



# MCFARLAND CITY COUNCIL

McFarland Successor Agency, McFarland Public Finance Authority,  
McFarland Improvement Authority, McFarland Parking Authority

## Regular Meeting Notice and Agenda

Council Chambers  
103 W. Sherwood Ave, McFarland, CA  
Website: <https://www.mcfarlandcity.org/>

**Wednesday, June 25, 2025**  
**6:00 PM**

**SAUL AYON**, *Mayor*  
**RICARDO CANO**, *Vice Mayor*  
**MARTIN GUTIERREZ**, *Council Member*  
**ANITA GONZALEZ**, *Council Member*  
**MARÍA T. PÉREZ**, *Council Member*

---

**VIEW THE MEETING RECORDINGS ONLINE** at [www.mcfarlandcity.org/AgendaCenterRecordings](http://www.mcfarlandcity.org/AgendaCenterRecordings) will be available approximately one week following the meeting.

**HOW TO SUBMIT PUBLIC COMMENTS:** The meetings of the City Council and all municipal entities, commissions, and boards (“the City”) are open to the public. At regularly scheduled meetings, members of the public may address the city on any item listed on the agenda, or on any non-listed matter over which the city has jurisdiction. At special or emergency meetings, members of the public may only address the city on items listed on the agenda. There is a time limitation of two minutes per person. For any item that is not on the agenda and within the jurisdiction or interest of the city, please come to the podium at this time. The Brown Act does not permit any action or discussion on items not listed on the agenda. If you wish to speak regarding a scheduled agenda item, please come to the podium when the item number and subject matter are announced, and the mayor opens Public Comment on the item. When recognized, please begin by providing your name and address for the record (optional). Anyone wishing to submit written information at the meeting needs to furnish ten (10) copies to the City Clerk in advance to allow for distribution to City Council, staff, and the media. Willful disruption of the meeting shall not be permitted. If the Mayor finds that there is in fact willful disruption of any City Council Meeting, he/she may order the disrupting parties out of the room and subsequently conduct the City’s business without them present.

**PUBLIC ACCOMMODATIONS:** The City of McFarland does not discriminate based on disability and complies with the provisions of the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, please contact the City Clerk’s Office at (661) 792-3091 at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting.

**INTERPRETATION:** If you need an interpretation of your communications to the City Council into English, please contact the City Clerk Department at 661-792-3091 ext. 2135 at least 48 hours prior to the meeting.

**CALL TO ORDER:** Mayor Saul Ayon

**ROLL CALL:**  
Mayor/Chair, Saul Ayon

Vice Mayor/Vice-Chair, Ricardo Cano  
Council Member/Board Member, Martin Gutierrez  
Council Member/Board Member, Anita Gonzalez  
Council Member/Board Member, María T. Pérez

**INVOCATION:** Pastor Tony Blanco

**PLEDGE OF ALLEGIANCE:** Councilmember Gutierrez

**APPROVE AGENDA AS TO FORM**

**FEATURED PET:**

Is a feature that highlights a pet available for adoption from the McFarland Animal Shelter.

- Featured Pet Presented by Chief of Police Knox

**PRESENTATIONS, INTRODUCTIONS AND AWARDS**

**DEPARTMENTAL REPORTS**

**CONSENT AGENDA:** The Consent Agenda consists of items that in staff's opinion are routine and non-controversial. These items are approved in one motion unless a Council Member/ Board Member or Member from the Public requests to remove a particular item.

1. Approval of Expense Report in the Amount of \$352,973.00 from 5/31/2025 to 6/13/2025.
2. Approval of June 11, 2025, Regular Meeting Minutes
3. Approval of June 16, 2025, Special Meeting Minutes
4. Approval of Resolution No. 2025-79 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ACCEPTING THE INTEREST IN REAL PROPERTY AND AUTHORIZING THE CITY MANAGER TO SIGN CERTIFICATE OF ACCEPTANCE
5. Approval of Resolution No. 2025-81 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AGREEMENT WITH PLACER LABS, INC. FOR DATA ANALYTICS SERVICES
6. Approval of Resolution No. 2025-83 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AN AGREEMENT WITH LASERFICHE FOR AN ONLINE RECORDS MANAGEMENT SYSTEM
7. Approval of Resolution No. 2025-87 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING THE APPLICATION AND AMENDING THE PLHA PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM
8. Approval of Resolution No. 2025-63 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING CONDITIONAL USE PERMIT 2025-001, HOME OCCUPATION 2025-001, AND TWO VARIANCES TO ALLOW FOR A BARBER STATION AT 310 4<sup>TH</sup> STREET
9. Approval of Resolution No. 2025-85 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING ADDENDUM NO. 1 TO THE EMPLOYMENT AGREEMENT WITH PAUL SALDANA FOR AN ADDITIONAL TWELVE MONTHS

10. Approval of Resolution No. 2025-86 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE SUBMISSION OF FIVE SEPARATE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICE GRANT APPLICATIONS TO THE DEPARTMENT OF JUSTICE; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE

## **PUBLIC HEARINGS**

### **ADMINISTRATIVE AGENDA**

11. Approval of Resolution No. 2025-80 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE CREATION AND JOB DESCRIPTION OF UTILITIES MANAGER
12. Approval of Resolution No. 2025-88 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING A COMMUNITY GRANT TO THE COUGAR BOOSTER CLUB TO SUPPORT YOUTH PARTICIPATION IN SUMMER ATHLETIC EVENTS

**PUBLIC COMMENT:** Members of the public wishing to address the Council about any item not on the agenda may do so at this time. Speakers are limited to two minutes for each person. Fifteen minutes total will be allowed for any one subject. Please state your name and address for the record prior to making a presentation.

## **COUNCIL COMMENTS**

### **REPORTS FROM CITY COUNCIL ON COMMITTEE/SPECIAL DISTRICT MEETINGS**

- a. Kern Council of Governments (KCOG)
- b. Kern Economic Development Corp. (KEDC)
- c. Kern Local Agency Formation Commission (LAFCO)
- d. Delano Mosquito Abatement District (DMAD)
- e. San Joaquin Valley Air Pollution Control District (SVJ)

### **COUNCIL STATEMENTS AND REPORTS:**

On their own initiative, Council Members may make a brief announcement or a brief report on their own activities. In addition, Council Members may ask a question of staff or the public for clarification on any matter, provide a reference to staff or other resources for information. Alternatively, request staff to report to the City Council at a later meeting concerning any matter. Furthermore, the City Council, or any member thereof, may take action to direct staff to place a matter of business on a future agenda.

## **CLOSED SESSION**

13. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
(Government Code §54956.9(d)(4))  
Significant exposure to litigation pursuant to Government Code §54956.9(d)(4): two cases

## **ADJOURNMENT**

This is to certify this agenda was posted at McFarland City Hall on June 20, 2025.

*Erika De La Cruz*

Erika De La Cruz, City Clerk

*Diego Viramontes*

Diego Viramontes, City Manager

### **Next Meeting: Regular City Council July 9, 2025.**

The City of McFarland does not discriminate based on disability and complies with the provisions of the Americans with Disabilities Act (ADA). If you need special assistance to participate in this meeting, please contact the City Clerk's Office at (661) 792-3091 at least 48 hours prior to the meeting to make reasonable arrangements to ensure accessibility to this meeting. Special meeting needs hour change

All agenda item and/or supporting documentation is available for public review on the city website at [www.mcfarlandcity.org](http://www.mcfarlandcity.org) and the office of the City Clerk of the City of McFarland, at 401 W, Kern Ave. McFarland, CA 93250 during regular business hours of 8:00 am – 5:00 pm Monday through Friday, following the posting of the agenda. Any supporting documentation related to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location and available at the meeting.

# Pet of The Week



Hi, I'm Rapture, I'm 4 years old. My owners gave me a scary name but I'm actually really nice and love back scratches and my sister Hazel.





# Expense Approval Report

By Vendor Name

Payment Dates 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: Advanced Data Storag - Advanced Data Storage, Inc.</b>					
Advanced Data Storage, Inc.	INV 0206914 Service Console ...	06/03/2025	INV 0206914 Service Console ...	01-130-52200-0000-1	41.40
<b>Vendor Advanced Data Storag - Advanced Data Storage, Inc. Total:</b>					<b>41.40</b>
<b>Vendor: Advanced Flow Measur - Advanced Flow Measure</b>					
Advanced Flow Measure	Doc 0005605 WWTP Complia...	06/03/2025	Doc 0005605 WWTP Complia...	30-500-52200-0000-1	1,500.00
<b>Vendor Advanced Flow Measur - Advanced Flow Measure Total:</b>					<b>1,500.00</b>
<b>Vendor: Agape Nursery - Agape Nursery</b>					
Agape Nursery	Order ID 10177 WWTP Vegeta...	06/03/2025	Order ID 10177 WWTP Vegeta...	30-500-56400-0000-1	995.90
Agape Nursery	Order ID 10199 WWTP Maint...	06/03/2025	Order ID 10199 WWTP Maint...	30-500-56400-0000-1	148.71
Agape Nursery	POS 10446 Tree Replacement ...	06/03/2025	POS 10446 Tree Replacement ...	01-180-57400-0000-1	944.35
Agape Nursery	Sales ID POS 10026 WWTP Gr...	06/03/2025	Sales ID POS 10026 WWTP Gr...	30-500-56400-0000-1	914.71
<b>Vendor Agape Nursery - Agape Nursery Total:</b>					<b>3,003.67</b>
<b>Vendor: Amazon Capital Servi - Amazon Capital Services, Inc.</b>					
Amazon Capital Services, Inc.	Inv. 1CP7-DRCP-4XD3 (46) He...	06/03/2025	Inv. 1CP7-DRCP-4XD3 (46) He...	01-150-53100-2535-1	981.31
Amazon Capital Services, Inc.	Inv. 1GN4-PRTN-3PVH (16) He...	06/03/2025	Inv. 1GN4-PRTN-3PVH (16) He...	01-150-53100-2535-1	333.71
Amazon Capital Services, Inc.	Inv. 1GN4-PRTN-3PVH (16) He...	06/03/2025	Inv. 1GN4-PRTN-3PVH Helmet...	01-150-53500-2535-1	8.89
Amazon Capital Services, Inc.	Inv. 1Q1C-MR16-RT7D (6) Bike...	06/03/2025	Inv. 1Q1C-MR16-RT7D (6) Bike...	01-150-53100-2535-1	684.98
Amazon Capital Services, Inc.	Inv. 1WPY-MTQG-7X9D Boot A...	06/03/2025	Inv. 1WPY-MTQG-7X9D Boot A...	01-155-51800-0000-1	65.74
Amazon Capital Services, Inc.	Inv. 1WPY-MTQG-7X9D Boot A...	06/03/2025	Inv. 1WPY-MTQG-7X9D Boot A...	01-165-51800-0000-1	65.74
Amazon Capital Services, Inc.	INV 13KT-9VY1-DF11-AMAZO...	06/11/2025	INV 13KT-9VY1-DF11-AMAZO...	01-105-57200-0000-1	117.39
<b>Vendor Amazon Capital Servi - Amazon Capital Services, Inc. Total:</b>					<b>2,257.76</b>
<b>Vendor: American Fidelity - American Fidelity</b>					
American Fidelity	INV0030226	06/12/2025	American Fidelity Accident 1	01-22800-0000-1	19.34
American Fidelity	INV0030227	06/12/2025	Life 1	01-22900-0000-1	9.81
American Fidelity	INV0030228	06/12/2025	American Fidelity - Disability I...	01-22700-0000-1	129.49
American Fidelity	INV0030229	06/12/2025	Life 1	01-22900-0000-1	35.07
American Fidelity	INV0030230	06/12/2025	Life 2	01-22900-0000-1	24.00
American Fidelity	INV0030250	06/12/2025	Cancer 1 American Fidelity	01-22950-0000-1	13.53
American Fidelity	INV0030269	06/12/2025	American Fidelity - Disability I...	01-22700-0000-1	18.84
American Fidelity	INV0030269	06/12/2025	American Fidelity - Disability I...	30-22700-0000-1	22.03
American Fidelity	INV0030269	06/12/2025	American Fidelity - Disability I...	31-22700-0000-1	10.52
American Fidelity	INV0030269	06/12/2025	American Fidelity - Disability I...	32-22700-0000-1	22.01
American Fidelity	INV0030270	06/12/2025	Health FSA	01-22600-0000-1	34.34
American Fidelity	INV0030270	06/12/2025	Health FSA	30-22600-0000-1	74.85
American Fidelity	INV0030270	06/12/2025	Health FSA	31-22600-0000-1	46.73
American Fidelity	INV0030270	06/12/2025	Health FSA	32-22600-0000-1	74.84
American Fidelity	INV0030271	06/12/2025	Life 1	01-22900-0000-1	15.42
American Fidelity	INV0030271	06/12/2025	Life 1	30-22900-0000-1	19.98
American Fidelity	INV0030271	06/12/2025	Life 1	31-22900-0000-1	3.94
American Fidelity	INV0030271	06/12/2025	Life 1	32-22900-0000-1	19.94
American Fidelity	INV0030272	06/12/2025	Life 2	01-22900-0000-1	4.59
American Fidelity	INV0030272	06/12/2025	Life 2	30-22900-0000-1	6.88
American Fidelity	INV0030272	06/12/2025	Life 2	32-22900-0000-1	6.87
American Fidelity	INV0030280	06/12/2025	Cancer 1 American Fidelity	01-22950-0000-1	1.09
American Fidelity	INV0030280	06/12/2025	Cancer 1 American Fidelity	30-22950-0000-1	1.63
American Fidelity	INV0030280	06/12/2025	Cancer 1 American Fidelity	32-22950-0000-1	1.62
American Fidelity	INV0030281	06/12/2025	Cancer 2* - American Fidelity ...	01-22950-0000-1	2.18
American Fidelity	INV0030281	06/12/2025	Cancer 2* - American Fidelity ...	30-22950-0000-1	3.27
American Fidelity	INV0030281	06/12/2025	Cancer 2* - American Fidelity ...	32-22950-0000-1	3.26
<b>Vendor American Fidelity - American Fidelity Total:</b>					<b>626.07</b>
<b>Vendor: American Office Solu - American Office Solutions, LLC</b>					
American Office Solutions, LLC	INV 24892 Police Dept. Cable ...	06/03/2025	INV 24892 Police Dept. Cable ...	01-310-52200-0000-1	9.56
American Office Solutions, LLC	INV 24889 Police Dept. Camer...	06/11/2025	INV 24889 Police Dept. Camer...	01-310-52200-0000-1	706.17

**Expense Approval Report**

**Payment Dates: 5/31/2025 - 6/13/2025**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
American Office Solutions, LLC	INV 24893 Police Dept.Installa...	06/11/2025	INV 24893 Police Dept.Installa...	01-310-52200-0000-1	1,165.01
American Office Solutions, LLC	INV 24895 Police Dept.Installa...	06/11/2025	INV 24895 Police Dept.Installa...	01-310-52200-0000-1	1,527.25
<b>Vendor American Office Solu - American Office Solutions, LLC Total:</b>					<b>3,407.99</b>

**Vendor: Arredondo Automotive - Arredondo Automotive Group**

Arredondo Automotive Group	Inv. 303114 Unit 52 - Oil Chan...	06/03/2025	Inv. 303114 Unit 52 - Oil Chan...	01-150-56600-0000-1	120.81
<b>Vendor Arredondo Automotive - Arredondo Automotive Group Total:</b>					<b>120.81</b>

**Vendor: At&t Mobility - At&t Mobility**

At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-110-57800-0000-1	24.82
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-111-57800-0000-1	31.92
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-115-57800-0000-1	42.22
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-140-57800-0000-1	15.66
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-160-57800-0000-1	15.66
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-165-57800-0000-1	95.44
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	01-175-57800-0000-1	15.66
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	30-500-57800-0000-1	143.31
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	31-505-57800-0000-1	14.09
At&t Mobility	AT&T June 2025 Monthly 287...	06/11/2025	AT&T June 2025 Monthly 287...	32-510-57800-0000-1	143.19
<b>Vendor At&amp;t Mobility - At&amp;t Mobility Total:</b>					<b>541.97</b>

**Vendor: Auto Zone - Auto Zone**

Auto Zone	INV 06270112813 White Ford ...	06/11/2025	INV 06270112813 White Ford ...	01-180-56600-0000-1	37.48
<b>Vendor Auto Zone - Auto Zone Total:</b>					<b>37.48</b>

**Vendor: BP&W - Bakersfield Paint & Wallpaper Inc**

Bakersfield Paint & Wallpaper ...	Receipt 04.15.25 Streets Dept...	05/28/2025	Receipt 04.15.25 Streets Dept...	01-180-56410-0000-1	984.73
<b>Vendor BP&amp;W - Bakersfield Paint &amp; Wallpaper Inc Total:</b>					<b>984.73</b>

**Vendor: Berchtold Equipment - Berchtold Equipment**

Berchtold Equipment	INV P34094 LLMD Kubota Law...	06/03/2025	INV P34094 LLMD Kubota Law...	20-200-56700-0000-1	612.69
<b>Vendor Berchtold Equipment - Berchtold Equipment Total:</b>					<b>612.69</b>

**Vendor: BraxBro, Inc. - BraxBro, Inc.**

BraxBro, Inc.	INV 1595 Browning Well RO S...	06/11/2025	INV 1595 Browning Well RO S...	32-510-56000-0000-1	1,000.00
<b>Vendor BraxBro, Inc. - BraxBro, Inc. Total:</b>					<b>1,000.00</b>

**Vendor: Brenntag - Brenntag Pacific Inc.**

Brenntag Pacific Inc.	INV BPI518872 Storage Tank ...	06/03/2025	INV BPI518872 Storage Tank ...	32-510-58200-0000-1	840.17
Brenntag Pacific Inc.	INV BPI518873 Well#6 LA Ch...	06/03/2025	INV BPI518873 Well#6 LA Ch...	32-510-58200-0000-1	2,132.47
Brenntag Pacific Inc.	INV BPI518875 LA Chemchlor ...	06/03/2025	INV BPI518875 LA Chemchlor ...	32-510-58200-0000-1	1,312.29
Brenntag Pacific Inc.	INV BPI520036 Garzoli Well C...	06/03/2025	INV BPI520036 Garzoli Well C...	32-510-58200-0000-1	3,798.00
Brenntag Pacific Inc.	INVBPI518874 Brwn Well LA C...	06/03/2025	INVBPI518874 Brwn Well LA C...	32-510-58200-0000-1	1,640.36
<b>Vendor Brenntag - Brenntag Pacific Inc. Total:</b>					<b>9,723.29</b>

**Vendor: Brink's, Inc. - Brink's, Inc.**

Brink's, Inc.	INV 7551386 Billing Period 05...	06/11/2025	INV 7551386 Billing Period 05...	01-130-51200-0000-1	161.91
Brink's, Inc.	INV 7551386 Billing Period 05...	06/11/2025	INV 7551386 Billing Period 05...	30-500-51200-0000-1	161.92
Brink's, Inc.	INV 7551386 Billing Period 05...	06/11/2025	INV 7551386 Billing Period 05...	31-505-51200-0000-1	161.92
Brink's, Inc.	INV 7551386 Billing Period 05...	06/11/2025	INV 7551386 Billing Period 05...	32-510-51200-0000-1	161.92
<b>Vendor Brink's, Inc. - Brink's, Inc. Total:</b>					<b>647.67</b>

**Vendor: BSK ASSOCIATES - BSK ASSOCIATES**

BSK ASSOCIATES	INV B100538 WWTP BOD TSS	06/03/2025	INV B100538 WWTP BOD TSS	30-500-56000-7820-1	150.00
BSK ASSOCIATES	INV BI00687 WWTP BOD & TS...	06/11/2025	INV BI00687 WWTP BOD & TS...	30-500-58200-0000-1	280.00
BSK ASSOCIATES	INV BI00767 WWTP BOD & TS...	06/11/2025	INV BI00767 WWTP BOD & TS...	30-500-58200-0000-1	150.00
BSK ASSOCIATES	INV BI00834 WWTP BOD & TS...	06/11/2025	INV BI00834 WWTP BOD & TS...	30-500-58200-0000-1	150.00
BSK ASSOCIATES	INV BI01002 WWTP BOD & TS...	06/11/2025	INV BI01002 WWTP BOD & TS...	30-500-58200-0000-1	150.00
<b>Vendor BSK ASSOCIATES - BSK ASSOCIATES Total:</b>					<b>880.00</b>

**Vendor: Cannon - Cannon Corporation**

Cannon Corporation	INV 91105	02/25/2025	INV 91105 WWTP Monthly SC...	30-500-56000-7820-1	52.50
Cannon Corporation	INV 91477 Tract 7394 Sewer &..	06/03/2025	INV 91477 Tract 7394 Sewer &..	30-500-56000-7820-1	1,652.50
<b>Vendor Cannon - Cannon Corporation Total:</b>					<b>1,705.00</b>

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: CEN-CAL Construction - CEN-CAL Construction</b>					
CEN-CAL Construction	INV 24-030 Retention HSIP Cyc..	06/11/2025	INV 24-030 Retention HSIP Cyc..	25-000-44050-8280-1	175.00
<b>Vendor CEN-CAL Construction - CEN-CAL Construction Total:</b>					<b>175.00</b>

**Vendor: Cintas - Cintas Corporation No.3**

Cintas Corporation No.3	INV 4221201023 PW Uniform ...	05/29/2025	INV 4221201023 PW Uniform ...	01-180-51800-0000-1	9.13
Cintas Corporation No.3	INV 4221201023 PW Uniform ...	05/29/2025	INV 4221201023 PW Uniform ...	20-200-51800-0000-1	9.15
Cintas Corporation No.3	INV 4221201023 PW Uniform ...	05/29/2025	INV 4221201023 PW Uniform ...	30-500-51800-0000-1	9.15
Cintas Corporation No.3	INV 4221201023 PW Uniform ...	05/29/2025	INV 4221201023 PW Uniform ...	32-510-51800-0000-1	9.15
Cintas Corporation No.3	INV 4221201023 PW Uniform ...	05/29/2025	INV 4221201023 PW Uniform ...	34-520-51800-0000-1	9.15
Cintas Corporation No.3	INV 4226384425 PW Uniform ...	05/29/2025	INV 4226384425 PW Uniform ...	01-180-51800-0000-1	4.59
Cintas Corporation No.3	INV 4226384425 PW Uniform ...	05/29/2025	INV 4226384425 PW Uniform ...	20-200-51800-0000-1	4.57
Cintas Corporation No.3	INV 4226384425 PW Uniform ...	05/29/2025	INV 4226384425 PW Uniform ...	30-500-51800-0000-1	4.57
Cintas Corporation No.3	INV 4226384425 PW Uniform ...	05/29/2025	INV 4226384425 PW Uniform ...	32-510-51800-0000-1	4.57
Cintas Corporation No.3	INV 4226384425 PW Uniform ...	05/29/2025	INV 4226384425 PW Uniform ...	34-520-51800-0000-1	4.57
Cintas Corporation No.3	INV 4228603341 PW Uniform ...	05/29/2025	INV 4228603341 PW Uniform ...	01-180-51800-0000-1	1.41
Cintas Corporation No.3	INV 4228603341 PW Uniform ...	05/29/2025	INV 4228603341 PW Uniform ...	20-200-51800-0000-1	1.39
Cintas Corporation No.3	INV 4228603341 PW Uniform ...	05/29/2025	INV 4228603341 PW Uniform ...	30-500-51800-0000-1	1.39
Cintas Corporation No.3	INV 4228603341 PW Uniform ...	05/29/2025	INV 4228603341 PW Uniform ...	32-510-51800-0000-1	1.39
Cintas Corporation No.3	INV 4228603341 PW Uniform ...	05/29/2025	INV 4228603341 PW Uniform ...	34-520-51800-0000-1	1.39
Cintas Corporation No.3	INV 4231530434 PW Laundry ...	05/28/2025	INV 4231530434 PW Laundry ...	01-180-51800-0000-1	169.68
Cintas Corporation No.3	INV 4231530434 PW Laundry ...	05/28/2025	INV 4231530434 PW Laundry ...	01-190-57400-0000-1	22.12
Cintas Corporation No.3	INV 4231530434 PW Laundry ...	05/28/2025	INV 4231530434 PW Laundry ...	20-200-51800-0000-1	76.42
Cintas Corporation No.3	INV 4231530434 PW Laundry ...	05/28/2025	INV 4231530434 PW Laundry ...	30-500-51800-0000-1	590.90
Cintas Corporation No.3	INV 4231530434 PW Laundry ...	05/28/2025	INV 4231530434 PW Laundry ...	32-510-51800-0000-1	118.41
Cintas Corporation No.3	INV 4231530434 PW Laundry ...	05/28/2025	INV 4231530434 PW Laundry ...	34-520-51800-0000-1	6.03
Cintas Corporation No.3	Inv. 5273236202 - AED PD	06/03/2025	Inv. 5273236202 - AED PD	01-150-56000-0000-1	119.82
<b>Vendor Cintas - Cintas Corporation No.3 Total:</b>					<b>1,178.95</b>

**Vendor: Consolidated Electri - Consolidated Electrical Distributors, Inc**

Consolidated Electrical Distrib...	INV 0351-1158749 Food Truck...	05/29/2025	INV 0351-1158749 Food Truck...	01-190-56400-0000-1	189.44
<b>Vendor Consolidated Electri - Consolidated Electrical Distributors, Inc Total:</b>					<b>189.44</b>

**Vendor: KCPW - County of Kern Public Works**

County of Kern Public Works	Ticket 91948678 Municipal W...	06/11/2025	Ticket 91948678 Municipal W...	01-180-52200-0000-1	148.83
<b>Vendor KCPW - County of Kern Public Works Total:</b>					<b>148.83</b>

**Vendor: D/B/A USABLUEBOOK - D/B/A USABLUEBOOK**

D/B/A USABLUEBOOK	INV 00700925 WWTP Manhol...	06/03/2025	INV 00700925 WWTP Manhol...	32-510-56400-0000-1	473.21
<b>Vendor D/B/A USABLUEBOOK - D/B/A USABLUEBOOK Total:</b>					<b>473.21</b>

**Vendor: Dee Jaspar - Dee Jaspar & Associates, Inc**

Dee Jaspar & Associates, Inc	INV 25-00429 Garzoli Well Tre...	06/03/2025	INV 25-00429 Garzoli Well Tre...	32-510-56000-0000-1	583.00
Dee Jaspar & Associates, Inc	INV 25-00430 Elmo Well Proje...	06/03/2025	INV 25-00430 Elmo Well Proje...	32-510-52910-2313-1	7,237.03
<b>Vendor Dee Jaspar - Dee Jaspar &amp; Associates, Inc Total:</b>					<b>7,820.03</b>

**Vendor: EDD - EDD**

EDD	INV0030253	06/12/2025	State Income Tax Withholding	01-22200-0000-1	4,204.01
EDD	INV0030254	06/12/2025	SDI - State Disability Insurance	01-22200-0000-1	1,263.12
EDD	INV0030255	06/12/2025	State Unemployment Insuran...	01-22250-0000-1	234.40
EDD	INV0030256	06/12/2025	Employment Training Tax	01-22275-0000-1	5.45
EDD	INV0030263	06/12/2025	State Income Tax Withholding	01-22200-0000-1	40.80
EDD	INV0030264	06/12/2025	SDI - State Disability Insurance	01-22200-0000-1	22.51
EDD	INV0030264	06/12/2025	SDI - State Disability Insurance	30-22200-0000-1	2.53
EDD	INV0030264	06/12/2025	SDI - State Disability Insurance	31-22200-0000-1	1.69
EDD	INV0030264	06/12/2025	SDI - State Disability Insurance	32-22200-0000-1	2.51
EDD	INV0030284	06/12/2025	State Income Tax Withholding	01-22200-0000-1	1,037.02
EDD	INV0030284	06/12/2025	State Income Tax Withholding	20-22200-0000-1	2.78
EDD	INV0030284	06/12/2025	State Income Tax Withholding	30-22200-0000-1	464.39
EDD	INV0030284	06/12/2025	State Income Tax Withholding	31-22200-0000-1	258.32
EDD	INV0030284	06/12/2025	State Income Tax Withholding	32-22200-0000-1	530.72
EDD	INV0030284	06/12/2025	State Income Tax Withholding	34-22200-0000-1	59.81
EDD	INV0030285	06/12/2025	SDI - State Disability Insurance	01-22200-0000-1	488.33
EDD	INV0030285	06/12/2025	SDI - State Disability Insurance	20-22200-0000-1	17.18

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
EDD	INV0030285	06/12/2025	SDI - State Disability Insurance	30-22200-0000-1	214.62
EDD	INV0030285	06/12/2025	SDI - State Disability Insurance	31-22200-0000-1	99.78
EDD	INV0030285	06/12/2025	SDI - State Disability Insurance	32-22200-0000-1	285.83
EDD	INV0030285	06/12/2025	SDI - State Disability Insurance	34-22200-0000-1	24.37
EDD	INV0030286	06/12/2025	State Unemployment Insuran...	32-22250-0000-1	137.34
EDD	INV0030287	06/12/2025	Employment Training Tax	32-22275-0000-1	3.19
<b>Vendor EDD - EDD Total:</b>					<b>9,400.70</b>

Vendor: Edison - Edison

Edison	Edison May 2025 Monthly Bill...	06/11/2025	700669486061	01-180-58100-0000-1	2,950.22
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700091551977	01-180-58100-0000-1	14.42
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700457158822	01-180-58100-0000-1	489.44
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700671762228	01-180-58100-0000-1	88.18
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700599695773	01-180-58100-0000-1	122.79
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700326486684	01-180-58100-0000-1	83.07
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700539630040	01-180-58100-0000-1	1,693.75
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700494850594	30-500-58000-0000-1	48.14
Edison	Edison May 2025 Monthly Bill...	06/11/2025	700468456995	32-510-58000-0000-1	9,613.26
<b>Vendor Edison - Edison Total:</b>					<b>15,103.27</b>

Vendor: EFTPS - Electronic Federal Tax Payment System

Electronic Federal Tax Paymen...	INV0030251	06/12/2025	Federal Income Tax Withholdi...	01-22050-0000-1	9,691.61
Electronic Federal Tax Paymen...	INV0030252	06/12/2025	Social Security	01-22100-0000-1	13,160.18
Electronic Federal Tax Paymen...	INV0030252	06/12/2025	Social Security	30-22100-0000-1	8.18
Electronic Federal Tax Paymen...	INV0030252	06/12/2025	Social Security	32-22100-0000-1	8.18
Electronic Federal Tax Paymen...	INV0030257	06/12/2025	Medicare	01-22150-0000-1	3,077.84
Electronic Federal Tax Paymen...	INV0030257	06/12/2025	Medicare	30-22150-0000-1	1.92
Electronic Federal Tax Paymen...	INV0030257	06/12/2025	Medicare	32-22150-0000-1	1.90
Electronic Federal Tax Paymen...	INV0030259	06/12/2025	Social Security	01-22100-0000-1	8.44
Electronic Federal Tax Paymen...	INV0030259	06/12/2025	Social Security	30-22100-0000-1	8.18
Electronic Federal Tax Paymen...	INV0030259	06/12/2025	Social Security	32-22100-0000-1	8.18
Electronic Federal Tax Paymen...	INV0030260	06/12/2025	Medicare	01-22150-0000-1	1.98
Electronic Federal Tax Paymen...	INV0030260	06/12/2025	Medicare	30-22150-0000-1	1.92
Electronic Federal Tax Paymen...	INV0030260	06/12/2025	Medicare	32-22150-0000-1	1.90
Electronic Federal Tax Paymen...	INV0030261	06/12/2025	Federal Income Tax Withholdi...	01-22050-0000-1	2.52
Electronic Federal Tax Paymen...	INV0030261	06/12/2025	Federal Income Tax Withholdi...	30-22050-0000-1	3.77
Electronic Federal Tax Paymen...	INV0030261	06/12/2025	Federal Income Tax Withholdi...	31-22050-0000-1	2.51
Electronic Federal Tax Paymen...	INV0030261	06/12/2025	Federal Income Tax Withholdi...	32-22050-0000-1	3.76
Electronic Federal Tax Paymen...	INV0030262	06/12/2025	Social Security	01-22100-0000-1	232.44
Electronic Federal Tax Paymen...	INV0030262	06/12/2025	Social Security	30-22100-0000-1	26.14
Electronic Federal Tax Paymen...	INV0030262	06/12/2025	Social Security	31-22100-0000-1	17.44
Electronic Federal Tax Paymen...	INV0030262	06/12/2025	Social Security	32-22100-0000-1	26.14
Electronic Federal Tax Paymen...	INV0030265	06/12/2025	Medicare	01-22150-0000-1	54.38
Electronic Federal Tax Paymen...	INV0030265	06/12/2025	Medicare	30-22150-0000-1	6.10
Electronic Federal Tax Paymen...	INV0030265	06/12/2025	Medicare	31-22150-0000-1	4.08
Electronic Federal Tax Paymen...	INV0030265	06/12/2025	Medicare	32-22150-0000-1	6.12
Electronic Federal Tax Paymen...	INV0030282	06/12/2025	Federal Income Tax Withholdi...	01-22050-0000-1	2,202.99
Electronic Federal Tax Paymen...	INV0030282	06/12/2025	Federal Income Tax Withholdi...	20-22050-0000-1	8.41
Electronic Federal Tax Paymen...	INV0030282	06/12/2025	Federal Income Tax Withholdi...	30-22050-0000-1	1,047.53
Electronic Federal Tax Paymen...	INV0030282	06/12/2025	Federal Income Tax Withholdi...	31-22050-0000-1	580.37
Electronic Federal Tax Paymen...	INV0030282	06/12/2025	Federal Income Tax Withholdi...	32-22050-0000-1	1,639.38
Electronic Federal Tax Paymen...	INV0030282	06/12/2025	Federal Income Tax Withholdi...	34-22050-0000-1	165.32
Electronic Federal Tax Paymen...	INV0030283	06/12/2025	Social Security	01-22100-0000-1	5,045.44
Electronic Federal Tax Paymen...	INV0030283	06/12/2025	Social Security	20-22100-0000-1	177.58
Electronic Federal Tax Paymen...	INV0030283	06/12/2025	Social Security	30-22100-0000-1	2,217.26
Electronic Federal Tax Paymen...	INV0030283	06/12/2025	Social Security	31-22100-0000-1	1,030.88
Electronic Federal Tax Paymen...	INV0030283	06/12/2025	Social Security	32-22100-0000-1	2,954.70
Electronic Federal Tax Paymen...	INV0030283	06/12/2025	Social Security	34-22100-0000-1	251.86
Electronic Federal Tax Paymen...	INV0030288	06/12/2025	Medicare	01-22150-0000-1	1,180.02
Electronic Federal Tax Paymen...	INV0030288	06/12/2025	Medicare	20-22150-0000-1	41.56
Electronic Federal Tax Paymen...	INV0030288	06/12/2025	Medicare	30-22150-0000-1	518.54
Electronic Federal Tax Paymen...	INV0030288	06/12/2025	Medicare	31-22150-0000-1	241.10

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Electronic Federal Tax Paymen...	INV0030288	06/12/2025	Medicare	32-22150-0000-1	690.98
Electronic Federal Tax Paymen...	INV0030288	06/12/2025	Medicare	34-22150-0000-1	58.90
<b>Vendor EFTPS - Electronic Federal Tax Payment System Total:</b>					<b>46,418.63</b>

**Vendor: EDIS - Employer Driven Insurance Services Inc**

Employer Driven Insurance Se...	INV0030290	06/04/2025	MBI EDIS 06/04/2025 Bank Dr...	01-115-50500-0000-1	180.30
Employer Driven Insurance Se...	INV0030290	06/04/2025	MBI EDIS 06/04/2025 Bank Dr...	30-500-50500-0000-1	180.30
Employer Driven Insurance Se...	INV0030290	06/04/2025	MBI EDIS 06/04/2025 Bank Dr...	31-505-50500-0000-1	60.10
Employer Driven Insurance Se...	INV0030290	06/04/2025	MBI EDIS 06/04/2025 Bank Dr...	32-510-50500-0000-1	180.30
Employer Driven Insurance Se...	INV0030299	06/04/2025	MBI EDIS 06/04/2025 Bank Dr...	01-150-50500-0000-1	27.10
Employer Driven Insurance Se...	INV0030294	06/05/2025	MBI EDIS 06/05/2025 Bank Dr...	01-150-50500-0000-1	7.03
Employer Driven Insurance Se...	INV0030294	06/05/2025	MBI EDIS 06/05/2025 Bank Dr...	01-190-50500-0000-1	15.35
Employer Driven Insurance Se...	INV0030294	06/05/2025	MBI EDIS 06/05/2025 Bank Dr...	01-190-50500-0000-1	100.00
Employer Driven Insurance Se...	INV0030289	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	01-115-50500-0000-1	213.19
Employer Driven Insurance Se...	INV0030289	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	30-500-50500-0000-1	639.57
Employer Driven Insurance Se...	INV0030289	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	31-505-50500-0000-1	639.58
Employer Driven Insurance Se...	INV0030289	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	32-510-50500-0000-1	639.57
Employer Driven Insurance Se...	INV0030293	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	01-150-50500-0000-1	140.00
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	01-115-50500-0000-1	6.00
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	01-115-50500-0000-1	4.76
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	01-180-50500-0000-1	4.15
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	30-500-50500-0000-1	6.21
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	30-500-50500-0000-1	4.76
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	30-500-50500-0000-1	6.00
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	31-505-50500-0000-1	2.00
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	31-505-50500-0000-1	1.59
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	31-505-50500-0000-1	4.15
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	32-510-50500-0000-1	6.22
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	32-510-50500-0000-1	4.76
Employer Driven Insurance Se...	INV0030298	06/09/2025	MBI EDIS 06/09/2025 Bank Dr...	32-510-50500-0000-1	6.01
Employer Driven Insurance Se...	INV0030291	06/11/2025	MBI EDIS 06/11/2025 CHECK ...	01-150-50500-0000-1	166.16
Employer Driven Insurance Se...	INV0030297	06/11/2025	MBI EDIS 06/11/2025 Bank Dr...	30-500-50500-0000-1	100.00
<b>Vendor EDIS - Employer Driven Insurance Services Inc Total:</b>					<b>3,345.16</b>

**Vendor: Ennis-Flint - Ennis-Flint, Inc**

Ennis-Flint, Inc	INV 478090 Street Paint 6/3/25	06/11/2025	INV 478090 Street Paint 6/3/25	01-180-56500-0000-1	3,940.31
<b>Vendor Ennis-Flint - Ennis-Flint, Inc Total:</b>					<b>3,940.31</b>

**Vendor: Fred C. Gilbert - Fred C. Gilbert**

Fred C. Gilbert	INV 313218 Water Departmen...	06/03/2025	INV 313218 Water Departmen...	32-510-56410-0000-1	98.99
<b>Vendor Fred C. Gilbert - Fred C. Gilbert Total:</b>					<b>98.99</b>

**Vendor: Frontier - Frontier California Inc.**

Frontier California Inc.	Frontier June 25 6617920161...	06/11/2025	Frontier June 25 6617920161...	01-150-57800-0000-1	284.72
Frontier California Inc.	Frontier June 25 6617923391...	06/11/2025	Frontier June 25 6617923391...	30-500-57800-0000-1	257.17
Frontier California Inc.	Frontier May15 53019821940...	06/11/2025	Frontier May15 53019821940...	32-510-57800-0000-1	43.19
<b>Vendor Frontier - Frontier California Inc. Total:</b>					<b>585.08</b>

**Vendor: Jason E Furgason - Furgason Electric Inc**

Furgason Electric Inc	INV 378-1 WWTP Electrical Ins...	06/03/2025	INV 378-1 WWTP Electrical Ins...	30-500-52200-0000-1	936.93
Furgason Electric Inc	INV 380-1 Lighting Installation...	06/03/2025	INV 380-1 Lighting Installation...	30-500-52200-0000-1	551.00
Furgason Electric Inc	INV 7345-1 WWTP Installation...	06/03/2025	INV 7345-1 WWTP Installation...	30-500-52200-0000-1	895.48
<b>Vendor Jason E Furgason - Furgason Electric Inc Total:</b>					<b>2,383.41</b>

**Vendor: gotocom - GoTo Communications Inc**

GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-105-57800-0000-1	10.08
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-110-57800-0000-1	31.58
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-115-57800-0000-1	35.33
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-140-57800-0000-1	35.33
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-150-57800-0000-1	303.17
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-155-57800-0000-1	10.08
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-160-57800-0000-1	10.08
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-165-57800-0000-1	28.51
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-175-57800-0000-1	35.33

**Expense Approval Report**

**Payment Dates: 5/31/2025 - 6/13/2025**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	01-180-57800-0000-1	42.14
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	20-200-57800-0000-1	0.77
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	30-500-57800-0000-1	180.10
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	31-505-57800-0000-1	74.50
GoTo Communications Inc	INV 7103920171 GoTo Month...	06/03/2025	INV 7103920171 GoTo Month...	32-510-57800-0000-1	163.01
<b>Vendor gotocom - GoTo Communications Inc Total:</b>					<b>960.01</b>

**Vendor: Grainger - Grainger**

Grainger	INV 9125271461	12/30/2024	INV 9125271461 Eye Wash Sta..	30-500-56410-0000-1	71.96
Grainger	INV 9125271479	12/30/2024	INV 9125271479 WWTP Hydr...	30-500-56410-0000-1	90.97
Grainger	INV 9125271487	12/30/2024	INV 9125271487 WWTP Mater..	30-500-56410-0000-1	34.93
Grainger	INV 9125271495	12/30/2024	INV 9125271495 Eye Wash Sta..	30-500-56410-0000-1	71.96
Grainger	INV 9137045770	12/30/2024	INV 9137045770 Water Depar...	32-510-56410-0000-1	102.67
Grainger	INV 9341409218	12/30/2024	INV 9341409218 Water Dept. ...	32-510-56410-0000-1	388.24
Grainger	INV 9500166625 Water Dept. ...	06/03/2025	INV 9500166625 Water Dept. ...	32-510-56410-0000-1	191.96
Grainger	INV 9500695300 Water Dept. ...	06/03/2025	INV 9500695300 Water Dept. ...	32-510-56410-0000-1	743.78
<b>Vendor Grainger - Grainger Total:</b>					<b>1,696.47</b>

**Vendor: Granite Auto Parts I - Granite Auto Parts Inc**

Granite Auto Parts Inc	INV 857517 Streets Dept. Shop..	05/29/2025	INV 857517 Streets Dept. Shop..	01-180-56410-0000-1	76.18
Granite Auto Parts Inc	INV 857552 WWTP Vehicle Ma..	06/03/2025	INV 857552 WWTP Vehicle Ma..	30-500-56600-0000-1	148.79
Granite Auto Parts Inc	INV 857657 Water Dept. O-Ri...	06/03/2025	INV 857657 Water Dept. O-Ri...	32-510-56410-0000-1	5.52
Granite Auto Parts Inc	INV 857576 WWTP LED Lamp ...	06/06/2025	INV 857576 WWTP LED Lamp ...	30-500-56600-0000-1	150.12
Granite Auto Parts Inc	INV 857751 WWTP Dept. Supp..	06/06/2025	INV 857751 WWTP Dept. Supp..	30-500-56600-0000-1	344.55
Granite Auto Parts Inc	INV 857752 WWTP Dept. Supp..	06/06/2025	INV 857752 WWTP Dept. Supp..	30-500-56800-0000-1	256.65
Granite Auto Parts Inc	INV 857784 LLMD Trimmer Li...	06/11/2025	INV 857784 LLMD Trimmer Li...	20-200-57400-0000-1	38.96
Granite Auto Parts Inc	INV 857862 WWTP Gloves & ...	06/11/2025	INV 857862 WWTP Gloves & ...	30-500-56430-0000-1	248.69
<b>Vendor Granite Auto Parts I - Granite Auto Parts Inc Total:</b>					<b>1,269.46</b>

**Vendor: Gregs Petroleum - Gregs Petroleum**

Gregs Petroleum	Fuel INV 539030 05/23/25	06/03/2025	Fuel INV 539030 05/23/25	01-150-54000-0000-1	1,603.42
Gregs Petroleum	Fuel INV 539228 05/27/25	06/03/2025	Fuel INV 539228 05/27/25	01-150-54000-0000-1	1,554.40
Gregs Petroleum	Fuel INV 541037 05/30/25	06/03/2025	Fuel INV 541037 05/30/25	01-150-54000-0000-1	1,674.26
Gregs Petroleum	Fuel INV 542665 06/03/25	06/11/2025	Fuel INV 542665 06/03/25	01-150-54000-0000-1	1,561.10
Gregs Petroleum	Fuel INV 543627 06/06/25	06/11/2025	Fuel INV 543627 06/06/25	01-150-54000-0000-1	1,755.92
<b>Vendor Gregs Petroleum - Gregs Petroleum Total:</b>					<b>8,149.10</b>

**Vendor: Griffith Company - Griffith Company**

Griffith Company	INV 30113003 Street 2024 Str...	06/11/2025	INV 30113003 Street 2024 Str...	25-000-52960-2402-1	13,486.56
Griffith Company	INV 30113003 Street 2024 Str...	06/11/2025	INV 30113003 Street 2024 Str...	25-000-52960-2506-1	13,486.56
Griffith Company	INV 30113003 Street 2024 Str...	06/11/2025	INV 30113003 Street 2024 Str...	25-000-52960-2507-1	13,527.07
<b>Vendor Griffith Company - Griffith Company Total:</b>					<b>40,500.19</b>

**Vendor: HDL and Associates - Hinderliter, de Llamas & Associates**

Hinderliter, de Llamas & Assoc...	HDL SIN050892 Q4/2024 Cont...	06/11/2025	HDL SIN050892 Q4/2024 Cont...	01-130-56000-0000-1	620.40
<b>Vendor HDL and Associates - Hinderliter, de Llamas &amp; Associates Total:</b>					<b>620.40</b>

**Vendor: INFOSEND, INC - INFOSEND, INC**

INFOSEND, INC	INV 287613 Monthly Billing Bill..	06/11/2025	INV 287613 Contract Services	30-500-52200-0000-1	22.56
INFOSEND, INC	INV 287613 Monthly Billing Bill..	06/11/2025	INV 287613 Postage & Handli...	30-500-55600-0000-1	146.50
INFOSEND, INC	INV 287613 Monthly Billing Bill..	06/11/2025	INV 287613 Contract Services	31-505-52200-0000-1	22.56
INFOSEND, INC	INV 287613 Monthly Billing Bill..	06/11/2025	INV 287613 Postage & Handli...	31-505-55600-0000-1	146.50
INFOSEND, INC	INV 287613 Monthly Billing Bill..	06/11/2025	INV 287613 Contract Services	32-510-52200-0000-1	22.64
INFOSEND, INC	INV 287613 Monthly Billing Bill..	06/11/2025	INV 287613 Postage & Handli...	32-510-55600-0000-1	146.93
<b>Vendor INFOSEND, INC - INFOSEND, INC Total:</b>					<b>507.69</b>

**Vendor: Interwest Consulting - Interwest Consulting Group, Inc**

Interwest Consulting Group, I...	INV #1002782 Building Inspect..	06/03/2025	INV #1002782 Building Inspect..	01-160-51400-0000-1	5,040.00
Interwest Consulting Group, I...	INV #1118482 Plan Review 10...	06/03/2025	INV #1118482 Plan Review 10...	01-160-51400-0000-1	1,515.00
Interwest Consulting Group, I...	INV #1159786 Building Inspect...	06/03/2025	INV #1159786 Building Inspect...	01-160-51400-0000-1	3,600.00
Interwest Consulting Group, I...	INV #1163455 Hourly Plan Rev...	06/03/2025	INV #1163455 Hourly Plan Rev...	01-160-51400-0000-1	1,370.00
Interwest Consulting Group, I...	INV #1257319 Building Inspect..	06/03/2025	INV #1257319 Building Inspect..	01-160-51400-0000-1	6,480.00
Interwest Consulting Group, I...	INV #1265070 Hourly Plan Ch...	06/03/2025	INV #1265070 Hourly Plan Ch...	01-160-41400-0000-1	180.00
Interwest Consulting Group, I...	INV #1273638 Plan Review 22...	06/03/2025	INV #1273638 Plan Review 22...	01-160-51400-0000-1	312.50
Interwest Consulting Group, I...	INV #1297345 Hourly Plan Rev...	06/03/2025	INV #1297345 Hourly Plan Rev...	01-160-51400-0000-1	1,210.00

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Interwest Consulting Group, l...	INV #1300940 Plan Review 33...	06/03/2025	INV #1300940 Plan Review 33...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1320621 Plan Review 12...	06/03/2025	INV #1320621 Plan Review 12...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1351438 Plan Review 61...	06/03/2025	INV #1351438 Plan Review 61...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1417877 Building Inspect..	06/03/2025	INV #1417877 Building Inspect..	01-160-51400-0000-1	5,760.00
Interwest Consulting Group, l...	INV #1426055 Hourly Plan Rev...	06/03/2025	INV #1426055 Hourly Plan Rev...	01-160-51400-0000-1	7,370.00
Interwest Consulting Group, l...	INV #1438038 Hourly Plan Rev...	06/03/2025	INV #1438038 Hourly Plan Rev...	01-160-51400-0000-1	695.00
Interwest Consulting Group, l...	INV #1485399 Plan Review 33...	06/03/2025	INV #1485399 Plan Review 33...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1493250 Plan Review 85...	06/03/2025	INV #1493250 Plan Review 85...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1493251 Plan Review 61...	06/03/2025	INV #1493251 Plan Review 61...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1493252 Plan Review 54...	06/03/2025	INV #1493252 Plan Review 54...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1497208 Plan Review 23...	06/03/2025	INV #1497208 Plan Review 23...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1532995 Plan Review 14...	06/03/2025	INV #1532995 Plan Review 14...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1532996 Plan Review 71...	06/03/2025	INV #1532996 Plan Review 71...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1532999 Plan Review 72...	06/03/2025	INV #1532999 Plan Review 72...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1556654 Plan Review 45...	06/03/2025	INV #1556654 Plan Review 45...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV #1565178 Hourly Plan Rev...	06/03/2025	INV #1565178 Hourly Plan Rev...	01-160-51400-0000-1	720.00
Interwest Consulting Group, l...	INV#1556515 Plan Review 304...	06/03/2025	INV#1556515 Plan Review 304...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1587232 Plan Review 333...	06/03/2025	INV#1587232 Plan Review 333...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1587236 Plan Review 535...	06/03/2025	INV#1587236 Plan Review 535...	01-160-51400-0000-1	110.00
Interwest Consulting Group, l...	INV#1587771 Plan Review 599...	06/03/2025	INV#1587771 Plan Review 599...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1591691 Plan Review 741...	06/03/2025	INV#1591691 Plan Review 741...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1599628 Plan Review 316...	06/03/2025	INV#1599628 Plan Review 316...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1599629 Plan Review 332...	06/03/2025	INV#1599629 Plan Review 332...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1599811 Plan Review 774...	06/03/2025	INV#1599811 Plan Review 774...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1603861 Plan Review 720...	06/03/2025	INV#1603861 Plan Review 720...	01-160-51400-0000-1	320.00
Interwest Consulting Group, l...	INV#1603889 Plan Review 499...	06/03/2025	INV#1603889 Plan Review 499...	01-160-51400-0000-1	240.00
Interwest Consulting Group, l...	INV#1625804 Plan Review 232...	06/03/2025	INV#1625804 Plan Review 232...	01-160-51400-0000-1	130.00
Interwest Consulting Group, l...	INV#1625806 Plan Review 817...	06/03/2025	INV#1625806 Plan Review 817...	01-160-51400-0000-1	130.00
Interwest Consulting Group, l...	INV#1625808 Plan Review 599...	06/03/2025	INV#1625808 Plan Review 599...	01-160-51400-0000-1	130.00
Interwest Consulting Group, l...	INV#1662709 Plan Exam 817 ...	06/03/2025	INV#1662709 Plan Exam 817 ...	01-160-51400-0000-1	60.00
Interwest Consulting Group, l...	INV#1671544 Plan Exam 232 ...	06/03/2025	INV#1671544 Plan Exam 232 ...	01-160-51400-0000-1	60.00
Interwest Consulting Group, l...	INV#1675579 Plan Review 175...	06/03/2025	INV#1675579 Plan Review 175...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1695540 Plan Review 541...	06/03/2025	INV#1695540 Plan Review 541...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1700360 Plan Review 140...	06/03/2025	INV#1700360 Plan Review 140...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1704692 Plan Review 901...	06/03/2025	INV#1704692 Plan Review 901...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1708868 Plan Review 234...	06/03/2025	INV#1708868 Plan Review 234...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1723348 Plan Review 408...	06/03/2025	INV#1723348 Plan Review 408...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1736504 Plan Review 133...	06/03/2025	INV#1736504 Plan Review 133...	01-160-51400-0000-1	500.00
Interwest Consulting Group, l...	INV#1736505 Plan Review 638...	06/03/2025	INV#1736505 Plan Review 638...	01-160-51400-0000-1	130.00
Interwest Consulting Group, l...	INV#1736506 Plan Review 10...	06/03/2025	INV#1736506 Plan Review 10...	01-160-51400-0000-1	180.00
Interwest Consulting Group, l...	INV#1755289 Plan Review 317...	06/03/2025	INV#1755289 Plan Review 317...	01-160-51400-0000-1	130.00
Interwest Consulting Group, l...	INV#1772584 Plan Review 535...	06/03/2025	INV#1772584 Plan Review 535...	01-160-51400-0000-1	195.00
Interwest Consulting Group, l...	INV#1790952 Plan Review 599...	06/03/2025	INV#1790952 Plan Review 599...	01-160-51400-0000-1	195.00
Interwest Consulting Group, l...	INV#1790953 Plan Review 749...	06/03/2025	INV#1790953 Plan Review 749...	01-160-51400-0000-1	195.00
Interwest Consulting Group, l...	INV#1790954 Plan Review 255...	06/03/2025	INV#1790954 Plan Review 255...	01-160-51400-0000-1	100.00
Interwest Consulting Group, l...	INV#1791299 Plan Review 175...	06/03/2025	INV#1791299 Plan Review 175...	01-160-51400-0000-1	100.00
Interwest Consulting Group, l...	INV#1795660 Plan Review 410...	06/03/2025	INV#1795660 Plan Review 410...	01-160-51400-0000-1	160.00
Interwest Consulting Group, l...	INV#1795661 Plan Review 246...	06/03/2025	INV#1795661 Plan Review 246...	01-160-51400-0000-1	195.00
Interwest Consulting Group, l...	INV#1837954 Plan Review 143...	06/03/2025	INV#1837954 Plan Review 143...	01-160-51400-0000-1	1,375.00
Interwest Consulting Group, l...	INV#1842156 Plan Exam 638 ...	06/03/2025	INV#1842156 Plan Exam 638 ...	01-160-51400-0000-1	60.00
Interwest Consulting Group, l...	INV#1842175 Duplex Permit R...	06/03/2025	INV#1842175 Duplex Permit R...	01-160-51400-0000-1	855.00
Interwest Consulting Group, l...	INV294435 Building Official Se...	06/03/2025	INV294435 Building Official Se...	01-160-51400-0000-1	320.00
<b>Vendor Interwest Consulting - Interwest Consulting Group, Inc Total:</b>					<b>44,622.50</b>

Vendor: Irrigation Concepts - Irrigation Concepts

Irrigation Concepts	INV 50055 LLMD Operating Su...	06/06/2025	INV 50055 LLMD Operating Su...	20-200-56700-0000-1	7.39
Irrigation Concepts	INV 50080 LLMD Operating Su...	06/06/2025	INV 50080 LLMD Operating Su...	20-200-57400-0000-1	6.35
<b>Vendor Irrigation Concepts - Irrigation Concepts Total:</b>					<b>13.74</b>

Vendor: John Hancock - John Hancock

John Hancock	INV0030224	06/12/2025	401K - Employer	01-20800-0000-1	5,212.33
John Hancock	INV0030225	06/12/2025	401K - Employee	01-20800-0000-1	4,184.73

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
John Hancock	INV0030232	06/12/2025	401K Loan 1	01-20800-0000-1	89.29
John Hancock	INV0030233	06/12/2025	401K Loan 1	01-20800-0000-1	112.59
John Hancock	INV0030234	06/12/2025	401K Loan 1	01-20800-0000-1	159.86
John Hancock	INV0030235	06/12/2025	401K Loan 1	01-20800-0000-1	256.31
John Hancock	INV0030236	06/12/2025	401K Loan 1	01-20800-0000-1	107.12
John Hancock	INV0030237	06/12/2025	401k Contribution	01-20800-0000-1	293.16
John Hancock	INV0030238	06/12/2025	401k Contribution	01-20800-0000-1	370.13
John Hancock	INV0030239	06/12/2025	401k Contribution	01-20800-0000-1	184.70
John Hancock	INV0030240	06/12/2025	401k Contribution	01-20800-0000-1	304.67
John Hancock	INV0030241	06/12/2025	401k Contribution	01-20800-0000-1	276.72
John Hancock	INV0030242	06/12/2025	401k Contribution	01-20800-0000-1	675.00
John Hancock	INV0030243	06/12/2025	401k Contribution	01-20800-0000-1	285.67
John Hancock	INV0030244	06/12/2025	401k Contribution	01-20800-0000-1	801.35
John Hancock	INV0030245	06/12/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0030246	06/12/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0030247	06/12/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0030248	06/12/2025	401K Contribution	01-20800-0000-1	136.00
John Hancock	INV0030248	06/12/2025	401K Contribution	30-20800-0000-1	132.00
John Hancock	INV0030248	06/12/2025	401K Contribution	32-20800-0000-1	132.00
John Hancock	INV0030249	06/12/2025	401K Contribution	01-20800-0000-1	400.00
John Hancock	INV0030258	06/12/2025	401K Contribution	01-20800-0000-1	136.00
John Hancock	INV0030258	06/12/2025	401K Contribution	30-20800-0000-1	132.00
John Hancock	INV0030258	06/12/2025	401K Contribution	32-20800-0000-1	132.00
John Hancock	INV0030266	06/12/2025	401K - Employer	01-20800-0000-1	2,794.48
John Hancock	INV0030266	06/12/2025	401K - Employer	20-20800-0000-1	95.03
John Hancock	INV0030266	06/12/2025	401K - Employer	30-20800-0000-1	1,521.38
John Hancock	INV0030266	06/12/2025	401K - Employer	31-20800-0000-1	812.75
John Hancock	INV0030266	06/12/2025	401K - Employer	32-20800-0000-1	1,868.62
John Hancock	INV0030266	06/12/2025	401K - Employer	34-20800-0000-1	186.08
John Hancock	INV0030267	06/12/2025	401K - Employee	01-20800-0000-1	632.06
John Hancock	INV0030267	06/12/2025	401K - Employee	20-20800-0000-1	24.25
John Hancock	INV0030267	06/12/2025	401K - Employee	30-20800-0000-1	414.90
John Hancock	INV0030267	06/12/2025	401K - Employee	31-20800-0000-1	235.85
John Hancock	INV0030267	06/12/2025	401K - Employee	32-20800-0000-1	814.88
John Hancock	INV0030268	06/12/2025	401K - Employer	01-20800-0000-1	160.25
John Hancock	INV0030268	06/12/2025	401K - Employer	20-20800-0000-1	40.07
John Hancock	INV0030273	06/12/2025	401K Loan 2	01-20800-0000-1	2.98
John Hancock	INV0030273	06/12/2025	401K Loan 2	30-20800-0000-1	4.47
John Hancock	INV0030273	06/12/2025	401K Loan 2	32-20800-0000-1	4.46
John Hancock	INV0030274	06/12/2025	401K Loan 4	01-20800-0000-1	145.52
John Hancock	INV0030274	06/12/2025	401K Loan 4	20-20800-0000-1	4.48
John Hancock	INV0030275	06/12/2025	401K Loan 4	01-20800-0000-1	51.06
John Hancock	INV0030275	06/12/2025	401K Loan 4	20-20800-0000-1	1.59
John Hancock	INV0030276	06/12/2025	401k Contribution	01-20800-0000-1	512.39
John Hancock	INV0030277	06/12/2025	401k Contribution	01-20800-0000-1	248.80
John Hancock	INV0030277	06/12/2025	401k Contribution	20-20800-0000-1	7.68
John Hancock	INV0030278	06/12/2025	401k Contribution	01-20800-0000-1	131.59
John Hancock	INV0030278	06/12/2025	401k Contribution	30-20800-0000-1	197.40
John Hancock	INV0030278	06/12/2025	401k Contribution	32-20800-0000-1	197.36
John Hancock	INV0030279	06/12/2025	401k Contribution	01-20800-0000-1	244.08

**Vendor John Hancock - John Hancock Total: 27,068.09**

**Vendor: J's Plumbing, LLC. - J's Plumbing**

J's Plumbing	INV 1642 Kaboom Park/Comm...	06/03/2025	INV 1642 Kaboom Park/Comm...	01-190-56400-0000-1	4,204.00
J's Plumbing	INV 1690 Women's Restroom ...	06/03/2025	INV 1690 Women's Restroom ...	01-190-56400-0000-1	165.00

**Vendor J's Plumbing, LLC. - J's Plumbing Total: 4,369.00**

**Vendor: K.C. Waste - K.C. Waste**

K.C. Waste	May 2025 Kern County Waste...	06/11/2025	May 2025 Kern County Waste...	31-505-52800-0000-1	5,596.99
------------	-------------------------------	------------	-------------------------------	---------------------	----------

**Vendor K.C. Waste - K.C. Waste Total: 5,596.99**

**Expense Approval Report**

**Payment Dates: 5/31/2025 - 6/13/2025**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
<b>Vendor: Leaf - LEAF Capital Funding LLC</b>					
LEAF Capital Funding LLC	INV 18486757 Xerox C8155 M...	06/11/2025	INV 18486757 Xerox C8155 M...	01-130-52200-0000-1	400.53
<b>Vendor Leaf - LEAF Capital Funding LLC Total:</b>					<b>400.53</b>
<b>Vendor: Liebert C. Whitmore - Liebert C. Whitmore</b>					
Liebert C. Whitmore	INV 294364 MC060-00037 S. N..	06/03/2025	INV 294364 MC060-00037 S. N..	01-130-56100-0000-1	1,840.00
<b>Vendor Liebert C. Whitmore - Liebert C. Whitmore Total:</b>					<b>1,840.00</b>
<b>Vendor: martin paris and mul - Martin Paris and Mullins Investigations LLC</b>					
Martin Paris and Mullins Inves...	Inv. 2024-035 MPMI 2024-034	06/03/2025	Inv. 2024-035 MPMI 2024-034	01-150-56000-0000-1	1,200.00
<b>Vendor martin paris and mul - Martin Paris and Mullins Investigations LLC Total:</b>					<b>1,200.00</b>
<b>Vendor: MU - Mayra Uribe</b>					
Mayra Uribe	INV0030207	05/28/2025	05.24.25 Uribe Deposit Return	01-24000-0000-1	350.00
<b>Vendor MU - Mayra Uribe Total:</b>					<b>350.00</b>
<b>Vendor: Mcfarland POA - McFarland Police Officers Association</b>					
McFarland Police Officers Ass...	INV0030231	06/12/2025	Association Dues	01-20200-0000-1	960.00
<b>Vendor Mcfarland POA - McFarland Police Officers Association Total:</b>					<b>960.00</b>
<b>Vendor: McFarland Tire - McFarland Tire</b>					
McFarland Tire	INV 38106 Sewer & Waste Wa...	06/03/2025	INV 38106 Sewer & Waste Wa...	30-500-56600-0000-1	20.00
<b>Vendor McFarland Tire - McFarland Tire Total:</b>					<b>20.00</b>
<b>Vendor: Moises Hernandez - Moises Hernandez</b>					
Moises Hernandez	M. Hernandez WasteWater Ce...	05/29/2025	M. Hernandez WasteWater Ce...	30-500-53250-0000-1	342.10
<b>Vendor Moises Hernandez - Moises Hernandez Total:</b>					<b>342.10</b>
<b>Vendor: MP Environmental Ser - MP Environmental Services, Inc</b>					
MP Environmental Services, Inc	INV 25549913 WWTP Pond Be...	06/03/2025	INV 25549913 WWTP Pond Be...	30-500-56000-7820-1	2,590.00
<b>Vendor MP Environmental Ser - MP Environmental Services, Inc Total:</b>					<b>2,590.00</b>
<b>Vendor: MVP Sanitation - MVP Sanitation</b>					
MVP Sanitation	Inv. 000097443 Standard Port...	06/03/2025	Inv. 000097443 Standard Port...	01-150-56000-0000-1	170.00
<b>Vendor MVP Sanitation - MVP Sanitation Total:</b>					<b>170.00</b>
<b>Vendor: Office Depot - Office Depot</b>					
Office Depot	INV 421802364001 PW Faciliti...	06/03/2025	INV 421802364001 PW Faciliti...	01-180-57200-0000-1	253.84
Office Depot	INV 421797287001 Facilities O...	06/06/2025	INV 421797287001 Facilities O...	01-180-57200-0000-1	270.18
Office Depot	INV 421797287001 Facilities O...	06/06/2025	INV 421797287001 Facilities O...	01-180-57400-0000-1	36.70
Office Depot	INV 424310399001 Facilities ...	06/11/2025	INV 424310399001 Facilities ...	01-190-57400-0000-1	263.53
Office Depot	INV 424324603001 Facilities ...	06/11/2025	INV 424324603001 Facilities ...	01-190-57400-0000-1	69.52
<b>Vendor Office Depot - Office Depot Total:</b>					<b>893.77</b>
<b>Vendor: Our Home Town, Inc - Our Home Town, Inc.</b>					
Our Home Town, Inc.	INV0030221	06/02/2025	Our Home Town Inc June 2025	01-130-56000-0000-1	338.53
<b>Vendor Our Home Town, Inc - Our Home Town, Inc. Total:</b>					<b>338.53</b>
<b>Vendor: Pace Analytical Serv - Pace Analytical Services, LLC</b>					
Pace Analytical Services, LLC	INV 2527B513309 Water Dept...	06/11/2025	INV 2527B513309 Water Dept...	32-510-58200-0000-1	283.00
Pace Analytical Services, LLC	INV 2527B513322 Drinking W...	06/11/2025	INV 2527B513322 Drinking W...	32-510-58200-0000-1	275.00
Pace Analytical Services, LLC	INV 2527B513882 Water Dept...	06/11/2025	INV 2527B513882 Water Dept...	32-510-58200-0000-1	283.00
Pace Analytical Services, LLC	INV 2527B513897 Drinking W...	06/11/2025	INV 2527B513897 Drinking W...	32-510-58200-0000-1	275.00
Pace Analytical Services, LLC	INV 2527B514451 Water Dept...	06/11/2025	INV 2527B514451 Water Dept...	32-510-58200-0000-1	593.00
Pace Analytical Services, LLC	INV 2527B514798 Water Dept...	06/11/2025	INV 2527B514798 Water Dept...	32-510-58200-0000-1	275.00
Pace Analytical Services, LLC	INV 2527B515360 Water Dept...	06/11/2025	INV 2527B515360 Water Dept...	32-510-58200-0000-1	283.00
Pace Analytical Services, LLC	INV 2527B516362 WWTP Qtyl...	06/11/2025	INV 2527B516362 WWTP Qtyl...	30-500-58200-0000-1	275.00
Pace Analytical Services, LLC	INV 2527B516452 Water Dept...	06/11/2025	INV 2527B516452 Water Dept...	32-510-58200-0000-1	275.00
Pace Analytical Services, LLC	INV 2527B517475 Water Dept...	06/11/2025	INV 2527B517475 Water Dept...	32-510-58200-0000-1	323.00
Pace Analytical Services, LLC	INV 2527B517863 Water Dept...	06/11/2025	INV 2527B517863 Water Dept...	32-510-58200-0000-1	323.00
Pace Analytical Services, LLC	INV 2527B518447 Water Dept...	06/11/2025	INV 2527B518447 Water Dept...	32-510-58200-0000-1	275.00
Pace Analytical Services, LLC	INV2527B517476 Water Dept....	06/11/2025	INV2527B517476 Water Dept....	32-510-58200-0000-1	278.00
<b>Vendor Pace Analytical Serv - Pace Analytical Services, LLC Total:</b>					<b>4,016.00</b>
<b>Vendor: Pitney Bowes Global - Pitney Bowes Global</b>					
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-105-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-110-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-115-55600-0000-1	16.33

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-130-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-140-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-150-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-155-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-160-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-165-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	01-175-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	30-500-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	31-505-55600-0000-1	16.33
Pitney Bowes Global	INV 3107259165 4/10/25-07/...	06/11/2025	INV 3107259165 4/10/25-07/...	32-510-55600-0000-1	16.37
<b>Vendor Pitney Bowes Global - Pitney Bowes Global Total:</b>					<b>212.33</b>

Vendor: Pitney Bowes - Pitney Bowes

Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-105-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-110-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-115-55600-0000-1	19.35
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-130-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-140-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-150-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-155-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-160-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-165-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	01-175-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	30-500-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	31-505-55600-0000-1	19.22
Pitney Bowes	8000-9000-0937-7825 06/05/...	06/11/2025	8000-9000-0937-7825 06/05/...	32-510-55600-0000-1	19.22
<b>Vendor Pitney Bowes - Pitney Bowes Total:</b>					<b>249.99</b>

Vendor: Principal Life - Principal Life Insurance Company

Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-110-50550-0000-1	96.41
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-110-50700-0000-1	17.29
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-111-50550-0000-1	17.62
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-111-50700-0000-1	3.18
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-112-50550-0000-1	38.57
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-112-50700-0000-1	1.46
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-115-50550-0000-1	95.95
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-115-50700-0000-1	12.64
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-140-50550-0000-1	160.98
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-140-50700-0000-1	30.56
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-150-50550-0000-1	1,870.89
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-150-50700-0000-1	565.20
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-155-50550-0000-1	242.34
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-155-50700-0000-1	46.73
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-160-50550-0000-1	17.32
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-160-50700-0000-1	20.46
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-165-50550-0000-1	259.66
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-165-50700-0000-1	92.11
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-175-50550-0000-1	21.66
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-175-50700-0000-1	7.94
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-180-50550-0000-1	409.02
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-180-50700-0000-1	236.88
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-190-50550-0000-1	86.62
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	01-190-50700-0000-1	5.85
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	20-200-50550-0000-1	115.46
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	20-200-50700-0000-1	25.45
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	30-500-50550-0000-1	792.19
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	30-500-50700-0000-1	145.13
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	31-505-50550-0000-1	343.99
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	31-505-50700-0000-1	50.11
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	32-510-50550-0000-1	765.07
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	32-510-50700-0000-1	205.25

Expense Approval Report

Payment Dates: 5/31/2025 - 6/13/2025

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Principal Life Insurance Comp...	INV0030223	06/04/2025	Principal Benefits June 2025	34-520-50700-0000-1	5.85
<b>Vendor Principal Life - Principal Life Insurance Company Total:</b>					<b>6,805.84</b>

**Vendor: PLATT - Rexel USA Supply**

Rexel USA Supply	INV 6H13842 Facility Maint. El...	06/11/2025	INV 6H13842 Facility Maint. El...	01-190-56400-0000-1	466.93
Rexel USA Supply	INV 6H40600 City Hall Building..	06/11/2025	INV 6H40600 City Hall Building..	01-190-56400-0000-1	20.06
Rexel USA Supply	INV 6H41167 WWTP Lighting ...	06/11/2025	INV 6H41167 WWTP Lighting ...	30-500-56400-0000-1	727.99
Rexel USA Supply	INV 6H41733 City Hall LED Lig...	06/11/2025	INV 6H41733 City Hall LED Lig...	01-190-56400-0000-1	144.46
Rexel USA Supply	INV 6H45163 City Hall Electrical..	06/11/2025	INV 6H45163 City Hall Electrical..	01-190-57400-0000-1	144.46
Rexel USA Supply	INV 6H45172 City Hall Repairs...	06/11/2025	INV 6H45172 City Hall Repairs...	01-190-57400-0000-1	5.65
Rexel USA Supply	INV 6H61537 WWTP LED Light...	06/11/2025	INV 6H61537 WWTP LED Light...	30-500-56400-0000-1	529.67
Rexel USA Supply	INV 6H75318 WWTP LED Light...	06/11/2025	INV 6H75318 WWTP LED Light...	30-500-56400-0000-1	753.06
Rexel USA Supply	INV 6H86745 WWTP LED Floo...	06/11/2025	INV 6H86745 WWTP LED Floo...	30-500-56400-0000-1	512.47
Rexel USA Supply	INV 6H86835 PLC Emergency ...	06/11/2025	INV 6H86835 PLC Emergency ...	30-500-56410-0000-1	1,547.40
Rexel USA Supply	INV 6H92295 FoodTruck Electr...	06/11/2025	INV 6H92295 FoodTruck Electr...	01-190-57400-0000-1	346.70
Rexel USA Supply	INV 6H97678 Food Truck Electr...	06/11/2025	INV 6H97678 Food Truck Electr...	01-190-57400-0000-1	289.31
Rexel USA Supply	INV 6H98280 WWTP Mountin...	06/11/2025	INV 6H98280 WWTP Mountin...	30-500-56400-0000-1	76.57
Rexel USA Supply	INV 6I19294 Frontage Prop. ...	06/11/2025	INV 6I19294 Frontage Prop. ...	01-190-57400-0000-1	963.14
Rexel USA Supply	INV 6I19412 Frontage Prop. El...	06/11/2025	INV 6I19412 Frontage Prop. El...	01-190-57400-0000-1	1,006.52
Rexel USA Supply	INV 6I25723 Food Truck Circuit..	06/11/2025	INV 6I25723 Food Truck Circuit..	01-190-57400-0000-1	49.83
Rexel USA Supply	INV 6I25725 Food Park Power...	06/11/2025	INV 6I25725 Food Park Power...	01-190-57400-0000-1	264.97
<b>Vendor PLATT - Rexel USA Supply Total:</b>					<b>7,849.19</b>

**Vendor: 661 Communications - Roger C Goodman JR**

Roger C Goodman JR	Inv. 1981 Unit 45 53 58 60 Equ...	06/03/2025	Inv. 1981 Unit 45 53 58 60 Equ...	01-150-56410-0000-1	225.60
<b>Vendor 661 Communications - Roger C Goodman JR Total:</b>					<b>225.60</b>

**Vendor: SJVA - San Joaquin Valley Air Pollution Control District**

San Joaquin Valley Air Pollutio...	INV S1719 25/26 Annual Perm...	06/11/2025	INV S1719 25/26 Annual Perm...	01-180-53250-0000-1	42.00
<b>Vendor SJVA - San Joaquin Valley Air Pollution Control District Total:</b>					<b>42.00</b>

**Vendor: SECURE SYSTEMS - SECURE SYSTEMS**

SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM7 Police Seatrain, 401 1 ...	01-150-52200-0000-1	43.00
SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM6 12941 Melcher Rd. An...	01-155-52200-0000-1	52.00
SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM1 103 W. Sherwood Ave,...	01-190-52200-0000-1	121.00
SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM8 Waste Water	30-500-52200-0000-1	52.00
SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM5 12941 Waste Water Tr...	30-500-52200-0000-1	52.00
SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM4 Storage Tank, 121 2nd ...	32-510-52200-0000-1	52.00
SECURE SYSTEMS	INV R281541 June 25 Monitor...	06/03/2025	COM3 Well 6, 601 Hail Ln.	32-510-52200-0000-1	52.00
SECURE SYSTEMS	INVR281540 June Monitoring ...	06/03/2025	INVR281540 June Monitoring ...	01-190-52200-0000-1	52.00
<b>Vendor SECURE SYSTEMS - SECURE SYSTEMS Total:</b>					<b>476.00</b>

**Vendor: The Gas Co. - SoCalGas**

SoCalGas	May 2025 So Cal Gas Veterans...	06/11/2025	May 2025 So Cal Gas Veterans...	01-185-58000-0000-1	18.99
<b>Vendor The Gas Co. - SoCalGas Total:</b>					<b>18.99</b>

**Vendor: Spectrum - Spectrum**

Spectrum	Spectrum June 25 Monthly IN...	06/11/2025	Spectrum June 25 Monthly IN...	01-130-54800-0000-1	1,190.00
<b>Vendor Spectrum - Spectrum Total:</b>					<b>1,190.00</b>

**Vendor: Sprout social - Sprout Social Inc**

Sprout Social Inc	INV-72957 Social Media Mgm...	06/03/2025	INV-72957 Social Media Mgm...	01-130-56000-0000-1	2,000.00
<b>Vendor Sprout social - Sprout Social Inc Total:</b>					<b>2,000.00</b>

**Vendor: Standard Emulsions I - Standard Emulsions Inc**

Standard Emulsions Inc	INV 5082 Street Dept. Tack Oil...	06/03/2025	INV 5082 Street Dept. Tack Oil...	01-180-56500-0000-1	1,066.73
<b>Vendor Standard Emulsions I - Standard Emulsions Inc Total:</b>					<b>1,066.73</b>

**Vendor: CALTRANS - State of California Department of Transportation**

State of California Department..	INV SL240496 Signals & Lighti...	06/11/2025	INV SL240496 Signals & Lighti...	01-180-58100-0000-1	40.65
<b>Vendor CALTRANS - State of California Department of Transportation Total:</b>					<b>40.65</b>

**Vendor: SunRise - SunRise**

SunRise	INV 153871 Asphalt Patching ...	06/11/2025	INV 153871 Asphalt Patching ...	01-180-57400-0000-1	1,206.36
<b>Vendor SunRise - SunRise Total:</b>					<b>1,206.36</b>

**Vendor: Torpedo - Torpedo Pest Control**

Torpedo Pest Control	INV 2999 City Hall Monthly Pe...	06/03/2025	INV 2999 City Hall Monthly Pe...	01-190-52200-0000-1	200.00
----------------------	----------------------------------	------------	----------------------------------	---------------------	--------

**Expense Approval Report**

**Payment Dates: 5/31/2025 - 6/13/2025**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Torpedo Pest Control	INV 3000 Veterans Hall Pest S...	06/03/2025	INV 3000 Veterans Hall Pest S...	01-190-52200-0000-1	200.00
<b>Vendor Torpedo - Torpedo Pest Control Total:</b>					<b>400.00</b>
<b>Vendor: ULINE - ULINE</b>					
ULINE	INV 193222755 WWTP Plastic ...	06/11/2025	INV 193222755 WWTP Plastic...	30-500-57400-0000-1	114.13
<b>Vendor ULINE - ULINE Total:</b>					<b>114.13</b>
<b>Vendor: UNWIREDBROADBAND - unWired Broadband LLC</b>					
unWired Broadband LLC	INV 02381419 Internet Month...	06/11/2025	INV 02381419 Internet Month...	01-155-57800-0000-1	144.99
unWired Broadband LLC	INV 02381419 Internet Month...	06/11/2025	INV 02381419 Internet Month...	30-500-57800-0000-1	145.00
<b>Vendor UNWIREDBROADBAND - unWired Broadband LLC Total:</b>					<b>289.99</b>
<b>Vendor: xweather - Vaisala Inc</b>					
Vaisala Inc	INV 08FBFFB8-0001 Road AI S...	06/11/2025	INV 08FBFFB8-0001 Road AI S...	01-180-56000-0000-1	10,820.00
<b>Vendor xweather - Vaisala Inc Total:</b>					<b>10,820.00</b>
<b>Vendor: VCA Animal Hos - VCA Animal Hospitals Inc</b>					
VCA Animal Hospitals Inc	Inv. 5370785989 Animal Care/...	06/03/2025	Inv. 5370785989 Animal Care/...	01-155-51160-8452-1	577.13
<b>Vendor VCA Animal Hos - VCA Animal Hospitals Inc Total:</b>					<b>577.13</b>
<b>Vendor: Verizon Business - Verizon Business</b>					
Verizon Business	INV 614584944 May 25 Water...	06/11/2025	INV 614584944 May 25 Water...	32-510-57800-0000-1	174.36
<b>Vendor Verizon Business - Verizon Business Total:</b>					<b>174.36</b>
<b>Vendor: Verizon - Verizon Connect</b>					
Verizon Connect	INV 32000066896 Vehicle Tra...	06/03/2025	INV 32000066896 Vehicle Tra...	01-180-57800-0000-1	79.59
Verizon Connect	INV 32000066896 Vehicle Tra...	06/03/2025	INV 32000066896 Vehicle Tra...	20-200-57800-0000-1	79.59
Verizon Connect	INV 32000066896 Vehicle Tra...	06/03/2025	INV 32000066896 Vehicle Tra...	30-500-57800-0000-1	79.59
Verizon Connect	INV 32000066896 Vehicle Tra...	06/03/2025	INV 32000066896 Vehicle Tra...	32-510-57800-0000-1	79.59
Verizon Connect	INV 32000066896 Vehicle Tra...	06/03/2025	INV 32000066896 Vehicle Tra...	34-520-57800-0000-1	79.59
<b>Vendor Verizon - Verizon Connect Total:</b>					<b>397.95</b>
<b>Vendor: Vernon C. Sorenson - Vernon C. Sorenson</b>					
Vernon C. Sorenson	INV 00578231-00 T. McGrath ...	06/11/2025	INV 00578231-00 T. McGrath ...	01-150-56000-0000-1	1,030.00
Vernon C. Sorenson	Inv. 00575578-00 (Esteban Lo...	06/11/2025	Inv. 00575578-00 (Esteban Lo...	01-150-56000-0000-1	35.00
Vernon C. Sorenson	INV. 00578122-00 Violet Ollag...	06/11/2025	INV. 00578122-00 Violet Ollag...	01-150-56000-0000-1	652.00
Vernon C. Sorenson	INV. 00578942-00 Destiny Per...	06/11/2025	INV. 00578942-00 Destiny Per...	01-150-56000-0000-1	15.00
Vernon C. Sorenson	INV. 00578959-00 Caroline Ca...	06/11/2025	INV. 00578959-00 Caroline Ca...	01-105-57100-0000-1	215.00
Vernon C. Sorenson	Inv.00575502 Gerardo J Ceja P...	06/11/2025	Inv.00575502 Gerardo J Ceja P...	32-510-56000-0000-1	215.00
Vernon C. Sorenson	Inv.00575535-00 Gerardo J Ce...	06/11/2025	Inv.00575535-00 Gerardo J Ce...	32-510-56000-0000-1	65.00
<b>Vendor Vernon C. Sorenson - Vernon C. Sorenson Total:</b>					<b>2,227.00</b>
<b>Vendor: Visual Edge - Visual Edge IT, Inc.</b>					
Visual Edge IT, Inc.	INV 24AR2670518 Monthly C...	06/03/2025	INV 24AR2670518 Monthly C...	01-130-54800-0000-1	540.18
<b>Vendor Visual Edge - Visual Edge IT, Inc. Total:</b>					<b>540.18</b>
<b>Vendor: Rain for Rent - Western Oilfields Supply Company</b>					
Western Oilfields Supply Com...	INV 2125626 Browning Rd RO/..	06/03/2025	INV 2125626 Browning Rd RO/..	32-510-52910-2532-1	18,398.05
Western Oilfields Supply Com...	INV 2137212 Water Dept- Br...	06/03/2025	INV 2137212 Water Dept- Br...	32-510-56410-0000-1	261.87
Western Oilfields Supply Com...	INV 2134755 Browning 4/29/...	06/11/2025	INV 2134755 Browning 4/29/...	32-510-52910-2532-1	9,908.44
Western Oilfields Supply Com...	INV 2145736 Browning 5/28/...	06/11/2025	INV 2145736 Browning 5/28/...	32-510-52910-2532-1	4,260.06
Western Oilfields Supply Com...	INV 2145752 Browning 5/28/...	06/11/2025	INV 2145752 Browning 5/28/...	32-510-52910-2532-1	15,874.05
<b>Vendor Rain for Rent - Western Oilfields Supply Company Total:</b>					<b>48,702.47</b>
<b>Vendor: zenaido garza - Zenaido Garza Jr</b>					
Zenaido Garza Jr	Translating Services- Zenaida ...	06/11/2025	Translating Services- Zenaida ...	01-105-56000-0000-1	500.00
<b>Vendor zenaido garza - Zenaido Garza Jr Total:</b>					<b>500.00</b>
<b>Grand Total:</b>					<b>352,973.00</b>

## Report Summary

## Fund Summary

Fund	Payment Amount
01 - GENERAL FUND	175,777.65
20 - LIGHTING & LANDSCAPING-DISTRICT 1	1,398.80
25 - CAPITAL IMPROVEMENTS PROJECTS	40,675.19
30 - SEWER	28,290.62
31 - REFUSE/RECYCLING	10,499.59
32 - WATER	95,478.23
34 - PUBLIC TRANSPORTATION	852.92
<b>Grand Total:</b>	<b>352,973.00</b>

## Account Summary

Account Number	Account Name	Payment Amount
01-105-55600-0000-1	Postage	35.55
01-105-56000-0000-1	Professional Services - O...	500.00
01-105-57100-0000-1	Special Activities	215.00
01-105-57200-0000-1	Supplies - Office	117.39
01-105-57800-0000-1	Telephone & Communic...	10.08
01-110-50550-0000-1	Dental/Vision Premiums	96.41
01-110-50700-0000-1	Life Insurance	17.29
01-110-55600-0000-1	Postage	35.55
01-110-57800-0000-1	Telephone & Communic...	56.40
01-111-50550-0000-1	Dental/Vision Premiums	17.62
01-111-50700-0000-1	Life Insurance	3.18
01-111-57800-0000-1	Telephone & Communic...	31.92
01-112-50550-0000-1	Dental/Vision Premiums	38.57
01-112-50700-0000-1	Life Insurance	1.46
01-115-50500-0000-1	Health Insurance Premi...	404.25
01-115-50550-0000-1	Dental/Vision Premiums	95.95
01-115-50700-0000-1	Life Insurance	12.64
01-115-55600-0000-1	Postage	35.68
01-115-57800-0000-1	Telephone & Communic...	77.55
01-130-51200-0000-1	Bank Charges	161.91
01-130-52200-0000-1	Contract Services	441.93
01-130-54800-0000-1	Maintenance Agreements	1,730.18
01-130-55600-0000-1	Postage	35.55
01-130-56000-0000-1	Professional Services - O...	2,958.93
01-130-56100-0000-1	Legal Services	1,840.00
01-140-50550-0000-1	Dental/Vision Premiums	160.98
01-140-50700-0000-1	Life Insurance	30.56
01-140-55600-0000-1	Postage	35.55
01-140-57800-0000-1	Telephone & Communic...	50.99
01-150-50500-0000-1	Health Insurance Premi...	340.29
01-150-50550-0000-1	Dental/Vision Premiums	1,870.89
01-150-50700-0000-1	Life Insurance	565.20
01-150-52200-0000-1	Contract Services	43.00
01-150-53100-2535-1	Grant Expenditures - Bik...	2,000.00
01-150-53500-2535-1	Contributions/Donations...	8.89
01-150-54000-0000-1	Fuel	8,149.10
01-150-55600-0000-1	Postage	35.55
01-150-56000-0000-1	Professional Services - O...	3,221.82
01-150-56410-0000-1	Repairs & Maintenance ...	225.60
01-150-56600-0000-1	Repairs & Maintenance -...	120.81
01-150-57800-0000-1	Telephone & Communic...	587.89
01-155-50550-0000-1	Dental/Vision Premiums	242.34
01-155-50700-0000-1	Life Insurance	46.73
01-155-51160-8452-1	Spay and Neuter Fees - ...	577.13
01-155-51800-0000-1	Clothing Allowance	65.74
01-155-52200-0000-1	Contract Services	52.00

## Account Summary

Account Number	Account Name	Payment Amount
01-155-55600-0000-1	Postage	35.55
01-155-57800-0000-1	Telephone & Communic...	155.07
01-160-41400-0000-1	Planning & Engineering ...	180.00
01-160-50550-0000-1	Dental/Vision Premiums	17.32
01-160-50700-0000-1	Life Insurance	20.46
01-160-51400-0000-1	Building Plan Check/Ins...	44,442.50
01-160-55600-0000-1	Postage	35.55
01-160-57800-0000-1	Telephone & Communic...	25.74
01-165-50550-0000-1	Dental/Vision Premiums	259.66
01-165-50700-0000-1	Life Insurance	92.11
01-165-51800-0000-1	Clothing Allowance	65.74
01-165-55600-0000-1	Postage	35.55
01-165-57800-0000-1	Telephone & Communic...	123.95
01-175-50550-0000-1	Dental/Vision Premiums	21.66
01-175-50700-0000-1	Life Insurance	7.94
01-175-55600-0000-1	Postage	35.55
01-175-57800-0000-1	Telephone & Communic...	50.99
01-180-50500-0000-1	Health Insurance Premi...	4.15
01-180-50550-0000-1	Dental/Vision Premiums	409.02
01-180-50700-0000-1	Life Insurance	236.88
01-180-51800-0000-1	Clothing Allowance	184.81
01-180-52200-0000-1	Contract Services	148.83
01-180-53250-0000-1	Permits & Certificates	42.00
01-180-56000-0000-1	Professional Services - O...	10,820.00
01-180-56410-0000-1	Repairs & Maintenance ...	1,060.91
01-180-56500-0000-1	Repairs/Maintenance St...	5,007.04
01-180-56600-0000-1	Repairs/Maintenance - ...	37.48
01-180-57200-0000-1	Supplies - Office	524.02
01-180-57400-0000-1	Supplies - Operating	2,187.41
01-180-57800-0000-1	Telephone & Communic...	121.73
01-180-58100-0000-1	Street Lighting	5,482.52
01-185-58000-0000-1	Utilities	18.99
01-190-50500-0000-1	Health Insurance Premi...	115.35
01-190-50550-0000-1	Dental/Vision Premiums	86.62
01-190-50700-0000-1	Life Insurance	5.85
01-190-52200-0000-1	Contract Services	573.00
01-190-56400-0000-1	Repairs & Maint - Build &...	5,189.89
01-190-57400-0000-1	Supplies - Operating	3,425.75
01-20200-0000-1	Accounts Payable	960.00
01-20800-0000-1	Pension Payable	20,108.84
01-22050-0000-1	Federal Withholding Pay...	11,897.12
01-22100-0000-1	FICA Payable	18,446.50
01-22150-0000-1	Medicare Payable	4,314.22
01-22200-0000-1	State Withholding Payab...	7,055.79
01-22250-0000-1	SUTA Payable	234.40
01-22275-0000-1	ETT Payable	5.45
01-22600-0000-1	Health FSA	34.34
01-22700-0000-1	Disablity LTD	148.33
01-22800-0000-1	Accident	19.34
01-22900-0000-1	Life	88.89
01-22950-0000-1	Cancer-American Fidelity	16.80
01-24000-0000-1	Deposits	350.00
01-310-52200-0000-1	Contract Services	3,407.99
20-200-50550-0000-1	Dental/Vision Premiums	115.46
20-200-50700-0000-1	Life Insurance	25.45
20-200-51800-0000-1	Clothing Allowance	91.53
20-200-56700-0000-1	Repairs & Maintenance -...	620.08
20-200-57400-0000-1	Supplies - Operating	45.31

## Account Summary

Account Number	Account Name	Payment Amount
20-200-57800-0000-1	Telephone & Communic...	80.36
20-20800-0000-1	Pension Payable	173.10
20-22050-0000-1	Federal Withholding Pay...	8.41
20-22100-0000-1	FICA Payable	177.58
20-22150-0000-1	Medicare Payable	41.56
20-22200-0000-1	State Withholding Payab...	19.96
25-000-44050-8280-1	HSIP Cycle 10	175.00
25-000-52960-2402-1	Street & Roads (Capital) -..	13,486.56
25-000-52960-2506-1	Street & Roads (Capital) -..	13,486.56
25-000-52960-2507-1	Street & Roads (Capital) -..	13,527.07
30-20800-0000-1	Pension Payable	2,402.15
30-22050-0000-1	Federal Withholding Pay...	1,051.30
30-22100-0000-1	FICA Payable	2,259.76
30-22150-0000-1	Medicare Payable	528.48
30-22200-0000-1	State Withholding Payab...	681.54
30-22600-0000-1	Health FSA	74.85
30-22700-0000-1	Disablity LTD	22.03
30-22900-0000-1	Life	26.86
30-22950-0000-1	Cancer- American Fidelity	4.90
30-500-50500-0000-1	Health Insurance Premi...	936.84
30-500-50550-0000-1	Dental/Vision Premiums	792.19
30-500-50700-0000-1	Life Insurance	145.13
30-500-51200-0000-1	Bank Charges	161.92
30-500-51800-0000-1	Clothing Allowance	606.01
30-500-52200-0000-1	Contract Services	4,009.97
30-500-53250-0000-1	Permits & Certificates	342.10
30-500-55600-0000-1	Postage	182.05
30-500-56000-7820-1	Professional Services - ...	4,445.00
30-500-56400-0000-1	Repairs & Maint - Build &..	4,659.08
30-500-56410-0000-1	Repairs & Maintenance ...	1,817.22
30-500-56430-0000-1	Repairs & Maintenance -...	248.69
30-500-56600-0000-1	Repairs & Maintenance -...	663.46
30-500-56800-0000-1	Safety Equipment	256.65
30-500-57400-0000-1	Supplies - Operating	114.13
30-500-57800-0000-1	Telephone & Communic...	805.17
30-500-58000-0000-1	Utilities	48.14
30-500-58200-0000-1	Water/Soil/Other Analys...	1,005.00
31-20800-0000-1	Pension Payable	1,048.60
31-22050-0000-1	Federal Withholding Pay...	582.88
31-22100-0000-1	FICA Payable	1,048.32
31-22150-0000-1	Medicare Payable	245.18
31-22200-0000-1	State Withholding Payab...	359.79
31-22600-0000-1	Health FSA	46.73
31-22700-0000-1	Disablity LTD	10.52
31-22900-0000-1	Life	3.94
31-505-50500-0000-1	Health Insurance Premi...	707.42
31-505-50550-0000-1	Dental/Vision Premiums	343.99
31-505-50700-0000-1	Life Insurance	50.11
31-505-51200-0000-1	Bank Charges	161.92
31-505-52200-0000-1	Contract Services	22.56
31-505-52800-0000-1	County Waste Managem...	5,596.99
31-505-55600-0000-1	Postage	182.05
31-505-57800-0000-1	Telephone & Communic...	88.59
32-20800-0000-1	Pension Payable	3,149.32
32-22050-0000-1	Federal Withholding Pay...	1,643.14
32-22100-0000-1	FICA Payable	2,997.20
32-22150-0000-1	Medicare Payable	700.90
32-22200-0000-1	State Withholding Payab...	819.06

**Account Summary**

Account Number	Account Name	Payment Amount
32-22250-0000-1	SUTA Payable	137.34
32-22275-0000-1	ETT Payable	3.19
32-22600-0000-1	Health FSA	74.84
32-22700-0000-1	Disability LTD	22.01
32-22900-0000-1	Life	26.81
32-22950-0000-1	Cancer-American Fidelity	4.88
32-510-50500-0000-1	Health Insurance Premi...	836.86
32-510-50550-0000-1	Dental/Vision Premiums	765.07
32-510-50700-0000-1	Life Insurance	205.25
32-510-51200-0000-1	Bank Charges	161.92
32-510-51800-0000-1	Clothing Allowance	133.52
32-510-52200-0000-1	Contract Services	126.64
32-510-52910-2313-1	Buildings & Improvemen...	7,237.03
32-510-52910-2532-1	Buildings & Imp. (Capital)..	48,440.60
32-510-55600-0000-1	Postage	182.52
32-510-56000-0000-1	Professional Services - O...	1,863.00
32-510-56400-0000-1	Repairs & Maint - Build &...	473.21
32-510-56410-0000-1	Repairs & Maintenance- ...	1,793.03
32-510-57800-0000-1	Telephone & Communic...	603.34
32-510-58000-0000-1	Utilities	9,613.26
32-510-58200-0000-1	Water/Soil/Other Analys...	13,464.29
34-20800-0000-1	Pension Payable	186.08
34-22050-0000-1	Federal Withholding Pay...	165.32
34-22100-0000-1	FICA Payable	251.86
34-22150-0000-1	Medicare Payable	58.90
34-22200-0000-1	State Withholding Payab...	84.18
34-520-50700-0000-1	Life Insurance	5.85
34-520-51800-0000-1	Clothing Allowance	21.14
34-520-57800-0000-1	Telephone & Communic...	79.59
	<b>Grand Total:</b>	<b>352,973.00</b>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	352,973.00
<b>Grand Total:</b>	<b>352,973.00</b>

**REGULAR CITY COUNCIL MINUTES**

**IN-PERSON MEETING**

**June 11, 2025**

**MCFARLAND CITY COUNCIL  
MCFARLAND SUCCESSOR AGENCY  
MCFARLAND PUBLIC FINANCE AUTHORITY  
MCFARLAND IMPROVEMENT AUTHORITY  
MCFARLAND PARKING AUTHORITY**

**CALL TO ORDER**

Mayor Ayon called the meeting to order at 6:03pm.

**ROLL CALL**

Councilmembers Present: Mayor Ayon, Vice-Mayor Cano, Councilmember Gutierrez, Councilmember Pérez, Councilmember Gonzalez

Councilmembers Absent: None

**OFFICIALS PRESENT**

City Manager Viramontes, City Attorney Hodges, Chief of Police Knox, Public Works Director Hernandez, Community Development Director Snyder, Human Resources Director McCuan, City Clerk De La Cruz

**INVOCATION**

Offered by Pastor Tony Blanco

**PLEDGE OF ALLEGIANCE**

Offered by Life House Delano Royal Rangers

**APPROVE AGENDA AS TO FORM**

*Motion by Vice Mayor Cano, seconded by Councilmember Pérez, to approve the agenda as to form for the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*

*NOES: None*

*ABSENT: None*

*ABSTAIN: None*

*PASSED: 5-0*

**FEATURED PET**

- Featured Pet Presented by Chief Knox

**PRESENTATIONS, INTRODUCTIONS AND AWARDS**

1. Promotional Ceremony - Corporal Ubaldo Weiss
2. Proclamation Recognizing National Boys & Girls Club Week - June 23–27, 2025
3. Recognition of Life House Delano Royal Rangers
4. Crowning of the City of McFarland's First Miss McFarland Queen
5. Presentation of Findings from Needs Assessment Survey Conducted by Students at CSUB School of Business & Public Policy

## DEPARTMENTAL REPORTS

None

## CONSENT AGENDA

6. Approval of Expense Report in the Amount of \$920,725.19 from 5/3/2025 to 5/30/2025.
7. Approval of Payroll Report for the Month of May 2025 in the Amount of \$599,099.94
8. Approval of May 14, 2025, Regular Meeting Minutes
9. Approval of May 22, 2025, Special Meeting Minutes
10. Approval of May 28, 2025, Special Meeting Minutes
11. Approval of Resolution No. 2025-56 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE FOOD TRUCK PARK MODIFYING FACILITY USE FEE AND APPROVING ALTERNATE/ADDITIONAL FACILITY USE
12. Approval of Resolution No. 2025-72 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2025-2026 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017
13. Approval of Resolution No. 2025-73 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING PHIL LONG FORD FOR THE PURCHASE OF NEW PATROL VEHICLES
14. Approval of Resolution No. 2025-64 A RESOLUTION OF THE CITY OF MCFARLAND APPROVING THE WAIVER OF THE BUSINESS LICENSE FEE FOR THE COMMUNITY HEALTH CENTERS OF AMERICA BASED ON ORDINANCE SECTION 5.04.190 OF THE MCFARLAND MUNICIPAL CODE
15. Approval of Resolution No. 2025-70 AUTHORIZING THE FEDERAL FUNDING UNDER FTA SECTION 5311 (49 U.S.C. SECTION 5311) WITH CALIFORNIA DEPARTMENT OF TRANSPORTATION
16. Approval of Resolution No. 2025-74 A RESOLUTION OF THE CITY OF MCFARLAND APPROVING THE WAIVER OF THE BUSINESS LICENSE FEE FOR THE MCFARLAND GREATER CHAMBER OF COMMERCE FIREWORK STAND BASED ON ORDINANCE SECTION 5.04.190 OF THE MCFARLAND MUNICIPAL CODE

*Motion by Councilmember Gonzalez, Second by Councilmember Pérez to Approve the Consent Agenda at the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*

*NOES: None*

*ABSENT: None*

*ABSTAIN: None*

*PASSED: 5-0*

## PUBLIC HEARINGS

17. First reading, by title only, and approve Resolution No. 2025-63 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING CONDITIONAL USE PERMIT 2025-001, HOME OCCUPATION 2025-001, AND TWO VARIANCES TO ALLOW FOR A BARBER STATION AT 310 4<sup>th</sup> STREET

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Approve Resolution No. 2025-63 at the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: None*  
*PASSED: 5-0*

18. Waive full reading and introduce Ordinance No. 4-2025 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AMENDING CHAPTER 5.04 OF THE MUNICIPAL CODE RELATING TO BUSINESS LICENSES

*Motion by Mayor Ayon, Second by Vice Mayor Cano to table Ordinance No. 4-2025 at the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: None*  
*PASSED: 5-0*

19. Approval of Resolution No. 2025-69 COMPLIANCE WITH NEW LEGAL OBLIGATIONS RE: PUBLIC HEARING ON CITY STAFF VACANCIES AND THE CITY'S RECRUITMENT AND RETENTION EFFORTS TO COMPLY WITH THE NEW LEGAL OBLIGATIONS (ASSEMBLY BILL 2561/GOVERNMENT CODE SECTION 3502.3)

*Motion by Vice Mayor Cano, Second by Councilmember Gutierrez to Approve Resolution No. 2025-69 at the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: None*  
*PASSED: 5-0*

## **ADMINISTRATIVE AGENDA**

20. Approval of Resolution No. 2025-66 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE ADDITION OF ONE (1) CORPORAL POSITION TO THE POLICE DEPARTMENT STAFFING ALLOCATION FOR PROMOTIONAL PURPOSES

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Approve Resolution No. 2025-66 at the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: None*  
*PASSED: 5-0*

21. Approval of Resolution No. 2025-75 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE CITY'S ANNUAL OPERATING BUDGET FOR THE FISCAL YEAR 2025-26 AND 2025-30 CAPITAL IMPROVEMENT PROGRAM

*Motion by Vice Mayor Cano, Second by Councilmember Gonzalez to Approve Resolution No. 2025-75 at the meeting of June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez  
NOES: None  
ABSENT: None  
ABSTAIN: None  
PASSED: 5-0

22. Approval of Resolution No. 2025-76 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LMIT FOR THE FISCAL YEAR 2025-26

*Motion by Councilmember Pérez, Second by Vice Mayor Cano to Approve Resolution No. 2025-76 at the meeting of Juen 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez  
NOES: None  
ABSENT: None  
ABSTAIN: None  
PASSED: 5-0

23. Approval of Resolution No. 2025-67 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AN AGREEMENT BETWEEN THE CITY OF MCFARLAND AND FORWARD GLOBAL FOR FEDERAL LEGISLATIVE ADVOCACY SERVICES

*Motion by Vice Mayor Cano, Second by Councilmember Gonzalez to Approve Resolution No. 2025-67 at the meeting of Juen 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez  
NOES: None  
ABSENT: None  
ABSTAIN: None  
PASSED: 5-0

24. Approval of Resolution No. 2025-77 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE REQUEST BY WASTE MANAGEMENT FOR A SERVICE RATE INCREASE OF 2.55% AND ACKNOWLEDGING THE GATE FEE INCREASE OF 3.22% APPROVED BY KERN COUNTY

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Approve Resolution No. 2025-77 at the meeting of Juen 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez  
NOES: None  
ABSENT: None  
ABSTAIN: None  
PASSED: 5-0

**PUBLIC COMMENT**

None

**COUNCIL COMMENTS**

None

**REPORTS FROM CITY COUNCIL ON COMMITTEE/SPECIAL DISTRICT MEETINGS**

- a. Public Policy and Finance Committee- No update

- b. Public Safety Committee- McFarland Police Department did a great job with securing the Cinco De Mayo event.
- c. Quality-of-Life Committee- The Animal Control Department hosted a successful community engagement event, "Donuts with the Dog". Additionally, the Community Development Department is actively working on improvements at Muñoz Park. It was also noted that Freedom Fest will take place on July 3rd.

**COUNCIL STATEMENTS AND REPORTS**

- Rite Aid will be closing next month. In the meantime, the pharmacy remains open and is offering free delivery. Operating hours are Monday through Friday from 9:00 a.m. to 6:00 p.m., and Saturdays from 9:00 a.m. to 5:00 p.m.
- State Bill 556 aims to address infrastructure issues at Poso Creek. The State has recognized the impact this issue has had on McFarland and is taking steps to implement necessary repairs. The City of McFarland is hopeful the bill will be passed.

**CLOSED SESSION**

None

**ADJOURNEMENT**

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to adjourn the meeting at 8:02pm on June 11, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*

*NOES: None*

*ABSENT: None*

*ABSTAIN: None*

*PASSED: 5-0*

CITY OF MCFARLAND

---

Erika De La Cruz, City Clerk

**SPECIAL CITY COUNCIL MINUTES**

**IN-PERSON MEETING**

**June 16, 2025**

**MCFARLAND CITY COUNCIL  
MCFARLAND SUCCESSOR AGENCY  
MCFARLAND PUBLIC FINANCE AUTHORITY  
MCFARLAND IMPROVEMENT AUTHORITY  
MCFARLAND PARKING AUTHORITY**

**CALL TO ORDER**

Mayor Ayon called the meeting to order at 5:20pm.

**ROLL CALL**

Councilmembers Present: Mayor Ayon, Vice-Mayor Cano, Councilmember Gutierrez, Councilmember Pérez, Councilmember Gonzalez

Councilmembers Absent: None

**OFFICIALS PRESENT**

City Manager Viramontes, Chief of Police Knox, Public Works Director Hernandez, Community Development Director Snyder, City Clerk De La Cruz

**INVOCATION**

Offered by Councilmember Pérez

**PLEDGE OF ALLEGIANCE**

Offered by Councilmember Gonzalez

**APPROVE AGENDA AS TO FORM**

*Motion by Vice Mayor Cano, seconded by Councilmember Pérez, to approve the agenda as to form for the meeting of June 16, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*

*NOES: None*

*ABSENT: None*

*ABSTAIN: None*

*PASSED: 5-0*

**ADMINISTRATIVE AGENDA**

1. Approval of Resolution No. 2025-78 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND REQUESTING INITIATION OF PROCEEDINGS WITH THE LOCAL AGENCY FORMATION COMMISSION FOR ESTABLISHMENT OF A SUBSIDIARY DISTRICT

*Motion by Vice Mayor Cano, Second by Councilmember Pérez to Approve Resolution No. 2025-78 at the meeting of June 16, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: None*  
*PASSED: 5-0*

**PUBLIC COMMENT**

1. Anthony Blanco
2. Victor Oropeza

**COUNCIL COMMENT**

None

**CLOSED SESSION**

None

**ADJOURNEMENT**

*Motion by Councilmember Gutierrez, Second by Vice Mayor Cano to adjourn the meeting at 6:06pm on June 16, 2025. Motion **Approved** by 5/0 Roll-Call Majority Vote.*

*Roll Call Vote:*

*AYES: S. Ayon, R. Cano, M. Gutierrez, M. Pérez, A. Gonzalez*  
*NOES: None*  
*ABSENT: None*  
*ABSTAIN: None*  
*PASSED: 5-0*

CITY OF MCFARLAND

---

Erika De La Cruz, City Clerk



# **City of McFarland**

## **City Council Meeting**

### **STAFF REPORT**

Agenda Item No. 4.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Paul Saldaña , Economic Development Manager

**SUBJECT:** Approval of Resolution No. 2025-79 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ACCEPTING THE INTEREST IN REAL PROPERTY AND AUTHORIZING THE CITY MANAGER TO SIGN CERTIFICATE OF ACCEPTANCE

---

#### **SUMMARY:**

On November 20, 2023, a grant deed was recorded conveying Lot A of Tract Map 7393 to the City of McFarland. The property is the location of the drainage sump for Tracts 7393 and 7394.

On May 28. 2025, the Kern County Assessor Recorder notified the City Clerk that a Certificate of Acceptance was needed from the City to confirm the transfer of the property to the City.

This resolution addresses the request and does not change or modify the transfer of the property from Leora LLC the developer to the City of McFarland.

#### **FINANCIAL IMPACT:**

None

#### **RECOMMENDATION:**

Council adopt Resolution 2025-79

#### **ATTACHMENTS:**

1. Attachment A Resolution 2025-79
2. Certificate of Acceptance Form

**RESOLUTION NO. 2025-79**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND ACCEPTING THE INTEREST IN REAL PROPERTY AND AUTHORIZING THE CITY MANAGER TO SIGN CERTIFICATE OF ACCEPTANCE.**

**WHEREAS**, On November 20, 2023 a grant deed was recorded with the Kern County Assessor Recorder conveying Parcel A of Tract 7393 to the City of McFarland; and

**WHEREAS**, the Assessor Recorder has requested the City provide a Certificate of Acceptance pursuant to Government Code Section 27281.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The above recitals are true and correct and hereby incorporated and adopted.
2. The City Council accepts the conveyance of property as granted on the attached grant deed recorded on November 20, 2023
3. The City Council authorizes the City Manager to execute a certificate of acceptance on behalf of the City.
4. The City Council authorizes the City Manager or designee to take all appropriate actions to correct the recording of the grant deed.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan Hodges, City Attorney

**CERTIFICATE OF ACCEPTANCE**

**(California Government Code Section 27281)**

This is to certify that the interest in real property conveyed to the City of McFarland by that certain Grant Deed dated October 12, 2023, executed by Michael F. Hair, Jr. on behalf of Leora, LLC, a California limited liability company, is hereby accepted by the undersigned on behalf of the City of McFarland pursuant to authority conferred by City Council Resolution No. 2025-79 adopted on June 25, 2025, and the City of McFarland consents to recordation thereof by its duly authorized officer.

Dated: \_\_\_\_\_, 2025

CITY OF MCFARLAND, a municipal corporation

By: \_\_\_\_\_

Diego Viramontes, City Manager



# City of McFarland

## City Council Meeting

### STAFF REPORT

Agenda Item No. 5.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Paul Saldaña , Economic Development Manager

**SUBJECT:** Approval of Resolution No. 2025-81 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AGREEMENT WITH PLACER LABS, INC. FOR DATA ANALYTICS SERVICES

---

#### **SUMMARY:**

Staff has evaluated a number of resources and tools to enhance economic development efforts. One need identified by staff has been having data and metrics to support commercial business recruitment. The City's current partnership with HDL, the City is able understand the location requirements of retail and other commercial businesses. This is useful, however, data and metrics related to foot traffic, trade areas, cross visitation, population density and migration patterns. Staff has determined that Placer AI will not only provide robust data to respond to business recruitment needs, there are other benefits as well. For example, Placer AI data was used to determine the number of attendees at the 2025 Grape Festival and the 2024 Cinco de Mayo Festival, which was provided as part of the demonstration of uses. The ability to create "geo-fencing" provides the City the opportunity to obtain data on variable locations in the City. The following provides a brief summary of the other types of uses the City anticipates:

**Economic Development:** As previously stated, this would be the primary use by the Economic Development Manager to provide retail traffic patterns to potential businesses that would consider locating in the City. There is also a benefit to measure the commute distances residents travel for employment. The City can also evaluate other retail locations and compare them with the traffic patterns in McFarland, making a data driven argument for a site location.

**Public Works:** The City can conduct traffic count data and compare with historical traffic patterns through the City. This can also be used for major intersections. The data can also track the use of parks, recreational activities and support the development of Capital Improvement Projects related to streets, parks and other city services.

**Community Development:** The City can use the data to quantify community impact of events and activities which can support sponsorship and event planning. From a development perspective, the data can be used in evaluating development proposals. The data can also be used for support of grant applications that require evidence of visitor or traveler impact.

Given the broad use of the data beyond economic development, Placer AI will provide a positive contribution to the City's development and operational processes.

**FINANCIAL IMPACT:**

The fiscal impact for 2025-26 is \$10,000. The agreement calls for increases in years 2 and 3 which will be subject to future budget approval.

**RECOMMENDATION:**

Council adopt Resolution 2025-81 approving agreement with Placer Labs, Inc.

**ATTACHMENTS:**

1. Order Form-City of McFarland, California-2025-06-17 (1)

**RESOLUTION NO. 2025-81**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AGREEMENT WITH PLACER LABS, INC. FOR DATA ANALYTICS SERVICES**

**WHEREAS**, Placer Labs, Inc. provides an data analytics tool known as Placer AI which provides data and analytics that will support a variety of City services and functions; and

**WHEREAS**, the City is desirous of using services in support of City services and functions and subject to the permitted uses as outlined in the agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The City Council authorizes the City Manager to enter into agreement with Placer Labs, Inc. as shown in attachment A.
2. The City Manager is authorized to allocate the costs of the software as appropriate to the 2025-26 budget.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_

Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan Hodges, City Attorney



**PLACER LABS INC.  
ORDER FORM**

City of McFarland, California	(“Customer”)	Placer Labs Inc.	(“Placer”)
Address:	401 W Kern Ave McFarland, California 93250	Address:	440 N Barranca Ave., #1277 Covina, CA 91723
		Contact Person	Will Chambers
Contact Person:	Paul Saldana	Billing Contact Person:	Jason Tsui
Email:	psaldana@mcfarlandcity.org	Billing Email*:	billing@placer.ai
Phone:	(661) 792-3091	Billing Phone*:	415-228-2444 ext 806
Billing Contact Email:	psaldana@cityofmcfarland.ca.gov	*Not for use for official notices.	

**1. Services and Fees.**

The services provided under this Order Form (the “Services”) include:

Services Description	Services Description Detail
Platform Access	Section 2
Void Analysis	Section 2
Advance Market Report	Section 2

<b>Total Annual Fee – Year 1</b>	<b>\$10,000.00</b>
<b>Total Annual Fee – Year 2</b>	<b>\$13,370.00</b>
<b>Total Annual Fee – Year 3</b>	<b>\$15,125.00</b>

All Fees in this Order Form are shown in US Dollar (USD)

**2. Services Description.**

Placer Venue Analytics Platform

Access to Placer’s location analytics platform (the “Placer Platform”). Access to Placer XTRA reports, subject to Scoping and Additional Usage Limitations in Section 3.

Void Analysis

Access to the Void Analysis tool.

Advanced Market Report

Advanced Market Report is an advanced version of the market report in the Placer Platform.

**3. Permitted Uses and Limitations.**

**Permitted Uses:**

CON-044707

Placer Confidential Information

All rights reserved. This document contains confidential and/or proprietary information belonging to Placer Labs Inc. which may not be reproduced or transmitted in any form or by any means without the express written consent of Placer.

Customer may use Placer Data solely for the following purposes (“**Permitted Uses**”): (a) Customer may use Placer Data for Customer’s internal business purposes; and (b) Customer may incorporate Placer Data into Research Data, as described and subject to the restrictions below.

“**Placer Data**” means the data, information and materials accessible via the Services.

“**Research Data**” means datasets and other materials created by Customer that result in any part from Customer’s use of Placer Data:

- Research Data may contain limited excerpts and discrete portions of Placer Data (“**Excerpts**”) so long as: (i) such Excerpts are only supportive of, and do not independently form a substantial part of, the Research Data; (ii) Research Data does not include full copies or substantial portions of Placer Data; and (iii) any such Research Data is distributed to no more than a limited number of Customer’s clients and prospective clients and is not commercially or generally distributed;
- The Customer may share Research Data with current and potential customers, and in marketing materials; provided that the Customer shall cite Placer as a provider of such information (for such purpose only, Placer grants Customer the rights to use the Placer.ai name and logo, provided that any such use of the Placer.ai name and logo must clearly indicate that Placer is the provider of data only, and is not involved in any analysis, conclusion, recommendation); and
- Customer shall not, directly or indirectly, resell, distribute, sublicense, display or otherwise provide Placer Data to any third parties, except that Customer may display Placer Data as part of Research Data.

No part of the Placer Data or Research Data may be used: (i) in connection with, or to enable development of machine learning, rules engines, or other similar automated processes; or (ii) to train third-party artificial intelligence (“**AI**”) technologies, models, software, platforms or tools including, without limitation, ChatGPT, Bard and similar AI technologies. None of the Placer Data, or any part thereof, may be shared externally with any third-party AI technology service providers unless the third-party AI service providers are contractually prohibited from: (i) using the Placer Data to develop or improve the AI technology, (ii) storing any portion of the Placer Data; and (iii) redistributing any portion of the Placer Data to any third party.

**Scoping and Additional Usage Limitations:** In addition to and not in replacement of any usage limitations in this Order Form and the Agreement, Customer’s access to and usage of the Services and Placer Data is further limited as follows:

- Customer and its authorized users may not share user credentials, logins or Placer Data with any others.
- Customer and its authorized users may not provide access to any third party agents acting on Customer’s behalf (including any consultants, contractors, or other agents of Customer) without prior written consent from Placer. Any such approved access may be subject to an additional fee pursuant to a written amendment to this Order Form.
- Xtra Reports: Quarterly Maximum of 26 credits; Annual Maximum of 104.
- Access is limited to the following States: US-CA

## 4. Term and Termination.

### **Term:**

The Initial Term and any Additional Terms are referred to collectively as the “**Term**.”

Initial Term: The initial term of this Order Form will begin as of the last signature date set forth below (the “**Effective Date**”), and will continue for 36 consecutive months thereafter (the “**Initial Term**”). Each renewal or additional term, if any, is referred to as “**Additional Term**,” and the Initial Term and any Additional Terms are referred to collectively as the “**Term**”.

Additional Term: This Order Form shall continue on the same terms and conditions set forth herein for additional periods of the same duration as the Initial Term, if mutually agreed in writing by both parties (email would be sufficient).

**Termination:**

- Material Breach: Either party may terminate this Order Form upon thirty (30) days’ notice if the other party materially breaches any of the terms or conditions of this Order Form or the Agreement (as defined below), and the breach remains uncured during such thirty (30) days.
- Suspension: In addition, Placer may immediately suspend Customer’s access to the Services, or terminate the Order Form, in the event of non-payment by the Customer or breach by Customer of any restrictions regarding usage of the Services.
- Fees: All Fees are non-refundable and in the event of any termination, Customer will pay in full for the Services.

**Post -Termination:**

- Rights and Licenses: Upon any termination or other expiration of this Order Form all rights and licenses granted to Customer to use the Services and Placer Data shall cease.
- Placer Data: Within ten (10) days after such termination or expiration, Customer will permanently delete or destroy all elements of Placer Data under its control; provided however, Customer shall not be required to immediately purge from its hard-copy, electronic or email files Placer Data that Customer accessed or otherwise used in compliance with the terms of this Order Form or the Agreement which are contained in such hard-copy, electronic or email files (the “Post-Termination Information”), so long as any Post-Termination Information is (x) solely retained for ordinary corporate systems backup, legal or regulatory purposes, (y) not used, copied, distributed or displayed for internal research or marketing or for any other commercial purposes and (z) ultimately deleted in accordance with Customer’s data retention policy.
- Research Data: Customer may retain and continue to use and distribute copies of Research Data generated hereunder, provided that any such Research Data containing Excerpts (w) is presented in such a manner that it could not reasonably be decompiled or reverse engineered to extract the underlying Placer Data, (x) is used for Customer’s internal, non-commercial business purposes only, (y) is ultimately deleted in accordance with Customer’s data retention policy and (z) is otherwise used in accordance with this Order Form and the Agreement.
- Certification: Upon request from Placer, Customer shall certify in writing its compliance with this provision.

**5. Invoicing, Payment Terms, and Fee Increases.**

**Invoicing and Payment Terms:**

Placer will invoice Customer as follows for the Initial Term starting on the Effective Date:	Annually (Placer will invoice Customer for the entire Annual Fee promptly after the Effective Date and then annually thereafter)
Customer shall pay all invoices within the following number of days of the invoice date:	30

- Placer will send all billing via electronic invoice to the Customer billing contact email indicated above via NetSuite.

- If Customer believes that Placer has invoiced Customer incorrectly, Customer must contact Placer no later than sixty (60) days after the closing date on the first invoice in which the error or problem appeared in order to receive an adjustment or credit. Inquiries should be directed to Placer’s customer support department at [support@placer.ai](mailto:support@placer.ai).
- Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection.
- Customer is responsible for all applicable taxes arising directly from the Services other than U.S. taxes based on Placer’s net income.

**Fee Increases:**

- The Annual Fee for the Initial Term has been based on the metric(s) and scoping in this Order Form, Placer reserves the right to increase the Customer’s Annual Fee for any Additional Term if the metric or scope of use has increased.
- Except as specifically provided otherwise in this Order Form, renewal of promotional or one-time priced Fees will be at Placer’s applicable subscription pricing in effect at the time of the applicable Additional Term.
- Customer agrees that if any event occurs that will result in a material increase in Customer’s usage of the Services (whether due to a merger or acquisition or otherwise), Customer will notify Placer in writing no later than thirty (30) days following the date of such event and Placer reserves the right to increase the Customer’s Annual Fee mid-Term accordingly. If such event consists of Customer’s merger with or acquisition of another customer of Placer, the Annual Fee increase shall be in an amount no less than the pro-rated annual fee of such other customer.
- Except as specifically provided otherwise in this Order Form, Annual Fees for any Additional Term shall be subject to an increase up to the greater of eight percent (8%) or CPI, unless Placer provides notice of different pricing at least thirty (30) days prior to the applicable Additional Term. Any such increase in Annual Fees will only be effective upon commencement of the Additional Term.

**6. Support.**

Premier Customer Support

- Regular Meetings with Placer's Customer Success Team
- Live, Virtual Training support

Placer will use commercially reasonable efforts to provide customer service and technical support in connection with the Services on weekdays during the hours of 9:00 A.M. through 5:00 P.M. Pacific Time, with the exclusion of federal holidays. For any such support, Customer shall contact [support@placer.ai](mailto:support@placer.ai).

**7. Confidentiality.**

Each party (the “Receiving Party”) understands that the other party (the “Disclosing Party”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “Proprietary Information” of the Disclosing Party). Proprietary Information of Placer includes, without limitation, non-public information regarding features, functionalities and performance of, and pricing for, the Services. The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted by the Agreement) or disclose to any third party any Proprietary Information. The foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, (b) was in the possession of or known to the Receiving Party, prior to disclosure thereof by the Disclosing Party, without any restrictions or confidentiality obligations, (c) was rightfully disclosed to it, without any restrictions or confidentiality obligations, by a third party, (d) was independently developed without use of any Proprietary Information of the Disclosing Party, or (e) is required to be disclosed by law, provided that the Receiving Party provides the Disclosing Party with prompt written notice of such requirement and reasonably cooperates with the Disclosing Party to limit or

challenge such requirement. These provisions regarding Proprietary Information shall apply in perpetuity and shall survive any termination of the Order Form or the Agreement.

## 8. Miscellaneous.

**Funding Failure Termination Right.** If funds for continued payments under this Agreement by the Customer are at any time unavailable or are insufficient for the Initial Term or any Additional Term, through failure of any entity, including the Customer itself, to appropriate such funds, then the Customer shall, within ten (10) days of such determination, provide notice to Placer and both Placer and the Customer shall have the right to immediately terminate this Order Form without penalty or further payment by the Customer.

**Public Records Laws.** Placer acknowledges that if Customer is subject to the applicable public records laws and regulations for California state ("**Public Records Laws**"), that all obligations imposed by this Agreement are subordinate to Customer's obligations under Public Records Laws. Notwithstanding the foregoing, Customer agrees that it will keep Placer's Proprietary Information (including any Placer Data) confidential in accordance with this Order Form and the Agreement unless otherwise required by applicable law, including Public Records Law.

**License Agreement Amendments.** For the purposes of this Order Form only, the Agreement is hereby amended as follows:

If applicable law prohibits Customer from indemnifying Placer, then Section 5.b of the Agreement, beginning "Customer shall defend, indemnify and hold Placer harmless...", is hereby deleted in its entirety.

The third to the last sentence of Section 8 of the Agreement is hereby removed in its entirety and replaced with the following: "This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions."

**Notices.** All notices under the Order Form and the Agreement will be in writing and will be deemed to have been duly given (a) upon delivery by a recognized delivery service (e.g., FedEx) with delivery confirmation, (b) upon receipt, if sent by U.S. certified or registered mail, return receipt requested, or (c) when sent via email, if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient. Notices shall be sent to the addresses set forth in the Order Form, which addresses may be subsequently modified by written notice given in accordance with these provisions.

**Trial Offering.** If Placer provides Customer with additional Services or Placer Data during the Term and identifies such Services or Placer Data as for evaluation or trial purposes only (a "**Trial Offering**"), access to the Trial Offering is permitted only during the period designated by Placer (or if not designated, 30 days from receipt of access) ("**Trial Subscription Term**"), unless the Trial Offering is earlier terminated as provided below. During the Trial Subscription Term, Customer may only use the Trial Offering for internal evaluation purposes and may not otherwise use or distribute the Trial Offering for any other purposes. Notwithstanding any provision included in this Order Form or the Agreement to the contrary, in respect of the Trial Offering Customer acknowledges and agrees that: (i) either party may terminate the Trial Subscription Term immediately and without liability upon written notice to the other party; (ii) any Trial Offering is provided "as is"; (iii) Placer provides no warranty, service levels or indemnity for any Trial Offering and (iv) Placer's liability related to any Trial Offering will not exceed USD \$100. Notwithstanding the foregoing, the Services and Placer Data provided in this Order Form is not considered a Trial Offering.

**Promotional Use.** Customer grants Placer the right to use Customer's company name and company logo, for Placer's promotional purposes.

## 9. Authorization.

This Order Form is entered into by and between Customer and Placer effective as of the Effective Date. This Order Form and use of the Services are governed by, and Customer and Placer agree to, the License Agreement located at

5

CON-044707

Placer Confidential Information

All rights reserved. This document contains confidential and/or proprietary information belonging to Placer Labs Inc. which may not be reproduced or transmitted in any form or by any means without the express written consent of Placer.

<https://www.placer.ai/placer-license-agreement/> (the “**Agreement**”); provided, however, that in the event of any conflict between this Order Form and the Agreement, this Order Form shall control. Unless otherwise defined in this Order Form, capitalized terms herein have the same meaning as in the Agreement.

**“Customer”**

**“Placer”**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date:

Date:



# **City of McFarland**

## **City Council Meeting**

### **STAFF REPORT**

Agenda Item No. 6.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Erika De La Cruz, City Clerk

**SUBJECT:** Approval of Resolution No. 2025-83 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING AN AGREEMENT WITH LASERFICHE FOR AN ONLINE RECORDS MANAGEMENT SYSTEM

---

#### **SUMMARY:**

The City Clerk's Office is actively working to organize and centralize City records to ensure they are easily accessible to staff across all departments. As part of this initiative, the implementation of Laserfiche by the City—a comprehensive document management system—will facilitate the transition from a paper-based records system to a fully digital and centralized platform.

Currently, City records are stored on shared network drives, which present several challenges, including limited organization, restricted accessibility, and inadequate security. The absence of a centralized, role-based access system has resulted in inefficiencies in retrieving, securing, and managing documents—particularly for the City Clerk's Office, where timely access to records is essential for fulfilling Public Records Requests.

By adopting Laserfiche, the City will:

- Fully transition to online records management, eliminating the need for paper storage
- Significantly reduce time spent locating and sharing documents
- Eliminate duplicate files and improve consistency in file naming
- Strengthen document security by enforcing access controls and audit trails

Overall, the implementation of Laserfiche will not only modernize the City's records management system but will also significantly enhance efficiency, security, and interdepartmental collaboration—ultimately supporting the City's commitment to operational excellence and responsive public service.

#### **FINANCIAL IMPACT:**

An estimate of \$19,000 has been incorporated into the General Fund's FY25-26 Budget.

**RECOMMENDATION:**

Staff recommends that the City Council approve an agreement with Laserfiche for the implementation of a comprehensive document management system to support the City of McFarland's efforts in transitioning to a fully digital records platform and improving records accessibility, security, and efficiency across all departments.

**ATTACHMENTS:**

1. Laserfiche Agreement from COM- Final Version

**RESOLUTION NO. 2025-83**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING  
AN AGREEMENT WITH LASERFICHE FOR AN ONLINE RECORDS MANAGEMENT  
SYSTEM**

**WHEREAS**, the City Clerk’s Office is actively working to organize and centralize City records to ensure they are accessible, secure, and efficiently managed across all departments; and

**WHEREAS**, the City currently relies on shared network drives to store digital files, which presents challenges such as limited organization, restricted accessibility, and inadequate security measures; and

**WHEREAS**, the absence of a centralized, role-based access system has created inefficiencies in retrieving, securing, and managing documents—particularly within the City Clerk’s Office, where timely access to records is essential for fulfilling Public Records Requests; and

**WHEREAS**, Laserfiche is a comprehensive online records management system that will enable the City to transition from a paper-based system to a fully digital and centralized platform; and

**WHEREAS**, the implementation of Laserfiche will reduce reliance on paper storage, streamline the retrieval and sharing of documents, eliminate file duplication, standardize file naming, and improve overall document security through audit trails and role-based access controls; and

**WHEREAS**, the adoption of Laserfiche aligns with the City Council’s goals of promoting government efficiency and transparency, investing in sustainable infrastructure, and modernizing City operations to better serve both residents and staff; and

**WHEREAS**, the estimated cost of implementing the Laserfiche records management system is \$19,000, which represents a long-term investment in improving operational effectiveness and public service delivery.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The City Council hereby approves and authorizes the City Manager or designee to enter into an agreement with Laserfiche for the purchase and implementation of an online records management system.
2. The City Council further authorizes the expenditure of funds in the amount of \$19,000 for this purpose.
3. The City Clerk shall certify to the adoption of this resolution and ensure that the executed agreement and related documents are filed accordingly.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

\_\_\_\_\_

Nathan Hodges, City Attorney

**AGREEMENT FOR LASERFICHE SETUP AND IMPLEMENTATION CONSULTANT SERVICES BETWEEN**

**CITY OF MCFARLAND, CALIFORNIA,**

**AND**

**CORNERSTONE ENGINEERING, INC.**

---

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of execution by the CITY OF MCFARLAND (the "City") and CORNERSTONE ENGINEERING, INC., (“Consultant”).

**RECITALS**

The City requires outside assistance to provide the following services:

**LASERFICHE SET UP AND IMPLEMENTATION**

WHEREAS, Consultant represents itself as possessing the necessary skills and qualifications to provide the services required by the City and as being duly qualified to perform those services in accordance with the standard of quality ordinarily expected of competent professionals in Consultant’s field of expertise;

WHEREAS, Consultant will render such professional services, as hereinafter defined, on the following terms and conditions;

NOW THEREFORE, in consideration of these recitals, and the mutual covenants contained herein, the City and Consultant agree as follows:

**AGREEMENT**

**1. TERM OF AGREEMENT.**

**1.1.** This Agreement shall be effective on and from the day, month and year of the execution of this document by the City.

**1.2.** Consultant shall commence the performance of the services in accordance with the Scope of Work section provided in Attachment “A” to this Agreement and shall continue such services until all tasks to be performed are completed, or this Agreement is otherwise terminated. Consultant shall complete the services and provide final data and reports no later than July 1, 2026 , unless an extension of time is mutually agreed to by both parties in writing.

**2. CONSULTANT'S OBLIGATIONS- SCOPE OF WORK (ATTACHMENT A).**

- 2.1. Consultant shall provide the City with the following services: The specific manner in which the services are to be performed is described in Attachment “A” which is attached hereto and incorporated herein as though fully set forth at length, collectively hereinafter referred to as “Described Services.”
  - 2.2. Consultant shall perform all work required to accomplish the Described Services in conformity with applicable requirements of Federal, State and Local law.
  - 2.3. Consultant is hired to render the Described Services and any payments made to Consultant are compensation fully for such services.
  - 2.4. Consultant shall maintain professional certifications as required to properly comply with all City, State, and Federal law.
  - 2.5. Consultant shall assign only competent personnel to perform services pursuant to this Agreement. If the City, in good faith, at any time during the term of this Agreement, desires the removal of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, cause the removal of such person or persons.
  - 2.6. If a license or certification of any kind is required of Consultant, its employees, agents, or subcontractors by federal, state or law and regulation, Consultant warrants that such license has been obtained, is valid and in good standing, and shall keep in effect at all times during the term of this Agreement, and that any applicable bond has been posted in accordance with all applicable laws and regulations.
  - 2.7. Consultant shall provide the City with timely written reports of all significant developments or delays arising during performance of its services.
- 3. PAYMENT FOR SERVICES (ATTACHMENT B).**
- 3.1. Payment to Consultant to perform its Scope of Work is set forth in Attachment B, attached hereto and incorporated herein. The payments provided in this Section are full compensation for the Scope of Work as described in Attachment A.
  - 3.2. Consultant shall submit monthly bills to the City, describing its services and costs provided during the previous month, based actual fee & time as per Attachment ‘A’. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person. Consultant's monthly bills shall include the following information to which such services or costs pertain:
    - a description of services performed;
    - the date the services were performed;
    - the number of hours spent and by whom;
    - a description of all costs incurred

Consultant agrees to use every appropriate method to contain fees and costs under this Agreement. Once invoice is submitted and approved by the City, City payment will be made within 30 days of approval, but payment not to exceed 45 days.

- 3.3. The amount set forth in Attachment B may be modified or amended only by a written document executed by both Consultant and authorized City representative prior to the performance of the additional work. Such document shall expressly state that it is intended by the parties to amend the terms and conditions of this Agreement.

#### **4. SUBCONTRACTING.**

- 4.1. Consultant will not subcontract any portion of its Scope of Work without prior written approval of City. If Consultant subcontracts for any of the work to be performed under this Agreement, Consultant shall be as fully responsible to the City for the acts and omissions of Consultant's subcontractors/subconsultants and for the persons either directly or indirectly employed by the subcontractors/subconsultants, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor/subconsultant of Consultant and the City. Consultant will be responsible for payment of subcontractors/subconsultants. Consultant shall bind every subcontractor/subconsultant to the terms of the Agreement applicable to Consultant's work unless specifically noted to the contrary in the subcontract in question and approved in writing by the City. Consultant agrees that the City is an intended third- party beneficiary of any services agreement entered into between Consultant and any subcontractor or subconsultant.

#### **5. PROJECT SCHEDULE AND COMPLETION DATE (ATTACHMENT C).**

- 5.1. Attachment C is the project schedule that Consultant shall meet, including benchmark dates and completion date, which is attached hereto and incorporated herein. Consultant agrees to diligently prosecute the services to be provided under this Agreement to completion and in accordance with the schedule specified herein. In the performance of this Agreement, time is of the essence.

- 5.2. Consultant shall promptly notify the City of any anticipated or unforeseen delays to the project schedule. Extensions to the project schedule and to this Agreement shall not be made without the prior written approval of the City. All requests for extensions to the project schedule shall be by written request only and submitted to the City prior to the commencement of such work.

6. **CHANGES IN WORK AND EXTRA WORK.** Consultant shall not change the scope or duration of work or perform work in excess of the Scope of Work without the prior, written approval of the City by an executed Change Order, describing in detail the revision to Scope of Work, revisions in payment and/or time, fully executed by both parties. Failure to obtain a Change Order prior to the commencement of any revision waives Contractor's right to payment for such additional services.

**7. RESPONSIBILITIES OF AND TASKS TO BE PERFORMED BY CITY.** City designates Diego Viramontes, its City Manager, to represent the City in all matters within the scope of this Contract relating to the conduct and approval of the work to be performed. Whenever the term “approval of City,” “consult with City,” “confer with City,” or similar terms are used, they shall refer to the City Manager. The City Manager may designate an assistant to act in his/her stead.

The CITY shall furnish upon request, without charge, all standard plans and specifications and any other information which the City now has in its files that may be of use to Consultant.

**8. VERBAL AGREEMENT OR CONVERSATION.** No verbal agreement or conversation with any officer, agent, or employee of the City, either before, during or after the execution of this Agreement, shall affect or modify any of the terms or obligations herein contained nor shall such verbal agreement or conversation entitle Consultant to any additional payment whatsoever.

**9. TERMINATION OF AGREEMENT.**

**9.1.** Termination for Convenience City may terminate this Contract for City’s convenience at any time by providing Consultant thirty days written notice. Upon receipt of the notice of termination, Consultant shall immediately take action not to incur any additional obligations, costs or expenses, except as may be necessary to terminate its activities. City shall pay Consultant its reasonable and allowable costs through the effective date of termination and those reasonable and necessary costs incurred by Consultant to effect the termination. Thereafter, Consultant shall have no further claims against City under this Contract. All finished and unfinished documents and materials procured for or produced under this Contract, including all intellectual property rights City is entitled to, shall become City property upon the date of the termination and full payment of any owed or accrued costs due to Consultant. Consultant agrees to execute any documents necessary for City to perfect, memorialize, or record City’s ownership of rights provided herein.

**9.2.** Termination for Breach of Contract.

**9.2.1.** Except as provided in Attachment “C”, if Consultant fails to perform any of the provisions of this Contract or so fails to make progress as to endanger timely performance of this Contract, City may give Consultant written notice of the default. City’s default notice will indicate whether the default may be cured and the time period to cure the default to the sole satisfaction of City. Additionally, City’s default notice may offer Consultant an opportunity to provide City with a plan to cure the default, which shall be submitted to City within the time period allowed by City. At City’s sole discretion, City may accept or reject Consultant’s plan. If the default cannot be cured or if Consultant fails to cure within the period allowed by City, then City may terminate this Contract due to Consultant’s breach of this Contract.

**9.2.2.** If the default under this Contract is due to Consultant’s failure to maintain the insurance required under this Contract, Consultant shall immediately: (1) suspend performance of any services under this Contract for which insurance was required;

and (2) notify its employees and Subconsultants of the loss of insurance coverage and Consultant's obligation to suspend performance of services. Consultant shall not recommence performance until Consultant is fully insured and in compliance with City's requirements.

**9.2.3.** If a federal or state proceeding for relief of debtors is undertaken by or against Consultant, or if Consultant makes an assignment for the benefit of creditors, then City may immediately terminate this Contract.

**9.2.4.** If Consultant engages in any dishonest conduct related to the performance or administration of this Contract or violates City's laws, regulations or policies relating to lobbying, then City may immediately terminate this Contract.

**9.2.5. Acts of Moral Turpitude.**

- a. Consultant shall immediately notify City if Consultant or any Key Person, as defined below, is charged with, indicted for, convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, any act which constitutes an offense involving moral turpitude under federal, state, or local laws ("Act of Moral Turpitude").
- b. If Consultant or a Key Person is convicted of, pleads nolo contendere to, or forfeits bail or fails to appear in court for a hearing related to, an Act of Moral Turpitude, City may immediately terminate this Contract.
- c. If Consultant or a Key Person is charged with or indicted for an Act of Moral Turpitude, City may terminate this Contract after providing Consultant an opportunity to present evidence of Consultant's ability to perform under the terms of this Contract.
- d. Acts of Moral Turpitude include, but are not limited to: violent felonies as defined by Penal Code Section 667.5, crimes involving weapons, crimes resulting in serious bodily injury or death, serious felonies as defined by Penal Code Section 1192.7, and those crimes referenced in the Penal Code and articulated in California Public Resources Code Section 5164(a)(2); in addition to and including acts of murder, rape, sexual assault, robbery, kidnapping, human trafficking, pimping, voluntary manslaughter, aggravated assault, assault on a peace officer, mayhem, fraud, domestic abuse, elderly abuse, and child abuse, regardless of whether such acts are punishable by felony or misdemeanor conviction.
- e. For the purposes of this provision, a Key Person is a principal, officer, or employee assigned to this Contract, or owner (directly or indirectly, through one or more intermediaries) of ten percent or more of the voting power or equity interests of Consultant.

**9.2.6.** If, after notice of termination of this Contract under the provisions of this section, it is determined for any reason that Consultant was not in default under the provisions of this section, or that the default was excusable under the terms of this Contract, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Article 9 Termination for Convenience.

**9.2.7.** The rights and remedies of City provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

**9.3.** In the event that this Contract is terminated, Consultant shall immediately notify all employees and Subconsultants, and shall notify in writing all other parties contracted with under the terms of this Contract within five (5) working days of the termination.

**10. COVENANTS AGAINST CONTINGENT FEES.** Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement, and that Consultant has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon, or resulting from, the award or making of this Agreement. For breach or violation of this warranty, the City shall have the right to terminate this Agreement without liability or, at the City's discretion, to deduct from the Agreement price or consideration, or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, gift or contingent fee.

**11. OWNERSHIP OF DOCUMENTS.**

**11.1.** All computer data, computer drawing files, plans, studies, sketches, drawings, reports, specifications, and all work product produced by Consultant under this Agreement are the property of the City, whether or not the City completes the Scope of Work or proceeds with the project for which such documents are prepared.

**11.2.** This Agreement creates a nonexclusive and perpetual right or license for City to copy, use, modify, reuse, and sublicense any and all copyrights, designs, and other intellectual property embodied in the writings prepared by Consultant, and Consultant subcontractors, under this Agreement. In the event the City should ever desire to undertake a project or review other proposed projects based upon the documents, the Consultant agrees that the City shall have the right to reuse all or any portion of the documents at no additional compensation to the Consultant.

**12. INDEPENDENT CONTRACTOR.**

**12.1.** The Consultant shall perform the services provided for herein in a manner of Consultant's own choice, as an independent Contract and in pursuit of Consultant's independent calling, and not as an employee of the City. Consultant shall be under control of the City only as to the result to be accomplished and the personnel assigned to the Project.

**12.2.** If the Consultant subcontracts any of the work to be performed under this Agreement pursuant to the terms of this Agreement, Consultant shall be as fully responsible to the City or the acts and omissions of the Consultant's subcontractor and of

the persons either directly or indirectly employed by the subcontractor, as Consultant is for the acts and omissions of persons directly employed by Consultant. Nothing contained in the Agreement shall create any contractual relationship between any subcontractor of Consultant and the City. The Consultant shall bind every subcontract by the terms of the Agreement applicable to Consultant's work, including indemnity and insurance requirements.

### **13. HOLD HARMLESS AND INDEMNIFICATION.**

**13.1. Indemnification** - It is understood and agreed that Consultant has the professional skills, experience, and knowledge necessary to perform the work agreed to be performed under this Agreement and that City relies upon the professional skills of Consultant to do and perform Consultant's work in a skillful and professional manner, and Consultant thus agrees to so perform the work.

**13.2.** Acceptance by City of the work performed under this Agreement does not operate as a release of said Consultant from such professional responsibility for the work performed. It is further understood and agreed that Consultant is apprised of the scope of the work to be performed under this Agreement and Consultant agrees that said work can and shall be performed in a fully competent manner.

**13.3.** Consistent with California Civil Code section 2782.8, when the services to be provided under this Agreement are design professional services to be performed by a design professional, as that term is defined under said section 2782.8, Consultant shall, to the fullest extent permitted by law, indemnify, protect, immediately defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against all claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of Consultant, its officers, employees, subcontractors, subconsultants or agents during the performance this Agreement, or from any violation of any federal, state, or municipal law or ordinance to the extent caused, in whole or in part, by the negligence, reckless, or willful misconduct of Consultant or its employees, subcontractors, or agents, or by the quality or character of Consultant's work, excepting only liability arising from the negligence, active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers.

**13.4.** Other than in the performance of professional services by a design professional, which law shall be solely as addressed in subparagraph 13.3 above, and to the fullest extent permitted by law, Consultant shall indemnify, protect, defend, and hold harmless City, and its officers, employees, agents, and volunteers, from and against any claims, demands, damages, costs, or liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses, or costs of any kind, interest, defense costs, and expert witness fees) arising out of the performance of this Agreement by Consultant, its officers, employees, agents, subcontractors and subconsultants, excepting only that resulting from the -

negligence, active negligence, or intentional misconduct of City, its officers, employees, agents, and volunteers. It is understood that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in section 2778 of the California Civil Code.

**13.5.** Acceptance of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply whether or not such insurance policies shall have been determined to be applicable to any of such damages or claims for damages.

**14. ASSIGNMENT OF AGREEMENT.** Consultant is without right to and shall not assign this Agreement or any part thereof or any monies due hereunder without the prior written consent of the City.

**15. INSURANCE.**

**15.1. Insurance.** On or before beginning any of the services or work called for by any term of this Agreement, Consultant, at its own cost and expense, shall carry, maintain for the duration of the Agreement (including all extensions provided), and provide proof thereof that is acceptable to the City the insurance specified in subsections (A) through (F) below with insurers and under forms of insurance satisfactory in all respects to the City. Consultant shall not allow any subcontractor to commence work on any subcontract until all insurance required of the Consultant has also been obtained for the subcontractor. The Certificate of Insurance shall clearly identify the project name and number in the space labeled "Description of Operations/Locations/Special Items" on the form.

**A. Commercial General and Automobile Liability.** Consultant, at Consultant's own cost and expense, shall maintain commercial general and automobile liability insurance for the period covered by this Agreement in an amount not less than one million dollars (\$1,000,000) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non- owned automobiles.

Coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 and Insurance Services Office Automobile Liability form CA 0001 Code 1 (any auto).

Each of the following shall be included in the insurance coverage or added as an additional insured endorsement to the policy: City, its officers, employees, agents, and volunteers are to be covered as insured's as respects each of the following: liability arising out of activities performed by or on behalf of Consultant, including the insured's general supervision of Consultant; products and completed operations of Consultant; premises owned, occupied or used by Consultant; or automobiles owned, leased, hired, or borrowed by Consultant. In the event that Consultant purchases automobiles during the term of this Agreement, said automobiles shall be likewise covered. The coverage shall contain no special

An endorsement must state that coverage is primary insurance and that no other insurance affected by the City will be called upon to contribute to a loss under the coverage.

Insurance is to be placed with California-admitted insurers with a Best's rating of no less than A:VII.

- B. *Professional Liability.*** Consultant shall obtain, and during the term of this Agreement shall maintain, a policy of professional liability insurance that shall:
- i.** Be from an insurance company authorized to be in business in the State of California;
  - ii.** Be in an insurable amount of not less than \$1,000,000 for each occurrence; and
  - iii.** Provide that the policy shall remain in full force during the full term of this Agreement and shall not be canceled, terminated, or allowed to expire without thirty (30) days prior written notice to the City from the insurance company.
- C. *Workers' Compensation.*** Statutory Workers' Compensation Insurance and Employer's Liability insurance for any and all persons employed directly or indirectly by Consultant shall be provided with limits not less than one million dollars. In the alternative, Consultant may rely on a self-insurance program to meet these requirements so long as the program of self-insurance complies fully with the provisions of the California Labor Code. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City for loss arising from work performed under this Agreement.
- D. *Notice of Reduction in Coverage.*** In the event that any coverage required under subsections (A), (B), or (C) of this section of the Agreement is reduced, limited, or materially affected in any other manner, Consultant shall provide written notice to City at Consultant's earliest possible opportunity and in no case later

than five day after Consultant is notified of the change in coverage.

**E. *Other Remedies.*** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option:

- i.** Order Consultant to stop work under this Agreement or withhold any payment which becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof;
- ii.** Terminate this Agreement.
- iii.** Exercise of any of the above remedies, however, is an alternative to other remedies City may have and is not the exclusive remedy for Consultant's failure to maintain insurance or secure appropriate endorsements.

## **16. DISPUTES.**

**16.1.** If a dispute should arise regarding the performance of this Agreement, the following initial dispute resolution procedures shall be used:

- A.** Within twenty (20) City working days after a dispute regarding the performance of this Agreement arises, it shall be reduced to writing at staff level by the complaining party setting forth the nature of the dispute in detail, along with all pertinent back up documentation in support. The writing shall be delivered to the receiving party by first class mail or personal delivery directly to the party's project manager, along with recommended methods of resolution.

- B. The party receiving the letter shall reply to the letter with a detailed response, along with a recommended method of resolution, if any, within ten (10) City working days of receipt of the letter.

**16.2.** If the dispute is not resolved at staff level in accordance with Section 16.1, within five (5) City working days of the receiving party response (or longer if agreed between the parties) , the aggrieved party, through its respective project manager shall deliver to the General Manager's office a letter outlining the dispute for the General Manager's review. The receiving party may submit further response, if required, to the General Manager within five (5) City working days thereafter. The General Manager, at his/her sole discretion may respond as he/she deems appropriate, including recommendations for resolution, discussions or rejection of the dispute within fifteen (15) working days of receipt of the complaint.

**16.3.** If the dispute remains unresolved and the parties have exhausted the procedures outlined in this section, the parties may then seek remedies available to them under this Agreement and at law, including, but not limited to, under the termination procedures. This provision does not relieve Consultant of its obligation and Consultant is required to timely comply with all applicable provisions of the Government Claims Act before initiating any termination of Contract by Contractor or legal proceeding against City.

**17. CONFLICT OF INTEREST.** Contractor warrants and covenants that it presently has no interest in, nor shall any interest be hereinafter acquired in, any matter which will render the services required under the provisions of this Agreement a violation of any applicable state, local, or federal law, including, but not limited to, Government Code section 1090. If any principal provider of services is a "consultant" for the purposes of the Fair Political Practices Act (Gov. Code § 81000 et seq.), each such person shall comply with Form 721 Statement of Economic Interests filing requirements in accordance with state or City local Conflict of Interest Code. In addition, if any other conflict of interest should nevertheless hereinafter arise, Consultant shall promptly notify City of the existence of such conflict of interest so that the City may determine whether to terminate this Agreement.

**18. CONSULTANT'S BOOKS AND RECORDS.**

**18.1.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, or expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant.

**18.2.** Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum period of three (3) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

**18.3.** Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business

hours, upon written request by the City General Counsel, City Auditor, General Manager, or a designated representative of any of these officers. Copies of such documents shall be provided to City for inspection when it is practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

**18.4.** City may, by written request by any of the above-named officers, require that custody of the records be given to City and that the records and documents be maintained in the General Manager's office. Access to such records and documents shall be granted to any party authorized by Consultant's representatives, or Consultant's successor in interest.

**19. WRITTEN NOTIFICATION.** Any notice, demand, request, consent, approval or communication that either party desires or is required to give to the other party shall be in writing and either served personally or sent by prepaid, first-class mail. Any such notice, demand, etc. shall be addressed to the other party at the address set forth below. Either party may change its address by notifying the other party of the change of address. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City:                      City of McFarland  
  Attn: City Manager  
  401 W. Kern Avenue  
  McFarland, CA 93250

If to Consultant:              Cornerstone Engineering  
  Attn: Eric Dhanens  
  5509 Young Street  
  Bakersfield, CA 93311

Any party may change any of the foregoing as it relates to the party by giving written notice to the other party of the change in the manner set forth herein.

**20. GENERAL PROVISIONS.**

**20.1.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

**20.2.** If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

**20.3.** This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Kern.

**20.4.** Time is of the essence with regard to each covenant, condition and provision of this Agreement.

**20.5.** This Agreement constitutes the entire agreement between the parties with regard to the subject matter herein and supersedes any prior oral and written agreements and understandings between the parties with respect thereto.

**20.6.** This Agreement may not be altered, amended, or modified except by a writing executed by duly authorized representatives of all parties.

**20.7.** In the event any action or proceeding is instituted arising out of or relating to this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees and actual costs.

**20.8.** This Agreement may be executed in counterparts. A facsimile or electronic copy of this Agreement shall be as effective as the original for all purposes.

**20.9.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors, and assigns. Notwithstanding the foregoing, Consultant shall not assign this Agreement or any part thereof to any other entity or individual.

**20.10.** City and Consultant each acknowledge that each party and their respective legal counsel have reviewed this Agreement and agree that this Agreement is the product of negotiations between the parties. This Agreement shall be interpreted without reference to the rule of interpretation of documents that uncertainties or ambiguities therein shall be determined against the party so drafting the Agreement.

**20.11.** All references to a statute or ordinance, shall incorporate any, or all, successor statute or ordinance enacted to govern the activity now governed by the statute or ordinance, noted herein to the extent, however, that incorporation of such successor statute or ordinance does not adversely affect the benefits and protections granted to the Developer under this Agreement.

**21. CONSULTANT'S CERTIFICATION OF AWARENESS OF IMMIGRATION REFORM AND CONTROL ACT.** Consultant certifies that Consultant is aware of the requirements of the Immigration Reform and Control Act of 1986 (8 USC §§ 1101-1525) and has complied and will comply with these requirements, including but not limited to, verifying the eligibility for employment of all agents, employees, subcontractors and consultants that are included in this Agreement.

## **22. ACCESS AND ACCOMMODATIONS**

**22.1.** Consultant shall comply with the Americans with Disabilities Act, as amended, 42 U.S.C. Section 12101 et seq., the Rehabilitation Act of 1973, as amended, 29 U.S.C. Section 701 et seq., the Fair Housing Act, and its implementing regulations and any subsequent amendments, and California Government Code Section 11135;

- 22.2.** Consultant shall not discriminate on the basis of disability or on the basis of a person's relationship to, or association with, a person who has a disability;
- 22.3.** Consultant shall provide reasonable accommodation upon request to ensure equal access to CITY-funded programs, services and activities;
- 22.4.** Construction, if any, will be performed in accordance with the Uniform Federal Accessibility Standards (UFAS), 24 C.F.R. Part 40; and
- 22.5.** The buildings and facilities used to provide services under this Contract are in compliance with the federal and state standards for accessibility as set forth in the 2010 ADA Standards, California Title 24, Chapter 11, or other applicable federal and state law.

Consultant understands that City is relying upon these certifications and representations as a condition to funding this Contract. Any subcontract entered into by Consultant for work to be performed under this Contract must include an identical provision.

***[Signature Page Follows]***

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement on the day and year written below.

CITY	CONSULTANT*
<p><b>CITY OF MCFARLAND,</b> a municipal corporation</p> <p>By: _____ Name: _____ Title: _____</p> <p>Dated: _____, 202__</p> <p>ATTEST:</p> <p>_____ Erika De La Cruz, City Clerk</p>	<p><b>Insert Name</b> Insert Entity Type</p> <p>By: _____ Name: _____ Title: _____</p> <p>Dated: _____, 202__</p> <p>By: _____ Name: _____ Title: _____</p> <p>Dated: _____, 202__</p> <p>*Signatures of consultant must be notarized. Need two signatures if contractor is a corporation. Attach acknowledgement</p>
<p>APPROVED AS TO FORM:</p> <p>_____ Nathan M. Hodges, City Attorney</p>	

## **“ATTACHMENT “A” Scope of Work**

Specific work that Cornerstone will perform during this engagement are:

### **Task 1: Laserfiche Setup and Platform Onboarding (Up to 2 meetings)**

- Focus on user provisioning by identifying the initial set of users to be introduced to the Laserfiche platform. This step ensures a strategic and effective rollout, enabling early adopters to become proficient with the system and provide valuable feedback for broader deployment.
- Create a well-organized, user-friendly folder structure designed to optimize the storage and retrieval of documents within Laserfiche.
- Configure robust security measures through the implementation of security permissions to protect sensitive information and align with the City’s data privacy policies and standards.
- Deploy and configure the core functionalities of the Laserfiche platform to establish a fully operational and efficient digital document management system tailored to the City of McFarland’s requirements.

### **Task 2: Laserfiche Training for Staff (Up to 4 meetings)**

- Craft comprehensive step-by-step guides for fundamental features of Laserfiche, such as logging in, searching, accessing documents, sharing, and utilizing administrative features. These guides are designed to be user-friendly and accessible for all levels of staff.



- Conduct hands-on training sessions to ensure staff proficiency in the practical use and administration of Laserfiche. These sessions will be tailored to cover the basic functionalities as outlined in the step-by-step guides, providing an interactive learning experience.
- Offer continuous support and organizing periodic refresher sessions as needed to assist staff in staying updated with Laserfiche features and best practices. This approach ensures that the staff remains competent and confident in their use of the platform.

**Task 3: Migration of Digitized Documents from Shared Network Drive (Up to 4 meetings)**

- Plan and execute the migration of existing digitized documents from the City's shared network drive into the Laserfiche platform. This will serve as the foundation for the City's new document management system.
- Define protocols for migrating files, including metadata tagging, standardized folder placement, and naming conventions to maintain consistency and alignment with the City's organizational requirements.
- Test the migration process to confirm reliability and address any potential issues, ensuring accuracy and security of the transferred documents.

*For pricing estimations related to the migration of digitized documents from the City's shared network drive into the Laserfiche platform, we are assuming a document volume of approximately 50,000 to 100,000 documents. Should the actual document count exceed this range, additional pricing adjustments may be required to account for the increased workload and resources.*

**Task 4: Laserfiche Form Development for Automated Naming and Routing (Up to 3 meetings)**

- Design and configure a single Laserfiche form that enables the automated naming and routing of documents uploaded by the City of McFarland's team. This form will use pre-defined routing parameters to ensure consistency and accuracy in document organization.
- Establish standardized naming conventions and routing logic within the form to streamline the process and align with the City's operational requirements.
- Conduct thorough testing of the form to validate its functionality, ensure reliability in document routing, and address any potential issues prior to deployment.
- Provide training for staff on the use of the Laserfiche form, including how to upload documents, understand the routing process, and ensure accurate naming and organization of files.

## Roles and Communication

**Method of Communication** – During our initial kickoff meeting, we'll discuss and determine the preferred method of communication and meeting format that best suits all involved parties. This will make sure that our interactions remain consistent, efficient, and tailored to the needs of the stakeholders.

Proposal P#25-004

Page 3 of 6



**CORNERSTONE  
ENGINEERING**

CONSULTANTS • ENGINEERS • LAND SURVEYOR  
5509 Young Street  
Bakersfield, CA 93311  
Tel: (661) 925-9474  
[www.corstoneeng.com](http://www.corstoneeng.com)

**Client Approval** – Before the conclusion of this project, it is essential for our team to secure the City of McFarland's final approval on the standardized process for document migration, the naming conventions, and the routing methodology established within the Laserfiche platform. This ensures that the implemented solution aligns with the City's operational needs and expectations.

Our project team is structured to efficiently combine diverse expertise, with clearly defined roles for each member as detailed in the accompanying table. This structure promotes effective management, technical proficiency, and responsive support throughout the project.

### Roles and Responsibilities

#### Implementation Manager

- Define the scope, objectives, and deliverables. Establish the timeline and allocate resources.
- Estimate costs, develop the project budget, and ensure that the project stays within the allocated budget.
- Act as the primary point of contact for client, ensuring they are continuously updated and their feedback is integrated.
- Handle any changes to the project scope, timeline, or resources in an organized manner, ensuring that all stakeholders are informed and in agreement.
- Identify and mitigate potential project risks.
- Coordinate with the quality assurance team to ensure the solution meets standards.
- Guide and support the project team, ensuring collaboration and timely delivery.
- Once the project reaches completion, ensure a smooth handover to client's operational teams.

## Roles and Responsibilities

### Implementation Manager

- Define the scope, objectives, and deliverables. Establish the timeline and allocate resources.
- Estimate costs, develop the project budget, and ensure that the project stays within the allocated budget.
- Act as the primary point of contact for client, ensuring they are continuously updated and their feedback is integrated.
- Handle any changes to the project scope, timeline, or resources in an organized manner, ensuring that all stakeholders are informed and in agreement.
- Identify and mitigate potential project risks.
- Coordinate with the quality assurance team to ensure the solution meets standards.
- Guide and support the project team, ensuring collaboration and timely delivery.
- Once the project reaches completion, ensure a smooth handover to client's operational teams.

### Sr. Business Process and Quality Assurance Consultant

- Understand and map client's business processes related for workflow design, creation, and/or refinement.
- Collaborate with stakeholders to gather detailed functional and non-functional requirements.
- Define the testing strategy, ensuring the solution meets the desired quality benchmarks.
- Lead the testing phase, validate workflows, and ensure compliance with business requirements.
- Incorporate feedback from client and end-users to refine the solution for optimum performance.

### Solutions Engineer 1

- Address any technical challenges or issues that arise during the development or post-deployment phase.
- Act as the first point of support for basic user queries and issues, guiding them through common challenges and ensuring a seamless user experience.
- Provide monthly maintenance to ensure the system remains optimal and bug-free.
- In case of complex issues, escalate them to the appropriate team or expert while ensuring the user is informed and reassured.

**Solutions Engineer 2**

- Ensure the solution integrates well with client's existing systems and infrastructure.
- Address technical challenges that emerge during the development phase.
- Work in tandem with Solutions Engineer 1, ensuring synchronization in solution delivery.
- Act on feedback from the QA phase, making necessary adjustments to the solution components.
- Train client on the new system, ensuring they are confident in using it efficiently.
- Gather feedback from the training sessions and incorporate any necessary modifications into the solution.

**Fee and Time to Complete Estimate**

The overall estimated cost for Tasks 1 thru 4, is as follows:

Task	Estimated Hours	Estimated Total	
		Target	High
<b>Task 1: Laserfiche Setup and Platform Onboarding</b>	<b>20 - 30</b>	\$2,745	\$4,170
<b>Task 2: Laserfiche Training for Staff</b>	<b>22 - 44</b>	\$3,441	\$6,627
<b>Task 3: Migration of Digitized Documents from Shared Network Drive</b>	<b>37 - 74</b>	\$4,721	\$9,442
<b>Task 4: Laserfiche Form Development for Automated Naming and Routing</b>	<b>12 - 20</b>	\$1,740	\$2,910
<b>Estimated Subtotal</b>		<b>\$12,647</b>	<b>\$23,149</b>

*Please note that the fees listed in this proposal are estimates based on our initial assessment of the project's scope and requirements. We will only bill for the actual hours used to complete this project. Our commitment is to provide a transparent and fair billing process, ensuring that you are charged only for the work performed. Any significant deviations from the estimated hours will be communicated promptly for approval.*

**EXCLUSIONS AND ASSUMPTIONS**

In drafting the scope of work, it is understood that the following exclusions and assumptions are acceptable to City of McFarland:

- Any features or functionalities not explicitly mentioned in the proposal are excluded and will be considered out of scope.
- Any hardware or physical infrastructure changes are excluded from this project.
- Any tasks or processes not explicitly mentioned in the Statement of Work are not included in this project.
- The project does not include resolving data integrity issues that originated before the start of the project, unless specifically mentioned.
- This proposal excludes any hourly time needed by the Cornerstone Engineering staff to meet the client's technical training requirements or Service Provider requirements. For example, any mandated contractor safety meetings will be charged as a time-and-materials expense.



**CORNERSTONE  
ENGINEERING**

CONSULTANTS • ENGINEERS • LAND SURVEYORS  
5509 Young Street  
Bakersfield, CA 93311  
Tel: (661) 325-9474  
[www.cornerstoneeng.com](http://www.cornerstoneeng.com)

- The client will provide a designated point of contact to actively participate in status meetings, ensuring continuous and timely communication for the smooth progression of the project. *\*Please note that the time spent in these meetings is considered billable hours, reflecting the value of continuous collaboration and expertise provided during these sessions.*
- Availability of appropriate infrastructure to support the listed services.
- Software licensing fees excluded from the fee estimate unless specifically stated herein.
- Work will be performed during Cornerstone's normal business hours unless advanced arrangements are made otherwise. Overtime compensation for hourly employees may apply. *\*Hours: Mon. - Thurs. 7:30 AM - 5:30 PM and Friday 7:30 AM - 11:30 AM.*
- The client will grant the necessary access rights and permissions to the systems and resources required for the implementation and integration of the proposed solution.
- If any services require an onsite visit, our understanding is that the client's work facility complies with OSHA requirements for a safe workplace and other California Labor Code standards, local Fire Code standards, etc. and that our employees would be oriented by the client's safety team regarding on matters such as fire escape routes.
- Changes to the scope of the project once it has begun are not included, unless agreed upon by all stakeholders and reflected in an amended Statement of Work.
- Both parties will respect and maintain the confidentiality of data and business processes shared during the project. Compliance with applicable regulations, industry standards, and data privacy laws is the responsibility of the client.

**BUSINESS TERMS**

The fee for this service is a **"Time-and-Materials"** and the hourly rates that apply are attached. Quoted pricing is firm for 90 days. If at any time a change in the scope of work or deliverables is anticipated, you will be notified of any potential change in cost. Additional work will not proceed without your prior written authorization. Services will be billed monthly based on the work completed to date.

If you are satisfied with this proposal, we will proceed to finalize a professional services agreement and work with the client to determine a suitable start date.

If any additional information is needed, please contact us at the numbers on page 1 and thank you again for reaching out to Cornerstone for project support.

**ATTACHMENT "B"**  
**Payment for Services**

Once an invoice is submitted and approved by the City, City payment will be made within 30 days of approval. The payment provided is full compensation for the DESCRIBED SERVICES

**ATTACHMENT “C”**  
**Project Schedule and Completion Date**

To be determined based on mutual agreement.

Neither party shall be liable for its delay or failure to perform any obligation under and in accordance with this Contract, if the delay or failure arises out of fires, floods, earthquakes, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by the party or any of the party’s Subconsultants), freight embargoes, terrorist acts, insurrections or other civil disturbances, or other similar events to those described above, but in each case the delay or failure to perform must be beyond the control and without any fault or negligence of the party delayed or failing to perform (these events are referred to in this provision as "Force Majeure Events").

Notwithstanding the foregoing, a delay or failure to perform by a Subconsultant of Consultant shall not constitute a Force Majeure Event, unless the delay or failure arises out of causes beyond the control of both Consultant and Subconsultant, and without any fault or negligence of either of them. In such case, Consultant shall not be liable for the delay or failure to perform, unless the goods or services to be furnished by the Subconsultant were obtainable from other sources in sufficient time to permit Consultant to perform timely. As used in this Contract, the term “Subconsultant” means a subconsultant at any tier. In the event Consultant’s delay or failure to perform arises out of a Force Majeure Event, Consultant agrees to use commercially reasonable best efforts to obtain the goods or services from other sources, and to otherwise mitigate the damages and reduce the delay caused by the Force Majeure Event.



# **City of McFarland**

## **City Council Meeting**

### **STAFF REPORT**

Agenda Item No. 7.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Megan Snyder, Community Development Director  
Meliza Rosa, Grant Manager

**SUBJECT:** Approval of Resolution No. 2025-87 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND AUTHORIZING THE APPLICATION AND AMENDING THE PLHA PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

---

#### **SUMMARY:**

The State of California, Department of Housing and Community Development issued a notice of funding under the PLHA program which would allow cities to apply for funding to address one or more eligible activities. The city would like to amend the current allocation for funding to assist with acquisition and rehabilitation of foreclosed or vacant homes and apartments to increase the supply of affordable housing. This activity aims to revitalize neighborhoods and provide safe, affordable housing to those in need. This funding will have a 15% administrative compensation that the city will be able to receive if awarded.

In reference to Resolution 2024-88, Staff is modifying this resolution as previous staff application was rejected due to time constraints.

#### **FINANCIAL IMPACT:**

No fiscal impact, funding was previously allocated and is being reprogrammed through this action.

#### **RECOMMENDATION:**

Staff recommends City Council approve the amendment to Resolution No. 2025-87 authorizing the City Manager to Apply and Adopt the PLHA Program.

#### **ATTACHMENTS:**

None

**RESOLUTION NO. 2025-87**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND  
AUTHORIZING THE APPLICATION AND AMENDING THE PLHA PLAN FOR THE  
PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

**WHEREAS**, the Department is authorized to provide up to \$296 million under the SB2 Permanent Local Housing Allocation Program Formula Component from the Building Homes and Jobs Trust Fund for assistance to Cities and Counties (as described in Health and Safety Code section 50470 et seq.(Chapter 364, Statutes of 2017 (SB 2)).

**WHEREAS**, the State of California (the “State”), Department of Housing and Community Development (“Department”) issued a Notice of Funding Availability(“NOFA”) dated 12/29/2023 under the Permanent Local Housing Allocation (PLHA)Program;

**WHEREAS**, the City of McFarland is an eligible Local government who has applied for program funds to administer one or more eligible activities, or a Local or Regional Housing Trust Fund to whom an eligible Local government delegated its PLHA formula allocation.

**WHEREAS**, the Department may approve funding allocations for PLHA Program, subject to the termsand conditions of the Guidelines, NOFA, Program requirements,the Standard Agreement, and other contracts between the Department and PLHA grant recipients;

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. If Applicant receives a grant of PLHA funds from the Department pursuant to the above referenced PLHA NOFA, it represents and certifies that it will use all such funds in a manner consistent and in compliance with all applicable state and federal statutes,rules, regulations, and laws, including without limitation all rules and laws regarding thePLHA Program, as well as any and all contracts Applicant may have with the Department.
2. Applicant is hereby authorized and directed to receive a PLHA grant, in an amount not to exceed the five-year estimate of the PLHA formula allocations, as stated in Appendix B of the current NOFA \$676,841 in accordance with all applicable rules and laws.
3. Applicant hereby agrees to use the PLHA funds for eligible activities as approved by the Department and in accordance with all Program requirements, Guidelines, other rules, and laws, as well as in a manner consistent and in compliance with the Standard Agreement and other contracts between the Applicant and the Department.
4. Pursuant to Sections 302(c)(4) and 302(c)(5) of the Guidelines, Applicant’s PLHA Plan Amendment for the 2021-2023 Allocations is attached to this resolution, and Applicant hereby

adopts this PLHA Plan Amendment and certifies compliance with all public notice, public comment, and public hearing requirements in accordance with the Guidelines.

5. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement, the PLHA Program Guidelines and any other applicable SB 2 Guidelines published by the Department.
6. The City Manager is authorized to execute the PLHA Program Application, the PLHA Standard Agreement and any subsequent amendments or modifications thereto, as well as any other documents which are related to the Program or the PLHA grant awarded to Applicant, as the Department may deem appropriate.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:





# City of McFarland

## City Council Meeting

### STAFF REPORT

Agenda Item No. 8.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Megan Snyder, Community Development Director  
Brianahi De Leon, Senior City Planner

**SUBJECT:** Approval of Resolution No. 2025-63 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING CONDITIONAL USE PERMIT 2025-001, HOME OCCUPATION 2025-001, AND TWO VARIANCES TO ALLOW FOR A BARBER STATION AT 310 4<sup>TH</sup> STREET

---

#### **SUMMARY:**

On Wednesday, June 11, staff brought forth this item for the first reading, the McFarland City Council where Resolution 2025-63, CUP 2025-001, Home Occupation permit 2025-001 and the corresponding variances were approved.

Staff made one minor modification to condition #12 to provide clarity with the addition of "or accessory dwelling unit".

#### **FINANCIAL IMPACT:**

No financial impact

#### **RECOMMENDATION:**

After hearing the item on June 11, 2025, staff recommends that City Council receive any further public testimony, read the ordinance, and motion for adoption of Resolution No. 2025-63. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING CONDITIONAL USE PERMIT 2025-001, HOME OCCUPATION 2025-001, AND A VARIANCE TO ALLOW FOR A BARBERSHOP AT 310 4<sup>TH</sup> STREET.

#### **ATTACHMENTS:**

1. CUP Reso 2025-63 attach a
2. CUP Reso 2025-63 attach b
3. CUP Reso 2025-63 attach c
4. CUP Reso 2025-63 attach d1
5. CUP Reso 2025-63 attach d2
6. CUP Reso 2025-63 attach d3
7. CUP Reso 2025-63 attach d4
8. notice\_barberstation\_Home occupation



**RESOLUTION NO. 2025-63**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING  
CONDITIONAL USE PERMIT 2025-001, HOME OCCUPATION 2025-001, AND TWO  
VARIANCES TO ALLOW FOR A BARBER STATION AT 310 4<sup>TH</sup> STREET**

**WHEREAS**, Victor Oropeza has filed an application for Home Occupation, Conditional Use Permit, and two Variances to operate a proposed home barber station; and

**WHEREAS**, the project location is generally located East of 4th Street and North of Harlow Avenue and South of W Kern Avenue and located West of hwy-99 referenced in Exhibit A; and

**WHEREAS**, the project site is located on Assessor's Parcel Number 200-170-14; and

**WHEREAS**, said barbershop business ran by Victor Oropeza shall operate Monday through Friday 8 AM to 9 PM, strictly by appointment; and

**WHEREAS**, it has been determined that Home Occupation 2025-001 and Conditional Use Permit 2025-001 are exempt from the California Environmental Quality Act (CEQA) per Section 15061(b)(3) the General Rule; and

**WHEREAS**, the City Council, through its clerk, did set Wednesday, June 25, 2025, at the hour of 6:00 p.m. in the Council Chambers located at 103 W. Sherwood Ave, McFarland California as the time and place for approval of the recordation of Resolution No. 2025-63 , Home Occupation 2025-001, and Conditional Use Permit 2025-001; and

**WHEREAS**, the City Council considered all written and oral testimony on Resolution 2025-63; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The foregoing recitals are true and correct.
2. The proposed project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15601(b)(3) the General Rule.
  - a. The Conditional Use Permit and Home Occupation granted shall be subject to conditions

as will ensure that the adjustment thereby authorized shall not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and the zone in which the subject property is located.

- b. The granting of the Conditional Use Permit and Home Occupation will not be detrimental to public health, safety, convenience, and welfare or injurious to property improvements in the vicinity where the property is located.
  - c. The Conditional Use Permit and Home Occupation does not allow a use or activity which is not expressly authorized by the regulations governing the subject parcel. The proposed barber station is allowed if granted along with a Home Occupation Permit, business license, variance, and Conditional Use Permit.
3. Conditional Use Permit 2025-001, Home Occupation 2025-001, and variances are hereby approved, subject to the conditions in exhibit D.
  4. Conditional Use Permit 2025-001, Home Occupation 2025-001, and variances will not be detrimental to the health, safety and welfare of the citizens of McFarland.
  5. Any decision by the City Commission shall be final unless within fifteen (15) days of the date of the decision, unless the applicant or any other person appeals the City Council decision in the matter set forth in Section 17.148.100(b) of the McFarland Municipal Code.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

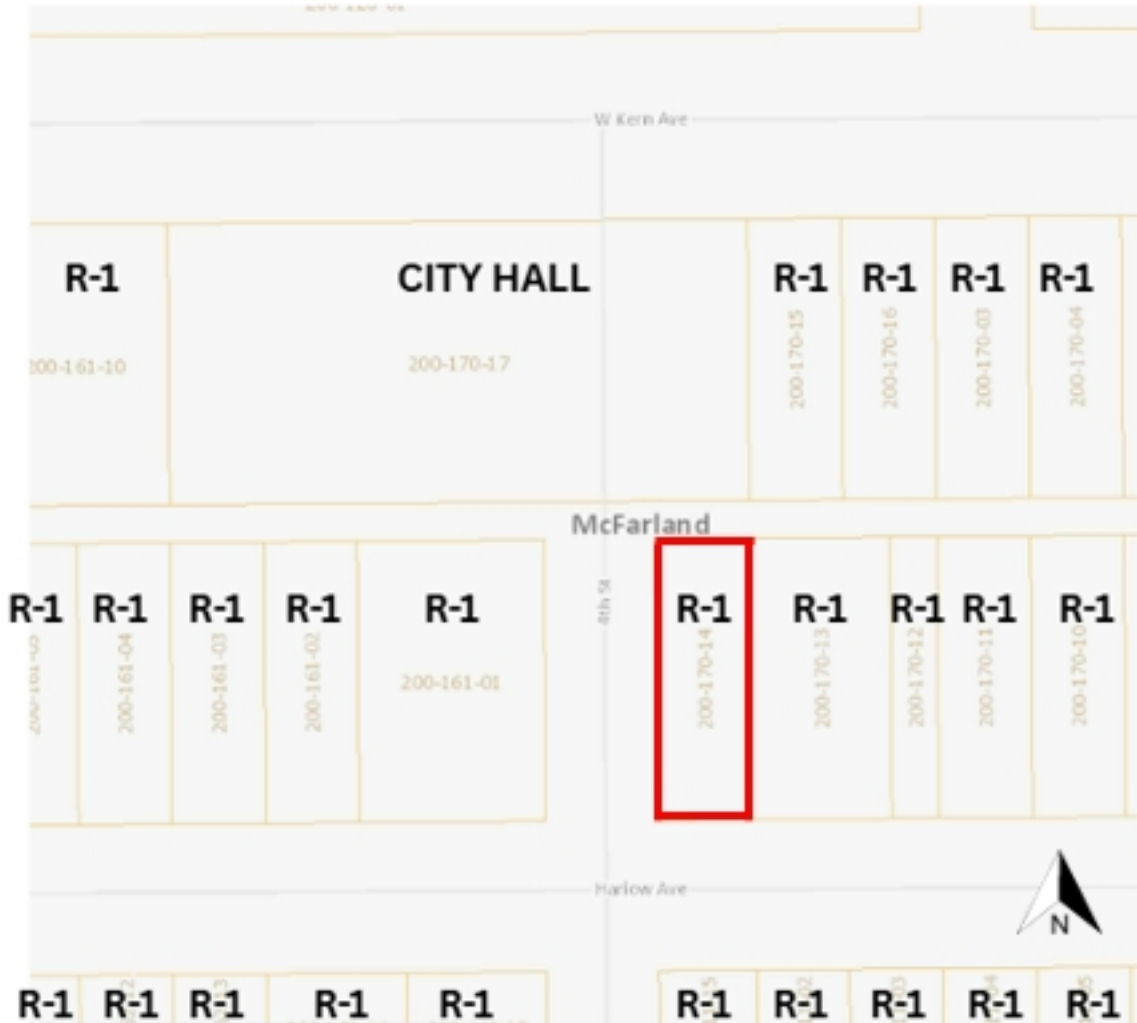
APPROVED AS TO FORM:

---

Nathan Hodges, City Attorney

ATTACHMENT A

Zoning Aerial Map



ATTACHMENT B  
*Aerial Vicinity map*

---



## ATTACHMENT C

### *Letter from applicant*

---

Request for Variance Approval for Home Barber Station:

Ladies and gentlemen of the council, esteemed members of our community,

Thank you for allowing me the opportunity to speak today. My name is Victor Oropeza, and I stand before you not just as a resident of this wonderful city, but as someone deeply committed to serving our community through my passion for hairstyling and mentorship.

Today, I am here to discuss my proposal for a small barbershop station located within my residence. I understand that this request comes with its challenges, particularly in light of the city ordinances 17.153.040, 17.153.050, and 17.153.070. However, I firmly believe that with your support, we can navigate these obstacles together and create a space that not only complies with the regulations but also enriches our community.

First, let's address ordinance 17.153.040. I am requesting permission for a single barbershop station, which will operate strictly by appointment only. This means minimal traffic and, importantly, no noise disturbances. My goal is to create a serene environment that respects the tranquility of our neighborhood while providing a valuable service.

Moving on to ordinance 17.153.050, I want to assure you that I will not be utilizing any part of my existing home for this station. Instead, I plan to construct a dedicated addition to my home, designed specifically for this purpose. This will ensure that my business operates independently and in full compliance with city regulations. Furthermore, I will not engage in advertising, as my services will be offered exclusively by appointment, keeping our community's needs and preferences in mind.

As for ordinance 17.153.070, I am fully committed to applying for all necessary permits and licenses, and I will pay all required fees to ensure that my barbershop station meets the city's standards. I understand the importance of adhering to these regulations, and I am prepared to do so diligently.

Beyond the technicalities of my proposal, I want to share with you the heart of my mission. My barbershop station is not just a business; it is a platform for community engagement and support. I have dedicated my time to helping children in need, and I actively participate in the H.I.R.E. Program at our local high school. This program rehabilitates students, preparing them for the workforce upon graduation. I also volunteer for career days at local schools, providing free haircuts and mentorship to inspire the next generation.

For over 20 years, I have been a volunteer at our local catholic church, teaching youth about the word of God and instilling values that will guide them throughout their lives. I consider myself an asset to our community, always striving to meet its needs and serve as a role model for others.

In closing, I ask for your support in granting this variance for my home barbershop station. Together, we can create a space that not only complies with city ordinances but also fosters community spirit, mentorship, and support. I am committed to being a responsible business owner and a positive influence in our neighborhood.

Thank you for your time and consideration. I look forward to working together to make this vision a reality.

**ATTACHMENT D**  
*Conditions of approval*

---

**PART A – PROJECT INFORMATION**

- |                             |  |
|-----------------------------|--|
| 1. Assessor's Parcel Number | 200-170-14   |
| 2. Job Address:             | 310 4 <sup>th</sup> Street   |
| 3. Existing General Plan:   | Residential  |
| 4. Existing Zoning:         | R-1  |
| 5. Project Description:     | Allow for the operation of a Barber Station at the property located above. |

**PART B – CONDITIONS OF APPROVAL**

The conditions of approval are based on adopted City plans and policies, those determined through site plan review and environmental assessment essential to mitigate adverse effects on the environment including the health, safety and welfare of the community, and recommended conditions for development that are not essential to the health, safety and welfare, but would on the whole enhance the project and its relationship to the neighborhood and environment.

Conditions of approval may be appealed within fifteen (15) calendar days from the date of the approval. However conditions based on the City of McFarland Municipal Code are mandatory and may be modified by variance, provided findings pursuant to the McFarland Municipal Code Section 17.148 can be made. Should an appeal of a mandatory condition of approval be received, an application for a variance and the associated fee must be submitted for consideration.

**GENERAL CONDITIONS AND REQUIREMENTS**

- 1) No uses of land, buildings, or structures other than those specifically approved pursuant to this Temporary Use permit shall be submitted.
- 2) Applicants must collect property authorization to use the APN's proposed (APN: 200-170-14)

- 3) Prior to the start of operation, the applicant shall provide the City of McFarland with a copy of the applicant's Board-Issued Establishment License from the Board of Barbering & Cosmetology.
- 4) Liability insurance must be attained prior to the start of operation.
- 5) Any proposed changes to the operation of the proposed business shall require review by the City of McFarland City Council.
- 6) No door-to-door sales.
- 7) Business hours of operations shall only be Monday through Friday, 8 AM to 9 PM.
- 8) Business shall not be seen, smelled, or heard from outside the home.
- 9) There shall be no displays or advertising signs on the premises.
- 10) There shall be no signs other than the address and name of the resident.
- 11) There shall not be advertising which identifies the home occupation by street name.
- 12) The home occupation shall be confined completely to one room located within the dwelling or accessory dwelling unit on the property. It shall not occupy more than twenty-five percent of the gross area of one floor of the residence.
- 13) Only one vehicle no larger than a three-fourth-ton truck may be used by the occupant directly or indirectly in connection with a home Occupation.
- 14) Subject to Municipal Code 17.153.070, no external alterations or construction features can be made to accommodate a home occupation, nor can any change be made which would change the fire rating of the structure or the fire district in which the structure is located.

- 14) Subject to Municipal Code 17.153.070, no external alterations or construction features can be made to accommodate a home occupation, nor can any change be made which would change the fire rating of the structure or the fire district in which the structure is located.
- 15) There shall be no use or storage of material or mechanical equipment, either indoor or outdoor, not recognized as being part of a normal household or hobby use.
- 16) Activities conducted and equipment or material used shall not change the fire safety or occupancy classifications of the premises.
- 17) Utility consumption shall not exceed normal residential usage.
- 18) No home occupation use shall create or cause noise, dust, light, vibration, odor, gas, fumes, toxic/hazardous materials, smoke, glare, electrical interference or other hazards or nuisances.
- 19) Employees engaged in the home occupation shall only be members of the resident family and shall be occupants of the dwelling. No outside employees.
- 20) The home occupation shall not require the services of commercial carrier freight deliveries at the site in a frequency greater than what is normally found in a residential area.
- 21) The home occupation shall not generate pedestrian or vehicular traffic in excess of that customarily associated with the land use district in which it is located.
- 22) No business license shall be issued until a home occupation permit is obtained, pursuant to the municipal code.
- 23) The home occupation permit is not transferable.
- 24) There shall be no more than one home occupation in any dwelling unit.

25) If the home occupation is conducted on rental property, the property owner's written authorization for the proposed use shall be obtained prior to the submittal of a home occupation permit.

26) The applicant, Victor Oropeza, will be required to resubmit for the Home Occupation yearly.

## NOTICE OF PUBLIC HEARING

### Home Occupation, Conditional Use Permit, and two Variances for APN 200-170-14 at City Council Chambers (103 W Sherwood Ave, McFarland)

Notice is hereby given that the Planning Commission of the City of McFarland will conduct a public hearing, at which time you may be heard to consider the following:

Consideration and Adoption of a Resolution Recommending the City Council of the City of McFarland Approve the proposed Home Occupation, Conditional Use Permit, and two Variances requested for the property located on the corner of 4<sup>th</sup> St. and Harlow Ave. (APN: 200-170-14).

#### **Regular McFarland Planning Commission Public Hearing Information**

**Date:** June 11, 2025

**Time:** 6:00 PM

**Place:** City of McFarland Council Chambers, 103 W. Sherwood Avenue, McFarland, CA 93250

**Join on-line:** Facebook Webpage at:  
<https://www.facebook.com/cityofmcfarland/>

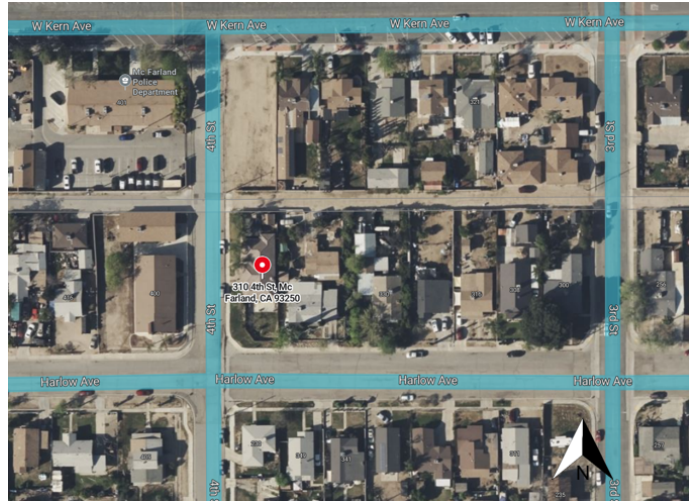
These meetings shall be held in person at the City of McFarland Council Chambers, located at 103 W. Sherwood Avenue, McFarland, CA 93250. Additionally, these meetings shall be broadcasted for listening and/or viewing purposes only via Facebook. To access the meetings for viewing or listening purposes only, please use the following information:

(via web for listening purposes only)

**Join on-line:** Facebook webpage  
<https://www.facebook.com/cityofmcfarland/>

Members of the public are encouraged to participate by providing public comment at the meetings. The agenda of the Regular McFarland Planning Commission Meeting will be posted at least 72 hours prior to the meeting. The agenda of the Regular City Council Meeting will be posted at least 72 hours prior to the meeting. The meeting the agendas will be posted at <https://www.mcfarlandcity.org/AgendaCenter>. Please check the agendas for any modifications to how the meetings may be conducted and for ways in which the public can participate.

**Description of the Project:** Home Occupation, Conditional Use Permit, and two Variances are a request by Victor Oropeza to allow for the establishment of his barber station business from her home. Community Development Department has reviewed his application and proposal for a Home Occupation. The department has found it to be appropriate if approved with the conditions proposed by the City of McFarland. Business will entail of a single barber station and no door-to-door, or in-person sales will be conducted. No sound, smell, or visibility of the occupation will be seen or heard beyond the premise.



Additional information on the proposed project and proposed environmental finding may be obtained from the City of McFarland, City Hall, 401 W. Kern Avenue, McFarland, CA 93250, or the City’s web site at [www.mcfarlandcity.org](http://www.mcfarlandcity.org).

**Environmental Determination:** The proposed Site Plan is categorically exempt from the requirements of the California Environmental Quality Act subject to Section 150661 (b)(3). This project meets all of these conditions.

**Section 150661** therefore it is categorically exempt in the “Common Sense” which states, “it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.”

As such, no further assessment is required.

All persons interested in this topic who have questions, would like to provide feedback, or who have comments are invited to attend. If you challenge the approval or denial of these matters in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Clerk, at or prior to, the public hearing. Address any communications or comments regarding the project to Erika De La Cruz, City Clerk, at 401 W. Kern Avenue, McFarland, CA 93250, (661) 792-3091, [edelacruz@cityofmcfarland.ca.gov](mailto:edelacruz@cityofmcfarland.ca.gov)



# City of McFarland

## City Council Meeting

### STAFF REPORT

Agenda Item No. 9.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Serrena McCuan, Human Resources Director

**SUBJECT:** Approval of Resolution No. 2025-85 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING ADDENDUM NO. 1 TO THE EMPLOYMENT AGREEMENT WITH PAUL SALDANA FOR AN ADDITIONAL TWELVE MONTHS

---

#### **SUMMARY:**

On February 5, 2025, the City entered into an Employment Agreement with Paul Saldana for the position of Economic Development Manager. The agreement specified a term set to expire on June 30, 2025, with the potential for renewal upon mutual agreement by the City Council and the employee.

Addendum No. 1 memorializes the City Council's recommendation and the mutual agreement of both the City and Mr. Saldana to extend the employment term. The addendum maintains all existing provisions of the original agreement, with the sole modification being the term extension through June 30, 2026.

This extension supports continuity in leadership and ongoing economic development efforts that are essential to the City's strategic growth objectives.

#### **FINANCIAL IMPACT:**

There is no financial impact associated with this extension, as the funds necessary for this position were already allocated in the FY 25-26 budget. No budget adjustments are required.

#### **RECOMMENDATION:**

Staff request that the City Council approve Addendum No. 1 to the employment agreement with Paul Saldana, extending the terms of the agreement for an additional twelve months from June 30th, 2025 to June 30th, 2026. This extension will allow Mr. Saldana to continue his contributions to the City of McFarland.

#### **ATTACHMENTS:**

1. Addendum No 1 to Employment Agreement - Economic Development Manager
2. Paul Saldana Employment Agreement- redacted

**RESOLUTION NO. 2025-85**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING  
ADDENDUM NO. 1 TO THE EMPLOYMENT AGREEMENT WITH PAUL SALDANA FOR  
AN ADDITIONAL TWELVE MONTHS**

**WHEREAS**, the City of McFarland entered into an Employment Agreement with Paul Saldana on February 5, 2025, for the position of Economic Development Manager, with a term set to expire on June 30, 2025; and

**WHEREAS**, Section 5 of the Employment Agreement provides that the Agreement may be extended for an additional twelve (12) months upon recommendation of the City Council and mutual agreement of the parties; and

**WHEREAS**, the City Council recommends the extension of the Agreement, and both the City and Paul Saldana mutually agree to extend the term of the Employment Agreement for an additional twelve (12) months; and

**WHEREAS**, Addendum No. 1 to the Employment Agreement has been prepared to formally document the extension of the term through June 30, 2026, with all other terms and conditions of the original agreement remaining in full force and effect;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of McFarland as follows:

1. The City Council hereby approves Addendum No. 1 to the Employment Agreement with Paul Saldana, Economic Development Manager, extending the term of the agreement for the twelve (12) months, from June 30th, 2025 to June 30th, 2026.
2. The City Manager is authorized to execute Addendum No. 1 on behalf of the City, and the City Clerk is directed to attest said Addendum.
3. Except as amended by Amendment No. 1, all terms and conditions of the original Employment Agreement shall remain unchanged and in full force and effect.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				

María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan Hodges, City Attorney

**ADDENDUM NO. 1**  
**EMPLOYMENT AGREEMENT – ECONOMIC DEVELOPMENT MANAGER**

This **ADDENDUM NO. 1** to the **EMPLOYMENT AGREEMENT – ECONOMIC DEVELOPMENT MANAGER** (“Agreement”), which was entered into the 5<sup>th</sup> day of February 2025 by and between the CITY OF MCFARLAND, a California municipal corporation (“CITY”), and PAUL SALDANA (“Saldana”), forms part of the Agreement and shall be incorporated therein by reference.

The initial term of the Agreement is set to expire at the end of June 2025.

Section 5 of the Agreement provides that the term of the Agreement shall renew upon the recommendation by the City Council for an additional twelve (12) months on the effective date, if mutually agreed by both parties.

The Council hereby recommends, and the Parties hereby mutually agree to extend the Term of the Agreement for an additional twelve (12) months, from June 30<sup>th</sup>, 2025, to June 30<sup>th</sup>, 2026.

Except as set forth in this Addendum, all other terms and conditions of the Agreement remain unchanged and shall continue in full force and effect.

This addendum may be executed in one or more counterparts, each of which shall be deemed an original and all of which together, shall constitute one and the same document.

***[Signature Page Follows]***

IN WITNESS WHEREOF, this Addendum has been executed and is effective as dated below.

**CITY OF MCFARLAND**

**EMPLOYEE**

By:

\_\_\_\_\_  
Saul Ayon, Mayor

\_\_\_\_\_  
Paul Saldana

ATTEST:

By:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

APPROVED AS TO FORM

By:

\_\_\_\_\_  
Nathan M. Hodges, City Attorney

## EMPLOYMENT AGREEMENT

This employment agreement (“Agreement”) is made on this 5th day of February 2025, by and between the City of McFarland, a Municipal Corporation (“City”), and Paul Saldana (“Saldana”). The City and Saldana are collectively referred to as the “Parties” where appropriate. Once effective, this Agreement shall replace and supersede any prior employment contracts or agreements between the Parties, which are hereby deemed rescinded and of no further effect, except where indicated within this Agreement.

### RECITALS:

WHEREAS, the City Council now wishes to engage the services of Saldana as the City’s Economic Development Manager; and

WHEREAS, the position of Economic Development Manager is an “at will” position, not subject to the City’s personnel rules; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth hereinafter, the Parties mutually agree as follows:

### AGREEMENT

1. **Incorporation.** The Parties incorporate the foregoing recitals as if fully set forth herein verbatim.
2. **Hire.** City acknowledges that it will hire Saldana as its Economic Development Manager as of February 10<sup>th</sup>, 2025 (“Effective Date”). Saldana and the City agree to the terms and conditions of this Agreement. Saldana shall remain in the exclusive hire of City during the term of this Agreement and shall neither accept other employment nor become employed by any other employer until the end of the Term or earlier termination of this Agreement. Notwithstanding the foregoing sentence, Saldana shall have the right to continue his employment as an instructor for the Fresno Pacific University as long as such employment does not compete with, conflict with, or compromise the City’s interests or adversely effect job performance and the ability of Saldana to fulfill all responsibilities to the City.
3. **“At-Will” Employment.** Saldana’s employment with City is at the sole will, discretion, and pleasure of the City. The City Manager may fix any such additional terms and conditions of employment, as they may determine from time to time, relating to Saldana’s performance, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the City Municipal Code, or any other law.

The terms of the City’s personnel rules, policies, procedures, ordinances, or resolutions (collectively “Personnel Policies”) shall not apply to Saldana unless made expressly applicable, except that all policies and regulations related to the prevention of harassment, discrimination and retaliation shall apply to Saldana.

This Agreement is not intended to, or does it confer any right to any property interest in continued employment, or any due process property right to a hearing before or after a decision by the City Manager to terminate Saldana's employment. Subject to State and Federal law, nothing contained in this Agreement shall in any way prevent, limit or otherwise interfere with the right of the City to terminate the services of Saldana.

**4. Duties.**

**a. Economic Development Manager.** Employees accept employment with the City as its Economic Development Manager and agree to perform all functions, duties, and services as promulgated by City regulations and procedures, the City Manager, and the Economic Development Manager job description, including, but not limited to the following:

1. Manage and supervise assigned projects as directed.
2. Build and maintain relationships with stakeholders, professional organizations, and agencies to promote economic development.
3. Serve as the City Manager's representative in meetings, boards, and committees.
4. Analyze and recommend policies and procedures for organizational improvement.
5. Prepare detailed studies, reports, and data analysis for decision-making.
6. Act as the Business Development Team (BDT) coordinator, supporting business expansion and resources.
7. Coordinate grant research, applications, and administration in alignment with city goals.
8. Oversee communication, marketing, and public awareness initiatives.
9. Represent the city in regional, state, and national economic development activities.
10. Coordinate with departments for specific projects like infrastructure and development.
11. Support special city projects including zoning, annexation, and property developments.

**Special Projects**

- Develop and finalize the Southeast Industrial Area Specific Plan
- Coordinate the General Plan updates to the Zoning Ordinance and Subdivision Ordinance.
- Facilitate Annexation 21 including addressing islands and areas north of Elmo
- Support the acquisition and planning for the Dairy Land property
- Assist with Harlow and Frontage Road property development initiatives
- Advance McFarlan Gateway Commercial Projects (North of Elmo)
- Provide guidance on ½ Sales Tax Project Implementation
- Performs a variety of other duties as assigned.

**Grant Support:** Identify funding opportunities for City priorities

**Consultation and Coordination:** Provide expertise and recommendations for enhancing economic development strategies

**Reporting:** Required to submit progress reports bi-weekly to City Manager.

5. **Term.** Except as hereinafter described, the term of this Agreement shall be for five (5) months, commencing on effective date. Upon the conclusion of this term, this Agreement shall be reviewed and considered for an extension should there be a demonstrated need for its continuation. Any termination of this contract prior to the conclusion of its term shall be accomplished pursuant to the provisions of Section 6 of this Agreement.
6. **Termination.** Saldana's "at-will" employment as Economic Development Manager may be terminated as follows:
- a. **Resignation.** If Saldana elects to resign at any time during the term of this Agreement, he may do so upon giving City thirty (30) days' written notice. Termination pursuant to such action shall occur thirty (30) calendar days after service of said notice, or on such other date as may be agreed to by the Parties.
  - b. **Retirement.** If Saldana elects to retire, He shall inform City, in writing, at least thirty (30) days prior to the effective date of such retirement. City shall cooperate fully with Employee to provide all information in a timely manner.
  - c. **Termination "Without Cause."** City reserves the right to terminate this Agreement and Saldana's employment as Economic Development Manager at any time, "without cause" or advance notice.
  - d. **Termination "With Cause."** The City reserves the right to terminate this Agreement and Saldana's employment at any time, "with cause." "Cause" shall include, but not be limited to:
    - i. Willful misconduct or gross negligence;
    - ii. Theft, or attempted theft, financial mismanagement, material dishonesty, willful or persistent breach of duties, engaging in conduct tending to bring embarrassment or disrepute to the City, unauthorized or excessive absences;
    - iii. A formal investigation commissioned by the City Council and conducted by a third-party investigator hired by the City Council in which the City Council has determined that the Employee has engaged in unlawful discrimination or harassment of Employees or any third party while on City Premises or on City time. City is not required to wait until Employee has exhausted any appeal rights prior to terminating this Agreement "for cause;"
    - iv. Conviction of any felony, or for any misdemeanor involving moral turpitude, corruption, or dishonesty. "Conviction" shall include any guilty plea, plea of nolo contendere, or any other disposition other than a dismissal of charges or acquittal. City is not required to wait until Employee has exhausted any appeal rights prior to terminating this Agreement "for cause;"
    - v. Saldana's death; or
    - vi. If Saldana is determined by a court of competent jurisdiction of the State of California's Fair Political Practices Commission to have knowingly and unlawfully participated in a governmental decision I which he had a conflict


of interest as defined in Government Code Section 87100 et seq. or Government Code Section 1090 et seq.;

- vii. Saldana's permanent disability if such disability precludes Saldana from performing His essential job duties for more than six (6) cumulative months after attempts at a reasonable accommodation pursuant to the Americans with Disabilities Act and/or California's Fair Employment & Housing Act.

7. **Salary and Benefits.** Saldana's salary and other benefits for all work or services called for under this Agreement shall be as follows:

- A. **Salary.** Commencing on the Effective Date, Saldana's annual salary shall be sixty-eight thousand five hundred dollars (\$68,500), which shall be paid in bi-weekly pay periods: Any salary increases shall be implemented by written amendment to this Agreement and upon approval by the City Council.
- B. **Vacation.** Saldana shall receive eighty (80) hours of vacation leave, commencing on the effective date. At the end of each year of Saldana's employment, any unused vacation hours shall be cashed out prior to His accrual of an additional eighty (80) hours.
- C. **Sick Leave.** Saldana shall accrue eight (8) hours of sick leave per month of employment. The balance of sick leave shall not exceed any maximum accrual amounts set forth in the City's Employee Handbook. Unused sick leave will not be paid out upon termination or expiration of this Agreement.
- D. **Administrative Leave.** Saldana shall receive forty (40) hours of administrative leave per year, commencing on the first day of each year of his employment. Administrative leave will not carry over calendar years. At the end of each year of Saldana's employment, any unused hours shall be cashed out prior to His accrual of an additional forty (40) hours.
- E. **Holiday and Other Leaves.** Saldana shall receive the same leaves, holidays, and other time off as provided to other employees at the City.
- F. **Health Insurance Benefits.** City shall provide health insurance coverage for Saldana and his family consistent with the health insurance benefits provided to City employees. Saldana may waive this health insurance coverage so long as he has proof of other group coverage in accordance with the Affordable Care Act, (i.e. is not purchasing coverage from the exchange).
- G. **Term Life Insurance.** The City shall pay the premiums for a group life insurance policy consistent with the City employee handbook. Saldana shall name the beneficiary of the life insurance policy, provided said beneficiary has and maintains an insurable interest in Saldana.

- H. **Vehicle.** Saldana shall be required to adhere to all City policies and procedures regarding the use of City vehicles.
  - I. **Cell Phone.** City shall provide Saldana with a cell phone purchased by City to be used by Saldana exclusively for performance of His duties under this Agreement and City shall pay the monthly charges for the cell phone data usage. Alternatively, at Saldana's election, City will pay Saldana an allowance of \$50.00 per month for use toward His personal cell phone and data plan. Saldana acknowledges that use of the City provided cell phone, or His personal cell phone, for City business may be subject to such usage to disclosure under the California Public Records Act.
  - J. **Retirement.** City represents and Saldana acknowledges that City is not a CalPERS agency for retirement purposes. The City shall contribute the equivalent of ten percent (10%) of Saldana's salary annually to Saldana's 401(k) or deferred compensation retirement account. Saldana shall choose whether he wants the contribution made to His 401(k) or deferred compensation account, or a combination of both.
  - K. **Expenses.** City shall reimburse Saldana for all reasonable out-of-pocket expenses incurred while performing the duties described in this Agreement, which may include travel, meals, lodging expenses, and parking fees. Saldana shall submit a receipt and a description of the expenses to the City's Finance Director within thirty (30) days of the date each expense is incurred as a condition of obtaining reimbursement.
8. **Bonding and Indemnification.** City shall bear the full costs of any fidelity or other bond required of Saldana under any law or ordinance. City shall defend, save harmless and indemnify Saldana from any and all demands, claims, suits, actions, or other legal proceedings ("Claims") brought against Him in His individual capacity or in His official capacity as Economic Development Manager, provided the Claims arise while Saldana is acting within the course and scope of His employment and provided He did not act or fail to act because of actual fraud, corruption or malice. The provision shall not extend to claims brought by City itself or where indemnity is otherwise prohibited by law.
9. **Evaluation.** The City Manager shall evaluate Saldana after the first six (6) months of the Term of this Agreement. The City Manager shall have the right to establish the format and the forms to be used.
10. **Notices.** Notices pursuant to this Agreement shall be deemed to be given when personally delivered to the party to whom directed or when deposited in the United States Mail, postage prepaid or by electronic mail (Email) or, if notice is given to City, if sent by confirmed facsimile, addressed as follows:

**City**  
 City Manager, City of McFarland  
 401 West Kern Avenue  
 McFarland, California 93250  
 Email: 

**Saldana**  
 Paul Saldana  


Either party may change His or its address by providing written notice to the other party in the manner described herein.

## 11. General Provisions.

- A. **Entire Agreement.** This Agreement constitutes the complete understanding between the Parties, is fully integrated, and supersedes any and all prior agreements – including the Parties’ Consulting Agreement – promises, representations, or inducements, no matter their form, concerning the subject matter of this Agreement. No subsequent agreements, promises, representations, or inducements will be binding unless recorded in a written document, which specifically references this Agreement and is signed by the Parties or their authorized representatives. The Parties acknowledge that this Agreement may be used as evidence in any subsequent proceeding in which either Party alleges a breach of this Agreement or seeks to enforce its terms, provisions, obligations, or as compelled by law.
- B. **Captions.** The headings used in this Agreement are inserted for reference purposes only and shall not be deemed to limit or affect in any way the meaning or interpretation of any of the terms or provisions of this Agreement.
- C. **Severability.** If any provision contained in this Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement shall be deemed severable and shall not be affected thereby and same shall remain in full force and effect.
- D. **Amendment.** This Agreement may only be amended by a writing executed by all parties.
- E. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of California. Any action or motion to enforce the terms or conditions of this Agreement shall be brought only in the Superior Court of California for the County of Kern.
- F. **Waiver.** Waiver by any party of any breach of this Agreement by the other party, whether such waiver be direct or implied, shall not be construed as a continuing waiver or consent to any subsequent breach of this Agreement on the part of the other party.
- G. **Further Assurances.** Each party shall execute and deliver such papers, documents, and instruments, and perform such acts as are necessary or appropriate, to implement the terms of this Agreement and the intent of the parties to this Agreement.
- H. **Assignment.** Neither this Agreement, nor any interest in it, may be assigned or transferred by any party without the prior written consent of all the parties. Any such assignment will be subject to such terms and conditions as City may choose to impose.

- I. **Binding Effect.** The rights and obligations of this Agreement shall inure to the benefit of, and be binding upon, the parties to the contract and their heirs, administrators, executors, personal representatives, successors and assigns, and whenever the context so requires, the masculine gender and includes the feminine and neuter, and the singular number includes the plural. This Agreement may be executed in any number of counterparts, each of which shall be considered as an original and be effective as such.
- J. **Merger And Modification.** This contract sets forth the entire Agreement between the parties and supersedes all other oral or written representations. This contract may be modified only in writing, approved by the City Council and signed by all the parties.
- K. **Attorneys' Fees.** If either party commences any action or proceeding relating to this Agreement or the enforcement of any provision of this Agreement against the other party, the prevailing party, in such action or proceeding, shall be entitled to recover reasonable attorneys' fees, costs, and all other litigation costs.
- L. **Execution.** This Agreement is effective February 10<sup>th</sup>, 2025. It is the product of negotiation, and all parties are equally responsible for authorship of this Agreement. Section 1654 of the California Civil Code shall not apply to the interpretation of this Agreement.
- M. **Non-Interest.** Except for Saldana, no officer or employee of City shall hold any interest in this Agreement (California Government Code section 1090).
- N. **Counterparts.** This Agreement may be executed in counterparts and the respective signature pages for each party may thereafter be attached to the body of this Agreement to constitute one integrated Agreement which is as fully effective and binding as if the entire document had been signed at one time.
- O. **Acknowledgement of Statutes That May Affect Employment Relationship.** City and Employee acknowledge that, in addition to the statutes previously referenced in this Agreement, the following statutes shall govern this employment relationship under the circumstances described in the statutes:
- a. Government Code section 53243 states that on or after January 1, 2012, any contract executed or renewed between a local agency, such as the City, and an officer or Employee of a local agency, such as Saldana, that provides paid leave salary offered by the local agency to the officer or Employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or Employee is convicted of a crime involving an abuse of His office or position.
  - b. Government Code section 53243.1 states that on or after January 1, 2012, any contract executed or renewed between a local agency, such as the City, and an officer or Employee of a local agency, such as Employee that provides funds for the legal criminal defense of an officer or Employee shall require that any funds

provided for that purpose be fully reimbursed to the local agency if the officer or Employee is convicted of a crime involving an abuse of His office or position.

- c. Government Code section 53243.3 states that on or after January 1, 2012, if a local agency, such as the City, provides, in the absence of a contractual obligation, for any of the payments described in the corresponding article of the Government Code, then the Employee or officer, such as Employee, receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the Employee or officer is convicted of a crime involving the abuse of His office or position.
- d. Government Code sections 87100 et seq., section 1090 and section 1126, and all other similar statutory and administrative rules, prohibit conflicts of interest. During the term of this Agreement, Saldana shall comply with all those requirements of law, and shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement.

Saldana represents that He has reviewed, is familiar with, and agrees to comply fully with each of these provisions if any of these provisions are applicable to him, including that Employee agrees that any cash settlement or severance related to a termination that Employee may receive from City shall be fully reimbursed to the local agency if Employee is convicted of a crime involving an abuse of Employee's office or position.

- P. **Independent Legal Advice.** City and Saldana represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement or had the opportunity to do so and City and Saldana further represent and warrant that each has carefully reviewed this entire Agreement and that each term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the Party or its representatives who drafted it or who drafted any portion thereof.

*[Signature Page Follows]*

IN WITNESS WHEREOF, the Parties have executed this Agreement to be effective on the day and year first above written:

Dated: 2/5/25

**CITY OF MCFARLAND**

By: 

Title: Mayor

Dated: 2/5/25

**EMPLOYEE**

By: 

Paul Saldana

APPROVED AS TO FORM:

By: 

Nathan M. Hodges, Esq.  
Hodges Law Group  
City Attorney

Attachments:

Exhibit A: City of McFarland Position Description – Economic Development Manager



# City of McFarland

## City Council Meeting

### STAFF REPORT

Agenda Item No. 10.  
Section: CONSENT AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Megan Snyder, Community Development Director  
Meliza Rosa, Grant Manager

**SUBJECT:** Approval of Resolution No. 2025-86 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE SUBMISSION OF FIVE SEPARATE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICE GRANT APPLICATIONS TO THE DEPARTMENT OF JUSTICE; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE

---

#### **SUMMARY:**

The release of the 2025 COPS grant programs offer a myriad of funding opportunities. These programs provide funding to law enforcement agencies various opportunities from public perception efforts, additional sworn staff, and mental health and wellness initiatives to only name a few. If awarded, these funding opportunities, as briefly described below, will aid the McFarland Police Department in increasing policing capacity and embark on community focused projects that we otherwise could not.

Applying for the COPS grant programs align with the City's goals to enhance public safety, reduce crime, and promote community trust. Delegating authority to the City Manager will ensure the timely and efficient execution of necessary documentation. The City of McFarland and the McFarland Police Department seek to apply for the grant opportunities below to support public safety and community engagement goals. If awarded, staff will bring the grant award to the council for acceptance of the award and the specific budget.

The COPS grant programs are competitive and require a formal application submission, including various certifications and assurances. Delegating signatory authority to the City Manager will streamline the application and implementation process by allowing timely execution of all required documents. If awarded, the grant could significantly offset personnel costs and enhance community policing strategies. There is no guarantee of an award, but early preparation and authorization strengthen the City's ability to comply with submission deadlines and post-award requirements.

**COPS Hiring Program (CHP):** This funding would allow for three sworn staff members with a max of \$125,000 per officer over a three-year repayment term over a five-year period. We are seeking the maximum allowable at \$375,000.00. There is a 25% match requirement, staff is seeking a waiver for this match.

**School Violence Prevention Program (SVPP):** In collaboration with the McFarland Unified School District, the City of McFarland is seeking the SVPP funding to assist in providing a firearm detection canine and notable technological advancements for more comprehensive responses to threats of violence within the MUSD facilities. The overall program would significantly improve MPD response in the event of a critical event on one of the campuses. Staff is seeking just under \$500,000.00 with a local cost match of 25% from MUSD with corresponding MOUs if awarded.

**Community Policing Development (CPD) Microgrants:** Seeking funds under both the Violent Crime Prevention and open categories to help support the Cold Case Runnings program from promotion, brand expansion and public awareness campaigns. We are seeking approximately \$175,000.00 in funding under this program. The CPD Microgrant program is a two-year term with no local match.

**Law Enforcement Mental Health and Wellness Act (LEMHWA) Program:** This funding would afford the opportunity to provide services, training, resources and the adoption of a peer support program to assist the McFarland Police Department in mental health and wellness initiatives. Staff is seeking \$200,000.00 for the two-year term with no local match.

**Blue Alert:** This funding is to assist the DOJ with a broader roll-out of the Blue Alert system nationwide. Blue Alert systems are in place throughout the United States in order to rapidly disseminate information to law enforcement agencies, the media and the public to aid in the apprehension of violent criminals who have killed or seriously injured an officer in the line of duty. Blue Alerts can also be issued when a suspect poses an imminent and credible threat to law enforcement, or when an officer is missing in the line of duty. Blue Alert systems are already in play in 37 states but widely underutilized. McFarland is known for being the running city, and it is our goal to continue to put us on the map for more, to include this nationwide program initiative to better protect those who protect us across the nation. Staff is seeking \$150,000.00 for the two-year program with no local match.

### **FINANCIAL IMPACT:**

There is no immediate fiscal impact associated with submitting the grant application. If all programs are awarded, the total benefit is approximately \$1.4 million in funding, benefiting the City of McFarland, McFarland Police Department and the community at large.

### **RECOMMENDATION:**

Staff recommends that the City Council:

1. **Authorize the City Manager or designee to apply for grant funding** from the U.S. Department of Justice under the Community Oriented Policing Services (COPS) grant programs for law enforcement grants.
2. **Delegate signatory authority** to the City Manager to execute all required documents, contracts, and assurances related to the grant application and administration.

### **ATTACHMENTS:**

None

**RESOLUTION NO. 2025-86**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE SUBMISSION OF FIVE SEPARATE DEPARTMENT OF JUSTICE COMMUNITY ORIENTED POLICING SERVICE GRANT APPLICATIONS TO THE DEPARTMENT OF JUSTICE; AUTHORIZING THE CITY MANAGER TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE.**

**WHEREAS**, the United States Department of Justice, Office of Community Oriented Policing Services ("COPS"), released five Notices of Funding Opportunities ("NOFO") between April 24, 2025 and May 14, 2025,

**WHEREAS**, the five NOFOs are for the following programs: FY25 COPS Office School Violence Prevention Program, FY25 Community Policing Development Microgrants, FY25 Law Enforcement Mental Health and Wellness Act (LEMHWA) Implementation Projects, FY25 COPS Blue Alert Program, and FY25 COPS Hiring Program (CHP),

**WHEREAS**, the total amount of funding through the five grant opportunities that the City of McFarland ("City") is eligible for is up to \$1,400,000.00,

**WHEREAS**, the City, California finds it in the best interest of the citizens of the City that the City of McFarland Police Department apply for the five listed COPS grant opportunities,

**WHEREAS**, the City Council of the City of McFarland is required to designate an Authorized Representative Official,

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The foregoing are true and correct and incorporated herein as if set forth in full.
2. The City Council designates City Manager Diego Viramontes, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.
3. The City Clerk shall certify the passage and adoption of this resolution.
4. This resolution is effective immediately.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June

25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan Hodges, City Attorney



# City of McFarland

## City Council Meeting

### STAFF REPORT

Agenda Item No. 11.  
Section: ADMINISTRATIVE  
AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Serrena McCuan, Human Resources Director

**SUBJECT:** Approval of Resolution No. 2025-80 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE CREATION AND JOB DESCRIPTION OF UTILITIES MANAGER

---

#### **SUMMARY:**

The City of McFarland currently maintains separate oversight of its water and wastewater divisions. To improve efficiency, regulatory compliance, and operational performance, staff proposes establishing a new Utilities Manager position that will oversee both divisions under one leadership role.

This position will serve as a key management figure under the Public Works Director and will be responsible for planning, coordinating, and supervising utility operations and staff, including capital improvement projects, regulatory compliance, and infrastructure development.

Key benefits of this new position include:

- Enhanced coordination between water and wastewater operations
- Centralized accountability for regulatory compliance
- Reduction in redundancy through elimination of the Water Supervisor role
- Increased efficiency in capital improvement planning and execution
- Alignment with industry best practices for utility oversight

The creation of the Utilities Manager role reflects the City of McFarland's commitment to modernizing utility operations and improving the delivery of essential public services. This change will enhance internal capacity, ensure consistent compliance, and provide stronger leadership across both water and wastewater systems.

#### **FINANCIAL IMPACT:**

The establishment of the Utilities Manager position will not result in a net increase in staffing costs. The City does not intend to fill the currently vacant Water Supervisor position. The associated salary and benefit savings will be reallocated to fund the new Utilities Manager role.

The proposed salary range for the Utilities Manager position is **\$81,246.16 to \$104,000.97 annually**, with associated benefits consistent with the City's full-time, non-represented employees. Funding is available in the approved Public Works budget.

**RECOMMENDATION:**

Staff recommends that the City Council approve the creation of the new position and job description for Utilities Manager, which will consolidate oversight of both the Water and Wastewater Division under a single leadership role within the Public Works Department.

**ATTACHMENTS:**

1. JOB DESCRIPTION OF UTILITIES MANAGER

**RESOLUTION NO. 2025-80**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING THE CREATION OF A UTILITIES MANAGER POSITION WITHIN THE PUBLIC WORKS DEPARTMENT**

**WHEREAS**, the City of McFarland is committed to providing efficient, compliant, and high-quality utility services to its residents; and

**WHEREAS**, the City currently oversees separate water and wastewater operations, and combining these under a single Utilities Manager role will streamline operations and improve service delivery; and

**WHEREAS**, the Utilities Manager will be responsible for planning, coordinating, supervising, and evaluating both the water and wastewater treatment facilities, capital projects, and staff, ensuring compliance with local, state, and federal regulations; and

**WHEREAS**, the financial impact of creating this position will be offset by the City's decision not to fill the previously budgeted Water Supervisor role, thereby resulting in no net increase to the staffing budget; and

**WHEREAS**, the proposed annual salary range for the Utilities Manager is \$81,246.16 to \$104,000.97, and the position will be classified as full-time, exempt, and non-represented; and

**WHEREAS**, the creation of this position is aligned with the City's goals for succession planning, operational efficiency, and regulatory readiness.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. The City Council hereby approves the creation of the Utilities Manager position within the Public Works Department.
2. The City Council approves the associated job description as presented and authorizes the Human Resources Department to initiate recruitment.
3. The Utilities Manager position shall be funded using existing appropriations due to the elimination of the Water Supervisor position.

4. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

\_\_\_\_\_  
Nathan Hodges, City Attorney



## City of McFarland Utilities Manager

**Department:** Public Works  
**Reports To:** Public Works Director  
**FLSA Status:** Exempt  
**Salary Range:** \$81,246.16 - \$104,000.97  
**Status:** Full-Time

---

### Job Overview

Under administrative direction, the Utilities Manager will plan, coordinate, supervise, and evaluate the work of staff involved in the City's water and wastewater utility operations. This role ensures compliance with regulatory standards, oversees preventative maintenance and infrastructure upgrades, and provides technical assistance to the Public Works Director. The position plays a key leadership role in the City's ongoing efforts to enhance utility services, maintain high water quality standards, and ensure safe wastewater treatment.

---

### Essential Duties and Responsibilities

- Manages the activities of the Water and Wastewater Divisions and Capital Improvement Projects from those divisions
- Plans, organizes, coordinates, and directs the work of the Water and Wastewater Divisions and oversees the work of the Capital Improvement Projects from those divisions
- Develops and directs the implementation of goals, objectives, policies, procedures, and work standards
- Develops and implements management systems, procedures, and standards for program evaluation.
- Directs the preparation of a variety of studies and reports relating to current and long-range City Water and Wastewater needs and develops specific proposals to meet them; provides technical assistance to staff
- Plans and directs project management activities for a variety of Water and Wastewater activities, including the preparation of plans, estimates, schedules, and project monitoring.
- Confers with developers and others to resolve issues relating to public improvement requirements for subdivisions
- Assist with the preparation and administration of the division's budget

- Directs the selection, supervision and work evaluation for division staff and provides for their training and professional development.
- Prepares or reviews reports for the City Manager, City Council or commissions; works closely with Council and other groups to explain or coordinate plans for proposed projects and to respond to their concerns
- Coordinates the work of the division with that of other divisions
- Monitors developments related to public works water and Wastewater, evaluates their impact on City operations and implements policy and procedure improvements
- Ensures adherence to codes, applicable laws, regulations, and guidelines relating to water and Wastewater activities
- Administers capital improvement and division outlay budgets; prepares draft cooperative agreements with other agencies; reviews plans and proposals for their relationship with the City; administers policy as established by the City Council; and interacts extensively with the public
- Supervises and participates in the preparation of special studies and reports
- Assists in the evaluation, selection, and supervision of professional consultants
- Reviews proposed private developments and assists in establishing conditions of approval
- Supervises the review of improvement plans, maps, use permits, tentative maps, zone changes, specific plans, general plan amendments, and their associated environmental documentation
- Supervises the Public Works permit functions for the Department, including the implementation, collection, and administration of Public Works fees
- Coordinates Public Works development review activities with the Planning Department and other City departments and outside agencies
- Assist Public Works Director with bidding, construction management, and inspection of capital improvement projects related to water and wastewater
- Supervises the inspection of Public Works infrastructure installed in conjunction with new development.
- Participates in the preparation of Capital Improvement Program and budgets
- May perform other work as assigned.

## **Minimum Qualifications**

### **Education and Experience**

- High School Diploma or GED equivalent.
- Minimum of four (4) years of experience in water and wastewater system maintenance, including two (2) years in a supervisory or lead role.

### **Licenses and Certifications**

- Valid California Class C driver's license.
- Possession of a **Grade II Water Treatment Operator Certificate** issued by the State of California State Water Resources Control Board.
- Possession of **Grade III Water Distribution Operator Certificate** issued by the State of California State Water Resources Control Board
- Possession of **Grade II Wastewater Treatment Plant Operator Certificate** issued by the State of California State Water Resources Control Board

- Ability to obtain within designated timeframes:
  - **Grade III Wastewater Treatment Plant Operator Certificate** (within 2 years of hire).

## **Knowledge, Skills, and Abilities**

- Supervisory principles, training, and performance management.
  - Methods, materials, and equipment used in water/wastewater system operations.
  - Federal, State, and local regulations related to water and Wastewater systems.
  - Water treatment and sampling practices.
  - SCADA systems and basic mechanical/electrical troubleshooting.
  - Budget preparation, reporting, and inventory control.
  - Strong communication and customer service skills.
  - Ability to work independently and make sound decisions in emergency situations.
- 

## **Working Conditions**

- Frequently exposed to outdoor conditions, including extreme weather, dust, noise, and mechanical hazards.
- May require after-hours, on-call, and emergency response availability.
- Physically able to lift 50–90 lbs, climb ladders, walk uneven terrain, and operate heavy equipment.

## **COMPENSATION AND BENEFITS:**

The City of McFarland offers an excellent benefit package including:

- Comprehensive City paid medical, dental, and vision benefits for the employee and Dependents
- Life insurance equal to 1-year base salary with a minimum of \$50,000
- Retirement: Deferred Compensation 401(k) -The City of McFarland contributes an additional 10% of an employee's pay each pay period into a 401K plan, at no cost to the employee. The City is not a PERS (Public Employees Retirement System) agency.
- Supplemental life insurance (Optional)
- Deferred Compensation 457 Plan (Optional)
- Section 125 plan participation
- 12 days' vacation and 12 days sick pay accrued annually
- 12 Days Holiday Pay
- 9/80 Work Schedule- every other Friday off

**APPLICATION:** To apply, please complete and application online at [www.mcfarlandcity.org](http://www.mcfarlandcity.org). **Resumes will not be accepted in lieu of a City employment application.** To be considered for this position, please submit a complete employment application and resume.

**EQUAL OPPORTUNITY EMPLOYER:** The City of McFarland is an Equal Opportunity Employer. In accordance with the Americans with Disabilities Act of 1990 (ADA), requests for special accommodations during any stage of the examination process should be made in advance to the Human Resources Department.

### **Additional Information**

All City employees are designated Disaster Service Workers and may be required to respond to emergencies or disaster-related activities.



# City of McFarland

## City Council Meeting

### STAFF REPORT

Agenda Item No. 12.  
Section: ADMINISTRATIVE  
AGENDA  
Meeting Date: June 25, 2025

**TO:** Honorable Mayor and Council Members

**FROM:** Diego Viramontes, City Manager  
Erika De La Cruz, City Clerk

**SUBJECT:** Approval of Resolution No. 2025-88 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING A COMMUNITY GRANT TO THE COUGAR BOOSTER CLUB TO SUPPORT YOUTH PARTICIPATION IN SUMMER ATHLETIC EVENTS

---

#### SUMMARY:

In February 2023, the McFarland City Council established the Community Grants Program to support local groups, organizations, and volunteers dedicated to enhancing the cultural, social, and economic vitality of the city. The program provides funding opportunities for events and initiatives that directly benefit the community, with an emphasis on transparency, accountability, and equitable use of public funds. This initiative reflects the Council's vision of fostering impactful programs, services, and projects while maintaining fiscal responsibility.

On June 20, 2025, the Cougar Booster Club submitted a grant application requesting \$2,500 to support youth participation in several summer athletic events, including the McFarland Madness Basketball Tournaments, the Fresno State–Bakersfield College Team Competition Tournament, and the McNeil Cross Country Event.

- **The McFarland High School Boys' Basketball Team** is scheduled to participate in the Fresno State–Bakersfield College Team Competition Tournament, providing student-athletes with the opportunity to compete at a higher level and further develop their athletic skills.
- **The McFarland High School Boys' Cross Country Team** plans to attend the McNeil Cross Country Event, where they will serve as ambassadors of McFarland's rich running history and legacy.
- **McFarland Madness**, a local organization dedicated to youth development through basketball, promotes teamwork, self-confidence, and health awareness. This funding would support their ongoing summer programming, helping more youths stay active and engaged.

The total cost of participation in these events is estimated at \$4,500. The Cougar Booster Club is requesting \$2,500 from the City's Community Grants Program, with the remaining balance to

be raised through community fundraising efforts. The requested funds would help reduce financial barriers and ensure broader access for students to participate in these enriching athletic and academic experiences.

This report evaluates the grant request based on the program's established criteria, including its alignment with public service goals and the promotion of community health, safety, and welfare. Approval of this grant would allocate funding from the City's annual budget designated for community support initiatives.

Endorsing this grant request represents a meaningful investment in McFarland's youth, encouraging civic engagement, skill development, and pride in community representation. The anticipated outcomes include long-term benefits in social development, educational enrichment, and strengthened community identity.

**FINANCIAL IMPACT:**

\$2,500 from the City of McFarland Community Grant Funds

**RECOMMENDATION:**

Based on the application's alignment with the Community Grants Program criteria and the potential impact on McFarland's youth and broader community, staff recommends approval of the Cougar Booster Club's grant request. This funding will not only support local athletes in their development but will also reinforce McFarland's commitment to nurturing a strong, vibrant community through engagement in educational and athletic pursuits.

**ATTACHMENTS:**

1. City of McFarland Community Grant Application- McFarland High School Cougar Athletic Booster Club\_Redacted

**RESOLUTION NO. 2025-88**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MCFARLAND APPROVING A  
COMMUNITY GRANT TO THE COUGAR BOOSTER CLUB TO SUPPORT YOUTH  
PARTICIPATION IN SUMMER ATHLETIC EVENTS**

**WHEREAS**, the City of McFarland recognizes the importance of community-based groups, organizations, and volunteers in enhancing the cultural, social, and economic well-being of the city; and

**WHEREAS**, the City Council of McFarland established the Community Grants Program in February 2023 to provide funding opportunities for events and activities that contribute positively to the community; and

**WHEREAS**, the Community Grants Program is designed to ensure that tax dollars are expended in a manner that is justifiable, fair, and holds recipient groups accountable for their spending, thereby demonstrating the City Council's commitment to supporting beneficial programs, services, or projects; and

**WHEREAS**, on June 20, 2025, the Cougar Booster Club submitted an application for a community grant in the amount of \$2,500 to assist with expenses related to youth participation in a series of summer athletic events, including the McFarland Madness Basketball Tournaments, the Fresno State–Bakersfield College Team Competition Tournament, and the McNeil Cross Country Event; and

**WHEREAS**, the Cougar Booster Club's proposed project supports the expansion of extracurricular academic and athletic programs at McFarland High School Early College, with a focus on providing access to students who may face financial barriers to participation; and

**WHEREAS**, the total estimated cost for attendance and participation in these events is \$4,500, with the commitment to raising the remaining funds through community fundraising efforts; and

**WHEREAS**, the requested funding will help ensure broader student access to enriching experiences that promote personal development, academic achievement, athletic excellence, and

positive community representation; and

**WHEREAS**, the Cougar Booster Club is a registered 501(c)(3) nonprofit organization in good standing and continues to support McFarland’s student-athletes.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of McFarland that it hereby finds and determines as follows:

1. Grant Approval: The City Council hereby approves the grant application of the Cougar Booster Club in the amount of \$2,500 for the , under the terms and conditions of the Community Grants Program.
2. Funding Allocation: The Finance Director is authorized and directed to allocate the approved grant amount of \$2,500 from the Community Grants Program budget to the Cougar Booster Club for the stated purpose of supporting the

PASSED AND ADOPTED at a regular meeting of the City Council of the City of McFarland on June 25, 2025 by the following vote:

	<b>Aye</b>	<b>Nae</b>	<b>Abstain</b>	<b>Absent</b>
Saul Ayon				
Ricardo Cano				
Anita Gonzalez				
María T. Pérez				
Martin Gutierrez				

CITY OF MCFARLAND

\_\_\_\_\_  
Saul Ayon, Mayor

ATTEST:

\_\_\_\_\_  
Erika De La Cruz, City Clerk

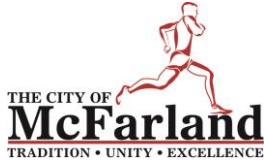
I, \_\_\_\_\_, City Clerk of the City of McFarland, California, DO HEREBY

CERTIFY that the foregoing resolution is a true and accurate copy of the Resolution passed and adopted by the City Council of the City of McFarland on the date and by the vote indicated herein.

APPROVED AS TO FORM:

---

Nathan Hodges, City Attorney



401 W. Kern Avenue  
McFarland, CA 93250  
661-792-3091 – Office  
661-792-3093 - Fax

---

## City of McFarland Community Grant Application

### INTRODUCTION

---

Please review and complete this application.

- All applications must be submitted by mail to the City Clerk at 401 W. Kern Street, McFarland CA 93250
- Submission of this application in no way obligates the City of McFarland to award a grant.
- The City of McFarland reserves the right to reject any or all applications, wholly or in part, at any time, without penalty.
- If you have any questions, please contact the City of McFarland; (661) 792-3091.

### TO BE COMPLETED BY APPLICANT

---

**Name of Individual/Entity/Non-Profit Organization:**  
McFarland High School Cougar Athletic Booster Club

---

**Address:** [REDACTED]

---

**Federal Tax ID #:** [REDACTED]

---

**Contact Person Name and Title:** Kiley Carrillo, President and Norman Brown, Head Varsity Football Coach/Teacher

---

**Contact Person E-mail:** [REDACTED]  
[REDACTED]

---

**Contact Person Phone:** [REDACTED]

---



**Are you a non-profit organization?**

Yes [ X ] No [ ]

*If yes, please attach proof of current non-profit status to this application.*

**Does your Entity/Organization have a governing board?**

Yes [ X ] No [ ]

*If yes, please provide attach list governing board members and indicate if they serve specific terms. Please also include a letter of support or acknowledgment of application for the City of McFarland Community Grant.*

**If applicant is a school affiliated group and organization, is a letter of support by the respective principal or designee included?**

Yes [ X ] No [ ]

Please indicate what type of event/activity you are requesting grant funding for:

---

**EVENT/ACTIVITY FOR WHICH GRANT FUNDS ARE BEING SOUGHT**

**Event/Activity Name:**

Fresno State–Bakersfield College Team Competition Tournament, McNeil Cross Country Event, McFarland Madness Tournaments

**Event/Activity Date: Various Dates**

**Event/Activity Start Time:**

TBD

**Event/Activity End Time:**

TBD

**Event/Activity Description:**

The McFarland High School Boys’ Basketball Team is scheduled to participate in the Fresno State–Bakersfield College Team Competition Tournament. McFarland High School Boys’ Cross Country Team plans to attend the McNeil Cross Country Event, where they will be competing. McFarland Madness will be hosting games and teaching the youth basketball skills.

**Event/Activity Venue:**

the Fresno State–Bakersfield College Team Competition Tournament is hosted at Bakersfield college and Fresno State College. The McNeil Event will be hosted at 221 East Main Street, Round Rock, Texas 78664, McFarland Madness Tournament with be held TBD.

**Event/Activity Address:**

[Redacted Address]



---

**Organization/Event/Activity Website:**

N/A

**Expected # of Attendees:**

Varies per Event

**DESCRIPTION OF EVENT/ACTIVITY FOR WHICH GRANT FUNDS ARE BEING SOUGHT**

**Describe in detail what the grant funds will be used for and how it will benefit McFarland residents, students, or schools.**

Numerous high school students who engage in athletics lack the financial resources to attend Booster specialized camps. To ensure that McFarland High School athletes can participate, the MHS Cougar Club actively fundraises throughout the year. These funds are utilized for various activities, including the McFarland the various summer athletic events, such as the following events listed below:

- The McFarland High School Boys' Basketball Team is scheduled to participate in the Fresno State–Bakersfield College Team Competition Tournament, providing student-athletes with the opportunity to compete at a higher level and further develop their athletic skills.
- The McFarland High School Boys' Cross Country Team plans to attend the McNeil Cross Country Event, where they will serve as ambassadors of McFarland's rich running history and legacy.
- McFarland Madness, a local organization dedicated to youth development through basketball, promotes teamwork, self-confidence, and health awareness. This funding would support their ongoing summer programming, helping more youths stay active and engaged.

**Describe how your event or activity will contribute positively to the recognition and image of the City of McFarland.**

McFarland High School athletes serve as representatives for the City of McFarland, both on and off the field. Participating in skill and character-building events, such as the the Fresno State–Bakersfield College Team Competition Tournament, McNeil Cross Country Event, and McFarland Madness Events. These Experiences not only impact their performance during the games but also shape how they embody the spirit of McFarland.

**Is your event or activity open to the public?** Yes  No

**Is your event or activity political or religious in nature?** Yes  No

**Have you received grant funding from the City of McFarland in the past?** Yes  No

*If yes, please describe when, how much was received, and how the funds were used.*

**Yes, last year received \$2,500 in the continuous efforts of supporting the youth. The funds were utilized for the summer football camp and related activities.**



---

---

---

List all other sources of funding for the event or activity:

---

---

---

Amount of Anticipated Expenses: \$4,500

---

---

---

Amount of Grant Request: \$2,500

---

*Please note that applicants requesting grant funding for any type of event or activity may require a completed Temporary Use Permit Application be submitted and a copy of the event/activity budget with this application.*

---

By my signature below, I have read and understand the Community Grant Policy. I make the following representations and acknowledge agreement to the following terms and conditions:

- I am the duly authorized representative of the entity named above and can bind the entity to the terms of this Agreement.
- If funds are provided by the City, the funds will be used for the purposes set forth above.
- In no event shall the City's financial responsibility exceed the approved amount, set forth below.
- I bear full responsibility for any and all tax consequences of receiving grant funds including, but not limited to, issuance of a 1099 by the City.
- This application and award of grant shall be subject to the requirements of the Community Grant Policy.
- There is no agency, employment, joint venture or other such relationship created by virtue of award of the grant.
- Applicant shall defend and indemnify the City and its employees from and against any claim, injury, liability, loss, cost and/or expense or damage including all costs and reasonable attorney's fees, arising from or alleged to arise from the activity or event.
- If applicable, the applicant shall satisfy the City's insurance requirements.
- The City may reconsider funding requests at any time upon discovery that any of the information set forth above is inaccurate, that these terms have been violated, or any provision of the Community Grant Policy has been violated.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



Date: June 20, 2025

