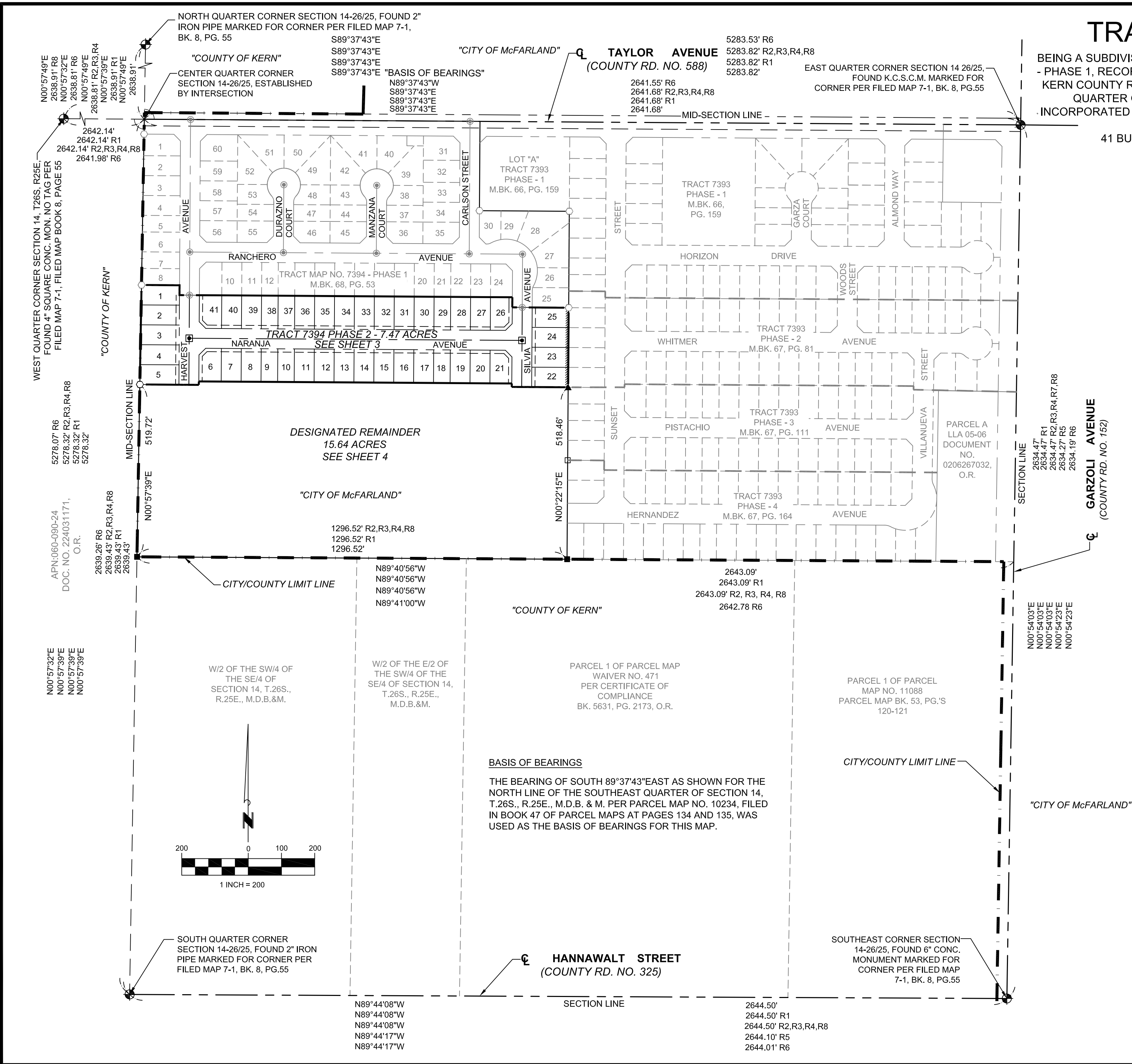
- THE OWNER'S STATEMENT IS SHOWN ON SHEET 1.
- ALL DISTANCES AND DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.
- THE DISTINCTIVE BORDER INDICATES THE BOUNDARY OF LAND SUBDIVIDED BY THIS MAP.
- SEE SHEETS 3 AND 4 FOR ADDITIONAL BEARINGS AND DISTANCES NOT SHOWN ON THIS SHEET.
- SEE SHEET 3 FOR UNPLOTTABLE EASEMENTS.

RECORDER'S STATEMENT:

FILED THIS ____ DAY OF _____, 20____, AT _____.M. IN BOOK ____ OF MAPS AT PAGE _____, AT THE REQUEST OF MICHAEL E. DAUSTER.

LAURA AVILA KERN COUNTY ASSESSOR/RECORDER BY: _____ DEPUTY RECORDER

SHEET 2 OF 4 SHEETS

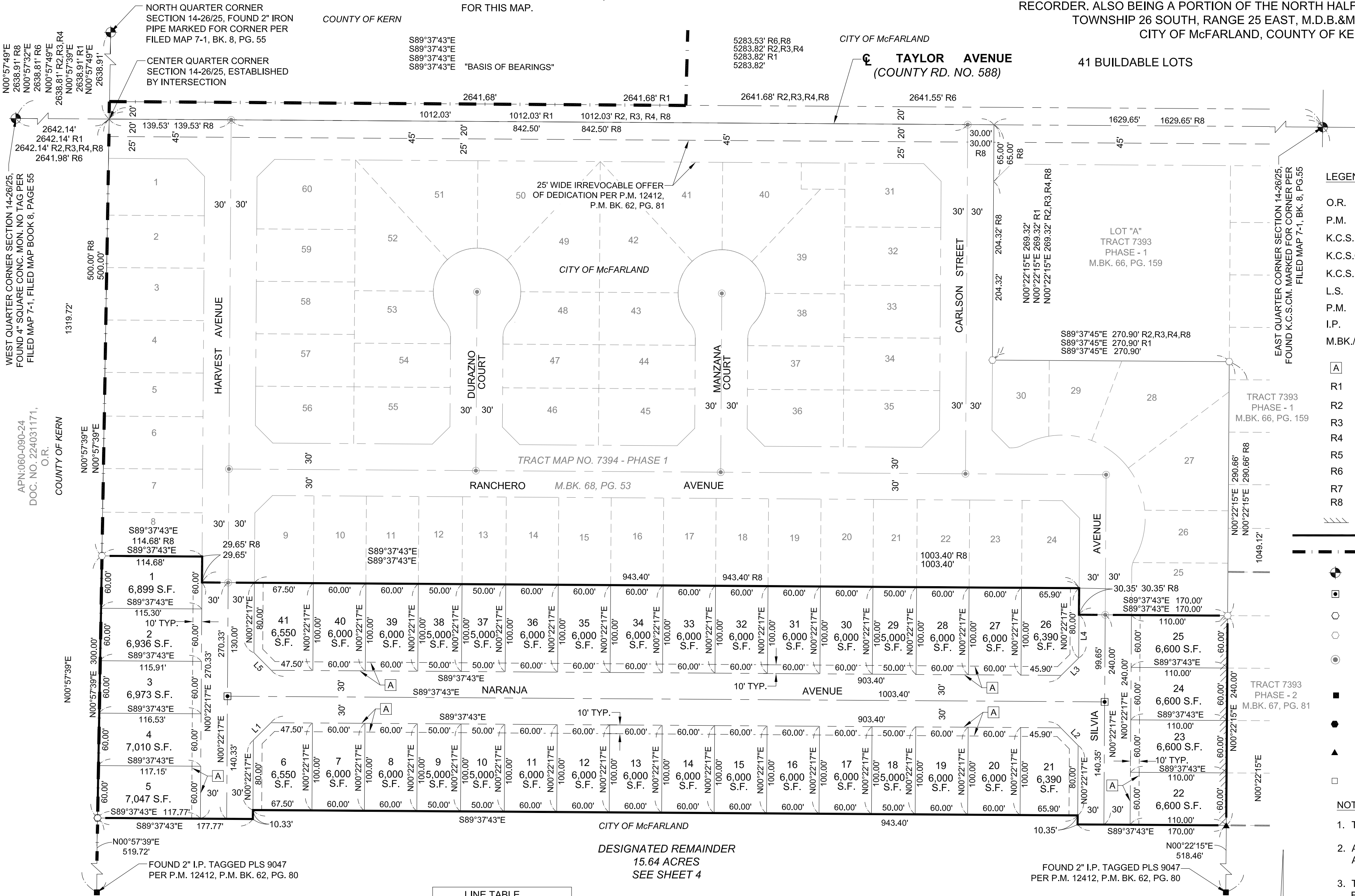


TRACT MAP NO. 7394 - PHASE 2

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BASIS OF BEARINGS

THE BEARING OF SOUTH 89°37'43"EAST AS SHOWN FOR THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 14, T.26S., R.25E., M.D.B. & M. PER PARCEL MAP NO. 10234, FILED IN BOOK 47 OF PARCEL MAPS AT PAGES 134 AND 135, WAS USED AS THE BASIS OF BEARINGS FOR THIS MAP.



RECORDER'S STATEMENT:

FILED THIS ____ DAY OF _____, 20____, AT ____:____M. IN BOOK ____ OF MAPS AT PAGE _____, AT THE REQUEST OF MICHAEL E. DAUSTER.

LAURA AVILA BY: _____ KERN COUNTY ASSESSOR/RECORDER DEPUTY RECORDER

LINE TABLE		
LINE	BEARING	LENGTH
L1	S45°22'17"W	28.28
L2	S44°37'43"E	28.28
L3	N45°22'17"E	28.28
L4	N00°22'17"E	49.65
L5	N44°37'43"W	28.28

UNPLOTTABLE EASEMENTS:

AN EASEMENT IN FAVOR OF SAN JOAQUIN LIGHT AND POWER COMPANY FOR POLES AND WIRELINES PER BOOK 37, AT PAGE 404 OF AGREEMENTS, CANNOT BE PLOTTED FROM PUBLIC RECORD.

AN EASEMENT IN FAVOR OF THE UNITED STATES OF AMERICA FOR WATER LINES PER BOOK 1978, AT PAGE 275 OF OFFICIAL RECORDS, CANNOT BE PLOTTED FROM PUBLIC RECORD.

LEGEND, ABBREVIATIONS AND RECORD DATA

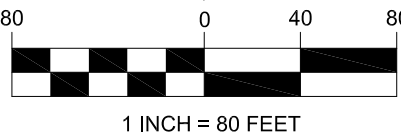
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I.P. - IRON PIPE
M.BK./PG. - MAP/BOOK/PAGE

- [A] - 10' WIDE PUBLIC UTILITY EASEMENT
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R8 - RECORD PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53
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--- - DISTINCTIVE BORDER
--- - CITY/COUNTY LIMIT LINE

- - FOUND MONUMENT AS DESCRIBED
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NOTES

1. THE OWNER'S STATEMENT IS SHOWN ON SHEET 1.
2. ALL DISTANCES AND DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.
3. THE DISTINCTIVE BORDER INDICATES THE BOUNDARY OF LAND SUBDIVIDED BY THIS MAP.
4. SEE SHEETS 2 AND 4 FOR BEARINGS, DISTANCES AND MONUMENTATION NOT SHOWN ON THIS SHEET.
5. SEE SHEET 4 FOR LINE TABLE INFORMATION.

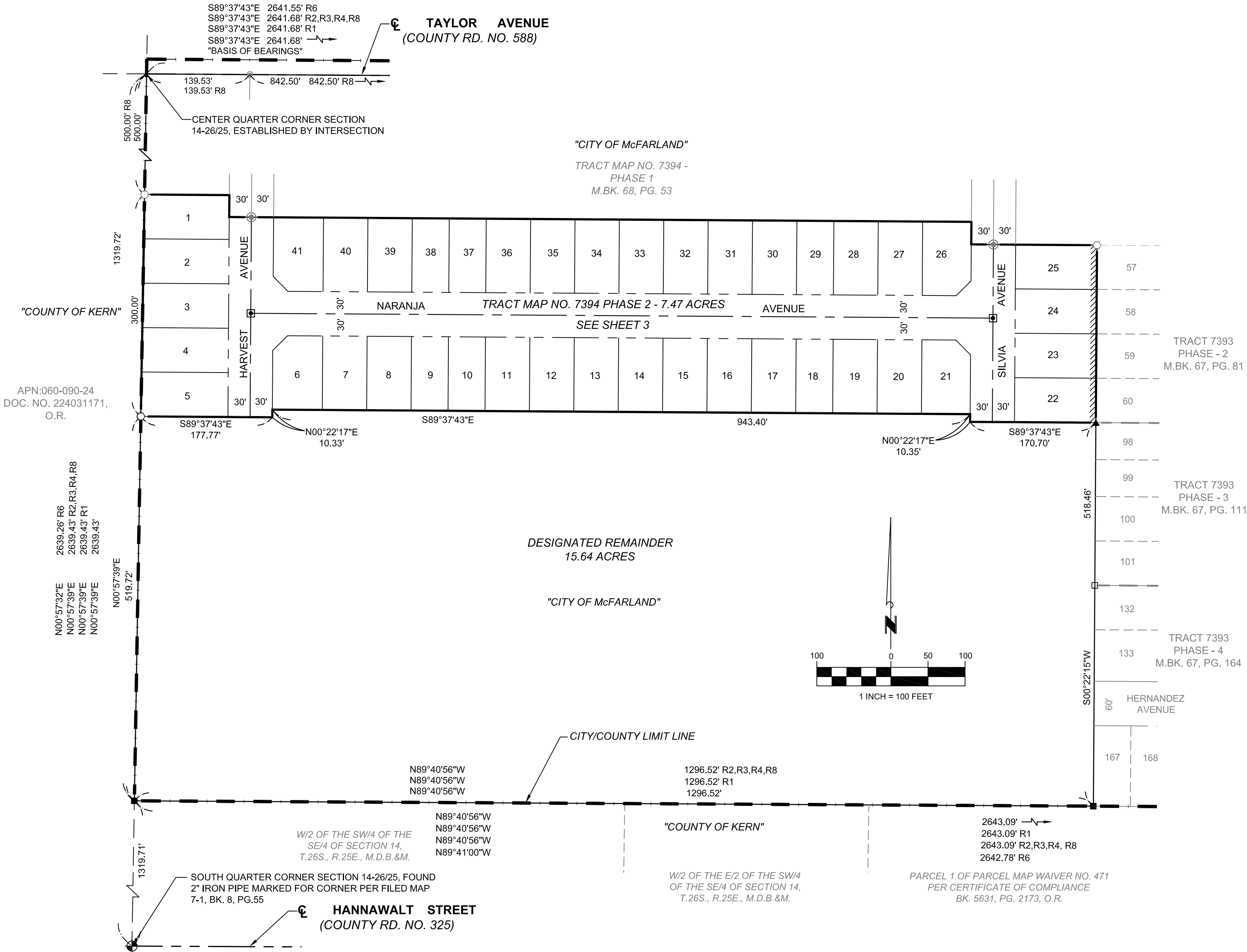


TRACT MAP NO. 7394 - PHASE 2

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CITY OF McFARLAND, COUNTY OF KERN, STATE OF CALIFORNIA.

41 BUILDABLE LOTS

7.74 ACRES GROSS



LEGEND, ABBREVIATIONS AND RECORD DATA

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- - SET 1/2" REBAR AND CAP STAMPED PLS 9047 PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53
- ⊙ - SET 6" CONCRETE MONUMENT WITH BRASS CAP MARKED PLS 9047 PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53
- - FOUND 2" IRON PIPE TAGGED PLS 9047 SET BY P.M. NO. 12412 P.M. BK. 62, PG. 80
- - FOUND 2" IRON PIPE TAGGED PLS 9047 PER TRACT 7393 PHASE 1, M.BK. 66, PG. 159
- ▲ - FOUND 2" IRON PIPE TAGGED PLS 9047 PER TRACT 7393 PHASE 2, M.BK. 67, PG. 81
- - FOUND 2" IRON PIPE TAGGED PLS 9047 PER TRACT 7393 PHASE 3, M.BK. 67, PG. 111
- [A] - 10' WIDE PUBLIC UTILITY EASEMENT
- R1 - RECORD PER P.M. NO. 12412, P.M. BK. 62, PG. 81
- R2 - RECORD PER TRACT 7393 PHASE 1, M.BK. 86, PG. 159
- R3 - RECORD PER TRACT 7393 PHASE 2, M.BK. 67, PG. 81
- R4 - RECORD PER TRACT 7393 PHASE 3, M.BK. 67, PG. 111
- R5 - RECORD PER FILED MAP 7-1, FILED MAP BK. 8, PG. 55
- R6 - RECORD PER P.M. NO. 10234, P.M. BK. 47, PG. 134
- R7 - RECORD PER TRACT 7393 PHASE 4, M.BK. 67, PG. 164
- R8 - RECORD PER TRACT 7394 PHASE 1, M.BK. 68, PG. 53

BASIS OF BEARINGS

THE BEARING OF SOUTH 89°37'43"EAST AS SHOWN FOR THE NORTH LINE OF THE SOUTHEAST QUARTER OF SECTION 14, T.26S., R.25E., M.D.B. & M. PER PARCEL MAP NO. 10234, FILED IN BOOK 47 OF PARCEL MAPS AT PAGES 134 AND 135, WAS USED AS THE BASIS OF BEARINGS FOR THIS MAP.

RECORDER'S STATEMENT:

FILED THIS ____ DAY OF _____, 20____, AT ____:____.M. IN
BOOK ____ OF MAPS AT PAGE _____, AT THE REQUEST OF
MICHAEL E. DAUSTER.

LAURA AVILA BY: _____
KERN COUNTY ASSESSOR/RECORDER DEPUTY RECORDER

RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:

City of McFarland
Attn: Community Development Director
401 W Kern Avenue
McFarland, CA 93250

NO FEE REQUIRED PURSUANT TO:
Government Code Sections 6103 and 27383

[Space above this line for Recorder's Use Only]

SUBDIVISION IMPROVEMENT AGREEMENT

SUBDIVISION REFERENCE DATA

FINAL TRACT MAP NO. 7394 Phase 2 ("Final Map" herein)

BASED ON VESTING TENTATIVE TRACT MAP NO. 7394

NAME OR TRACT NUMBER OF SUBDIVISION: TRACT 7394
("Subdivision" herein)

LEGAL DESCRIPTION OF PROPERTY: See Exhibit A — Legal Description of Property (the "Property" herein) located at 060-090-32

NAME AND ADDRESS OF SUBDIVIDER: Leora, LLC
6501 Fruitvale Avenue
Bakersfield CA 93308

CITY COUNCIL RESOLUTION OF APPROVAL NO.: Resolution No. 2025-159("Resolution of Approval" herein)

IMPROVEMENT PLANS: Tract 7394 Grading Plan
Tract 7394 Sewer / Storm Drain Plans
Tract 7394 Street Improvements Plans
Tract 7394 Water Plans

(hereinafter "Improvement Plans," which include all Subdivision specifications.)

IMPROVEMENTS: See Exhibit B — Schedule of Improvements and Section 1.A below

ESTIMATED TOTAL COSTS OF PERFORMANCE \$ _____
IMPROVEMENTS: PAYMENT \$ _____
WARRANTY \$ _____
(hereinafter "Estimated Total Costs")

FORM OF IMPROVEMENT SECURITY: ☒ Surety Bonds
☐ Deposit of Money
☐ Other: _____

NAME AND ADDRESS OF SURETY: _____

SURETY BOND NUMBERS: _____

EFFECTIVE DATE OF AGREEMENT: _____

COMPLETION PERIOD: All Improvements of Subdivision shall be completed within one year from the Effective Date of the Agreement (hereinafter, "Completion Period").

THIS SUBDIVISION IMPROVEMENT AGREEMENT (“Agreement”) is made and entered into by and between the City of McFarland, a California municipal corporation (the “City”), and the Subdivider whose name and address is set forth above in the Subdivision Reference Data.

RECITALS

A. Subdivider has presented to the City for approval and recordation the Final Map for Phase 2 of the Subdivision, as identified above in the Subdivision Reference Data, of a proposed subdivision pursuant to the Subdivision Map Act of the State of California and the City’s ordinances and regulations relating to the filing, approval and recordation of subdivision maps (collectively referred to herein as the “Subdivision Laws”).

B. A vesting tentative tract map of the Subdivision was previously approved by the City, subject to the Subdivision Laws and to the City’s standard requirements and conditions of approval contained in the City Council’s Resolution of Approval, a copy of which is on file in the Office of the City Clerk and which is incorporated herein by this reference.

C. In connection with approval of Tract 7394, the City also approved the Development Agreement, dated September 16th, 2021 by and between the City and Subdivider, recorded on November 3, 2021 as Document No. 221207446 in the Official Records of the County of Kern (“Development Agreement”).

D. The Subdivision Laws establish, as a condition precedent to the approval of a Final Map, that the Subdivider comply with the City Council’s Resolution of Approval and either (i) complete, in compliance with City standards, all of the Improvements and land development work required by the Subdivision Laws and the City Council’s Resolution of Approval; or (ii) enter into a secured agreement with the City to complete the Improvements and land development work within a period of time specified by the City.

E. In consideration of approval of the Final Map for the Subdivision by the City Council, the Subdivider desires to enter into this Agreement whereby the Subdivider promises to install and complete, at its sole expense, all public and private improvement work required by the City for the proposed Subdivision. The Subdivider has secured this Agreement by improvement security required by the Subdivision Laws and approved by the City, as set forth herein.

F. Improvement Plans, as designated above in the Subdivision Reference Data, for the construction, installation and completion of the improvements identified in Exhibit B hereto, have been prepared by the Subdivider, approved by the Director of Public Works or his/her designee (the “Director”), and are on file in the office of the Director. Said Improvement Plans are incorporated herein by this reference.

NOW, THEREFORE, in consideration of the approval and recordation by the City Council of the Final Map of the Subdivision, the Subdivider and the City agree as follows:

1. SUBDIVIDER'S OBLIGATION TO CONSTRUCT IMPROVEMENTS

A. Subdivider shall, at its sole cost and expense, and in compliance with the provisions of the Subdivision Laws, the Improvement Plans, all Conditions of the Resolution of Approval, the Development Agreement, and all applicable City standards and fees, and in a good and workmanlike fashion, furnish, construct, install and guarantee and warranty (as set forth in Section 5 of this Agreement) the Improvements generally described in Exhibit B and more specifically described in the tentative map and in the City Council's Resolution of Approval relating thereto (collectively, the "Improvements").

B. To the extent necessary to construct the Improvements, as determined by the Director, the Subdivider shall acquire and dedicate, or pay the cost of acquisition by the City of, all rights-of-way, easements and other interests in real property for the construction or installation of the Improvements, free and clear of all liens and encumbrances. The Subdivider's obligations with regard to the acquisition by the City of off-site rights-of-way, easements and other interests in real property, if any, shall be subject to a separate agreement between the Subdivider and the City.

C. Subject to any time extensions granted in accordance with Section 6 of this Agreement, the Subdivider shall complete all Improvements within the Completion Period specified in the Subdivision Reference Data.

D. If the Improvements to be constructed by Subdivider include monumentation, such monumentation shall be installed not later than thirty (30) days after the City's acceptance of all other Improvements pursuant to Section 4 of this Agreement. As used herein, "monumentation" shall mean the setting of survey monuments and tie points in accordance with the Subdivision Laws, and the delivery to the Director of tie notes for said points.

E. Subdivider shall, at its sole expense, replace or repair all public improvements, public property, public utility facilities, and surveying or subdivision monuments which are destroyed or damaged as a result of any work under this Agreement or any work related to the Subdivision. Any such replacement or repair shall be subject to the approval of the Director.

F. In addition to, and separate from, the indemnity obligations contained in Section 9 of this Agreement, and without limiting the City's remedies under general construction defect law, Subdivider shall be responsible for the care, repair and maintenance of the Improvements, and shall bear all risks of loss or damage to the Improvements, until the expiration of the required one-year guarantee and warranty period as specified herein. Neither the City, nor its officers, officials, employees, agents or volunteers, shall have any liability for any accident, loss or damage to the Improvements prior to their completion and acceptance by the City.

G. In addition to and separate from: (i) the indemnity obligations contained in Section 9 of this Agreement; (ii) the care, repair and maintenance obligations contained in Subsection F of Section 1 of this Agreement; and (iii) the warranty and guarantee provisions of Section 5 of this Agreement, the Subdivider shall repair and correct any defect in the construction of the rolled curb and gutters installed in the Subdivision for a period of two (2) years after the City's acceptance of said improvements, provided the City provides notice to the Subdivider of the

existence of the defect within that time period, and the defect is caused directly or indirectly by the design, construction, functionality, installation, assembly or workmanship of the Subdivider.

H. The Subdivider shall, at its sole expense, obtain all necessary permits and licenses for the construction and installation of the Improvements, give all necessary notices, and pay all taxes required by law. Additionally, the Subdivider shall pay all fees and costs required by the City's ordinance or resolution per the terms of the Development Agreement, including but not limited to, building permit fees, final map filing fee, final map plan check fees, final map monumentation fees, grading permit fees, plan check and review fees, encroachment permit fees, and inspection fees.

I. Not less than fifteen (15) days prior to commencement of work on the Improvements, the Subdivider shall give written notice to the Director of the date fixed for such commencement of work so that the Director shall have adequate time to schedule all necessary inspections.

J. Subdivider shall provide the City with final Record Drawings of all plans developed for the Subdivision, showing all changes and as built conditions as specified in the Resolution of Approval prior to the acceptance of Improvements and release of bonds or other security.

2. SOILS TESTING AND REPORT

A. In the event the Director determines that soil testing is required for the Improvements, the Subdivider shall employ and pay for a Soils Engineer acceptable to the Director of the City and the Soils Engineer shall perform materials testing, construction control testing, interpretation of test results, and design for the Improvements in accordance with the requirements set forth in Improvement Plans, and to the extent applicable, the APWA Standard Plans for Public Works Construction (Southern California Chapter) (popularly known as, and hereinafter, the "Greenbook"), as approved by City.

B. The Soils Engineer shall provide the City the reports containing the results of the testing, the interpretation of the results and the Improvement design done in connection with the Improvement Plans and this Agreement. With the last report filed, the Soils Engineer shall include a certificate that the testing, interpretation, and design have been done properly in accordance with the applicable provisions of the Greenbook, as approved by the City, and good engineering practices. All reports and the certificates shall be mailed or delivered to the City.

C. The street portion of the Improvements shall be constructed in accordance with the pavement design, and any modification thereto, that is approved by the Director.

3. SPECIFICATIONS FOR IMPROVEMENTS

Subdivider shall construct, at Subdivider's own expense, all of the Improvements in compliance with the drawings, plans and specifications set forth below, which drawings, plans and specifications are incorporated herein by this reference and made a part of this Agreement as though set forth at length herein: Improvement Plans, as designated above in the Subdivision Reference Data, on file in the office of the Director.

Consistent with the offers of dedication shown on the Final Map, Subdivider irrevocably offers the public Improvements within City right of way and property, to City for public use.

4. INSPECTION OF WORK AND FINAL ACCEPTANCE

A. Subdivider shall at all times maintain proper facilities and safe access for inspection of the Improvements by the Director and other City personnel and inspection consultants.

B. Upon completion of the work on all of the Improvements specified in Exhibit B, the Subdivider may request, in the form of a written letter, a final inspection by the Director. Within twenty (20) days of receipt of the written letter request, the Director shall inspect the Improvements and provide written notice to Subdivider of the list of items which have been found to be incomplete and the list of items which have been found to be complete. If the Director determines that all of the Improvements have been completed in accordance with this Agreement and in compliance with the Improvement Plans and all applicable City standards, then the Director shall certify that determination in a report to the City Council. If the Improvements that are completed are to be dedicated to or owned by the City, the Director's certification shall be submitted to the City Council for final acceptance by the City, unless such power to accept has been delegated by the City Council to the Director or some other official of the City, in which case the final acceptance shall be subject to the approval of that specified official. If the Improvements that are completed are to be dedicated to or owned by a public entity other than the City, the Subdivider's written request shall be submitted to the applicable public entity or other owner, for final acceptance. Subdivider shall bear all costs of inspection and certification for completeness in accordance with the City's formally adopted fees and rates.

C. Acceptance of all of public Improvements by the City Council (or other specified official) shall be made upon recommendation and certification of the Director following inspection of said public Improvements pursuant to Subsection B above. The City Council (or other specified official) shall act upon the Director's recommendation that such public Improvements have been completed within thirty (30) days following certification by the Director. A Notice of Completion ("NOC") shall be recorded immediately after the City Council has accepted the Improvements as complete. Acceptance by the City Council (or other specified official) of the Improvements, or by the governing body of the entity that is to accept dedication or ownership of all or part of the Improvements, shall not constitute a waiver by the City or such other public entity of any defects in the Improvements.

5. GUARANTEE AND WARRANTY OF THE IMPROVEMENTS

A. Subject only to Section 1.G, within the one-year period commencing on the date the NOC is recorded if any Improvements or part of any Improvements furnished, installed or constructed by the Subdivider, any of the materials comprising the Improvements, or any of the work performed under this Agreement, fails to comply with any requirements of this Agreement, or the Subdivision Laws, or the Improvement Plans, the Subdivider shall, without delay and without cost to the City, repair, replace or reconstruct any defective or otherwise unsatisfactory part or parts of the Improvements. This guarantee and warranty on behalf of the Subdivider shall

be separate from and in addition to the Improvement Security defined and described in Section 7A(3) of this Agreement.

B. Should the Subdivider fail or refuse to act promptly or in accordance with Subsection A above, or should the exigencies of the situation require repair, replacement, or reconstruction to be undertaken before the Subdivider can be notified and can perform the necessary work, then the City may, in its discretion, make the necessary repairs or replacements or perform the necessary reconstruction. The City shall provide a bill to the Subdivider of the total costs of such repair, replacement, or reconstruction, and the Subdivider shall immediately reimburse the City for those total costs. If the Subdivider does not immediately pay the total costs incurred, the City may opt to tender on the Subdivider's Improvement Securities as defined in Subsection 7A, and/or take any other lawful actions to recover any nonpayment or deficiency.

6. TIME EXTENSIONS

A. Upon a showing by the Subdivider of good cause, the duration of the Completion Period for any or all of the Improvements may be extended by the Director. As used herein, "good cause" may include, without limitation: delay resulting from acts of God or force majeure, strikes, boycotts or similar job actions by employees or labor organizations which prevent the conduct of the work; findings made by a governmental entity that the site of a particular Improvement is of archeological significance; actions or failure to act by the native American monitors(s); and the order of any court or the City.

B. A time extension may be granted without notice to any surety or sureties of the Subdivider and shall not affect the validity of this Agreement nor release the surety or sureties on any bond given as an Improvement Security pursuant to this Agreement.

C. As a condition of any time extension provided for herein, the Director may require the Subdivider to furnish new or modified Improvement Security guaranteeing performance of this Agreement, as extended, in an increased amount as necessary to compensate for any projected increase in the Estimated Total Costs, as determined by the Director.

7. IMPROVEMENT SECURITY

A. Prior to the City's execution of this Agreement, the Subdivider shall provide as security to the City the following (collectively, "Improvement Securities" and individually, an "Improvement Security"):

1. For Performance: Performance Security in an amount equal to one hundred percent (100%) of the Estimated Total Costs, as set forth in the Subdivision Reference Data. With this Performance Security, the Subdivider assures faithful performance under this Agreement, as demonstrated by the City's acceptance, in accordance with the Resolution of Approval and Improvement Plans.

2. For Payment: Payment Security in an amount equal to one hundred percent (100%) of the Estimated Total Costs, as set forth in the Subdivision Reference Data. With this Payment Security, the Subdivider guarantees payment to all contractors, subcontractors, laborers,

material suppliers, and other persons employed in the performance of the agreement and referred to in Part 6 (commencing with Section 8000) of Division 4 of the California Civil Code.

3. For Warranty: Warranty Security in an amount equal to one hundred percent (100%) of the Estimated Total Costs, as set forth in the Subdivision Reference Data, must be provided before final completion and the acceptance of any category of Improvements by the City. With this Warranty Security, the Subdivider guarantees the Improvements for one (1) year after the completion and acceptance of the last of such Improvements, against any defective workmanship or materials or any unsatisfactory performance, pursuant to Section 5 hereof.

A. Each Improvement Security shall be a bond issued by a California admitted surety insurer or insurers having a Best rating of A or AA in substantially the form set forth in Exhibit C, attached to this Agreement and incorporated by this reference, and shall be subject to the approval and acceptance by the City Attorney and the City Council. If, in the opinion of the City, any surety or sureties thereon (i) become insolvent or liquidated, or any bond cannot be tendered upon for the full penal sum For any reason; (ii) the surety's bond rating is downgraded; (iii) the surety declares bankruptcy; or (iv) the surety is no longer deemed to be an admitted surety in California by the California Department of Insurance, the Subdivider shall renew or replace any such surety bond with a valid surety bond from a solvent surety or sureties in the amount of the full penal sum within thirty (30) days after receiving from City written demand therefor.

B. Each Improvement Security shall be kept on file with the City Clerk. If a surety bond is replaced by another approved bond, the Subdivider shall submit the replacement bond to the City Clerk, and upon acceptance by the City Attorney, the replacement Improvement Security shall be deemed to have been made a part of and incorporated into this Agreement. Upon approval by the City Attorney of a replacement bond, the former Improvement Security shall be released.

C. The Subdivider shall automatically increase the amount of each Improvement Security by an amount equal to ten percent (10 %) of the deposited security every year, subject to the provision that the Director may at any time determine that a greater increase in the amount of the Improvement Security is necessary due to a greater increase in the cost of construction of the Improvements or any of them. In such event, the Subdivider shall provide the additional Improvement Security within thirty (30) days after receiving demand and justification therefor.

D. Modifications of the Improvement Plans and the Improvements, not exceeding ten percent (10%) of the original Estimated Total Costs, shall not relieve or release any Improvement Security furnished by Subdivider pursuant to this Agreement. If any such modifications exceed ten percent (10%) of the Estimated Total Costs, Subdivider shall furnish additional Improvement Securities for performance, payment, and guarantee as required by Subsection A above, for one hundred percent (100%) of the revised Estimated Total Cost of the Improvements. Alternatively, the Subdivider may provide official notice from the surety company that it acknowledges receipt of the modified Improvement Plans and that the existing bonds have been amended to reflect the new penal sum, which shall be in the amount of the revised Estimated Total Costs, and that the existing bonds shall therefore apply to warrant the Project as revised.

E. All Improvements shall be completed within the Completion Period listed in the Subdivision Reference Data. Subject to any time extensions granted in accordance with Section

6 herein, if the Subdivider has not completed the Improvements within this specified time, the Subdivider shall be in default.

F. Alternatively, in the event of a default by the Subdivider pursuant to Section 12, and after written notice to Subdivider and reasonable opportunity to cure, the City, at its sole option, shall have the right, without limiting any other rights and remedies available to the City at law or in equity, to draw upon or utilize any or' all Improvement Securities furnished herewith to construct and install the Improvements itself.

8. REDUCTION OR RELEASE OF IMPROVEMENT SECURITY

A. Performance Security shall be released in full upon the occurrence of both of the following:

1. All "Public Improvements" (Improvements that are to be owned or dedicated to the City or other public entity as distinguished from those owned by individual property owners or a private community association) shall be first completed, certified completed by the Director and then accepted as complete by the City Council.

2. All private Improvements (Improvements that are to be owned by individual property owners or a private community association and not dedicated or owned by the City or other public entity) shall be first completed and then certified as complete by the Director.

B. Partial releases or reductions in the Subdivider's Performance Security may be authorized prior to the City's acceptance of all Improvements required hereunder, as follows:

At the time that the Subdivider believes that the obligation to perform the work for which security was required is complete, the Subdivider may notify the City in writing of the completed work, including a list of work completed. Upon receipt of the written notice, the Director shall review and comment or approve the completion of the required work within 45 days. If the Director does not agree that all work has been completed in accordance with the plans and specifications for the improvements, the Director shall supply a list of all remaining work to be completed within this 45-day period.

Within 45 days of receipt of the list of remaining work from the Director, the Subdivider may then provide cost estimates for all remaining work for review and approval by the Director. Upon receipt of the cost estimates, the Director shall then have 45 days to review, comment, and approve, modify, or disapprove those cost estimates. The City shall not be required to engage in this process of partial release more than once between the start of work and completion and acceptance of all work; however, nothing in this section prohibits the City from allowing for a partial release as the Director otherwise deems appropriate.

If the Director approves the cost estimate, the Director shall release all Performance Security except for security in an amount up to two hundred percent (200%) of the cost estimate of the remaining work. The process allowing for a partial release of Performance Security shall occur when the cost estimate of the remaining work does not exceed 20 percent of the total original Performance Security unless the Director allows for a release at an earlier time. Substitute bonds or other security may be used as a replacement for the Performance Security, subject to the

approval of the Director. If substitute bonds or other security is used as a replacement for the Performance Security released, the release shall not be effective unless and until the Director receives and approves that form of replacement security. A reduction in the Performance Security, authorized under this section, is not, and shall not be deemed to be, an acceptance by the City of the completed improvements, and the risk of loss or damage to the improvements and the obligation to maintain the improvements shall remain the sole responsibility of the Subdivider until all required Public Improvements have been accepted by the City and all other required improvements have been fully completed in accordance with the plans and specifications for the Improvements.

The Subdivider shall complete the works of improvement until all items are accepted by the City.

Upon the completion of the work on all of the Improvements specified in Exhibit B, the Subdivider, or his or her assigns, shall request in writing a final inspection in accordance with Subsection 4B, and within thirty (30) days of the Director's certification that the project is complete, the release of any remaining performance security shall be placed upon the agenda of the City Council for approval of the release of any remaining performance security.

C. Payment Security shall, after passage of the time within which claims of lien are required to be recorded pursuant to Part 6 (commencing with Section 8000) of Division 4 of the California Civil Code and after acceptance of the work, be reduced to an amount equal to the total claimed by all claimants for whom claims of lien have been recorded and notice thereof given in writing to the City Council, and if no claims have been recorded, the security shall be released in full.

D. The partial release provisions of this Section 8 shall not apply to any required guarantee and warranty period required by Section 66499.9 of the California Government Code for the guarantee or warranty nor to the amount of the Warranty Security deemed necessary by the City for the guarantee and warranty period nor to costs and reasonable expenses and fees, including reasonable attorneys' fees. Security furnished to guarantee and warrant the Improvements against any defective work or labor done or defective materials furnished, shall be released within sixty (60) days after the completion of the one-year period following completion and acceptance of all Improvements.

E. If Subdivider's obligations relating to any Improvements are subject to the approval of another governmental agency, the City shall not release the improvement Performance Security therefor until the obligations are performed to the satisfaction of such other governmental agency. Such agency shall have two (2) months after the Subdivider's performance of the obligation to register its satisfaction or dissatisfaction. if at the end of that period it has not registered its satisfaction or dissatisfaction, it shall be conclusively deemed that the Subdivider's performance of the obligation was done to its satisfaction, and such Improvement Security shall be promptly released.

F. In the event the time periods for action by the City or other governmental agency specified in this Section conflict with a shorter or longer time period for such actions as provided in California Government Code Section 66499.7 or 66499.8, the time periods in Government Code Section 66499.7 and 66499.8 shall control.

9. INDEMNIFICATION OF CITY BY SUBDIVIDER

A. Neither the City, nor its officers, officials, employees, agents and volunteers (collectively, "City Personnel"), shall be liable or responsible for any accident, injury, loss or damage to either property or person attributable to or arising out of the construction, functionality, installation, assembly or improper maintenance, including, without limitation, the use of defective or inferior methods, materials, workmanship, or design (collectively, "Subdivider's Faults"), of the Improvements by Subdivider, its officers, employees, contractors, subcontractors and agents, except as limited by California Civil Code, Section 2782 or to the extent caused by the City's negligence or willful misconduct. Subdivider shall indemnify, hold harmless and defend the City and City Personnel from and against any and all losses, claims, costs, expenses, liabilities, damages, actions, causes of action and judgments, including attorneys' fees, arising directly or indirectly out of or attributable to Subdivider's Faults, including Subdivider's acts or failure to act.

B. Subdivider's obligations under this Section 9 are not conditioned or dependent upon whether the City, or City Personnel, prepared, supplied or reviewed any Improvement Plans in connection with the Subdivision or the Improvements, or has insurance or other indemnification covering any of these matters.

C. Subdivider's obligation to indemnify, hold harmless and defend the City and City Personnel shall extend to injuries to persons and damages to or alleged taking of property resulting from the Subdivider's Faults, including without limitation, design or construction of the Subdivision, and the Improvements required herein, and shall likewise extend to claims asserted by adjacent property owners based upon the diversion of waters caused by the Subdivider's design or construction of Improvements. The Subdivider's indemnity obligations hereunder shall remain in effect for one (1) year following acceptance of the respective Improvement(s) by the City Council.

D. Subdivider shall pay and satisfy any judgment, award or decree that may be rendered against City and City Personnel to the extent of the indemnity provided above, in any such suit, action, or other legal proceeding, provided the City gives the Subdivider prompt written notice of such claim.

E. Subdivider's obligation to indemnify shall not be restricted to Insurance proceeds, if any, received by the City and City Personnel.

F. Subdivider, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the City and City Personnel to the extent of the indemnity above provided.

10. INSURANCE

A. The following coverages shall be obtained and maintained by Subdivider on behalf of City and in accordance with the requirements set forth herein. If Subdivider performs construction activities through a general contractor, some or all of these insurance requirements for the period of construction may be satisfied by the general contractor's insurance coverages. In such case, Subdivider shall maintain during this same construction period, and after the

construction period, the coverages shown below as “Insurance After Construction.” In addition, Subdivider may elect to obtain, for all or any portion of the Project, an “Owner-Controlled Wrap Up” insurance policy in satisfaction of the insurance requirements for general contractors and subcontractors provided it satisfies all of the insurance requirements below for general contractors and subcontractors. Throughout these specifications, the word “Subdivider” refers to the Party responsible to provide the coverages as specified and, depending on context, may refer either to Subdivider or to a separate General Contractor. Subdivider may satisfy insurance requirements contained herein by Subdivider’s master insurance policies covering other operations and locations.

B. Insurance During Construction. Subdivider shall obtain and maintain the following insurance during construction of the Improvements. Insurance requirements may be met through insurance provided by Subdivider’s General Contractor:

1. Commercial General Liability Insurance. Commercial General Liability Insurance (primary) shall be provided on Insurance Services Offices (“ISO”) ISO-CGL Form No. CG 00 01 or equivalent coverage, including provisions for defense of additional insureds. Policy limits shall be no less than one million dollars (\$1,000,000) per occurrence for all coverages and two million dollars (\$2,000,000) general aggregate. City and City Personnel shall be added as additional insureds using ISO Form CG 20 10 11 85, or other revision of the CG 20 10 form if available from the insurer and reasonably acceptable to the City, not limiting coverage for the additional insured to “ongoing operations” or in any way excluding coverage for completed operations. Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance, primary or excess, available to City or any City Personnel. Coverage shall not be limited to the vicarious liability or supervisory role of any additional insured. Coverage shall contain no contractors’ limitation or other endorsement limiting the scope of coverage for liability arising from pollution, explosion, collapse, or underground property damage.

2. Umbrella Liability Insurance. Umbrella Liability Insurance (or, at Subdivider’s election, Excess Liability Insurance) (over primary) shall apply to bodily injury/property damage, personal injury/advertising injury, at a minimum. Coverage shall be at least as broad as any underlying coverage. There shall be no cross liability exclusion and no contractor’s limitation endorsement. Policy limits shall be not less than five million dollars (\$5,000,000) per occurrence and in the aggregate, including any limits required in the underlying policies. The policy shall have a starting date no later than and an ending date no earlier than those of the underlying coverages. The Named Insured (Subdivider or General Contractor as appropriate) may determine the layering of primary and excess liability insurance provided that if such layering differs from that described here, the actual coverage program meets the minimum total required limits and complies with all other requirements listed here.

3. Business Auto Coverage. Business Auto Coverage shall be written on ISO Business Auto Coverage Form CA 00 01 or the equivalent, including symbol (1) (any Auto). If Subdivider (or Contractor) does not own any vehicles, this requirement may be satisfied by a non-owned vehicle endorsement to the general and umbrella liability policies. Limits shall be no less than one million dollars per accident. This policy shall be scheduled as underlying insurance to the umbrella policy required above for a total limit of no less than five million dollars (\$5,000,000) each accident.

4. Workers' Compensation/Employer's Liability. Workers' Compensation/Employer's Liability shall provide workers' compensation statutory benefits as required by law. Employer's liability limits shall be no less than one million dollars (\$1,000,000) per accident or disease. Employer's liability coverage shall be scheduled under the umbrella or excess liability policy described above. This policy shall be endorsed to waive any right of subrogation with respect to City, its officers, employees or agents.

5. Builder's Risk Insurance. Builder's Risk Insurance covering all real and personal property for "all risks" of loss or "comprehensive perils" coverage including but not limited to the perils of earth movement, including earthquake (if required by Subdivider's lender or if available at commercially reasonable rates) and flood for all Improvements.

C. Insurance After Construction. Upon completion of construction of the Improvements, and for the required guarantee and warranty period (unless such longer period of time is specified herein), Subdivider at Subdivider's expense shall obtain and maintain or cause to be maintained the following insurance:

1. Commercial Property Insurance. Commercial Property Insurance covering the Improvements. Coverage shall be at least as broad as the ISO broad causes of loss form CP 10 20, and reasonably approved of in writing by the City. Coverage shall be sufficient to insure 100% of the replacement value and there shall be no coinsurance provisions. The policy shall include an inflation guard endorsement, contents coverage, coverage for personal property of others, ordinance or law and increased cost of construction coverage. Subdivider also agrees to provide builder's all-risk insurance using an inland marine form during the period of any major alteration or improvement, using the broadest form available. This requirement may be satisfied through a combination Builders' Risk and Property Insurance master policy at Subdivider's option.

The insurance coverage for the peril of earthquake required for this project is subject to availability on the open market at commercially reasonable premium cost, as determined by mutual agreement between Subdivider and City. If such earthquake insurance coverage should, after diligent effort be Subdivider, be unobtainable at such mutually determined commercially reasonable premium cost, then Subdivider shall obtain the maximum insurance reasonably obtainable at commercially reasonable premium cost (if any) and give notice to City of the extent of Subdivider's inability to obtain, in full, the required insurance, and in such event, Subdivider's obligation to procure and maintain such insurance as unobtainable shall be excused. Subdivider and City agree that a premium cost of earthquake insurance coverage of up to 100% of the premium cost paid by Subdivider for such coverage on the Effective Date (to be adjusted over time based on the Consumer Price Index,) shall constitute a commercially reasonable premium cost. Non-availability at commercially reasonable premium cost must be documented by a letter from Subdivider's insurance broker or agent indicating a good faith effort to place the required insurance and showing, at a minimum, the names of the insurance carriers and the declinations or quotations received from each.

2. Commercial General Liability Insurance. Commercial General Liability Insurance (primary) shall be provided on ISO-CGL form No. CG 00 01 or equivalent coverage, including provisions for defense of additional insureds. Policy limits shall be no less than one million dollars (\$1,000,000) per occurrence for all coverages and two million dollars general

aggregate. City and City Personnel shall be added as additional insureds using ISO Form CG 20 10 11 85, or other revision of the CG 20 10 form if available from the insurer and reasonably acceptable to the City, not limiting coverage for the additional insured to “ongoing operations” or in any way excluding coverage for completed operations. Coverage shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance, primary or excess, available to City or any City Personnel.

3. Umbrella Liability Insurance. Umbrella Liability Insurance (or, at Subdivider’s election, Excess Liability Insurance) (over primary) shall apply to bodily injury/property damage, personal injury/advertising injury, at a minimum. Coverage shall be at least as broad as any underlying coverage. Coverage shall be provided on a “pay on behalf” basis. There shall be no cross liability exclusion. Policy limits shall be not less than five million dollars (\$5,000,000) per occurrence and in the aggregate, including any limits required in the underlying policies. The policy shall have a starting date no later than and an ending date no earlier than those of the underlying coverages. Subdivider may determine the layering of primary and excess liability insurance provided that if such layering differs from that described here, the actual coverage program meets the minimum total required limits.

4. Workers Compensation Insurance. Workers’ Compensation/Employer’s Liability shall provide workers’ compensation statutory benefits as required by law. Employer’s liability limits shall be no less than one million dollars (\$1,000,000) per accident or disease. Employer’s liability coverage shall be scheduled under any umbrella or excess liability policy described above. Unless otherwise agreed, this policy shall be endorsed to waive any right of subrogation as respects City, its employees or agents.

5. Business Auto Coverage. Business Auto Coverage for vehicles owned, operated or maintained in any way connected with the project, shall be written on ISO Business Auto Coverage form CA 00 01 or the equivalent, including symbol (1) (any Auto). If Subdivider (or Contractor) does not own any vehicles, this requirement may be satisfied by a non-owned vehicle endorsement to the general and umbrella liability policies. Limits shall be no less than one million dollars (\$1,000,000) per accident. This policy shall be scheduled as underlying insurance to the umbrella or excess liability policy required above for a total limit of no less than five million dollars (\$5,000,000) each accident.

D. Provisions Pertaining to Insurance Provided by Subdivider.

All insurance coverage and limits provided pursuant to this Agreement shall apply to the full extent of the policies involved, available or applicable. Nothing contained in this Agreement or any other agreement relating to City or its operations limits the application of such insurance coverage.

Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only and is not intended by any Party to be all inclusive, or to the exclusion of other coverage, or a waiver of any type.

All general or auto liability insurance coverage provided pursuant to this Agreement, or any other agreements pertaining to the performance of this Agreement, shall not prohibit Subdivider, and Subdivider's employees, or agents, from waiving the right of subrogation prior to a loss. Subdivider waives its right of subrogation against City.

None of the policies required herein shall be in compliance with these requirements if they include any limiting endorsement that has not been first submitted to City and approved in writing by the City.

Unless otherwise approved by City, Subdivider's insurance and insurance provided by any contractor or subcontractor relating to the construction of the Improvements shall be written by insurers authorized to do business in the State of California and with a minimum "Best's" Insurance Guide rating of at least "A-VII." Self-insurance will not comply with these insurance specifications unless expressly approved in writing by the City.

In the event any policy of insurance required under this Agreement does not comply with these requirements and Subdivider does not cure the non-compliance within thirty (30) days after written notice from City (or Subdivider does not provide reasonable evidence of such cure within such period), or if the insurance is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Subdivider.

Subdivider agrees to provide evidence of the insurance required herein, satisfactory to City, consisting of certificate(s) of insurance evidencing all of the coverages required and an additional insured endorsement to Subdivider's general liability policies using ISO Form CG 20 10 11 85 or other revision of the CG 20 10 form if available from the insurer and reasonably acceptable to the City. Certificate(s) are to reflect that the insurer will provide 30 days notice of any cancellation of coverage and policies are to have a "cancellation endorsement" to the same effect. Subdivider agrees to provide complete copies of all required insurance policies, including without limitation, any endorsements modifying coverage in any way, upon request from City.

Subdivider shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such evidence shall be in the form of a certificate of insurance.

Any actual or alleged failure on the part of City or any other additional insured under these requirements to obtain proof of insurance required under this Agreement in no way waives any right or remedy of City or any additional insured, in this or any other regard.

Subdivider agrees to require all subcontractors or other parties (but not including a general contractor) hired for this project to construct the Improvements to purchase and maintain insurance for general liability (minimum limit \$1,000,000 per occurrence), automobile liability (\$1,000,000 per accident) and workers' compensation (statutory benefits). The requirement for general liability may be satisfied by Subdivider through the procurement of CIP policies covering some or all of the subcontractors. Prior to the issuance of the Certificate of Completion for each Phase, Subdivider shall, upon request by City, provide the City with copies of all insurance policies, certificates and endorsements related to such Phase.

Subdivider agrees to monitor and review all coverage required by this Section and assumes all responsibility for ensuring that such coverage is provided as required here. Subdivider agrees to obtain certificates evidencing such coverage. Subdivider agrees that upon request, all certificates of insurance obtained in compliance with this Section will be submitted to City for review upon request by City. Failure of City to request copies of such documents will not impose any liability on City, or its employees.

Subdivider agrees to require that no contract used by any general contractor or subcontractor in connection with construction of the Improvements, or contracts Subdivider enters into on behalf of City, will reserve the right to charge back to City the cost of insurance required by this Agreement.

Where appropriate (such as in the case of automobile insurance coverages), coverage will not be limited to the specific location designated as the Property.

Subdivider agrees to provide notice to City of any claim or loss against Subdivider that includes City as a defendant promptly after Subdivider receives written notice or obtains knowledge thereof. City assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve City. City agrees to provide similar notice to Subdivider of any such claims it is notified of respecting the Property.

Subdivider agrees to ensure that coverage provided to meet these requirements is applicable separately to each insured and that there will be no cross liability exclusions that preclude coverage for suits between Subdivider and City or between City and any other insured or Named Insured under the policy, or between City and any Party associated with City or its employees.

If Subdivider or any contractor or subcontractor is a Limited Liability Company, general liability coverage must apply so that the Limited Liability Company and its Managers, Members, Affiliates, and their employees are insureds.

Subdivider shall require General Contractor to maintain commercial general liability, and if necessary, commercial umbrella liability insurance with a limit of not less than five million dollars (\$5,000,000) for each occurrence, until the warranty period specified in this Agreement expires.

Subdivider agrees to obtain and provide to City evidence of professional liability coverage for Architects, Engineers or other design professionals working on the Improvements. The limit of liability required is subject to City approval, but in no event to be less than \$1 million per claim and in the aggregate, and Subdivider shall use reasonable efforts to require and cause such professionals to maintain such coverage with respect to each occurrence for at least three years following substantial completion of the work and, in the event Subdivider is unable to do so, Subdivider shall promptly inform the City of the scope of such efforts and the reasons that it was unable to do so. If Subdivider requests that the City approve a lower limit for any particular design professional Subdivider seeks to employ on the Improvements, City will evaluate each such request based on City's perception of liability exposure associated with the work that would be performed by that design professional.

To the extent a particular coverage or policy form or specification is not reasonably available from Subdivider's insurer or would result in an additional premium that is extraordinary or unreasonably

disproportionate to the premium for the policy as a whole, then Subdivider shall provide substantially similar coverage reasonably acceptable to City for which the cost is not extraordinary or unreasonably disproportionate.

11. OWNERSHIP OF THE IMPROVEMENTS

A. Ownership of all or any category of the Improvements constructed and installed by the Subdivider pursuant to this Agreement and shown on the Map to be dedicated to the public shall vest, as applicable, in the City (or other specified governmental agency) upon acceptance of said Improvements by the City Council (or other specified governmental agency). The acceptance of the Improvements shall either be shown by a certificate on the Final Map or by subsequent resolution accepting the Improvements adopted by the City Council pursuant to Government Code Section 66477.2 and recorded with the County Recorder.

B. The Subdivider shall at all times prior to the acceptance of the Improvements by the City, give good and adequate warning to the public of each and every dangerous and defective condition caused by the construction of the Improvements and shall take all steps necessary to protect the public from such dangerous or defective conditions. The Subdivider agrees and understands that until acceptance of the Improvements by the City, each Improvement that is offered for dedication shall be under the charge of the Subdivider, and the Subdivider may close all or a portion of any street or area whenever necessary to protect the public during the construction of the Improvements.

12. DEFAULT AND BREACH BY THE SUBDIVIDER AND REMEDIES OF THE CITY

A. Upon the occurrence of any of the following events, the Subdivider shall be deemed to be in default under this Agreement:

1. Subject to any time extensions granted in accordance with Section 6 of this Agreement, failure to complete construction and installation of the Improvements or any of them by the Completion Date;

2. Failure to promptly correct or cure any defect in the Improvements or any of them (other than a City Directive) during the guarantee and warranty period required by Subsection 5(A) of this Agreement, or failure to commence correction or cure of any such defect or failure to diligently prosecute same to completion, in each instance following written notice that such defect exists;

3. Subject to any time extensions granted in accordance with Section 6 of this Agreement, failure to perform substantial work on the Improvements or on any of them, after commencement of work on same, for a period of thirty (30) days after written notice thereof from the City;

4. Insolvency, appointment of a receiver, or the filing of any petition in bankruptcy, whether voluntary or involuntary, and such is not cured or discharged within a period of thirty (30) days;

5. Commencement of a foreclosure action against the Subdivision or any portion thereof, or any conveyance by the Subdivider in lieu or in avoidance of foreclosure, within thirty (30) days after written notice thereof from the City; or

6. Failure to perform any other obligations in accordance with the terms and provisions of this Agreement within the time period specified in the Agreement for the performance of that obligation, or if no time is specified, within thirty (30) days after written notice thereof from the City.

B. The City reserves to itself all remedies available to it at law or in equity for any breach of the Subdivider's obligations under this Agreement. After written notice to the Subdivider of alleged default and failure by the Subdivider to promptly commence the cure of any alleged default and diligently prosecute such cure to completion, the City shall have the right, without limitation of other rights or remedies, to tender against, draw upon or utilize any or all Improvement Securities furnished hereunder to complete the Improvements, or request said surety take over and complete the Improvements, or otherwise mitigate the City's damages in the event of the Subdivider's default.

C. The Subdivider acknowledges that the Estimated Total Costs and Improvement Security amounts set forth herein may not reflect the actual cost of construction or installation of the Improvements, and, consequently, the City's damages for Subdivider's default shall be measured by the actual cost of completing the required Improvements. If the damages incurred by the City in taking over and completing the Improvements exceeds the principal amount of the improvement security, then the Subdivider shall reimburse the City in the amount of such excess damages.

D. Following the written notice of alleged default and failure by the Subdivider to promptly commence the cure of any alleged default and to diligently prosecute such cure to completion, the City may, without liability for so doing, take possession of, and utilize in completing the Improvements, such materials, appliances, plant and other property belonging to the Subdivider as may be on the site of the work and necessary for the performance of the work. The Subdivider hereby consents to such entry by the City and its representatives, including employees, agents, and contractors, upon any real property in the Subdivision owned by the Subdivider or by any assignee of this Agreement, in the event the City elects to maintain or complete the work on the Improvements following the Subdivider's default.

E. The Subdivider acknowledges and agrees that, upon approval of the Final Map for the Subdivision, the City will confer substantial rights upon the Subdivider, including the right to sell, lease or finance lots within the Subdivision, and that such approval constitutes the final act necessary to permit the division of land within the Subdivision. As a result, the City will be damaged to the extent of the cost of construction or installation of the Improvements upon Subdivider's failure to perform its obligations under this Agreement, which failure is not promptly remedied by sureties or by the Subdivider.

F. The City's failure to take an enforcement action with respect to a default, or to declare a default or breach, shall not be construed as a waiver of that default or breach or any subsequent default or breach of the Subdivider.

G. If any legal action or other proceeding, including action for declaratory relief, is brought for the enforcement of this Agreement or because of an alleged dispute, breach, default or misrepresentation in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees, experts' fees, and other costs, in addition to any other relief to which the party may be entitled. If City sues to compel Subdivider's performance of this Agreement, or to recover damages or costs incurred in completing or maintaining the work on the Improvements, Subdivider agrees to pay all attorneys' fees and other costs and expenses of litigation incurred by the City in connection therewith, even if Subdivider subsequently resumes and completes the work.

13. RELATIONSHIP OF THE PARTIES

Neither the Subdivider, nor any of the Subdivider's contractors, subcontractors, employees or agents, are or shall be deemed to be, agents of the City in connection with the performance of the Subdivider's obligations under this Agreement. The Subdivider shall not, at any time or in any manner, represent or allow representation by its contractors, subcontractors, employees or agents that any of them are contractors, subcontractors, employees or agents of the City.

14. ASSIGNMENT

A. Subdivider shall not assign this Agreement, or any portion thereof without the prior written consent of the City. Any attempted or purported assignment in violation of this Subsection A shall be null and void and shall have no force or effect.

B. The sale or other disposition of the Subdivision shall not relieve the Subdivider of its obligations hereunder. If the Subdivider intends to sell the entire Subdivision to any other person or entity, the Subdivider may request a novation of this Agreement and a substitution of Improvement Securities. Upon the City's approval of the novation and substitution of Improvement Securities, the Subdivider may request a release or reduction of the Improvement Securities furnished pursuant to this Agreement.

15. NOTICES

All notices required or provided for in this Agreement shall be in writing and delivered in person or be given by certified United States Mail, return receipt requested, or by nationally recognized overnight courier, addressed as follows:

If to the City: City of McFarland
Attn: City Manager
401 W Kern Avenue
McFarland, CA 93250

With a copy to: Nathan M. Hodges, City Attorney
nathan@hodges-lawgroup.com

If to the Subdivider: To the address set forth above in the Subdivision Reference Data, or to such other address as may subsequently be designated in written notice to the City.

Notice shall be effective on the date that it is delivered in person, or, if sent by certified mail, shall be deemed effective on the date of delivery or attempted delivery shown on the return receipt, and notices given by overnight courier shall be deemed effective one (1) business day following delivery to the overnight courier. Any party may change its address for the service of notice by giving written notice of such change to the other party, as specified herein.

16. ENTIRE AGREEMENT

This Agreement, along with the Resolution of Approval and Development Agreement approved previously by the City, constitutes a single, integrated written contract, expresses the entire agreement of the parties with respect to its subject matter, supersedes all negotiations, prior discussions and preliminary agreements. All modifications, amendments, or waivers of any terms of this Agreement shall be in writing and signed by the duly authorized representatives of the parties. In the case of the City, the duly authorized representative, unless otherwise specified herein, shall be the Director.

17. SEVERABILITY

The provisions of this Agreement are severable. If any portion of this Agreement is held invalid by a court of competent jurisdiction, the remainder of the Agreement shall remain in full force and effect.

18. INCORPORATION OF SUBDIVISION REFERENCE DATA AND RECITALS

The Subdivision Reference Data, the Recitals, and Exhibits A, B, and C are attached hereto and incorporated into this Agreement.

19. GOVERNING LAW; VENUE

This Agreement shall be governed by the domestic laws of the State of California, without regard to its laws regarding choice of applicable law. Venue for any action relating to this Agreement shall be in the Kern County Superior Court.

20. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

21. LIENS

Subdivider represents and warrants that Subdivider owns the Property, and that there are no encumbrances on the Property that would prohibit or interfere with this Agreement or the rights granted to City hereunder, and that there are no monetary liens (except for property taxes and assessments not yet delinquent) affecting the Property.

22. EFFECTIVE DATE OF THE AGREEMENT

This Agreement shall be and become effective as of the date that it is executed by a duly authorized officer or employee of the City, it being the intention of the parties that the Subdivider shall first execute this Agreement and thereafter submit it to the City. The City shall insert the effective date in the Subdivision Reference Data in all counterparts of this Agreement and shall transmit a fully executed counterpart to the Subdivider.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective officers, thereunto duly authorized, as of the dates set forth below their respective signatures.

LEORA, LLC "SUBDIVIDER"

By: _____

Its: _____

Date: _____

"CITY"
CITY OF MCFARLAND

By: _____
Saul Ayon, Mayor

ATTEST:

By: _____
Erika De La Cruz, City Clerk

APPROVED AS TO FORM:

By: _____
Nathan Hodges, City Attorney

INSERT NOTARY

EXHIBIT A

LEGAL DESCRIPTION

The land described herein is situated in the State of California, County of Kern, City of McFarland, described as follows:

Being a subdivision of a portion of Parcel 2 of Parcel Map No. 12412, recorded August 10, 2021, in Parcel Map Book 62, at Pages 81 thru 83, in the office of the Kern County Recorder. Also being a portion of the North Half of the Southeast Quarter of Section 14, Township 26 South, Range 25 East, M.D.B.&M in the City of McFarland, County of Kern, State of California.

APN: 060-090-32-00-0

EXHIBIT B
SCHEDULE OF IMPROVEMENTS FOR
FINAL TRACT MAP NO. 24-00

**CATEGORIES
OF
IMPROVEMENTS**

	Sewer	Drainage	Water	Street	Grading	Total
	Condition #69	Condition #70	Condition #71	Condition #66- 68		
Estimated Total Cost	\$13,075.00	\$5,144.00	\$11,238.50	\$74,770.90	\$1,658.70	\$105,887
Performance Security	\$13,075.00	\$5,144.00	\$11,238.50	\$74,770.90	\$1,658.70	\$105,887
Payment Security	\$13,075.00	\$5,144.00	\$11,238.50	\$74,770.90	\$1,658.70	\$105,887
Warranty Security	\$13,075.00	\$5,144.00	\$11,238.50	\$74,770.90	\$1,658.70	\$105,887

EXHIBIT C

Form of Improvement Securities
Surety Bond



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 13.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Adrian Olmos, Lieutenant

SUBJECT: APPROVAL OF TRAVEL AND TRAINING EXPENSES EXCEEDING \$500.00 PER TRIP FOR CORPORAL GALVAN AND CORPORAL CAZARES TO ATTEND 80-HOUR CRIMINAL INVESTIGATIONS COURSE AT THE STATE CENTER REGIONAL FACILITY AT FRESNO CITY COLLEGE IN CLOVIS, CALIFORNIA, FROM JANUARY 12 - 23, 2025

SUMMARY:

The Police Department is requesting City Council approval for two detectives to attend an 80-hour Criminal Investigations Course that is eligible for POST reimbursable PLAN IV funding. This course provides advanced training in case management, crime scene investigation, interview and interrogation, evidence collection, and legal considerations relevant to modern investigative work. The training will take place at the State Center Regional Facility at Fresno College in Clovis, California from January 12 - 23, 2025.

This training is particularly beneficial for detectives assigned to cold case homicide investigations. The course covers analytical techniques, evidence reevaluation strategies, and modern investigative methodologies used to reexamine older cases with limited leads. Detectives will receive instruction on integrating new forensic technologies, identifying overlooked investigative avenues, and conducting trauma-informed interviews with victims' families and witnesses who may come forward years later. Strengthening these skills directly improves the department's ability to review, investigate, and potentially solve long-standing homicide cases that continue to impact the community.

POST-certified advanced investigations training is essential to maintaining professional standards, improving investigative effectiveness, and ensuring detectives remain current with best practices. Attendance in this course will enhance the department's capacity to investigate major crimes, improve clearance rates, and strengthen the quality of investigations presented for prosecution.

FINANCIAL IMPACT:

This training is POST reimbursable under PLAN IV, meaning tuition, travel, lodging, and related allowable expenses will be eligible for reimbursement through the California Commission on Peace Officer Standards and Training.

The initial financial impact to the city will be \$5,685.48 which is covered in the McFarland Police Department's POST Reimbursable training budget. This amount will be reimbursed by

POST under the PLAN IV Reimbursable Program.

RECOMMENDATION:

Staff recommends the City Council discuss and approve the 80-Hour Criminal Investigations Course for Corporal Andrew Galvan and Corporal Sergio Cazares.

ATTACHMENTS:

1. Post Flyler
2. ICI Robert Presley Core Course _ Fresno City College



CALIFORNIA POST COURSE CATALOG

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1 Presentation for course control number: "3550-26000-25-003"

Can't find a scheduled presentation? [Search the Complete List of Courses.](#)

CCN ▸	COURSE TITLE ▸	DATES ▲	COURSE LOCATION ▸	HOURS ▸
3550-26000-25-003	CRIM INV INST CORE COURSE (ICI) The Robert Presley Institute of Criminal Investigation (ICI) Core Course is the prerequisite for all subsequent ICI Foundation Specialty Courses within this program. It is designed to enhance the effectiveness of the individual criminal investigator's skills in performing the multi-disciplined, multi-leveled tasks necessary to successfully conduct comprehensive criminal investigations. Instruction in this course is provided through a coordinated, experience-based adult learning approach which addresses crime scene management, interviewing and interrogation skills, search and seizure issues, search warrant preparation, surveillance techniques, case reporting, informant management, and courtroom testimony. Students will engage in practical application exercises throughout this course and be required to satisfactorily complete case work and a search warrant. CPT: Yes Plan: IV. Travel and per diem reimbursement Cost: Non-Reimbursable Tuition: \$0.00 To register, contact the presenter: STATE CENTER REG TRNG FACILITY FRESNO CITY COLLEGE	Start Date: 01/12/2026 End Date: 01/23/2026	CLOVIS STATE CENTER REG TRNG FACILITY FRESNO CITY COLLEGE 520 W SHAW AVENUE CLOVIS 93612 (559) 442-5900	80



ICI Robert Presley Core Course

DATES

- January 12 - 23, 2026
- March 16 - 27, 2026

COST

Course Cost: No cost for POST reimbursable agencies

Note: If you are a **non-POST reimbursable agency/officer** such as: CHP, a state agency, parole, probation, or correctional officer, **you will pay a tuition cost (\$1,656.00)**. Please contact FCC Police Academy at **559.442.5900** prior to the course if you are a state employee or for any questions you might have.

Above fees based upon California residency.



LOCATION

Hilton Garden Inn Clovis
520 W Shaw Ave,
Clovis, CA 93612

RESERVATIONS

Reserve Your Seat

Please call and cancel your reservations if you cannot attend. College registration fees are subject to change without notice. Make checks payable to **Fresno City College**. Out of consideration for people who are on a waiting list, please cancel your reservation no later than 21 days prior to the first day of class.

LEAD INSTRUCTOR

Sgt. Rick Field - CHP (Ret.)

CERTIFIED HOURS

80

DESCRIPTION

The ICI program consists of three phases: a Core Course, a Foundation Specialty Course, and three related Electives. Becoming a POST – Certified Criminal Investigator requires completion of all three phases (approximately 240 hours) within five years.

The Core Course provides the basic skills common to all investigations. By no means do the students in the ICI program sit passively and listen to lectures. Each student brings a unique perspective and experience, and as such plays a key role in the ICI instructional process. Specially trained investigators and subject matter experts collaborate on course development and teaching. As a result, each student is immersed in a learning environment that closely mirrors his or her real world. Role play, simulated crime scenarios, major case studies, the use of professional actors, and a small class size ensure an active and practical learning environment.

PREREQUISITES

A California Peace Officer Standards and Training Basic Course certificate issued from an accredited regional police academy or equivalent as determined by the Division Dean or their appointee. These skills and knowledge base are related to adopted POST and/or industry standards. NOTE: Approval of equivalent training is not a guarantee state regulatory or licensing agencies will also grant equivalency.

ICI courses are open to all full-time investigators or qualified uniformed officers with one-year experience conducting follow-up investigations. ICI only requires a firm commitment from both students and their respective agencies that all courses will be completed.

REIMBURSEMENT

Reimbursement Plan IV: There is no tuition for POST reimbursable agencies. Student travel and per diem reimbursement will be via Training Reimbursement Request (TRR) for POST reimbursable agencies only.

NON-REIMBURSABLE AGENCIES

Non-Reimbursable agencies: Tuition is noted next to the course date above, there is no reimbursement for travel and per diem.



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 14.
Section: CONSENT AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Megan Snyder, Community Development Director
Meliza Rosa, Grant Manager

SUBJECT: APPROVAL OF AMENDMENT NO. 4 TO MEMORANDUM OF UNDERSTANDING BETWEEN ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II- BLUEPRINT IMPLEMENTATION (GFO-19-603) SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS; CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

SUMMARY:

On April 15, 2020, the City of McFarland entered into a Memorandum of Understanding with Kern Council of Governments (KernCOG) to collaborate on the implementation and reporting of the Electric Vehicles (EV) Ready Communities – Phase II.

As part of the MOU, both parties agreed to submit final program and financial reports in accordance with the timeline as detailed in the MOU – Exhibit B. Full execution of the project and the corresponding reports are required to ensure compliance with the grant terms and to support final reimbursement and closeout processes. For our grant period, the City previously requested a revised reporting deadline of December 31, 2025 (through Resolution 2025-108).

In working on the closeout information required for the grant terms, there was a material change that is required which can only be addressed by a Kern Council of Governments meeting approval. Due to no further meetings before the Amendment 3 deadline, and after discussion between the City of McFarland Community Development & Finance Departments and Kern COG, Kern COG staff requested a grant period extension to June 15, 2026.

The proposed Fourth Amendment to the MOU reflects this change and ensures that both parties remain in good standing with the grant requirements, while allowing sufficient time to complete accurate and comprehensive financial reports for cost recovery.

All other terms and conditions of the original MOU remain unchanged.

FINANCIAL IMPACT:

There is no fiscal impact associated with this amendment. The extension simply adjusts the reporting timeline and does not alter the grant amount or funding terms.

RECOMMENDATION:

Approval of Resolution 2025-160 and designating the mayor and city manager as the signatory for Amendment No. 4 to Memorandum of Understanding between Electric Vehicle (EV) Ready Communities Phase II- Blueprint Implementation (GFO-19-603) Subcontractor to Kern Council of Governments; CEC Agreement GFO-20-010 with Kern Council of Governments

ATTACHMENTS:

1. McFarland MOU ARV 20 010 Fully Executed 09092021
2. McFarland KernCOG MOU - Amendment 1
3. McFarland KernCOG MOU - Amendment 2
4. Resolution No. 2025-108
5. McFarland KernCOG MOU - Amendment 3
6. McFarland KernCOG MOU - Amendment 4

RESOLUTION NO. 2025-160

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING
AMENDMENT NO. 4 TO THE MEMORANDUM OF UNDERSTANDING WITH KERN
COUNCIL OF GOVERNMENT FOR AFFORDING ADDITIONAL TIME FOR REPORTING
AND PROJECT CLOSEOUT**

WHEREAS, the Kern Council of Governments (KernCOG) requested additional time from the grantee, the City of McFarland (City);

WHEREAS, the City has agreed to extend the grant reporting timeline for closeout and cost recovery;

WHEREAS, the City of McFarland will need to enter Amendment No. 4 of the Memorandum of Understanding between Electric Vehicle (EV) Ready Communities Phase II- Blueprint Implementation (GFO-19-603) Subcontractor to Kern Council of Governments; CEC Agreement GFO-20-010 with Kern Council of Governments allowing for the additional time for grant compliance;

WHEREAS, the Mayor and City Manager will act as signatories on the City's behalf in executing Amendment No. 4 of the aforementioned MOU;

WHEREAS, the City has provided both written and oral testimony of the project history, MOU, and corresponding amendments previously entered on Wednesday, July 23, 2025; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The foregoing recitals are true and correct.
2. Amendment to the MOU is in the best interest of the City of McFarland.
3. The Mayor and City Manager are hereby authorized to sign Amendment No. 4 to the MOU, which is attached hereto and incorporated herein by reference.
4. The City Clerk shall certify the passage and adoption of this resolution, Resolution 2025-160.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				

Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

MEMORANDUM OF UNDERSTANDING

Electric Vehicle (EV) Ready Communities Phase II – Blueprint Implementation (GFO-19-603)

Subcontractor to Kern Council of Governments;
CEC Agreement GFO-20-010 with Kern Council of Governments

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on April 15, 2020, by and among the CITY OF McFarland ("CITY" herein), a municipal government of the State of California, and the KERN COUNCIL OF GOVERNMENTS ("KERN COG" herein), a Joint Powers Agency formed pursuant to the California Government Code.

RECITALS

WHEREAS, California Government Code Section 6502 authorizes cities and counties to enter into agreements for their mutual benefit; and

WHEREAS, CITY, and KERN COG have a compelling and mutual interest in the implementation of the 2019 Kern EV Charging Station Blueprint in participating cities; and

WHEREAS, CITY, and KERN COG recognize that the installation of electric vehicle charging stations to support the deployment of electric vehicles and/or equipment will benefit the citizens of the CITY by providing much-needed funding and by reducing transportation-related air pollution, improving the local air quality in or near a Disadvantaged Community (DAC) identified in CalEnviroscreen 3.0; and

WHEREAS, KERN COG and CITY as a subcontractor applied for grant funds and were awarded by California Energy Commission ("CEC" herein) to install charging stations, and to conduct public awareness efforts regarding the station; and

WHEREAS, CITY recognizes that CITY will (a) carry out the scope of work and schedule, (b) participate in program management meetings, (c) demonstrate evidence of matching funds and (d) send reports and invoices to KERN COG; and

WHEREAS, KERN COG will in turn carry out its responsibilities under the CEC Agreement ARV-20-2010 and that that grant funding awarded to KERN COG to implement the 2019 Kern Region Electric Vehicle (EV) Blueprint will be invoiced by KERN COG to CEC per the schedule and scope of work for CEC Agreement ARV-20-010, and pay funds due to CITY as a subcontractor through this MOU.

AGREEMENT

1. The foregoing recitals are true and correct, and are adopted into this contract as if set forth in full.
2. EV Ready Communities funding CEC awarded to the CITY as a subcontractor, identified in this MOU will be accessed by KERN COG through invoices sent directly to CEC. CITY agrees to provide any necessary documentation reasonably required in furtherance of this purpose.
3. CITY will confirm and document local matching funds identified in this MOU through

invoice reports sent directly to KERN COG.

4. The table below reflects CEC grant amounts and matching funds for KERN COG and all of the subcontractors participating in CEC Agreement ARV-20-010. The CITY shall submit a budget using a template provided to the CITY by the Project Manager. This budget will (a) align with the Scope of Work (Exhibit A) and Schedule of Deliverables (Exhibit B) and will (b) be used to categorize the CEC Funding and the Local Match Funding and (c) be used to create invoices submitted to Kern COG.

Agency Name	CEC Funding	Local Match	Total Project
Kern COG	\$98,515	\$44,033	\$140,548
City of Arvin	\$99,000	\$33,000	\$132,000
City of Bakersfield	\$99,000	\$33,000	\$132,000
City of Delano	\$99,000	\$33,000	\$132,000
City of McFarland	\$99,000	\$33,000	\$132,000
City of Shafter	\$45,000	\$15,000	\$60,000
City of Wasco	\$99,000	\$33,000	\$132,000
Bakersfield College	\$64,000	\$18,808	\$82,808
TOTAL	\$700,515	\$242,841	\$943,356

5. CITY agrees to carry out Exhibit A Scope of Work in accordance with Exhibit B Schedule of Products and Due Dates and Exhibit C Budget.
6. Should the CITY scope of work be executed for less than total CEC funding awarded to CITY through this MOU, MOU amounts exceeding actual expenses shall be reserved by KERN COG to be redistributed at its discretion with the concurrence of the CEC.
7. CITY and KERN COG agree that KERN COG will demonstrate the KERN COG share of matching fund contributions to CEC.
8. CITY and KERN COG agree that KERN COG staff will require member agency staff to participate in the execution of their scope of work and KERN COG program management meetings held at a minimum of quarterly.
9. The failure of any party to enforce against another a provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time, and shall not serve to vary the terms of this Agreement.
10. All notices relative to this Agreement shall be given in writing and shall be personally served or sent by certified or registered mail and be effective upon actual personal service or depositing in the United States mail. The parties shall be addressed as follows, or at any other address designated by notice:

CITY: City of McFarland
Community Development Director
401 West Kern Avenue
McFarland, CA 93250

KERN COG: KERN COUNCIL OF GOVERNMENTS

Ahron Hakimi, Executive Director
1401 19th Street, Suite 300
Bakersfield, California 93301

11. This Agreement sets forth the entire Agreement between the parties and supersedes all other oral or written representations. This Agreement may be modified only in a writing approved by the City Councils and the Kern Council of Governments, Board of Directors.
12. Any services of CITY or KERN COG are provided as independent contractors. No party is an agent or employee of any other party for any purpose and is not entitled to any of the benefits provided by any party to its employees. This Agreement shall not be construed as forming a partnership or any other association between CITY, and KERN COG other than that of an independent contractor.
13. No party shall be liable to any other party for any loss, damage, liability, claim or cause of action for damage to or destruction of property or for injury to or death of persons arising from any act or omission of the other party's officers, agents, or employees. Further, no party is liable to any other party for loss or inaccuracy of data. Each party is encouraged to have current backup storage of all data and other relevant information. Further, no party is liable to any other party for any damage to information or equipment, which results from the transfer of data.
14. A party against whom any claim arising from any subject matter of this Agreement is filed shall give prompt written notice of the filing of the claim to all other parties.
15. This Agreement is effective upon execution. It is the product of negotiation and, therefore, shall not be construed against any party.
16. Any party to this Memorandum of Understanding may terminate its participation in the activities herein described upon thirty (30) days' written notification to the other parties. Termination by one party does not terminate the agreement between the remaining parties, including the CEC or other KERN COG subcontractors participating in this CEC award of funding through agreement ARV-20-010.

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IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"CITY of McFarland"

RECOMMENDED AND APPROVED
AS TO CONTENT:


Kenneth Williams, Interim City Manager
City of McFarland


Sally Gonzalez, Mayor
City of McFarland

APPROVED AS TO FORM:


Nathan Hodges, Legal Counsel

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IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"KERN COUNCIL OF GOVERNMENTS"

**RECOMMENDED AND APPROVED
AS TO CONTENT:**



AHRON HAKIMI
Executive Director



Bob Smith, Chairman
Kern Council of Governments

**Kern Council of Governments
APPROVED AS TO FORM:**



**Brian Van Wyk, Deputy Counsel for
Kern Council of Governments**

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EXHIBIT B
Schedule of Products and Due Dates
City of McFarland

Task Number	Task Name	Product(s)	Subcontractor to Kern COG Due Date	Kern COG to CEC Due Date
1.1	Attend Kick-off Meeting			
		Updated Schedule of Products	6/25/2021	4/30/2021
		Updated List of Match Funds	6/25/2021	4/30/2021
		Updated List of Permits	No later than upon issuance of an RFP	5/27/2021
		Kick-Off Meeting Agenda (Kern COG)	6/18/2021	5/27/2021
1.2	Critical Project Review Meetings			
	1st CPR Meeting	CPR Report by subrecipient	TBD	12/20/2022
		Written determination (CEC)	N/A	1/5/2023
1.3	Final Meeting			
		Written documentation of meeting agreements	N/A	2/29/2024
		Schedule for completing closeout activities	N/A	3/29/2024
1.4	Monthly Progress Reports			
		Monthly Progress Reports	The last day of each month during the approved term of this Agreement.	The 10th calendar day of each month during the approved term of this Agreement
1.5	Final Report			
		Final Outline of the Final Report	N/A	12/12/2023
		Draft Final Report (no less than 60 days before the end term of the agreement)	Delivered with final invoice.	1/12/2024
		Final Report	N/A	3/12/2024
1.6	Identify and Obtain Match Funds			
		A letter regarding match funds detailing match funds provided	6/25/2021	4/30/2021
		Copy(ies) of each match fund commitment letter(s) (if applicable) Note: Such as grant voucher approval.	Within 10 days of receipt from funding agency.	4/30/2021
		Letter(s) for new match funds (if applicable)	Within 10 days of identifying new match funds	Within 10 days of identifying new match funds
		Letter that match funds were reduced (if applicable)	Within 10 days of identifying reduced funds	Within 10 days of identifying reduced funds
1.7	Identify and Obtain Required Permits			

	Letter documenting the permits or stating that no permits are required	When RFP is released. If no RFP, send prior to start of work. If project already awarded, send with executed MOU. All letters received by 5/31/2022.	Within 6 months from each site host project initiation date. All project letters received by 8/31/2022
	A copy of each approved permit (if applicable)	Within 5 days of receiving each permit.	Within 10 days of receiving each permit
	Updated list of permits as they change during the term of the Agreement (if applicable)	Within 5 days of change in list of permits.	Within 10 days of change in list of permits
	Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)	Within 5 days of change in schedule for obtaining permits.	Within 10 days of change in schedule for obtaining permits
1.8	Obtain and Execute Subcontracts		
	Letter describing the subcontracts needed, or stating that no subcontracts are required	30 days prior to first day of construction	5/19/2021
	Draft subcontracts	15 days prior to the scheduled execution date	15 days prior to the scheduled execution date
	Final subcontracts	Within 10 days of the execution	Within 10 days of the execution
2	Electric Vehicle Charging Station Installation		
	Site maps and design information for charging stations for 6 host cities	10/30/2021	11/29/2021
	Photos to document station progress and completion	With monthly reports, as changes occur. Within 30 days of station commission.	6/29/2023
	AB 841 Certification and EVITP Certification Numbers	Provided with monthly report upon award of charging station contract or in-house certification prior to construction.	6/29/2023
	Outreach materials, photos, presentations, agendas, minutes	Provided with monthly report following the event or outreach effort.	Ongoing to November 20, 2023

	Semi-annual EVSE usage reports	First report by 6/1/2022 then every six months until grant completion date	First report by 6/1/2022 then every six months until grant completion date
3	Infrastructure to Support Workforce Development Photos to document BEAM EV ARC and level 2 charger installations; delivery of stow kit and trailer. Report summarizing the use of the charging equipment at Bakersfield College	N/A N/A	12/13/2021 1/8/2024
4	Outreach Copies of agendas, registrations, and photos Participation Report for 2022 TRANSITions Transit Symposium - describe subcontractor participation Participation Report for 2023 TRANSITions Transit Symposium - describe subcontractor participation Event report for each of the three additional public electric vehicle charging events or training workshops Event report for a Ride and Drive event or a National Drive Electric Week	As the events are scheduled, Kern COG and CEC program managers must be invited to participate. Documents included with monthly report following the event. With the monthly report following the event. With the monthly report following the event. N/A N/A	As the events occur and are scheduled Within 45 days of the event Within 45 days of the event Within 45 days of the event Within 45 days of the event
5	E-Bike Pilot Summary E-Bike Report	Pending placement of eBikes.	6/29/2023

**EXHIBIT C
Budget
City of McFarland**

Task No.	Subcontractor Name	Purpose	CA Business Certifications DVBE/ SB/MB/None	Energy Commission Funds	Match Share	Total¹
2	City of McFarland	Install and commission 2 DC Fast Charging stations and 3 L2 electric vehicle charging stations*		\$ 99,000	\$ 33,000	\$ 132,000

¹Project Total may be larger than \$132,000 and may include EVSE, Installation, Utility, Labor, and Outreach expenses. Site host must abide by the eligible expenses outlined in the Terms and Conditions. Compliance with ADA requirements are not eligible expenses for CEC funding. If total project funding is less than \$132,000 the city host may be asked to apply funds to another EVSE project or to return excess funding not needed.

***Note: The following indicates the project requested/supported.**

Arvin: Install and commission charging station with 1 DCFC and 3 L2 chargers
 Bakersfield: Install and commission charging station with 3 L2 chargers
 Delano: Install and commission charging station with 3 L2 chargers
 McFarland: Install and commission charging station with 2 DCFC and 3 L2 chargers
 Shafter: Install and commission charging station with 3 L2 chargers; CEC \$45,000; Shafter \$15,000
 Wasco: Install and commission charging station with 3 L2 chargers

Bakersfield College: Install one BEAM EV ARC with 2 L2 chargers; CEC \$64,000; BC \$18,808

EXHIBIT A
Scope of Work
City of McFarland

TECHNICAL TASK LIST

Task #	CPR	Task Name
1		Administration
2	X	Electric Vehicle Charging Station Installation
3		Workforce Development
4		Outreach
5		E-Bike Pilot

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Linda Urata	None	
2	Linda Urata	Christine Viterelli, Stuart Patteson, Maribel Reyna, Maria Lara, Michael James, Daniel Ortiz-Hernandez, Andrew Haney	
3	Linda Urata	Andrew Haney	
4	Linda Urata, Susanne Campbell	TBD	

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
Agreement	Agreement GFO-20-010 "EV Ready Communities Phase II - Blueprint Implementation" between Kern Council of Governments and the California Energy Commission
CAM	Commission Agreement Manager
CEC	California Energy Commission
Clean Transportation Program	Formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program
CPR	Critical Project Review
EV	Electric Vehicle. A broad category that includes all vehicles that are fully powered by electricity or an electric motor.

Term/ Acronym	Definition
EVITP	Electric Vehicle Infrastructure Training Program
EVSE	Electric Vehicle Supply Equipment. Infrastructure designed to supply power to EVs. EVSE can charge a wide variety of EVs including BEVs and PHEVs.
FTD	Fuels and Transportation Division
Kern COG	Kern Council of Governments
Project Manager	Kern COG Regional Planner managing the CEC Grant GFO-20-010
MOU	Memorandum of Understanding
Recipient	An applicant awarded a grant under a California Energy Commission solicitation
SUB	A subcontractor entering into an MOU with Kern CO who will receive funding through the grant agreement GFO-20-010 between the CEC to Kern COG. A SUB on this agreement will either be a CITY or Bakersfield College.

Background

Assembly Bill (AB) 118 (Núñez, Chapter 750, Statutes of 2007), created the Clean Transportation Program, formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program. The statute authorizes the California Energy Commission (CEC) to develop and deploy alternative and renewable fuels and advanced transportation technologies to help attain the state's climate change, clean air, and alternative energy policies. AB 8 (Perea, Chapter 401, Statutes of 2013) re-authorizes the Clean Transportation Program through January 1, 2024. The Clean Transportation Program has an annual budget of approximately \$100 million and provides financial support for projects that:

- Reduce California's use and dependence on petroleum transportation fuels and increase the use of alternative and renewable fuels and advanced vehicle technologies.
- Produce sustainable alternative and renewable low-carbon fuels in California.
- Expand alternative fueling infrastructure and fueling stations.
- Improve the efficiency, performance and market viability of alternative light-, medium-, and heavy-duty vehicle technologies.
- Retrofit medium- and heavy-duty on-road and non-road vehicle fleets to alternative technologies or fuel use.
- Expand the alternative fueling infrastructure available to existing fleets, public transit, and transportation corridors.
- Establish workforce training programs and conduct public outreach on the benefits of alternative transportation fuels and vehicle technologies.

On August 12, 2020, the CEC released a Grant Solicitation and Application Package entitled "Electric Vehicle Ready Communities Phase II- Blueprint Implementation" under the Clean Transportation Program. This competitive grant solicitation was for Phase II of a two-phase effort to implement projects developed and identified in Phase I, Blueprint Development, of the Electric Vehicle Ready Communities Challenge. In response to GFO-19-603, the Recipient submitted application #7 which was proposed for funding in the CEC's Notice of Proposed Awards on January 8, 2021. GFO-19-603 and Recipient's application are hereby incorporated by reference into this Agreement in their entirety.

In the event of any conflict or inconsistency between the terms of the Solicitation and the terms of the Recipient's Application, the Solicitation shall control. In the event of any conflict or inconsistency between the Recipient's Application and the terms of Commission's Award, the Commission's Award shall control. Similarly, in the event of any conflict or inconsistency between the terms of this Agreement and the Recipient's Application, the terms of this Agreement shall control.

Problem Statement:

Kern County is challenged by poor air quality and barriers to the deployment of emission reduction transportation technologies. According to CalEnviroScreen 3.0, 81% to 90% of areas within Kern County qualify as Disadvantaged Communities (DACs). DACs generally lack private investment and the capacity to develop, fund, and manage clean transportation projects on their own.

The Kern Electric Vehicle Charging Station Blueprint (Blueprint) was created to address barriers to the installation of electric vehicle (EV) charging stations in Kern County. This Blueprint Implementation project will address principal barriers identified in the Blueprint plan.

Workforce development offers opportunities to individuals interested in the energy or transportation fields. The transition to zero emission fuels will require individuals trained to work on cars, design and install stations, provide maintenance to cars and stations, operating vehicles takes some training and then there is always planning for the future, and autonomous vehicles.

This project will provide funding needed to support the efforts for zero emission transport to serve local communities.

Goals of the Agreement:

The goal of this Agreement is to advance electrified transportation in and between Kern County communities in ways that provide convenient, safe, and clean transportation for a broad spectrum of residents.

Objectives of the Agreement:

The objectives of this Agreement are for Kern COG to administer an effective and timely program to install electric vehicle charging equipment and allow Bakersfield College to expand their curriculum and install equipment for hands-on training. The site host communities will have an impact on EV adoption and support electrified transportation options, and Bakersfield College will be established as a leader in training the technicians of today for both the technology of today and the future.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Project Manager shall designate the date and location of this meeting and provide an agenda to the SUB prior to the meeting.

The SUB shall:

- Attend a "Kick-Off" meeting with the Project Manager, a Regional Planner, and an Administrative Assistant, Administration Department. The SUB shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others as the SUB deems appropriate to this meeting.
- Discuss the following administrative and technical aspects of this Agreement:
 - MOU Terms and Conditions
 - Critical Project Review Support Documents (Task 1.2)
 - Match fund documentation (Task 1.6) No reimbursable work may be done until this documentation is in place. California Energy Commission programs (such as CALeVIP) **can not be used as matching funds**. If using San Joaquin Valley Air Pollution Control District ChargeUP! funding as match, please provide the voucher numbers in your documentation of matching funds.
 - Permit documentation (Task 1.7)
 - Subcontracts needed to carry out project (Task 1.8)
 - The Project Manager's expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates
 - Monthly Progress Reports (Task 1.4)
 - Technical Products (Product Guidelines located in Section 5 of the Terms and Conditions)
 - Final Report (Task 1.5)

SUB Products:

- Updated Schedule of Products
- Updated List of Match Funds
- Updated List of Permits

Project Manager Product:

- Kick-Off Meeting Agenda
- Monthly Report Template or Guidelines
- Monthly Invoice Template

Task 1.2 Critical Project Review (CPR) Meetings

CPRs provide the opportunity for frank discussions between the CEC and the Recipient. The goal of this task is to determine if the project should continue to receive CEC funding to complete this Agreement and to identify any needed modifications to the tasks, products, schedule or budget.

The Commission Agreement Manager may schedule CPR meetings as necessary, and meeting costs will be borne by the Recipient.

Meeting participants include the CAM and the Recipient and may include the Commission Grants Officer, the Fuels and Transportation Division (FTD) program lead, other CEC staff and Management as well as other individuals selected by the CAM to provide support to the CEC.

The Recipient may request documents or participation from the SUB in order to prepare for the CPR or to answer direct questions from the CAM.

The CAM shall:

- Determine the location, date, and time of each CPR meeting with the Recipient. These meetings generally take place at the CEC, but they may take place at another location.
- Send the Recipient the agenda and a list of expected participants in advance of each CPR. If applicable, the agenda shall include a discussion on both match funding and permits.
- Conduct and make a record of each CPR meeting. Prepare a schedule for providing the written determination described below.
- Determine whether to continue the project, and if continuing, whether or not modifications are needed to the tasks, schedule, products, and/or budget for the remainder of the Agreement. Modifications to the Agreement may require a formal amendment (please see section 8 of the Terms and Conditions). If the CAM concludes that satisfactory progress is not being made, this conclusion will be referred to the Lead Commissioner for Transportation for his or her concurrence.
- Provide the Recipient with a written determination in accordance with the schedule. The written response may include a requirement for the Recipient to revise one or more product(s) that were included in the CPR.

The Recipient shall:

- Gather information from the SUB(s) to prepare the CPR Report.
- Prepare a CPR Report for each CPR that discusses the progress of the Agreement toward achieving its goals and objectives. This report shall include recommendations and conclusions regarding continued work of the projects. This report shall be submitted along with any other products identified in this scope of work. The Recipient shall submit these documents to the CAM and any other designated reviewers at least 15 working days in advance of each CPR meeting.

- Present the required information at each CPR meeting and participate in a discussion about the Agreement.

The SUB shall:

- Prepare a written summary and/or provide documents as requested by the Project Manager within 5 days of the request from the Project Manager.
- Participate in the CPR, if requested by the CAM and/or the Project Manager.

CAM Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

SUB Product:

- CPR SUB-Report

Task 1.3 Final Meeting

The goal of this task is to closeout this MOU.

The Recipient shall:

- Meet with CEC staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement.
This meeting will be attended by, at a minimum, the Recipient, the Commission Grants Office Officer, and the Commission Agreement Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Agreement Manager.
The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Agreement Manager will determine the appropriate meeting participants.
The administrative portion of the meeting shall be a discussion with the Commission Agreement Manager and the Grants Officer about the following Agreement closeout items:
 - What to do with any equipment purchased with CEC funds (Options)
 - CEC's request for specific "generated" data (not already provided in Agreement products)
 - Need to document Recipient's disclosure of "subject inventions" developed under the Agreement
 - "Surviving" Agreement provisions
 - Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

The SUB shall:

- Attend the Final Meeting between Kern COG and CEC, if requested by the CAM.
- Comply with directions from the CEC for dispensation of equipment purchased with CEC funds
- Comply with requests from the CEC for specific "generated" data (not already provided in MOU products)
- Comply with "Surviving" Agreement (between Kern COG and CEC) provisions as appropriate and

SUB Products:

- Written documentation of dispensation of equipment purchased with CEC funds, if requested by CAM
- Written demonstration of compliance with requests from CEC for specific "generated" data (not already provided in MOU products)
- Written documentation of compliance with "Surviving" Agreement provisions, if required

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The objectives of this task are to summarize activities performed during the reporting period, to identify activities planned for the next reporting period, to identify issues that may affect performance and expenditures, and to form the basis for determining whether invoices are consistent with work performed.

The Recipient shall:

- Prepare a Monthly Progress Report which summarizes all Agreement activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the Agreement within the current budget and any anticipated cost overruns. Each progress report is due to the Commission Agreement Manager within 10 days of the end of the reporting period. The recommended specifications for each progress report are contained in Section 6 of the Terms and Conditions of this Agreement.
- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the Terms and Conditions of this Agreement.

Product:

- Monthly Progress Reports

The SUB shall:

- Prepare a Monthly Progress Report which summarizes all MOU activities conducted by the Recipient for the reporting period, including an assessment of the ability to complete the MOU within the current budget and any anticipated cost overruns. Each progress report is due to the Project Manager on the last working day of the month. The recommended specifications for each progress report will be provided no later than the Kick-off Meeting. Monthly Progress Reports must be submitted, even when no substantial progress has been made toward any or all of the tasks.

- In the first Monthly Progress Report and first invoice, document and verify match expenditures and provide a synopsis of project progress, if match funds have been expended or if work funded with match share has occurred after the notice of proposed award but before execution of the grant agreement. If no match funds have been expended or if no work funded with match share has occurred before execution, then state this in the report. All pre-execution match expenditures must conform to the requirements in the "Alternative and Renewable Fuel and Vehicle Technology Program (ARFVTP) Terms and Conditions" provided by the Project Manager.

Product:

- Monthly Progress Reports

Task 1.5 Final Report

The goal of the Final Report is to assess the project's success in achieving the Agreement's goals and objectives, advancing science and technology, and providing energy-related and other benefits to California.

The objectives of the Final Report are to clearly and completely describe the project's purpose, approach, activities performed, results, and advancements in science and technology; to present a public assessment of the success of the project as measured by the degree to which goals and objectives were achieved; to make insightful observations based on results obtained; to draw conclusions; and to make recommendations for further projects and improvements to the FTD project management processes.

The Final Report shall be a public document. If the Recipient has obtained confidential status from the CEC and will be preparing a confidential version of the Final Report as well, the Recipient shall perform the following activities for both the public and confidential versions of the Final Report.

The Recipient shall:

- Prepare an Outline of the Final Report, if requested by the CAM.
- Prepare a Final Report following the latest version of the Final Report guidelines which will be provided by the CAM. The CAM shall provide written comments on the Draft Final Report within fifteen (15) working days of receipt. The Final Report must be completed at least 60 days before the end of the Agreement Term.
- Submit one bound copy of the Final Report with the final invoice.

Products:

- Outline of the Final Report, if requested
- Draft Final Report
- Final Report

The SUB shall:

- Provide a final report to the Project Manager with the final pre-retention invoice.
- The technical portion of the report shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the MOU, and recommendations for improvements

SUB Products:

- Outline of Final Report, if requested
- Draft Final Report
- Final Report

Task 1.6 Identify and Obtain Matching Funds

The goal of this task is to ensure that the match funds planned for this Agreement are obtained for and applied to this Agreement during the term of this Agreement.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of CEC funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If no match funds were part of the proposal that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the Commission Agreement Manager if during the course of the Agreement additional match funds are received.
- Notify the Commission Agreement Manager within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

The SUB shall:

- Prepare a letter documenting the match funding committed to this MOU and submit it to the Project Manager at most 10 working days following the kick-off meeting. Match funds in the amount of \$33,000.00 were a part of the proposal that led to the CEC awarding the Agreement to Kern COG. Provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the SUB shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide to the Project Manager, a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment. As grant funding may be secured following the date of this MOU, provide a copy of the executed grant within 10 days of receipt from the funding agency.
- Discuss match funds and the implications to the MOU if they are reduced or not obtained as committed (10 days following the kick-off meeting). Match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the Project Manager if during the course of the MOU additional match funds are received.
- Notify the Project Manager within 10 days if during the course of the MOU existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

SUB Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

The Recipient shall:

- Prepare a letter documenting the permits required to conduct this Agreement and submit it to the Commission Agreement Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this Agreement, then state such in the letter. If it is known at the beginning of the Agreement that permits will be required during the course of the Agreement, provide in the letter:

- A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
- The schedule the Recipient will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the Agreement if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the Agreement additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Commission Agreement Manager.
- As permits are obtained, send a copy of each approved permit to the Commission Agreement Manager.
- If during the course of the Agreement permits are not obtained on time or are denied, notify the Commission Agreement Manager within 10 working days. Either of these events may trigger an additional CPR.

Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the Agreement (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)
- A copy of each final approved permit (if applicable)

The SUB shall:

- Prepare a letter documenting the permits required to conduct this MOU and submit it to the Project Manager at least 2 working days prior to the kick-off meeting. If there are no permits required at the start of this MOU, then state such in the letter. If it is known at the beginning of the MOU that permits will be required during the course of the MOU, provide in the letter:
 - A list of the permits that identifies the:
 - Type of permit
 - Name, address and telephone number of the permitting jurisdictions or lead agencies
 - The schedule the SUB will follow in applying for and obtaining these permits.
- Discuss the list of permits and the schedule for obtaining them at the kick-off meeting and develop a timetable for submitting the updated list, schedule and the copies of the permits. The implications to the MOU if the permits are not obtained in a timely fashion or are denied will also be discussed. If applicable, permits will be included as a line item in the Progress Reports and will be a topic at CPR meetings.
- If during the course of the MOU additional permits become necessary, provide the appropriate information on each permit and an updated schedule to the Project Manager, who will forward them to the CAM.

- As permits are obtained, send a copy of each approved permit to the Commission Project Manager, who will forward them to the CAM.
- If during the course of the MOU permits are not obtained on time or are denied, notify the Project Manager within 5 working days, noting if there are plans to appeal a decision or to re-submit. Either of these events (delay or denial) may trigger an additional CPR.

SUB Products:

- Letter documenting the permits or stating that no permits are required
- A copy of each approved permit (if applicable)
- Updated list of permits as they change during the term of the MOU (if applicable)
- Updated schedule for acquiring permits as changes occur during the term of the MOU (if applicable)
- A copy of each final approved permit (if applicable)

Task 1.8 Obtain and Execute Subcontracts

The goal of this task is to ensure quality products and to procure subcontractors required to carry out the tasks under this Agreement consistent with the Agreement Terms and Conditions and the Recipient's own procurement policies and procedures. It will also provide the CEC an opportunity to review the subcontracts to ensure that the tasks are consistent with this Agreement, and that the budgeted expenditures are reasonable and consistent with applicable cost principles.

The Recipient shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this Agreement to the Commission Agreement Manager for review.
- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the CAM.

Products:

- Draft subcontracts
- Final subcontracts

The SUB shall:

- Manage and coordinate subcontractor activities.
- Submit a draft of each subcontract required to conduct the work under this MOU to the Project Manager to submit to the CAM for review.
- Submit a final copy of the executed subcontract.
- If SUB decides to add new subcontractors, then the SUB shall notify the Project Manager who will notify the CAM.

SUB Products:

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 Electric Vehicle Charging Station Installation

The goal of this task is to install a minimum of seventeen Level 2 and four Direct Current fast charging EV chargers at a minimum of six sites.

The Recipient shall:

- Procure, install, and operate a minimum of seventeen Level 2 and four Direct Current Fast Charging electric vehicle chargers at a minimum of six sites.
- Coordinate with site hosts throughout the process from design through launch.
- Deliver site maps and design project details, including complete schematics on the EV charging station site and electrical design.
- Obtain any required permits and comply with all applicable federal, state and municipal laws, rules, codes, and regulations.
- Ensure charger installation is performed and overseen by a qualified and licensed contractor in accordance with all local, state, and federal codes as well as permitting and inspection requirements.
- Submit an AB 841 Certification that certifies the project has complied with all AB 841 (2020) requirements specified in the document "Alternative and Renewable Fuel and Vehicle Technology Program (ARFVTP) Terms and Conditions" provided by the Project Manager, or describes why the AB 841 requirements do not apply to the project. The certification shall be signed by Recipient's authorized representative.
- Submit Electric Vehicle Infrastructure Training Program (EVITP) Certification Numbers of each Electric Vehicle Infrastructure Training Program certified electrician that installed electric vehicle charging infrastructure or equipment. EVITP Certification Numbers are not required to be submitted if AB 841 requirements do not apply to the project.
- Ensure the chargers shall remain in service at the project sites for at least 5 years after installation. Maintain a network service agreement for the chargers.
- Coordinate the placement of directional and/or on-site signage to the stations.
- List the station on the US Department of Energy Alternative Fuel Data Center Station Locator, www.afdc.energy.gov (including mobile apps for Apple and Android devices). Make chargers and sites available for follow-up inspection if requested by the CEC.
- Conduct four outreach activities, including media releases and events.
 - Provide outreach information in Spanish and English.
- Deliver proof of operational charging equipment and installed signage including photos of each site.
- Write and submit semi-annual Electric Vehicle Supply Equipment (EVSE) usage report.

Products:

- Site maps and design information for charging stations for six host cities
- Proof of operational charging equipment and installed signage, including, but not limited to:
 - Photos of each site
 - Proof of charger availability via the Alternative Fuels Data Center Station Locator tool
- AB 841 Certification and EVITP Certification Numbers
- Outreach materials, photos, presentations, agendas, minutes

- Semi-annual EVSE usage report

[CPR WILL BE HELD IN THIS TASK. See Task 1.2 for details]

The SUB shall:

- Procure, install, and operate a minimum of three (3) Level 2 and two (2) Direct Current Fast Charging electric vehicle chargers at a minimum of one site.
- Coordinate with Project Manager and other sites or funding agencies if necessary throughout the process from design through launch.
- Deliver site maps and design project details, including complete schematics on the EV charging station site and electrical design.
- Obtain any required permits and comply with all applicable federal, state and municipal laws, rules, codes, and regulations.
- Ensure charger installation is performed and overseen by a qualified and licensed contractor in accordance with all local, state, and federal codes as well as permitting and inspection requirements.
- Submit an AB 841 Certification that certifies the project has complied with all AB 841 (2020) requirements specified in "Alternative and Renewable Fuel and Vehicle Technology Program (ARFVTP) Terms and Conditions" provided by the Project Manager or describes why the AB 841 requirements do not apply to the project. The certification shall be signed by SUB's authorized representative.
- Submit Electric Vehicle Infrastructure Training Program (EVITP) Certification Numbers of each Electric Vehicle Infrastructure Training Program certified electrician that installed electric vehicle charging infrastructure or equipment. EVITP Certification Numbers are not required to be submitted if AB 841 requirements do not apply to the project.
- Ensure the chargers shall remain in service at the project sites for at least 5 years after installation. Maintain a network service agreement for the chargers.
- Coordinate the placement of directional and/or on-site signage to the stations.
- List the station on the US Department of Energy Alternative Fuel Data Center Station Locator, www.afdc.energy.gov (including mobile apps for Apple and Android devices). Make chargers and sites available for follow-up inspection if requested by the CEC.
- Conduct four outreach activities, including city council presentations, employee notices, media releases and events.
 - Provide outreach information in Spanish and English.
- Deliver proof of operational charging equipment and installed signage including photos of each site.
- Write and submit semi-annual Electric Vehicle Supply Equipment (EVSE) usage report. To the Project Manager, with the first report due 3 months from the date the station is online or, by 6/1/2022 (whichever comes first), and then every six months to December 15, 2024, prior to the closeout of the contract between Kern COG and the CEC in 2024.

SUB Products:

- Site maps and design information for charging stations for the host city
- Proof of operational charging equipment and installed signage, including, but not limited to:
 - Photos of each site
 - Proof of charger availability via the Alternative Fuels Data Center Station Locator tool
- AB 841 Certification and EVITP Certification Numbers

- Documentation for four outreach activities, which may include: outreach materials, photos, presentations, agendas, minutes, press releases, social media posts
- Semi-annual EVSE usage report

[CPR WILL BE HELD IN THIS TASK. See Task 1.2 for details]

TASK 3 Infrastructure to Support Workforce Development

[DOES NOT APPLY TO THE CITY OF MCFARLAND]

TASK 4 Outreach

The goal of this task is to support the market for zero emission vehicles by communicating the outcomes of this project to a variety of audiences and providing them with education materials and resources for installing charging stations.

The Recipient shall:

- Conduct ongoing EV and EVI outreach activities, including hosting the 2022 and 2023 TRANSITions Transit Symposiums.
 - Project partners will be invited to speak and/or have a booth
 - Provide copies of agendas, registrations, and photos.
 - Write and submit event reports for 2022 and 2023 TRANSITions Transit Symposiums.
- Conduct at least three additional public electric vehicle charging events or training workshops including, but not limited to, hosting or sponsoring electric vehicle and charger workshops for first responders and teachers.
 - Provide copies of agendas, registrations, and photos.
 - Write and submit event reports for each of the three additional public electric vehicle charging events or training workshops.

Products:

- Copies of agendas, registrations, and photos
- Event report for 2022 TRANSITions Transit Symposium
- Event report for 2023 TRANSITions Transit Symposium
- Event report for each of the three additional public EV charging events or training workshops

The SUB shall:

- Conduct ongoing EV and EVI outreach activities, including participating in the 2022 and 2023 TRANSITions Transit Symposiums.
 - SUB will be invited to speak and/or have a booth
 - Provide copies of SUB registrations, presentation materials, handouts and/or photos.
 - Write and submit participation reports for 2022 and 2023 TRANSITions Transit Symposiums.

SUB Products:

- Copies of agendas, registrations, and photos
- Participation report for 2022 TRANSITions Transit Symposium
- Participation report for 2023 TRANSITions Transit Symposium

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SPECIAL CITY COUNCIL MINUTES
IN PERSON MEETING
August 18, 2021

**McFARLAND CITY COUNCIL
McFARLAND SUCCESSOR AGENCY
McFARLAND PUBLIC FINANCE AUTHORITY
McFARLAND IMPROVEMENT AUTHORITY
McFARLAND PARKING AUTHORITY**

CALL TO ORDER

Mayor Pro Tem Gonzalez called the meeting to order at 6:04 p.m.

ROLL CALL

Council Members Present: Mayor Gonzalez, Mayor-Pro Tem Pérez, Councilmember Ayon, Councilmember Cano, Councilmember Santillano

Council Members Absent: None

OFFICIALS PRESENT

City Manager Lara, Chief of Police Williams, City Attorney Hodges, Interim City Clerk Drake, Finance Director Lara, Public Works Director Gonzales

INVOCATION

Councilmember Cano

PLEDGE OF ALLEGIANCE

Mayor Pro Tem Pérez

PUBLIC COMMENTS

Rosa, a Kern Country resident, expressed concern regarding to the potential Intergovernmental Agreement with a facility in San Diego due to its distance from McFarland and its effect on the community. Urged the council to review pursuing an agreement and to consider their motivation for such a possible agreement.

ADMINISTRATIVE AGENDA

1. Motion was made by: **Councilmember Ayon** to Approve City of McFarland Pursuing an Intergovernmental Agreement (IGA) with United States Marshals Service and The GEO Group, Inc. for Western Region Detention Facility located in San Diego, CA; 2nd by: **Councilmember Cano**.
Vote: 5/0
Ayes: Ayon Cano, Pérez, Santillano, Gonzalez (Mayor)
Nays: None
Absent: None
Abstentions: None

CLOSED SESSION

1. CONFERENCE WITH LABOR NEGOTIATORS (Pursuant to Government Code, § 54957.6):
City Negotiator: Che Johnson; Employee Organization: McFarland Police Officers Association (MPOA).

ADJOURNMENT

Meeting adjourned at 6:19 p.m.



Sarah Drake, Interim City Clerk



Sally Gonzalez, Mayor

MEMORANDUM OF UNDERSTANDING

Electric Vehicle (EV) Ready Communities Phase II –
Blueprint Implementation (GFO-19-603)

Subcontractor to Kern Council of Governments;
CEC Agreement GFO-20-010 with Kern Council of Governments
Amendment #1

THIS MEMORANDUM OF UNDERSTANDING is made and entered into on September 15, 2022, by and among the CITY OF McFarland ("CITY" herein), a municipal government of the State of California, and the KERN COUNCIL OF GOVERNMENTS ("KERN COG" herein), a Joint Powers Agency formed pursuant to the California Government Code.

RECITALS

WHEREAS, California Government Code Section 6502 authorizes cities and counties to enter into agreements for their mutual benefit; and

WHEREAS, CITY, and KERN COG have a compelling and mutual interest in the implementation of the 2019 Kern EV Charging Station Blueprint in participating cities; and

WHEREAS, CITY, and KERN COG recognize that the installation of electric vehicle charging stations to support the deployment of electric vehicles and/or equipment will benefit the citizens of the CITY by providing much-needed funding and by reducing transportation-related air pollution, improving the local air quality in or near a Disadvantaged Community (DAC) identified in CalEnviroScreen 3.0; and

WHEREAS, KERN COG and CITY as a subcontractor applied for grant funds and were awarded by California Energy Commission ("CEC" herein) to install charging stations, and to conduct public awareness efforts regarding the station; and

WHEREAS, in January 2022 the CEC amended the EV Ready Communities Agreement ARV-20-010 with Kern COG, increasing the budget and adding tasks to the Scope of Work, specifically including City of McFarland proposed tasks in the initial application; and

WHEREAS, CITY and KERN COG agree to extend the termination date from March 31, 2024 to September 30, 2024; and

WHEREAS, CITY recognizes that CITY will (a) carry out the scope of work and schedule, (b) participate in program management meetings, (c) demonstrate evidence of matching funds and (d) send reports and invoices to KERN COG; and

WHEREAS, KERN COG will in turn carry out its responsibilities under the CEC Agreement ARV-20-010 and that that grant funding awarded to KERN COG to implement the 2019 Kern Region Electric Vehicle (EV) Blueprint will be invoiced by KERN COG to CEC per the schedule and scope of work for CEC Agreement ARV-20-010-01 and pay funds due to CITY as a subcontractor through this MOU.

AGREEMENT

1. The foregoing recitals are true and correct and are adopted into this contract as if set forth in full.

6. Should the CITY scope of work be executed for less than total CEC funding awarded to CITY through this MOU, MOU amounts exceeding actual expenses shall be reserved by KERN COG to be redistributed at its discretion with the concurrence of the CEC.
7. CITY and KERN COG agree that KERN COG will demonstrate the KERN COG share of matching fund contributions to CEC.
8. CITY and KERN COG agree that KERN COG staff will require member agency staff to participate in the execution of their scope of work and KERN COG program management meetings held at a minimum of quarterly.
9. The failure of any party to enforce against another a provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of this Agreement.
10. All notices relative to this Agreement shall be given in writing and shall be personally served or sent by certified or registered mail and be effective upon actual personal service or depositing in the United States mail. The parties shall be addressed as follows, or at any other address designated by notice:

CITY: City of McFarland
 Kenny Williams, City Manager
 401 West Kern Avenue
 McFarland, CA 93250

KERN COG: KERN COUNCIL OF GOVERNMENTS
 Ahron Hakimi, Executive Director
 1401 19th Street, Suite 300
 Bakersfield, California 93301

11. This Agreement sets forth the entire Agreement between the parties and supersedes all other oral or written representations. This Agreement may be modified only in a writing approved by the City Councils and the Kern Council of Governments, Board of Directors.
12. Any services of CITY or KERN COG are provided as independent contractors. No party is an agent or employee of any other party for any purpose and is not entitled to any of the benefits provided by any party to its employees. This Agreement shall not be construed as forming a partnership or any other association between CITY, and KERN COG other than that of an independent contractor.
13. No party shall be liable to any other party for any loss, damage, liability, claim or cause of action for damage to or destruction of property or for injury to or death of persons arising from any act or omission of the other party's officers, agents, or employees. Further, no party is liable to any other party for loss or inaccuracy of data. Each party is encouraged to have current backup storage of all data and other relevant information. Further, no party is liable to any other party for any damage to information or equipment, which results from the transfer of data.
14. A party against whom any claim arising from any subject matter of this Agreement is filed shall give prompt written notice of the filing of the claim to all other parties.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"KERN COUNCIL OF GOVERNMENTS"

RECOMMENDED AND APPROVED
AS TO CONTENT:



AHRON HAKIMI
Executive Director



Bob Smith, Chairman
Kern Council of Governments

Kern Council of Governments
APPROVED AS TO FORM:



Brian Van Wyk, Deputy Counsel for
Kern Council of Governments

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed, the day and year first-above written.

"CITY of McFarland"

RECOMMENDED AND APPROVED
AS TO CONTENT:



Kenny Williams, City Manager
City of McFarland



Sally Tafoya, Mayor
City of McFarland

APPROVED AS TO FORM:



Legal Counsel

[Remainder of page left blank intentionally]

RESOLUTION NO. 2022-0112
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND
APPROVING AMENDMENT #1 TO THE MEMORANDUM OF UNDERSTANDING
WITH KERN COUNCIL OF GOVERNMENTS FOR ADDITIONAL FUNDING FOR
EV CHARGING STATION

WHEREAS, the CITY has requested additional funding for the EV Charging Station;

WHEREAS, Kern Council of Governments granted additional funding for EV Charging Station Projects throughout Kern County;

WHEREAS, the city will be allocated additional funds of \$77,735.00;

WHEREAS, the city will need to approve Amendment of the Memorandum of Understanding ("MOU") to receive additional funds;

WHEREAS, the mayor will have to sign and execute the amendment;

WHEREAS, the City Council received both written and oral testimony of Consultant Agreement on September 22th, 2022; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

- 1) The foregoing recitals are true and correct.
- 2) The Amendment of MOU is in the best interest of the City.
- 3) The Mayor is hereby authorized to sign amendment of the MOU for additional funds.
- 4) The City Clerk shall certify to the passage and adoption of this resolution.
- 5) This resolution is effective immediately.

I hereby certify that the foregoing is a full, true and correct copy of the resolution of the City Council of the City of McFarland at a meeting held on Thursday, September 22th, 2022, moved by Mayor Pro Tem Pérez and seconded by Councilmember Cano, duly adopted and passed by the following vote: 5/0

AYES: Pérez, Cano, S. Ayon, A. Ayon, Tafoya

NOES: None

ABSENT: None

ABSTAIN: None


Francisca Alvarado, City Clerk


Sally Tafoya, Mayor



Attachments:

- Amendment MOU

EXHIBIT A
Scope of Work
City of McFarland

TECHNICAL TASK LIST

Task #	Assigned	Task Name
1	X	Administration
2	X	Electric Vehicle Charging Station Installation
3	NA	Workforce Development
4	X	Outreach
5	X	Data Collection and Analysis

KEY NAME LIST

Task #	Key Personnel	Key Subcontractor(s)	Key Partner(s)
1	Linda Urata	Diana Garcia	
2	Linda Urata	Diana Garcia, Mario Gonzales	
3	Linda Urata	NA	
4	Linda Urata, Susanne Campbell	Diana Garcia	
5	Linda Urata	Diana Garcia, Mario Gonzales	ChargePoint software

GLOSSARY

Specific terms and acronyms used throughout this scope of work are defined as follows:

Term/ Acronym	Definition
Agreement	Agreement GFO-20-010 "EV Ready Communities Phase II - Blueprint Implementation" between Kern Council of Governments and the California Energy Commission
CAM	Commission Agreement Manager
CEC	California Energy Commission
Clean Transportation Program	Formerly known as the Alternative and Renewable Fuel and Vehicle Technology Program
CPR	Critical Project Review
EV	Electric Vehicle. A broad category that includes all vehicles that are fully powered by electricity or an electric motor.

Workforce development offers opportunities to individuals interested in the energy or transportation fields. The transition to zero emission fuels will require individuals trained to work on cars, design and install stations, provide maintenance to cars and stations, operating vehicles takes some training and then there is always planning for the future, and autonomous vehicles.

Kern County partners require support in their areas of expertise and their efforts to serve the communities. This project will provide funding needed to support the efforts for zero emission transport to serve local communities.

Goals of the Agreement:

The goal of this Agreement is to advance electrified transportation in and between Kern County communities in ways that provide convenient, safe, and clean transportation for a broad spectrum of residents.

Objectives of the Agreement:

The objectives of the PRIME Agreement between Kern COG and the California Energy Commission are for Kern COG to administer an effective and timely program to install electric vehicle charging equipment, to expand MioCar electric carsharing to new communities, and allow Bakersfield College to expand their curriculum and install equipment for hands-on training. The public and private site hosts and communities will have an impact on EV adoption beyond their immediate locations and support electrified transportation options. Bakersfield College will be established as a leader in training the technicians of today for both the technology of today and the future.

Objectives of the Sub-Agreement:

The objectives of the Agreement between Kern COG and the City of McFarland are for the City of McFarland to complete Tasks 2: install electric vehicle and equipment charging equipment, to install a solar canopy to provide electricity to the charging stations, to provide usage and operational data, Task 4: conduct education and awareness efforts to support developing the use of the charging stations installed, and Task 5: complete data collection and reporting tasks as described within the Scope of Work.

TASK 1 ADMINISTRATION

Task 1.1 Attend Kick-off Meeting

The goal of this task is to establish the lines of communication and procedures for implementing this Agreement. The Project Manager shall designate the date and location of this meeting and provide an agenda to the Recipient prior to the meeting.

The Recipient shall:

- Attend a "Kick-Off" meeting with the Project Manager, and a representative of Kern COG's Accounting team. The Recipient shall bring its Project Manager, Agreement Administrator, Accounting Officer, and others as they deem appropriate.
- Discuss the following administrative and technical aspects of this Agreement:
 - Agreement Terms and Conditions
 - Match fund documentation
 - Permit documentation
 - Subcontracts needed to carry out project
 - The Project Manager's expectations for accomplishing tasks described in the Scope of Work
 - An updated Schedule of Products and Due Dates
 - Monthly Progress Reports
 - Technical Products (Product Guidelines located in Section 5 of the Exhibit C: CEC Terms and Conditions)
 - Final Report

CAM Products:

- Agenda and a list of expected participants
- Schedule for written determination
- Written determination

Recipient Product:

- CPR Report(s)

SUB Product:

- CPR SUB-Report, if requested

Task 1.3 Final Meeting

The goal of this task is to closeout this MOU.

Kern COG shall:

- Meet with CEC staff to present the findings, conclusions, and recommendations. The final meeting must be completed during the closeout of this Agreement. If requested by the CAM, Kern COG shall invite the Recipient to participate in the meeting and/or the written reports.

This meeting will be attended by, at a minimum, Kern COG, the Commission Grants Office Officer, and the Commission Agreement Manager. The technical and administrative aspects of Agreement closeout will be discussed at the meeting, which may be two separate meetings at the discretion of the Commission Agreement Manager.

The technical portion of the meeting shall present an assessment of the degree to which project and task goals and objectives were achieved, findings, conclusions, recommended next steps (if any) for the Agreement, and recommendations for improvements. The Commission Agreement Manager will determine the appropriate meeting participants.

The administrative portion of the meeting shall be a discussion with the Commission Agreement Manager and the Grants Officer about the following Agreement closeout items:

- What to do with any equipment purchased with CEC funds (Options)
- CEC's request for specific "generated" data (not already provided in Agreement products)
- Need to document Kern COG's disclosure of "subject inventions" developed under the Agreement
- "Surviving" Agreement provisions
- Final invoicing and release of retention
- Prepare a schedule for completing the closeout activities for this Agreement.

Products:

- Written documentation of meeting agreements
- Schedule for completing closeout activities

Task 1.4 Monthly Progress Reports

The goal of this task is to periodically verify that satisfactory and continued progress is made towards achieving the objectives of this Agreement on time and within budget.

The costs to obtain and document match fund commitments are not reimbursable through this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient may utilize match funds for this task. Match funds shall be spent concurrently or in advance of CEC funds for each task during the term of this Agreement. Match funds must be identified in writing and the associated commitments obtained before the Recipient can incur any costs for which the Recipient will request reimbursement.

The Recipient shall:

- Prepare a letter documenting the match funding committed to this Agreement and submit it to the Project Manager with the first monthly report following the execution of the amended Memorandum of Understanding. If no match funds were part of the proposal that led to the CEC awarding this Agreement and none have been identified at the time this Agreement starts, then state such in the letter. If match funds were a part of the proposal that led to the CEC awarding this Agreement, then provide in the letter a list of the match funds that identifies the:
 - Amount of each cash match fund, its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied.
 - Amount of each in-kind contribution, a description, documented market or book value, and its source, including a contact name, address and telephone number and the task(s) to which the match funds will be applied. If the in-kind contribution is equipment or other tangible or real property, the Recipient shall identify its owner and provide a contact name, address and telephone number, and the address where the property is located.
- Provide a copy of the letter of commitment from an authorized representative of each source of cash match funding or in-kind contributions that these funds or contributions have been secured. For match funds provided by a grant a copy of the executed grant shall be submitted in place of a letter of commitment.
- Discuss match funds and the implications to the Agreement if they are reduced or not obtained as committed, at the kick-off meeting. If applicable, match funds will be included as a line item in the progress reports and will be a topic at CPR meetings.
- Provide the appropriate information to the Commission Agreement Manager if during the course of the Agreement additional match funds are received.
- Notify the Commission Agreement Manager within 10 days if during the course of the Agreement existing match funds are reduced. Reduction in match funds must be approved through a formal amendment to the Agreement and may trigger an additional CPR meeting.

Products:

- A letter regarding match funds or stating that no match funds are provided
- Copy(ies) of each match fund commitment letter(s) (if applicable)
- Letter(s) for new match funds (if applicable)
- Letter that match funds were reduced (if applicable)

Task 1.7 Identify and Obtain Required Permits

The goal of this task is to obtain all permits required for work completed under this Agreement in advance of the date they are needed to keep the Agreement schedule on track.

Permit costs and the expenses associated with obtaining permits are not reimbursable under this Agreement. Although the CEC budget for this task will be zero dollars, the Recipient shall budget match funds for any expected expenditures associated with obtaining permits. Permits must be identified in writing and obtained before the Recipient can make any expenditure for which a permit is required.

- Submit a final copy of the executed subcontract.
- If Recipient decides to add new subcontractors, then the Recipient shall notify the Project Manager.

Products:

- Draft subcontracts
- Final subcontracts

TECHNICAL TASKS

TASK 2 Electric Vehicle Charging Station Installation

The goals of this task are to (1) install a minimum of two electric vehicle direct current fast charging stations and three Level charging stations and (2) purchase a solar canopy and inverter and install the equipment, underground wiring, and any other project-related items, such as updates to electrical, paving, signs, lighting and so on as required in the project design.

Recipient shall:

- Procure, install, and operate a minimum of two Direct Current Fast Charging electric vehicle chargers at a location in the City of McFarland.
- Procure, install, and operate a solar canopy and inverter along with the underground wiring, and any other project-related items, such as updates to electrical, paving, signs, lighting as required in the project design.
- Coordinate with the Project Manager throughout the process from design through launch.
- Deliver site maps and design project details, including complete schematics on the EV charging station site, off-grid mobile charger orientation, and electrical design.
- Obtain any required permits and comply with all applicable federal, state and municipal laws, rules, codes, and regulations.
- Ensure charger installation is performed and overseen by a qualified and licensed contractor in accordance with all local, state, and federal codes as well as permitting and inspection requirements.
- Submit an AB 841 Certification that certifies the project has complied with all AB 841 (2020) requirements specified in Exhibit C or describes why the AB 841 requirements do not apply to the project. The certification shall be signed by Recipient's authorized representative.
- Submit Electric Vehicle Infrastructure Training Program (EVITP) Certification Numbers of each Electric Vehicle Infrastructure Training Program certified electrician that installed electric vehicle charging infrastructure or equipment. EVITP Certification Numbers are not required to be submitted if AB 841 requirements do not apply to the project.
- Ensure the chargers shall remain in service at the project sites for at least 5 years after installation. Maintain a network service agreement for the chargers, if publicly accessible. If for private use only, data collection devices may be used in place of networking, so long as the data collection is sufficient to meet Usage and Operation Report requirements of Task 5.
- Coordinate the placement of directional and/or on-site signage to the stations.
- List the station on the US Department of Energy Alternative Fuel Data Center Station Locator, www.afdc.energy.gov (including mobile apps for Apple and Android devices). Make chargers and sites available for follow-up inspection if requested by Kern COG and/or the CEC.
- Conduct four outreach activities, including media releases and events.
 - Provide outreach information in Spanish and English.

- Suggest additional sites for EV Charging Stations at the Recipient's same or other locations in Kern County

Products:

- Quick Reference Guide or Best Practice Document
- 2022 TRANSITIONS Transit Symposium participation reported on the Monthly Report
- 2023 TRANSITIONS Transit Symposium participation reported on the Monthly Report
- Outreach efforts summarized and reported with the Monthly Report. Include materials used (fliers, website screenshot, other)
- 2024 Kern County EV Charging Station Blueprint participation documented in the Monthly Reports

TASK 5 Data Collection and Analysis

The goal of this task is for Kern COG to collect operational data from the Recipient, to analyze that data for economic and environmental impacts, and to include the data and analysis in regular progress reports and the Final Report by Kern COG to the CEC.

The Recipient shall:

- Collect the following data and report it on the Kern COG Usage and Operations Report template:
 - Number, type, date, and location of chargers installed.
 - Nameplate capacity of the installed equipment, in kW.
 - Number and type of outlets per charger.
 - Location type, such as street, parking lot, hotel, restaurant, or multi-unit housing.
 - Total cost per charger, the subsidy from the CEC per charger, any federal subsidy per charger, any utility subsidy per charger, and any privately funded share per charger.
 - Data on chargers over a twelve-month period, including:
 - Number of charging sessions.
 - Average charging session duration.
 - Average kWh.
 - Average charger downtime.

Products

- Usage and Operations Report submitted each six months following the station opening through October 2024

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	Letter documenting the permits or stating that no permits are required	When RFP is released. If no RFP, send prior to start of work. If project already awarded, send with executed MOU. All letters received by 5/31/2022.	Within 6 months from each site host project initiation date. All project letters received by 8/31/2022
	A copy of each approved permit (if applicable)	Within 5 days of receiving each permit.	Within 10 days of receiving each permit
	Updated list of permits as they change during the term of the Agreement (if applicable)	Within 5 days of change in list of permits.	Within 10 days of change in list of permits
	Updated schedule for acquiring permits as changes occur during the term of the Agreement (if applicable)	Within 5 days of change in schedule for obtaining permits.	Within 10 days of change in schedule for obtaining permits
1.8 Obtain and Execute Subcontracts			
	Letter describing the subcontracts needed, or stating that no subcontracts are required	30 days prior to first day of construction	5/19/2021 10/10/2022
	Draft subcontracts	15 days prior to the scheduled execution date	15 days prior to the scheduled execution date
	Final subcontracts	Within 10 days of the execution	Within 10 days of the execution
2 Electric Vehicle Charging Station Installation			
	Site maps and design information for charging stations for 3 Level 2 charging stations and 2 DC Fast Charging Stations.	10/30/2021	11/29/2021
	Site maps, design information, sub-agreement for solar canopy to provide electricity for the charging stations installed through this agreement.	NA	11/08/2022
	Photos to document station progress and completion, including the chargers and the solar canopy	With monthly reports, as changes occur. Within 30 days of station commission.	6/29/2023
	AB 841 Certification and EVITP Certification Numbers	Provided with monthly report upon award of charging station contract or in-house certification prior to construction.	6/29/2023

promotion reported on a Monthly Report.			
5	E-Bike Pilot		
		Pending placement of eBikes.	6/29/2023
Summary E-Bike Report			

AMENDMENT No. 2 TO MEMORANDUM OF UNDERSTANDING
BETWEEN
ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II-
BLUEPRINT IMPLEMENTATION (GFO-19-603)

SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS;
CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

THIS AMENDMENT (hereinafter "Amendment No.2") TO CONTRACT, for reference purposes is made effective as of August 15, 2024, ("Effective Date") by and between the Kern Council of Governments (hereinafter "KERN COG") and CITY OF McFarland, a municipal government of the State of California (hereinafter "CITY").

RECITALS:

WHEREAS, KERN COG and the CITY entered into a Memorandum of Understanding ("MOU") dated September 15, 2022; and

WHEREAS, the Parties amended the agreement for the first time on January 19, 2023 to update the budget, scope work, and extend the termination date from March 31, 2024 to September 30, 2024

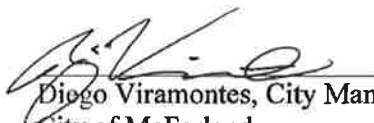
WHEREAS, the parties wish to amend the MOU as specified herein.

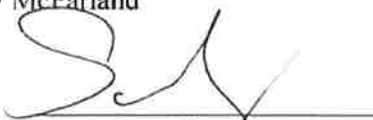
AGREEMENT:

1. The Term of the MOU shall be extended through August 31, 2025.
2. Except as expressly amended herein, all provisions of the MOU shall remain in force and effect.

IN WITNESS WHEREOF, this Amendment Number 2 to the MOU shall be effective as of the Effective Date.

CITY OF McFarland


Diogo Viramontes, City Manager
City of McFarland


Saul Ayon, Mayor
City of McFarland

[Remainder of page left blank intentionally]

RESOLUTION NO. 2025-108

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AMENDMENT NO. 3 TO THE MEMORANDUM OF UNDERSTANDING WITH KERN COUNCIL OF GOVERNMENT FOR AFFORDING ADDITIONAL TIME FOR REPORTING AND PROJECT CLOSEOUT

WHEREAS, the City requested additional time from the granting agency, Kern Council of Governments (KernCOG);

WHEREAS, Kern Council of Governments (KernCOG) has agreed to extend the grant reporting timeline for closeout and cost recovery;

WHEREAS, the City of McFarland will need to enter Amendment No. 3 of the Memorandum of Understanding between Electric Vehicle (EV) Ready Communities Phase II- Blueprint Implementation (GFO-19-603) Subcontractor to Kern Council of Governments; CEC Agreement GFO-20-010 with Kern Council of Governments allowing for the additional time for grant compliance;

WHEREAS, the Mayor will continue to act as the signatory on the City's behalf in executing Amendment No. 3 of the aforementioned MOU;

WHEREAS, the City been provided both written and oral testimony of the project history, MOU, and corresponding amendments previously entered on Wednesday, July 23, 2025; and

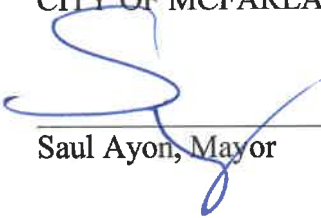
NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

- 1. The foregoing recitals are true and correct.
- 2. Amendment to the MOU is in the best interest of the City of McFarland.
- 3. The Mayor is hereby authorized to sign Amendment No. 3 to the MOU, which is attached hereto and incorporated herein by reference.
- 4. The City Clerk shall certify the passage and adoption of this resolution, Resolution 2025-103.

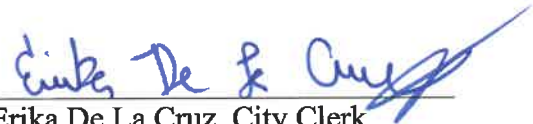
PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on July 23, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon	✓			
Ricardo Cano	✓			
Anita Gonzalez				✓
María T. Pérez	✓			
Martin Gutierrez	✓			

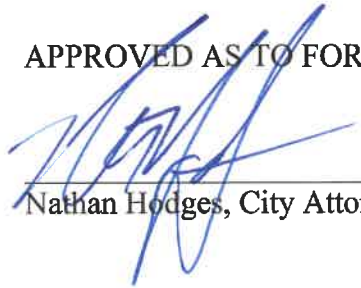
CITY OF MCFARLAND


Saul Ayon, Mayor

ATTEST:


Erika De La Cruz, City Clerk

I, Erika De La Cruz, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney



AMENDMENT No. 3 TO MEMORANDUM OF UNDERSTANDING
BETWEEN
ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II-
BLUEPRINT IMPLEMENTATION (GFO-19-603)

SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS;
CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

THIS AMENDMENT (hereinafter "Amendment No.3") TO CONTRACT, for reference purposes is made effective as of September 18, 2025, ("Effective Date") by and between the Kern Council of Governments (hereinafter "KERN COG") and CITY OF McFarland, a municipal government of the State of California (hereinafter "CITY").

RECITALS:

WHEREAS, KERN COG and the CITY entered into a Memorandum of Understanding ("MOU") dated September 15, 2022; and

WHEREAS, the Parties amended the agreement for the first time on January 19, 2023 to update the budget, scope work, and extend the termination date from March 31, 2024, to September 30, 2024, AND

WHEREAS, the Parties amended the agreement for the second time on August 15, 2024, to extend the termination date from September 30, 2024 to August 31, 2025,

WHEREAS, the parties wish to amend the MOU as specified herein.

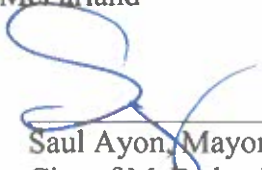
AGREEMENT:

1. The Term of the MOU shall be extended through December 31, 2025.
2. Except as expressly amended herein, all provisions of the MOU shall remain in force and effect.

IN WITNESS WHEREOF, this Amendment Number 2 to the MOU shall be effective as of the Effective Date.

CITY OF McFarland


Diego Viramontes, City Manager
City of McFarland


Saul Ayon, Mayor
City of McFarland

[Remainder of page left blank intentionally]

KERN COUNCIL OF GOVERNMENTS

Jay Schlosser Executive Director
"Kern COG"

Bob Smith, Chair
"Kern COG"

APPROVED AS TO FORM

Brian Van Wyk, Deputy
County Counsel

AMENDMENT No. 4 TO MEMORANDUM OF UNDERSTANDING
BETWEEN
ELECTRIC VEHICLE (EV) READY COMMUNITIES PHASE II-
BLUEPRINT IMPLEMENTATION (GFO-19-603)

SUBCONTRACTOR TO KERN COUNCIL OF GOVERNMENTS;
CEC AGREEMENT GFO-20-010 WITH KERN COUNCIL OF GOVERNMENTS

THIS AMENDMENT (hereinafter "Amendment No.4") TO CONTRACT, for reference purposes is made effective as of January 1, 2026 ("Effective Date") by and between the Kern Council of Governments (hereinafter "KERN COG") and CITY OF McFarland, a municipal government of the State of California (hereinafter "CITY").

RECITALS:

WHEREAS, KERN COG and the CITY entered into a Memorandum of Understanding ("MOU") dated September 15, 2022; AND

WHEREAS, the Parties amended the agreement for the first time on January 19, 2023 to update the budget, scope work, and extend the termination date from March 31, 2024, to September 30, 2024, AND

WHEREAS, the Parties amended the agreement for the second time on August 15, 2024, to extend the termination date from September 30, 2024 to August 31, 2025, AND

WHEREAS, the Parties amended the agreement for the third time on September 18, 2025, to extend the termination date from August 31, 2025, to December 31, 2025.

WHEREAS, the parties wish to amend the MOU as specified herein.

AGREEMENT:

1. The Term of the MOU shall be extended through June 15, 2026.
2. Except as expressly amended herein, all provisions of the MOU shall remain in force and effect.

[Remainder of page left blank intentionally]

IN WITNESS WHEREOF, this Amendment Number 4 to the MOU shall be effective as of the Effective Date.

CITY OF McFarland

Diego Viramontes, City Manager
City of McFarland

Saul Ayon, Mayor
City of McFarland

KERN COUNCIL OF GOVERNMENTS

Jay Schlosser Executive Director
"Kern COG"

Bob Smith, Chair
"Kern COG"

APPROVED AS TO FORM

Brian Van Wyk, Deputy
County Counsel



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 15.
Section: PUBLIC HEARINGS
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager

SUBJECT: Waive Full Reading and Introduce Ordinance No. 11-2025 AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MUNICIPAL CODE 2.16.070, 2.16.080 CONCERNING THE CITY MANAGER, AND 2.28.020 CONCERNING THE POLICE DEPARTMENT

SUMMARY:

In 2021, the City Council adopted Ordinance No. 0007-2021, which shifted authority for the appointment and supervision of the Chief of Police from the City Manager to the City Council. The intention at the time was to enhance City Council oversight of police leadership and department direction.

Over the last several years, the City has implemented improved systems of accountability, budget management, operational alignment across departments, and performance evaluation processes. The City Council has expressed a desire to improve organizational efficiency and streamline administrative oversight of day-to-day operations of the Police Department. After thoughtful discussion, the City Council directed staff to restore the traditional City Manager authority over the Police Chief position to ensure unified administration of City operations and enhance accountability and responsiveness.

With the recruitment process underway for a new Chief of Police, this transition presents an ideal time to make this structural adjustment. Restoring appointment authority to the City Manager will ensure the new Chief enters under the standard Council-Manager form of government consistent with most California cities, allowing for clear lines of supervision, consistent personnel evaluation practices, and improved operational efficiency.

The proposed ordinance would:

- Amend Municipal Code Sections 2.16.070 and 2.16.080 to remove the Chief of Police from the list of positions excluded from the City Manager's appointment, supervision, and disciplinary authority.
- Amend Municipal Code Chapter 2.28 to provide that the Chief of Police is appointed, supervised, and removed by the City Manager, rather than the City Council.

This action aligns police leadership with the City's operational structure, supports organizational cohesion, and strengthens management consistency across all departments.

FINANCIAL IMPACT:

There is no direct fiscal impact associated with this action.

RECOMMENDATION:

Introduce, waive the first reading, and schedule adoption of an ordinance amending the McFarland Municipal Code to authorize the City Manager to appoint, supervise, and remove the Chief of Police.

ATTACHMENTS:

1. 0007-2021 Ordinance to Amend City Manager and Police Department Codes

ORDINANCE NO. 11-2025

AN ORDINANCE OF THE CITY OF MCFARLAND AMENDING MUNICIPAL CODE 2.16.070, 2.16.080 CONCERNING THE CITY MANAGER, AND 2.28.020 CONCERNING THE POLICE DEPARTMENT

Section 1. Recitals

WHEREAS, The City of McFarland (“City”) desires to amend, clarify and codify its Municipal Code Chapter related to City Manager and Police Department; and

WHEREAS, The Ordinance Amendment updates the Municipal Code to codify (1) the City Manager Powers and Duties over employees, appointments, promotions, removals, and demotions and additional duties and (2) the chief of police; and

WHEREAS, Adoption of this Ordinance will provide uniform and comprehensive regulations and standards related to Chapter 2.16 and 2.28 of the McFarland Municipal Code; and

WHEREAS, Adoption of this Ordinance is in furtherance of the City’s goals and objectives while reducing the potentially negative impacts arising from incompatible Municipal Code Chapters,

**NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MCFARLAND DOES ORDAIN
AS FOLLOWS:**

Section 1. Section 2.16.070 of the McFarland Municipal Code is hereby adopted, amended and restated to read as follows:

2.16.070 Powers and duties—Authority over employees.

It shall be the duty of the city manager, and he/she shall have the authority to control, order and give directions to all officers and employees of the city other than the city attorney or the city treasurer/finance director.

Section 2. Section 2.16.080 of the McFarland Municipal Code is hereby adopted, amended and restated to read as follows:

2.16.080 Powers and duties—Appointments, promotions, removals and demotions.

It shall be the duty of the city manager to, and he/she shall appoint, remove, promote and demote any and all officers and employees of the city, except the city attorney and the city treasurer/finance director, subject to the rules and regulations of the city personnel ordinance, insofar as the personnel ordinance does not conflict with the ordinance codified in this chapter, it being the intent and purpose of the city

council that in case of any conflict between the ordinance codified in this chapter and the city personnel ordinance and rules and regulations thereunder, that the ordinance codified in this chapter shall prevail.

Section 3. Section 2.28.020 of the McFarland Municipal Code is hereby adopted, amended and restated to read as follows:

2.28.020—Chief of Police.

(a) The Chief of Police shall be appointed by the City Manager.

(b) The Chief of Police shall be in control of the operation of the Police Department, subject to the supervision of the City Manager, and shall direct the Department so it fulfills the duties delegated to it by law as follows:

(1) Under the administrative direction of the City Manager, to plan, organize and direct the activities of the Police Department in law enforcement and crime prevention; and

(2) To do related work as required.

(c) The Police Department shall adhere to standards for recruitment and training established by the California Commission on Police Officer Standards and Training (POST). The POST Commission and its representatives may make such inquiries as they may deem appropriate from time to time to ascertain whether the POST standards are being adhered to.

Section 4. Notice. The City clerk shall certify to the passage and adoption of this ordinance and shall cause this Ordinance to be posted within 15 days after its passage, in accordance with Section 36933 of the Government Code.

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or word of this Ordinance is, for any reason, deemed or held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or preempted by legislative enactment, such decision or legislation shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of McFarland hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or word thereof, regardless of the fact that any one or more sections, subsections, clauses, phrases, or word might subsequently be declared invalid or unconstitutional or preempted by subsequent legislation.

Section 6. Effective Date. This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

Section 7. Certification; Publication. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

INTRODUCED, at a Regular meeting of the City Council of the City of McFarland, California on , by the following vote:

PASSED AND ADOPTED at a Regular meeting of the City Council of the City of McFarland on by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				

Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of McFarland by a Regular meeting thereof held on December 10, 2025.

ATTEST:

Erika De La Cruz, City Clerk

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

ORDINANCE NO. 0007-2021

**AN ORDINANCE OF THE CITY OF
MCFARLAND AMENDING AND RESTATING
MCFARLAND MUNICIPAL CODE 2.16.040, 2.16.070,
2.16.080, 2.16.180 CONCERNING CITY MANAGER, AND
ADOPTING A NEW 2.28.010, 2.28.020 WHILE
RENUMBERING CURRENT CODES 2.28.010, 2.28.020 AND
2.28.030 CONCERNING THE POLICE DEPARTMENT**

Section 1. Recitals.

WHEREAS, The City of McFarland ("City") desires to amend, clarify and codify its Municipal Code Chapter related to City Manager and Police Department;

WHEREAS, The Ordinance Amendment updates the Municipal Code to codify (1) the City Manager Compensation, Powers and Duties over employees, appointments, promotions, removals, and demotions and additional duties and (2) establishment of the police department and the chief of police;

WHEREAS, Adoption of this Ordinance will provide uniform and comprehensive regulations and standards related to Chapter 2.16 and 2.28 of the McFarland Municipal Code.

WHEREAS, Adoption of this Ordinance is in furtherance of the City's goals and objectives while reducing the potentially negative impacts arising from incompatible Municipal Code Chapters.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF MCFARLAND DOES ORDAIN AS FOLLOWS:

Section 2. Section 2.16 of the McFarland Municipal Code is hereby amended and restated to read as follows:

2.16.040 Compensation.

- A. The city manager shall receive such compensation and expense allowances as the city council shall from time to time determine and fix by resolution or by contract, and said compensation and expenses shall be a proper charge against such funds of the city as the city council shall designate.
- B. The city manager shall be reimbursed for all sums necessarily incurred or paid by him in the performance of his duties or incurred when traveling on business pertaining to the city under the direction of the city council; reimbursement shall only be made, however, when a verified, itemized claim, setting forth the sums expended for such business for which reimbursement is requested, has been presented to the city council and approved.

2.16.070 Powers and duties—Authority over employees.

It shall be the duty of the city manager, and he/she shall have the authority to control, order and give directions to all officers and employees of the city other than the city attorney, Chief of Police, or the city treasurer/finance director.

2.16.080 Powers and duties—Appointments, promotions, removals and demotions.

It shall be the duty of the city manager to, and he/she shall appoint, remove, promote and demote any and all officers and employees of the city, except the city attorney, the Chief of Police, and the city treasurer/finance director, subject to the rules and regulations of the city personnel ordinance, insofar as the personnel ordinance does not conflict with the ordinance codified in this chapter, it being the intent and purpose of the city council that in case of any conflict between the ordinance codified in this chapter and the city personnel ordinance and rules and regulations thereunder, that the ordinance codified in this chapter shall prevail.

2.16.180 - Additional duties.

It shall be the duty of the city manager to perform such other duties and exercise such other powers as may be delegated to him/her from time to time by ordinance or resolution or other action of the city council. The city manager may hold any other office or position in the city other than an elective office: during the time he/she holds such other office or position he/she shall receive as compensation only the compensation payable under the provisions of this chapter or as set by resolution or contract.

Section 3. Section 2.28 of the McFarland Municipal Code is hereby adopted, amended and restated to read as follows:

2.28.010 - Established.

There is established a police department of the city consisting of a chief of police, a police force and such other officers, clerks and employees as the city council may, from time to time, prescribe.

2.28.020 - Chief of Police.

(a) The Chief of Police shall be appointed by the City Council.

(b) The Chief of Police shall be in control of the operation of the Police Department, subject to the supervision of the City Council, and shall direct the Department so it fulfills the duties delegated to it by law as follows:

(1) Under the administrative direction of the City Council, to plan, organize and direct the activities of the Police Department in law enforcement and crime prevention; and

(2) To do related work as required.

(c) The Police Department shall adhere to standards for recruitment and training established by the California Commission on Police Officer Standards and Training (POST). The POST Commission and its representatives may make such inquiries as they may deem appropriate from time to time to ascertain whether the POST standards are being adhered to.

2.28.010 – Qualification for state aid

Renumbered as 2.28.030

2.28.020 – Recruitment and training standards

Renumbered as 2.28.040

2.28.030 – Training of public safety dispatchers

Renumbered as 2.28.050

Section 4. The Amended Chapter 2.16 of the McFarland Municipal Code is set forth in Exhibit “A” to this Ordinance and incorporated herein by reference.

Section 5. The Amended Chapter 2.28 of the McFarland Municipal Code is set forth in Exhibit “B” to this Ordinance and incorporated herein by reference.

Section 6. NOTICE. The City clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be posted within 15 days after its passage, in accordance with Section 36933 of the Government Code.

Section 7. Severability. If any section, subsection, sentence, clause, phrase, or word of this Ordinance is, for any reason, deemed or held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or preempted by legislative enactment, such decision or legislation shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of McFarland hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or word thereof, regardless of the fact that any one or more sections, subsections, clauses, phrases, or word might subsequently be declared invalid or unconstitutional or preempted by subsequent legislation.

Section 8. Effective Date. This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code section 36937.

Section 9. Certification; Publication. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published or posted according to law.

INTRODUCED, PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland, California on the 28th day of October 2021, by the following vote:

	Aye	Nae	Abstain	Absent
Sally Tafoya	X			
Maria T. Perez	X			
Saul Ayon	X			
Ricardo Cano	X			



Sally Tafoya, Mayor

I hereby certify that the foregoing Ordinance was duly and regularly adopted by the City Council of the City of McFarland by a regular meeting thereof held on October 28, 2021.

ATTEST:



Francisca Alvarado, City Clerk



APPROVED AS TO FORM:



Nathan M. Hodges, City Attorney



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 16.
Section: ADMINISTRATIVE
AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Paul Saldaña , Economic Development Manager

SUBJECT: Approval of Resolution No. 2025-155 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING THE INITIATION OF THE PROCESS TO ADOPT A CITY CHARTER PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 34458 AND APPOINTING A CITIZEN ADVISORY COMMISSION

SUMMARY:

The City of McFarland is currently a general law city governed by the provisions of the California Government Code. Under Article XI of the California Constitution, cities may adopt a charter, thereby becoming a charter city with greater authority over municipal affairs, including local control of elections, contracting, and certain taxation matters.

On November 11, 2025, the City Council discussed the options for the creation of a city charter and directed staff to initiate the creation of a city charter subject to California Government Code Section 34458, which establishes the process for adopting a city charter. The process includes:

- Adoption of a resolution initiating the charter process.
- Appointment of a citizen committee to assist in drafting the proposed charter.
- Conducting two public hearings on the proposed charter, with the second hearing held at least 30 days after the first.
- Providing notice of each hearing at least 21 days in advance.
- Taking final action to place the charter measure on the ballot at least 21 days after the second hearing.

The City Council has expressed interest in placing a proposed charter on the November 2026 General Election ballot.

Adopting a charter would allow McFarland to exercise “home rule” authority over municipal affairs, providing flexibility in areas such as:

- Local procurement and contracting policies.
- Governance structure and election procedures.
- Economic development tools and revenue options.

To provide for transparency and community engagement, a Charter Advisory Committee is recommended to review and provide input on the draft charter. The Committee will meet four times between January and February 2026 and present recommendations prior to the first public hearing. The draft resolution proposes a committee consisting of two council members, two planning commissioners and two residents.

Tentative Timeline:

- **Dec 10, 2025:** Council adopts resolution and appoints committee.
- **Jan–Feb 2026:** Commission holds four meetings.
- **Mar 25, 2026:** First public hearing.
- **Apr 29, 2026:** Second public hearing.
- **May 27, 2026:** Council considers placing charter on November 2026 ballot.

FINANCIAL IMPACT:

Costs will include staff time, legal review, public notices, and outreach. Additional costs for ballot placement will be incurred in FY 2026–27. Funding will be allocated from the General Fund.

RECOMMENDATION:

Council adopt Resolution 2025-155

ATTACHMENTS:

1. City Charter Process & Agenda

RESOLUTION NO. 2025-155

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND
AUTHORIZING THE INITIATION OF THE PROCESS TO ADOPT A CITY CHARTER
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 34458 AND APPOINTING
A CITIZEN ADVISORY COMMISSION**

WHEREAS, Article XI of the California Constitution grants cities the authority to adopt a charter, thereby becoming a charter city with greater local control over municipal affairs; and

WHEREAS, California Government Code Section 34458 establishes the process for adopting a city charter, including the requirement for two public hearings and the opportunity for community input; and

WHEREAS, the City Council of McFarland desires to initiate the process to draft and consider a proposed city charter for submission to the voters at the November 2026 General Election; and

WHEREAS, the City Council recognizes the importance of public engagement and transparency in this process and wishes to appoint a Citizen Advisory Commission to assist in reviewing and recommending provisions for the proposed charter;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The City Council hereby authorizes the commencement of the process to draft and consider a city charter pursuant to California Government Code Section 34458.
2. The City Council hereby establishes and appoints a Charter Advisory Commission consisting of six (6) members, two (2) members of the City Council, two (2) members of the Planning Commission and two (2) citizens at large to provide input and recommendations on the proposed charter.
3. The City Council shall conduct two public hearings on the proposed charter, with the first hearing tentatively scheduled for March 25, 2026, and the second hearing tentatively scheduled for April 29, 2026, in compliance with Government Code Section 34458.
4. The City Council intends to take final action on or about May 27, 2026 to place the proposed charter on the ballot for the November 2026 General Election.
5. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney



City Charter Process

Advisory Committee Meetings

Meeting #1 (Week of January 12)

- Welcome & Introductions
- Overview of Charter Cities vs General Law Cities
- Role of Advisory Commission
- Timeline & Deliverables

Meeting #2 (Week of January 26)

- Review Municipal Affairs & Local Control
- Review Key Policy Areas

Meeting #3 (Week of February 9)

- Draft Charter Framework
- Discuss Policy Options
- Legal Review Considerations

Meeting #4 (Week of February 23)

- Finalize Draft Recommendations
- Prepare Report for Council
- Plan for Public Hearings

City Council Meetings

Public Hearing #1 (March 25)

- Presentation: Draft Charter Overview
- Public Comment
- Council Questions & Discussion

Public Hearing #2 (April 29)

- Presentation: Revised Draft Charter
- Public Comment
- Council Direction for Final Action

May 27, 2026 – Council Meeting

- Staff Report: Final Charter Proposal
- Resolution: Place Charter Measure on Nov 2026 Ballot
- Public Comment
- Council Action



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 17.
Section: ADMINISTRATIVE
AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager

SUBJECT: Approval of Resolution No. 2025-150 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AWARDING A CONTRACT FOR INFORMATION TECHNOLOGY MANAGED SERVICES TO TRIS TECHNOLOGY SOLUTIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

SUMMARY:

The City issued an RFP on September 27, 2025, seeking a qualified firm to provide IT managed services, including network administration, cybersecurity, help desk support, onsite response, and 24/7 public safety support.

Sixteen proposals were received. After a compliance review:

- 8 firms were disqualified (4 due to high cost, 4 for not meeting minimum requirements)
- 8 firms advanced to scoring

A multi-department panel evaluated written proposals. The three highest-scoring firms—TRIS, Apex, and EMD—were invited to a Teams interview. The interview panel included all City department heads.

EVALUATION RESULTS

Preliminary (Written Proposal) Rankings

1. Apex
2. TRIS
3. EMD
4. Global CTI
5. RSM
6. Maintech
7. Valley TechLogic
8. Arrc Technology

Final (Interview Stage) Rankings

1. TRIS
2. Apex
3. EMD

TRIS ranked highest due to their strong service methodology, communication standards, and

public safety readiness. Tris also offered the lowest cost among the finalists, approximately \$30,000–\$40,000 less annually than the other two firms.

SUMMARY OF KEY DIFFERENCES: CURRENT VS. PROPOSED IT SERVICES

Current Provider: American Office Solutions (AOS)

- Lower monthly base cost
- Licensing billed separately
- Project work billed at \$200–\$400/hour (e.g., workstation installs, upgrades, camera/NVR work)
- No guaranteed onsite presence
- No included emergency/after-hours response
- Annual costs vary widely; City averages about \$150,000 per year
- Service responsiveness has been inconsistent
- Costs are unpredictable and fluctuate significantly

Proposed Provider: Tris Technology Solutions

- Fixed monthly cost: \$14,500 (Annual: \$174,000)
- Includes:
 - Weekly onsite presence
 - All licensing
 - Emergency and after-hours support
 - Project-type labor (workstation installs, network upgrades, etc.)
- Predictable and stable annual budgeting
- Better suited for growing needs, especially Police and Public Works
- Lowest fully loaded cost among finalists

Although the annual cost increases by about \$24,000, the City receives significantly higher service levels and predictable pricing that resolves ongoing service gaps.

WHY TRIS IS RECOMMENDED

- Highest ranked firm after interviews
- Strongest support model for 24/7 police operations
- Includes routine project work at no additional cost
- Predictable, fixed annual cost
- Weekly onsite presence
- Lowest cost of the three finalists
- Supports long-term growth, including the new police facility

CONTRACT TERM AND TRANSITION

- TRIS contract will begin January 1, 2026
- AOS will remain available through January 31, 2026 to support a smooth transition

FINANCIAL IMPACT:

The proposed agreement totals \$174,000 annually. This is approximately \$24,000 more than the City's recent spending with AOS but includes significantly expanded support and a predictable cost structure. Funding is available in the FY 2025–2026 Information Technology budget.

RECOMMENDATION:

Staff recommends adopting Resolution No. 2025-150 authorizing the City Manager to execute an agreement with TRIS Technology Solutions for IT Managed Services effective January 1, 2026, with AOS assisting through January 31, 2026 for transition support.

ATTACHMENTS:

1. TRIS Technology Solutions Proposal
2. City of McFarland RFP - IT Managed Services
3. TRIS - Information Technology Services Agreement- Redacted

RESOLUTION NO. 2025-150

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AWARDING A
CONTRACT FOR INFORMATION TECHNOLOGY MANAGED SERVICES TO TRIS
TECHNOLOGY SOLUTIONS AND AUTHORIZING THE CITY MANAGER TO EXECUTE
THE AGREEMENT**

WHEREAS, the City of McFarland issued a Request for Proposals for IT Managed Services and received sixteen proposals; and

WHEREAS, the City evaluated all qualified proposals and conducted interviews with the top three firms, TRIS, Apex, and EMD; and

WHEREAS, TRIS Technology Solutions ranked highest after interviews and also submitted the lowest cost proposal among the finalists; and

WHEREAS, the TRIS proposal includes weekly onsite presence, emergency support, licensing, and project-type labor within a fixed annual fee structure; and

WHEREAS, the City Council desires to award the contract and authorize transition activities,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The IT Managed Services contract is awarded to TRIS Technology Solutions effective January 1, 2026.
2. The City Manager is authorized to execute the agreement, subject to City Attorney approval.
3. The City Manager is authorized to coordinate transition activities including retaining AOS through January 31, 2026.
4. This resolution is effective immediately.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				

Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney



CITY OF MCFARLAND

REQUEST FOR PROPOSAL – INFORMATION TECHNOLOGY MANAGED SERVICES

**City of McFarland
401 West Kern Avenue
McFarland, CA 93250
Attn: Diego Viramontes, City Manager/Finance Director**

**Proposer: TRIS Technology Solutions
2810 Mosasco Street #100
Bakersfield, CA 93314
661-900-7146
Attn: Josh Lowrey**

October 29, 2025

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C. LETTER OF TRANSMITTAL

TRIS Technology Solutions is a **local California-based IT service provider** headquartered in Bakersfield, California, with over **25 years of professional experience** in information technology design, cybersecurity, and managed infrastructure services.

We have provided **comprehensive managed IT solutions for over two decades**, maintaining a strong presence across both private and public sectors, including **law enforcement, municipal government, and utility organizations** throughout Kern County and beyond.

Organizational Profile

- **Firm Type:** Local (California)
- **Years in Business:** 25+ years
- **Years Providing Managed Services:** 20+ years
- **Clients Served:** 400+ total
- **Public Sector Clients:** 15 (city, county, law enforcement, and water districts)
- **Primary Operations Center:** Bakersfield, CA
- **Personnel:** 12 full-time employees
 - Technical Support (5)
 - Programming/Integration (2)
 - Consulting (2)
 - Sales Support (1)
 - Administrative Support (2)

Federal Tax ID (EIN): 81-3399224

California State Tax ID: 201619710070

Commitment to Service

TRIS Technology Solutions fully understands and accepts the scope of services defined by the City of McFarland's Request for Proposals. We make a **positive commitment** to deliver all services as specified — ensuring reliable, secure, and transparent IT operations across every City department, including **public safety (CLETS/CJIS compliant)** systems.

We are committed to providing:

- **A fixed monthly rate of \$14,500** — all-inclusive, with no surprise or fluctuating invoices.
- Full management of **servers, workstations, cameras, phones, cybersecurity, email, and backups.**
- **Up to 7 years** of backup retention for both email and servers.
- **Weekly on-site coverage** (4 hours, Wednesdays preferred).
- **16 hours/month of included emergency response.**

D. QUALIFICATIONS STATEMENTS

1. Qualifications and Related Experience of Personnel

TRIS employs seasoned Level 3 engineers and technicians trained in modern enterprise systems including Microsoft Server 2025, Exchange 2016–2025, Azure AD Connect, pfSense, Fortinet, Cisco, and SentinelOne cybersecurity platforms.

All personnel assigned to this engagement will undergo **background and DOJ fingerprint clearance** in compliance with **CJIS and CLETS security requirements**.

Key Personnel

- **Josh Lowrey** – President & Lead Systems Architect (25 years, Microsoft Certified, CJIS authorized)
- **Nathan Larsen** – Systems Engineer – Network Automation & Cybersecurity Specialist
- **Kristofor Brasier** – Field Engineer / Systems Architect
- **Justin Frame** – Cybersecurity Specialist / Network Administration
- **Tony Sosa** – Senior Engineer (Level 3) / Infrastructure Support

2. Prior Relevant Experience

- **Bakersfield Association of REALTORS®** – Complete IT infrastructure management (servers, VoIP, firewalls, cybersecurity, backup systems)
- **Kern County Cemetery District** – On-premise Exchange and file system modernization
- **Wasco Affordable Housing Authority** – Hybrid cloud migration with M365 and SentinelOne deployment
- **City of Shafter Public Works** – Ongoing IT managed services and security policy implementation
- **Law Enforcement Clients** – CLETS/CJIS secure environments with dual authentication and redundant backups

3. References

<u>Organization</u>	<u>Contact / Title</u>	<u>Phone / Email</u>	<u>Description of Services</u>
Bear Mountain Recreation & Park District	Lorena G. Cervantes, District Manager	(661) 845-0757 lcervantes@bearmtnprk.com	Full managed IT services, network and server support, cybersecurity management. Contract active 2021–Present.
Kern County Cemetery Dist. No. 1	Eliza Caudillo, District Manager	(661) 746-3986 ecaudillo@kccemetery.com	Exchange and backup modernization, network administration, cybersecurity oversight. Contract active 2019–Present.
Wasco Affordable Housing, Inc.	Antonio Hernandez, Executive Director	(661) 758-4916 antoniowah@brighthouse.com	Hybrid cloud migration, Microsoft 365 deployment, and managed IT support. Contract active 2020–Present.

E. SCOPE OF WORK AND PROVISIONS

TRIS Technology Solutions proposes to fully satisfy all requirements in Part 1, Section III of the City's RFP. The following outlines our approach to each major section (A–G).

1. Initial Assessment

Within 30 days of contract award, TRIS will perform a full systems assessment, including:

- Comprehensive network diagramming (Visio & digital copy)
- Performance baselines for servers, switches, wireless, and backup devices
- Written report of recommendations submitted annually by April 1

2. Desktop Application Support

- Install, configure, and maintain PCs, laptops, printers, and mobile devices.
- Provide full software setup for Microsoft 365, Adobe, SpamTitan, ArcTitan, and security agents.
- Maintain updated hardware/software inventory accessible to City personnel.

3. Server and Workstation Services

- 24/7 monitoring of all City servers and endpoints.
- Scheduled preventive maintenance, patching, and image backups.
- Security enforcement, MFA integration, and redundant disaster recovery.
- Management of user credentials, policy enforcement, and documentation.

4. Network Administration Services

- Configuration and proactive monitoring of all switches, routers, firewalls, and VPN tunnels.
- Remote alerting, outage reporting, and performance analytics.
- Maintenance of secure CJIS VLAN segmentation.
- Onsite cabling support and network documentation.

5. Email, Security, and Backup Efforts

- Microsoft 365 administration with City's domain.
- Email security (SpamTitan Plus), archiving (ArcTitan), and 7-year retention.
- SentinelOne and EMS G5 endpoint protection across all systems.
- Regular security audits with City designee notification.
- Backup for servers and workstations (daily, weekly, monthly redundancy).

6. Planning

- Technology roadmaps for next-gen server or Police Department buildout.
- Lifecycle management for servers, licensing, and storage.

- Future equipment installs at discounted Gold Client rates (50% off hourly).

Not Included / Exceptions

New implementations of **major hardware** (e.g., 20+ cameras, new servers, facility cabling) may be billed separately, but TRIS provides **Gold Client discounted labor at \$82.50/hr** (50% of our \$165/hr standard rate).

Any new software or third-party system integration outside existing licensing may require prior approval.

F. COST OF SERVICES

<u>Description</u>	<u>Quantity / Scope</u>	<u>Fixed Monthly Cost</u>
All-inclusive IT Managed Services	Up to 100 devices (computers, laptops, servers, cameras)	\$14,500
Additional devices (beyond cap)	\$75 per workstation (includes software licensing, support)	Variable
Project labor (Gold Client discounted rate)	Large-scale new implementations	\$82.50/hour
Emergency support (included)	16 hours/month	Included
Onsite scheduled service	4 hours weekly (recommended Wednesdays PM)	Included
Email/Server Backup Retention	Up to 7 years	Included
Software & Licensing (Microsoft 365, Adobe, Duo MFA, SpamTitan, ArcTitan, EMS G5)		Included

Payment Terms: Net 30

Renewal Option: 12-month automatic renewal (subject to City approval)

No surprise billing — one predictable monthly rate covering all daily operations.

G. ADDITIONAL DATA

Certifications & Compliance

- Fully insured (General Liability, E&O, Workers Comp)
- DOJ fingerprint-cleared personnel for CJIS access
- ADA, Equal Opportunity, and Non-Discrimination compliant

ATTACHEMENTS TO FOLLOW

- Anti-Lobbying Certification
- Consulting Services Agreement
- Insurance Certificates

ANTI-LOBBYING CERTIFICATION

The undersigned certifies, to the best of his or her knowledge or belief, that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, grant, loan, or cooperative agreement, or the making of any Federal contract, grant, loan, or cooperative agreement, or any extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form–LLL, “Disclosure Form to Report Lobbying,” in accordance with its instructions.

Name: Josh Lowrey

Title: President, TRIS Technology Solutions

Date: October 29, 2025

Signed:





INFORMATION TECHNOLOGY SERVICES AGREEMENT

This **Information Technology Services Agreement** (“**Agreement**”) is made this **1st day of December, 2025**, by and between **TRIS Technology Solutions, LLC**, a California Limited Liability Company, with its principal office located at **2810 Mosasco Street, Suite 100, Bakersfield, California 93312** (hereinafter referred to as “**Vendor**”), and the **City of McFarland**, a California municipal corporation, with its principal business office located at **401 W. Kern Avenue, McFarland, California 93250** (hereinafter referred to as “**Customer**”).

RECITALS

WHEREAS, Vendor is engaged in the business of providing a full range of information technology consulting services; and

WHEREAS, Customer desires to retain Vendor to perform information technology services and functions; and

NOW THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein, the parties have agreed and do agree as follows:

AGREEMENT

1. Statements of Work and Services.

This Agreement shall apply to the delivery of information technology services, support, and functions as further described in Statements of Work (“**SOW**”) that may be proposed and approved by the parties. Any such approved SOW shall be incorporated herein by reference (the services and functions described in any SOW are hereafter referred to as the “**Services**”). In the event that the scope of the Services is expanded, revised, or modified, for any SOW incorporated herein, the parties shall prepare and sign an amended or new SOW (or Change Authorization Order in accordance with Section 4 below), which likewise shall be attached hereto and incorporated herein by reference. Absent the execution of a SOW, this Agreement does not, in and of itself, represent a commitment by Customer to receive any Services from Vendor or pay Vendor any fees.

2. Term of Agreement.

a. The term of this Agreement will commence on the Effective Date set forth above and will continue for a **Year**, unless terminated by either party as provided below (“**Term**”). In the event that the SOW provides for a different Term, the SOW Term will control for that specific SOW only. The governing Term shall automatically renew for subsequent periods of the same length as the initial Term unless either party gives the other written notice of termination at least thirty (30) days prior to expiration of the then-current Term.

b. The Agreement can be terminated for cause, as defined in Section 14(a) herein, at any time on the condition that the alleged breaching party is provided an opportunity to cure the alleged breach in the manner set forth in Section 14(a) below or a Permitted Delay, as defined in Section 14(d) herein, does not apply.

3. Fees and Payment Terms.

a. In exchange for the Services performed by Vendor, as set forth in any SOW, Customer agrees to compensate Vendor at the rates identified in the fee schedule set forth in a SOW. Such rates are exclusive of any federal, state, or local sales or use taxes, or any other taxes or fees assessed on, or in connection with any of the Services rendered herein. Customer will pay all undisputed invoices within fifteen (30) days of receipt thereof.

b. In addition to the fees payable as specified in Section 3(a) above, Customer shall be obligated to reimburse Vendor for its actual out-of-pocket expenses as reasonably incurred by Vendor in connection with the performance of Services. Notwithstanding the foregoing, Additional expenses for materials, services, training and hardware may only be incurred by Vendor and charged to Customer if the prior written approval of Customer has been obtained.

c. A late charge of ten percent (10%) per annum, or the legal maximum if less, shall accrue on past due billings unless Customer notifies Vendor of a billing dispute in writing prior to the payment due date. Customer shall be responsible for any costs incurred by Vendor in the collection of unpaid invoices including, but not limited to, collection and filing costs and reasonable attorneys' fees.

d. Unless otherwise specified in the applicable SOW, Vendor will invoice Customer monthly ("Invoice Period") for the Services furnished and Expenses incurred during the immediately preceding Invoice Period. Invoices for Services rendered on a time-and-materials basis will indicate a breakdown and distribution of charges, by individual, at the rates specified in the applicable SOW. SOW for Services rendered on a fixed-fee basis will indicate the basis upon which the fees are due and payable (e.g., milestones achieved or date passing).

4. Change Orders or Out of Scope Services.

To the extent that Customer requires or requests additional services or services that exceed the Services set forth in any SOW incorporated herein, Vendor will charge an additional fee for such additional services or out of scope work. Fees for such additional services or out of scope work will be set forth on a Change Authorization Order ("CAO"), which will also provide a description of the changed or additional service(s) being requested. Once a CAO is signed by both parties, it will be incorporated into the Agreement and have the same legal effect as the SOW that is incorporated into the Agreement.

5. Ownership of Materials Related to Services.

The parties acknowledge and agree that any materials prepared and delivered by Vendor in the course of providing the Series will be considered "works made for hire" under the copyright laws of the United States and that all rights, title and interests with respect to such materials shall be and are assigned to Customer as its sole and exclusive property. Notwithstanding the foregoing, the parties recognize that performance of Vendor hereunder will require the skills of Vendor and, therefore, Vendor shall retain the right to use, without fee and for any purpose, such "know-how," ideas, techniques and concepts used or developed by Vendor in the course of performance the Services.

6. Independent Contractor.

The parties enter into this Agreement as independent contractors and nothing within this Agreement shall be construed to create a joint venture, partnership, agency, or other employment relationship between the parties. All Vendor employees who are assigned to perform services at any Customer owned or leased facility shall be considered to be an employee of Vendor only and will not be considered an agent or employee of Customer for any purpose. Vendor will be solely responsible for payment of all compensation owed to its employees, including all applicable federal, state and local employment taxes and will make deductions for all taxes and withholdings required by law. In no event will any Vendor employee be eligible for or entitled to any benefits of Customer.

7. Confidential Information.

a. Customer understands and acknowledges that Vendor may, from time to time, disclose "Confidential Information" to Customer. For purposes of this Agreement, the term "Confidential Information" shall include but not be limited to any nonpublic and/or proprietary information or materials relating to Vendor's promotional and/or marketing strategy and activity, Vendor's pricing information (including but not limited to rates, margins, and budgets), Vendor's financial and budget information, Vendor's customer lists, information about the education, background, experience, and/or skills possessed by Vendor employees, Vendor employee compensation information, Vendor's service and/or sales concepts, Vendor's service and/or sales methodology, Vendor's service and/or sales techniques, Vendor's customer satisfaction data or sales information, or any information which Vendor marks or identifies as "confidential" at the time of disclosure or confirms in writing as confidential within a reasonable time (not to exceed thirty (30) days) after disclosure. Customer will not disclose Vendor's Confidential Information to any third party at any time without the prior written consent of Vendor and shall take reasonable measures to prevent any unauthorized disclosure by its employees, agents, contractors, or consultants. Further, Vendor's Confidential Information shall include the terms set forth in this Agreement, all of which shall remain the property of Vendor and shall in no event be transferred, conveyed, or assigned to Customer as a result of the services provided pursuant to this Agreement. The foregoing duty shall survive any termination or expiration of this Agreement.

b. Vendor also understands and acknowledges that Customer may, from time to time, disclose to Vendor proprietary ideas, concepts, expertise, and technologies developed by Customer relating to computer application programming, installation, and operation (collectively "Customer's Confidential Information"). Customer may further provide to Vendor documentation, reports, memoranda, notes, drawings, plans, papers, recordings, data, designs, materials, or other forms of records or information relating to Customer's business operations (collectively "Confidential Trade Information"). Vendor agrees:

- i. Not to use any Customer Confidential Information or Confidential Trade Information for its own use or for any purpose other than the specific purpose of completing the Services;
- ii. Not to voluntarily disclose any Customer Confidential Information or Confidential Trade Information to any other person or entity; and

- iii. To take all reasonable measures to protect the secrecy of, and avoid disclosure or use of, Customer Confidential Information and/or Confidential Trade Information in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized hereunder to have such Customer Confidential Information and/or Confidential Trade Information. The foregoing duty shall survive any termination or expiration of this Agreement.

c. In no event shall either party use the other's Confidential Information to reverse engineer or otherwise develop products or services functionally equivalent to the products or services of the original owner of such Confidential Information.

d. The following shall not be considered Confidential Information for purposes of this Agreement:

- i. Information which is or becomes in the public domain through no fault or act of the receiving party;
- ii. Information which was independently developed by the receiving party without the use of or reliance on the disclosing party's Confidential Information;
- iii. Information which was provided to the receiving party by a third party under no duty of confidentiality to the disclosing party; or
- iv. Information which is required to be disclosed by law with no further obligation of confidentiality, provided, however, prompt prior notice thereof shall be given to the party whose Confidential Information is involved.

e. The parties agree that the disclosure of any of the foregoing Confidential Information by either party shall give rise to irreparable injury to the owner of the Confidential Information, inadequately compensable in monetary damages. Accordingly, the non-disclosing party may seek and obtain injunctive relief against the breach or threatened breach of the foregoing undertakings, in addition to any other legal remedies which may be available.

8. Non-solicitation of Employees.

Customer will not, either directly or indirectly (except through Vendor) solicit, hire, or contract with any Vendor employee during the term of this Agreement and for a one (1) year period following termination thereof (hereafter the "Non-solicitation Period"). In the event that Customer desires to directly hire any Vendor employee during the Non-solicitation Period, Customer must first seek Vendor's consent to directly hire the employee and to speak with the Vendor employee about the employment opportunity. In the event that Vendor grants Customer the option to directly hire a Vendor employee, and the Vendor employee accepts an offer of employment from Customer, the parties shall discuss issues related to the employee's transition to Customer. The employee's start date will be mutually agreed upon by Customer and Vendor in writing. Provided the parties agree to the Vendor employee's transition terms, Customer shall pay Vendor a placement fee of no less than twenty (20%) of the offered salary prior to the Vendor employee commencing work as an employee of Customer. Unless the parties agree otherwise, Customer shall not directly hire more than two (2) Vendor employees during the Non-solicitation Period. If Customer hires a Vendor employee without first obtaining the consent of Vendor, Customer shall pay

Vendor a liquidated damage equal to 100% of one year of the employee's fair market salary, as determined by Vendor in its sole discretion. This provision is considered a material term that allows for accelerated termination rights under Section 14 of this Agreement.

9. Customer Responsibilities.

In addition to any obligations and responsibilities described in the SOW or elsewhere in this Agreement, Customer shall have shared responsibility with Vendor regarding the following:

- a. To ensure that the necessary business and application knowledge is available and conveyed from the Customer's existing support team, internal or external, to Vendor's support team;
- b. Provide ready access to all appropriate computing platforms, documentation (e.g., program source, copybooks, tables, subroutines) and personnel (i.e., end users and technical representatives) necessary to fully understand the current business systems and environments throughout the life of the engagement;
- c. Provide at its facility, office space and equipment for Vendor's on-site employees, if any exist. Access will also be provided to the Customer's source libraries, test systems, and test data;
- d. Provide external communications capability and/or access to its work facility to enable Vendor's project team to access the Customer's information technology system for after hours or weekend Services as required; and
- e. Provide passwords and job numbers to Vendor employees as needed.

Customer shall assign an employee or representative to be present at the work facility for any after hours or weekend Services provided by Vendor. In the event that Customer declines or fails to assign an employee or representative to be present during such hours, Customer waives any and all claims for any property damage or loss that occurs during such time that Vendor's employee(s) is on the Customer's work facility.

10. Warranty of Services.

Any warranty offered by Vendor for Services provided herein shall be set forth in the SOW. In the absence of any warranty language in the SOW, Vendor warrants that all Services performed pursuant to this Agreement will be performed in accordance with the general standards and practices of the information technology industry in existence at the time the Services are being performed. IN THE EVENT THAT THERE IS NO WARRANTY SET FORTH IN THE SOW, THE FOREGOING EXPRESS LIMITED WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS EXPRESSED OR IMPLIED, ORAL OR WRITTEN, CONTRACTUAL OR STATUTORY, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE TO THE EXTENT APPLICABLE.

11. Limitation of Liability.

Customer agrees that Vendor shall not be liable to Customer, or any third party, for (1) any liability claims, loss, damages or expense of any kind arising directly or indirectly out of services provided herein for (2) any incidental or consequential damages, however caused, and Customer agrees to indemnify and hold Vendor harmless against such liabilities, claims, losses, damages (consequential or otherwise) or expenses, or actions in respect thereof, asserted or brought against Vendor by or in right of third parties or for (3) any punitive damages. For purposes of this Agreement, incidental or consequential damages shall include, but not be limited to, loss of anticipated revenues, income, profits or savings; loss of or damage to business reputation or good will; loss of Customers; loss of business or financial opportunity; or any other indirect or special damages of any kind categorized as consequential or incidental damages under California law. Vendor's liability for any damages hereunder shall in no event exceed the amount of fees paid by Customer to Vendor as of the date the alleged damages were incurred.

12. Indemnification.

Each party shall indemnify, defend and hold harmless the other, its employees, principals (partners, shareholders or other holders of an ownership interest, as the case may be) and agent, from and against any third party claims, demands, losses, damages or expenses relating to bodily injury or death of any person or damage to real and/or tangible personal property directly caused solely by the negligence or willful conduct of the indemnifying party, its personnel or agents in connection with the performance of the Services hereunder. To the extent that such claim arises from the concurrent conduct of Customer, Vendor and/or any third party, it is expressly agreed that Vendor's liability shall be limited by the terms and provisions of Section 11 above and that, with respect to any remaining obligations to pay any third party claims, demands, losses, damages or expenses that are not limited by the terms of Section 11 above, each party's obligations of indemnity under this Section 12 shall be effective only to the extent of each party's pro rate share of liability. To receive the foregoing indemnities, the party seeking indemnification must promptly notify the other in writing of a claim or suit and provide reasonable cooperation (at the indemnifying party's expense) and full authority to defend or settle the claim or suit. The indemnifying party shall have no obligation to indemnify the indemnified party under any settlement made without the indemnifying party's written consent.

13. Equal Opportunity Employer.

Vendor is an Equal Opportunity Employer and does not discriminate in recruitment, hiring, transfer, promotion, compensation, development, and termination of its employees on the basis of race, color, sex, age, marital status, national origin, handicap, religious beliefs, veteran's status or other protected category as required by applicable Federal, State and local laws. Customer likewise represents that it will not discriminate in the referral or acceptance of personnel provided by Vendor to perform the Services hereunder on the basis of race, color, sex, age, marital status, national origin, handicap, and religious beliefs, veteran's status or other protected category as required by applicable Federal, State and local laws.

14. Termination.

a. **Termination for Cause.** If either party believes that the other party has failed in any material respect to perform its obligations under this Agreement (including any Exhibits or Amendments hereto), then that party may provide written notice to the other party's management representative describing the alleged failure in reasonable detail. If the alleged failure relates to a failure to pay any sum due and owing under this Agreement or if Customer makes an unauthorized solicitation of a Vendor employee under the provisions of Section 8 herein, the breaching party shall have 15 business days after notice of such failure to cure the breach. If the breaching party fails to cure within such 30 business days, then the non-breaching party may immediately terminate this Agreement, in whole or in part, for cause by providing written notice to the management representative of the breaching party. With respect to all other defaults, if the breaching party does not, within 45 calendar days after receiving such written notice, either (a) cure the material failure or (b) if the breach is not one that can reasonably be cured within 60 calendar days, then the non-breaching party may terminate this Agreement, in whole or in part, for cause by providing written notice to the management representative of the breaching party.

b. **Termination for Bankruptcy.** Either party shall have the immediate right to terminate this Agreement, by providing written notice to the other party, in the event that (i) the other party becomes insolvent, enters into receivership, is the subject of a voluntary or involuntary bankruptcy proceeding, or makes an assignment for the benefit of creditors; or (ii) a substantial part of the other party's property becomes subject to any levy, seizure, assignment or sale for or by any creditor or government agency.

c. **Payments Due.** The termination of this Agreement shall not release either party from the obligation to make payment of all amounts then or thereafter due and payable.

d. **Permitted Delays.** Each party hereto shall be excused from performance hereunder for any period and to the extent that it is prevented from performing any services pursuant hereto in whole or in part, as a result of delays caused by the other party or an act of God, or other cause beyond its reasonable control and which it could not have prevented by reasonable precautions, including failures or fluctuations in electric power, heat, light, air conditioning or telecommunication equipment, and such nonperformance shall not be a default hereunder or a ground for termination hereof. Vendor's time of performance shall be enlarged, if and to the extent reasonably necessary, in the event: (i) that Customer fails to submit information, instructions, approvals, or any other required element in the prescribed form or in accordance with the agreed upon schedules; (ii) of a special request by Customer or any governmental agency authorized to regulate, supervise, or impact Vendor's normal processing schedule; (iii) that Customer fails to provide any equipment, software, premises or performance called for by this Agreement, and the same is necessary for Vendor's performance hereunder. Vendor will notify Customer of the estimated impact on its processing schedule, if any.

e. **Continuation of Services.** Vendor will continue to perform Services during the notice period unless otherwise mutually agreed upon by the parties in writing. In the event that Customer provides the notice of termination and directs Vendor not to perform the services through the notice period, Customer agrees to pay Vendor an amount equal to the amount normally due to Vendor for the notice period. Upon termination by either party, Customer will pay Vendor for all services performed and

charges and expenses reasonably incurred by Vendor in connection with the services provided under this Agreement through the date of termination.

15. Miscellaneous.

a. **Non-restrictive Relationship.** Vendor may provide the same or similar services to other customers and Customer may utilize other information technology service providers that are competitive with Vendor; provided, however, that each party acknowledges that their obligations to the other with respect to each other's Confidential Information as set forth in Section 7 shall apply to other relationship referred to in this Section 14(a).

b. **Waiver.** The rights and remedies provided to each of the parties herein shall be cumulative and in addition to any other rights and remedies provided by law or otherwise. Any failure in the exercise by either party of its right to terminate this Agreement or to enforce any provision of this Agreement for default or violation by the other party shall not prejudice such party's rights of termination or enforcement for any further or other's default or violation or be deemed a waiver or forfeiture of those rights.

c. **Force Majeure.** Neither party will be liable to the other for failure to perform its obligations hereunder if and to the extent that such failure to perform results from causes beyond its control, including and without limitation: strikes, lockouts, or other industrial disturbances; civil disturbances; fires; acts of God; acts of a public enemy; compliance with any regulations, order, or requirement of any governmental body or agency; or inability to obtain transportation or necessary materials in the open market.

d. **Notices.** All notices required under or regarding this Agreement will be in writing and will be considered if delivered personally, mailed via registered or certified mail (return receipt requested and postage prepaid), given by facsimile (confirmed by certification of receipt) or sent by courier (confirmed by receipt) addressed to the following designated parties:

If to Vendor:

TRIS TECHNOLOGY SOLUTIONS
Attention: Josh Lowrey
2810 Mosasco St, Suite 100
Bakersfield, Ca 93312

If to Customer:

City of McFarland
Attention: Diego Viramontes
City Manager / Finance Director
401 W. Kern Avenue
McFarland, CA 93250

e. **Severability.** If any term or provision of this Agreement is held to be illegal or unenforceable, the validity or enforceability of the remainder of this Agreement will not be affected.

f. **Captions.** The section headings in this Agreement are intended solely for convenience of

reference and shall be given no effect in the construction or interpretation of this Agreement.

g. *Entire Agreement.* This Agreement and the SOW(s) and/or CAO(s) incorporated herein constitute the entire agreement between the parties and supersede any prior or contemporaneous communications, representations or agreements between the parties, whether oral or written, regarding the subject matter of this Agreement.

h. *Amendments.* This Agreement and the Exhibits may be amended only by an instrument in writing executed by the parties hereto. Any written work order submitted by Customer shall not amend the terms of this Agreement and will only be considered (1) a statement of the work to be performed; (2) set forth any deadlines or schedules; and (3) the additional fees to be charged, if any, for any out of scope work or services stated on the work order.

i. *Applicable Law.* This Agreement is made under and will be construed in accordance with the law of California without giving effect to that state's choice of law rules. The forum for any dispute or litigation arising out of this Agreement shall be in the Superior Court of Kern or in the Federal District Court located in Kern County, California.

j. *Successors and Third Party Beneficiaries.* This Agreement shall inure to the benefit of Vendor and Customer and any successors or assigns of Vendor and Customer. No third party shall have any rights hereunder.

k. *Customer's Business Downturn.* In the event that a business downturn beyond Customer's control significantly reduces the size or scope of Customer's operations and the volume of Services required by Customer, with the result that Customer will be unable to meet its revenue and/or volume commitments under this Agreement (notwithstanding Customer's best efforts to avoid such a shortfall), Vendor and Customer will cooperate in efforts to develop a mutually agreeable Service alternative that addresses the concerns of both parties and complies with all applicable legal and regulatory requirements and restrictions. By way of example and not limitation, such Service alternative may include changes in discounts, credits, revenue and/or volume commitments, the multi-year service period, and other provisions. This provision shall not apply to a change resulting from a decision by Customer to: (i) reduce its overall use of information technology services; (ii) alter its telecommunications architecture; or (iii) transfer portions of its information technology service requirements to providers other than Vendor. This provision shall not apply during the first Term of any SOW entered into under the terms of this Agreement and, after the first Term, may only be used one (1) time by Customer during any remaining or subsequent term of the SOW and it cannot be used unless Customer's account is current (i.e. no balance older than 30 days). Customer must give Vendor immediate written notice of the conditions it believes will require the application of this provision. This provision does not constitute a waiver of any charges incurred by Customer prior to the time the parties mutually agree to amend or replace the agreement. If, after negotiating in good faith, the parties do not mutually agree on an alternative proposal, all terms and conditions of the Agreement shall remain in full force and effect.

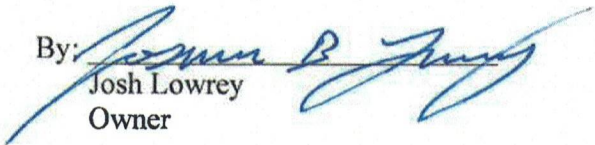
[SIGNATURE PAGE FOLLOWS]

IN WITNESS, the parties have executed this Agreement as of the date first-above written.

Dated: 10-29-2025

TRIS Technology Solutions

By:


Josh Lowrey
Owner

Dated: _____

City of McFarland

By: _____

Diego Viramontes
City Manager / Finance Director

STATEMENT OF WORK

1 Monthly Managed IT Services Fee

Fourteen Thousand Five Hundred Dollars (\$14,500.00) per month, due and payable within thirty (30) days of invoice receipt.

This fee includes all-inclusive managed IT services under the TRIS **Gold Plan**, covering all standard maintenance, support, and cybersecurity services for the City of McFarland.

2 Onboarding Fee

One Thousand Five Hundred Dollars (\$1,500.00) one-time onboarding fee due upon contract initiation.

This covers transition assistance, documentation review, and initial system synchronization.

3 Scope of Coverage – TRIS Gold Plan

Category	Included Services
Workstations	Up to 100 Computers/Laptops – full Gold monitoring, patching, updates, and quick remote access
Tablets	Up to 10 iPads managed under TRIS Mobile Device Policy
Servers	Up to 15 Servers under TRIS Gold management, including backup and patch maintenance
Networking	(15) Managed Access Points, (10) Managed PoE Switches, (2) TRIS Router/Firewalls
5G Continuity	(1) TRIS 5G Failover Software License Module supporting up to 200 devices
Cybersecurity	(100) TRIS Managed Endpoint Detection & Response (EDR) licenses
Phones	(50) TRIS Silver Phone Plan devices with VoIP monitoring
Email & Office	(100) Managed Email Accounts with Microsoft 365 suite under Gold-level support
Backups	(15) Managed Daily Offsite Backups – 500GB total encrypted storage
Support Hours	Up to 160 Hours per month , including 16 hours of emergency response time at no additional charge
Onsite Visits	Scheduled technician onsite 4 hours every Wednesday afternoon , or another weekday at the City's preference
Additional Services	Comprehensive cybersecurity management, network monitoring, and lifecycle planning for all City IT assets

3.1.1 Additional Provisions

- **All software and licensing costs are included** (Microsoft 365, EDR, backup, security, and monitoring platforms).
- **Gold Client Perks:** Discounted labor rate for major hardware additions (e.g., \$82.50/hour, 50% off standard \$165 rate).
- **Growth Thresholds:** Coverage includes up to the listed device counts; each additional workstation over the included quantity adds **\$75/month** for full software licensing and unlimited support.
- **Implementation of new hardware** (e.g., new servers, additional camera systems, or new structured cabling) may incur discounted labor charges but remains subject to **Gold Client Rate** benefits.

Work Parameters: The following detailed service parameters are the responsibility of the Vendor in the ongoing support of this Agreement

- **Service Scope**
 - Network infrastructure support: routers, firewall, switches, access points;
- **Hardware Scope**
 - (15) Managed Access Point, (2) TRIS Router, Firewall, (1) TRIS Fail Over Module ;
 - All hardware must be Intel i3/AMD FX or higher for TRIS monitoring solution;

HARDWARE REPLACEMENT SCHEDULE

Microsoft along with TRIS recommends standard schedule for equipment replacement based on the average lifecycle of today's technology equipment, this timeline table was created to show what hardware needs to be replaced in the next 10 years.

- The Servers must be replaced every 5 years.
- The Firewall and Switches must be replaced every 5 years to protect against security future breaches.
- The Desktops with their screens and peripherals can range between 3-5 years based on the user's usage.
- The Backup and NAS devices must be replaced in 5 years.

Technology	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Server											
Desktop											
UPS - Battery Backup											
Firewall											
Switches											
Backup Drives or (NAS)											

- **Service Management**

Effective support of in-scope services is a result of maintaining consistent service levels. The following provides relevant details on service availability, monitoring of in-scope services and related components.

- **Service Availability:**

- Telephone support: 8:00 A.M. to 6:00 P.M. Monday – Friday
 - Calls received out of office hours will be forwarded to a mobile phone and best efforts will be made to answer / action the call, however no action can be guaranteed until the next working day
- Email support: Monitored 8:00 A.M. to 6:00 P.M. Monday – Friday
 - Emails received outside of office hours will be collected, however no action can be guaranteed until the next working day
- Onsite assistance within 24 hours of Customer Request (during the business week)
- Emergency assistance during business hours, 8:00am-6:00pm, within 2 hours
- After Hours service: Included in this contract at no additional charge for all service requests classified as High Priority. All other after hours, 6:01pm-11:00pm, service calls will be billable at \$165.00 per hour.

High Priority

Example: Service not available (all users and functions unavailable)

Medium Priority

Example: Low degradation of service (limited number of users or functions affected, business process can continue)

Low Priority

Example: Consultations, projects and product research.

- ***Service Requests:*** Vendor will respond to service related incidents and/or requests submitted by the Customer within the following time frames:
 - High Priority Requests: ASAP Best Effort, usually within 0-2 hours (during business hours);
 - Medium Priority Requests: Best Effort, usually within 4-12 hours (during business hours);
 - Low Priority Requests: Best Effort, usually within (14 business days).
- ***Remote assistance:*** Provided in-line with the above timeframes.

All support requests can be made as follows:

- Phone at 661-900-7146
- Email at vm@trisbak.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/29/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  Elizabeth Cardenas 5201 California Ave suite 230 Bakersfield CA 93309	CONTACT NAME: Lacey Wells PHONE (A/C, No, Ext): 661-327-0838 E-MAIL ADDRESS: Lacey@BakersfieldSF.com	
	INSURER(S) AFFORDING COVERAGE INSURER A : State Farm General Insurance Company INSURER B : State Farm General Insurance Company INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED Tris Technology Soultions LLC Joshua Lowery 2810 Mosasco ST Ste 100 Bakersfield CA 93312		NAIC # 25151 25151

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			87-EL-H381-5	05/16/2025	05/16/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ Y ☒ N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE ☐ OTH-ER ☐ \$ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Office Policy	Y	Y	90-EN-B698-7	10/01/2025	10/01/2026	Business Liability \$1,000,000 Products-Completed Operation \$2,000,000 Policy Deductible \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of McFarland, its officers, employees, agents, and volunteers are included as Additional Insureds with respect to General and Automobile Liability as required by written contract.

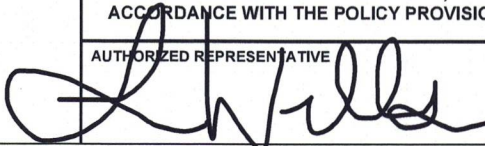
CERTIFICATE HOLDER**CANCELLATION**

City of McFarland
401 W. Kern Avenue

McFarland, CA 93250

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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CHARTER MEMBER

Microsoft Certified Solutions Expert



Joshua Lowrey

Has successfully completed the requirements to be recognized as a Microsoft® Certified Solutions Expert: Messaging (MCSE) Charter Member

Steven A. Ballmer
Steven A. Ballmer
Chief Executive Officer

Microsoft
CERTIFIED
Solutions Expert



REQUEST FOR PROPOSALS

INFORMATION TECHNOLOGY MANAGED SERVICES

Issued by Diego Viramontes, City Manager/Finance Director

**City of McFarland
401 W. Kern Avenue
McFarland CA 93250**

**ISSUED: Friday September 26, 2025
DUE DATE: Friday October 31, 2025 at 2:00 p.m.**

NOTICE OF REQUEST FOR PROPOSALS

INFORMATION TECHNOLOGY MANAGED SERVICES

- 1) The City of McFarland (hereinafter “CITY”) is requesting proposals from qualified firms to submit proposals for Professional Services to provide Information Technology Managed Services to the City.
- 2) The services to be performed by the successful proposer are described in the Request for Proposal in the Project Scope of Work Section. Copies of the Request for Proposals are available from the CITY at:

City of McFarland City Hall
401 W. Kern Avenue
McFarland CA 93250
(661) 792-3091

- 3) All responses shall be submitted to the City Manager/Finance Director of the City of McFarland on or before, Friday October 31, 2025 at 2:00 p.m. ***Please submit one (1) electronic copy to:***

Diego Viramontes, CPA
City Manager/Finance Director
City of McFarland
401 W. Kern Ave.
McFarland, CA 93250
(661) 792-3091 Office
<mailto:dviramontes@cityofmcfarland.ca.gov>

- 4) All responsive proposals shall be reviewed and evaluated by the CITY in order to determine which proposer best meets the CITY’s needs for service. The criteria by which the CITY shall evaluate proposals are set forth in the Request for Proposals.
- 5) The CITY reserves the right to reject any and all proposals or waive any irregularities in any proposal or the proposal process.
- 6) In the event that it becomes necessary to revise any part of the RFP, written addenda will be issued.

PART 1 –SPECIFICATIONS AND SCOPE

I. INTRODUCTION

The City of McFarland (City) invites proposals from qualified firms or individuals to provide comprehensive IT professional services to support the City's current and future information technology needs. Services requested include, but are not limited to, help desk support, network management, cybersecurity, infrastructure planning, and project-based technology consulting. The intent of this Request for Proposals (RFP) is to select a vendor that can provide consistent, flexible, and cost-effective IT services, including planning for the City's anticipated growth such as a new Police Department facility.

The ideal vendor will resolve computer systems and network issues in accordance with standard and acceptable maintenance and support benchmarks. The successful vendor will be expected to respond to service calls efficiently and to ensure there is no significant computer downtime during normal working hours, generally, 8:00 AM to 5:00 PM, Monday through Friday, in addition to 24-hour operations for public safety. The vendor is expected to report on the status of technology issues and communicate effectively.

There is no expressed or implied obligation of the City to reimburse responding firms for any expenses incurred in preparing proposals in response to this request. Materials submitted by respondents are subject to public inspection under the California Public Records Act (Government Code Section 6250 et seq.). Any language purporting to render the entire proposal confidential or proprietary will be ineffective and will be disqualified.

During the evaluation process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. The City reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether the proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposal, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the firm selected.

A copy of this request for proposals is on the City's website. All inquiries relating to this Request for Proposals (RFP) should be submitted to:

Diego Viramontes, CPA
City Manager/Finance Director
City of McFarland
401 W. Kern Ave.
McFarland, CA 93250
(661) 792-3091 Office
<mailto:dviramontes@cityofmcfarland.ca.gov>

II. BACKGROUND INFORMATION

The City was incorporated in 1957 as a general law city and operates under a City Council/City Manager form of government. It is governed by an elected Mayor and four-member council with each member also serving as a member of the governing board for its component units: The McFarland Parking Authority of the City of McFarland, McFarland Improvement Authority, McFarland Public Financing Corporation, and Successor Agency of the Redevelopment Agency of the City McFarland. It currently has a population of nearly 15,000 within 3 square miles.

The City provides a full range of municipal services including, but not limited to, police, fire (contracted with Kern County), animal services, public works, capital improvements, housing, planning, building, code enforcement, water, wastewater, refuse (contracted with Waste Management) and general government. The City employs 70 regular full-time and 2 part-time budgeted employees.

The City operates out of multiple facilities, including City Hall (Admin, Community Development, Police Department), Public Works, Council Chambers, Veterans Community Center, Wastewater Treatment Plant, and the Animal Shelter. Infrastructure growth is expected, including the construction of a new Police Department facility.

The City currently contracts with a third-party IT services provider for technical support/helpdesk for users, equipment purchases and installation, software application licensing and installation, and network/server/firewall management. The City currently has the following:

Software Licensing Summary

Department	Product/Service	Quantity	Renewal Date
City	Adobe Acrobat Pro (Gov Teams)	5	10/1/2026
Both	Microsoft Office 365 G3 GCC (Y-Y)	98	2/1/2026
Both	SpamTitan Plus	98	2/1/2026
Both	ArcTitan Email Backup	98	2/1/2026
Both	Enterprise Mobility + Security G5 GCC	1	2/1/2026
Police Dept.	Duo MFA	27	11/1/2025
City	Backup for Servers	1	7/1/2026
Police Dept.	Backup for Servers	1	7/1/2026

City of McFarland IT Asset Overview

Category	Approx. Count	Highlights
Servers	6	Mix of Dell PowerEdge and HP
Workstations	60+	Mostly Dell OptiPlex 5080 w/ Intel i7 CPUs
Laptops	40+	Mix of MacBook M1s and Dell Latitudes
Cameras	30+	Mostly Vivotek FD9387-HTV-A surveillance
Switches	15+	EnGenius, HP ProCurve, and Ubiquiti
Wireless & PtMP	20+	Mikrotik and Ubiquiti APs and bridge units

Law enforcement and administrative services data are maintained on separate servers. Experience in Public Safety Systems, California Law Enforcement Telecommunications Systems (CLETS) and Criminal Justice Information Systems (CJIS) Security Policy preferred. This experience can be noted in the response. Additionally, all IT vendors having access to the City of McFarland Public Safety Servers must submit to a fingerprint and criminal history check conducted by the Department of Justice (DOJ).

The City currently utilizes software programs listed in **Appendix A**. The IT provider will be expected to coordinate with software vendors and ensure secure integration. IT services must support internal control standards and be audit-ready by facilitating access logs, user permissions, and system integrity for applications.

Printers and scanners are under existing lease and maintenance agreements. Any new needs are expected to continue under lease/maintenance contracts. External vendors currently handle this equipment and are not in the IT consultant's scope unless otherwise agreed upon.

On-site support visits are expected at least monthly, with additional as-needed visits for network outages, hardware failures, or high-priority incidents.

III. SCOPE OF WORK TO BE PERFORMED

This section summarizes the services to be provided to the City in this RFP. The city is looking for a maintenance and support program to be designed under two major categories. These categories are PREVENTIVE MAINTENANCE and AS NEEDED MAINTENANCE, to accommodate departmental computer system activities and user equipment performance. The city expects the vendor proposal to define, in detail, the approach to be used in the above categories. The distinction of time and material costs for these efforts are important to billing the city and future budget considerations.

A. Initial Assessment

1. Review of inventory, update network diagram, assessment of system architecture and equipment for efficiency, life expectancy, capacity, speed, and current processes, and make recommendations for improving routine support criteria and eliminating emergency maintenance situations. A report of this initial assessment shall be submitted within 30 days of awarding the contract, and each April 1st as long as the contract is in force. This is to allow for necessary budget planning for the upcoming fiscal year.

B. Desktop Application Support

1. Performance of basic support functions, including the installation of PC's, laptops, mobile devices, printers, peripherals, and office software; diagnosis and correction of desktop application problems, configuring of PC's, laptops and mobile devices for standard applications; identification and correction of user hardware problems, with advanced troubleshooting as needed; maintenance of an updated inventory of all computer related hardware, to be available to designated City personnel upon request.

C. Server and Workstation Services

1. Management of networks and computer systems, including complex applications, databases, messaging, servers and associated hardware, software, communications, and operating systems necessary for performance, security, reliability, and recoverability of the systems. Scheduling of preventive maintenance for equipment in the areas of coverage is properly and promptly performed; maintenance of records for on-site visits, remote support, and telephone support is available; development of operations and quality assurance for backup plans and procedures are being followed.
2. Configuration management, including changes, upgrades, patches, etc. is maintained; management and security of user login credentials are documented, and support of software products relating to servers and workstations; timely response to repair and maintenance work for the user.

D. Network Administration Services

1. Maintenance and support of network equipment, including switches, firewalls, routers, and other security devices are included. Installation and maintenance of printers, scanners, network devices et al; analysis, routine configuration changes, and installation of patches and upgrades; minor cabling as needed; alert notifications in case of failure of equipment. Proactive monitoring of network equipment, including performance indicators to report on threshold limitations; network performance and capacity management services; continuous troubleshooting is required.
2. Maintenance of network documentation for daily, weekly, and monthly services is required.

E. Email, Security and Backup Efforts

1. Maintenance of city email accounts using the city domain, adding, changing, and/or deleting city employee accounts as requested; maintenance of virus-detection programs on the city servers and user computers and laptops; performance of periodic security audits, including notification of suspected breaches of security to designated city point of contact are required. The vendor will also be responsible for coordinating certified cybersecurity training to be compliant with current state law.
2. Configuration of the city systems to enable remote access in a secure environment, with provisions for remote access administration, as requested by the city designee is required.
3. Requirements for a data backup policy, with procedures in place to handle daily, weekly, and monthly backup of the computer, data and information, email, and the like; program to restore systems and data if servers and/or computers go down, is required. Redundant backup systems compliant with electronic records management is required.

F. Planning

1. Engineering, planning, and design services for major system enhancements and/or upgrades to existing systems; recommendations for future purchasing and technology needs, when requested or necessary. Installation of new equipment, software, and transfer existing data when acquired, will be needed.

G. Not Included

1. The contract to be awarded does not obligate the city to purchase computer equipment, hardware devices, cabling, licenses, software et al from the successful vendor.

IV. BASIS FOR COMPENSATION

- A. The City will pay the vendor for the services described in Part I, Section III (Scope of Work to be Performed) that do not exceed the amount contained within a signed agreement between the City and the vendor. For additional services required after the inception of the agreement, written approval by the City shall be required in advance of such services being rendered. The fee for such services shall be paid based on the vendor's quoted hourly rates.

V. ADDITIONAL PROVISIONS

- A. Upon notice of intent to award contract, the successful firm shall enter into a Consulting Services Agreement with the City. The City's Standard Consulting Services Agreement is provided in **Appendix B**.
- B. No officer, agent, or employee of the City and no member of its governing bodies shall have any pecuniary interest, direct or indirect, in this agreement or the proceeds thereof. No officer, agent, or employee of the vendor shall serve on a City committee or hold any such position which is incompatible with such person's duties or obligations or other relationship to this agreement.
- C. Time is of the essence in each and all provisions of this agreement.

VI. SPECIAL TERMS AND CONDITIONS

- A. Invoices received from the vendor will be processed no sooner than thirty (30) days from receipt.
- B. The City is not liable for any pre-contractual expenses incurred by any bidder. In addition, no bidder shall include any such expenses as part of the price proposed to conduct the operation.
- C. The City reserves the right to withdraw the RFP at any time without prior notice. Further, the City makes no representations that any agreement will be awarded to any proposer responding to this RFP. The City expressly reserves the right to postpone action regarding

this RFP for its own convenience and to reject any and all proposals in response to this RFP without indicating reasons for such rejection.

- D. The City is not responsible for oral statements made by any of its employees or agents concerning this RFP. If the bidder requires specific information, the bidder must make the request in writing as instructed in the RFP. Email inquiries are acceptable.
- E. All responses to the RFP shall become the property of the City and a matter of public record. Responders must identify all copyrighted material, trade secrets or other proprietary information that the responder claims are exempt from disclosure by the California Public Records Act. In the event a responder claims such exemption, the responder must state in the response that:

“The responder will indemnify the City and hold it harmless from any claim or liability and defend any action brought against the City for its refusal to disclose copyrighted material, trade secrets, or other proprietary information to any person making a request thereof.”

Failure to include such a statement shall constitute waiver of the responder’s right to exemption from disclosure and authority for the City to provide a copy of the proposal or any part thereof to the requestor.

All questions regarding this RFP should be made in writing and emailed to: <mailto:dviramontes@cityofmcfarland.ca.gov>

PART 2 – PROPOSAL REQUIREMENTS AND INFORMATION

I. PROPOSAL PROCESS AND CALENDAR

A. Distribution of RFP

The RFP will be available on **September 26, 2025**.

B. Proposal Submission

Proposals for City IT Services must be submitted **electronically to <mailto:dviramontes@cityofmcfarland.ca.gov> no later than 2:00 PM on October 31, 2025**.

C. Proposal Review and Notification

The City Manager/Finance Director and a select panel of City staff will review and evaluate each proposal submitted. It is anticipated that the proposal review process will be completed by November 6, 2025. Written notification will be sent to all proposers regarding which firms were selected for follow-up interviews.

D. Interviews

The City will schedule interviews via Teams with the finalists by the week of November 10, 2025. Firms selected for interviews are requested to prepare a short presentation for the committee.

E. Final Selection Notification

The City anticipates sending written notification of status to the finalists by the week of November 17, 2025.

G. Important Dates to Remember

September 26, 2025	RFP Available
October 17, 2025	Deadline for Submission of questions
October 22, 2025	City to provide response to questions
October 31, 2025	Deadline for Proposal Submission
November 6, 2025	City review of Proposals
November 7, 2025	Notification to all proposers
November 10-14, 2025	Firm oral/Teams presentations
December 10, 2025	City Council contract approval
Week of December 15, 2025	Anticipated contract signing

III. EVALUATION PROCESS

The proposals for the City's IT services will be evaluated by a committee selected by the City Manager. Proposers may be required to make oral presentations as a supplement to their proposals. These presentations would only be held subsequent to the receipt of the proposals and will be part of the evaluation process to determine qualifications of the IT firm. The City will schedule a date and time via Teams for each oral presentation/interview that it requests. Should a proposer refuse to honor the request for an oral presentation or interview, it may result in the rejection of the proposal by the City.

Evaluation considerations will include the following:

- A. Responsiveness of the proposal in clearly stating the understanding of the work to be performed and in demonstrating the intention and ability to perform the work.
- B. Firm's experience in providing the requested services to agencies of similar nature, size, and complexity.
- C. Technical experience and professional qualifications of the team assigned to the City.
- D. Proposed cost of services.

Contract award will not be based solely on price, but on a combination of factors as determined to be in the best interest of the City. After evaluating the proposals and discussing them further with the finalists or the tentatively selected firm, the City reserves the right to further negotiate the proposed work and/or method and amount of compensation.

IV. FORMAT AND CONTENT OF PROPOSAL

A. Title Page

The title page should include the request for proposal subject and number, the name of the proposer's firm, local address, telephone number, name of contact person, and date.

B. Table of Contents

Include a clear identification of the material by section and by page number.

C. Letter of Transmittal

1. State whether the firm is local, national, or international.
2. Length of time in business.
3. Length of time in providing proposed services.
4. Number of clients.
5. Number of clients in the public sector.
6. Give the location of the office from which the remote work is to be done and the number of full-time employees and areas of involvement: Technical Support, Programming, Consulting, Sales Support, Administrative Support.
7. Federal and State taxpayer-identification numbers of the firm.
8. A brief statement of your understanding of the services to be performed and make a positive commitment to provide services as specified.
9. The letter must be signed by a corporate officer or person authorized to bind the vendor to the proposal and cost schedule.
10. A statement indicating that the proposal and cost schedule will be valid and binding for ninety (90) days following the proposal due date and will become part of the contract negotiated with the City.

D. Qualifications Statements

1. Qualifications and Related Experience of Personnel Who Will Perform Work. Résumés of all personnel who are proposed to provide professional services to the City within the Scope of Work outlined and described in this request should be included. Résumés should include all relevant experience, education, and other qualifications.
2. Prior Relevant Experience. A description of prior work experience and projects relevant to the Scope of Work outlined and described in this request should be included.
3. Name, title, address, and telephone number of three references for clients, whom similar services have been provided, including information referencing the actual services performed, number of users, and length of tenure. References from other Public Sector clients would be beneficial.

E. Scope of Work and Provisions

1. Provide a proposed approach to conduct services anticipated in the Scope of Work. Include any performance or timing commitments that proposer is prepared to make (e.g. help desk response times, network up time, and other measures).
2. Support services questions to be addressed:
 - i. Support availability (days of week and time, including how you will deal with after-hours and weekend calls).
 - ii. Toll-free or local number.
 - iii. Structure of charges for support.
 - iv. Steps for resolving problem escalation.
 - v. Final authority regarding conflicts.
 - vi. Response time and goal for resolving problems.
3. Scope of services beyond the RFP that the firm provides which may be of interest to the city.

F. Cost of Services

The city is requesting that the vendor submit a FIXED FEE service contract for ongoing maintenance items along with an hourly rate for troubleshooting, desktop maintenance, and other projects for a twelve-month period, with an option to renew for three successive twelve-month periods. Each twelve-month period must be shown separately.

As a bid alternate, vendor should also submit a FIXED FEE service contract for an all-inclusive service and maintenance, with the understanding that major projects will be negotiated on an as-needed basis.

Vendors may also submit other alternative packages that they feel would meet the needs of the City as an included alternate bid.

Vendors must list, specifically, any services which would not be covered in the proposal price. The vendor shall indicate the impact, if any, of changes in the City's IT infrastructure (number of servers and PC's) on the fixed fee. Identify the following for those services not under the fixed fee:

- a. A fee schedule containing the vendor hourly rates.
- b. A description of how services will be billed.
- c. A description of additional charges, as in out-of-pocket expenses for travel, subsistence, etc.

G. Additional Data

Data not specifically requested should not appear in the foregoing sections, but any additional information considered essential to the proposal may be presented at this section.

ANTI-LOBBYING
CERTIFICATION

The undersigned certifies, to the best of his or her knowledge or belief, that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Signature

Date

APPENDIX A

City of McFarland Enterprise System Information

Product	Vendor	Purpose
CivicPlus	CivicPlus	Ord Link Sub, Online Hosting, (Muni Code) Ord Bank, Prints, Supplementation, Full-Service Subscription
CivicPlus	CivicPlus	Agenda Management Software
DocuSign	DocuSign	Electronic Signature management
CivicEngage Central	CivicPlus	City Website, Unlimited Storage, admin users and livestreams.
NextRequest	CivicPlus	Public Records Request
LaserFische	LaserFiche	Document Retention
McFarland Code Enforcement	Data Ticket Inc.	Citation and Code Enforcement Processor
Citation Information System	Phoenix Information System Group	Citation and Code Enforcement Processor
Adobe Cloud Creative Cloud	Adobe	Marketing and Content Creation
Canva	Canva Pro	Marketing and Content Creation
Sprout Social	Sprout Social	Marketing and Content Creation
Kern Data User Subscription	KernData.com	Kern County Property Data Resource Building Permit, Planning and Licensing, Animal Services and Code Enforcement
GovWell	GovWell Technologies	Administrative Software
ERP Pro 10	Tyler Technologies	All Financial Systems, utility billing, business licenses, and payroll processing
Debt Management	Fifth Asset DBA, DebtBook	Lease and Subscription management
Business Domain Registration	Turbify	City Website domain registration
RVS Software	RVS	Meter Read Software

Recruit Pro	Spark Hire	Applicant Tracking System
RIMS Software	Sun Ridge Systems	Mobile Mapping, CAD, Report writing
RIMS Software (Karpel)	Sun Ridge Systems	Link to Karpel - Court Filing System
Flock Safety Falcon	Flock Group Inc.	City Livestream Services
GPS Subscription Plan	GPS N Vision	Tracker - Investigation
Core Plan	BlueBeam Inc.	Construction based PDF tools
Road AI	Vaisala Inc	In time Road Data Infrastructure Management
ArcGIS	ESRI	Data and location mapping

APPENDIX B

STANDARD CONSULTANT AGREEMENT

AGREEMENT FOR [REDACTED]

CITY OF MCFARLAND, CALIFORNIA,

AND

NAME OF CONSULTANT

THIS AGREEMENT ("Agreement") is made and entered into as of the date of execution by the CITY OF MCFARLAND (the "City") and [REDACTED], ("Consultant").

RECITALS

The City requires outside assistance to provide the following services:

[REDACTED]

WHEREAS, Consultant represents itself as possessing the necessary skills and qualifications to provide the services required by the City and as being duly qualified to perform those services in accordance with the standard of quality ordinarily expected of competent professionals in Consultant's field of expertise;

WHEREAS, Consultant will render such professional services, as hereinafter defined, on the following terms and conditions;

NOW THEREFORE, in consideration of these recitals, and the mutual covenants contained herein, the City and Consultant agree as follows:

AGREEMENT

1. TERM OF AGREEMENT.

1.1. This Agreement shall be effective on and from the day, month and year of the execution of this document by the City.

1.2. Consultant shall commence the performance of the services in accordance with the Scope of Work section provided in Attachment "A" to this Agreement and shall continue such services until all tasks to be performed are completed, or this Agreement is otherwise terminated. Consultant shall complete the services and provide final data and reports no later than [REDACTED], unless an extension of time is mutually agreed to by both parties in writing.

2. CONSULTANT'S OBLIGATIONS- SCOPE OF WORK (ATTACHMENT A).

- 2.1.** Consultant shall provide the City with the following services: The specific manner in which the services are to be performed is described in Attachment “A” which is attached hereto and incorporated herein as though fully set forth at length, collectively hereinafter referred to as “Described Services.”
- 2.2.** Consultant shall perform all work required to accomplish the Described Services in conformity with applicable requirements of Federal, State and Local law.
- 2.3.** Consultant is hired to render the Described Services and any payments made to Consultant are compensation fully for such services.
- 2.4.** Consultant shall maintain professional certifications as required to properly comply with all City, State, and Federal law.
- 2.5.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. If the City, in good faith, at any time during the term of this Agreement, desires the removal of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.
- 2.6.** If a license or certification of any kind is required of Consultant, its employees, agents, or subcontractors by federal, state or law and regulation, Consultant warrants that such license has been obtained, is valid and in good standing, and shall keep in effect at all times during the term of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.
- 2.7.** Consultant shall provide the City with timely written reports of all significant developments or delays arising during performance of its services.

3. PAYMENT FOR SERVICES (ATTACHMENT B).

- 3.1.** Payment to Consultant to perform its Scope of Work is set forth in **Attachment B**, attached hereto and incorporated herein. The payments provided in this Section are full compensation for the Scope of Work as described in Attachment A.
- 3.2.** Consultant shall submit monthly bills to the City, describing its services and costs provided during the previous month, based upon percentage of task completed. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person. Consultant's monthly bills shall include the following information to which such services or costs pertain:
 - a description of services performed;
 - the date the services were performed;
 - the number of hours spent and by whom;
 - a description of all costs incurred, and the Consultant's signature.

Consultant agrees to use every appropriate method to contain fees and costs under this Agreement. Once invoice is submitted and approved by the City, City payment will be made within 30 days of approval.

- 3.3. The amount set forth in Attachment B may be modified or amended only by a written document executed by both Consultant and authorized City representative prior to the performance of the additional work. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

4. SUBCONTRACTING.

- 4.1. Consultant will not subcontract any portion of its Scope of Work without prior written approval of City. If Consultant subcontracts for any of the work to be performed under this Agreement, Consultant shall be as fully responsible to the City for the acts and omissions of Consultant's subcontractors/subconsultants and for the persons either directly or indirectly employed by the subcontractors/subconsultants, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor/subconsultant of Consultant and the City. Consultant will be responsible for payment of subcontractors/subconsultants. Consultant shall bind every subcontractor/subconsultant to the terms of the Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract in question and approved in writing by the City. Consultant agrees that the City is an intended third-party beneficiary of any services agreement entered into between Consultant and any subcontractor or subconsultant.

5. PROJECT SCHEDULE AND COMPLETION DATE (ATTACHMENT C).

- 5.1. Attachment C is the project schedule that Consultant shall strictly meet, including benchmark dates and completion date, which is attached hereto and incorporated herein. Consultant agrees to diligently prosecute the services to be provided under this Agreement to completion and in accordance with the schedule specified herein. In the performance of this Agreement, time is of the essence.

- 5.2. Consultant shall promptly notify the City of any anticipated or unforeseen delays to the project schedule. Extensions to the project schedule and to this Agreement shall not be made without the prior written approval of the City. All requests for extensions to the project schedule shall be by written request only and submitted to the City prior to the commencement of such work.

6. **CHANGES IN WORK AND EXTRA WORK.** Consultant shall not change the scope or duration of work or perform work in excess of the Scope of Work without the prior, written approval of the City by an executed Change Order, describing in detail the revision to Scope of Work, revisions in payment and/or time, fully executed by both parties. Failure to obtain a Change Order prior to the commencement of any revision waives Contractor's right to payment for such additional services.

- 7. RESPONSIBILITIES OF AND TASKS TO BE PERFORMED BY CITY.** City designates Diego Viramontes, its City Manager, to represent the City in all matters within the scope of this Contract relating to the conduct and approval of the work to be performed. Whenever the term “approval of City,” “consult with City,” “confer with City,” or similar terms are used, they shall refer to the City Manager. The City Manager may designate an assistant to act in his/her stead.

The CITY shall furnish upon request, without charge, all standard plans and specifications and any other information which the City now has in its files that may be of use to Consultant.

- 8. VERBAL AGREEMENT OR CONVERSATION.** No verbal agreement or conversation with any officer, agent, or employee of the City, either before, during or after the execution of this Agreement, shall affect or modify any of the terms or obligations herein contained nor shall such verbal agreement or conversation entitle Consultant to any additional payment whatsoever.

9. TERMINATION OF AGREEMENT.

9.1. Termination for Convenience City may terminate this Contract for City’s convenience at any time by providing Consultant thirty days written notice. Upon receipt of the notice of termination, Consultant shall immediately take action not to incur any additional obligations, costs or expenses, except as may be necessary to terminate its activities. City shall pay Consultant its reasonable and allowable costs through the effective date of termination and those reasonable and necessary costs incurred by Consultant to effect the termination. Thereafter, Consultant shall have no further claims against City under this Contract. All finished and unfinished documents and materials procured for or produced under this Contract, including all intellectual property rights City is entitled to, shall become City property upon the date of the termination. Consultant agrees to execute any documents necessary for City to perfect, memorialize, or record City’s ownership of rights provided herein.

9.2. Termination for Breach of Contract.

9.2.1. Except as provided in Attachment “C”, if Consultant fails to perform any of the provisions of this Contract or so fails to make progress as to endanger timely performance of this Contract, City may give Consultant written notice of the default. City’s default notice will indicate whether the default may be cured and the time period to cure the default to the sole satisfaction of City. Additionally, City’s default notice may offer Consultant an opportunity to provide City with a plan to cure the default, which shall be submitted to City within the time period allowed by City. At City’s sole discretion, City may accept or reject Consultant’s plan. If the default cannot be cured or if Consultant fails to cure within the period allowed by City, then City may terminate this Contract due to Consultant’s breach of this Contract.

9.2.2. If the default under this Contract is due to Consultant’s failure to maintain the insurance required under this Contract, Consultant shall immediately: (1) suspend performance of any services under this Contract for which insurance was required; and (2) notify its employees and Subconsultants of the loss of insurance coverage and

Consultant's obligation to suspend performance of services. Consultant shall not recommence performance until Consultant is fully insured and in compliance with City's requirements.

9.2.3. If a federal or state proceeding for relief of debtors is undertaken by or against Consultant, or if Consultant makes an assignment for the benefit of creditors, then City may immediately terminate this Contract.

9.2.4. If Consultant engages in any dishonest conduct related to the performance or administration of this Contract or violates City's laws, regulations or policies relating to lobbying, then City may immediately terminate this Contract.

9.2.5. Acts of Moral Turpitude.

- a. Consultant shall immediately notify City if Consultant T or any Key Person, as defined below, is charged with, indicted for, convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, any act which constitutes an offense involving moral turpitude under federal, state, or local laws ("Act of Moral Turpitude").
- b. If Consultant or a Key Person is convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, an Act of Moral Turpitude, City may immediately terminate this Contract.
- c. If Consultant or a Key Person is charged with or indicted for an Act of Moral Turpitude, City may terminate this Contract after providing Consultant an opportunity to present evidence of Consultant's ability to perform under the terms of this Contract.
- d. Acts of Moral Turpitude include, but are not limited to: violent felonies as defined by Penal Code Section 667.5, crimes involving weapons, crimes resulting in serious bodily injury or death, serious felonies as defined by Penal Code Section 1192.7, and those crimes referenced in the Penal Code and articulated in California Public Resources Code Section 5164(a)(2); in addition to and including acts of murder, rape, sexual assault, robbery, kidnapping, human trafficking, pimping, voluntary manslaughter, aggravated assault, assault on a peace officer, mayhem, fraud, domestic abuse, elderly abuse, and child abuse, regardless of whether such acts are punishable by felony or misdemeanor conviction.
- e. For the purposes of this provision, a Key Person is a principal, officer, or employee assigned to this Contract, or owner (directly or indirectly, through one or more intermediaries) of ten percent or more of the voting power or equity interests of Consultant.

9.2.6. In the event City terminates this Contract as provided in this section, City may procure, upon such terms and in the manner as City may deem appropriate, services similar in scope and level of effort to those so terminated, and Consultant shall be liable to City for all of its costs and damages, including, but not limited to, any excess costs for such services.

9.2.7. If, after notice of termination of this Contract under the provisions of this section, it is determined for any reason that Consultant was not in default under the provisions of this section, or that the default was excusable under the terms of this Contract, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Article 8 Termination for Convenience.

9.2.8. The rights and remedies of City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

9.3. In the event that this Contract is terminated, Consultant shall immediately notify all employees and Subconsultants, and shall notify in writing all other parties contracted with under the terms of this Contract within five (5) working days of the termination.

10. COVENANTS AGAINST CONTINGENT FEES. Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to terminate this Agreement without liability or, at the City's discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

11. OWNERSHIP OF DOCUMENTS.

11.1. All computer data, computer drawing files, plans, studies, sketches, drawings, reports, specifications, and all work product produced by Consultant under this Agreement are the property of the City, whether or not the City completes the Scope of Work or proceeds with the project for which such documents are prepared.

11.2. This Agreement creates a nonexclusive and perpetual right or license for City to copy, use, modify, reuse, and sublicense any and all copyrights, designs, and other intellectual property embodied in the writings prepared by Consultant, and Consultant subcontractors, under this Agreement. In the event the City should ever desire to undertake a project or review other proposed projects based upon the documents, the Consultant agrees that the City shall have the right to reuse all or any portion of the documents at no additional compensation to the Consultant.

12. INDEPENDENT CONTRACTOR.

12.1. The Consultant shall perform the services provided for herein in a manner of Consultant's own choice, as an independent Contract and in pursuit of Consultant's independent calling, and not as an employee of the City. Consultant shall be under control of the City only as to the result to be accomplished and the personnel assigned to the Project.

12.2. If the Consultant subcontracts any of the work to be performed under this Agreement pursuant to the terms of this Agreement, Consultant shall be as fully responsible to the City for the acts and omissions of the Consultant's subcontractor and of

the persons either directly or indirectly employed by the subcontractor, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor of Consultant and the City. The Consultant shall bind every subcontract by the terms of the Agreement applicable to Consultant's work, including indemnity and insurance requirements.

13. HOLD HARMLESS AND INDEMNIFICATION.

13.1. Indemnification - It is understood and agreed that Consultant has the professional skills, experience, and knowledge necessary to perform the work agreed to be performed under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work in a skillful and professional manner, and Consultant thus agrees to so perform the work.

13.2. Acceptance by City of the work performed under this Agreement does not operate as a release of said Consultant from such professional responsibility for the work performed. It is further understood and agreed that Consultant is apprised of the scope of the work to be performed under this Agreement and Consultant agrees that said work can and shall be performed in a fully competent manner.

13.3. Consistent with California Civil Code section 2782.8, when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined under said section 2782.8, Consultant shall, to the fullest extent permitted by law, indemnify, protect, immediately defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against all claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, subconsultants or agents during the performance this Agreement, or from any violation of any federal, state, or municipal law or ordinance to the extent caused, in whole or in part, by the negligence, reckless, or willful misconduct of Consultant or its employees, subcontractors, or agents, or by the quality or character of Consultant's work, excepting only liability arising from the sole negligence, sole active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers.

13.4. Other than in the performance of professional services by a design professional, which law shall be solely as addressed in subparagraph 12.3 above, and to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against any claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) arising out of the performance of this Agreement by Consultant, its officers, employees, agents, subcontractors and subconsultants, excepting only that resulting from the sole negligence,

sole active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers. It is understood that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in section 2778 of the California Civil Code.

- 13.5.** Acceptance of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

- 14. ASSIGNMENT OF AGREEMENT.** Consultant is without right to and shall not assign this Agreement or any part thereof or any monies due hereunder without the prior written consent of the City.

15. INSURANCE.

- 15.1. Insurance.** On or before beginning any of the services or work called for by any term of this Agreement, Consultant, at its own cost and expense, shall carry, maintain for the duration of the Agreement (including all extensions provided), and provide proof thereof that is acceptable to the City the insurance specified in subsections (A) through (F) below with insurers and under forms of insurance satisfactory in all respects to the City. Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of the Consultant has also been obtained for the subcontractor. The Certificate of Insurance shall clearly identify the project name and number in the space labeled "Description of Operations/Locations/Special Items" on the form.

- A. Commercial General and Automobile Liability.** Consultant, at Consultant's own cost and expense, shall maintain commercial general and automobile liability insurance for the period covered by this Agreement in an amount not less than one million dollars (\$1,000,000) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 and Insurance Services Office Automobile Liability form CA 0001 Code 1 (any auto).

Each of the following shall be included in the insurance coverage or added as an additional insured endorsement to the policy: City, its officers, employees, agents, and volunteers are to be covered as insured's as respects each of the

following: liability arising out of activities performed by or on behalf of Consultant, including the insured's general supervision of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired, or borrowed by Consultant. In the event that Consultant purchases automobiles during the term of this Agreement, said automobiles shall be likewise covered. The coverage shall contain no special

An endorsement must state that coverage is primary insurance and that no other insurance affected by the City will be called upon to contribute to a loss under the coverage.

Insurance is to be placed with California-admitted insurers with a Best's rating of no less than A:VII.

- B. *Professional Liability.*** Consultant shall obtain, and during the term of this Agreement shall maintain, a policy of professional liability insurance that shall:
- i. Be from an insurance company authorized to be in business in the State of California;
 - ii. Be in an insurable amount of not less than \$1,000,000 for each occurrence; and
 - iii. Provide that the policy shall remain in full force during the full term of this Agreement and shall not be canceled, terminated, or allowed to expire without thirty (30) days prior written notice to the City from the insurance company.
- C. *Workers' Compensation.*** Statutory Workers' Compensation Insurance and Employer's Liability insurance for any and all persons employed directly or indirectly by Consultant shall be provided with limits not less than one million dollars. In the alternative, Consultant may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City for loss arising from work performed under this Agreement.
- D. *Deductibles and Self-Insured Retentions.*** During the period covered by this Agreement, upon express written authorization of City Risk Manager, Consultant may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The City may condition approval of an increase in deductible or self-insured retention levels upon a requirement that Consultant procure a bond guaranteeing payment of

losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

- E. *Notice of Reduction in Coverage.*** In the event that any coverage required under subsections (A), (B), or (C) of this section of the Agreement is reduced, limited, or materially affected in any other manner, Consultant shall provide written notice to City at Consultant's earliest possible opportunity and in no case later than five day after Consultant is notified of the change in coverage.
- F. *Other Remedies.*** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option:
- i.** Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
 - ii.** Order Consultant to stop work under this Agreement or withhold any payment which becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof;
 - iii.** Terminate this Agreement.
 - iv.** Exercise of any of the above remedies, however, is an alternative to other remedies City may have and is not the exclusive remedy for Consultant's failure to maintain insurance or secure appropriate endorsements.

16. DISPUTES.

16.1. If a dispute should arise regarding the performance of this Agreement, the following initial dispute resolution procedures shall be used:

- A.** Within twenty (20) City working days after a dispute regarding the performance of this Agreement arises, it shall be reduced to writing at staff level by the complaining party setting forth the nature of the dispute in detail, along with all pertinent back up documentation in support. The writing shall be delivered to the receiving party by first class mail or personal delivery directly to the party's project manager, along with recommended methods of resolution.
- B.** The party receiving the letter shall reply to the letter with a detailed response, along with a recommended method of resolution, if any, within ten (10) City working days of receipt of the letter.

16.2. If the dispute is not resolved at staff level in accordance with Section 16.1, within five (5) City working days of the receiving party response (or longer if agreed between the parties) , the aggrieved party, through its respective project manager shall deliver to

the General Manager's office a letter outlining the dispute for the General Manager's review. The receiving party may submit further response, if required, to the General Manager within five (5) City working days thereafter. The General Manager, at his/her sole discretion may respond as he/she deems appropriate, including recommendations for resolution, discussions or rejection of the dispute within fifteen (15) working days of receipt of the complaint.

- 16.3.** If the dispute remains unresolved and the parties have exhausted the procedures outlined in this section, the parties may then seek remedies available to them under this Agreement and at law, including, but not limited to, under the termination procedures. This provision does not relieve Consultant of its obligation and Consultant is required to timely comply with all applicable provisions of the Government Claims Act before initiating any legal proceeding against City.

17. CONFLICT OF INTEREST. Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter which will render the services required under the provisions of this Agreement a violation of any applicable state, local, or federal law, including, but not limited to, Government Code section 1090. If any principal provider of services is a "consultant" for the purposes of the Fair Political Practices Act (Gov. Code § 81000 et seq.), each such person shall comply with Form 721 Statement of Economic Interests filing requirements in accordance with state or City local Conflict of Interest Code. In addition, if any other conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that the City may determine whether to terminate this Agreement.

18. CONSULTANT'S BOOKS AND RECORDS.

- 18.1.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant.
- 18.2.** Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.
- 18.3.** Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City General Counsel, City Auditor, General Manager, or a designated representative of any of these officers. Copies of such documents shall be provided to City for inspection when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

18.4. City may, by written request by any of the above-named officers, require that custody of the records be given to City and that the records and documents be maintained in the General Manager's office. Access to such records and documents shall be granted to any party authorized by Consultant's representatives, or Consultant's successor in interest.

19. WRITTEN NOTIFICATION. Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent by prepaid, first-class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: City of McFarland
 Attn: City Manager
 401 W. Kern Avenue
 McFarland, CA 93250

If to Consultant: **(Insert Contact Information)**

Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

20. GENERAL PROVISIONS.

20.1. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

20.2. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

20.3. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Kern.

20.4. Time is of the essence with regard to each covenant, condition and provision of this Agreement.

20.5. This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersedes any prior oral and written agreements and understandings between the parties with respect thereto.

20.6. This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

20.7. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

20.8. This Agreement may be executed in counterparts. A facsimile or electronic copy of this Agreement shall be as effective as the original for all purposes.

20.9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns. Notwithstanding the foregoing, Consultant shall not assign this Agreement or any part thereof to any other entity or individual.

20.10. City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

20.11. All references to a statute or ordinance, shall incorporate any, or all, successor statute or ordinance enacted to govern the activity now governed by the statute or ordinance, noted herein to the extent, however, that incorporation of such successor statute or ordinance does not adversely affect the benefits and protections granted to the Developer under this Agreement.

21. CONSULTANT'S CERTIFICATION OF AWARENESS OF IMMIGRATION REFORM AND CONTROL ACT. Consultant certifies that Consultant is aware of the requirements of the Immigration Reform and Control Act of 1986 (8 USC §§ 1101-1525) and has complied and will comply with these requirements, including but not limited to, verifying the eligibility for employment of all agents, employees, subcontractors and consultants that are included in this Agreement.

22. ACCESS AND ACCOMMODATIONS

22.1. Consultant shall comply with the Americans with Disabilities Act, as amended, 42 U.S.C. Section 12101 et seq., the Rehabilitation Act of 1973, as amended, 29 U.S.C. Section 701 et seq., the Fair Housing Act, and its implementing regulations and any subsequent amendments, and California Government Code Section 11135;

22.2. Consultant shall not discriminate on the basis of disability or on the basis of a person's relationship to, or association with, a person who has a disability;

22.3. Consultant shall provide reasonable accommodation upon request to ensure equal access to CITY-funded programs, services and activities;

22.4. Construction, if any, will be performed in accordance with the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. Part 40; and

22.5. The buildings and facilities used to provide services under this Contract are in compliance with the federal and state standards for accessibility as set forth in the 2010 ADA Standards, California Title 24, Chapter 11, or other applicable federal and state law.

Consultant understands that City is relying upon these certifications and representations as a condition to funding this Contract. Any subcontract entered into by Consultant for work to be performed under this Contract must include an identical provision.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement on the day and year written below.

CITY	CONSULTANT*
CITY OF MCFARLAND, a municipal corporation By: _____ Name: _____ Title: _____ Dated: _____, 202__ ATTEST: _____ Erika De La Cruz, City Clerk	_____ (Insert Entity Type) By: _____ Name: _____ Title: _____ Dated: _____, 202__ By: _____ Name: _____ Title: _____ Dated: _____, 202__ *Signatures of consultant must be notarized. Need two signatures if contractor is a corporation. Attach acknowledgement
APPROVED AS TO FORM: _____ Nathan M. Hodges, City Attorney	

“ATTACHMENT “A”
Scope of Work

**ATTACHMENT “B”
Payment for Services**

Once an invoice is submitted and approved by the City, City payment will be made within 30 days of approval. The payment provided is full compensation for the DESCRIBED SERVICES

(Attach Progress Payment Schedule)

ATTACHMENT “C”
Project Schedule and Completion Date

(Attach Project Schedule)

Neither party shall be liable for its delay or failure to perform any obligation under and in accordance with this Contract, if the delay or failure arises out of fires, floods, earthquakes, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by the party or any of the party’s Subconsultants), freight embargoes, terrorist acts, insurrections or other civil disturbances, or other similar events to those described above, but in each case the delay or failure to perform must be beyond the control and without any fault or negligence of the party delayed or failing to perform (these events are referred to in this provision as "Force Majeure Events").

Notwithstanding the foregoing, a delay or failure to perform by a Subconsultant of Consultant shall not constitute a Force Majeure Event, unless the delay or failure arises out of causes beyond the control of both Consultant and Subconsultant, and without any fault or negligence of either of them. In such case, Consultant shall not be liable for the delay or failure to perform, unless the goods or services to be furnished by the Subconsultant were obtainable from other sources in sufficient time to permit Consultant to perform timely. As used in this Contract, the term “Subconsultant” means a subconsultant at any tier. In the event Consultant’s delay or failure to perform arises out of a Force Majeure Event, Consultant agrees to use commercially reasonable best efforts to obtain the goods or services from other sources, and to otherwise mitigate the damages and reduce the delay caused by the Force Majeure Event.

AGREEMENT FOR INFORMATION TECHNOLOGY SERVICES BETWEEN

CITY OF MCFARLAND, CALIFORNIA,

AND

TRIS TECHNOLOGY SOLUTIONS, LLC

THIS AGREEMENT ("Agreement") is made and entered into as of the date of execution by the CITY OF MCFARLAND (the "City") and TRIS Technology Solutions, LLC, a California Limited Liability Company ("Consultant").

RECITALS

The City requires outside assistance to provide the following services:

Information Technology Managed Services

WHEREAS, Consultant represents itself as possessing the necessary skills and qualifications to provide the services required by the City and as being duly qualified to perform those services in accordance with the standard of quality ordinarily expected of competent professionals in Consultant's field of expertise;

WHEREAS, Consultant will render such professional services, as hereinafter defined, on the following terms and conditions;

NOW THEREFORE, in consideration of these recitals, and the mutual covenants contained herein, the City and Consultant agree as follows:

AGREEMENT

1. TERM OF AGREEMENT.

1.1. This Agreement shall be effective on and from the day, month and year of the execution of this document by the City.

1.2. Consultant shall commence the performance of the services in accordance with the Scope of Work section provided in Attachment "A" to this Agreement and shall continue such services until all tasks to be performed are completed, or this Agreement is otherwise terminated. Consultant shall complete the services and provide final data and reports no later than August 31, 2023, unless an extension of time is mutually agreed to by both parties in writing.

2. CONSULTANT'S OBLIGATIONS- SCOPE OF WORK (ATTACHMENT A).

2.1. Consultant shall provide the City with the following services: The specific manner in which the services are to be performed is described in Attachment "A" which is attached

hereto and incorporated herein as though fully set forth at length, collectively hereinafter referred to as “Described Services.”

- 2.2. Consultant shall perform all work required to accomplish the Described Services in conformity with applicable requirements of Federal, State and Local law.
- 2.3. Consultant is hired to render the Described Services and any payments made to Consultant are compensation fully for such services.
- 2.4. Consultant shall maintain professional certifications as required to properly comply with all City, State, and Federal law.
- 2.5. Consultant shall assign only competent personnel to perform services pursuant to this Agreement. If the City, in good faith, at any time during the term of this Agreement, desires the removal of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.
- 2.6. If a license or certification of any kind is required of Consultant, its employees, agents, or subcontractors by federal, state or law and regulation, Consultant warrants that such license has been obtained, is valid and in good standing, and shall keep in effect at all times during the term of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.
- 2.7. Consultant shall provide the City with timely written reports of all significant developments or delays arising during performance of its services.

3. PAYMENT FOR SERVICES (ATTACHMENT B).

- 3.1. Payment to Consultant to perform its Scope of Work is set forth in Attachment B, attached hereto and incorporated herein. The payments provided in this Section are full compensation for the Scope of Work as described in Attachment A.
- 3.2. Consultant shall submit monthly bills to the City, describing its services and costs provided during the previous month, based upon percentage of task completed. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person. Consultant's monthly bills shall include the following information to which such services or costs pertain:
 - a description of services performed;
 - the date the services were performed;
 - the number of hours spent and by whom;
 - a description of all costs incurred, and the Consultant's signature.

Consultant agrees to use every appropriate method to contain fees and costs under this Agreement. Once invoice is submitted and approved by the City, City payment will be made within 30 days of approval.

- 3.3. The amount set forth in Attachment B may be modified or amended only by a written document executed by both Consultant and authorized City representative prior to the performance of the additional work. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

4. SUBCONTRACTING.

- 4.1. Consultant will not subcontract any portion of its Scope of Work without prior written approval of City. If Consultant subcontracts for any of the work to be performed under this Agreement, Consultant shall be as fully responsible to the City for the acts and omissions of Consultant's subcontractors/subconsultants and for the persons either directly or indirectly employed by the subcontractors/subconsultants, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor/subconsultant of Consultant and the City. Consultant will be responsible for payment of subcontractors/subconsultants. Consultant shall bind every subcontractor/subconsultant to the terms of the Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract in question and approved in writing by the City. Consultant agrees that the City is an intended third-party beneficiary of any services agreement entered into between Consultant and any subcontractor or subconsultant.

5. PROJECT SCHEDULE AND COMPLETION DATE (ATTACHMENT C).

- 5.1. Attachment C is the project schedule that Consultant shall strictly meet, including benchmark dates and completion date, which is attached hereto and incorporated herein. Consultant agrees to diligently prosecute the services to be provided under this Agreement to completion and in accordance with the schedule specified herein. In the performance of this Agreement, time is of the essence.

- 5.2. Consultant shall promptly notify the City of any anticipated or unforeseen delays to the project schedule. Extensions to the project schedule and to this Agreement shall not be made without the prior written approval of the City. All requests for extensions to the project schedule shall be by written request only and submitted to the City prior to the commencement of such work.

- 6. CHANGES IN WORK AND EXTRA WORK.** Consultant shall not change the scope or duration of work or perform work in excess of the Scope of Work without the prior, written approval of the City by an executed Change Order, describing in detail the revision to Scope of Work, revisions in payment and/or time, fully executed by both parties. Failure to obtain a Change Order prior to the commencement of any revision waives Contractor's right to payment for such additional services.

- 7. RESPONSIBILITIES OF AND TASKS TO BE PERFORMED BY CITY.** City designates Diego Viramontes, its City Manager, to represent the City in all matters within the scope of this Contract relating to the conduct and approval of the work to be performed. Whenever the term "approval of City," "consult with City," "confer with City," or similar terms are used,

they shall refer to the City Manager. The City Manager may designate an assistant to act in his/her stead.

The CITY shall furnish upon request, without charge, all standard plans and specifications and any other information which the City now has in its files that may be of use to Consultant.

- 8. VERBAL AGREEMENT OR CONVERSATION.** No verbal agreement or conversation with any officer, agent, or employee of the City, either before, during or after the execution of this Agreement, shall affect or modify any of the terms or obligations herein contained nor shall such verbal agreement or conversation entitle Consultant to any additional payment whatsoever.

9. TERMINATION OF AGREEMENT.

9.1. Termination for Convenience City may terminate this Contract for City's convenience at any time by providing Consultant thirty days written notice. Upon receipt of the notice of termination, Consultant shall immediately take action not to incur any additional obligations, costs or expenses, except as may be necessary to terminate its activities. City shall pay Consultant its reasonable and allowable costs through the effective date of termination and those reasonable and necessary costs incurred by Consultant to effect the termination. Thereafter, Consultant shall have no further claims against City under this Contract. All finished and unfinished documents and materials procured for or produced under this Contract, including all intellectual property rights City is entitled to, shall become City property upon the date of the termination. Consultant agrees to execute any documents necessary for City to perfect, memorialize, or record City's ownership of rights provided herein.

9.2. Termination for Breach of Contract.

9.2.1. Except as provided in Attachment "C", if Consultant fails to perform any of the provisions of this Contract or so fails to make progress as to endanger timely performance of this Contract, City may give Consultant written notice of the default. City's default notice will indicate whether the default may be cured and the time period to cure the default to the sole satisfaction of City. Additionally, City's default notice may offer Consultant an opportunity to provide City with a plan to cure the default, which shall be submitted to City within the time period allowed by City. At City's sole discretion, City may accept or reject Consultant's plan. If the default cannot be cured or if Consultant fails to cure within the period allowed by City, then City may terminate this Contract due to Consultant's breach of this Contract.

9.2.2. If the default under this Contract is due to Consultant's failure to maintain the insurance required under this Contract, Consultant shall immediately: (1) suspend performance of any services under this Contract for which insurance was required; and (2) notify its employees and Subconsultants of the loss of insurance coverage and Consultant's obligation to suspend performance of services. Consultant shall not recommence performance until Consultant is fully insured and in compliance with City's requirements.

9.2.3. If a federal or state proceeding for relief of debtors is undertaken by or against Consultant, or if Consultant makes an assignment for the benefit of creditors, then City may immediately terminate this Contract.

9.2.4. If Consultant engages in any dishonest conduct related to the performance or administration of this Contract or violates City's laws, regulations or policies relating to lobbying, then City may immediately terminate this Contract.

9.2.5. Acts of Moral Turpitude.

- a. Consultant shall immediately notify City if Consultant T or any Key Person, as defined below, is charged with, indicted for, convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, any act which constitutes an offense involving moral turpitude under federal, state, or local laws ("Act of Moral Turpitude").
- b. If Consultant or a Key Person is convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, an Act of Moral Turpitude, City may immediately terminate this Contract.
- c. If Consultant or a Key Person is charged with or indicted for an Act of Moral Turpitude, City may terminate this Contract after providing Consultant an opportunity to present evidence of Consultant's ability to perform under the terms of this Contract.
- d. Acts of Moral Turpitude include, but are not limited to: violent felonies as defined by Penal Code Section 667.5, crimes involving weapons, crimes resulting in serious bodily injury or death, serious felonies as defined by Penal Code Section 1192.7, and those crimes referenced in the Penal Code and articulated in California Public Resources Code Section 5164(a)(2); in addition to and including acts of murder, rape, sexual assault, robbery, kidnapping, human trafficking, pimping, voluntary manslaughter, aggravated assault, assault on a peace officer, mayhem, fraud, domestic abuse, elderly abuse, and child abuse, regardless of whether such acts are punishable by felony or misdemeanor conviction.
- e. For the purposes of this provision, a Key Person is a principal, officer, or employee assigned to this Contract, or owner (directly or indirectly, through one or more intermediaries) of ten percent or more of the voting power or equity interests of Consultant.

9.2.6. In the event City terminates this Contract as provided in this section, City may procure, upon such terms and in the manner as City may deem appropriate, services similar in scope and level of effort to those so terminated, and Consultant shall be liable to City for all of its costs and damages, including, but not limited to, any excess costs for such services.

9.2.7. If, after notice of termination of this Contract under the provisions of this section, it is determined for any reason that Consultant was not in default under the provisions of this section, or that the default was excusable under the terms of this Contract, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Article 8 Termination for Convenience.

9.2.8. The rights and remedies of City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

9.3. In the event that this Contract is terminated, Consultant shall immediately notify all employees and Subconsultants, and shall notify in writing all other parties contracted with under the terms of this Contract within five (5) working days of the termination.

10. COVENANTS AGAINST CONTINGENT FEES. Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to terminate this Agreement without liability or, at the City's discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

11. OWNERSHIP OF DOCUMENTS.

11.1. All computer data, computer drawing files, plans, studies, sketches, drawings, reports, specifications, and all work product produced by Consultant under this Agreement are the property of the City, whether or not the City completes the Scope of Work or proceeds with the project for which such documents are prepared.

11.2. This Agreement creates a nonexclusive and perpetual right or license for City to copy, use, modify, reuse, and sublicense any and all copyrights, designs, and other intellectual property embodied in the writings prepared by Consultant, and Consultant subcontractors, under this Agreement. In the event the City should ever desire to undertake a project or review other proposed projects based upon the documents, the Consultant agrees that the City shall have the right to reuse all or any portion of the documents at no additional compensation to the Consultant.

12. INDEPENDENT CONTRACTOR.

12.1. The Consultant shall perform the services provided for herein in a manner of Consultant's own choice, as an independent Contract and in pursuit of Consultant's independent calling, and not as an employee of the City. Consultant shall be under control of the City only as to the result to be accomplished and the personnel assigned to the Project.

12.2. If the Consultant subcontracts any of the work to be performed under this Agreement pursuant to the terms of this Agreement, Consultant shall be as fully responsible to the City for the acts and omissions of the Consultant's subcontractor and of the persons either directly or indirectly employed by the subcontractor, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor of Consultant and the City. The Consultant shall bind every subcontract by the terms of the

Agreement applicable to Consultant's work, including indemnity and insurance requirements.

13. HOLD HARMLESS AND INDEMNIFICATION.

13.1. Indemnification - It is understood and agreed that Consultant has the professional skills, experience, and knowledge necessary to perform the work agreed to be performed under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work in a skillful and professional manner, and Consultant thus agrees to so perform the work.

13.2. Acceptance by City of the work performed under this Agreement does not operate as a release of said Consultant from such professional responsibility for the work performed. It is further understood and agreed that Consultant is apprised of the scope of the work to be performed under this Agreement and Consultant agrees that said work can and shall be performed in a fully competent manner.

13.3. Consistent with California Civil Code section 2782.8, when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined under said section 2782.8, Consultant shall, to the fullest extent permitted by law, indemnify, protect, immediately defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against all claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, subconsultants or agents during the performance this Agreement, or from any violation of any federal, state, or municipal law or ordinance to the extent caused, in whole or in part, by the negligence, reckless, or willful misconduct of Consultant or its employees, subcontractors, or agents, or by the quality or character of Consultant's work, excepting only liability arising from the sole negligence, sole active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers.

13.4. Other than in the performance of professional services by a design professional, which law shall be solely as addressed in subparagraph 12.3 above, and to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against any claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) arising out of the performance of this Agreement by Consultant, its officers, employees, agents, subcontractors and subconsultants, excepting only that resulting from the sole negligence, sole active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers. It is understood that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in section 2778 of the California Civil Code.

13.5. Acceptance of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

14. ASSIGNMENT OF AGREEMENT. Consultant is without right to and shall not assign this Agreement or any part thereof or any monies due hereunder without the prior written consent of the City.

15. INSURANCE.

15.1. Insurance. On or before beginning any of the services or work called for by any term of this Agreement, Consultant, at its own cost and expense, shall carry, maintain for the duration of the Agreement (including all extensions provided), and provide proof thereof that is acceptable to the City the insurance specified in subsections (A) through (F) below with insurers and under forms of insurance satisfactory in all respects to the City. Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of the Consultant has also been obtained for the subcontractor. The Certificate of Insurance shall clearly identify the project name and number in the space labeled "Description of Operations/Locations/Special Items" on the form.

A. *Commercial General and Automobile Liability.* Consultant, at Consultant's own cost and expense, shall maintain commercial general and automobile liability insurance for the period covered by this Agreement in an amount not less than one million dollars (\$1,000,000) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 and Insurance Services Office Automobile Liability form CA 0001 Code 1 (any auto).

Each of the following shall be included in the insurance coverage or added as an additional insured endorsement to the policy: City, its officers, employees, agents, and volunteers are to be covered as insured's as respects each of the following: liability arising out of activities performed by or on behalf of Consultant, including the insured's general supervision of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired, or borrowed by Consultant. In

the event that Consultant purchases automobiles during the term of this Agreement, said automobiles shall be likewise covered. The coverage shall contain no special

An endorsement must state that coverage is primary insurance and that no other insurance affected by the City will be called upon to contribute to a loss under the coverage.

Insurance is to be placed with California-admitted insurers with a Best's rating of no less than A:VII.

B. *Professional Liability.* Consultant shall obtain, and during the term of this Agreement shall maintain, a policy of professional liability insurance that shall:

- i. Be from an insurance company authorized to be in business in the State of California;
- ii. Be in an insurable amount of not less than \$1,000,000 for each occurrence; and
- iii. Provide that the policy shall remain in full force during the full term of this Agreement and shall not be canceled, terminated, or allowed to expire without thirty (30) days prior written notice to the City from the insurance company.

C. *Workers' Compensation.* Statutory Workers' Compensation Insurance and Employer's Liability insurance for any and all persons employed directly or indirectly by Consultant shall be provided with limits not less than one million dollars. In the alternative, Consultant may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City for loss arising from work performed under this Agreement.

D. *Deductibles and Self-Insured Retentions.* During the period covered by this Agreement, upon express written authorization of City Risk Manager, Consultant may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The City may condition approval of an increase in deductible or self-insured retention levels upon a requirement that Consultant procure a bond guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

E. *Notice of Reduction in Coverage.* In the event that any coverage required under subsections (A), (B), or (C) of this section of the Agreement is reduced, limited,

or materially affected in any other manner, Consultant shall provide written notice to City at Consultant's earliest possible opportunity and in no case later than five day after Consultant is notified of the change in coverage.

F. *Other Remedies.* In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option:

- i. Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- ii. Order Consultant to stop work under this Agreement or withhold any payment which becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof;
- iii. Terminate this Agreement.
- iv. Exercise of any of the above remedies, however, is an alternative to other remedies City may have and is not the exclusive remedy for Consultant's failure to maintain insurance or secure appropriate endorsements.

16. DISPUTES.

16.1. If a dispute should arise regarding the performance of this Agreement, the following initial dispute resolution procedures shall be used:

- A. Within twenty (20) City working days after a dispute regarding the performance of this Agreement arises, it shall be reduced to writing at staff level by the complaining party setting forth the nature of the dispute in detail, along with all pertinent back up documentation in support. The writing shall be delivered to the receiving party by first class mail or personal delivery directly to the party's project manager, along with recommended methods of resolution.
- B. The party receiving the letter shall reply to the letter with a detailed response, along with a recommended method of resolution, if any, within ten (10) City working days of receipt of the letter.

16.2. If the dispute is not resolved at staff level in accordance with Section 16.1, within five (5) City working days of the receiving party response (or longer if agreed between the parties) , the aggrieved party, through its respective project manager shall deliver to the General Manager's office a letter outlining the dispute for the General Manager's review. The receiving party may submit further response, if required, to the General Manager within five (5) City working days thereafter. The General Manager, at his/her sole discretion may respond as he/she deems appropriate, including recommendations for

resolution, discussions or rejection of the dispute within fifteen (15) working days of receipt of the complaint.

16.3. If the dispute remains unresolved and the parties have exhausted the procedures outlined in this section, the parties may then seek remedies available to them under this Agreement and at law, including, but not limited to, under the termination procedures. This provision does not relieve Consultant of its obligation and Consultant is required to timely comply with all applicable provisions of the Government Claims Act before initiating any legal proceeding against City.

17. CONFLICT OF INTEREST. Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter which will render the services required under the provisions of this Agreement a violation of any applicable state, local, or federal law, including, but not limited to, Government Code section 1090. If any principal provider of services is a "consultant" for the purposes of the Fair Political Practices Act (Gov. Code § 81000 et seq.), each such person shall comply with Form 721 Statement of Economic Interests filing requirements in accordance with state or City local Conflict of Interest Code. In addition, if any other conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that the City may determine whether to terminate this Agreement.

18. CONSULTANT'S BOOKS AND RECORDS.

18.1. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant.

18.2. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

18.3. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City General Counsel, City Auditor, General Manager, or a designated representative of any of these officers. Copies of such documents shall be provided to City for inspection when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

18.4. City may, by written request by any of the above-named officers, require that custody of the records be given to City and that the records and documents be maintained in the General Manager's office. Access to such records and documents shall be granted to any party authorized by Consultant's representatives, or Consultant's successor in interest.

19. WRITTEN NOTIFICATION. Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent by prepaid, first-class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: City of McFarland
 Attn: City Manager
 401 W. Kern Avenue
 McFarland, CA 93250

If to Consultant: TRIS Technology Solutions
 

Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

20. GENERAL PROVISIONS.

- 20.1.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
- 20.2.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.
- 20.3.** This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Kern.
- 20.4.** Time is of the essence with regard to each covenant, condition and provision of this Agreement.
- 20.5.** This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersedes any prior oral and written agreements and understandings between the parties with respect thereto.
- 20.6.** This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

20.7. In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

20.8. This Agreement may be executed in counterparts. A facsimile or electronic copy of this Agreement shall be as effective as the original for all purposes.

20.9. This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns. Notwithstanding the foregoing, Consultant shall not assign this Agreement or any part thereof to any other entity or individual.

20.10. City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

20.11. All references to a statute or ordinance, shall incorporate any, or all, successor statute or ordinance enacted to govern the activity now governed by the statute or ordinance, noted herein to the extent, however, that incorporation of such successor statute or ordinance does not adversely affect the benefits and protections granted to the Developer under this Agreement.

21. CONSULTANT'S CERTIFICATION OF AWARENESS OF IMMIGRATION REFORM AND CONTROL ACT. Consultant certifies that Consultant is aware of the requirements of the Immigration Reform and Control Act of 1986 (8 USC §§ 1101-1525) and has complied and will comply with these requirements, including but not limited to, verifying the eligibility for employment of all agents, employees, subcontractors and consultants that are included in this Agreement.

22. ACCESS AND ACCOMMODATIONS

22.1. Consultant shall comply with the Americans with Disabilities Act, as amended, 42 U.S.C. Section 12101 et seq., the Rehabilitation Act of 1973, as amended, 29 U.S.C. Section 701 et seq., the Fair Housing Act, and its implementing regulations and any subsequent amendments, and California Government Code Section 11135;

22.2. Consultant shall not discriminate on the basis of disability or on the basis of a person's relationship to, or association with, a person who has a disability;

22.3. Consultant shall provide reasonable accommodation upon request to ensure equal access to CITY-funded programs, services and activities;

22.4. Construction, if any, will be performed in accordance with the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. Part 40; and

22.5. The buildings and facilities used to provide services under this Contract are in compliance with the federal and state standards for accessibility as set forth in the 2010 ADA Standards, California Title 24, Chapter 11, or other applicable federal and state law.

Consultant understands that City is relying upon these certifications and representations as a condition to funding this Contract. Any subcontract entered into by Consultant for work to be performed under this Contract must include an identical provision.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement on the day and year written below.

CITY	CONSULTANT*
CITY OF MCFARLAND, a municipal corporation By: _____ Name: _____ Title: _____ Dated: _____, 202__ ATTEST: _____ Erika De La Cruz, City Clerk	TRIS Technology Solutions a limited liability company By: _____ Name: _____ Title: _____ Dated: _____, 202__ By: _____ Name: _____ Title: _____ Dated: _____, 202__ *Signatures of consultant must be notarized. Need two signatures if contractor is a corporation. Attach acknowledgement
APPROVED AS TO FORM: _____ Nathan M. Hodges, City Attorney	

“ATTACHMENT “A”

1 Monthly Managed IT Services Fee

Fourteen Thousand Five Hundred Dollars (\$14,500.00) per month, due and payable within thirty (30) days of invoice receipt.

This fee includes all-inclusive managed IT services under the TRIS **Gold Plan**, covering all standard maintenance, support, and cybersecurity services for the City of McFarland.

2 Onboarding Fee

One Thousand Five Hundred Dollars (\$1,500.00) one-time onboarding fee due upon contract initiation.

This covers transition assistance, documentation review, and initial system synchronization.

3 Scope of Coverage – TRIS Gold Plan

Category	Included Services
Workstations	Up to 100 Computers/Laptops – full Gold monitoring, patching, updates, and quick remote access
Tablets	Up to 10 iPads managed under TRIS Mobile Device Policy
Servers	Up to 15 Servers under TRIS Gold management, including backup and patch maintenance
Networking	(15) Managed Access Points, (10) Managed PoE Switches, (2) TRIS Router/Firewalls
5G Continuity	(1) TRIS 5G Failover Software License Module supporting up to 200 devices
Cybersecurity	(100) TRIS Managed Endpoint Detection & Response (EDR) licenses
Phones	(50) TRIS Silver Phone Plan devices with VoIP monitoring
Email & Office	(100) Managed Email Accounts with Microsoft 365 suite under Gold-level support
Backups	(15) Managed Daily Offsite Backups – 500GB total encrypted storage
Support Hours	Up to 160 Hours per month , including 16 hours of emergency response time at no additional charge
Onsite Visits	Scheduled technician onsite 4 hours every Wednesday afternoon , or another weekday at the City’s preference
Additional Services	Comprehensive cybersecurity management, network monitoring, and lifecycle planning for all City IT assets

3.1.1 Additional Provisions

- **All software and licensing costs are included** (Microsoft 365, EDR, backup, security, and monitoring platforms).
- **Gold Client Perks:** Discounted labor rate for major hardware additions (e.g., \$82.50/hour, 50% off standard \$165 rate).
- **Growth Thresholds:** Coverage includes up to the listed device counts; each additional workstation over the included quantity adds **\$75/month** for full software licensing and unlimited support.
- **Implementation of new hardware** (e.g., new servers, additional camera systems, or new structured cabling) may incur discounted labor charges but remains subject to **Gold Client Rate** benefits.

Work Parameters: The following detailed service parameters are the responsibility of the Vendor in the ongoing support of this Agreement

- **Service Scope**
 - Network infrastructure support: routers, firewall, switches, access points;
- **Hardware Scope**
 - (15) Managed Access Point, (2) TRIS Router, Firewall, (1) TRIS Fail Over Module ;
 - All hardware must be Intel i3/AMD FX or higher for TRIS monitoring solution;

HARDWARE REPLACEMENT SCHEDULE

Microsoft along with TRIS recommends standard schedule for equipment replacement based on the average lifecycle of today's technology equipment, this timeline table was created to show what hardware needs to be replaced in the next 10 years.

- The Servers must be replaced every 5 years.
- The Firewall and Switches must be replaced every 5 years to protect against security future breaches.
- The Desktops with their screens and peripherals can range between 3-5 years based on the user's usage.
- The Backup and NAS devices must be replaced in 5 years.

Technology	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
Server											
Desktop											
UPS - Battery Backup											
Firewall											
Switches											
Backup Drives or (NAS)											

- **Service Management**

Effective support of in-scope services is a result of maintaining consistent service levels. The following provides relevant details on service availability, monitoring of in-scope services and related components.

- **Service Availability:**

- **Telephone support:** 8:00 A.M. to 6:00 P.M. Monday – Friday
 - Calls received out of office hours will be forwarded to a mobile phone and best efforts will be made to answer / action the call, however no action can be guaranteed until the next working day
- **Email support:** Monitored 8:00 A.M. to 6:00 P.M. Monday – Friday
 - Emails received outside of office hours will be collected, however no action can be guaranteed until the next working day
- Onsite assistance within 24 hours of Customer Request (during the business week)
- Emergency assistance during business hours, 8:00am-6:00pm, within 2 hours
- After Hours service: Included in this contract at no additional charge for all service requests classified as High Priority. All other after hours, 6:01pm-11:00pm, service calls will be billable at \$165.00 per hour.

High Priority

Example: Service not available (all users and functions unavailable)

Medium Priority

Example: Low degradation of service (limited number of users or functions affected, business process can continue)

Low Priority

Example: Consultations, projects and product research.

- **Service Requests:** Vendor will respond to service related incidents and/or requests submitted by the Customer within the following time frames:
 - High Priority Requests: ASAP Best Effort, usually within 0-2 hours (during business hours);
 - Medium Priority Requests: Best Effort, usually within 4-12 hours (during business hours);
 - Low Priority Requests: Best Effort, usually within (14 business days).
- **Remote assistance:** Provided in-line with the above timeframes.

All support requests can be made as follows:

- Phone at 661-900-7146
- Email at vm@trisbak.com

**ATTACHMENT “B”
Payment for Services**

Once an invoice is submitted and approved by the City, City payment will be made within 30 days of approval. The payment provided is full compensation for the DESCRIBED SERVICES

ATTACHMENT “C”
Project Schedule and Completion Date

The project schedule and completion date do not apply, as this agreement covers ongoing information technology managed services delivered on a continuous basis.

Neither party shall be liable for its delay or failure to perform any obligation under and in accordance with this Contract, if the delay or failure arises out of fires, floods, earthquakes, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by the party or any of the party’s Subconsultants), freight embargoes, terrorist acts, insurrections or other civil disturbances, or other similar events to those described above, but in each case the delay or failure to perform must be beyond the control and without any fault or negligence of the party delayed or failing to perform (these events are referred to in this provision as "Force Majeure Events").

Notwithstanding the foregoing, a delay or failure to perform by a Subconsultant of Consultant shall not constitute a Force Majeure Event, unless the delay or failure arises out of causes beyond the control of both Consultant and Subconsultant, and without any fault or negligence of either of them. In such case, Consultant shall not be liable for the delay or failure to perform, unless the goods or services to be furnished by the Subconsultant were obtainable from other sources in sufficient time to permit Consultant to perform timely. As used in this Contract, the term “Subconsultant” means a subconsultant at any tier. In the event Consultant’s delay or failure to perform arises out of a Force Majeure Event, Consultant agrees to use commercially reasonable best efforts to obtain the goods or services from other sources, and to otherwise mitigate the damages and reduce the delay caused by the Force Majeure Event.



City of McFarland

City Council Meeting

STAFF REPORT

Agenda Item No. 18.
Section: ADMINISTRATIVE
AGENDA
Meeting Date: December 10,
2025

TO: Honorable Mayor and Council Members

FROM: Diego Viramontes, City Manager
Serrena McCuan, Human Resources Director

SUBJECT: Approval of Resolution No. 2025-151 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING UPDATED PAY RANGES FOR SWORN POLICE OFFICER POSITIONS AND AMENDING THE CITYWIDE SALARY SCHEDULE

SUMMARY:

Staff recommends updating the pay ranges for the sworn classifications of **Police Officer**, **School Resource Officer**, **Police Corporal**, and **Police Sergeant** to strengthen recruitment and retention efforts. Over the past year, the City has become one of the lower-paid agencies in Kern County for sworn personnel, impacting staffing stability and increasing reliance on overtime.

A regional comparison confirms that adjustments are necessary for McFarland to remain competitive. The proposed update provides approximately a 13% increase across each pay range, with current sworn staff placed at the equivalent step within the new ranges to ensure equity and internal alignment. The updated ranges will be reflected in the Citywide Salary Schedule and will take effect on December 21, 2025, the first day of the next pay period following adoption.

The estimated annual cost increase is \$213,901.87, which will be offset through targeted reductions in overtime achieved by modifying scheduling strategies and utilizing available grant funds for eligible overtime assignments.

FINANCIAL IMPACT:

The estimated annualized cost of the updated sworn salary ranges is \$213,901.87. Staff anticipates offsetting this cost through:

- Reduced overtime resulting from strategic scheduling changes
- Grant reimbursements for qualifying overtime assignments
- Stabilized staffing levels that decrease vacancy-driven overtime

Changes will be incorporated into the FY 2025-26 mid-year budget adjustments.

RECOMMENDATION:

Staff recommends that the City Council approve the updated pay ranges for the classifications of Police Officer, Police Corporal, and Police Sergeant.

ATTACHMENTS:

1. Salary Range FY25-26 - PD Update 12102025

RESOLUTION NO. 2025-151

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING UPDATED PAY RANGES FOR SWORN POLICE OFFICER POSITIONS AND AMENDING THE CITYWIDE SALARY SCHEDULE

WHEREAS, the City of McFarland strives to maintain competitive compensation levels for sworn personnel to support staffing stability and effective public safety services; and

WHEREAS, staff conducted a regional analysis of Kern County law enforcement agencies and determined that McFarland's sworn pay ranges have fallen below market; and

WHEREAS, the proposed updated pay ranges include an approximate thirteen percent (13%) increase across sworn classifications and maintain equitable step placement for current employees; and

WHEREAS, the estimated annual cost increase of \$213,901.87 will be offset through reductions in overtime achieved by operational adjustments and use of available grant funds; and

WHEREAS, it is in the City's best interest to adopt updated sworn pay ranges and amend the Citywide Salary Schedule to ensure competitiveness, improve recruitment and retention, and support continued delivery of high-quality public safety services,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The updated pay ranges for the classifications of Police Officer, Police Corporal, and Police Sergeant are hereby approved.
2. The Citywide Salary Schedule is amended to incorporate the revised pay ranges, attached hereto as Exhibit A, effective December 21, 2025, the first day of the next pay period following adoption.
3. The City Manager is authorized and directed to implement the updated salary ranges, place employees in the corresponding step within their classification, and take all administrative actions needed to carry out this Resolution.
4. This Resolution shall take effect immediately upon adoption, with the revised sworn pay ranges becoming effective December 21, 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on December 10, 2025 by the following vote:

	Aye	Nae	Abstain	Absent
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

Saul Ayon, Mayor

ATTEST:

Erika De La Cruz, City Clerk

I, _____, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

Nathan Hodges, City Attorney

CITY OF MCFARLAND
POSITION & SALARY RANGE LIST
EFFECTIVE 07/01/2025-06/30/2026

CONTRACT EMPLOYEES

City Manager	Contract
Police Chief	Contract
Police Captain	Contract
Cold Case Investigator	Contract
Finance Director	Contract
Public Works Director	Contract
Assistant Public Works Director	Contract
Community Development Director	Contract
Human Resources Director	Contract

CITY COUNCIL - MONTHLY

City Councilmembers	\$200
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NON- EXEMPT EMPLOYEE PAY SCHEDULE - BIWEEKLY

HOURLY PAY

TITLE	RANGE	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP A	STEP F
Administrative Assistant I	15	1,489.75	1,565.17	1,644.40	1,727.64	1,815.10	1,906.99	18.62	23.84
Accounting Clerk I	15	1,489.75	1,565.17	1,644.40	1,727.64	1,815.10	1,906.99	18.62	23.84
Community Service Officer	15	1,489.75	1,565.17	1,644.40	1,727.64	1,815.10	1,906.99	18.62	23.84
Accounting Clerk II	19	1,644.41	1,727.65	1,815.11	1,907.00	2,003.53	2,104.96	20.56	26.31
Animal Control/Code Enforcement Officer	19	1,644.41	1,727.65	1,815.11	1,907.00	2,003.53	2,104.96	20.56	26.31
Police Office Technician	19	1,644.41	1,727.65	1,815.11	1,907.00	2,003.53	2,104.96	20.56	26.31
Community Development Technician	19	1,644.41	1,727.65	1,815.11	1,907.00	2,003.53	2,104.96	20.56	26.31
Utilities Operator In Training	19	1,644.41	1,727.65	1,815.11	1,907.00	2,003.53	2,104.96	20.56	26.31
Wastewater Treatment Plant Operator In Training	19	1,644.41	1,727.65	1,815.11	1,907.00	2,003.53	2,104.96	20.56	26.31
Street Maintenance I	22	1,770.85	1,860.49	1,954.67	2,053.63	2,157.59	2,266.81	22.14	28.34
Police Emergency Dispatcher	25	1,907.01	2,003.55	2,104.97	2,211.53	2,323.48	2,441.11	23.84	30.51
Accounting Clerk III	25	1,907.01	2,003.55	2,104.97	2,211.53	2,323.48	2,441.11	23.84	30.51
Sweeper/Street Maintenance Worker I	25	1,907.01	2,003.55	2,104.97	2,211.53	2,323.48	2,441.11	23.84	30.51
Transit Operator	25	1,907.01	2,003.55	2,104.97	2,211.53	2,323.48	2,441.11	23.84	30.51
Administrative Assistant II	26	1,954.68	2,053.63	2,157.59	2,266.82	2,381.57	2,502.13	24.43	31.28
Facilities Maintenance Specialist	27	2,003.55	2,104.97	2,211.53	2,323.49	2,441.11	2,564.69	25.04	32.06
Crime Scene Technician	27	2,003.55	2,104.97	2,211.53	2,323.49	2,441.11	2,564.69	25.04	32.06
Police Officer Reserve/Trainee	27	2,003.55	2,104.97	2,211.53	2,323.49	2,441.11	2,564.69	25.04	32.06
Communications and Marketing Specialist	27	2,003.55	2,104.97	2,211.53	2,323.49	2,441.11	2,564.69	25.04	32.06
Animal Control/Code Enforcement Supervisor	29	2,104.98	2,211.54	2,323.49	2,441.12	2,564.69	2,694.52	26.31	33.68
Administrative Assistant III	30	2,157.60	2,266.83	2,381.58	2,502.14	2,628.81	2,761.89	26.97	34.52
Parks and Streets Maintenance Supervisor	32	2,266.83	2,381.59	2,502.15	2,628.81	2,761.89	2,901.71	28.34	36.27
Staff Accountant	32	2,266.83	2,381.59	2,502.15	2,628.81	2,761.89	2,901.71	28.34	36.27
Utilities Operator I	32	2,266.83	2,381.59	2,502.15	2,628.81	2,761.89	2,901.71	28.34	36.27
Building Inspector I/Code Enforcement Officer	35	2,441.13	2,564.71	2,694.54	2,830.95	2,974.26	3,124.82	30.51	39.06
Utilities Operator II	36	2,502.16	2,628.82	2,761.90	2,901.72	3,048.61	3,202.94	31.28	40.04
Accounting Supervisor	38	2,628.83	2,761.91	2,901.73	3,048.62	3,202.95	3,365.09	32.86	42.06
Communication/Records Supervisor	38	2,628.83	2,761.91	2,901.73	3,048.62	3,202.95	3,365.09	32.86	42.06
Police Officer	38	2,628.83	2,761.91	2,901.73	3,048.62	3,202.95	3,365.09	32.86	42.06
School Resource Officer	38	2,628.83	2,761.91	2,901.73	3,048.62	3,202.95	3,365.09	32.86	42.06
Utilities Operator III	41	2,830.96	2,974.27	3,124.84	3,283.03	3,449.23	3,623.84	35.39	45.30
Police Corporal	42	2,901.74	3,048.63	3,202.96	3,365.11	3,535.46	3,714.43	36.27	46.43
Police Sergeant	46	3,202.97	3,365.12	3,535.47	3,714.45	3,902.48	4,100.04	40.04	51.25

EXEMPT EMPLOYEE PAY SCHEDULE - BIWEEKLY

HOURLY PAY

City Clerk (Non-Certified)	35	2,441.13	2,564.71	2,694.54	2,830.95	2,974.26	3,124.82	30.51	39.06
City Clerk (Certified)	41	2,830.96	2,974.27	3,124.84	3,283.03	3,449.23	3,623.84	35.39	45.30
Assistant Engineer/Projects Manager	46	3,202.97	3,365.12	3,535.47	3,714.45	3,902.48	4,100.04	40.04	51.25
Finance Manager	46	3,202.97	3,365.12	3,535.47	3,714.45	3,902.48	4,100.04	40.04	51.25
Grant Manager	46	3,202.97	3,365.12	3,535.47	3,714.45	3,902.48	4,100.04	40.04	51.25
Senior City Planner	46	3,202.97	3,365.12	3,535.47	3,714.45	3,902.48	4,100.04	40.04	51.25
Utilities Manager	46	3,202.97	3,365.12	3,535.47	3,714.45	3,902.48	4,100.04	40.04	51.25